

**WARD COUNCILLORS**

1 – David R. Thibault-Muñoz  
2 – Dana M. Heath  
3 – Paul G. Tassone  
4 – Karen G. Hardern  
5 – Aleksander H. Dernalowicz, Esq.

**COUNCIL PRESIDENT**

George C. Tyros

**COUNCILLORS AT LARGE**

Calvin D. Brooks  
Craig R. Cormier  
Brad E. Heglin  
Elizabeth J. Kazinskas  
Judy A. Mack

## **CITY OF GARDNER MASSACHUSETTS**

### **CITY COUNCIL**



### **PUBLIC WELFARE COMMITTEE MEETING NOTICE**

**Date:** Friday, May 30, 2025  
**Time:** 8:30 A.M.  
**Location:** City Council Chamber, City Hall

### **AGENDA**

#### **CALL TO ORDER**

#### **ANNOUNCEMENT OF OPEN MEETING RECORDINGS**

*Any person may make a video or audio recording of an open session of a meeting, or may transmit the meeting through any medium, subject to reasonable requirements of the chair as to the number, placement and operation of equipment used so as not to interfere with the conduct of the meeting. Any person intending to make such recording shall notify the Chair forthwith. All Documents and exhibits used or referenced at the meeting must be submitted in duplicate to the City Clerk, as they become part of the Meeting Minutes.*

1. Introductions/announcements
2. Reading of Minutes of Prior Meeting(s)
  - May 20, 2025
3. **11519** - An Ordinance to Amend the Code of the City of Gardner, Chapter 675, thereof entitled "Zoning," to amend Section 510, thereof entitled "Floodplain Overlay District," in order to comply with the recent amendments to the requirements set forth by the Federal Emergency Management Agency.
4. **11577** - A Measure Creating a revolving account for Lifeline Service Activities, under the provisions of Chapter 44, Sec 53 E ½ of the General Laws of the Commonwealth, to be managed and overseen by the Gardner Senior Center, for which the balance shall not exceed \$20,000.00
5. FY2026 Budget Meetings
  - Golf

- Library
- Airport
- Cable TV
- Zoning Board of Appeals
- Greenwood Pool
- Disability Commission
- Veterans Services
- Planning Board
- Recreation
- Youth Commission
- Historical Commission
- Senior Center

6. Councillor questions/concerns/comments.

7. Adjournment.

*NOTICE: The listing of Agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

CITY COUNCIL OF GARDNER



Judy A. Mack  
Chair, Public Welfare Committee

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Councillor Judy Mack, Chairman of the Public Welfare Committee, called the meeting to order at 8:30 a.m. at the City Council Chambers, City Hall, Room 219. Committee members, Councillors Dana Heath and David Thibault-Muñoz were present.

Also present were Administrative Coordinator Suzi Severance and Senior Center Director Mike Ellis.

**Reading and Acceptance of Meeting Minutes**

On a motion made by Councillor Dana Heath and seconded by Councillor David Thibault-Muñoz, it was voted to waive the reading and accept the minutes of March 21, 2025, and April 16, 2025.

**11505 - Montachusett Vocational Technical School Budget Presentation FY'26**

**Superintendent/Director Thomas Browne and Business Manager-Tammy Crockett.**

Councillor Mack explained to the public that the Montachusett Vocational School Budget is made up of many cities and towns which makes it very hard for Gardner to disapprove their budget or vote against it. She encourages our representatives on the Monty Tech School Committee to get more information to the welfare committee. We need to look at this budget more analytically and not always say it's ok. There should be more questioning, and it would take multiple cities and towns to make that happen. What other cities and towns pay per pupil's spending versus what we pay in Gardner for the number of students we have there which is probably 260's versus what we pay per pupil here in Gardner for almost 2900 students. The admission process is at the state level and there is a lottery system for the MVP Program. The Cities and Towns personally should get involved in the budget process as this is a very large budget for the number of students we send to their school. Councillor Mack would like to see more dialog within the cities and towns that are with Monty Tech before the budget presentation is presented to us. We don't want to become a rubber stamp to their budget. Councillor Mack again stated she is in favor of Monty Tech.

On a motion made by Councillor Judy Mack, it was voted to have the Montachusett Vocational Technical School Budget Presentation FY'26 placed on file.

3 yeas, motion passes.

**11519 - An Ordinance to Amend the Code of the City of Gardner, Chapter 675, thereof entitled "Zoning," to amend Section 510, thereof entitled "Floodplain Overlay District," in order to comply with the recent amendments to the requirements set forth by the Federal Emergency Management Agency.**

No one attended the meeting to speak on this matter. Councillor Heath asked if there was anyone else that could have been there to speak on their behalf. Councillor Mack suggested the City Engineer, the Mayor, maybe the Department of Public works, or the conservation

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department. The Councilor's would like more information on this item. They are aware this is an amendment to a requirement but there should be more of a full explanation before this is referred back to the full council. If the Mayor or somebody was to show up before the end of the meeting the Councilor's would revisit this item.

On a motion made by Councillor Dana Heath and seconded by Councillor David Thibault-Muñoz, it was voted to have the Ordinance to Amend the Code of the City of Gardner, Chapter 675, thereof entitled "Zoning," to amend Section 510, thereof entitled "Floodplain Overlay District," in order to comply with the recent amendments to the requirements set forth by the Federal Emergency Management Agency kept on the Welfare Committee Agenda and request representatives to attend and speak on behalf of this item.

3 yeas, motion passes.

**11523 - An Order Authorizing the Spending Limit of the Council on Aging Recreational Activities Revolving Account to \$60,000 or Available Balance, whichever is lower, pursuant to Section 53E ½ of Chapter 44 of the General Laws of the Commonwealth.**

Director Ellis explained this request allows the senior center to have a little bit more flexibility when rolling over their funds at the end of the fiscal and programs years. During the summer the Senior Center has less programs taking place which means they tend to spend less money in the summer. They are asset rich at the end of the year and then deplete that during the program year. They have been very lucky in receiving a great amount of community support. They no longer pay for their newsletter as they have enough advertisers that cover the entire cost. This reduces the amount of money coming out of the revolving account and keeps the balances higher. They want to be sure the Senior Center retains these funds for their program and services. They would like to be sure they don't lose this money at the end of the year. They are hoping to increase the amount in their revolving fund and not be penalized for managing their funds so well. They are currently in a very good position.

Councillor Mack commented that they are in a very good position and suggests they also receive many donations and memorial donations. Director Ellis responds that the Senior Center has seen an uptick in the amount of support they have to honor and recognize seniors that have passed in our community which they are very grateful for. They also have picked up some grants. They should be receiving a grant in the next thirty days which will be spent within the next six months. This will create an influx of cash by the end of the year, and they will not be able to pay it down. This is another good reason why they are looking for this change. Their program and services Budget is flush, but that money can't be used for operations and unfortunately their operational budget is running a very thin line as Director Ellis said. The program and services money pay for their instructors and vendors. With an increase in participation in these services the senior center has seen savings in their cost for paying their instructors and vendors. With more participation the senior center is now only paying 20% to



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30% of the instructor's cost compared to previously paying 60%. This helps give them a bit more wiggle room in terms of revenue.

On a motion made by Councillor David Thibault-Muñoz and seconded by Councillor Dana Heath, it was voted to have the Order Authorizing the Spending Limit of the Council On Aging Recreational Activities Revolving Account to \$60,000 or Available Balance, whichever is lower, pursuant to Section 53E ½ of Chapter 44 of the General Laws of the Commonwealth presented to the full council for approval.

3 yeas, motion passes.

**11532 - An Order Accepting Gifts and Donations to the Gardner Senior Center.**

Director Mike Ellis let the councilors know that the list of donations provided to the mayor lists the largest donations as that is what they are required to do but that they also receive many small donations. With many seniors downsizing and the anticipation of the Senior Centers moving to their new facility, many residents have been collecting furniture as well as accent items to deinstitutionalize the look of the new location. There are stalwart supporters of the senior center that donate sizable cash donations every year. They make a report on these donations twice or four times a year. Mike Ellis thanked all the businesses and individuals that support the Gardner Senior Center.

Director Ellis spoke about partnering with the CAC in coming up with solutions for storage. They reached out to Sterilite to explain their situation and placed a small order. When contacted to pick up their order, Sterilite told them to bring a trailer. They picked up many containers for the senior center and the CAC which have all been used. They are considering going back to Sterilite to see if they might consider making another donation. These containers have been very helpful and allow the senior center to more effectively use their facility as well as keep things organized and placed in a way that is not obstructing folks or is messy looking. All donations are listed on page 89 and Director Mike Ellis encourages anyone to reach out that they would like to donate to the senior center. The Gardner VFW is closing and joining the American Legion; with this change they have chosen to donate two pool tables to the senior center. These tables will be stored by a local business who offered to store them until the Senior Center is moved into their new location and then they will move them to the senior center's new location. The senior center has a group that plays billiards at the senior center on a weekly basis, so they are very grateful for this donation as well as every individual donation they receive.

Councillor Dana Heath mentioned Big Lots was one business that makes a lot of donations to the senior center. Director Mike Ellis informed us he has been able to collect donations from Big Lots for the past two years. He explained they donate many snack foods and treats which are items that are not normally available at the food shelf. This gives struggling individuals

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access to more options and items that many of us easily take for granted. Director Ellis mentioned Hannaford, Walmart and Price Chopper also make donations. Councillor Heath mentioned he donates chips from lays to the senior center as well.

On a motion made by Councillor David Thibault-Muñoz and seconded by Councillor Dana Heath, it was voted to have the Order Accepting Gifts and Donations to the Gardner Senior Center presented to the full council for approval.

3 yeas, motion passes.

**11533 – An Amendment to the Code of the City of Gardner, Chapter 675 thereof, entitled "Zoning," to change and add Commercial Overlay Classification on Certain Parcels of Land on Central Street.**

This item was referred to by the full council to the welfare committee as well as the planning board to set up a joint public hearing. Councillor David Thibault-Muñoz has had interest in this item and spoke to us about 28 and 100 Central Street. 28 Central Street has been vacant for a very long time, which seems to be why the property is locked into residential three. This is making it difficult and creating obstacles for anyone who would want to develop the property. 100 Central Street is owned by the Chair City Church who are also interested in developing their property. Unfortunately, with these properties being in the district three zone this is creating issues for these property owners.

Councillor Dana Heath is in favor and hopes this will help make those areas look nicer and bring more opportunities.

Councillor Judy Mack said that 28 Central Street has become an eye sore. Many years ago, there was a business that was interested in going there but a small vocal group of ward one residents spoke out against it and nothing then went into the building. The building has fallen into more disrepair and is an eyesore. Every ward in the city should become more business friendly, open to change, and allow things to occur. Councillor Judy Mack thanked Councillor David Thibault-Muñoz as the Councillor for ward one for bringing this to people's attention and supporting this. She also commented that 100 Central Street is a beautiful historical building with beautiful woodwork in Gardner and is one of the former Heywood homes. She commended the Chair City Church for what they want to do to save the building and start a business there.

On a motion made by Councillor Dana Heath and seconded by Councillor David Thibault-Muñoz, it was voted to have the Amendment to the Code of the City of Gardner, Chapter 675 thereof, entitled "Zoning," to change and add Commercial Overlay Classification on Certain Parcels of Land on Central Street presented to the full council for approval.

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3 yeas, motion passes.

11534 – An amendment to the Zoning Ordinance Chapter 675, submitted by Chair City Church and Ten (10) registered voters, to add a new section entitled “Historic Preservation Project”, amending the table of uses to allow or the same by special permit, amending the Article VII Off-Street Parking, Loading and Drive-Through Standards, §675-740, to facilitate Historic Preservation Projects, additional amendments to the Relief from Parking Regulations to be applied generally and additional amendments more specifically stated in the petition and attachments.

Councillor Judy Mack stated that no one was present to speak on behalf of this item but that they had all the information they needed. They have had previous discussions on this matter through the Council. This will allow parking for the businesses. There is a limitation of time that this item must be before the Council and the planning board. Due to the planning board not meeting in a timely manner this was sent back to us and the planning board to schedule a joint hearing and send this back to the full council to vote on after the joint hearing has taken place.

On a motion made by Councillor David Thibault-Muñoz and seconded by Councillor Dana Heath, it was voted to have the amendment to the Zoning Ordinance Chapter 675, submitted by Chair City Church and Ten (10) registered voters, to add a new section entitled “Historic Preservation Project”, amending the table of uses to allow or the same by special permit, amending the Article VII Off-Street Parking, Loading and Drive-Through Standards, §675-740, to facilitate Historic Preservation Projects, additional amendments to the Relief from Parking Regulations to be applied generally and additional amendments more specifically stated in the petition and attachments presented to the full council for approval.

3 yeas, motion passes.

Adjournment

On a motion made by Councillor Dana Heath and seconded by Councillor David Thibault-Muñoz, it was voted to adjourn at 8:59 a.m.



City of Gardner - *Executive Department*

Mayor Michael J. Nicholson

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April 4, 2025

Hon. George C. Tyros, Council President  
And City Councilors  
Gardner City Hall, Rm 121  
95 Pleasant Street  
Gardner, MA 01440

RE: An Ordinance to Amend the Code of the City of Gardner, Chapter 675, thereof entitled "Zoning," to amend Section 510, thereof entitled "Floodplain Overlay District," in order to comply with the recent amendments to the requirements set forth by the Federal Emergency Management Agency

Dear Mr. President and Councilors,

The Federal Emergency Management Agency (FEMA) recently issued new regulations for floodplain districts. These regulations mainly focus on the definitions used in zoning ordinances by municipalities.

The impetus for this change came as a result of FEMA issuing new Flood Insurance Rate Maps (FIRM) that will become effective on July 8, 2025. In order for the City to remain in good standing with the National Flood Insurance Program, the City must update its Floodplain Overlay District Zoning Ordinance (CCG, c.675, §510) to be consistent with the 2020 Massachusetts Model Floodplain Bylaws, issued by the Executive Office of Energy and Environmental Affairs (EEA).

The City Engineer has been working with the Massachusetts Department of Conservation and Recreation (DCR) to finalize and draft the attached ordinance amendment proposal to be consistent with the EEA Model and remain in compliance with the FEMA guidelines so as to not impact the insurability of residential and commercial properties in Gardner.

Respectfully Submitted,

Michael J. Nicholson  
Mayor, City of Gardner

**AN ORDINANCE TO AMEND THE CODE OF THE CITY OF GARDNER, CHAPTER 675, THEREOF ENTITLED “ZONING,” TO AMEND SECTION 510, THEREOF ENTITLED “FLOODPLAIN OVERLAY DISTRICT,” IN ORDER TO COMPLY WITH THE RECENT AMENDMENTS TO THE REQUIREMENTS SET FORTH BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARDNER AS FOLLOWS:

**SECTION 1:** Section 510 of Chapter 675 of the Code of the City of Gardner, thereof entitled “Floodplain Overlay District,” be removed in its entirety and replaced with the following thereof:

§ 675-510. Floodplain Overlay District.

A. Statement of purpose and location.

- (1) The Floodplain Overlay District is herein established as an overlay district.
- (2) The purposes of the Floodplain Overlay District are to:
  - (a) Ensure public safety through reducing the threats to life and personal injury.
  - (b) Eliminate new hazards to emergency response officials.
  - (c) Prevent the occurrence of public emergencies resulting from water quality contamination and pollution due to flooding.
  - (d) Avoid the loss of utility services which if damaged by flooding would disrupt or shut down the utility network and impact regions of the community beyond the site of flooding.
  - (e) Eliminate costs associated with the response to and cleanup of flooding conditions.
  - (f) Reduce damage to public and private property resulting from flooding waters.
- (3) Location. The District includes all special flood hazard areas within Gardner designated as Zone A or AE on the Worcester County Flood Insurance Rate Map (FIRM) dated July 8, 2025 issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. The exact boundaries of the District shall be defined by the 1%-chance base flood elevations shown on the FIRM and further defined by the Worcester County Flood Insurance Study (FIS) report dated July 8, 2025. The FIRM and FIS report are incorporated herein by reference and are on file with the City Clerk, Planning Board, Building Commissioner, Conservation Commission and City Engineer.
- (4) The City of Gardner hereby designates the position of City Engineer to be the official

floodplain administrator for the City.

- (5) The floodplain management regulations found in this Floodplain Overlay District ordinance shall take precedence over any less restrictive conflicting local laws, ordinances or codes.

B. Definitions. As used in this section, the following terms shall have the meanings indicated:

DEVELOPMENT means any man-made change to improved or unimproved real estate, including but not limited to building or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations or storage of equipment or materials. [US Code of Federal Regulations, Title 44, Part 59]

FLOODWAY. The channel of the river, creek or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height. [Base Code, Chapter 2, Section 202]

FUNCTIONALLY DEPENDENT USE means a use which cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes only docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and ship building and ship repair facilities, but does not include long-term storage or related manufacturing facilities. [US Code of Federal Regulations, Title 44, Part 59] Also [Referenced Standard ASCE 24-14]

HIGHEST ADJACENT GRADE means the highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure. [US Code of Federal Regulations, Title 44, Part 59]

HISTORIC STRUCTURE means any structure that is:

- (a) Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;

(b) Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;

(c) Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of the Interior; or

(d) Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:

(1) By an approved state program as determined by the Secretary of the Interior or

(2) Directly by the Secretary of the Interior in states without approved programs.

[US Code of Federal Regulations, Title 44, Part 59]

NEW CONSTRUCTION. Structures for which the start of construction commenced on or after the effective date of the first floodplain management code, regulation, ordinance, or standard adopted by the authority having jurisdiction, including any subsequent improvements to such structures. *New construction includes work determined to be substantial improvement.* [Referenced Standard ASCE 24-14]

RECREATIONAL VEHICLE means a vehicle which is:

(a) Built on a single chassis;

(b) 400 square feet or less when measured at the largest horizontal projection;

(c) Designed to be self-propelled or permanently towable by a light duty truck; and

(d) Designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

[US Code of Federal Regulations, Title 44, Part 59]

REGULATORY FLOODWAY - see FLOODWAY.

SPECIAL FLOOD HAZARD AREA. The land area subject to flood hazards and shown on a Flood Insurance Rate Map or other flood hazard map as Zone A, AE, A1-30, A99, AR, AO, AH. [Base Code, Chapter 2, Section 202]

**START OF CONSTRUCTION.** The date of issuance for new construction and substantial improvements to existing structures, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement or other improvement is within 180 days after the date of issuance. The actual start of construction means the first placement of permanent construction of a building (including a manufactured home) on a site, such as the pouring of a slab or footings, installation of pilings or construction of columns. Permanent construction does not include land preparation (such as clearing, excavation, grading or filling), the installation of streets or walkways, excavation for a basement, footings, piers or foundations, the erection of temporary forms or the installation of accessory buildings such as garages or sheds not occupied as dwelling units or not part of the main building. For a substantial improvement, the actual “start of construction” means the first alteration of any wall, ceiling, floor or other structural part of a building, whether or not that alteration affects the external dimensions of the building. [Base Code, Chapter 2, Section 202]

**STRUCTURE** means, for floodplain management purposes, a walled and roofed building, including a gas or liquid storage tank, that is principally above ground, as well as a manufactured home. [US Code of Federal Regulations, Title 44, Part 59]

**SUBSTANTIAL REPAIR OF A FOUNDATION.** When work to repair or replace a foundation results in the repair or replacement of a portion of the foundation with a perimeter along the base of the foundation that equals or exceeds 50% of the perimeter of the base of the foundation measured in linear feet, or repair or replacement of 50% of the piles, columns or piers of a pile, column or pier supported foundation, the building official shall determine it to be substantial repair of a foundation. Applications determined by the building official to constitute substantial repair of a foundation shall require all existing portions of the entire building or structure to meet the requirements of 780 CMR. [As amended by MA in 9th Edition BC]

**VARIANCE** means a grant of relief by a community from the terms of a flood plain management regulation. [US Code of Federal Regulations, Title 44, Part 59]

**VIOLATION** means the failure of a structure or other development to be fully compliant with the community's flood plain management regulations. A structure or other development without the elevation certificate, other certifications, or other evidence of



compliance required in §60.3 is presumed to be in violation until such time as that documentation is provided. [US Code of Federal Regulations, Title 44, Part 59]

C. Floodplain overlay district boundaries and base flood elevation and floodway data.

(1) Base flood elevation and floodway data.

- (a) Floodway data. In Zones A and AE, along watercourses that have not had a regulatory floodway designated, the best available federal, state, local, or other floodway data shall be used to prohibit encroachments in floodways which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.
- (b) Base flood elevation data. When proposing subdivisions or other developments greater than 50 lots or 5 acres (whichever is less), the proponent must provide technical data to determine base flood elevations for each developable parcel shown on the design plans.

(2) Unnumbered A Zones. In A Zones, in the absence of FEMA BFE data and floodway data, the building department will obtain, review and reasonably utilize base flood elevation and floodway data available from a Federal, State, or other source as criteria for requiring new construction, substantial improvements, or other development in Zone A and as the basis for elevating residential structures to or above base flood level, for floodproofing or elevating nonresidential structures to or above base flood level, and for prohibiting encroachments in floodways.

D. Notification of watercourse alteration. In a riverine situation, the City Engineer shall notify the following of any alteration or relocation of a watercourse:

- (1) Adjacent communities.
- (2) Bordering states (if affected).
- (3) NFIP State Coordinator, Massachusetts Department of Conservation and Recreation,
- (4) NFIP Program Specialist, Federal Emergency Management Agency, Region I,

If the City acquires data that changes the base flood elevation in the FEMA mapped Special Flood Hazard Areas, the City will, within 6 months, notify FEMA of these changes by submitting the technical or scientific data that supports the change(s.) Notification shall be submitted to:

- (1) NFIP State Coordinator, Massachusetts Department of Conservation and Recreation
- (2) NFIP Program Specialist, Federal Emergency Management Agency, Region I

E. Use regulations.

- (1) Compliance with state regulations.

- (a) The Floodplain Overlay District is established as an overlay district to all other districts. All development in the district, including structural and nonstructural activities, whether permitted by right or by special permit, must be in compliance with MGL c. 131, § 40, and with the following:
  - [1] Section of the Massachusetts State Building Code which addresses floodplain and coastal high-hazard areas (currently 780 CMR 3107, Flood-Resistant Construction).
  - [2] Wetlands Protection Regulations, Department of Environmental Protection (DEP) (currently 310 CMR 10.00).
  - [3] Inland Wetlands Restriction, DEP (currently 310 CMR 13.00).
  - [4] Minimum Requirements for the Subsurface Disposal of Sanitary Sewage, DEP (currently 310 CMR 15, Title 5).
- (b) Any variances from the provisions and requirements of the above-referenced state regulations may only be granted in accordance with the required variance procedures of these state regulations.
- (c) Variances to building code floodplain standards. The City will request from the State Building Code Appeals Board a written and/or audible copy of the portion of the hearing related to the variance, and will maintain this record in the community's files.

The City shall also issue a letter to the property owner regarding potential impacts to the annual premiums for the flood insurance policy covering that property, in writing over the signature of a community official that (i) the issuance of a variance to construct a structure below the base flood level will result in increased premium rates for flood insurance up to amounts as high as \$25 for \$100 of insurance coverage and (ii) such construction below the base flood level increases risks to life and property. Such notification shall be maintained with the record of all variance actions for the referenced development in the floodplain overlay district.

(2) Local use regulations.

- (a) All subdivision proposals and development proposals must be designed to assure that:
  - [1] Such proposals minimize flood damage;
  - [2] All public utilities and facilities are located and constructed to minimize or eliminate flood damage; and
  - [3] Adequate drainage is provided to reduce exposure to flood hazards.
- (b) Existing contour intervals of the site and elevations of existing structures must be included on plan proposal.
- (c) There shall be established a routing procedure which will circulate or transmit one copy of the development plan to the Conservation Commission, Planning

Board, Board of Health, City Engineer, Building Commissioner and Planning Director for comments which will be considered by the appropriate permitting board prior to issuing applicable permits.

- (d) Variances to the City of Gardner Zoning Bylaws related to community compliance with the National Flood Insurance Program (NFIP): A variance from this ordinance must meet the requirements set out by State law, and may only be granted if:
  - [1] Good and sufficient cause and exceptional non-financial hardship exist; and
  - [2] the variance will not result in additional threats to public safety, extraordinary public expense, or fraud or victimization of the public; and
  - [3] the variance is the minimum action necessary to afford relief.
- (3) Permitted uses.
  - (a) The purpose of the Floodplain Overlay District, as noted above, is to preserve and maintain the groundwater table; to protect the public health and safety, persons and property against the hazards of floodwater inundation, for the protection of the community against the costs which may be incurred when unsuitable development occurs in swamps, in marshes, along watercourses, or in areas subject to floods; and to conserve natural conditions, wildlife, and open spaces for the education, recreation and general welfare of the public.
  - (b) Notwithstanding the provisions hereof, nothing herein shall be deemed to permit a building, structure or use which is not permitted in the underlying district.
  - (c) Within a Floodplain Overlay District, no dwelling or building shall be erected, altered, or used and no premises shall be used except for one or more of the following uses:
    - [1] Any woodland, grassland, wetland, agricultural, horticultural or recreational use of land or water not requiring filling. Buildings and sheds not accessory to any of the floodplain uses are permitted by special permit from the Planning Board. Notice of each floodplain building permit application shall be given to the City Public Works Department, to the City Board of Health, to the City Engineer and to the City Conservation Commission as well as all other parties as required.
  - (d) Within A and AE Zones, all recreational vehicles to be placed on a site must be elevated and anchored in accordance with the zone's regulations for foundation and elevation requirements or be on the site for less than 180 consecutive days or be fully licensed and highway ready.
  - (e) The Planning Board, on hearing such application, shall consider, in addition to any factors said Board deems pertinent, the following aspects with respect to flooding and Floodplain District zoning provisions: that any such building or structure shall be designed, placed and constructed to offer a minimum obstruction to the flow of water; that it shall be firmly anchored to prevent

floating away; and that it shall be constructed in accordance with the requirements of the State Building Code.

- (f) Applications for revisions to the FIRM should be submitted to FEMA for review and approval under the letter of map amendment and letter of map revision process.
- (4) Prohibited uses.
- (a) Notwithstanding Subsection E(3) above, the following shall be prohibited in the Floodplain Overlay District:
    - [1] Landfill or dumping.
    - [2] Drainage other than flood control works by an authorized public agency.
    - [3] Damming or relocation of any watercourse except as part of an overall drainage basin plan.
    - [4] Permanent storage of materials or equipment.
  - (b) In any Floodplain Overlay District, after the adoption of this provision, no land, building, or structure shall be used for sustained human occupancy except dwellings theretofore lawfully existing or land, buildings or structures which comply with the provisions of this chapter.
  - (c) In Zones A and AE, along watercourses that have a regulatory floodway designated on the City's FIRM encroachments are prohibited, including fill, new construction, substantial improvements, and other development within the adopted regulatory floodway unless it has been demonstrated through hydrologic and hydraulic analyses performed in accordance with standard engineering practice that the proposed encroachment would not result in any increase in flood levels within the community during the occurrence of the base flood discharge.
- (5) Permits.
- (a) The City of Gardner requires a special permit for all proposed construction or other development in the floodplain overlay district, including new construction or changes to existing buildings, placement of manufactured homes, placement of agricultural facilities, fences, sheds, storage facilities or drilling, mining, paving and any other development that might increase flooding or adversely impact flood risks to other properties.
  - (b) The City's permit review process includes the requirement that the proponent obtain all local, state and federal permits that will be necessary in order to carry out the proposed development in the floodplain overlay district. The proponent must acquire all necessary permits, and must demonstrate that all necessary permits have been acquired.

- (6) Disclaimer of liability. The degree of flood protection required by this ordinance is considered reasonable but does not imply total flood protection.
- (7) Severability. If any section, provision or portion of this ordinance is deemed to be unconstitutional or invalid by a court, the remainder of the ordinance shall be effective.

**SECTION 2:** That this ordinance take place upon passage and publication as required by law.

**§ 675-510. Floodplain Overlay District.****A. Statement of purpose and location.**

- (1) The Floodplain Overlay District is herein established as an overlay district.
- (2) The purposes of the Floodplain Overlay District are to:
  - (a) Ensure public safety through reducing the threats to life and personal injury.
  - (b) Eliminate new hazards to emergency response officials.
  - (c) Prevent the occurrence of public emergencies resulting from water quality contamination and pollution due to flooding.
  - (d) Avoid the loss of utility services which if damaged by flooding would disrupt or shut down the utility network and impact regions of the community beyond the site of flooding.
  - (e) Eliminate costs associated with the response to and cleanup of flooding conditions.
  - (f) Reduce damage to public and private property resulting from flooding waters.

- (3) ~~Location. The district includes all special flood hazard areas designated on the City of Gardner Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program (NFIP) dated July 2, 1981, as Zone A, AE, AH, AO, A1-30, A99, V, V1-30, and VE and the FEMA Flood Boundary and Floodway Map (Floodway) dated July 2, 1981, both maps which indicate the 100-year regulatory floodplain. The exact boundaries of the district may be defined by the 100-year base flood elevations shown on the FIRM or any letter of map amendment (LOMA) issued by FEMA. The FIRM and Floodway are incorporated herein by reference and are on file with the Building Commissioner, City Clerk, Planning Board, Conservation Commission and City Engineer.~~

Location. The District includes all special flood hazard areas within Gardner designated as Zone A or AE on the Worcester County Flood Insurance Rate Map (FIRM) dated July 8, 2025 issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. The exact boundaries of the District shall be defined by the 1%-chance base flood elevations shown on the FIRM and further defined by the Worcester County Flood Insurance Study (FIS) report dated July 8, 2025. The FIRM and FIS report are incorporated herein by reference and are on file with the City Clerk, Planning Board, Building Commissioner, Conservation Commission and City Engineer.

- (4) The City of Gardner hereby designates the position of City Engineer to be the official floodplain administrator for the City.
- (5) The floodplain management regulations found in this Floodplain Overlay District ordinance shall take precedence over any less restrictive conflicting local laws, ordinances or codes.

**Commented [R01]:** Delete section 3 in its entirety and replace with new paragraph from state model

**Commented [FMS2R1]:** Be sure to use option B for communities with "Countywide" FIRMs and FIS. The preliminary FIS report shows Zone A and AE in Gardner (no need to write out the others if not mapped in the community).

**Commented [R03R1]:** Option B was used with minor changes to reflect how the current ordinance is structured

**Commented [R04R1]:** Kept only Zones A and AE

**Commented [R05]:** Add section 4

**Commented [R06]:** Add section 5

B. **Definitions.** As used in this section, the following terms shall have the meanings indicated:

**Commented [R07]:** Delete definitions in Section B and replace with definitions below

~~100 YEAR FLOOD— See "base flood."~~

~~AREA OF SPECIAL FLOOD HAZARD— The land in the floodplain within a community subject to a one percent or greater chance of flooding in any given year. The area may be designated as Zone A, AO, AH, A1-30, AE, A99, V1-30, VE, or V.~~

~~BASE FLOOD— The flood having a one percent chance of being equaled or exceeded in any given year.~~

~~DEVELOPMENT— Any man made change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations.~~

~~DISTRICT— Floodplain district.~~

~~FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA)— Administers the National Flood Insurance Program (NFIP). FEMA provides a nationwide flood hazard areamapping study program for communities as well as regulatory standards for development in the flood hazard areas.~~

~~FLOOD BOUNDARY AND FLOODWAY MAP— An official map of a community issued by FEMA that depicts, based on detailed analyses, the boundaries of the 100-year and 500-year floods and the 100-year floodway. (For maps done in 1987 and later, the floodway designation is included on the FIRM.)~~

~~FLOOD HAZARD BOUNDARY MAP (FHBM)— An official map of a community issued by FEMA where the boundaries of the flood and related erosion areas having special hazards have been designated as Zone A or E.~~

~~FLOOD INSURANCE RATE MAP (FIRM)— An official map of a community on which FEMA has delineated both the areas of special flood hazard and the risk premium zones applicable to the community.~~

~~FLOOD INSURANCE STUDY— An examination, evaluation, and determination of flood hazards and, if appropriate, corresponding water surface elevations or an examination, evaluation and determination of flood-related erosion hazards.~~

~~FLOODWAY— The channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation.~~

~~LOWEST FLOOR— The lowest floor of the lowest enclosed area (including basement or cellar). An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access or storage, in an area other than a basement area is not considered a building's lowest floor, provided that such enclosure is not built so as to render the structure in violation of the applicable design requirements of NFIP Regulations 60.3.~~

~~MANUFACTURED HOME— Shall be defined as set forth in Article II herein.~~

~~NEW CONSTRUCTION— For floodplain management purposes, structures for which the start of construction commenced on or after the effective date of a floodplain management regulation adopted by a community. For the purpose of determining insurance rates, "new construction" means structures for which the start of construction commenced on or after the effective date of an initial FIRM or after December 31, 1974, whichever is later.~~

**REGULATORY FLOODWAY** — See "floodway."

**SPECIAL FLOOD HAZARD AREA** — An area having special flood and/or flood-related erosion hazards and shown on an FHBM or FIRM as Zone A, AO, A1-30, AE, A99, AH, V, V1-30, or VE.

**STRUCTURE** — For floodplain management purposes, a walled and roofed building, including a gas or liquid storage tank, that is principally aboveground, as well as a manufactured home. "Structure," for insurance coverage purposes, means a walled and roofed building, other than a gas or liquid storage tank, that is principally aboveground and affixed to a permanent site, as well as a manufactured home on a foundation. For the latter purpose, the term includes a building while in the course of construction, alteration, or repair but does not include building materials or supplies intended for use in such construction, alteration, or repair, unless such materials or supplies are within an enclosed building on the premises.

**SUBSTANTIAL DAMAGE** — Damage of any origin sustained by a structure whereby the cost of restoring the structure to its before-damaged condition would equal or exceed 50% of the market value of the structure before the damage occurred.

**SUBSTANTIAL IMPROVEMENT** — Any repair, reconstruction, or improvement of a structure, the cost of which equals or exceeds 50% of the market value of the structure either before the improvement or repair is started or, if the structure has been damaged and is being restored, before the damage occurred. For the purposes of this definition, "substantial improvement" is considered to occur when the first alteration of any wall, ceiling, floor, or other structural part of the building commences, whether or not that alteration affects the external dimensions of the structure.

**ZONE A** — The 100-year floodplain area where the base flood elevation (BFE) has not been determined. To determine the BFE, use the best available federal, state, local, or other data.

**ZONE A1-30 and ZONE AE (FOR NEW AND REVISED MAPS)** — The 100-year floodplain where the base flood elevation has been determined.

**ZONE A99** — Areas to be protected from the 100-year flood by federal flood protection system under construction. Base flood elevations have not been determined.

**ZONE AH and ZONE AO** — The 100-year floodplain with flood depths of one to three feet.

**ZONES B, C AND X** — Areas identified in the community Flood Insurance Study as areas of moderate or minimal flood hazard. Zone X replaces Zones B and C on new and revised maps.

**DEVELOPMENT** means any man-made change to improved or unimproved real estate, including but not limited to building or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations or storage of equipment or materials. [US Code of Federal Regulations, Title 44, Part 59]

**FLOODWAY**. The channel of the river, creek or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height. [Base Code, Chapter 2, Section 202]

**FUNCTIONALLY DEPENDENT USE** means a use which cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes only



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docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and ship building and ship repair facilities, but does not include long-term storage or related manufacturing facilities. [US Code of Federal Regulations, Title 44, Part 59] Also [Referenced Standard ASCE 24-14]

**HIGHEST ADJACENT GRADE** means the highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure. [US Code of Federal Regulations, Title 44, Part 59]

**HISTORIC STRUCTURE** means any structure that is:

- (a) Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
  - (b) Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
  - (c) Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of the Interior; or
  - (d) Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:
    - (1) By an approved state program as determined by the Secretary of the Interior or
    - (2) Directly by the Secretary of the Interior in states without approved programs.
- [US Code of Federal Regulations, Title 44, Part 59]

**NEW CONSTRUCTION.** Structures for which the start of construction commenced on or after the effective date of the first floodplain management code, regulation, ordinance, or standard adopted by the authority having jurisdiction, including any subsequent improvements to such structures. *New construction includes work determined to be substantial improvement.* [Referenced Standard ASCE 24-14]

**RECREATIONAL VEHICLE** means a vehicle which is:

- (a) Built on a single chassis;
  - (b) 400 square feet or less when measured at the largest horizontal projection;
  - (c) Designed to be self-propelled or permanently towable by a light duty truck; and
  - (d) Designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.
- [US Code of Federal Regulations, Title 44, Part 59]

**REGULATORY FLOODWAY** - see FLOODWAY.

**SPECIAL FLOOD HAZARD AREA.** The land area subject to flood hazards and shown on a Flood Insurance Rate Map or other flood hazard map as Zone A, AE, A1-30, A99, AR, AO, AH. [Base Code, Chapter 2, Section 202]

**START OF CONSTRUCTION.** The date of issuance for new construction and substantial improvements to existing structures, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement or other improvement is within 180 days after the date of issuance. The actual start of construction means the first placement of permanent construction of a building (including a manufactured home) on a site, such as the

pouring of a slab or footings, installation of pilings or construction of columns. Permanent construction does not include land preparation (such as clearing, excavation, grading or filling), the installation of streets or walkways, excavation for a basement, footings, piers or foundations, the erection of temporary forms or the installation of accessory buildings such as garages or sheds not occupied as dwelling units or not part of the main building. For a substantial improvement, the actual “start of construction” means the first alteration of any wall, ceiling, floor or other structural part of a building, whether or not that alteration affects the external dimensions of the building. [Base Code, Chapter 2, Section 202]

STRUCTURE means, for floodplain management purposes, a walled and roofed building, including a gas or liquid storage tank, that is principally above ground, as well as a manufactured home. [US Code of Federal Regulations, Title 44, Part 59]

SUBSTANTIAL REPAIR OF A FOUNDATION. When work to repair or replace a foundation results in the repair or replacement of a portion of the foundation with a perimeter along the base of the foundation that equals or exceeds 50% of the perimeter of the base of the foundation measured in linear feet, or repair or replacement of 50% of the piles, columns or piers of a pile, column or pier supported foundation, the building official shall determine it to be substantial repair of a foundation. Applications determined by the building official to constitute substantial repair of a foundation shall require all existing portions of the entire building or structure to meet the requirements of 780 CMR. [As amended by MA in 9th Edition BC]

VARIANCE means a grant of relief by a community from the terms of a flood plain management regulation. [US Code of Federal Regulations, Title 44, Part 59]

VIOLATION means the failure of a structure or other development to be fully compliant with the community's flood plain management regulations. A structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in §60.3 is presumed to be in violation until such time as that documentation is provided. [US Code of Federal Regulations, Title 44, Part 59]

C. Floodplain overlay district boundaries and base flood elevation and floodway data.

(1) Base flood elevation and floodway data.

- (a) Floodway data. In Zones A and AE, along watercourses that have not had a regulatory floodway designated, the best available federal, state, local, or other floodway data shall be used to prohibit encroachments in floodways which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.

- ~~(b) Base flood elevation data. Base flood elevation data is required for subdivision proposals or other developments greater than 50 lots or five acres, whichever is the lesser, within unnumbered A Zones.~~

Base flood elevation data. When proposing subdivisions or other developments greater than 50 lots or 5 acres (whichever is less), the proponent must provide technical data to determine base flood elevations for each developable parcel shown on the design plans.

**Commented [R08]:** Delete section b in its entirety and replace with paragraph below

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- (2) Unnumbered A Zones. In A Zones, in the absence of FEMA BFE data and floodway data, the building department will obtain, review and reasonably utilize base flood elevation and floodway data available from a Federal, State, or other source as criteria for requiring new construction, substantial improvements, or other development in Zone A and as the basis for elevating residential structures to or above base flood level, for floodproofing or elevating nonresidential structures to or above base flood level, and for prohibiting encroachments in floodways.

Commented [R09]: Add section (2)

D. Notification of watercourse alteration. In a riverine situation, the City Engineer shall notify the following of any alteration or relocation of a watercourse:

- (1) Adjacent communities.
- (2) Bordering states (if affected).
- (3) NFIP State Coordinator, Massachusetts Department of Conservation and Recreation, ~~251 Causeway Street, Suite 600-700, Boston, MA 02114-2104.~~
- (4) NFIP Program Specialist, Federal Emergency Management Agency, Region I, ~~99 High Street, 6th Floor, Boston, MA 02110.~~

Commented [R010]: Delete addresses

If the City acquires data that changes the base flood elevation in the FEMA mapped Special Flood Hazard Areas, the City will, within 6 months, notify FEMA of these changes by submitting the technical or scientific data that supports the change(s.) Notification shall be submitted to:

- (1) NFIP State Coordinator, Massachusetts Department of Conservation and Recreation
- (2) NFIP Program Specialist, Federal Emergency Management Agency, Region I

Commented [R011]: Insert new paragraph

E. Use regulations.

- (1) Compliance with state regulations.
  - (a) The Floodplain Overlay District is established as an overlay district to all other districts. All development in the district, including structural and nonstructural activities, whether permitted by right or by special permit, must be in compliance with MGL c. 131, § 40, and with the following:
    - [1] Section of the Massachusetts State Building Code which addresses floodplain and coastal high-hazard areas (currently 780 CMR 3107, Flood-Resistant Construction).
    - [2] Wetlands Protection Regulations, Department of Environmental Protection (DEP) (currently 310 CMR 10.00).
    - [3] Inland Wetlands Restriction, DEP (currently 310 CMR 13.00).
    - [4] Minimum Requirements for the Subsurface Disposal of Sanitary Sewage, DEP (currently 310 CMR 15, Title 5).
  - (b) Any variances from the provisions and requirements of the above-referenced state regulations may only be granted in accordance with the required variance

procedures of these state regulations.

- (c) Variances to building code floodplain standards. The City will request from the State Building Code Appeals Board a written and/or audible copy of the portion of the hearing related to the variance, and will maintain this record in the community's files.

The City shall also issue a letter to the property owner regarding potential impacts to the annual premiums for the flood insurance policy covering that property, in writing over the signature of a community official that (i) the issuance of a variance to construct a structure below the base flood level will result in increased premium rates for flood insurance up to amounts as high as \$25 for \$100 of insurance coverage and (ii) such construction below the base flood level increases risks to life and property. Such notification shall be maintained with the record of all variance actions for the referenced development in the floodplain overlay district.

**Commented [RO12]:** Add section c

(2) Local use regulations.

- (a) ~~Within Zones A and AE on the FIRM, adequate drainage paths must be provided around structures on slopes to guide floodwaters around and away from proposed structures.~~

- (b) ~~In Zones A1 30 and AE, along watercourses that have a regulatory floodway designated on the City of Gardner FIRM or Flood Boundary and Floodway Map Community Panel Numbers 250305-0001 through 0009, encroachments are prohibited in the regulatory floodway which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.~~

**Commented [FMS13]:** I don't believe Gardner has Zone AH and AO. See page 56 of the preliminary Flood Insurance Study on FEMA's Map Service Center.

**Commented [RO14R13]:** Need to verify

**Commented [FMS15R13]:** Please let me know if you have any trouble accessing the preliminary FIS report.

**Commented [RO16R13]:** Revised to read Zones A and AE

**Commented [FMS17R13]:** I don't believe this bylaw is needed- it applies to AO and AH zones which don't appear to be applicable in Gardner (Table 3 of the preliminary FIS report).

**Commented [RO18R13]:** Deleted per recommendation

**Commented [RO19]:** Delete this language

**Commented [FMS20]:** This is also covered below under Permitted Uses in (4) (c). In either place it is left, please use the required language from second paragraph of MA Model Bylaw #6.

**Commented [RO21R20]:** Section (b) deleted per comment, adjusted E(4)(c) below accordingly and kept there only to avoid duplicate information

- (e)(a) All subdivision proposals and development proposals must be designed to assure that:

- [1] Such proposals minimize flood damage;
- [2] All public utilities and facilities are located and constructed to minimize or eliminate flood damage; and
- [3] Adequate drainage is provided to reduce exposure to flood hazards.

- (d)(b) Existing contour intervals of the site and elevations of existing structures must be included on plan proposal.

- (e)(c) There shall be established a routing procedure which will circulate or transmit one copy of the development plan to the Conservation Commission, Planning Board, Board of Health, City Engineer, Building Commissioner and Planning Director for comments which will be considered by the appropriate permitting board prior to issuing applicable permits.

- (d)(d) Variances to the City of Gardner Zoning Bylaws related to community compliance with the National Flood Insurance Program (NFIP): A variance from this ordinance must meet the requirements set out by State law, and may only be granted if:

- [1] Good and sufficient cause and exceptional non-financial hardship exist; and
- [2] the variance will not result in additional threats to public safety, extraordinary

public expense, or fraud or victimization of the public; and

[3] the variance is the minimum action necessary to afford relief.

**Commented [RO22]:** Add section (e)

(3) Permitted uses.

(a) The purpose of the Floodplain Overlay District, as noted above, is to preserve and maintain the groundwater table; to protect the public health and safety, persons and property against the hazards of floodwater inundation, for the protection of the community against the costs which may be incurred when unsuitable development occurs in swamps, in marshes, along watercourses, or in areas subject to floods; and to conserve natural conditions, wildlife, and open spaces for the education, recreation and general welfare of the public.

(b) Notwithstanding the provisions hereof, nothing herein shall be deemed to permit a building, structure or use which is not permitted in the underlying district.

(c) Within a Floodplain Overlay District, no dwelling or building shall be erected, altered, or used and no premises shall be used except for one or more of the following uses:

[1] Any woodland, grassland, wetland, agricultural, horticultural or recreational use of land or water not requiring filling. Buildings and sheds not accessory to any of the floodplain uses are permitted by special permit from the Planning Board. Notice of each floodplain building permit application shall be given to the City Public Works Department, to the City Board of Health, to the City Engineer and to the City Conservation Commission as well as all other parties as required.

**Commented [FMS23]:** Just wanted to clarify, are all new structures prohibited in the floodplain?

(d) Within A and AE Zones, all recreational vehicles to be placed on a site must be elevated and anchored in accordance with the zone's regulations for foundation and elevation requirements or be on the site for less than 180 consecutive days or be fully licensed and highway ready.

**Commented [RO24R23]:** I will seek the opinion of City officials on this. I'm not sure what the intention is

~~(d)~~(e) The Planning Board, on hearing such application, shall consider, in addition to any factors said Board deems pertinent, the following aspects with respect to flooding and Floodplain District zoning provisions: that any such building or structure shall be designed, placed and constructed to offer a minimum obstruction to the flow of water; that it shall be firmly anchored to prevent floating away; and that it shall be constructed in accordance with the requirements of the State Building Code, Appendix G.

**Commented [FMS25]:** Appendix G of State Building Code is Flood Resistant Construction in Coastal Dunes. Gardner doesn't have coastal dunes, so I'm not sure why this is referenced here.

~~(e)~~(f) Applications for revisions to the FIRM should be submitted to FEMA for review and approval under the letter of map amendment and letter of map revision process.

**Commented [RO26R25]:** Deleted reference to Appendix G

(4) Prohibited uses.

(a) Notwithstanding Subsection E(3) above, the following shall be prohibited in the Floodplain Overlay District:

**Commented [RO27]:** New section d and renumber existing section d and e, as f and g, respectively

[1] Landfill or dumping.

[2] Drainage other than flood control works by an authorized public agency.

- [3] Damming or relocation of any watercourse except as part of an overall drainage basin plan.
- [4] Permanent storage of materials or equipment.
- (b) In any Floodplain Overlay District, after the adoption of this provision, no land, building, or structure shall be used for sustained human occupancy except dwellings theretofore lawfully existing or land, buildings or structures which comply with the provisions of this chapter.
- (c) All encroachments, including fill, new construction, substantial improvements to existing structure, and other development, are prohibited in the floodway, unless certification by a registered professional engineer is provided by the applicant demonstrating that such encroachment shall not result in any increase in flood levels during the occurrence of the 100-year flood, unless it has been demonstrated through hydrologic and hydraulic analyses performed in accordance with standard engineering practice and certified by a registered professional engineer that the proposed encroachment would not result in any increase in flood levels within the community during the occurrence of the base flood discharge. In Zones A and AE, along watercourses that have a regulatory floodway designated on the City's FIRM Maps encroachments are prohibited, including fill, new construction, substantial improvements, and other development within the adopted regulatory floodway unless it has been demonstrated through hydrologic and hydraulic analyses performed in accordance with standard engineering practice that the proposed encroachment would not result in any increase in flood levels within the community during the occurrence of the base flood discharge.
- (5) Permits.
- (a) The City of Gardner requires a special permit for all proposed construction or other development in the floodplain overlay district, including new construction or changes to existing buildings, placement of manufactured homes, placement of agricultural facilities, fences, sheds, storage facilities or drilling, mining, paving and any other development that might increase flooding or adversely impact flood risks to other properties.
- (b) The City's permit review process includes the requirement that the proponent obtain all local, state and federal permits that will be necessary in order to carry out the proposed development in the floodplain overlay district. The proponent must acquire all necessary permits, and must demonstrate that all necessary permits have been acquired.
- (6) Disclaimer of liability. The degree of flood protection required by this ordinance is considered reasonable but does not imply total flood protection.
- (7) Severability. If any section, provision or portion of this ordinance is deemed to be unconstitutional or invalid by a court, the remainder of the ordinance shall be effective.

**Commented [RO28]:** Remove this language and substitute language below

**Commented [FMS29R28]:** Please see note above from (2) (b)

**Commented [RO30R28]:** Added entire paragraph two from State model section 6 "Floodway Encroachment"

**Formatted:** Font: 12 pt

**Commented [FMS31]:** Previously it notes a special permit is required for certain development. Should this also be a special permit to be consistent?

**Commented [RO32R31]:** Added "special" to permit

**Commented [RO33]:** Add section 5 in its entirety

**Commented [RO34]:** Add section 6

**Commented [RO35]:** Add section 7



City of Gardner - *Executive Department*

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Mayor Michael J. Nicholson

May 23, 2025

Hon. George C. Tyros, Council President  
And City Councilors  
Gardner City Hall, Rm 121  
95 Pleasant Street  
Gardner, MA 01440

RE: A Measure Creating a revolving account for LifeLine Service Activities, under the provisions of Chapter 44, Sec 53 E ½ of the General Laws of the Commonwealth, to be managed and overseen by the Gardner Senior Center, for which the balance shall not exceed \$20,000.00

Dear Mr. President and Councilors,

Recently, the Gardner Senior Center began to manage the services for the North Central/North Quabbin Lifeline Program.

This program is funded by subscription costs for those utilizing the programs services. As such, the Administration is requesting that a revolving fund be created in order to allow the subscription fees to be directly deposited into the account and have all expense paid from the revenue the fees collect.

Respectfully submitted,

Michael J. Nicholson  
Mayor, City of Gardner

## CITY OF GARDNER

MASSACHUSETTS 01440

## COUNCIL ON AGING

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Charles P. McKean Building  
294 Pleasant Street



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T: (978) 630-4067  
F: (978) 632-5965

May 5, 2025

Mayor Michael J. Nicholson  
City of Gardner  
95 Pleasant Street  
Gardner, Massachusetts 01440

Dear Mayor Nicholson,

This past March, the Gardner Senior Center began to manage the North Centra/Morth Quabbin Lifeline Program. In effect our role is to document subscriber information including new subscriber enrollments and cancellations of the service, receive and track payments by subscribers, maintain equipment inventories and deploy equipment, and dispatch volunteers for basic troubleshooting service calls. The Gardner Senior Center and our volunteers are not responsible for emergency calls or extensive service related visits.

As we discussed, the Gardner Senior Center is requesting the establishment of a Revolving Fund to allow us to better segregate and track income and expenses for this program apart from our normal program revenues. I have also talked with City Auditor John Richard about the program and management of these funds.

I have attached the prerequisite Revolving Fund Authorization should you decide this is an appropriate request.

Please feel free to contact me should you have any questions regarding this request. I thank you in advance for your time and consideration in this matter.

Sincerely

Director

Cc: Ronald Darmetka, Chair, Gardner Council on Aging  
Terri Hillman, Treasurer, Gardner Council on Aging



COUNCIL ON AGING DEPARTMENT  
LIFELINE SERVICE ACTIVITIES  
REVOLVING FUND M.G.L. CH.44, S.53E½

VOTED: To authorize and direct the City Treasurer to establish a revolving fund in accordance with M.G.L. Chapter 44, section 53E½ for salaries and expenses relating to lifeline service activities at the Senior Center.

Monies received from subscription fees at the Senior Center shall be credited to this fund. As per M.G.L., interest earned on this fund shall be treated as general fund revenue.

The Council on Aging Department is authorized to expend from this fund and is limited to a total amount not to exceed any available balance or twenty thousand dollars (\$20,000.00), whichever is less.

The Council on Aging Department shall report annually to the Mayor and City Council the total amount of receipts and expenditures for the prior fiscal year and for the current fiscal year through December 31<sup>st</sup>, along with any other information that City Council may by vote require.

In the event this fund is not reauthorized for the following fiscal year or the city changes the purpose of the revolving fund, the balance in the fund shall revert to surplus revenue, unless City Council and the Mayor vote to transfer the funds to another revolving fund established in accordance with M.G.L. Chapter 44, section 53E½.

**FY2026**

# **PUBLIC WELFARE COMMITTEE**



Prepared By:

**Office of Mayor  
Michael J. Nicholson  
and  
City Auditor**

**CITY OF GARDNER**  
**FY2026 BUDGET PROPOSAL- Welfare Committee**  
**AS OF MAY 1, 2025**

LINE#	ORG	OBJ	DESCRIPTION	2024 ACTUAL	2025 REVISED BUD	2025 YTD ACTUAL	2026 DEPARTMNT	2026 MAYOR
107	14482	AIRPORT						
108	14482	51010	DEPT HEAD MANAGER SAL & WAGES	\$ 28,682	\$ 26,790	\$ 21,923	\$ 27,700	\$ 27,700
109	14482	52030	REPAIRS & MAINTENANCE	\$ 1,441	\$ 4,850	\$ 3,875	\$ 4,850	\$ 4,850
110	14482	52050	MINOR EQUIPMENT	\$ 100	\$ 97	\$ -	\$ 97	\$ 97
111	14482	52110	ENERGY & UTILITIES	\$ 8,091	\$ 8,123	\$ 9,448	\$ 14,500	\$ 12,500
112	14482	52150	COMMUNICATIONS	\$ 100	\$ -	\$ -	\$ 97	\$ 97
113	14482	52151	TELECOMMUNICATIONS	\$ 3,092	\$ 1,544	\$ 1,544	\$ 600	\$ 600
114	14482	52170	PROFESSIONAL DEV & TRAVEL	\$ 175	\$ 175	\$ 175	\$ 175	\$ 175
115	14482	52190	PROFESSIONAL SERVICES	\$ 149	\$ (420)	\$ (419)	\$ 250	\$ 250
116	14482	52230	OFFICE SUPPLIES	\$ 113	\$ 21	\$ 21	\$ 97	\$ 97
117	14482	52240	VEHICLE SUPPLIES	\$ 1,966	\$ 261	\$ 78	\$ 485	\$ 485
118	14482	62030	ENCUMB REPAIRS & MAINTEN	\$ 41,401	\$ 1,050	\$ 1,050	\$ -	\$ -
119	14482	62110	ENCUMB ENERGY & UTILITIES	\$ -	\$ 983	\$ 983	\$ -	\$ -
120	14482	62151	ENCUMB TELECOMMUNICATIONS	\$ 161	\$ -	\$ -	\$ -	\$ -
121	14482	62190	ENCUMB PROFESSIONAL SERV	\$ 4,219	\$ 4,105	\$ 3,771	\$ -	\$ -
122								
123	TOTAL	AIRPORT		\$ 89,690	\$ 47,579	\$ 42,449	\$ 48,851	\$ 46,851
124								
125	15542	YOUTH COMMISSION						
126	15542	52230	OFFICE SUPPLIES	\$ -	\$ 100	\$ -	\$ 100	\$ 100
127	15542	52995	YOUTH ACTIVITIES	\$ -	\$ 900	\$ -	\$ 900	\$ 500
128								
129	TOTAL	YOUTH COMMISSION		\$ -	\$ 1,000	\$ -	\$ 1,000	\$ 600
130								
131	16650	HISTORICAL COMMISSION						
132	16650	52170	PROFESSIONAL DEV & TRAVEL	\$ -	\$ -	\$ -	\$ 100	\$ 100
133	16650	52190	PROFESSIONAL SERVICES	\$ -	\$ -	\$ -	\$ 16,000	\$ -
134	16650	52230	OFFICE SUPPLIES	\$ -	\$ 100	\$ 40	\$ 1,000	
135	16650	65141	ENCUMB CEMETERY RESTORATION	\$ 195	\$ 3,757	\$ -	\$ -	
136								
137	TOTAL	HISTORICAL COMMISSION		\$ 195	\$ 3,857	\$ 40	\$ 17,100	\$ 100
138								
145	13999	REGIONAL SCHOOL DISTRICTS						
146	13999	56500	9500-MONT VOC TEC SCH ASSESS	\$ 1,107,341	\$ 1,129,488	\$ 1,049,385	\$ 1,019,858	\$ 1,019,858
147								

148	TOTAL	REGIONAL SCHOOL DISTRI		\$ 1,107,341	\$ 1,129,488	\$ 1,049,385	\$ 1,019,858	\$ 1,019,858
149								
263	16621	GREENWOOD MEMORIAL POOL						
264	16621	51013	P/T LIFE GUARDS SAL&WGS	\$ 41,205	\$ 50,000	\$ 32,698	\$ 56,650	\$ 48,000
265	16621	51030	OVERTIME	\$ 1,142	\$ 1,000	\$ -	\$ 1,500	\$ 1,000
266	16621	52030	REPAIRS & MAINTENANCE	\$ 2,923	\$ 4,000	\$ 854	\$ 7,500	\$ 3,000
267	16621	52050	MINOR EQUIPMENT	\$ -	\$ 750	\$ -	\$ 500	\$ 500
268	16621	52110	ENERGY & UTILITIES	\$ 7,492	\$ 8,750	\$ 5,398	\$ 8,750	\$ 8,750
269	16621	52151	TELECOMMUNICATIONS	\$ -	\$ 100	\$ -	\$ 100	\$ 100
270	16621	52230	OFFICE SUPPLIES	\$ -	\$ 100	\$ -	\$ 100	\$ 100
271	16621	52231	POOL SUPPLIES	\$ 13,266	\$ 17,250	\$ 7,577	\$ 20,000	\$ 18,000
272	16621	62030	ENCUMB REPAIRS & MAINTEN	\$ 3,233	\$ -	\$ -	\$ -	\$ -
273	16621	62110	ENCUMB ENERGY & UTILITIES	\$ 75	\$ -	\$ -	\$ -	\$ -
274	16621	62231	ENCUMB POOL SUPPLIES	\$ 1,730	\$ 5,318	\$ 5,266	\$ -	\$ -
275	16621	65161	ENCUM NEW POOL FILTRATION SYST	\$ 31,570	\$ -	\$ -	\$ -	\$ -
276								
277	TOTAL	GREENWOOD MEMORIAL POO		\$ 102,637	\$ 87,268	\$ 51,794	\$ 95,100	\$ 79,450
278								
295	15549	DISABILITIES COMMISSION						
296	15549	52170	PROFESSIONAL DEV & TRAVEL	\$ -	\$ 250	\$ -	\$ 250	\$ 250
297	15549	52230	OFFICE SUPPLIES	\$ -	\$ 250	\$ 63	\$ 250	\$ 250
298								
299	TOTAL	DISABILITIES COMMISSIO		\$ -	\$ 500	\$ 63	\$ 500	\$ 500
300								
364	11175	PLANNING BOARD						
365	11175	51011	PLANNING AGENT SALARY & WAGES	\$ 28,378	\$ 33,058	\$ 23,877	\$ 35,995	\$ 34,512
366	11175	51014	BOARD & COMM SAL & WAGES	\$ 4,000	\$ 4,000	\$ 2,563	\$ 4,000	\$ 4,000
367	11175	52030	REPAIRS & MAINTENANCE	\$ 194	\$ 150	\$ 76	\$ 150	\$ 150
368	11175	52150	COMMUNICATIONS	\$ 1,807	\$ 1,940	\$ 148	\$ 1,940	\$ 1,940
369	11175	52170	PROFESSIONAL DEV & TRAVEL	\$ 340	\$ 194	\$ 260	\$ 194	\$ 194
370	11175	62150	ENCUMB COMMUNICATIONS	\$ -	\$ 940	\$ -	\$ -	\$ -
371	11175	62198	ENCUMB OPEN SPACE PLAN	\$ 5,226	\$ 29	\$ -	\$ -	\$ -
372								
373	TOTAL	PLANNING BOARD		\$ 39,946	\$ 40,311	\$ 26,923	\$ 42,279	\$ 40,796
392	11176	ZONING BOARD OF APPEALS						
393	11176	51014	BOARD & COMM SAL & WAGES	\$ 3,250	\$ 2,900	\$ 1,463	\$ 4,400	\$ 2,900
394	11176	52150	COMMUNICATIONS	\$ 4,982	\$ 3,000	\$ 3,689	\$ 6,000	\$ 2,500
395	11176	52170	PROFESSIONAL DEV & TRAVEL	\$ 190	\$ 100	\$ -	\$ 1,000	\$ 100
396	11176	52230	OFFICE SUPPLIES	\$ 109	\$ 300	\$ 230	\$ 300	\$ 300
397	11176	62150	ENCUMB COMMUNICATIONS	\$ 295	\$ -	\$ -	\$ -	\$ -

398								
399	TOTAL	ZONING BOARD OF APPEAL		\$ 8,826	\$ 6,300	\$ 5,381	\$ 11,700	\$ 5,800
400								
451	11194	CABLE DEPT						
452	11194	51010	DEPT HEAD SALARY & WAGES	\$ 70,467	\$ 72,581	\$ 57,402	\$ 75,046	\$ 75,046
453	11194	51011	ASSISTANT SALARY & WAGES	\$ 52,411	\$ 59,727	\$ 49,389	\$ 61,755	\$ 61,755
454	11194	51013	PART TIME PRODUCTION ASST	\$ 13,684	\$ 17,225	\$ 11,625	\$ 17,810	\$ 22,173
455	11194	51460	LONGEVITY	\$ 720	\$ 930	\$ -	\$ 780	\$ 780
456	11194	51551	TERMINATION LEAVE	\$ 5,764	\$ -	\$ -	\$ -	\$ -
457	11194	52030	REPAIRS & MAINTENANCE	\$ -	\$ 500	\$ -	\$ 500	\$ 500
458	11194	52040	INFORMATION TECHNOLOGY	\$ 3,125	\$ 6,000	\$ -	\$ 6,000	\$ 6,000
459	11194	52050	MINOR EQUIPMENT	\$ 382	\$ 1,000	\$ -	\$ 1,000	\$ 500
460	11194	52151	TELECOMMUNICATIONS	\$ 2,489	\$ 2,500	\$ 1,332	\$ 2,500	\$ 2,500
461	11194	52170	PROFESSIONAL DEV & TRAVEL	\$ -	\$ 200	\$ -	\$ 200	\$ 200
462	11194	52190	PROFESSIONAL SERVICES	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ 500
463	11194	52230	OFFICE SUPPLIES	\$ 177	\$ 500	\$ -	\$ 500	\$ 500
464	11194	52380	INDIRECT COSTS REIMBURSE	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ 25,000
465	11194	55123	NEW EQUIPMENT	\$ 18,443	\$ 14,000	\$ 401	\$ 14,000	\$ 68,638
466	11194	62050	ENCUMB MINOR EQUIPMENT	\$ -	\$ 618	\$ -	\$ -	\$ -
467	11194	62151	ENCUMB TELECOMMUNICATIONS	\$ 37	\$ -	\$ -	\$ -	\$ -
468	11194	65123	ENCUMB NEW EQUIPMENT	\$ -	\$ 36,650	\$ -	\$ -	\$ -
469								
470	TOTAL	CABLE DEPT		\$ 167,699	\$ 238,431	\$ 120,149	\$ 206,091	\$ 264,092
471								
741		SENIOR CENTER						
742	15541	51010	DEPT HEAD SALARY & WAGES	\$ 62,640	\$ 64,520	\$ 53,353	\$ 85,000	\$ 74,157
743	15541	51012	CLERKS/DISPATCHER SAL&WAG	\$ 41,680	\$ 40,462	\$ 33,459	\$ 41,271	\$ 41,429
744	15541	51016	CUSTODIAN SALARY & WAGES	\$ 47,480	\$ 50,986	\$ 42,069	\$ 52,006	\$ 54,408
745	15541	51025	OUTREACH PROGRAM SALARY & WAGE	\$ 10,314	\$ 9,000	\$ 3,278	\$ 9,180	\$ 9,000
746	15541	51030	OVERTIME	\$ 421	\$ 1,000	\$ 940	\$ 750	\$ 500
747	15541	51031	ON-CALL/STANDBY	\$ -	\$ -	\$ -	\$ 500	\$ 500
748	15541	51090	CLOTH/UNIFORM ALLOWANCE	\$ 500	\$ 500	\$ 500	\$ 1,000	\$ 500
749	15541	51328	COA MEAL SITE MGR	\$ 9,874	\$ 10,226	\$ 10,226	\$ 13,020	\$ 10,533
750	15541	52030	REPAIRS & MAINTENANCE	\$ 16,067	\$ 13,250	\$ 19,381	\$ 13,500	\$ 13,250
751	15541	52040	INFORMATION TECHNOLOGY	\$ 3,085	\$ 3,000	\$ 2,724	\$ 3,200	\$ 3,000
752	15541	52050	MINOR EQUIPMENT	\$ 302	\$ -	\$ -	\$ 500	\$ -
753	15541	52110	ENERGY & UTILITIES	\$ 8,151	\$ 14,500	\$ 16,234	\$ 14,500	\$ 14,500
754	15541	52151	TELECOMMUNICATIONS	\$ 540	\$ 600	\$ 540	\$ 600	\$ 600
755	15541	52170	PROFESSIONAL DEV & TRAVEL	\$ 750	\$ 500	\$ -	\$ 500	\$ 500
756	15541	52230	OFFICE SUPPLIES	\$ 2,750	\$ 1,947	\$ 1,996	\$ 1,947	\$ 1,947
757	15541	62030	ENCUMB REPAIRS & MAINTEN	\$ 413	\$ 6,533	\$ 6,533	\$ -	\$ -

758	15541	62110	ENCUMB ENERGY & UTILITIES	\$ 1,678	\$ -	\$ -	\$ -	\$ -
759	15541	62170	ENCUMB PROF DEVELOPMENT & TRAV	\$ 130	\$ -	\$ -	\$ -	\$ -
760	15541	62230	ENCUMB OFFICE SUPPLIES	\$ 28	\$ -	\$ -	\$ -	\$ -
761								
762	TOTAL	SENIOR CENTER		\$ 206,803	\$ 217,023	\$ 191,232	\$ 237,474	\$ 224,822
763								
764	15543	VETERANS						
765	15543	51010	DEPT HEAD SALARY & WAGES	\$ 63,098	\$ 64,991	\$ 53,743	\$ 80,000	\$ 71,304
766	15543	51011	ASSISTANT SALARY & WAGES	\$ 51,461	\$ 57,283	\$ 31,985	\$ 65,000	\$ 58,005
767	15543	51012	CLERK/ASST SAL & WAGES	\$ 41,164	\$ 44,791	\$ 35,857	\$ 50,000	\$ 46,064
768	15543	51030	OVERTIME	\$ -	\$ 500	\$ 118	\$ -	\$ -
769	15543	51551	TERMINATION LEAVE	\$ 4,947	\$ 913	\$ 913	\$ -	\$ -
770	15543	52040	INFORMATION TECHNOLOGY	\$ 2,010	\$ 2,600	\$ 1,538	\$ 2,910	\$ 2,910
771	15543	52050	FLAG EXPENSE	\$ 12,457	\$ 5,820	\$ 499	\$ 5,820	\$ 5,820
772	15543	52151	TELECOMMUNICATIONS	\$ -	\$ 310	\$ 310	\$ -	\$ -
773	15543	52170	PROFESSIONAL DEV & TRAVEL	\$ 5,386	\$ 2,910	\$ 2,903	\$ 2,910	\$ 2,910
774	15543	52230	OFFICE SUPPLIES	\$ 1,793	\$ 1,940	\$ 1,225	\$ 1,940	\$ 1,940
775	15543	57100	VETERANS BENEFITS	\$ 473,536	\$ 450,000	\$ 395,413	\$ 475,000	\$ 450,000
776	15543	67100	ENCUMB VETERANS BENEFITS	\$ 6,000	\$ 1,845	\$ 1,520	\$ -	\$ -
777								
778	TOTAL	VETERANS		\$ 661,854	\$ 633,903	\$ 526,025	\$ 683,580	\$ 638,954
779								
780	16610	LIBRARY						
781	16610	51010	DEPT HEAD SALARY & WAGES	\$ 94,648	\$ 84,488	\$ 73,115	\$ 87,081	\$ 84,813
782	16610	51011	ASST LIBRARY DIRECTOR SAL&WAG	\$ 64,476	\$ 65,453	\$ 55,157	\$ 77,451	\$ 71,067
783	16610	51012	LIBRARY TECHNICIAN SAL&WAG	\$ 132,121	\$ 154,275	\$ 114,026	\$ 222,317	\$ 156,301
784	16610	51013	SENIOR LIBRARY TECH SAL&WA	\$ 84,528	\$ 89,618	\$ 65,614	\$ 155,238	\$ 95,610
785	16610	51014	STAFF LIBRARIAN SALARY & WAG	\$ 152,810	\$ 155,456	\$ 131,420	\$ 205,057	\$ 219,961
786	16610	51015	LIBRARY CLERICAL STAFF SAL&WAG	\$ 7,012	\$ 6,952	\$ 4,949	\$ 10,000	\$ 8,947
787	16610	51016	CUSTODIAN SALARY & WAGES	\$ 60,809	\$ 65,063	\$ 52,012	\$ 76,855	\$ 74,757
788	16610	51030	OVERTIME	\$ 1,221	\$ 500	\$ 888	\$ 500	\$ 500
789	16610	51460	LONGEVITY	\$ 3,300	\$ 2,730	\$ -	\$ 2,580	\$ 2,580
790	16610	51551	TERMINATION LEAVE	\$ 63,251	\$ 4,989	\$ 4,989	\$ -	\$ -
791	16610	52030	REPAIRS & MAINTENANCE	\$ 100	\$ 100	\$ 37,851	\$ 100	\$ 100
792	16610	52040	INFORMATION TECHNOLOGY	\$ 6,367	\$ 8,700	\$ 4,021	\$ 8,700	\$ 8,700
793	16610	52110	ENERGY & UTILITIES	\$ 52,494	\$ 46,600	\$ 52,110	\$ 52,000	\$ 35,481
794	16610	52150	COMMUNICATIONS	\$ 1,089	\$ 1,000	\$ 526	\$ 1,000	\$ 1,000
795	16610	52151	TELECOMMUNICATIONS	\$ 6,065	\$ 6,000	\$ 5,426	\$ 6,000	\$ 6,000
796	16610	52190	PROFESSIONAL SERVICES	\$ 36,356	\$ 35,606	\$ 35,606	\$ 35,561	\$ 35,561
797	16610	52230	OFFICE SUPPLIES	\$ 9,715	\$ 9,825	\$ 10,556	\$ 10,000	\$ 10,000
798	16610	52231	LIBRARY SUPPLIES	\$ 5,315	\$ 5,000	\$ 5,059	\$ 5,000	\$ 5,000

799	16610	52270	BOOKS & PERIODICALS	\$ 100,377	\$ 109,000	\$ 65,246	\$ 151,800	\$ 129,519
800	16610	53333	LIBRARY DRAW IN TRANSIT	\$ -	\$ -	\$ 1,537	\$ -	\$ -
801	16610	57500	GENERAL LIABILITY	\$ 13,592	\$ 13,500	\$ 17,064	\$ 17,100	\$ 13,500
802								
803	TOTAL	LIBRARY		\$ 895,646	\$ 864,857	\$ 737,171	\$ 1,124,340	\$ 959,398
804								
805	16625	RECREATION DEPT						
806	16625	51010	DEPT HEAD SALARY & WAGES	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
807	16625	51011	SUPERVISOR SALARY & WAGES	\$ 8,500	\$ 16,500	\$ 16,500	\$ 11,000	\$ 11,000
808	16625	51014	COACHES SAL & WAGES	\$ -	\$ -	\$ -	\$ 3,500	\$ 3,500
809	16625	51020	P/T PLAYGROUNDS SAL&WGS	\$ 28,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
810	16625	51090	CLOTH/UNIFORM ALLOWANCE	\$ -	\$ -	\$ -	\$ -	\$ -
811	16625	52050	MINOR EQUIPMENT	\$ -	\$ 3,000	\$ 3,000	\$ 5,000	\$ 4,000
812	16625	62050	ENCUMB MINOR EQUIPMENT	\$ -	\$ 1,000	\$ 1,000	\$ -	\$ -
813								
814	TOTAL	RECREATION DEPT		\$ 66,500	\$ 125,500	\$ 125,500	\$ 124,500	\$ 123,500
815								
942	63640	GOLF COURSE EXPENSES						
943	63640	51010	DEPT HEAD SALARY & WAGES	\$ 83,746	\$ 85,789	\$ 70,705	\$ 82,789	\$ 104,375
944	63640	51011	GOLF PRO SALARY & WAGES	\$ 48,380	\$ 54,427	\$ 39,407	\$ 54,427	\$ 78,259
945	63640	51012	CLERK/ASST SAL & WAGES	\$ 21,364	\$ 22,869	\$ 15,485	\$ 22,869	\$ 22,625
946	63640	51013	LABORERS SALARY & WAGES	\$ 243,033	\$ 246,525	\$ 207,748	\$ 250,000	\$ 303,407
947	63640	51018	PRO SHOP STAFF SALARY & WAGES	\$ 21,637	\$ 35,000	\$ 11,714	\$ 35,000	\$ 35,000
948	63640	51030	OVERTIME	\$ 6,146	\$ 10,000	\$ 8,611	\$ 10,000	\$ 10,000
949	63640	51090	CLOTH/UNIFORM ALLOWANCE	\$ 2,950	\$ 2,950	\$ 2,950	\$ 8,000	\$ 3,600
950	63640	51460	LONGEVITY	\$ 2,130	\$ 2,070	\$ -	\$ 2,070	\$ 2,310
951	63640	51551	TERMINATION LEAVE	\$ 3,693	\$ -	\$ 4,347	\$ 15,000	\$ 15,000
952	63640	52030	REPAIRS & MAINTENANCE	\$ 26,818	\$ 45,000	\$ 12,786	\$ 80,000	\$ 80,000
953	63640	52031	GOLF CART RENT & MAINTENANCE	\$ 59,757	\$ 92,000	\$ 80,264	\$ 92,000	\$ 92,000
954	63640	52050	EQUIPMENT	\$ -	\$ 6,000	\$ 3,447	\$ -	\$ -
955	63640	52110	ENERGY & UTILITIES	\$ 21,640	\$ 27,000	\$ 29,592	\$ 27,000	\$ 27,000
956	63640	52150	COMMUNICATIONS	\$ -	\$ -	\$ -	\$ -	
957	63640	52151	TELECOMMUNICATIONS	\$ 8,138	\$ 7,000	\$ 6,339	\$ 8,000	\$ 8,000
958	63640	52170	PROFESSIONAL DEV & TRAVEL	\$ 1,507	\$ 2,000	\$ 878	\$ 2,000	\$ 2,000
959	63640	52190	PROFESSIONAL SERVICES	\$ 31,022	\$ 40,000	\$ 29,708	\$ 40,000	\$ 40,000
960	63640	52230	OFFICE SUPPLIES	\$ 1,875	\$ -	\$ 738	\$ -	\$ -
961	63640	52231	GOLF COURSE SUPPLIES	\$ 138,412	\$ 104,000	\$ 120,964	\$ 144,000	\$ 144,000
962	63640	52240	VEHICLE SUPPLIES	\$ 9,452	\$ 35,000	\$ 18,750	\$ 35,000	\$ 35,000
963	63640	55090	NEW VEHICLES	\$ -	\$ 77,000	\$ 78,675	\$ -	\$ -
964	63640	57303	WATER	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ 10,000
965	63640	62030	ENCUMB REPAIRS & MAINTEN	\$ 7,533	\$ 25,759	\$ 26,471	\$ -	\$ -

966	63640	62110	ENCUMB ENERGY & UTILITIES	\$ -	\$ 10	\$ 10	\$ -	\$ -
967	63640	62151	ENCUMB TELECOMMUNICATIONS	\$ 204	\$ -	\$ -	\$ -	\$ -
968	63640	62190	ENCUMB PROFESSIONAL SERV	\$ 4,438	\$ -	\$ 333	\$ -	\$ -
969	63640	62231	ENCUMB GOLF SUPPLIES	\$ 34,789	\$ 14,295	\$ 1,577	\$ -	\$ -
970	63640	62240	ENCUMB VEHICLE SUPPLIES	\$ 211	\$ -	\$ -	\$ -	\$ -
971	63999	59996	TRANSFER TO GENERAL FUND	\$ 230,000	\$ 240,000	\$ 240,000	\$ 260,000	\$ 260,000
972								
973	TOTAL	GOLF COURSE FUND		\$ 1,008,875	\$ 1,184,694	\$ 1,011,499	\$ 1,178,155	\$ 1,272,577
974								
1025		Gardner Public Schools						
1026	13960	50000	SCHOOL BUDGET ADJUSTMENT	\$ 29,608,471.45	\$ 31,793,361.79	\$ 30,183,929.68	\$ 33,234,787.00	\$ 33,203,272.00
1027	13960	51000	2305-SCHOOL SAL UNDISTRIBUTED	\$ -	\$ 9,162.00	\$ -	\$ 300,000.00	\$ 300,000.00
1028	13960	51207	5550-CROSSING GUARDS	\$ 55,848.75	\$ 76,388.00	\$ 54,267.62	\$ 80,000.00	\$ 80,000.00
1029	13960	51362	3300-SPED BUS MONITOR SALARY	\$ -	\$ -	\$ 1,921.90	\$ 15,000.00	\$ 15,000.00
1030	13960	52362	3300-FOSTER CARE TRANSP EXP	\$ 205,679.00	\$ 200,000.00	\$ 140,000.00	\$ 200,000.00	\$ 200,000.00
1031	13960	52800	3300-REGULAR TRANSPORTATION	\$ 783,190.00	\$ 711,000.00	\$ 702,960.00	\$ 899,415.00	\$ 899,415.00
1032	13960	52801	3300-MCKINNEY-VENTO TRANSPORT	\$ 139,201.97	\$ 180,000.00	\$ 178,547.28	\$ 180,000.00	\$ 180,000.00
1033	13960	54150	5550-CROSSING GUARD EXPENSE	\$ -	\$ 500.00	\$ -	\$ 500.00	\$ 500.00
1034	13960	55804	3300-SPED TRANSPORTATION	\$ 1,303,370.84	\$ 1,564,933.00	\$ 1,286,029.30	\$ 1,837,000.00	\$ 1,837,000.00
1035								
1036		TOTAL SCHOOL EXPENSES		\$ 32,095,762	\$ 34,535,345	\$ 32,547,656	\$ 36,746,702	\$ 36,715,187



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# AIRPORT

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Department Head: Mayor Michael Nicholson  
Airport Department  
Gardner City Hall  
95 Pleasant St  
Gardner, MA 01440  
Isabelle Davis, Airport Manager 978-790-7779

## BUDGET HIGHLIGHTS

Budget requests this year are higher budget line items for utilities, and the possibility of full-time rather than part-time for the Airport Manager. Our Templeton Light & Water bill was 30% higher in the coldest winter months for electricity than last year at this time. Also, our Huhtela/Haffners heating oil bill was comparable to last year, but the colder winter months this year use more heating oil.

## Department Salaries & Wages –

- 1 Employee - Airport Manager
- Current staffing part-time does not reflect staffing standards for the department. This position should be full-time due to the amount of work involved. Ideally, this position should be full-time due to frequent interaction between FAA, MassDOT, city, other airport managers, paperwork, budget, and airport maintenance, cleaning, new tenants and soliciting and coordinating activities and functions at the airport.

## Department Operations –

- Mowing, snow plowing, and airport grounds maintenance. Also, maintenance of airport vehicles which are older (one is 23 years old) continues to rise as we maintain the vehicles. This year we had a volunteer mechanic do all the maintenance on the 23-year-old truck. If we had to pay for that, it would have been expensive.
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- Increases in operational costs are mainly for maintenance of our older vehicles. The one-ton dump truck is 23 years old. The zero-turn lawn mower is 20 years old.
- 
- Trends for underfunded line items are that utilities continue to rise.

## Budget Directive Response

### Department Request:

1. Current staffing part-time does not reflect staffing standards for the department. This position should be full-time due to the amount of work involved. Ideally, this position should be full-time due

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to frequent interaction between FAA, MassDOT, city, other airport managers, paperwork, budget, and airport maintenance, cleaning, new tenants and soliciting and coordinating people and activities at the airport.

2. Budget line item for Energy & Utilities should be \$14,500 rather than \$8,000 to account for much higher utility bills.

3. Budget line item for Repairs & Maintenance should be \$12,500 rather than \$4,850 to account for older equipment that needs more repairs each year and fuel farm repairs annually.

## FY2025 Accomplishments

Heavy snow plowing this year due to excessive snow amounts during the Winter. The last storm we had over 18" in places around the airport. The day we plowed, the air temperature was dropping and by the time we finished, everything froze up into solid ice. It took a week to get everything finished. It was a team effort where no one was compensated for all the plowing that was done this Winter.

Isabelle is continuing to cultivate our relationship with MIT. They are interested in furthering their testing here at the airport. We can charge for our services when they are using the airport for their testing, and it will be revenue to the airport.

Isabelle is looking for functions to be hosted at the airport. The building can be used for this. Isabelle is also coordinating to host school kids at the airport when the weather is better to bring the airport back to the public. Other functions can be charged to have some additional revenue coming in.

Isabelle had the one-ton dump truck completely maintained. It hadn't been done in years. This will keep it running in good shape as we use it frequently here at the airport. We also got it inspected so that it can be driven on the road if need be.

Isabelle went to the annual Airport Manager's conference in Southbridge, MA. Talking to other airport managers, the FAA, and MassDOT at this function is critical to Gardner Municipal Airport keeping track of what is going on in the industry.

Continuing to sell fuel to airplanes flying in. We would like to increase this as a revenue stream for us.

## FY206 Goals

Letting the Gardner public come to the airport be it school kids on a field trip or local functions that bring revenue and include the airport in the community.

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### Performance Updates:

Long term planning is our future federal grants for new hangars to be built which will increase revenue.

### Grants Received during FY2025

### Awards/Recognitions Received:

- Isabelle received recognition at the Airport Managers Annual Conference for Emerging Leader with other women in this role.

**CITY OF GARDNER**  
**FY2025 BUDGET PROPOSAL**  
**AS OF MAY 1, 2025**

LINE#	ORG	OBJ	DESCRIPTION	2024 ACTUAL	2025 ORIG BUD	2025 REVISED BUD	2025 YTD ACTUAL	2026 DEPARTMNT	2026 MAYOR
107	14482	AIRPORT							
108	14482	51010	DEPT HEAD MANAGER SAL & WAGES	\$ 28,682	\$ 26,790	\$ 26,790	\$ 21,923	\$ 27,700	\$ 27,700
109	14482	52030	REPAIRS & MAINTENANCE	\$ 1,441	\$ 4,850	\$ 4,850	\$ 3,875	\$ 4,850	\$ 4,850
110	14482	52050	MINOR EQUIPMENT	\$ 100	\$ 97	\$ 97	\$ -	\$ 97	\$ 97
111	14482	52110	ENERGY & UTILITIES	\$ 8,091	\$ 8,000	\$ 8,123	\$ 9,448	\$ 14,500	\$ 12,500
112	14482	52150	COMMUNICATIONS	\$ 100	\$ 97	\$ -	\$ -	\$ 97	\$ 97
113	14482	52151	TELECOMMUNICATIONS	\$ 3,092	\$ 600	\$ 1,544	\$ 1,544	\$ 600	\$ 600
114	14482	52170	PROFESSIONAL DEV & TRAVEL	\$ 175	\$ 175	\$ 175	\$ 175	\$ 175	\$ 175
115	14482	52190	PROFESSIONAL SERVICES	\$ 149	\$ 250	\$ (420)	\$ (419)	\$ 250	\$ 250
116	14482	52230	OFFICE SUPPLIES	\$ 113	\$ 97	\$ 21	\$ 21	\$ 97	\$ 97
117	14482	52240	VEHICLE SUPPLIES	\$ 1,966	\$ 485	\$ 261	\$ 78	\$ 485	\$ 485
118	14482	62030	ENCUMB REPAIRS & MAINTEN	\$ 41,401	\$ -	\$ 1,050	\$ 1,050	\$ -	\$ -
119	14482	62110	ENCUMB ENERGY & UTILITIES	\$ -	\$ -	\$ 983	\$ 983	\$ -	\$ -
120	14482	62151	ENCUMB TELECOMMUNICATIONS	\$ 161	\$ -	\$ -	\$ -	\$ -	\$ -
121	14482	62190	ENCUMB PROFESSIONAL SERV	\$ 4,219	\$ -	\$ 4,105	\$ 3,771	\$ -	\$ -
122									
123	TOTAL	AIRPORT		\$ 89,690	\$ 41,441	\$ 47,579	\$ 42,449	\$ 48,851	\$ 46,851

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# HISTORICAL COMMISSION

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CHARLES M. LaHAYE, Chairman  
HISTORICAL COMMISSION  
City Hall, Room 214  
95 Pleasant Street, Gardner, MA  
Telephone: \_\_\_\_\_

## BUDGET HIGHLIGHTS

1. Membership in the American Association of State and Local History.
2. Preserving the Old Burying Ground through gravestone restoration.
3. Implementation of an Archival/Artifact Inventory Database.
4. Acquiring Archival and preservation materials and supplies.

## Department Salaries & Wages – 0% of Dept Budget

1. There are no salaries and wages.

## Department Operations – 100% of Dept Budget

- 1. Main reasons for operational costs**
  - Restoration and repair to damaged historic gravestones in the City's oldest cemetery, the Old Burying Ground.
  - Information Technology/specialized software.
  - Professional Association membership.
  - Archival preservation materials and office supplies.
- 2. If there are any increases in operational expenses, what are the drivers of those increases?**
  - For too many years, the City has not been committed to the care and preservation of its oldest cemetery, the Old Burying Ground, and the condition of its gravestones and monuments which have deteriorated to a point where dozens of gravestones, commemorating many of the Town's founders, have been all but abandoned.
- 3. Do you anticipate any new expenses coming up in the coming fiscal year (July 2024-June 2025) that will be reflected in this operating budget? If so, what are they?**
  - Please refer to No. 2, above.
- 4. Trends you've seen over the last couple of years – what seems to traditionally always be underfunded over the last few fiscal years?**
  - Cemetery gravestone maintenance upkeep and repairs.

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# Budget Directive Response

## Department Request:

The “Wish List” as we have called it in the past. This is what your department would look like and be funded at in an ideal world where money limitations were not the issue. This includes both staffing levels and expenses. Make this the kitchen sink, but explain why you’ve included what you include and why it would be beneficial to both your department and the City as a whole if this were to be what goes forward to the City Council.

### 1. American Association for State and Local History (AASLH) Membership

Membership in AASLH (\$98.00 annually) affords the Commission discounts on products and services, such as 20% reduction in annual fees for PastPerfect® software, professional development webinars, online courses, publications, as well as historical resources such as online access to the *Encyclopedia of Local History*. The Institutional membership allows Commission members and volunteers to the membership account, allowing access to most membership benefits.

### 2. Gravestone Repair and Restoration

From *Historic Gardner, A Bicenquasguigenary Publication* by Tom Malloy: “*The Old Burying Ground contains 612 grave markers. The earliest date found in the cemetery is 1780 and the most recent is 1974. In the cemetery can be found stones with the names of 26 of the men who signed the petition which led to the incorporation of Gardner. Also found are the names of early settlers who served in the Revolutionary War. The burial stones themselves speak most eloquently of the early settlers buried there. Slate stones, with carvings, prose and verse still legible, show little signs of the time that has passed—each standing as a reminder of the sturdy men and women who founded our city.*”

The Historical Commission is committed to preserving our cemeteries because saving cemeteries is the preservation of history, of diverse, creative, and very personal histories. History is lost every day and the destruction of tombstones becomes the destruction of history. While cemetery desecration remains an issue, far more concerning are the effects of severe weather and human indifference. Trees, while beautiful providers of shade, often fall or drop large limbs in cemeteries experiencing severe weather. Without any intervention by the City, these trees and branches will continue to fall and damage memorial stones. With or without human intervention, cemeteries can still be negatively impacted.

Attached are recent photographs of the conditions of many of the gravestones in the Old Burying Ground.

### 3. Archival Database Software

The Commission proposes the procurement of PastPerfect software, currently utilized by The Gardner Museum, Inc., for archive collection management. As the Commission begins to develop an inventory of the City's historical records and artifacts, as well as its older permanent public records, the implementation of an efficient database is critical.

#### *From the PastPerfect website:*

- a. **PastPerfect Web Edition** is a cloud-based software solution for organizations looking for a hosted collection and contact management software in one package. Work from your desk, inside a gallery, at an offsite storage location, or anywhere that has internet access using your computer or tablet. With PastPerfect Web Edition, you pay a low annual fee for the hosting of your data and images, based on the number of users and the amount of storage space needed. All maintenance and updates to the software are included with your annual fee, along with technical support.
- b. **Collection Management**  
Web Edition has numerous tools to manage your collection with ease, including accessions, loans, exhibits, and more. From archival, art, and archaeology to historic, ethnographic, and photographic collections, Web Edition is designed to manage all types and sizes of collections.
- c. **Contact Management**  
Track volunteers, donors, and members, and organize fundraising activities and campaigns with Web Edition. Post donations, print thank you letters, manage pledges, and record in-kind gifts. Send emails, produce mailings, and print letters and labels with built-in tools.
- d. **Multimedia**  
Easily identify items and reduce handling by attaching images of your artifacts to their catalog records. Further enrich your records by attaching audio or video files, PDFs, website links, and more. Multimedia files can be attached to all record types in Web Edition.
- e. **Searching**  
Find your records easily using Quick Search, Keyword Search, and Queries. Customize your query output fields, save results to Custom Views, perform actions, and print or export to CSV. You can also group, organize, and manage your records with Catalog or Contact Lists.
- f. **Users & Security**  
Ensure the integrity and security of your data through password-protected user logins and user-level restrictions. Control access to specific features and functions throughout the software by setting up Roles & Restrictions for your users.
- g. **Public Access**  
Expand the reach of your organization by sharing your collection records with the public. Only the records, data, and images you choose are shared in a searchable database for web visitors. Changes made to your site settings and records are available instantly.
- h. **New Technologies**  
Based on Microsoft SQL Server and a variety of cloud and web technologies, Web Edition offers users the ability to manage their collections and contacts using only a web browser. No need to worry about installing software or maintaining in-house servers.
- i. **Automatic Updates & Backups**  
Each night an automatic backup of your data is created and stored in Amazon Web Services. Updates are pushed out automatically, ensuring that you are using the latest revision of the software as soon as it is available.

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#### 4. Archival Preservation Materials and Office Supplies

The Commission is committed to the long-term preservation of documents, photographs, and other materials by protecting them from environmental factors like moisture, acidity, light, and pests, ensuring their longevity and historical value for future generations. Specialized archival supplies are designed to minimize deterioration and maintain the integrity of important artifacts over time.

### FY2025 Accomplishments

#### 1. Projects that have been completed in the last six months.

- a. Instituted a City-assigned e-mail address for official Commission communications.
- b. Acquired a USPS mail box within City Hall for Commission use.
- c. Initiated plans for expanding and developing the Commission's webpage.
- d. Acquired office space in City Hall.
- e. Prepared former Nurse's Office (previously GJHS locker rooms) at Waterford Community Center for artifacts, records, and bound volumes of *The Gardner News*.

#### 2. Ongoing Projects and current status.

##### a. City Archives at the Waterford Community Center.

- i. Approximately 300 bound volumes of *The Gardner News* from 1914 to 2013 were relocated to the former locker rooms at Waterford Community Center. This was achieved due to the efforts of volunteers and from private contributions. The housing of this historic collection should serve as the impetus to expand the space for the addition of hundreds of municipal records and artifacts in the near future.

##### b. City Historical Artifacts Identification and Inventory.

- i. The Commission commenced identifying over 60 historical markers and memorials for inventorying, condition, and for salvage purposes. Plans to complete the inventory by the close of the year.

##### c. Former Helen Mae Sauter School Building Reuse Study.

- i. The Commission volunteered to assist the Mayor and City Council in its efforts to perform a comprehensive review of the Sauter building, consistent with the City Council's Resolution of April 1, 2024. The Commission is hopeful that it may participate in such a review.

##### d. Greenwood Memorial Pool Artifacts Identification and Preservation.

- i. The Commission toured the Greenwood Pool in order to identify and relocate historically significant artifacts for preservation. Artifacts that have been identified are planned to be relocated in the current fiscal year.

##### e. School Street School Artifacts Identification and Preservation.



- 
- i. The Commission toured the former School Street School in order to identify and relocate historically significant artifacts for preservation. Plans are underway for relocating artifacts in the spring.
  - f. **Former Prospect School Artifacts Identification and Preservation.**
    - i. The Commission recovered supplies and artifacts from the former Prospect School and relocated them to Waterford for storage.
  - g. **Gardner History Path Project.**
    - i. The Commission seeks to pursue producing sign boards for historic public areas throughout the City.
3. Projects they plan to undertake in the near future and how they plan to start and fund those projects.
- a. **Refer to ongoing projects listed above.**
4. Goals, objectives, benchmarks, and improvements for the six months to a year.
- a. **Refer to ongoing projects listed above.**

## FY2026 Goals

### **Projects for the current and ensuing fiscal year include:**

1. Old Burying Ground gravestone restoration and repairs. Contract with a professional firm to repair and restore damaged gravestones.
2. Assessment of gravestone conditions and **Crystal Lake** and **Green Bower** cemeteries.
3. Inventorying historically-significant artifacts housed in municipal buildings.
4. Assess and update the 243 historical properties and areas listed on the Massachusetts Cultural Resource Information System Report (MACRIS).
5. Develop the Commission's City Hall office for functionality.
6. Institute a database for inventorying the City's historical records, artifacts, etc.
7. Maintain and make improvements to the designated Archives/Historical Commission space at the new Waterford Community Center for archival records and artifacts.
8. Provide frequent updates to the Mayor and Public Welfare Committee of the Commission's activities.

**CITY OF GARDNER**  
**FY2025 BUDGET PROPOSAL**  
**AS OF MAY 1, 2025**

LINE#	ORG	OBJ	DESCRIPTION	2024 ACTUAL	2025 ORIG BUD	2025 REVISED BUD	2025 YTD ACTUAL	2026 DEPARTMNT	2026 MAYOR
130									
131	16650	HISTORICAL COMMISSION							
132	16650	52170	PROFESSIONAL DEV & TRAVEL	\$ -	\$ -	\$ -	\$ -	\$ 100	\$ 100
133	16650	52190	PROFESSIONAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ 16,000	\$ -
134	16650	52230	OFFICE SUPPLIES	\$ -	\$ 100	\$ 100	\$ 40	\$ 1,000	
135	16650	65141	ENCUMB CEMETERY RESTORATION	\$ 195	\$ -	\$ 3,757	\$ -	\$ -	
136									
137	TOTAL	HISTORICAL COMMISSION		\$ 195	\$ 100	\$ 3,857	\$ 40	\$ 17,100	\$ 100



# Montachusett Regional Vocational Technical School

Monty Tech  
1050 Westminster Street  
Fitchburg, Massachusetts 01420

Phone: (978) 345-9200  
Fax: (978) 348-1176  
Website: [www.montytech.net](http://www.montytech.net)

March 10, 2025

Ms. Jennifer Dymek  
City Hall  
95 Pleasant Street, Room 118  
Gardner, MA 01440

Dear Ms. Dymek,

The 2025-2026 preliminary budget and assessments approved and certified by the Regional District Committee on March 5, 2025, is the total amount deemed necessary for the operation and maintenance of the District for the Fiscal Year 2026. Please note that these are preliminary figures, subject to change, based on final Cherry Sheet figures from the State.

The certified figures are determined by adding Gardner's share of the State minimum spending requirement, transportation/operating costs, capital and bond costs.

FY 2026 Regional School District Assessment	<b>\$1,019,858.00</b>
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Please include the above number in the appropriations to be acted upon at your 2025 annual City/Town meeting.

If you have any questions, please feel free to contact Business/HR Manager, Tammy Crockett, at (978) 345-9200 extension 5214.

Sincerely,

Jeffrey Gallant  
Treasurer

JG/TLC

Cc:

Calvin Brooks, Eric Commodore, Monty Tech Reps

Michael Nicholson, Mayor

Elizabeth J Kazinskas, City Council President

John Richard, City Auditor

Rachel Roberts, Executive Assistant to the Mayor

Do not discriminate on the basis of race, color, sex, gender identity, religion, national origin, sexual orientation, disability, homelessness, or limited English proficiency.

District Title IX Compliance Coordinator: Victoria Zarozinski, Director of Student Support (978) 345-9200 x5237

District 504 Coordinator: Kathryn Schmidt, Asst. Principal (978) 345-9200 x5217

# COMMUNITY ASSESSMENTS

FISCAL YEAR 2026										
COMMUNITIES	FY2026 FOUNDATION ENROLLMENT	FOUNDATION BUDGET	(1)	(2)	(3)	(4)	PROPOSED ASSESSMENT FY'2026	FY 2025 FOUNDATION ENROLLMENT	APPROVED ASSESSMENT FY2025	CHANGE FY'25 ~ FY'26
			REQUIRED MINIMUM CONTRIBUTION	TRANSPORT/ OPERATING ASSESS.	CAPITAL ASSESS.	BONDS				
Ashburnham	64	1,332,921	611,914	30,148	10,239	0	652,300	64	627,531	24,769
Ashby	33	687,287	368,587	15,545	4,552	0	388,684	31	341,783	46,901
Athol	109	2,270,131	338,018	51,345	17,786	0	407,149	104	372,433	34,716
Barre	47	978,864	386,445	22,140	6,912	0	415,496	45	371,942	43,554
Fitchburg	396	8,247,449	1,814,721	186,538	61,600	0	2,062,859	386	1,985,598	77,261
Gardner	157	3,269,822	919,303	73,956	26,599	0	1,019,858	166	1,049,385	(29,527)
Harvard	10	208,269	167,314	4,711	9,624	0	181,648	9	159,480	22,168
Holden	158	3,290,649	1,957,220	74,427	33,389	0	2,065,035	148	1,795,264	269,771
Hubbardston	35	728,941	396,826	16,487	5,253	0	418,566	32	356,520	62,046
Lunenburg	101	2,103,516	1,270,711	47,577	16,233	0	1,334,521	99	1,224,162	110,359
Petersham	11	229,096	121,748	5,182	1,170	0	128,099	12	140,166	(12,067)
Phillipston	28	583,153	303,310	13,190	2,107	0	318,607	24	255,083	63,524
Princeton	27	562,326	441,216	12,718	5,031	0	458,966	25	411,792	47,174
Royalston	10	208,269	77,616	4,711	1,270	0	83,597	11	85,234	(1,637)
Sterling	63	1,312,094	1,082,478	29,676	10,410	0	1,122,565	66	1,131,578	(9,013)
Templeton	83	1,728,632	583,816	39,098	10,693	0	633,606	87	645,856	(12,250)
Westminster	70	1,457,882	808,812	32,974	12,376	0	854,162	71	805,289	48,873
Winchendon	86	1,791,113	577,554	40,511	14,756	0	632,821	96	660,109	(27,288)
<b>Total</b>	<b>1,488</b>	<b>30,990,414</b>	<b>12,227,609</b>	<b>700,930</b>	<b>250,000</b>	<b>0</b>	<b>13,178,539</b>	<b>1,476</b>	<b>12,419,207</b>	<b>759,332</b>

# FISCAL YEAR 2026 BUDGET SUMMARY

	APPROVED <u>FY2025</u>	PROPOSED <u>FY2026</u>	<u>DIFF</u>	% Change
Net School Spending	30,118,457	30,990,414	871,957	2.90%
Transportation	2,516,010	2,544,520	28,510	1.13%
Above Net School Spending	321,948	606,410	284,462	88.36%
Capital Budget ~ Equipment	460,000	450,000	(10,000)	-2.17%
Vehicles	50,000	50,000	0	0.00%
BONDS (Principal & Interest)	0	0	0	0.00%
<b>Total Budget</b>	<b>\$33,466,415</b>	<b>\$34,641,344</b>	<b>\$1,174,929</b>	<b>3.51%</b>
<b>Less Revenues:</b> Estimated Ch. 70	18,472,208	18,762,805	290,597	1.57%
<b>(1) REQUIRED MINIMUM CONTRIBUTION</b>	<b>\$11,646,249</b>	<b>\$12,227,609</b>	<b>\$581,360</b>	<b>4.99%</b>
<b>Transportation &amp; Other Operating Budget</b>	\$2,837,958	\$3,150,930	\$312,972	11.03%
<b>Less:</b> Estimated Transportation Aid	1,925,000	2,000,000	75,000	3.9%
Regional Transportation Fund	200,000	200,000	0	0.0%
Excess & Deficiency	250,000	250,000	0	0.0%
<b>(2) NET TRANSPORTATION &amp; OTHER OPERATING</b>	<b>\$462,958</b>	<b>\$700,930</b>	<b>\$237,972</b>	<b>51.40%</b>
<b>Capital Budget ~ (Equipment &amp; Vehicles)</b>	\$510,000	\$500,000	(\$10,000)	-1.96%
<b>Less:</b> Excess & Deficiency	200,000	250,000	50,000	25.0%
<b>(3) NET CAPITAL ASSESSMENT</b>	<b>\$310,000</b>	<b>\$250,000</b>	<b>(\$60,000)</b>	<b>-19.35%</b>
<b>TOTAL ASSESSMENT (All Budgets)</b>	<b>\$12,419,207</b>	<b>\$13,178,539</b>	<b>\$759,332</b>	<b>6.11%</b>





# PRELIMINARY BUDGET PLAN

2025-2026

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**PUBLIC HEARING 03/05/2025**



Serving the Communities of:

Ashburnham, Ashby, Athol, Barre, Fitchburg, Gardner, Harvard, Holden,  
Hubbardston, Lunenburg, Petersham, Phillipston, Princeton, Royalston,  
Sterling, Templeton, Westminster, Winchendon

Montachusett Regional Vocational Technical School District

# SCHOOL COMMITTEE MEMBERS

## Community

Ashburnham

Ashby

Athol

Barre

Fitchburg

Fitchburg

Fitchburg

Fitchburg

Gardner

Gardner

Harvard

Holden

Hubbardston

Lunenburg

Petersham

Phillipston

Princeton

Royalston

Sterling

Templeton

Westminster

Winchendon

## Member

Diane Swenson

Shelly Jones

Jeffrey Raymond

Whitney Marshall

Robert Campbell

Michael Hurley

Ronald Tourigny

Evelyn Bosworth

Eric Commodore

Calvin Brooks

Vacant

Christina Smith

Scott Carignan

Barbara Reynolds

Jada McConologue

Eric Olson

John Mollica

Ashley Hadmack

William Brassard

John Columbus, Chair

Ross Barber

Tamarah Estes

# What Vocational Programs Does Monty Tech Offer?

**Advanced Manufacturing**

**Engineering Technology**

**Auto Body & Collision Repair**

**Graphic Communications**

**Auto Technology**

**Health Occupations**

**Business Technology**

**House Carpentry**

**Cabinetmaking**

**HVAC & Property Maintenance**

**CAD/Drafting**

**Information Technology**

**Cosmetology**

**Masonry**

**Culinary Arts**

**Plumbing**

**Dental Assisting**

**Veterinary Science**

**Early Childhood Education**

**Welding & Metal Fabrication**

**Electrical**





# Who Are the Students of Monty Tech?

## Enrollment by Race/Ethnicity (2024-25)

Race	% of District
African American	3.2
Asian	1.1
Hispanic	18.7
Native American	0.0
White	72.3
Native Hawaiian, Pacific Islander	0.1
Multi-Race, Non-Hispanic	4.6

## Special Population Sub-Group (2024-25)

Special Population Sub-Group (2024-25)	Total Students	% of District
First Language not English	61	4.3
English Language Learner	10	0.7
Low-income	438	30.7
Students With Disabilities	226	15.8
High Needs	587	41.1

## Enrollment by Gender (2024-25)

	District
Female	671
Male	729
Non-Binary	17
Total	1,417

CITY/TOWN OF RESIDENCE	(2024-25)
Ashburnham	64
Ashby	31
Athol	107
Barre	46
Fitchburg	344
Gardner	154
Harvard	10
Holden	155
Hubbardston	35
Lunenburg	97
Petersham	11
Phillipston	28
Princeton	27
Royalston	9
Sterling	62
Templeton	81
Westminster	69
Winchendon	82
Out of District ( <i>Students who moved after initial enrollment</i> )	5
Total:	1417



# Post Graduation Plans for the Class of 2024

<u>Transportation</u>	<u>Workforce</u>	<u>2yr College</u>	<u>Tech. School</u>	<u>4yr College</u>	<u>Military</u>	<u>Other</u>	<u>Total</u>
Auto Body & Coll. Rep.	9	1	0	1	0	1	12
Auto Technology	8	2	1	1	1	0	13
<b>Total</b>	<b>17</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>25</b>
<b>Percentage of Cluster</b>	<b>68%</b>	<b>12%</b>	<b>4%</b>	<b>8%</b>	<b>4%</b>	<b>4%</b>	
<u>Manufacturing, Engineering &amp; Technology</u>	<u>Workforce</u>	<u>2yr College</u>	<u>Tech. School</u>	<u>4yr College</u>	<u>Military</u>	<u>Other</u>	<u>Total</u>
Adv. Manufacturing	9	1	0	4	1	0	15
CAD/Drafting	3	2	0	13	0	0	18
Engineering Technology	0	2	0	12	0	1	15
Welding & Metal Fab.	9	0	0	5	1	0	15
<b>Total</b>	<b>21</b>	<b>5</b>	<b>0</b>	<b>34</b>	<b>2</b>	<b>1</b>	<b>63</b>
<b>Percentage of Cluster</b>	<b>33%</b>	<b>8%</b>	<b>0%</b>	<b>54%</b>	<b>3%</b>	<b>2%</b>	
<u>Construction</u>	<u>Workforce</u>	<u>2yr College</u>	<u>Tech. School</u>	<u>4yr College</u>	<u>Military</u>	<u>Other</u>	<u>Total</u>
HVAC & Property Maintenance	5	0	1	4	0	1	11
Cabinetmaking	8	5	0	4	0	0	17
Masonry	2	1	0	5	0	0	8
House Carpentry	10	1	1	2	1	0	15
Electrical	15	0	2	5	0	1	23
Plumbing	13	0	0	1	1	1	16
<b>Total</b>	<b>53</b>	<b>7</b>	<b>4</b>	<b>21</b>	<b>2</b>	<b>3</b>	<b>90</b>
<b>Percentage of Cluster</b>	<b>59%</b>	<b>8%</b>	<b>4%</b>	<b>23%</b>	<b>2%</b>	<b>3%</b>	
	<u>Workforce</u>	<u>2yr College</u>	<u>Tech. School</u>	<u>4yr College</u>	<u>Military</u>	<u>Other</u>	
<b>Overall Total</b>	<b>116</b>	<b>44</b>	<b>12</b>	<b>150</b>	<b>9</b>	<b>8</b>	<b>339</b>



# Post Graduation Plans for the Class of 2024

<b><u>Agriculture and Natural Resources</u></b>	<b><u>Workforce</u></b>	<b><u>2yr College</u></b>	<b><u>Tech. School</u></b>	<b><u>4yr College</u></b>	<b><u>Military</u></b>	<b><u>Other</u></b>	<b><u>Total</u></b>
Animal Science	1	6	0	14	1	0	22
<b>Total</b>	<b>1</b>	<b>6</b>	<b>0</b>	<b>14</b>	<b>1</b>	<b>0</b>	<b>22</b>
<b>Percentage of Cluster</b>	<b>5%</b>	<b>27%</b>	<b>0%</b>	<b>64%</b>	<b>5%</b>	<b>0%</b>	
<b><u>Arts &amp; Communication</u></b>	<b><u>Workforce</u></b>	<b><u>2yr College</u></b>	<b><u>Tech. School</u></b>	<b><u>4yr College</u></b>	<b><u>Military</u></b>	<b><u>Other</u></b>	<b><u>Total</u></b>
Graphic Communications	1	5	1	13	0	0	20
<b>Total</b>	<b>1</b>	<b>5</b>	<b>1</b>	<b>13</b>	<b>0</b>	<b>0</b>	<b>20</b>
<b>Percentage of Cluster</b>	<b>5%</b>	<b>25%</b>	<b>5%</b>	<b>65%</b>	<b>0%</b>	<b>0%</b>	
<b><u>Business and Consumer Services</u></b>	<b><u>Workforce</u></b>	<b><u>2yr College</u></b>	<b><u>Tech. School</u></b>	<b><u>4yr College</u></b>	<b><u>Military</u></b>	<b><u>Other</u></b>	<b><u>Total</u></b>
Business Technology	2	3	0	11	1	0	17
Cosmetology	8	2	4	6	0	1	21
<b>Total</b>	<b>10</b>	<b>5</b>	<b>4</b>	<b>17</b>	<b>1</b>	<b>1</b>	<b>38</b>
<b>Percentage of Cluster</b>	<b>26%</b>	<b>13%</b>	<b>11%</b>	<b>45%</b>	<b>3%</b>	<b>3%</b>	
<b><u>Education</u></b>	<b><u>Workforce</u></b>	<b><u>2yr College</u></b>	<b><u>Tech. School</u></b>	<b><u>4yr College</u></b>	<b><u>Military</u></b>	<b><u>Other</u></b>	<b><u>Total</u></b>
Early Childhood	1	3	0	9	0	0	13
<b>Total</b>	<b>1</b>	<b>3</b>	<b>0</b>	<b>9</b>	<b>0</b>	<b>0</b>	<b>13</b>
<b>Percentage of Cluster</b>	<b>8%</b>	<b>23%</b>	<b>0%</b>	<b>69%</b>	<b>0%</b>	<b>0%</b>	
<b><u>Health Services</u></b>	<b><u>Workforce</u></b>	<b><u>2yr College</u></b>	<b><u>Tech. School</u></b>	<b><u>4yr College</u></b>	<b><u>Military</u></b>	<b><u>Other</u></b>	<b><u>Total</u></b>
Dental Assisting	5	1	0	6	0	0	12
Health Occupations	0	0	2	25	0	0	27
<b>Total</b>	<b>5</b>	<b>1</b>	<b>2</b>	<b>31</b>	<b>0</b>	<b>0</b>	<b>39</b>
<b>Percentage of Cluster</b>	<b>13%</b>	<b>3%</b>	<b>5%</b>	<b>79%</b>	<b>0%</b>	<b>0%</b>	
<b><u>Hospitality &amp; Tourism</u></b>	<b><u>Workforce</u></b>	<b><u>2yr College</u></b>	<b><u>Tech. School</u></b>	<b><u>4yr College</u></b>	<b><u>Military</u></b>	<b><u>Other</u></b>	<b><u>Total</u></b>
Culinary Arts	4	6	0	6	1	0	17
<b>Total</b>	<b>4</b>	<b>6</b>	<b>0</b>	<b>6</b>	<b>1</b>	<b>0</b>	<b>17</b>
<b>Percentage of Cluster</b>	<b>24%</b>	<b>35%</b>	<b>0%</b>	<b>35%</b>	<b>6%</b>	<b>0%</b>	
<b><u>Information Technology Services</u></b>	<b><u>Workforce</u></b>	<b><u>2yr College</u></b>	<b><u>Tech. School</u></b>	<b><u>4yr College</u></b>	<b><u>Military</u></b>	<b><u>Other</u></b>	<b><u>Total</u></b>
Information Technology	3	3	0	3	1	2	12
<b>Total</b>	<b>3</b>	<b>3</b>	<b>0</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>12</b>
<b>Percentage of Cluster</b>	<b>25%</b>	<b>25%</b>	<b>0%</b>	<b>25%</b>	<b>8%</b>	<b>17%</b>	



# Post Graduation Plans for the Class of 2024

	Joining Workforce	Enrolling in 2 yr. or 4 yr. College	Enrolling in Technical School	Enlisting in Military	Other/ Undecided
2015	33%	48%	6%	6%	7%
2016	28%	66%	0%	4%	2%
2017	28%	59%	6%	5%	2%
2018	31%	58%	3%	5%	3%
2019	32%	58%	2%	4%	4%
2020	38%	56%	2%	1%	3%
2021	39%	54%	0%	3%	4%
2022	45%	49%	2%	2%	2%
2023	40%	54%	1%	2%	3%
2024	34%	57%	4%	3%	2%

# FISCAL YEAR 2026 BUDGET SUMMARY

	APPROVED <u>FY2025</u>	PROPOSED <u>FY2026</u>	<u>DIFF</u>	% Change
Net School Spending	30,118,457	30,990,414	871,957	2.90%
Transportation	2,516,010	2,544,520	28,510	1.13%
Above Net School Spending	321,948	606,410	284,462	88.36%
Capital Budget ~ Equipment	460,000	450,000	(10,000)	-2.17%
Vehicles	50,000	50,000	0	0.00%
BONDS (Principal & Interest)	0	0	0	0.00%
<b>Total Budget</b>	<b>\$33,466,415</b>	<b>\$34,641,344</b>	<b>\$1,174,929</b>	<b>3.51%</b>
<b>Less Revenues:</b> Estimated Ch. 70	18,472,208	18,762,805	290,597	1.57%
<b>(1) REQUIRED MINIMUM CONTRIBUTION</b>	<b>\$11,646,249</b>	<b>\$12,227,609</b>	<b>\$581,360</b>	<b>4.99%</b>
<b>Transportation &amp; Other Operating Budget</b>	\$2,837,958	\$3,150,930	\$312,972	11.03%
<b>Less:</b> Estimated Transportation Aid	1,925,000	2,000,000	75,000	3.9%
Regional Transportation Fund	200,000	200,000	0	0.0%
Excess & Deficiency	250,000	250,000	0	0.0%
<b>(2) NET TRANSPORTATION &amp; OTHER OPERATING</b>	<b>\$462,958</b>	<b>\$700,930</b>	<b>\$237,972</b>	<b>51.40%</b>
<b>Capital Budget ~ (Equipment &amp; Vehicles)</b>	\$510,000	\$500,000	(\$10,000)	-1.96%
<b>Less:</b> Excess & Deficiency	200,000	250,000	50,000	25.0%
<b>(3) NET CAPITAL ASSESSMENT</b>	<b>\$310,000</b>	<b>\$250,000</b>	<b>(\$60,000)</b>	<b>-19.35%</b>
<b>TOTAL ASSESSMENT (All Budgets)</b>	<b>\$12,419,207</b>	<b>\$13,178,539</b>	<b>\$759,332</b>	<b>6.11%</b>

# General Fund- Income and Expense Summary

General Fund Income	Received 21-22	Received 22-23	Received 23-24	Approved 24-25	Proposed 25-26	Change (Decrease)	% Change
<b>State Aid</b>							
Chapter 70	15,489,639	17,220,222	18,318,704	18,472,208	18,762,805	290,597	1.59%
Transportation Reimbursement	1,698,452	1,809,287	1,996,472	1,925,000	2,000,000	75,000	3.76%
School Building Authority Aid	0	0	0	0	0	0	0.00%
<b>Local Receipts</b>							
Community Assessments	10,527,334	11,352,418	11,791,397	12,419,207	13,178,539	759,332	6.44%
Interest Income	14,673	195,309	274,964	0	0	0	0.00%
Miscellaneous Receipts	276,220	109,904	81,041	0	0	0	0.00%
Appropriation from E&D	550,000	600,000	450,000	450,000	500,000	50,000	11.11%
Fund Transfers	340,000	75,000	200,000	200,000	200,000	0	0.00%
<b>Total General Fund Income</b>	<b>\$28,896,318</b>	<b>\$31,362,140</b>	<b>\$33,112,579</b>	<b>\$33,466,415</b>	<b>\$34,641,344</b>	<b>\$1,174,929</b>	<b>3.55%</b>

General O&M Expenses	Expended 21-22	Expended 22-23	Expended 23-24	Approved 24-25	Proposed 25-26	Change (Decrease)	% Change
District Leadership	928,604	1,160,892	1,171,797	1,305,948	1,361,016	55,068	4.22%
Instruction	15,348,625	15,858,815	16,993,242	17,230,784	17,906,864	676,080	3.92%
Student Services	3,379,194	3,891,883	3,716,631	4,047,734	4,123,963	76,229	1.88%
Operations & Maintenance	3,527,447	3,969,960	4,010,265	4,211,094	4,096,874	(114,220)	-2.71%
Fixed Charges	4,792,513	5,303,233	5,776,116	5,840,804	6,332,577	491,773	8.42%
Fixed Assets	197,577	94,234	460,000	470,000	450,000	(20,000)	-4.26%
Transfer to Reserves	35,000	35,000	40,000	40,000	50,000	10,000	25.00%
Tuition	321,179	317,737	367,050	320,050	320,050	0	0.00%
<b>Total Expenses</b>	<b>\$28,530,138</b>	<b>\$30,631,754</b>	<b>\$32,535,101</b>	<b>\$33,466,415</b>	<b>\$34,641,344</b>	<b>\$1,174,929</b>	<b>3.51%</b>

Debt Service	Expended 21-22	Expended 22-23	Expended 23-24	Approved 24-25	Proposed 25-26	Change (Decrease)	% Change
Principal	0	0	0	0	0	0	0.00%
Interest	0	0	0	0	0	0	0.00%
<b>Total Expense</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>

<b>Total General Fund Expenses</b>	<b>\$28,530,138</b>	<b>\$30,631,754</b>	<b>\$32,535,101</b>	<b>\$33,466,415</b>	<b>\$34,641,344</b>	<b>\$1,174,929</b>	<b>3.51%</b>
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	21-22	22-23	23-24	24-25	25-26	Change (Decrease)	Change (Decrease)
<b>Foundation Enrollment</b>	<b>1,461</b>	<b>1,467</b>	<b>1,465</b>	<b>1,476</b>	<b>1,488</b>	<b>12</b>	<b>0.82%</b>

# SUMMARY BY FUNCTION CODE

2023 - 2026

Function Code	Function Description	FY23 Actual Expenditures	FY24 Actual Expenditures	FY25 Approved Budget	FY26 Proposed Budget	Increase/ Decrease FY 25 to FY 26	Percentage Incr/Decr FY25 to FY26
1100	School Committee	42,146	53,968	60,000	51,250	(8,750)	-14.58%
1200	Superintendent's Office	375,741	301,411	323,474	329,469	5,995	1.85%
1400	Finance and Legal	540,815	591,365	602,587	660,297	57,710	9.58%
1450	District Technology	202,190	406,316	319,887	320,000	113	0.04%
	<b>FUNCTION 1000 DISTRICT LEADERSHIP</b>	<b>1,160,892</b>	<b>1,353,060</b>	<b>1,305,948</b>	<b>1,361,016</b>	<b>55,068</b>	<b>4.22%</b>
2100	Curriculum Supervision	1,075,024	1,079,114	1,099,154	1,155,564	56,410	5.13%
2200	Principal's Office	481,647	509,193	523,974	531,042	7,068	1.35%
2250	Building Technology	287,753	257,786	284,509	294,794	10,285	3.62%
2300	Teaching Services	11,055,904	11,621,786	11,833,983	12,242,222	408,239	3.45%
2320	Medical/Therapeutic Services	-	-	500	500	-	0.00%
2350	Professional Development	164,200	141,521	161,500	151,250	(10,250)	-6.35%
2400	Textbooks and Instructional Materials	1,041,381	1,200,642	1,109,764	1,213,516	103,752	9.35%
2450	Instructional Technology	354,546	674,571	643,570	697,963	54,393	8.45%
2700	Student Services	1,258,243	1,334,152	1,414,960	1,468,231	53,271	3.76%
2800	Psychological Services	140,117	143,156	158,870	151,782	(7,088)	-4.46%
	<b>FUNCTION 2000 INSTRUCTION</b>	<b>15,858,815</b>	<b>16,961,921</b>	<b>17,230,784</b>	<b>17,906,864</b>	<b>676,080</b>	<b>3.92%</b>
3200	Health Services	227,694	240,756	256,967	279,782	22,815	8.88%
3300	Student Transportation	2,847,346	2,775,487	2,938,010	2,946,520	8,510	0.29%
3510	Athletic Services	392,053	397,903	470,711	513,086	42,375	9.00%
3520	Student Activities	299,785	269,769	243,364	246,632	3,268	1.34%
3600	Security	125,004	127,783	138,682	137,943	(740)	-0.53%
	<b>FUNCTION 3000 STUDENT SERVICES</b>	<b>3,891,883</b>	<b>3,811,697</b>	<b>4,047,734</b>	<b>4,123,963</b>	<b>76,229</b>	<b>1.88%</b>
4110	Custodial Services	801,527	855,410	937,203	964,566	27,363	2.92%
4120	Heating of Building	179,067	185,329	187,000	197,742	10,742	5.74%
4130	Utilities	1,406,267	1,405,097	1,438,750	1,483,575	44,826	3.12%
4210	Maintenance of Grounds	67,486	85,895	85,000	82,500	(2,500)	-2.94%
4220	Maintenance of Buildings	604,056	526,210	475,346	489,690	14,344	3.02%
4230	Maintenance of Equipment	443,644	533,686	480,295	553,801	73,505	15.30%
4300	Extraordinary Maintenance	108,936	89,413	100,000	97,500	(2,500)	-2.50%
4400	Networking & Telecomm	201,598	247,616	350,000	125,000	(225,000)	-64.29%
4450	Technology Maintenance	157,378	98,514	157,500	102,500	(55,000)	-34.92%
	<b>FUNCTION 4000 OPERATIONS &amp; MAINT</b>	<b>3,969,960</b>	<b>4,027,172</b>	<b>4,211,094</b>	<b>4,096,874</b>	<b>(114,220)</b>	<b>-2.71%</b>
5100	Employee Retirement	300,711	318,237	324,732	342,265	17,533	5.40%
5200	Employee Benefits	3,265,205	3,501,527	3,630,616	3,927,065	296,449	8.17%
5250	Retired Employee Benefits	1,518,136	1,562,003	1,658,172	1,798,210	140,038	8.45%
5260	Other Non-Employee Insurance	156,956	203,863	162,284	203,537	41,253	25.42%
5500	Fixed Charges	62,226	56,132	65,000	61,500	(3,500)	-5.38%
	<b>FUNCTION 5000 FIXED CHARGES</b>	<b>5,303,233</b>	<b>5,641,761</b>	<b>5,840,804</b>	<b>6,332,577</b>	<b>491,773</b>	<b>8.42%</b>
7000	Acquisition of Fixed Assets	94,234	414,116	470,000	450,000	(20,000)	-4.26%
	<b>FUNCTION 7000 FIXED ASSETS</b>	<b>94,234</b>	<b>414,116</b>	<b>470,000</b>	<b>450,000</b>	<b>(20,000)</b>	<b>-4.26%</b>
8100	Long Term Debt - Principal	-	-	-	-	-	0.00%
8200	Long Term Debt - Interest	-	-	-	-	-	0.00%
	<b>FUNCTION 8000 DEBT RETIREMENT</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
9000	Tuition to other districts	317,737	253,038	320,050	320,050	-	0.00%
	<b>FUNCTION 9000 TUITION</b>	<b>317,737</b>	<b>253,038</b>	<b>320,050</b>	<b>320,050</b>	<b>-</b>	<b>0.00%</b>
	<b>Transfer to Compensated Absence Fund</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>Transfer to OPEB Fund</b>	<b>10,000</b>	<b>10,000</b>	<b>15,000</b>	<b>20,000</b>	<b>5,000</b>	<b>33.33%</b>
	<b>Transfer to Stabilization Fund</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>30,000</b>	<b>5,000</b>	<b>20.00%</b>
	<b>Total</b>	<b>\$ 30,631,754</b>	<b>\$ 32,497,764</b>	<b>\$ 33,466,415</b>	<b>\$ 34,641,344</b>	<b>\$ 1,174,929</b>	<b>3.51%</b>

FY26 Chapter 70 Foundation Budget

832 Montachusett

	Base Foundation Components							Incremental Costs Above the Base							
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	
	Pre-school	----- Kindergarten ----- Half-Day	Full-Day	Elementary	Junior/ Middle	High School	Vocational	Special Ed In-District	Special Ed Tuitioned-Out	English learners PK-5	English learners 6-8	English learners High School/Voc	Low income	TOTAL	
Foundation Enrollment	0	0	0	0	0	0	1,488	74	0	0	0	14	484	1,488	
1 Administration	0	0	0	0	0	0	680,477	233,557	0	0	0	1,961	36,828	952,822	
2 Instructional Leadership	0	0	0	0	0	0	1,228,999	0	0	0	0	3,432	174,497	1,406,927	
3 Classroom & Specialist Teachers	0	0	0	0	0	0	12,397,555	770,679	0	0	0	24,022	1,703,419	14,895,674	
4 Other Teaching Services	0	0	0	0	0	0	866,150	719,572	0	0	0	3,432	0	1,589,153	
5 Professional Development	0	0	0	0	0	0	387,535	37,177	0	0	0	980	82,638	508,330	
6 Instructional Materials, Equipment & Technolog	0	0	0	0	0	0	2,283,768	32,449	0	0	0	2,451	12,671	2,331,339	
7 Guidance & Psychological Services	0	0	0	0	0	0	684,227	0	0	0	0	1,471	68,975	754,673	
8 Pupil Services	0	0	0	0	0	0	921,652	0	0	0	0	490	358,421	1,280,564	
9 Operations & Maintenance	0	0	0	0	0	0	3,078,553	260,894	0	0	0	5,883	0	3,345,330	
10 Employee Benefits/Fixed Charges*	0	0	0	0	0	0	3,294,268	322,135	0	0	0	5,935	303,265	3,925,603	
11 Special Education Tuition*	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
12 Total	0	0	0	0	0	0	25,823,184	2,376,461	0	0	0	50,057	2,740,713	30,990,414	
13 Wage Adjustment Factor	100.0%							Foundation Budget per Pupil							20,827
*The wage adjustment factor is applied to underlying rates in all functions except instructional equipment, benefits and special education tuition.															
14 Low-income percentage	34.16%							English learner foundation budget as % total foundation budget							0.2%
15 Low-income group	6							Low-income foundation budget as % total foundation budget							8.8%

Total foundation enrollment (column 14) does not include incremental costs above the base. The pupils are already counted in columns 1 to 7.

Total foundation enrollment assigns pupils in pre-kindergarten and half-time kindergarten an enrollment count of .5.

Special education in-district enrollment is an assumed percentage, representing 3.97 percent of K-12 non-vocational enrollment and 4.97 percent of vocational enrollment.

Special education tuitioned-out enrollment is also an assumed percentage, representing 1 percent of non-vocational K-12 enrollment.

Low-income enrollment is based on: (1) participation in Supplemental Nutrition Assistance Program (SNAP), the Transitional Assistance for Families with Dependent Children (TAFDC), MassHealth (Medicaid), or foster care; (2) homeless designation through the McKinney-Vento Homeless Education Assistance program; or (3) verification as low income through a supplemental data collection process.

Low-income and English learner foundation budget increments are based on the number of students attending school in the district or district residents who attend charter schools.

The low-income percentage is the ratio of the low-income enrollment to:  
the total students attending school in the district and the total resident students attending charter schools.

Each component of the foundation budget represents the enrollment in row 10 multiplied by the appropriate statewide foundation allotment.

The foundation budget shown on this page may differ from the final number used in the formula, due to rounding error.

Low-income group	Low-income %
Group 1	0-5.99%
Group 2	6-11.99%
Group 3	12-17.99%
Group 4	18-23.99%
Group 5	24-29.99%
Group 6	30-35.99%
Group 7	36-41.99%
Group 8	42-47.99%
Group 9	48-53.99%
Group 10	54-69.99%
Group 11	70-79.99%
Group 12	80%+



Massachusetts Department of Elementary and Secondary Education  
FY26 Chapter 70 Summary

832 Montachusett

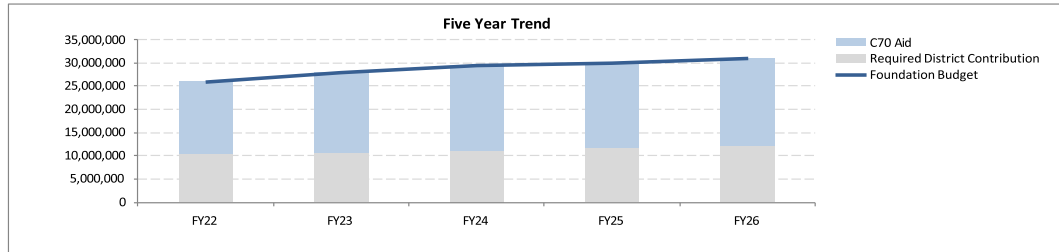


Aid Calculation FY26

<b>Prior Year Aid</b>	
1 Chapter 70 FY25	18,472,208
<b>Foundation Aid</b>	
2 Foundation budget FY26	30,990,414
3 Required district contribution FY26	12,227,609
4 Foundation aid (2 - 3)	18,762,805
5 Increase over FY25 (4 - 1)	290,597
<b>Minimum Aid</b>	
6 Minimum \$30 per pupil increase	111,600
7 Minimum aid amount (if line 6 - line 5 > 0, then line 6 - line 5, otherwise 0)	0
<b>Subtotal</b>	
8 Sum of 1,5,7	18,762,805
<b>Minimum Aid Adjustment</b>	
9 Minimum aid adjustment	18,516,848
10 Aid adjustment increment (if line 9 - line 8 > 0, then line 9 - line 8, otherwise 0)	0
<b>Non-Operating District Reduction to Foundation</b>	
11 Reduction to foundation	0
<b>Hold Harmless Aid</b>	
12 Hold harmless aid	0
<b>FY26 Chapter 70 Aid</b>	
13 Sum of 1,5,7,10, 12 minus 11	18,762,805

Comparison to FY25

	FY25	FY26	Change	Pct Chg
Enrollment	1,476	1,488	12	0.81%
Foundation budget	29,905,697	30,990,414	1,084,718	3.63%
Required district contribution	11,646,249	12,227,609	581,360	4.99%
Chapter 70 aid	18,472,208	18,762,805	290,597	1.57%
Required net school spending (NSS)	30,118,457	30,990,414	871,957	2.90%
Target aid share	56.65%	53.42%		
C70 % of foundation	61.77%	60.54%		
Required NSS % of foundation	100.71%	100.00%		



**Note on Minimum Aid Adjustment on lines 9 and 10:**

The minimum aid adjustment is the sum of (a) the greater of foundation aid or base aid determined based on the FY21 base and incremental rates, inflated to FY26, and (b) foundation enrollment multiplied by \$30. The aid adjustment increment (line 10) is the line 9 amount less the line 8 amount if the difference is positive. Otherwise, the increment is zero.

# Massachusetts Department of Elementary and Secondary Education

## Office of School Finance

### FY26 Chapter 70



#### Regional District Enrollment and Contributions by Member City or Town

The table below presents the minimum required local contribution for each member to the selected regional district.

Note: A city or town might belong to more than one regional district (e.g., a regional district and a vocational district) and therefore be required to contribute to multiple districts. See the *regional allocation* tab for a full list of minimum required contributions for each city or town.

Foundation enrollments are presented as whole numbers. The change column reflects differences prior to rounding.

#### 832 Montachusett

		Foundation Enrollment in Regional District			Required Minimum Contribution to Regional District		
LEA	Member	FY25	FY26	Change	FY25	FY26	Change
	<b>Total</b>	<b>1,476</b>	<b>1,488</b>	<b>12</b>	<b>11,646,249</b>	<b>12,227,609</b>	<b>581,360</b>
11	Ashburnham	64	64	0	594,906	611,914	17,008
12	Ashby	31	33	2	326,341	368,587	42,246
15	Athol	104	109	5	317,195	338,018	20,823
21	Barre	45	47	2	349,102	386,445	37,343
97	Fitchburg	386	396	10	1,788,912	1,814,721	25,809
103	Gardner	166	157	-9	963,184	919,303	-43,881
125	Harvard	9	10	1	144,466	167,314	22,848
134	Holden	148	158	10	1,707,428	1,957,220	249,792
140	Hubbardston	32	35	3	340,322	396,826	56,504
162	Lunenburg	99	101	2	1,172,254	1,270,711	98,457
234	Petersham	12	11	-1	134,551	121,748	-12,803
235	Phillipston	24	28	4	244,947	303,310	58,363
241	Princeton	25	27	2	398,238	441,216	42,978
255	Royalston	11	10	-1	79,983	77,616	-2,367
282	Sterling	66	63	-3	1,098,711	1,082,478	-16,233
294	Templeton	87	83	-4	604,576	583,816	-20,760
328	Westminster	71	70	-1	767,450	808,812	41,362
343	Winchendon	96	86	-10	613,683	577,554	-36,129

# STUDENT ENROLLMENT AND SCHOOL ATTENDING CHILDREN COMPARISONS

	FOUNDATION ENROLLMENT			SCHOOL ATTENDING CHILDREN (GR. 1-12)		
	<i>(Basis for Operational Apportionment)</i>			<i>(Basis for Capital Apportionment)</i>		
<u>COMMUNITIES</u>	<u>10/1/2023</u>	<u>10/1/2024</u>	<u>DIFF</u>	<u>10/1/2023</u>	<u>10/1/2024</u>	<u>DIFF</u>
ASHBURNHAM	64	64	0	1,010	1,015	5
ASHBY	31	33	2	460	451	(9)
ATHOL	104	109	5	1,820	1,763	(57)
BARRE	45	47	2	702	685	(17)
FITCHBURG	386	396	10	6,086	6,108	22
GARDNER	166	157	(9)	2,747	2,637	(110)
HARVARD	9	10	1	981	954	(27)
HOLDEN	148	158	10	3,332	3,309	(23)
HUBBARDSTON	32	35	3	496	521	25
LUNENBURG	99	101	2	1,679	1,610	(69)
PETERSHAM	12	11	(1)	149	116	(33)
PHILLIPSTON	24	28	4	210	209	(1)
PRINCETON	25	27	2	511	509	(2)
ROYALSTON	11	10	(1)	143	126	(17)
STERLING	66	63	(3)	1,044	1,032	(12)
TEMPLETON	87	83	(4)	1,126	1,060	(66)
WESTMINSTER	71	70	(1)	1,253	1,227	(26)
WINCHENDON	96	86	(10)	1,313	1,463	150
TOTAL FOUNDATION ENROLLMENT	1,476	1,488	12	25,062	24,795	(267)
TOTAL OUT-OF-DISTRICT	16	16	0			
TOTAL ENROLLMENT	1,492	1,504	12			

# ASSESSMENT RATIO PERCENTAGES

## TRANSPORTATION & OTHER OPERATING PERCENTAGES

## CAPITAL PERCENTAGES \*

<u>COMMUNITIES</u>	<u>10/1/2023 (2024-2025)</u>	<u>10/1/2024 (2025-2026)</u>	<u>INC/DEC</u>	<u>10/1/2023 (2024-2025)</u>	<u>10/1/2024 (2025-2026)</u>	<u>INC/DEC</u>
Ashburnham	4.34%	<b>4.30%</b>	-0.04%	4.05%	<b>4.09%</b>	0.04%
Ashby	2.10%	<b>2.22%</b>	0.12%	1.84%	<b>1.82%</b>	-0.02%
Athol	7.05%	<b>7.33%</b>	0.28%	7.29%	<b>7.11%</b>	-0.18%
Barre	3.05%	<b>3.16%</b>	0.11%	2.81%	<b>2.76%</b>	-0.05%
Fitchburg	26.15%	<b>26.61%</b>	0.46%	24.39%	<b>24.63%</b>	0.24%
Gardner	11.25%	<b>10.55%</b>	-0.70%	11.01%	<b>10.64%</b>	-0.37%
Harvard	0.61%	<b>0.67%</b>	0.06%	3.93%	<b>3.85%</b>	-0.08%
Holden	10.03%	<b>10.62%</b>	0.59%	13.35%	<b>13.35%</b>	0.00%
Hubbardston	2.17%	<b>2.35%</b>	0.18%	1.99%	<b>2.10%</b>	0.11%
Lunenburg	6.71%	<b>6.79%</b>	0.08%	6.73%	<b>6.49%</b>	-0.24%
Petersham	0.81%	<b>0.74%</b>	-0.07%	0.60%	<b>0.47%</b>	-0.13%
Phillipston	1.63%	<b>1.88%</b>	0.25%	0.84%	<b>0.84%</b>	0.00%
Princeton	1.69%	<b>1.81%</b>	0.12%	1.88%	<b>2.05%</b>	0.17%
Royalston	0.75%	<b>0.67%</b>	-0.08%	0.58%	<b>0.51%</b>	-0.07%
Sterling	4.47%	<b>4.23%</b>	-0.24%	3.92%	<b>4.16%</b>	0.24%
Templeton	5.89%	<b>5.58%</b>	-0.31%	4.51%	<b>4.28%</b>	-0.23%
Westminster	4.81%	<b>4.70%</b>	-0.11%	5.02%	<b>4.95%</b>	-0.07%
Winchendon	6.50%	<b>5.78%</b>	-0.72%	5.26%	<b>5.90%</b>	0.64%
TOTALS	100.00%	<b>100.00%</b>	-0.01%	100.00%	<b>100.00%</b>	0.00%

\* Capital Percentages are used for Bonds and Capital cost.

# COMMUNITY ASSESSMENTS

COMMUNITIES		FY2026 FOUNDATION ENROLLMENT	FISCAL YEAR 2026								
			FOUNDATION BUDGET	(1) REQUIRED MINIMUM CONTRIBUTION	(2) TRANSPORT/ OPERATING ASSESS.	(3) CAPITAL ASSESS.	(4) BONDS	PROPOSED ASSESSMENT FY2026	FY 2025	APPROVED	CHANGE
				FOUNDATION ENROLLMENT	FY2025	FY25 ~ FY26					
Ashburnham	64	1,332,921	611,914	30,148	10,239	0	652,300	64	627,531	24,769	
Ashby	33	687,287	368,587	15,545	4,552	0	388,684	31	341,783	46,901	
Athol	109	2,270,131	338,018	51,345	17,786	0	407,149	104	372,433	34,716	
Barre	47	978,864	386,445	22,140	6,912	0	415,496	45	371,942	43,554	
Fitchburg	396	8,247,449	1,814,721	186,538	61,600	0	2,062,859	386	1,985,598	77,261	
Gardner	157	3,269,822	919,303	73,956	26,599	0	1,019,858	166	1,049,385	(29,527)	
Harvard	10	208,269	167,314	4,711	9,624	0	181,648	9	159,480	22,168	
Holden	158	3,290,649	1,957,220	74,427	33,389	0	2,065,035	148	1,795,264	269,771	
Hubbardston	35	728,941	396,826	16,487	5,253	0	418,566	32	356,520	62,046	
Lunenburg	101	2,103,516	1,270,711	47,577	16,233	0	1,334,521	99	1,224,162	110,359	
Petersham	11	229,096	121,748	5,182	1,170	0	128,099	12	140,166	(12,067)	
Phillipston	28	583,153	303,310	13,190	2,107	0	318,607	24	255,083	63,524	
Princeton	27	562,326	441,216	12,718	5,031	0	458,966	25	411,792	47,174	
Royalston	10	208,269	77,616	4,711	1,270	0	83,597	11	85,234	(1,637)	
Sterling	63	1,312,094	1,082,478	29,676	10,410	0	1,122,565	66	1,131,578	(9,013)	
Templeton	83	1,728,632	583,816	39,098	10,693	0	633,606	87	645,856	(12,250)	
Westminster	70	1,457,882	808,812	32,974	12,376	0	854,162	71	805,289	48,873	
Winchendon	86	1,791,113	577,554	40,511	14,756	0	632,821	96	660,109	(27,288)	
Total	1,488	30,990,414	12,227,609	700,930	250,000	0	13,178,539	1,476	12,419,207	759,332	

## District Staffing Profile

Staffing Analysis by F.T.E.*	2022-2023	2023-2024	2024-2025	2025-2026
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### District Salaries

School Committee Secretary	0.10	0.10	0.10	0.10
Superintendent	1.00	1.00	1.00	1.00
Superintendent Office Secretary	1.00	1.00	1.00	1.00
District Treasurer	0.10	0.10	0.10	0.10
Business/HR Manager	1.00	1.00	1.00	1.00
Business Office Staff	5.00	5.00	5.00	5.00
Inventory Assistant	0.00	0.00	0.00	0.00
Coordinators/Supervisors	6.40	6.40	6.40	6.40
Secretaries to Coordinators/Supervisors	4.60	3.60	3.60	3.60
Principal	1.00	1.00	1.00	1.00
Assistant Principal	0.80	0.80	1.00	1.00
Principal Secretary	1.00	1.00	1.00	1.00
Co-op Students	3.00	3.00	3.00	3.00
Data Accountability & Analysis	1.00	1.00	1.00	1.00
Director of Technology	1.00	1.00	1.00	1.00
Technology Office Staff	2.00	2.00	2.00	2.00
Teachers - Sped	6.00	7.00	7.00	7.00
Teachers	107.00	109.00	109.00	109.00
Teaching Assistant	2.00	2.00	3.00	3.00
Paraprofessionals	3.00	3.00	3.00	3.00
Speech Therapist	1.00	1.00	1.50	1.50
Media Communication Specialist	1.00	1.00	1.00	1.00
Media Communication Support	1.00	1.00	1.00	1.00
Librarian	1.00	1.00	1.00	1.00
Director of Student Support Services	1.00	1.00	1.00	1.00
Student Services Team Leader	1.00	1.00	1.00	1.00
Student Services Guidance Counselors	8.00	8.00	8.00	8.00
Dean of Admissions	1.00	1.00	1.00	1.00
Communications Specialist	0.00	1.00	1.00	1.00
Career Coach	0.00	0.00	0.00	0.00
Student Services Secretary Salaries	2.00	2.00	2.00	2.00
Student Services Special Needs Secretaries	1.00	1.00	1.00	1.00
Psychological Salaries	1.00	1.00	1.00	1.00
Psychological Part-Time	0.50	0.50	0.50	0.50
Nurse	3.00	3.00	3.00	3.00
Nurse Assistant	0.00	0.00	0.00	0.00
Security Salaries	1.50	1.50	1.50	1.50
School Resource Officer	1.00	1.00	1.00	1.00
Director of Facilities	1.00	1.00	1.00	1.00
Custodial Salaries	11.50	12.50	12.50	12.50
Maintenance of Building Salaries	2.00	2.00	2.00	2.00

### Salaries from Revolving/Special Revenue Funds

Food Services	15.50	15.50	15.50	15.50
Day Care	3.00	3.50	3.50	3.50
Practical Nursing	5.00	5.00	4.00	4.00
Continuing and Post Graduate Studies	2.00	2.00	3.00	3.00
MVP Office Manager	0.00	0.00	1.00	1.00
MVP Teachers	0.00	0.00	4.00	6.00
MVP Para/Bilingual Asst	0.00	0.00	2.00	3.00
Para Professionals	8.00	9.00	9.00	9.00
Teaching Assistant	2.50	3.50	2.50	2.50
Teachers	0.00	0.00	1.00	1.00
Teachers - Sped	1.00	1.00	1.00	1.00

<b>District Total</b>	223.50	230.00	238.70	241.70
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\* F.T.E.= Full Time Equivalent includes all staff regardless of funding source

# SUPPLEMENTAL INFORMATION

**MONTACHUSETT REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT  
FISCAL YEAR 2026 OPERATING AND CAPITAL BUDGET  
BY FUNCTION**

School Committee Function 1110	F.T.E	EXPENDED FY23 BUDGET	F.T.E	EXPENDED FY24 BUDGET	F.T.E	APPROVED FY25 BUDGET	F.T.E	PROPOSED FY26 BUDGET	% change FY 25 to FY26
Salaries & Wages	0.1	2,000	0.1	2,000	0.1	2,000	0.1	2,000	0.00%
Supplies & Materials		765		684		0		0	0.00%
Dues		13,173		16,077		20,500		17,000	-17.07%
Travel		6,994		5,860		7,500		7,250	-3.33%
Other Costs		19,214		29,348		30,000		25,000	-16.67%
<b>Total School Committee</b>	<b>0.1</b>	<b>42,146</b>	<b>0.1</b>	<b>53,968</b>	<b>0.1</b>	<b>60,000</b>	<b>0.1</b>	<b>51,250</b>	<b>-14.58%</b>

**Notes:** Salaries & wages are amounts paid to school committee secretary and technology specialist that assists at school committee meetings.  
Dues represent amounts paid for institutional memberships to M.A.S.C., NEASC, M.A.R.S., Chamber of Commerce, etc.  
Travel is reimbursement for committee members travel to meetings and for professional development opportunities  
Other costs represent amounts paid for variable costs such as school committee and subcommittee meeting meals; legal advertisements; retiree

Superintendent's Office Function 1210	F.T.E	EXPENDED FY23 BUDGET	F.T.E	EXPENDED FY24 BUDGET	F.T.E	APPROVED FY25 BUDGET	F.T.E	PROPOSED FY26 BUDGET	% change FY 25 to FY26
Salaries & Wages	2.0	327,878	2.0	272,817	2.0	278,474	2.0	290,469	4.31%
Contracted Services		1,125		0		2,500		1,500	-40.00%
Supplies & Materials		406		1,522		1,500		1,500	0.00%
Dues		9,603		18,083		12,000		18,000	50.00%
Travel		4,670		2,618		3,000		4,000	33.33%
Other Costs		32,059		6,371		26,000		14,000	-46.15%
<b>Total Superintendent's Office</b>	<b>2.0</b>	<b>375,741</b>	<b>2.0</b>	<b>301,411</b>	<b>2.0</b>	<b>323,474</b>	<b>2.0</b>	<b>329,469</b>	<b>1.85%</b>

**Notes:** Salaries & Wages are for Superintendent-Director and Administrative Assistant.  
Dues are for memberships to M.A.S.S., Worcester County Superintendents, NASSP, MAVA, etc.  
Other costs represent amounts paid for variable costs such as personnel ads; school postage

Business and Finance Function 1410	F.T.E	EXPENDED FY23 BUDGET	F.T.E	EXPENDED FY24 BUDGET	F.T.E	APPROVED FY25 BUDGET	F.T.E	PROPOSED FY26 BUDGET	% change FY 25 to FY26
Salaries & Wages	6.1	449,863	6.1	479,501	6.1	497,637	6.1	532,024	6.91%
Stipends		0		0		0		0	0.00%
Supplies & Materials		14,150		16,019		5,500		5,000	-9.09%
Dues		2,270		3,709		3,000		3,000	0.00%
Contract Services: Audit		39,000		43,500		41,200		45,023	9.28%
<b>Total for Business and Finance</b>	<b>6.1</b>	<b>505,283</b>	<b>6.1</b>	<b>542,729</b>	<b>6.1</b>	<b>547,337</b>	<b>6.1</b>	<b>585,047</b>	<b>6.89%</b>

**Notes:** Salaries & Wages are for Business/HR Manager, Treasurer and business office personnel  
Dues are for MASBO; SHRM; and MAPPO

Legal Services for School Committee Function 1430	F.T.E	EXPENDED FY23 BUDGET	F.T.E	EXPENDED FY24 BUDGET	F.T.E	APPROVED FY25 BUDGET	F.T.E	PROPOSED FY26 BUDGET	% change FY 25 to FY26
Legal Services		35,000		48,636		55,000		75,000	36.36%
<b>Total Legal Services for School Committee</b>		<b>35,000</b>		<b>48,636</b>		<b>55,000</b>		<b>75,000</b>	<b>36.36%</b>

**Notes:** Retainer and expenses for legal services

District Wide Information Technology Function 1450	F.T.E	EXPENDED FY23 BUDGET	F.T.E	EXPENDED FY24 BUDGET	F.T.E	APPROVED FY25 BUDGET	F.T.E	PROPOSED FY26 BUDGET	% change FY 25 to FY26
Hardware		21,198		122,152		90,000		90,000	0.00%
Software		180,992		284,164		229,887		230,000	0.05%
<b>Total District Wide Information Technology</b>		<b>202,190</b>		<b>406,316</b>		<b>319,887</b>		<b>320,000</b>	<b>0.04%</b>

**Notes:** Computers, servers, printers and software used for District operations  
Software includes Infinite Visions, Heartland, School Dude, Teach Point

<b>TOTAL ADMINISTRATION</b>	<b>8.2</b>	<b>1,160,360</b>	<b>8.2</b>	<b>1,353,060</b>	<b>8.2</b>	<b>1,305,698</b>	<b>8.2</b>	<b>1,360,766</b>	<b>4.22%</b>
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**MONTACHUSETT REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT  
FISCAL YEAR 2026 OPERATING AND CAPITAL BUDGET  
BY FUNCTION**

Curriculum Directors (Supervisory) Function 2110	EXPENDED		EXPENDED		APPROVED		PROPOSED		% change FY 25 to FY26
	F.T.E	FY23 BUDGET	F.T.E	FY24 BUDGET	F.T.E	FY25 BUDGET	F.T.E	FY26 BUDGET	
Salaries & Wages	4.0	331,175	4.0	347,055	4.0	357,467	4.0	368,191	3.00%
Supplies & Materials		4,000		0		2,000		1,500	-25.00%
Dues		613		150		750		250	-66.67%
<b>Total Curriculum Directors (Supervisory)</b>	<b>4.0</b>	<b>335,788</b>	<b>4.0</b>	<b>347,205</b>	<b>4.0</b>	<b>360,217</b>	<b>4.0</b>	<b>369,941</b>	<b>2.70%</b>

**Notes:** Salaries & Wages are for the Academic and Vocational Directors and their Administrative Assistants

Directors (Non-Supervisory) Function 2120	EXPENDED		EXPENDED		APPROVED		PROPOSED		% change FY 25 to FY26
	F.T.E	FY23 BUDGET	F.T.E	FY24 BUDGET	F.T.E	FY25 BUDGET	F.T.E	FY26 BUDGET	
Salaries & Wages	7.0	774,119	7.0	737,780	7.0	746,350	7.0	796,533	6.72%
Stipends		91,050		91,450		91,747		91,747	0.00%
Dues		613		150		750		250	-66.67%
<b>Total Directors (Non-Supervisory)</b>	<b>7.0</b>	<b>865,782</b>	<b>7.0</b>	<b>829,380</b>	<b>7.0</b>	<b>838,847</b>	<b>7.0</b>	<b>888,530</b>	<b>5.92%</b>

**Notes:** Salaries & Wages are for Coop Coordinator, Development Coordinator, Dean of Students and Academic Assessment Coordinator, Vet Clinic Manager, and dean of students' office assistants  
Stipends are for department liaisons paid per teachers' contract

School Leadership Function 2210	EXPENDED		EXPENDED		APPROVED		PROPOSED		% change FY 25 to FY26
	F.T.E	FY23 BUDGET	F.T.E	FY24 BUDGET	F.T.E	FY25 BUDGET	F.T.E	FY26 BUDGET	
Salaries & Wages	3.8	310,722	3.8	335,834	3.0	340,475	3.0	346,046	1.64%
Student Wages	3.0	46,453	3.0	55,736	3.0	59,089	3.0	59,089	0.00%
Supplies & Materials		23,767		38,876		23,000		21,500	-6.52%
Dues		1,030		1,277		1,500		1,500	0.00%
<b>Total School Leadership</b>	<b>6.8</b>	<b>381,973</b>	<b>6.8</b>	<b>431,723</b>	<b>6.0</b>	<b>424,064</b>	<b>6.0</b>	<b>428,135</b>	<b>0.96%</b>

**Notes:** Salaries & Wages includes Principal, Assistant Principal, Administrative Assistant and Receptionist  
Dues are for NASSP:MSSAA  
Supplies and Materials are for MCAS testing items, student handbooks which account for approximately \$11,000 of the expenses, staff events, etc.

Admin Technology Function 2250	EXPENDED		EXPENDED		APPROVED		PROPOSED		% change FY 25 to FY26
	F.T.E	FY23 BUDGET	F.T.E	FY24 BUDGET	F.T.E	FY25 BUDGET	F.T.E	FY26 BUDGET	
Salaries & Wages	3.0	240,571	3.0	252,232	3.0	264,509	3.0	269,189	1.77%
Supplies & Materials		47,182		5,554		20,000		25,605	28.03%
<b>Total Admin Technology</b>	<b>3.0</b>	<b>287,753</b>	<b>3.0</b>	<b>257,786</b>	<b>3.0</b>	<b>284,509</b>	<b>3.0</b>	<b>294,794</b>	<b>3.62%</b>

**Notes:** Salaries & Wages are for Technology Director and technology office staff

Teaching Services - Academics Functions 2305,2410,2415,2420,2430,2440	EXPENDED		EXPENDED		APPROVED		PROPOSED		% change FY 25 to FY26
	F.T.E	FY23 BUDGET	F.T.E	FY24 BUDGET	F.T.E	FY25 BUDGET	F.T.E	FY26 BUDGET	
Salaries & Wages	46.0	3,992,843	46.0	4,151,765	46.0	4,238,635	46.0	4,328,981	2.13%
Stipends		0		0		0		0	0.00%
Textbooks		5,729		18,163		42,500		31,322	-26.30%
Supplies & Materials		146,403		175,342		140,293		147,569	5.19%
<b>Total Teaching Services - Academic</b>	<b>46.0</b>	<b>4,144,976</b>	<b>46.0</b>	<b>4,345,269</b>	<b>46.0</b>	<b>4,421,428</b>	<b>46.0</b>	<b>4,507,871</b>	<b>1.96%</b>

**Notes:** Salaries & Wages are for academic instructors paid per teachers' contract. Includes the following FTE's English (11), ESL, (1), Math (11), Phys Ed (2.5), Visual Arts/Yoga (.5), Science (1 Social Studies (6.0), Spanish (2), Instructional Technology/Freshman Seminar (2 - 1 FTE Charged to Title I),

**MONTACHUSETT REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT  
FISCAL YEAR 2026 OPERATING AND CAPITAL BUDGET  
BY FUNCTION**

Teaching Services - Vocational Functions 2305,2410,2415,2420,2430,2440	EXPENDED		EXPENDED		APPROVED		PROPOSED		% change FY 25 to FY26
	F.T.E	FY23 BUDGET	F.T.E	FY24 BUDGET	F.T.E	FY25 BUDGET	F.T.E	FY26 BUDGET	
Salaries & Wages	61.0	5,759,810	64.0	6,041,703	65.0	6,208,371	65.0	6,411,281	3.27%
Stipends		0		0		0		0	0.00%
Textbooks		42,852		11,006		37,500		50,446	34.52%
Equipment over \$5,000		47,393		43,000		86,604		140,964	62.77%
Equipment under \$5,000		32,838		16,756		68,993		76,269	10.55%
Supplies & Materials		608,287		695,036		600,828		658,144	9.54%
<b>Total Teaching Services - Vocational</b>	<b>61.0</b>	<b>6,491,181</b>	<b>64.0</b>	<b>6,807,501</b>	<b>65.0</b>	<b>7,002,296</b>	<b>65.0</b>	<b>7,337,104</b>	<b>4.78%</b>

**Notes:** Salaries & Wages are for vocational instructors paid per teachers' contract and vocational specialists. Includes the following FTE's: Auto Body & Collision Repair (3), Auto Technology (3) Business Technology (2), Cabinetmaking (3), Cosmetology (4), Culinary Arts (4), Dental Assisting (2), CAD/Drafting (2), Early Childhood (2), Electrical (4), Engineering (2), Graphic Communications (3), Health Occupations (4), House Carpentry (3), HVAC/Property Maintenance (3), Information Technology (3), Advanced Manufacturing (3), Masonry (3) Plumbing (4), Veterinary Science (2), Welding (3), Vocational Specialists (3)

Teaching Services - Other Functions 2320,2324,2330,2340	EXPENDED		EXPENDED		APPROVED		PROPOSED		% change FY 25 to FY26
	F.T.E	FY23 BUDGET	F.T.E	FY24 BUDGET	F.T.E	FY25 BUDGET	F.T.E	FY26 BUDGET	
Salaries & Wages	6.0	407,671	6.0	492,984	6.5	525,815	6.5	573,508	9.07%
Substitutes		159,813		165,235		180,050		179,550	-0.28%
Stipends		113,500		113,500		113,500		113,500	0.00%
Monitors/Tutors		2,841		13,840		10,000		17,000	70.00%
Contract Services		0		0		100		100	0.00%
Library books and materials		15,340		18,678		15,500		15,500	0.00%
Supplies & Materials		3,720		20,081		7,700		14,100	83.12%
Field Trips		7,341		7,201		3,000		5,000	66.67%
Furnishings		95,135		97,210		61,585		70,555	14.57%
<b>Total Teaching Services - Other</b>	<b>6.0</b>	<b>805,361</b>	<b>6.0</b>	<b>928,729</b>	<b>6.5</b>	<b>917,250</b>	<b>6.5</b>	<b>988,813</b>	<b>7.80%</b>

**Notes:** Includes salaries and wages for MCJROTC less funding received from the Department of Defense (2), librarian, assistant, media specialist and (1) speech therapist; (.5) speech therapist increase is due to contractual increase.  
Stipends are for longevity payments - for all teaching staff

Professional Development Function 2350	EXPENDED		EXPENDED		APPROVED		PROPOSED		% change FY 25 to FY26
	F.T.E	FY23 BUDGET	F.T.E	FY24 BUDGET	F.T.E	FY25 BUDGET	F.T.E	FY26 BUDGET	
Stipends		16,979		4,322		2,500		2,500	0.00%
Contracted Services		9,965		7,788		15,000		15,000	0.00%
Supplies & Materials		5,510		1,709		5,000		2,000	-60.00%
Conferences/Workshops		69,599		39,954		46,000		46,000	0.00%
Courses		39,697		64,246		57,000		57,000	0.00%
Dues		7,386		4,827		10,000		5,000	-50.00%
Travel		15,000		16,373		27,500		25,500	-7.27%
<b>Total Professional Development</b>		<b>164,135</b>		<b>139,219</b>		<b>163,000</b>		<b>153,000</b>	<b>-6.13%</b>

**Notes:**

Instructional Technology Function 2451	EXPENDED		EXPENDED		APPROVED		PROPOSED		% change FY 25 to FY26
	F.T.E	FY23 BUDGET	F.T.E	FY24 BUDGET	F.T.E	FY25 BUDGET	F.T.E	FY26 BUDGET	
Hardware		284,311		422,469		498,570		575,885	15.51%
Software		70,235		252,103		145,000		122,078	-15.81%
<b>Total Instructional Technology</b>		<b>354,546</b>		<b>674,571</b>		<b>643,570</b>		<b>697,963</b>	<b>8.45%</b>

**Notes:** Computers, hardware, printers, servers and software used for classroom instruction  
Includes annual lease for vocational programs computers, students chromebooks  
Software includes Achieve 3000, Surfcam, Solidworks, Microsoft Office

**MONTACHUSETT REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT  
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BY FUNCTION**

Special Education Teaching Services/ Guidance, Counseling and Testing Functions 2300's, 2710,2720,2800	EXPENDED		EXPENDED		APPROVED		PROPOSED		% change FY 25 to FY26
	F.T.E	FY23 BUDGET	F.T.E	FY24 BUDGET	F.T.E	FY25 BUDGET	F.T.E	FY26 BUDGET	
Teaching Salaries & Wages	9.5	599,084	9.5	618,047	10.5	637,769	10.5	663,280	4.00%
Guidance Salaries & Wages	15.0	1,203,887	15.0	1,290,822	15.0	1,351,534	15.0	1,405,014	3.96%
Stipends		0		0		0		0	0.00%
Contracted Services		1,100		8,160		12,700		8,700	-31.50%
Dues		100		0		1,500		500	-66.67%
Supplies & Materials		12,673		3,258		21,783		14,170	-34.95%
Marketing		91,879		70,789		60,000		60,000	0.00%
Travel		0		0		0		0	0.00%
Vocational Interest Program/New Programs		119,131		209,462		90,568		89,300	-1.40%
<b>Total Special Ed, Guidance, Counseling &amp; Testing</b>	<b>24.5</b>	<b>2,027,853</b>	<b>24.5</b>	<b>2,200,538</b>	<b>25.5</b>	<b>2,175,854</b>	<b>25.5</b>	<b>2,240,963</b>	<b>2.99%</b>

**Notes:** Teaching Salaries & Wages represent salaries for Director (.5), Special Needs Instructors(7) and wages for paraprofessionals (3)  
8 FTE's paraprofessionals from the Sped 94-142 grant which are not listed in this budget  
Guidance salaries include salaries for Director (.5), Team Leader (1), Guidance Counselors (6), Adjustment Counselor(1), Social Worker(1), Admissions Specialist (1),  
School Psychologists (1.5) and Assistants (3)

<b>TOTAL 2000 FUNCTION</b>	<b>158.3</b>	<b>15,859,347</b>	<b>161.3</b>	<b>16,961,920</b>	<b>163.0</b>	<b>17,231,034</b>	<b>163.0</b>	<b>17,907,114</b>	<b>3.92%</b>
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Medical/Health Services Function 3200	EXPENDED		EXPENDED		APPROVED		PROPOSED		% change FY 25 to FY26
	F.T.E	FY23 BUDGET	F.T.E	FY24 BUDGET	F.T.E	FY25 BUDGET	F.T.E	FY26 BUDGET	
Salary & Wages	3.0	207,024	3.0	222,800	3.0	235,267	3.0	257,082	9.27%
Contracted Services		18,634		17,559		13,000		15,500	19.23%
Supplies & Materials		2,036		397		8,700		7,200	-17.24%
<b>Total Medical/Health Services</b>	<b>3.0</b>	<b>227,694</b>	<b>3.0</b>	<b>240,756</b>	<b>3.0</b>	<b>256,967</b>	<b>3.0</b>	<b>279,782</b>	<b>8.88%</b>

**Notes:** Salaries & Wages represent salaries for school nurses. Contracted services represents annual amount to contract with the school physician.  
Supplies and materials are for medical supplies used in nurses' office including flu vaccine

Pupil Transportation Services Function 3300	EXPENDED		EXPENDED		APPROVED		PROPOSED		% change FY 25 to FY26
	F.T.E	FY23 BUDGET	F.T.E	FY24 BUDGET	F.T.E	FY25 BUDGET	F.T.E	FY26 BUDGET	
Salaries & Wages		20,600		79,004		40,000		70,000	75.00%
Contracted Services		2,471,484		2,424,119		2,516,010		2,544,520	1.13%
Other Costs		15,254		30,632		32,000		32,000	0.00%
Late Buses & Athletics		340,008		241,732		350,000		300,000	-14.29%
<b>Total Pupil Transportation</b>		<b>2,847,346</b>		<b>2,775,487</b>		<b>2,938,010</b>		<b>2,946,520</b>	<b>0.29%</b>

**Notes:** Salaries & Wages represent amounts paid to part-time drivers, and custodians for driving buses to athletic events, field trips, and after school.  
Contracted Services represent amounts paid to bus companies that provide daily transportation to district. The District contracts will start contracting with 3 bus companies  
utilizing 31 buses starting school year 2022 - FY2026 is the fourth year of the contract (considered optional year)

Athletic Services Function 3510	EXPENDED		EXPENDED		APPROVED		PROPOSED		% change FY 25 to FY26
	F.T.E	FY23 BUDGET	F.T.E	FY24 BUDGET	F.T.E	FY25 BUDGET	F.T.E	FY26 BUDGET	
Salaries & Wages		223,326		237,961		266,332		260,100	-2.34%
Contracted Services		106,010		90,686		142,679		174,786	22.50%
Supplies & Materials		47,732		53,904		47,000		63,500	35.11%
Dues		14,985		15,352		13,500		13,500	0.00%
Travel		0		0		1,200		1,200	0.00%
<b>Total Athletic Services</b>		<b>392,053</b>		<b>397,903</b>		<b>470,711</b>		<b>513,086</b>	<b>9.00%</b>

**Notes:** Salaries and wages represent stipends for coaches per teachers' contract. Contracted services are for sport officials, medical/EMT, arena rentals  
and equipment repairs.  
Dues include conference fees to belong to athletic leagues

Other Student Activities Function 3520	EXPENDED		EXPENDED		APPROVED		PROPOSED		% change FY 25 to FY26
	F.T.E	FY23 BUDGET	F.T.E	FY24 BUDGET	F.T.E	FY25 BUDGET	F.T.E	FY26 BUDGET	
Salaries & Wages		88,005		98,238		124,364		104,132	-16.27%
Supplies & Materials		172,370		90,986		60,000		60,000	0.00%
Other Costs		33,490		13,448		41,000		37,500	-8.54%
Travel		5,920		67,097		18,000		45,000	150.00%
<b>Total Other Student Activities</b>		<b>299,785</b>		<b>269,769</b>		<b>243,364</b>		<b>246,632</b>	<b>1.34%</b>

**Notes:** Salaries & Wages represent student body activity stipends per the teachers' contract. Supplies & Materials represent costs associated with graduation.  
Other costs and travel consist largely of participation fees and travel associated with Skills USA.

**MONTACHUSETT REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT  
FISCAL YEAR 2026 OPERATING AND CAPITAL BUDGET  
BY FUNCTION**

School Security Function 3600	EXPENDED		EXPENDED		APPROVED		PROPOSED		% change FY 25 to FY26
	F.T.E	FY23 BUDGET	F.T.E	FY24 BUDGET	F.T.E	FY25 BUDGET	F.T.E	FY25 BUDGET	
Salaries & Wages	1.5	52,580	1.5	55,359	1.5	58,682	1.5	57,943	-1.26%
Contracted Services	1.0	72,424	1.0	72,424	1	80,000	1	80,000	0.00%
<b>Total School Security</b>	<b>2.5</b>	<b>125,004</b>	<b>2.5</b>	<b>127,783</b>	<b>2.5</b>	<b>138,682</b>	<b>2.5</b>	<b>137,943</b>	<b>-0.53%</b>

**Notes:** Salaries & Wages for inhouse monitor/security and weekend security monitor  
Contracted Services is payment to City of Fitchburg for School Resource Officer

<b>TOTAL 3000 FUNCTION</b>	<b>5.5</b>	<b>3,891,883</b>	<b>5.5</b>	<b>3,811,697</b>	<b>5.5</b>	<b>4,047,734</b>	<b>5.5</b>	<b>4,123,963</b>	<b>1.88%</b>
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Custodial Services Function 4110	EXPENDED		EXPENDED		APPROVED		PROPOSED		% change FY 25 to FY26
	F.T.E	FY23 BUDGET	F.T.E	FY24 BUDGET	F.T.E	FY25 BUDGET	F.T.E	FY26 BUDGET	
Salaries & Wages	12.5	745,356	12.5	809,868	13.5	871,703	13.5	906,066	3.94%
Stipends		0		0		0		0	0.00%
Supplies & Materials		56,171		45,543		65,500		58,500	-10.69%
<b>Total Custodial Services</b>	<b>12.5</b>	<b>801,527</b>	<b>12.5</b>	<b>855,410</b>	<b>13.5</b>	<b>937,203</b>	<b>13.5</b>	<b>964,566</b>	<b>2.92%</b>

**Notes:** Salary & Wages includes Director of Facilities, Day/Evening Supervisors and custodians.  
Supplies & Materials include all cleaning supplies and paper products

Heating & Utilities Functions 4120,4130	EXPENDED		EXPENDED		APPROVED		PROPOSED		% change FY 25 to FY26
	F.T.E	FY23 BUDGET	F.T.E	FY24 BUDGET	F.T.E	FY25 BUDGET	F.T.E	FY26 BUDGET	
Gas		179,067		185,329		187,000		197,742	5.74%
Tax-Exempt Lease Payment		790,948		790,948		790,948		790,948	0.00%
Electric		469,848		409,763		493,642		503,515	2.00%
Telephone		24,471		63,899		28,257		45,816	62.14%
Water/Sewer		58,853		68,378		61,207		69,746	13.95%
Trash/Hazardous Waste		62,147		72,108		64,695		73,550	13.69%
<b>Total Heating &amp; Utilities</b>		<b>1,585,334</b>		<b>1,590,426</b>		<b>1,625,750</b>		<b>1,681,317</b>	<b>3.42%</b>

**Notes:** Tax-exempt lease payment for performance contract - energy management borrowed in April 2013 \$10,000,000 - Final Payment scheduled for October 25, 2029  
Funds from energy savings used to assist in paying for lease payment

Maintenance Functions 4210,4220,4230,4300,4400,4450	EXPENDED		EXPENDED		APPROVED		PROPOSED		% change FY 25 to FY26
	F.T.E	FY23 BUDGET	F.T.E	FY24 BUDGET	F.T.E	FY25 BUDGET	F.T.E	FY25 BUDGET	
Salaries & Wages	2.0	129,617	2.0	136,540	2.0	145,346	2.0	151,690	4.36%
Contracted Services		701,635		759,237		737,500		597,000	-19.05%
Maintenance Contracts		185,380		256,301		192,795		256,301	32.94%
Extraordinary Maintenance		108,936		89,413		100,000		97,500	-2.50%
Supplies & Materials		457,531		339,845		472,500		348,500	-26.24%
<b>Total Maintenance</b>	<b>2.0</b>	<b>1,583,099</b>	<b>2.0</b>	<b>1,581,335</b>	<b>2.0</b>	<b>1,648,141</b>	<b>2.0</b>	<b>1,450,991</b>	<b>-11.96%</b>

**Notes:** Salaries & Wages represent maintenance workers paid per the custodial/maintenance contract.  
Contracted Services include payments for building repairs and maintenance performed by outside vendors and/or vocational instructors outside of normal work hours - these include pest control, kitchen preventative maintenance, building wiring, miscellaneous repairs  
Maintenance Contracts are for preventative maintenance agreements for HVAC system, phone system, intrusion system and copiers  
Extraordinary Maintenance is used for parking lot paving projects

<b>TOTAL 4000 FUNCTION</b>	<b>14.5</b>	<b>3,969,960</b>	<b>14.5</b>	<b>4,027,172</b>	<b>15.5</b>	<b>4,211,094</b>	<b>15.5</b>	<b>4,096,874</b>	<b>-2.71%</b>
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**MONTACHUSETT REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT  
FISCAL YEAR 2026 OPERATING AND CAPITAL BUDGET  
BY FUNCTION**

Other Fringe Functions 5100,5200,5250	EXPENDED		EXPENDED		APPROVED		PROPOSED		% change FY 25 to FY26
	F.T.E	FY23 BUDGET	F.T.E	FY24 BUDGET	F.T.E	FY25 BUDGET	F.T.E	FY26 BUDGET	
Payroll Taxes		300,711		318,237		324,732		342,265	5.40%
Active Employee Benefits: Health,Life, Dental		3,149,549		3,343,849		3,504,616		3,767,065	7.49%
Retired Employees		1,045,681		1,124,043		1,158,172		1,325,210	14.42%
Other Costs		588,111		595,638		626,000		633,000	1.12%
<b>Total Other Fringe</b>		<b>5,084,052</b>		<b>5,381,767</b>		<b>5,613,520</b>		<b>6,067,540</b>	<b>8.09%</b>

**Notes:** Other Fringe represents health, life and dental (active only) insurance for active and retired employees. This section also includes the State pension assessment for non-MTRS retirees. Other costs also represent workers compensation and unemployment insurance. The District is self-insured for unemployment and pays claims as they are accrued.  
Health insurance plans begin on December 1 and were budgeted with a 5.0% increase for 7 months. The District pays 80% of the premium for employees hired prior to July 1, 2008 and 75% of the premium of those hired after.  
The retired employee insurance also reflects a 5% rate increase for 7 months from December 2025 to June 30, 2026

Insurance, Leases & Fixed Charges Functions 5260,5500	EXPENDED		EXPENDED		APPROVED		PROPOSED		% change FY 25 to FY26
	F.T.E	FY23 BUDGET	F.T.E	FY24 BUDGET	F.T.E	FY25 BUDGET	F.T.E	FY26 BUDGET	
Insurance		156,956		203,863		162,284		203,537	25.42%
Fixed Costs		62,226		56,132		65,000		61,500	-5.38%
<b>Total Insurance, Leases &amp; Fixed Charges</b>		<b>219,181</b>		<b>259,995</b>		<b>227,284</b>		<b>265,037</b>	<b>16.61%</b>

**Notes:** This section includes property, liability, vehicle and student insurance coverage. Fixed costs include payroll and bank charges and safety inspections.

<b>TOTAL 5000 FUNCTION</b>		<b>5,303,233</b>		<b>5,641,761</b>		<b>5,840,804</b>		<b>6,332,577</b>	<b>8.42%</b>
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Acquisition of Fixed Assets Functions 7300,7500	EXPENDED		EXPENDED		APPROVED		PROPOSED		% change FY 25 to FY26
	F.T.E	FY23 BUDGET	F.T.E	FY24 BUDGET	F.T.E	FY25 BUDGET	F.T.E	FY26 BUDGET	
Equipment		72,056		296,712		420,000		400,000	-4.76%
Vehicles & School Buses		22,178		117,404		50,000		50,000	0.00%
<b>Total Acquisition of Fixed Assets</b>		<b>94,234</b>		<b>414,116</b>		<b>470,000</b>		<b>450,000</b>	<b>-4.26%</b>

**Notes:**

<b>TOTAL 7000 FUNCTION</b>		<b>94,234</b>		<b>414,116</b>		<b>470,000</b>		<b>450,000</b>	<b>-4.26%</b>
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Bond Principal Function 8100	EXPENDED		EXPENDED		APPROVED		PROPOSED		% change FY 25 to FY26
	F.T.E	FY23 BUDGET	F.T.E	FY24 BUDGET	F.T.E	FY25 BUDGET	F.T.E	FY26 BUDGET	
Principal Payments on Long Term Debt		0		0		0		0	0.00%
<b>Total Bond Principal</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>	<b>0.00%</b>

**Notes:** No current bonds

Bond Interest Function 8200	EXPENDED		EXPENDED		APPROVED		PROPOSED		% change FY 25 to FY26
	F.T.E	FY23 BUDGET	F.T.E	FY24 BUDGET	F.T.E	FY25 BUDGET	F.T.E	FY26 BUDGET	
Interest Payments on Long Term Debt		0		0		0		0	0.00%
<b>Total Bond Interest</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>	<b>0.00%</b>

**Notes:** No current bonds

<b>TOTAL 8000 FUNCTION</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>	<b>0.00%</b>
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**MONTACHUSETT REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT  
FISCAL YEAR 2026 OPERATING AND CAPITAL BUDGET  
BY FUNCTION**

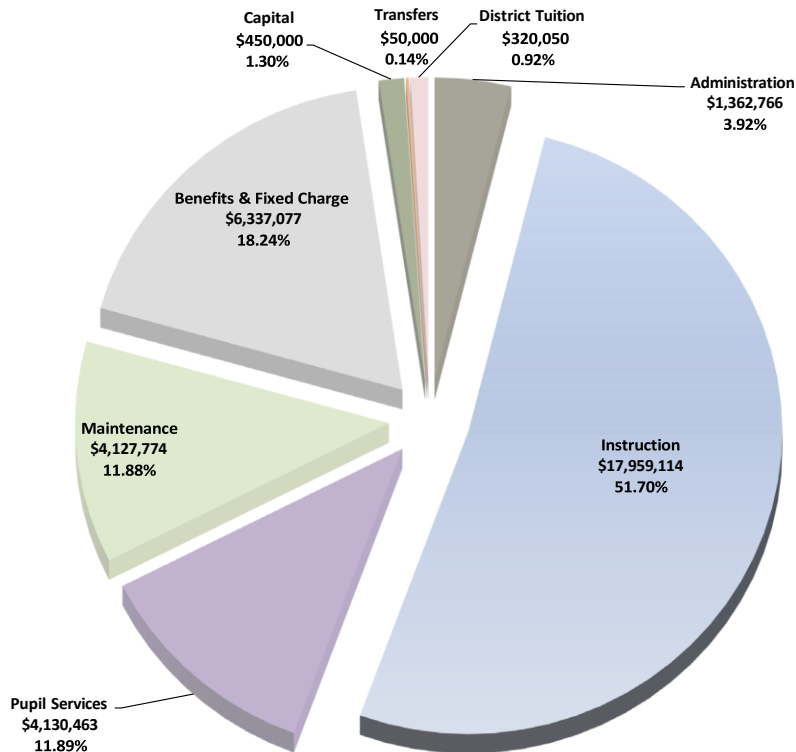
School Choice & Transfers Function 9000	EXPENDED		EXPENDED		APPROVED		PROPOSED		% change FY 25 to FY26
	F.T.E	FY23 BUDGET	F.T.E	FY24 BUDGET	F.T.E	FY25 BUDGET	F.T.E	FY26 BUDGET	
School Choice		317,737		253,038		320,050		320,050	0.00%
Transfer to OPEB Fund		10,000		10,000		15,000		20,000	33.33%
Transfer to Reserve for Compensated Absences		0		0		0		0	0.00%
Transfer to Stabilization		25,000		25,000		25,000		30,000	20.00%
<b>Total School Choice and Transfers</b>		<b>352,737</b>		<b>288,038</b>		<b>360,050</b>		<b>370,050</b>	<b>2.78%</b>

**Notes:** Preliminary sending school choice numbers based on preliminary Cherry Sheet Estimates

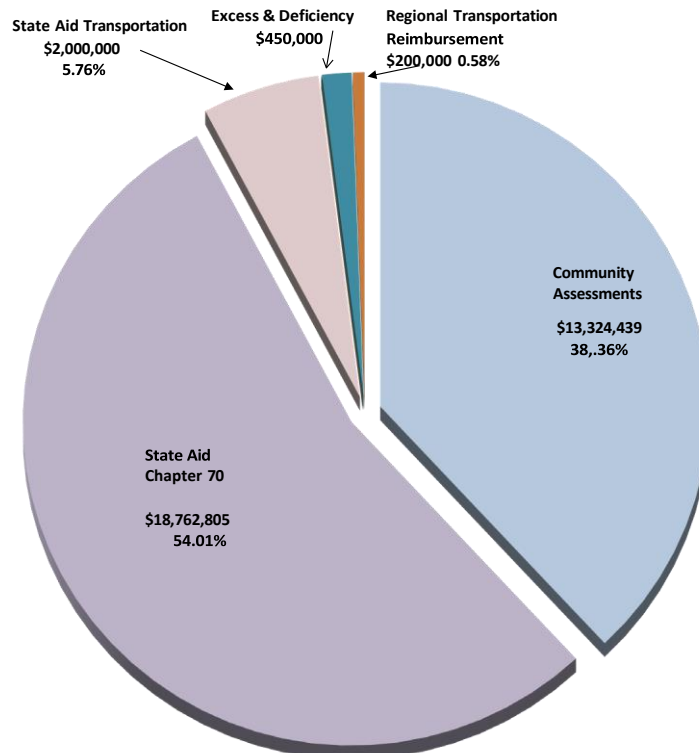
<b>TOTAL 9000 FUNCTION</b>		<b>352,737</b>		<b>288,038</b>		<b>360,050</b>		<b>370,050</b>	<b>2.78%</b>
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<b>TOTAL BUDGET</b>	<b>186.5</b>	<b>30,631,754</b>	<b>189.5</b>	<b>32,497,764</b>	<b>192.2</b>	<b>33,466,415</b>	<b>192.2</b>	<b>34,641,344</b>	<b>3.51%</b>
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## FY 26 SPENDING BY FUNCTION



## FY 26 REVENUE BY SOURCE



# HISTORICAL INFORMATION



# FOUNDATION ENROLLMENT HISTORY

October 1, 1998 - 2024

October 1

CITY/TOWN	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004	2003	2002	2001	2000	1999
Ashburnham	64	64	72	67	70	67	59	64	58	58	60	55	58	50	46	46	45	48	49	51	55	52	52	52	47	36
Ashby	33	31	37	34	37	35	32	29	34	37	40	44	43	41	44	40	44	42	38	44	42	46	45	46	53	52
Athol	109	104	111	114	113	108	99	89	86	85	92	97	110	109	122	130	124	117	105	100	99	102	102	91	89	77
Barre	47	45	42	50	48	54	61	44	42	37	38	40	43	41	38	41	39	32	34	29	20	22	16	19	18	22
Fitchburg	396	386	363	375	384	385	391	385	398	418	412	403	395	412	403	407	405	408	407	381	364	361	348	377	392	444
Gardner	157	166	173	177	178	189	195	179	163	153	157	173	175	207	195	168	163	146	137	135	134	128	135	128	106	108
Harvard	10	9	8	8	4	4	3	5	8	6	8	6	5	5	5	6	4	5	4	4	3	0	1	3	3	4
Holden	158	148	130	107	88	83	80	76	73	65	77	70	61	55	47	48	56	42	44	38	42	47	38	32	23	11
Hubbardston	35	32	40	46	42	51	63	69	75	71	61	64	59	54	53	50	47	53	40	40	40	33	35	23	31	31
Lunenburg	101	99	97	94	83	82	74	82	92	91	78	71	74	69	64	65	64	55	64	59	61	53	44	51	45	46
Petersham	11	12	11	8	5	3	1	3	2	4	5	4	8	4	6	7	5	4	3	8	10	10	10	10	6	4
Phillipston	28	24	22	21	18	20	20	23	26	19	19	21	17	18	20	15	18	17	15	16	17	19	16	11	12	12
Princeton	27	25	25	26	29	28	26	24	20	23	21	18	14	14	14	17	17	17	16	17	18	22	23	23	25	18
Royalston	10	11	10	8	12	13	13	18	15	19	20	23	24	21	21	18	16	25	26	28	28	19	19	16	20	22
Sterling	63	66	61	62	64	62	62	66	68	65	64	56	59	54	53	50	46	55	58	57	53	43	52	47	45	50
Templeton	83	87	83	87	89	88	91	101	97	112	99	101	111	108	104	89	70	67	67	59	60	53	50	45	45	34
Westminster	70	71	74	73	81	68	65	70	74	82	83	81	70	62	57	54	54	60	68	63	64	52	56	48	42	35
Winchendon	86	96	106	109	116	130	139	160	165	155	152	140	127	115	115	114	135	141	144	148	116	100	92	67	77	87
SUBTOTALS	1,488	1,476	1,465	1,467	1,461	1,470	1,474	1,487	1,496	1,500	1,486	1,467	1,453	1,443	1,407	1,365	1,352	1,334	1,319	1,277	1,226	1,162	1,134	1,089	1,079	1,093
OUT OF DISTRICT	16	16	19	10	17	22	23	13	13	20	26	22	19	23	12	11	11	21	11	21	31	3	4	5	4	5
TOTALS	1,504	1,492	1,484	1,477	1,478	1,492	1,497	1,500	1,509	1,520	1,512	1,489	1,472	1,466	1,419	1,388	1,363	1,355	1,333	1,298	1,255	1,199	1,177	1,114	1,112	1,114

## ASSESSMENT HISTORY

**2003 - 2025**

SCHOOL YEAR	ASHBY	BARRE	FITCHBURG	GARDNER	HARVARD	HUBBARDSTON	LUNENBURG	ROYALSTON	STERLING	WINCHENDON	ASHBURNHAM	ATHOL	PETERSHAM	PHILLIPSTON	PRINCETON	TEMPLETON	WESTMINSTER	HOLDEN	TOTAL	% CHANGE
2025-2026	<u>388,684</u>	<u>415,496</u>	<u>2,062,859</u>	<u>1,019,858</u>	<u>181,648</u>	<u>418,566</u>	<u>1,334,521</u>	<u>83,597</u>	<u>1,122,565</u>	<u>632,821</u>	<u>652,300</u>	<u>407,149</u>	<u>128,099</u>	<u>318,607</u>	<u>458,966</u>	<u>633,606</u>	<u>854,162</u>	<u>2,065,035</u>	<u>13,178,539</u>	6.11%
2024-2025	341,783	371,942	1,985,598	1,049,385	159,480	356,520	1,224,162	85,234	1,131,578	660,109	627,531	372,433	140,166	255,083	411,792	645,856	805,289	1,795,264	12,419,207	3.57%
2023-2024	392,887	340,067	1,863,115	1,107,341	110,500	447,411	1,181,390	76,755	1,018,231	706,060	641,300	382,300	130,375	237,334	415,820	588,189	812,489	1,539,832	11,991,397	5.63%
2022-2023	350,957	370,256	1,817,045	1,134,654	135,872	497,609	1,054,376	57,408	975,792	702,108	576,224	373,827	93,768	219,587	396,361	603,535	773,660	1,219,380	11,352,418	7.84%
2021-2022	389,597	346,681	1,673,538	1,068,430	61,058	462,182	876,289	79,223	938,675	703,889	567,093	331,262	61,015	199,370	425,147	607,322	804,225	932,338	10,527,334	-4.15%
2020-2021	374,257	407,509	1,936,808	1,183,237	71,735	555,845	876,598	83,896	877,674	836,655	568,914	359,829	38,656	199,547	418,449	606,119	682,123	904,915	10,982,766	2.68%
2019-2020	331,687	443,218	1,920,335	1,155,223	66,074	640,303	777,473	88,129	829,994	835,092	505,228	328,274	14,560	185,489	383,783	636,279	661,091	893,959	10,696,192	1.83%
2018-2019	292,348	316,699	1,876,912	1,047,452	75,877	654,389	820,560	118,094	826,397	919,899	500,692	252,544	40,499	208,184	333,128	681,750	705,105	833,376	10,503,904	3.70%
2017-2018	307,365	306,124	1,874,921	909,345	112,453	665,027	876,381	86,641	853,782	940,963	449,794	271,250	27,793	213,481	277,734	635,178	745,577	760,267	10,314,076	1.84%
2016-2017	333,265	253,847	1,967,086	825,333	93,020	609,993	890,058	98,950	783,665	870,874	441,942	252,544	53,567	167,196	310,521	708,682	792,925	667,463	10,120,930	1.91%
2015-2016	358,061	268,843	1,974,155	831,444	121,504	513,838	799,478	114,157	765,868	872,421	462,389	262,014	64,094	171,666	296,394	611,466	773,556	777,978	10,039,328	0.81%
2014-2015	389,951	301,887	1,742,968	818,615	98,949	471,062	760,058	115,473	677,868	779,975	442,182	237,738	56,509	182,534	289,698	582,502	754,280	739,215	9,441,464	6.33%
2013-2014	327,562	281,949	1,746,284	814,778	75,069	418,737	708,561	103,562	646,236	666,218	444,495	262,246	86,691	135,757	181,770	601,056	602,904	578,847	8,682,724	8.74%
2012-2013	318,059	262,502	1,658,610	868,080	76,807	350,635	680,908	73,917	596,476	556,784	380,964	222,442	76,170	137,227	201,079	530,714	528,202	543,688	8,063,263	7.68%
2011-2012	316,895	222,813	1,593,589	766,225	78,202	309,380	628,573	67,452	564,643	518,250	329,892	219,794	52,367	149,003	185,190	477,136	460,263	465,097	7,404,765	8.89%
2010-2011	289,032	237,666	1,660,910	690,540	87,382	287,584	633,124	55,301	538,144	523,310	331,566	253,764	57,954	115,453	212,129	419,760	434,778	476,564	7,304,961	1.37%
2009-2010	317,744	223,362	1,666,432	666,754	65,117	259,396	637,977	51,116	493,214	596,133	327,607	248,829	41,901	125,753	209,986	330,692	429,081	568,981	7,260,073	0.62%
2008-2009	308,178	165,655	1,871,885	674,258	75,060	257,453	565,210	56,499	585,414	713,269	387,776	169,675	32,796	109,182	211,475	278,545	440,879	454,175	7,357,381	-1.32%
2007-2008	270,524	167,198	1,784,284	598,963	66,443	186,799	638,471	53,493	603,589	686,201	377,261	148,626	24,566	89,834	190,563	262,304	463,911	486,275	7,099,305	3.64%
2006-2007	308,649	135,242	1,647,516	564,373	64,765	186,193	584,719	54,663	559,688	632,395	403,929	165,359	66,406	91,431	209,730	221,161	420,551	449,347	6,766,117	4.92%
2005-2006	330,323	101,024	1,645,915	547,285	44,192	193,106	516,748	54,362	433,867	465,829	421,346	212,842	71,948	80,842	230,218	195,125	397,951	442,024	6,384,946	5.97%
2004-2005	357,691	95,095	1,561,381	493,573	33,636	178,734	401,764	34,339	314,342	335,693	397,917	220,926	62,933	59,817	248,116	136,113	340,733	398,316	5,671,121	12.59%
2003-2004	386,384	92,354	1,686,545	370,495	41,130	199,657	312,615	42,430	282,200	321,706	395,704	274,357	43,913	50,294	261,677	126,295	289,840	331,569	5,509,165	2.94%

# BUDGET AND ENROLLMENT HISTORY

**2004 - 2025**

FISCAL YEAR	BUDGET	\$ INCREASE YEAR-YEAR	% INCREASE YEAR-YEAR	STUDENT COUNT			FOUNDATION ENROLLMENT	
				(Foundation Enroll + School Choice In)	DISTRICT		INCREASE/ DECREASE	% INCREASE/ DECREASE
					IN	OUT *		
<u>2025</u>	<u>34,641,344</u>	<u>1,174,929</u>	<u>3.51%</u>	<u>1,504</u>	<u>1,488</u>	<u>16</u>	12	<u>0.81%</u>
<u>2024</u>	33,466,415	2,669,519	8.67%	1,492	1,476	16	9	0.61%
2023	30,796,896	2,191,471	7.66%	1,477	1,467	10	6	0.41%
2022	28,605,425	(209,440)	-0.73%	1,478	1,461	17	(9)	-0.61%
2021	28,814,865	54,663	0.19%	1,492	1,470	22	(4)	-0.27%
2020	28,760,202	1,003,828	3.62%	1,497	1,474	23	(13)	-0.87%
2019	27,756,374	860,694	3.28%	1,500	1,487	13	(9)	-0.60%
2018	26,895,680	521,212	1.98%	1,509	1,496	13	(4)	-0.26%
2017	26,374,468	145,102	0.59%	1,520	1,500	20	14	0.95%
2016	26,229,366	588,533	2.30%	1,512	1,486	26	19	1.28%
2015	25,640,833	855,553	3.45%	1,489	1,467	22	14	0.95%
2014	24,785,280	452,071	1.86%	1,472	1,453	19	10	0.68%
2013	24,333,209	1,588,430	6.98%	1,466	1,443	23	36	2.54%
2012	22,744,779	519,455	2.34%	1,419	1,407	12	42	3.04%
2011	22,225,324	121,043	0.55%	1,380	1,365	15	13	0.95%
2010	22,104,281	(284,389)	-1.27%	1,367	1,352	15	18	1.33%
2009	22,388,670	1,200,991	5.67%	1,354	1,334	20	15	1.12%
2008	21,187,679	1,698,956	8.72%	1,337	1,319	18	42	3.23%
2007	19,488,723	2,114,252	12.17%	1,299	1,277	22	51	4.06%
2006	17,374,471	1,274,681	7.92%	1,257	1,226	31	64	5.36%
2005	16,099,790	951,490	6.28%	1,195	1,162	33	28	2.38%
2004	15,148,300	13	0.00%	1,178	1,134	44	45	3.95%

# FISCAL YEAR 2026 BUDGET SUMMARY

	APPROVED <u>FY2025</u>	PROPOSED <u>FY2026</u>	<u>DIFF</u>	% Change
Net School Spending	30,118,457	30,990,414	871,957	2.90%
Transportation	2,516,010	2,544,520	28,510	1.13%
Above Net School Spending	321,948	606,410	284,462	88.36%
Capital Budget ~ Equipment	460,000	450,000	(10,000)	-2.17%
Vehicles	50,000	50,000	0	0.00%
BONDS (Principal & Interest)	0	0	0	0.00%
<b>Total Budget</b>	<b>\$33,466,415</b>	<b>\$34,641,344</b>	<b>\$1,174,929</b>	<b>3.51%</b>
<b>Less Revenues:</b> Estimated Ch. 70	18,472,208	18,762,805	290,597	1.57%
<b>(1) REQUIRED MINIMUM CONTRIBUTION</b>	<b>\$11,646,249</b>	<b>\$12,227,609</b>	<b>\$581,360</b>	<b>4.99%</b>
<b>Transportation &amp; Other Operating Budget</b>	\$2,837,958	\$3,150,930	\$312,972	11.03%
<b>Less:</b> Estimated Transportation Aid	1,925,000	2,000,000	75,000	3.9%
Regional Transportation Fund	200,000	200,000	0	0.0%
Excess & Deficiency	250,000	250,000	0	0.0%
<b>(2) NET TRANSPORTATION &amp; OTHER OPERATING</b>	<b>\$462,958</b>	<b>\$700,930</b>	<b>\$237,972</b>	<b>51.40%</b>
<b>Capital Budget ~ (Equipment &amp; Vehicles)</b>	\$510,000	\$500,000	(\$10,000)	-1.96%
<b>Less:</b> Excess & Deficiency	200,000	250,000	50,000	25.0%
<b>(3) NET CAPITAL ASSESSMENT</b>	<b>\$310,000</b>	<b>\$250,000</b>	<b>(\$60,000)</b>	<b>-19.35%</b>
<b>TOTAL ASSESSMENT (All Budgets)</b>	<b>\$12,419,207</b>	<b>\$13,178,539</b>	<b>\$759,332</b>	<b>6.11%</b>

# COMMUNITY ASSESSMENTS

FISCAL YEAR 2026										
COMMUNITIES	FY2026 FOUNDATION ENROLLMENT	FOUNDATION BUDGET	(1)	(2)	(3)	(4)	PROPOSED ASSESSMENT FY'2026	FY 2025 FOUNDATION ENROLLMENT	APPROVED ASSESSMENT FY2025	CHANGE FY'25 ~ FY'26
			REQUIRED MINIMUM CONTRIBUTION	TRANSPORT/ OPERATING ASSESS.	CAPITAL ASSESS.	BONDS				
Ashburnham	64	1,332,921	611,914	30,148	10,239	0	652,300	64	627,531	24,769
Ashby	33	687,287	368,587	15,545	4,552	0	388,684	31	341,783	46,901
Athol	109	2,270,131	338,018	51,345	17,786	0	407,149	104	372,433	34,716
Barre	47	978,864	386,445	22,140	6,912	0	415,496	45	371,942	43,554
Fitchburg	396	8,247,449	1,814,721	186,538	61,600	0	2,062,859	386	1,985,598	77,261
Gardner	157	3,269,822	919,303	73,956	26,599	0	1,019,858	166	1,049,385	(29,527)
Harvard	10	208,269	167,314	4,711	9,624	0	181,648	9	159,480	22,168
Holden	158	3,290,649	1,957,220	74,427	33,389	0	2,065,035	148	1,795,264	269,771
Hubbardston	35	728,941	396,826	16,487	5,253	0	418,566	32	356,520	62,046
Lunenburg	101	2,103,516	1,270,711	47,577	16,233	0	1,334,521	99	1,224,162	110,359
Petersham	11	229,096	121,748	5,182	1,170	0	128,099	12	140,166	(12,067)
Phillipston	28	583,153	303,310	13,190	2,107	0	318,607	24	255,083	63,524
Princeton	27	562,326	441,216	12,718	5,031	0	458,966	25	411,792	47,174
Royalston	10	208,269	77,616	4,711	1,270	0	83,597	11	85,234	(1,637)
Sterling	63	1,312,094	1,082,478	29,676	10,410	0	1,122,565	66	1,131,578	(9,013)
Templeton	83	1,728,632	583,816	39,098	10,693	0	633,606	87	645,856	(12,250)
Westminster	70	1,457,882	808,812	32,974	12,376	0	854,162	71	805,289	48,873
Winchendon	86	1,791,113	577,554	40,511	14,756	0	632,821	96	660,109	(27,288)
Total	1,488	30,990,414	12,227,609	700,930	250,000	0	13,178,539	1,476	12,419,207	759,332



# Who Are the Students of Monty Tech?

## Enrollment by Race/Ethnicity (2024-25)

Race	% of District
African American	3.2
Asian	1.1
Hispanic	18.7
Native American	0.0
White	72.3
Native Hawaiian, Pacific Islander	0.1
Multi-Race, Non-Hispanic	4.6

## Special Population Sub-Group (2024-25)

Special Population Sub-Group (2024-25)	Total Students	% of District
First Language not English	61	4.3
English Language Learner	10	0.7
Low-income	438	30.7
Students With Disabilities	226	15.8
High Needs	587	41.1

## Enrollment by Gender (2024-25)

	District
Female	671
Male	729
Non-Binary	17
Total	1,417

CITY/TOWN OF RESIDENCE	(2024-25)
Ashburnham	64
Ashby	31
Athol	107
Barre	46
Fitchburg	344
Gardner	154
Harvard	10
Holden	155
Hubbardston	35
Lunenburg	97
Petersham	11
Phillipston	28
Princeton	27
Royalston	9
Sterling	62
Templeton	81
Westminster	69
Winchendon	82
Out of District ( <i>Students who moved after initial enrollment</i> )	5
Total:	1417



# Post Graduation Plans for the Class of 2024

<u>Transportation</u>	<u>Workforce</u>	<u>2yr College</u>	<u>Tech. School</u>	<u>4yr College</u>	<u>Military</u>	<u>Other</u>	<u>Total</u>
Auto Body & Coll. Rep.	9	1	0	1	0	1	12
Auto Technology	8	2	1	1	1	0	13
<b>Total</b>	<b>17</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>25</b>
<b>Percentage of Cluster</b>	<b>68%</b>	<b>12%</b>	<b>4%</b>	<b>8%</b>	<b>4%</b>	<b>4%</b>	
<u>Manufacturing, Engineering &amp; Technology</u>	<u>Workforce</u>	<u>2yr College</u>	<u>Tech. School</u>	<u>4yr College</u>	<u>Military</u>	<u>Other</u>	<u>Total</u>
Adv. Manufacturing	9	1	0	4	1	0	15
CAD/Drafting	3	2	0	13	0	0	18
Engineering Technology	0	2	0	12	0	1	15
Welding & Metal Fab.	9	0	0	5	1	0	15
<b>Total</b>	<b>21</b>	<b>5</b>	<b>0</b>	<b>34</b>	<b>2</b>	<b>1</b>	<b>63</b>
<b>Percentage of Cluster</b>	<b>33%</b>	<b>8%</b>	<b>0%</b>	<b>54%</b>	<b>3%</b>	<b>2%</b>	
<u>Construction</u>	<u>Workforce</u>	<u>2yr College</u>	<u>Tech. School</u>	<u>4yr College</u>	<u>Military</u>	<u>Other</u>	<u>Total</u>
HVAC & Property Maintenance	5	0	1	4	0	1	11
Cabinetmaking	8	5	0	4	0	0	17
Masonry	2	1	0	5	0	0	8
House Carpentry	10	1	1	2	1	0	15
Electrical	15	0	2	5	0	1	23
Plumbing	13	0	0	1	1	1	16
<b>Total</b>	<b>53</b>	<b>7</b>	<b>4</b>	<b>21</b>	<b>2</b>	<b>3</b>	<b>90</b>
<b>Percentage of Cluster</b>	<b>59%</b>	<b>8%</b>	<b>4%</b>	<b>23%</b>	<b>2%</b>	<b>3%</b>	
	<u>Workforce</u>	<u>2yr College</u>	<u>Tech. School</u>	<u>4yr College</u>	<u>Military</u>	<u>Other</u>	
<b>Overall Total</b>	<b>116</b>	<b>44</b>	<b>12</b>	<b>150</b>	<b>9</b>	<b>8</b>	<b>339</b>



# Post Graduation Plans for the Class of 2024

<u>Agriculture and Natural Resources</u>	<u>Workforce</u>	<u>2yr College</u>	<u>Tech. School</u>	<u>4yr College</u>	<u>Military</u>	<u>Other</u>	<u>Total</u>
Animal Science	1	6	0	14	1	0	22
<b>Total</b>	<b>1</b>	<b>6</b>	<b>0</b>	<b>14</b>	<b>1</b>	<b>0</b>	<b>22</b>
<b>Percentage of Cluster</b>	<b>5%</b>	<b>27%</b>	<b>0%</b>	<b>64%</b>	<b>5%</b>	<b>0%</b>	
<u>Arts &amp; Communication</u>	<u>Workforce</u>	<u>2yr College</u>	<u>Tech. School</u>	<u>4yr College</u>	<u>Military</u>	<u>Other</u>	<u>Total</u>
Graphic Communications	1	5	1	13	0	0	20
<b>Total</b>	<b>1</b>	<b>5</b>	<b>1</b>	<b>13</b>	<b>0</b>	<b>0</b>	<b>20</b>
<b>Percentage of Cluster</b>	<b>5%</b>	<b>25%</b>	<b>5%</b>	<b>65%</b>	<b>0%</b>	<b>0%</b>	
<u>Business and Consumer Services</u>	<u>Workforce</u>	<u>2yr College</u>	<u>Tech. School</u>	<u>4yr College</u>	<u>Military</u>	<u>Other</u>	<u>Total</u>
Business Technology	2	3	0	11	1	0	17
Cosmetology	8	2	4	6	0	1	21
<b>Total</b>	<b>10</b>	<b>5</b>	<b>4</b>	<b>17</b>	<b>1</b>	<b>1</b>	<b>38</b>
<b>Percentage of Cluster</b>	<b>26%</b>	<b>13%</b>	<b>11%</b>	<b>45%</b>	<b>3%</b>	<b>3%</b>	
<u>Education</u>	<u>Workforce</u>	<u>2yr College</u>	<u>Tech. School</u>	<u>4yr College</u>	<u>Military</u>	<u>Other</u>	<u>Total</u>
Early Childhood	1	3	0	9	0	0	13
<b>Total</b>	<b>1</b>	<b>3</b>	<b>0</b>	<b>9</b>	<b>0</b>	<b>0</b>	<b>13</b>
<b>Percentage of Cluster</b>	<b>8%</b>	<b>23%</b>	<b>0%</b>	<b>69%</b>	<b>0%</b>	<b>0%</b>	
<u>Health Services</u>	<u>Workforce</u>	<u>2yr College</u>	<u>Tech. School</u>	<u>4yr College</u>	<u>Military</u>	<u>Other</u>	<u>Total</u>
Dental Assisting	5	1	0	6	0	0	12
Health Occupations	0	0	2	25	0	0	27
<b>Total</b>	<b>5</b>	<b>1</b>	<b>2</b>	<b>31</b>	<b>0</b>	<b>0</b>	<b>39</b>
<b>Percentage of Cluster</b>	<b>13%</b>	<b>3%</b>	<b>5%</b>	<b>79%</b>	<b>0%</b>	<b>0%</b>	
<u>Hospitality &amp; Tourism</u>	<u>Workforce</u>	<u>2yr College</u>	<u>Tech. School</u>	<u>4yr College</u>	<u>Military</u>	<u>Other</u>	<u>Total</u>
Culinary Arts	4	6	0	6	1	0	17
<b>Total</b>	<b>4</b>	<b>6</b>	<b>0</b>	<b>6</b>	<b>1</b>	<b>0</b>	<b>17</b>
<b>Percentage of Cluster</b>	<b>24%</b>	<b>35%</b>	<b>0%</b>	<b>35%</b>	<b>6%</b>	<b>0%</b>	
<u>Information Technology Services</u>	<u>Workforce</u>	<u>2yr College</u>	<u>Tech. School</u>	<u>4yr College</u>	<u>Military</u>	<u>Other</u>	<u>Total</u>
Information Technology	3	3	0	3	1	2	12
<b>Total</b>	<b>3</b>	<b>3</b>	<b>0</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>12</b>
<b>Percentage of Cluster</b>	<b>25%</b>	<b>25%</b>	<b>0%</b>	<b>25%</b>	<b>8%</b>	<b>17%</b>	



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# Human Resources

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Amanda Morse  
Human Resources Department  
95 Pleasant Street, Room 226  
Gardner, MA 01440  
978-630-4001

## Department Salaries & Wages

### **Human Resources Department**

- Accounts for **77% of the department budget**.
- Current staffing includes a part-time finance administrator whose role is divided between Human Resources (HR) and the Golf Department, alongside a full-time HR administrator.
- A proposed departmental restructuring would consolidate the part-time position into a single HR Manager role, eliminating the dual reporting structure. If approved, the Golf Department would oversee a 20-hour-per-week administrative role, ensuring sufficient staffing levels.

### **Greenwood Pool**

- Accounts for **62% of the department budget**.
- Staffing includes approximately 15 positions, including one Head Lifeguard/Certified Pool Operator. Current staffing levels are deemed sufficient.

### **Disability Commission**

- No staff positions are allocated within this budget.

## Department Operations

### **Human Resources Department**

- Operational costs account for **23%** of the department budget, encompassing standard expenditures.

### **Greenwood Pool**

- Includes standard operational expenditure, as well as costs for pool chemicals and repairs.
- Anticipated expenditures for restoring the splash park to operational status. A vendor has been contacted to assess and provide a repair quote.

### **Disability Commission**

- Reinstating regularly scheduled meetings in 2024, with plans to maintain consistent meeting schedules moving forward.

## Budget Directive Response

### **Department Request:**

#### **Human Resources Department**

- **Wishlist Items:**
  - Align salaries with recommendations from the recent salary study and working group findings, including structured salary steps.

- Upgrade Munis software to include time tracking and electronic record-keeping capabilities.

### **Greenwood Pool**

- **Wishlist Items:**
  - Address multiple maintenance and repair needs, including:
    - Roof replacement.
    - Holding tank repairs.
    - Automated chlorine dispenser installation.
    - Pool resurfacing.
    - Splash Park repairs and routine maintenance.

## **Mayor's Recommendation:**

Over the past eight months, I have conducted a thorough review of the Human Resources department to identify inconsistencies, opportunities for improvement, and current staffing needs. This comprehensive assessment has informed the FY26 budget submission, which I believe establishes a strong foundation for a successful year.

The budget reflects a balanced approach that prioritizes operational efficiency, fiscal responsibility, and strategic enhancements. Specific adjustments include measures to streamline processes, reduce costs, and align resources with department goals. I have implemented targeted reductions, such as cutting the communications budget and removing longevity funds no longer applicable, to contribute to an overall 3.5% decrease in budget while accommodating necessary salary increases.

Looking ahead, I will continue to monitor departmental operations to identify additional opportunities for improvement and cost savings. My goal is to ensure the department remains responsive, efficient, and well-positioned to support the needs of the city and its employees.

This budget represents a commitment to accountability and sustainability, and I look forward to working with the city council to achieve these shared objectives.

## **Reduced Budget:**

In line with our commitment to fiscal responsibility, I have implemented measures to achieve an overall 3.5% budget reduction, despite accommodating an increase in salaries. Key adjustments include:

1. **Decreased Communications Budget:**
  - Reduced the communications budget by \$750 through the adoption of cost-saving measures, such as transitioning to electronic communications in place of traditional mail.
2. **Removal of Longevity Funds:**
  - Eliminated longevity funds previously allocated for my predecessor, as these are no longer applicable.

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## FY2026 Goals

For FY26, the Human Resources department will focus on initiatives to enhance efficiency, reduce costs, and improve operations. Key priorities include:

1. **Streamlining Processes and Reducing Costs:**

- Continuing to identify and implement improvements in administrative workflows to save time and resources.
- Transitioning from traditional mail to electronic communications, reducing postage costs and improving communication efficiency.

2. **Time Tracking Implementation:**

- Introducing time tracking in the Munis system to enhance payroll accuracy, streamline reporting, and improve overall workforce management.

3. **Operational Improvements at Greenwood Pool:**

- Adding more community engagement opportunities through expanded community night events.
- Testing a cashless payment system to improve the convenience and security of transactions.
- Extending operating hours on a trial basis to assess feasibility and community interest.

These goals align with our commitment to fiscal responsibility, operational efficiency, and community engagement. The budget reflects the necessary resources to achieve these objectives while maintaining a focus on cost-effectiveness and innovation.

**CITY OF GARDNER**  
**FY2025 BUDGET PROPOSAL**  
**AS OF MAY 1, 2025**

LINE#	ORG	OBJ	DESCRIPTION	2024 ACTUAL	2025 REVISED BUD	2025 YTD ACTUAL	2026 DEPARTMNT	2026 MAYOR
242	11152	HUMAN RESOURCES						
243	11152	51010	DEPT HEAD SALARY & WAGES	\$ 83,973	\$ 99,246	\$ 82,068	\$ 115,004	\$ 103,612
244	11152	51012	CLERK/ASST SAL & WAGES	\$ 40,216	\$ 63,316	\$ 29,577	\$ 72,490	\$ 67,860
245	11152	51460	LONGEVITY	\$ 660	\$ 690	\$ -	\$ -	\$ -
246	11152	51551	TERMINATION LEAVE	\$ 30,983	\$ 79	\$ 79	\$ -	\$ -
247	11152	52050	MINOR EQUIPMENT	\$ -	\$ 250	\$ -	\$ 250	\$ 250
248	11152	52150	COMMUNICATIONS	\$ (450)	\$ 2,094	\$ 1,360	\$ 2,000	\$ 2,000
249	11152	52151	TELECOMMUNICATIONS	\$ -	\$ 534	\$ 534	\$ 550	\$ 550
250	11152	52170	PROFESSIONAL DEV & TRAVEL	\$ 225	\$ 1,750	\$ 739	\$ 1,750	\$ 1,000
251	11152	52190	PROFESSIONAL SERVICES	\$ 3,496	\$ 300	\$ (3,705)	\$ 1,000	\$ 1,000
252	11152	52191	V.I.P.S. PROGRAM	\$ 1,218	\$ -	\$ (53)	\$ -	\$ -
253	11152	52192	MEDICAL EXAMS EXP-CITY	\$ 9,217	\$ 12,222	\$ 12,847	\$ 10,000	\$ 10,000
254	11152	52230	OFFICE SUPPLIES	\$ 856	\$ 700	\$ 606	\$ 1,000	\$ 1,000
255	11152	62150	ENCUMB COMMUNICATIONS	\$ 1,650	\$ -	\$ -	\$ -	\$ -
256	11152	62170	ENCUMB PROF DEVELOPMENT & TRAV	\$ 885	\$ -	\$ -	\$ -	\$ -
257	11152	62190	ENCUMB PROFESSIONAL SERV	\$ 5,250	\$ 18,104	\$ 14,006	\$ -	\$ -
258	11152	62192	ENCUMB MEDICAL EXAMS	\$ 1,410	\$ 12,234	\$ 12,234	\$ -	\$ -
259	11152	62230	ENCUMB OFFICE SUPPLIES	\$ 356	\$ -	\$ -	\$ -	\$ -
260								
261	TOTAL	HUMAN RESOURCES		\$ 179,945	\$ 211,518	\$ 150,292	\$ 204,043	\$ 187,272
262								
263	16621	GREENWOOD MEMORIAL POOL						
264	16621	51013	P/T LIFE GUARDS SAL&WGS	\$ 41,205	\$ 50,000	\$ 32,698	\$ 56,650	\$ 48,000
265	16621	51030	OVERTIME	\$ 1,142	\$ 1,000	\$ -	\$ 1,500	\$ 1,000
266	16621	52030	REPAIRS & MAINTENANCE	\$ 2,923	\$ 4,000	\$ 854	\$ 7,500	\$ 3,000
267	16621	52050	MINOR EQUIPMENT	\$ -	\$ 750	\$ -	\$ 500	\$ 500
268	16621	52110	ENERGY & UTILITIES	\$ 7,492	\$ 8,750	\$ 5,398	\$ 8,750	\$ 8,750
269	16621	52151	TELECOMMUNICATIONS	\$ -	\$ 100	\$ -	\$ 100	\$ 100
270	16621	52230	OFFICE SUPPLIES	\$ -	\$ 100	\$ -	\$ 100	\$ 100
271	16621	52231	POOL SUPPLIES	\$ 13,266	\$ 17,250	\$ 7,577	\$ 20,000	\$ 18,000

272	16621	62030	ENCUMB REPAIRS & MAINTEN	\$ 3,233	\$ -	\$ -	\$ -	\$ -
273	16621	62110	ENCUMB ENERGY & UTILITIES	\$ 75	\$ -	\$ -	\$ -	\$ -
274	16621	62231	ENCUMB POOL SUPPLIES	\$ 1,730	\$ 5,318	\$ 5,266	\$ -	\$ -
275	16621	65161	ENCUM NEW POOL FILTRATION SYST	\$ 31,570	\$ -	\$ -	\$ -	\$ -
276								
277	TOTAL	GREENWOOD MEMORIAL POO		\$ 102,637	\$ 87,268	\$ 51,794	\$ 95,100	\$ 79,450
278								
279	19914	EMPLOYEE BENEFITS						
280	19914	52200	111F CLAIMS REVIEW	\$ 43,653	\$ 43,656	\$ 54,166	\$ 44,529	\$ 44,529
281	19914	57010	WORKER'S COMPENSATION	\$ 125,910	\$ 130,968	\$ 116,396	\$ 133,587	\$ 133,587
282	19914	57011	WORKER'S COMPENSATION-SCHOOL	\$ 125,910	\$ 130,968	\$ 116,396	\$ 133,587	\$ 133,587
283	19914	57021	UNEMPLOYMENT COMPENSATION	\$ 30,949	\$ 75,375	\$ 32,801	\$ 76,129	\$ 76,129
284	19914	57022	UNEMPLOYMENT COMPENSATION-SCHL	\$ 49,742	\$ 91,116	\$ 52,075	\$ 92,027	\$ 92,027
285	19914	57040	MEDICARE	\$ 234,853	\$ 226,947	\$ 194,191	\$ 229,216	\$ 229,216
286	19914	57041	MEDICARE-SCHOOL	\$ 349,829	\$ 318,807	\$ 264,956	\$ 321,995	\$ 321,995
287	19914	57051	LIFE INSURANCE	\$ 50,636	\$ 41,557	\$ 42,434	\$ 41,973	\$ 41,973
288	19914	57052	LIFE INSURANCE-SCHOOL	\$ 11,831	\$ 39,281	\$ 9,085	\$ 39,674	\$ 39,674
289	19914	57060	HEALTH INSURANCE	\$ 3,393,403	\$ 3,859,517	\$ 2,846,861	\$ 4,457,742	\$ 4,368,587
290	19914	57061	HEALTH INSURANCE-SCHOOL	\$ 4,981,062	\$ 5,705,444	\$ 6,135,529	\$ 7,012,302	\$ 6,872,056
291	19914	57062	CHAP 41 MEDICAL ALLOWANCE	\$ 10,393	\$ 59,439	\$ 14,142	\$ 60,033	\$ 60,033
292								
293	TOTAL	EMPLOYEE BENEFITS		\$ 9,408,171	\$ 10,723,075	\$ 9,879,033	\$ 12,642,795	\$ 12,413,394
294								
295	15549	DISABILITIES COMMISSION						
296	15549	52170	PROFESSIONAL DEV & TRAVEL	\$ -	\$ 250	\$ -	\$ 250	\$ 250
297	15549	52230	OFFICE SUPPLIES	\$ -	\$ 250	\$ 63	\$ 250	\$ 250
298								
299	TOTAL	DISABILITIES COMMISSIO		\$ -	\$ 500	\$ 63	\$ 500	\$ 500

May 13, 2025

Mayor Michael J. Nicholson  
City of Gardner  
95 Pleasant Street  
Gardner, MA 01440

## Fiscal Year 2026 Budget Narrative

Dear Mayor,

Please find below the requested information for the Fiscal Year 2025 budget for the Department of Community Development and Planning.

### BUDGET HIGHLIGHTS

The Department of Community Development and Planning (DCDP) FY25 budget is a level funded budget with a proposed 5% increase in telecommunications and a 2% increase for personnel.

If Item 11510, *An Order Authorizing the Creation of an Economic Development and Finance Manager for the position for the Community Development and Planning Department and approving the job description for said position*, is motioned to be approved through City Council, the Department of Community Development and Planning (DCDP) will recommend a FY25 budget with a 5% increase in telecommunications and an ~2.8% proposed decrease for personnel.

### Department Salaries & Wages – 93% of Dept Budget

The DCDP currently includes six department personnel including:

- Director
- Assistant Director
- Economic Development Coordinator
- Conservation Planning Agent
- Financial Program Manager
- Executive Coordinator

With Item 11510, the DCDP is currently seeking the following department structure which will include five department personnel including:

- Director
- Assistant Director
- Economic Development & Finance Manager
- Conservation Planning Agent
- Executive Coordinator

Each position has unique responsibilities within the DCDP that have developed over time into what they are today. Much of this relates to the City's planning efforts in areas such as complete streets, open space and recreation, economic development, and community development and planning. Workload is driven daily by both the grant funded projects that each position manages along with responsibilities the positions have with their respective committees, boards, and commissions.

### **Director of Community Development & Planning:**

The Director is responsible for the overall management of the department, with general oversight of each staff member and the various projects they administer. The Director also oversees specific grants and associated projects funded through those grants. The Director provides technical assistance to the Planning Board and applicants proposing projects before the Board in compliance with the City's Zoning Code, Subdivision Rules and Regulations, and the Commonwealth of Massachusetts Zoning Act and Subdivision Legislation. The Director provides technical assistance to the Gardner Redevelopment Authority (GRA) and assists the GRA with implementing Urban Renewal Plans, marketing, disposing and acquiring real estate, and management of other assets of the Authority. The Director oversees the development of all long-term and short-term planning initiatives for the City. 74% of this position's salary is paid by the City for compensation as the Director of Community Development and Planning, and 26% of the salary is covered by the GRA for compensation as the Executive Director of the quasi-public agency.

<b>Director of Community Development &amp; Planning</b>		
FY 2025: \$103,886.86		
City Portion	74%	\$76,876.28
GRA	26%	\$27,010.58
FY 2026: \$105,964.60		
City Portion	74%	\$78,413.81
GRA	26%	\$27,550.79

### **Assistant Director of Community Development & Planning:**

The Assistant Director assists the Director of DCDP in planning, organizing and directing activities, program and staff of the DCDP, including performing complex administrative, financial, and supervisory work in managing the City's Community Development Block Grant Mini Entitlement Program. The position is responsible for seeking grants, maintaining quality financial reports on existing projects, and contract management for other federal, state and local programs. Provides professional assistance and direction to department staff, facilitates acts on behalf of the Director during absences, and performs related work as assigned by the Director. At any given time there are two or three block grants open at the same time as many of the more complex projects can carry over from one year to the next. The City funds 5% of this position's salary while the Block Grant funds fund 95%. Workload for this position is delegated accordingly.

<b>Assistant Director of Community Development &amp; Planning</b>		
FY 2025: \$74,903.61		
City Portion	5%	\$3,820.08
Program Income Grant (CDBG)	95%	\$72,581.60
FY 2026: \$76,401.68		
City Portion	74%	\$3,820.08
Program Income Grant (CDBG)	26%	\$72,581.60

### **Conservation Planning Agent:**

The Conservation Planning Agent works under the general supervision of the Director of DCDP and provides skilled administrative and professional services in the execution of Conservation Commission decisions and policies for the City of Gardner, with specific attention paid to the Massachusetts Wetlands Protection Act and the Gardner Wetlands Protection Ordinance. The position also conducts planning related activities on behalf of the Planning Board as required by the Director. The position assists with the implementation of the City's Open Space and Recreation Plan including the development and administration of relevant grant applications. This position is fully funded by the City.

<b>Conservation Planning Agent</b>		
FY 2025: \$66,115.64		
City Portion	100%	\$66,115.64
FY 2026: \$67,437.95		
City Portion	100%	\$67,437.95

### **Economic Development Coordinator:**

The Economic Development Coordinator identifies factors necessary to attract and retain new economic development interests, and coordinates promotional activities such as site tours, presentations for and meetings between local area business, government, real estate and development representatives, and prospective client companies. The position is the main point of contact for businesses and organizations interested in the City. The incumbent works with considerable independence and initiative under the direction of the City's Director and Assistant Director with more general direction from the GRA and the Mayor. The position is fully funded by the City.

<b>Economic Development Coordinator</b>		
FY 2025: \$65,453.39		
City Portion	100%	\$65,453.39
FY 2026: \$66,762.46		
City Portion	100%	\$66,762.46

### **Budget Project Manager:**



Budget Project Manager oversees all financial activities, including general tracking, accounting, and payment of all funds received by the City through various grant sources, and periodic reviews of all invoices submitted for payments to ensure compliance with the current programmatic and financial requirements. The Budget/Project Manager serves as a “check and balance” for all payment requests made to the Department and manages small projects for the department as needed, including Public Social Services and Housing Rehabilitation projects through the CDBG program. The CDBG grant finances 92% of the Financial Manager’s salary. The position is also funded 5% from the City budget and 3% from the GRA budget to account for handling minimal financial transactions of those two entities.

<b>Budget Project Manager</b>		
FY 2025: \$52,999.96		
City Portion	5%	\$2,649.92
Program Income Grant (CDBG)	92%	\$48,759.88
GRA	3%	\$1,590.16
FY 2026: \$54,059.96		
City Portion	5%	\$2,702.92
Program Income Grant (CDBG)	92%	\$49,735.08
GRA	3%	\$1,621.96

### **Administrative Assistant:**

The Department’s Administrative Assistant provides administrative support to the DCDP personnel, Planning Board, and GRA Board. The position processes payments from GRA accounts as approved by the Board, establishes agendas and related packets for both Planning Board and GRA meetings, develops meeting minutes, and establishes and maintains an extensive filing system for related projects.

<b>Administrative Assistant</b>		
FY 2025: \$39,037.96		
City Portion	85%	\$33,182.24
GRA	15%	\$5,855.72
FY 2026: \$39,818.72		
City Portion	85%	\$33,845.88
GRA	15%	\$5,972.83

<b>Department Total with Current Structure</b>	
FY 2025	
City Portion	\$181,907.01
Program Income Grant (CDBG)	\$119,918.31
GRA	\$34,456.46
FY 2026	
City Portion	\$185,545.20 (2% increase)
Program Income Grant (CDBG)	\$122,316.70 (2% increase)
GRA	\$35,145.59 (2% increase)

**Economic Development and Finance Manager:**

The Economic Development and Finance Manager is a position proposed to City Council through Item 11510 and performs professional, administrative, and technical work in both economic development and financial management. This role is responsible for attracting and retaining business and industry within the City, managing related financial records and reporting, administering grants, and ensuring compliance with relevant regulations and program requirements. The position also assists with the administration of the City's housing rehabilitation program and supports the Director of Community Development and Planning in various activities to foster economic growth and community development.

<b>Economic Development and Finance Manager</b>		
FY 2026: \$75,000		
City Portion	70%	\$52,500
Program Income Grant (CDBG)	30%	\$22,500

<b>Department Total with Proposed Structure</b>	
FY 2025	
City Portion	\$181,907.01
Program Income Grant (CDBG)	\$119,918.31
GRA	\$34,456.46
FY 2026	
City Portion	\$176,769.80 (2.8% decrease)
Program Income Grant (CDBG)	\$98,591.60 (17.8% decrease)
GRA	\$33,523.63 (2.7% decrease)

Please feel free to contact me if you have any questions or need additional information.

Sincerely,



Jason Stevens  
Director DCDP

**CITY OF GARDNER**  
**FY2025 BUDGET PROPOSAL**  
**AS OF MAY 1, 2025**

LINE#	ORG	OBJ	DESCRIPTION	2024 ACTUAL	2025 REVISED BUD	2025 YTD ACTUAL	2026 DEPARTMNT	2026 MAYOR
355								
356	11171	CONSERVATION COMMISSION						
357	11171	51011	CONSERVATON AGENT SAL&WGS	\$ 28,378	\$ 33,058	\$ 23,877	\$ 35,995	\$ 34,512
358	11171	51014	BOARD & COMM SAL & WAGES	\$ 4,188	\$ 5,500	\$ 2,813	\$ 5,500	\$ 5,500
359	11171	52170	PROFESSIONAL DEV & TRAVEL	\$ 576	\$ 500	\$ 500	\$ 500	\$ 500
360	11171	52230	OFFICE SUPPLIES	\$ 49	\$ 97	\$ 12	\$ 97	\$ 97
361	11171	62170	ENCUMB PROF DEVELOPMENT & TRAV	\$ 259	\$ -	\$ -	\$ -	\$ -
362								
363	TOTAL	CONSERVATION COMMISSIO		\$ 33,450	\$ 39,155	\$ 27,201	\$ 42,092	\$ 40,609
364	11175	PLANNING BOARD						
365	11175	51011	PLANNING AGENT SALARY & WAGES	\$ 28,378	\$ 33,058	\$ 23,877	\$ 35,995	\$ 34,512
366	11175	51014	BOARD & COMM SAL & WAGES	\$ 4,000	\$ 4,000	\$ 2,563	\$ 4,000	\$ 4,000
367	11175	52030	REPAIRS & MAINTENANCE	\$ 194	\$ 150	\$ 76	\$ 150	\$ 150
368	11175	52150	COMMUNICATIONS	\$ 1,807	\$ 1,940	\$ 148	\$ 1,940	\$ 1,940
369	11175	52170	PROFESSIONAL DEV & TRAVEL	\$ 340	\$ 194	\$ 260	\$ 194	\$ 194
370	11175	62150	ENCUMB COMMUNICATIONS	\$ -	\$ 940	\$ -	\$ -	\$ -
371	11175	62198	ENCUMB OPEN SPACE PLAN	\$ 5,226	\$ 29	\$ -	\$ -	\$ -
372								
373	TOTAL	PLANNING BOARD		\$ 39,946	\$ 40,311	\$ 26,923	\$ 42,279	\$ 40,796
374								
375	11182	COMMUNITY DEVELOPMENT						
376	11182	51010	DEPT HEAD SALARY & WAGES	\$ 74,637	\$ 76,876	\$ 63,371	\$ 81,760	\$ 78,215
377	11182	51011	ASST DIR/GRANTS ADMINISTRATOR	\$ 3,046	\$ 3,745	\$ 2,922	\$ 4,443	\$ 3,760
378	11182	51012	CLERK/ASST SAL & WAGES	\$ 44,686	\$ 41,936	\$ 30,452	\$ 45,233	\$ 45,233
379	11182	51013	PROJ MNGR/FINANCIAL ADMIN	\$ 2,572	\$ 2,650	\$ 1,733	\$ 3,085	\$ 2,660
380	11182	51015	ECON DEV COORD SALARY	\$ 47,396	\$ 65,453	\$ 42,796	\$ 66,657	\$ 65,705
381	11182	51460	LONGEVITY	\$ 450	\$ 480	\$ -	\$ 480	\$ -
382	11182	51551	TERMINATION LEAVE	\$ -	\$ 46,973	\$ 46,973	\$ -	\$ -
383	11182	52030	REPAIRS & MAINTENANCE	\$ 150	\$ 146	\$ 43	\$ 146	\$ 146

384	11182	52151	TELECOMMUNICATIONS	\$ 1,991	\$ 2,343	\$ 2,201	\$ 2,343	\$ 2,343
385	11182	52170	PROFESSIONAL DEV & TRAVEL	\$ 3,360	\$ 2,795	\$ 2,035	\$ 3,395	\$ 3,395
386	11182	52190	PROF SERVICES EXPENSE	\$ -	\$ 5,000	\$ -	\$ -	\$ -
387	11182	52230	OFFICE SUPPLIES	\$ 289	\$ 950	\$ 336	\$ 350	\$ 350
388	11182	62190	ENCUMB PROF SERHAZ MIT PLAN EX	\$ -	\$ 4,000	\$ -	\$ -	\$ -
389								
390	TOTAL	COMMUNITY DEVELOPMENT		\$ 178,578	\$ 253,347	\$ 192,864	\$ 207,892	\$ 201,806



**City of Gardner**  
**Department of Inspectional Services**  
**115 Pleasant Street, Room 101**  
**Gardner, MA 01440**  
Tel. (978) 630-4007 Fax: (978) 632-3313



Thomas Zuppa C.B.O  
Building Department/City Hall Maintenance  
115 Pleasant St. Rm. 101  
Gardner, MA 01440

January 30, 2025

## **Department Positions, Salaries and Wages**

The Building Department has a total of nine positions assigned to it consisting of six full time positions, one part time position, and two alternate positions. City hall maintenance has a total of two full time positions. The Zoning Board of Appeals currently has 6 members, four of which are full members and is in need of a seventh member to act as the fifth required full member. . Salaries currently make up 83% of Building Department budget, 50% of City Hall Maintenance budget, and 42% of the Zoning Board of Appeals budget.

### **Building Department:**

- Building Commissioner (full time)
- Local Building Inspector (full time)
- Local Building Inspector (full time)
- Inspector of Wires (full time)
- Plumbing/Gas Inspector (part time FY25) (full time FY26)
- Alternate Inspector of Wires (per-diem)
- Alternate Plumbing/Gas Inspector (per-diem)
- Head Clerk (full time)
- Assistant Clerk/Zoning Clerk (full time)

### **City Hall Maintenance:**

- Maintenance Supervisor (full time)
- Maintenance Technician/Custodian (full time)

### **Zoning Board of Appeals:**

- Chairman (1)
- Member (3)
- Alternate Member (2)

### **Department Operations:**

The primary function of the building department is to provide public safety services to the city of Gardner through tactful code and law enforcement. The department is now fully staffed and seeing a noticeable difference in the performance of our duties. Additional funds are being requested primarily in the form of overtime as the inspectors are now represented by a union and have minimum overtime rates for emergency call-in.

### **Mission Statement**

To promote the safe and compatible development of the community through fair and consistent enforcement of building codes and zoning ordinances

Currently, city hall maintenance staff provide operational support for all Perry Auditorium functions, voter registration setup/break down, and various city functions held throughout the year. Additionally, maintenance staff provide all minor and some major repairs to city hall and now perform all of the grounds maintenance year round. In the winter months, DPW assists with snow removal of the parking lot.

The Zoning Board of Appeals currently consists of six members, four of which are full members. To comply with m.g.l. 40a the city needs to appoint a fifth full member.

### **Budget Directive Response:**

My primary concerns are making sure my departments are equipped with appropriated supplies and tools to perform their jobs at the highest level.

1. **Increased salaries** All inspectors have already received an increase in their salaries. Salary increases range from 7% to 26%. Additional funding is being requested to increase the salary of the building commissioner. Salary proposal letter has already been submitted to Mayor and Auditor.
2. **Code Enforcement Vehicle:** \$45,000 includes upfitting. See proposal under section #3
3. **Professional Development:** \$4,000 per year M.G.L. c.148A §5 states the following...

Section 5. All fines, penalties or assessments in actions under this chapter, brought by a local code enforcement officer, shall be paid to the general fund of the city or town in which the violation occurred. Such city or town shall earmark such fines, penalties or assessments collected for enforcement, training and education of fire prevention officers, building inspectors, and the stipend for municipal hearing officers, which shall be not less than \$2,500 a year. All fines, penalties or assessments in actions brought under this chapter by a state code enforcement officers shall be paid to the commonwealth and shall be forwarded to the department of fire services as revenue to the General Fund and shall be assigned to the department's retained revenue account for the purposes of enforcement, training and education of state code enforcement officers.

The municipal hearings officer receives the \$2,500 stipend as part of their salary. From the months of March through May of 2024, the building department collected \$26,100 in fines. This number is projected to be larger as we continue to fine tune our OpenGov processes. In lieu of the full amount of fines collected being applied directly to inspector training, I am proposing a building department stabilization fund be created to ensure money is available for the purchase of new code enforcement vehicles and equipment on a rotating basis.

4. **Facility Upgrades/Improvements:** Not including capital improvement items, We continue to see an increase in the maintenance costs in general for city hall with the heating system taking up approximately 45% of the annual maintenance budget. Supplies such as toiletries and cleaning supplies and materials have increased as well. Having a maintenance budget of \$40,000, along with a skilled maintenance technician will greatly increase our ability to perform many of the urgent and ongoing repairs without having to use outside contractors or on-call trades persons.

**CITY OF GARDNER**  
**FY2025 BUDGET PROPOSAL**  
**AS OF MAY 1, 2025**

LINE#	ORG	OBJ	DESCRIPTION	2024 ACTUAL	2025 REVISED BUD	2025 YTD ACTUAL	2026 DEPARTMNT	2026 MAYOR
391								
392	11176	ZONING BOARD OF APPEALS						
393	11176	51014	BOARD & COMM SAL & WAGES	\$ 3,250	\$ 2,900	\$ 1,463	\$ 4,400	\$ 2,900
394	11176	52150	COMMUNICATIONS	\$ 4,982	\$ 3,000	\$ 3,689	\$ 6,000	\$ 2,500
395	11176	52170	PROFESSIONAL DEV & TRAVEL	\$ 190	\$ 100	\$ -	\$ 1,000	\$ 100
396	11176	52230	OFFICE SUPPLIES	\$ 109	\$ 300	\$ 230	\$ 300	\$ 300
397	11176	62150	ENCUMB COMMUNICATIONS	\$ 295	\$ -	\$ -	\$ -	\$ -
398								
399	TOTAL	ZONING BOARD OF APPEAL		\$ 8,826	\$ 6,300	\$ 5,381	\$ 11,700	\$ 5,800
400								
401	11192	PUBLIC BUILDING MAINTENANCE						
402	11192	51016	CUSTODIAN SALARY & WAGES	\$ 93,198	\$ 95,586	\$ 66,282	\$ 103,157	\$ 100,954
403	11192	51030	OVERTIME	\$ 4,027	\$ 7,000	\$ 9,074	\$ 6,000	\$ 5,000
404	11192	51031	ON-CALL/STANDBY	\$ 200	\$ 1,000	\$ 200	\$ 1,000	\$ 500
405	11192	51090	CLOTH/UNIFORM ALLOWANCE	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
406	11192	51100	SHIFT DIFFERENTIAL	\$ 550	\$ 1,000	\$ 333	\$ 1,000	\$ 500
407	11192	51551	TERMINATION LEAVE	\$ -	\$ 2,452	\$ 2,452	\$ -	\$ -
408	11192	52030	REPAIRS & MAINTENANCE	\$ 38,649	\$ 25,000	\$ 25,536	\$ 45,000	\$ 25,000
409	11192	52050	MINOR EQUIPMENT	\$ 3,065	\$ 3,450	\$ 3,967	\$ 6,000	\$ 4,000
410	11192	52110	ENERGY & UTILITIES	\$ 46,355	\$ 33,552	\$ 55,797	\$ 48,000	\$ 48,000
411	11192	52151	TELECOMMUNICATIONS	\$ 927	\$ 800	\$ 777	\$ 1,000	\$ 1,000
412	11192	62030	ENCUMB REPAIRS & MAINTEN	\$ 2,711	\$ 4,353	\$ 3,864	\$ -	\$ -
413	11192	62050	ENCUMB MINOR EQUIPMENT	\$ -	\$ 17,384	\$ 16,719	\$ -	\$ -
414	11192	62110	ENCUMB ENERGY & UTILITIES	\$ 20	\$ 252	\$ 252	\$ -	\$ -
415	11192	62151	ENCUMB TELECOMMUNICATIONS	\$ 77	\$ -	\$ -	\$ -	\$ -
416								
417	TOTAL	PUBLIC BUILDING MAINTEN		\$ 190,780	\$ 192,829	\$ 186,253	\$ 212,157	\$ 185,954
418								
419	12241	BUILDING DEPT						

420	12241	51010	DEPT HEAD SALARY & WAGES	\$ 85,009	\$ 87,559	\$ 72,404	\$ 115,000	\$ 95,068
421	12241	51011	LOCAL BLDG INSP SAL & WGS	\$ 69,408	\$ 135,182	\$ 81,782	\$ 117,549	\$ 148,216
422	12241	51012	CLERK/ASST SAL & WAGES	\$ 27,965	\$ 42,886	\$ 34,175	\$ 43,713	\$ 45,658
423	12241	51013	P/T CLERK/ASST SAL & WGS	\$ 38,386	\$ 40,462	\$ 33,585	\$ 41,271	\$ 41,429
424	12241	51018	PLUMBING & GAS INSP SAL & WAGE	\$ 30,690	\$ 36,528	\$ 23,368	\$ 70,976	\$ 40,463
425	12241	51019	WIRE INSPECTOR SAL & WAGES	\$ 65,622	\$ 67,591	\$ 67,299	\$ 86,330	\$ 84,962
426	12241	51023	ALTERNATE INSPECTOR SALARY	\$ 16,925	\$ 18,264	\$ 17,326	\$ 18,264	\$ 20,231
427	12241	51030	OVERTIME	\$ 2,336	\$ 1,800	\$ 2,008	\$ 37,200	\$ 2,000
428	12241	51090	CLOTH/UNIFORM ALLOWANCE	\$ 1,525	\$ 2,050	\$ 3,116	\$ 2,750	\$ 3,500
429	12241	51460	LONGEVITY	\$ 840	\$ 750	\$ -	\$ 1,110	\$ 450
430	12241	51551	TERMINATION LEAVE	\$ 1,596	\$ 7,291	\$ 7,291	\$ -	\$ -
431	12241	52020	ABANDONED BUILDING MAINT	\$ 209	\$ 1,100	\$ 54	\$ 1,100	\$ 500
432	12241	52030	REPAIRS & MAINTENANCE	\$ 1,261	\$ 2,875	\$ -	\$ 2,875	\$ 2,000
433	12241	52031	REPAIRS TO POLES & LIGHTS	\$ 823	\$ 10,350	\$ 1,068	\$ 10,350	\$ 10,350
434	12241	52050	MINOR EQUIPMENT	\$ 2,012	\$ 3,553	\$ 689	\$ 4,000	\$ 4,000
435	12241	52110	ENERGY & UTILITIES	\$ 10,452	\$ 8,500	\$ 8,597	\$ 10,500	\$ 10,500
436	12241	52151	TELECOMMUNICATIONS	\$ 2,854	\$ 3,000	\$ 3,252	\$ 3,000	\$ 3,000
437	12241	52170	PROFESSIONAL DEV & TRAVEL	\$ 3,761	\$ 4,000	\$ 2,719	\$ 4,000	\$ 4,000
438	12241	52190	PROFESSIONAL SERVICES	\$ 4,212	\$ -	\$ -	\$ -	\$ -
439	12241	52230	OFFICE SUPPLIES	\$ 1,335	\$ 1,800	\$ 1,365	\$ 2,000	\$ 2,000
440	12241	52240	VEHICLE SUPPLIES	\$ 2,336	\$ 2,810	\$ 3,473	\$ 3,500	\$ 3,500
441	12241	52280	COPIER EXPENSES	\$ -	\$ 500	\$ 138	\$ 500	\$ 500
442	12241	55120	NEW VEHICLE EXPENSE	\$ 41	\$ -	\$ -	\$ 45,000	\$ -
443	12241	62030	ENCUMB REPAIRS & MAINTEN	\$ -	\$ 1,770	\$ -	\$ -	\$ -
444	12241	62031	ENC REPAIRS TO POLES & LIGHTS	\$ 4,869	\$ 8,156	\$ 7,711	\$ -	\$ -
445	12241	62050	ENCUMB MINOR EQUIPMENT	\$ -	\$ 31,187	\$ 29,768	\$ -	\$ -
446	12241	62110	ENCUMB ENERGY & UTILITIES	\$ -	\$ 336	\$ 336	\$ -	\$ -
447	12241	62151	ENCUMB TELECOMMUNICATIONS	\$ 217	\$ -	\$ -	\$ -	\$ -
448								
449	TOTAL	BUILDING DEPT		\$ 374,688	\$ 520,300	\$ 401,526	\$ 620,988	\$ 522,327



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# Gardner Educational Television

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Tim Josti, Jr.  
Gardner Educational Television  
200 Catherine St.  
Gardner, MA 01440  
978-632-7836

## BUDGET HIGHLIGHTS

- The number one item in the budget is salary and benefits.
- The second is a large increase in the new equipment line item that would allow closed caption on GETV Channel 8

## Department Salaries & Wages – 65% of Dept Budget

- 3% Cost of Living Adjustment for all employees.
- GETV has two fulltime salary employees and one part time employee .
- I would like to increase our part time employee to 20 hours per a week which would make him eligible for benefits. By increasing to 20 hours it still allowed the production assistant to continue his college classes.

## Department Operations – 35% of Dept Budget

- At this time GETV has been able to level fund or reduce most line items in the budget.
- The big increase is the new equipment budget.
  - o This line item reflects the purchase of equipment and software for the station located at GHS to have automatic closed captioning in both English and Spanish. The cost for this is quoted at \$56,636.00. The cost covers an equipment purchase, an auto English closed caption, an auto 10 year buy out of the auto Spanish translated closed caption. This would be a one-time purchase for 10 years of the software. This would only be available for broadcasts out of the high school studio, not live broadcasts out of City Hall.
  - o This line item also includes a plan to purchase a new camera setup to make covering the GHS sporting events and other community events at the same time more practical.

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# Budget Directive Response

## Department Request:

The “wish list” as it is called would include to increase the salary of the current employees and to increase the part time employee’s hours. The staff is the most important asset that GETV. As in other departments there are weekends and holidays required in these positions beyond the regular Monday through Friday hours.

If money was no object, I would like to purchase a second mobile system to be used for the production of sporting events at GHS and other outside of city hall multi camera productions.

I would like to wire the Hubbard Conference room with cameras to one location to cut down on setup time of planning board meetings.

I would also like to connect the Studio at City Hall to the studio at GHS via fiberoptic cabling. This would allow us a broadcast only from one location to Comcast. As an example: City Council Chamber Studio would be sent to High School Studio. By doing this it would allow for the second station mentioned last year to come online.

## Mayor’s Recommendation:

## Reduced Budget:

Per the Mayor this was not included

## FY2025 Accomplishments

Gardner Educational Television has had another successful year of covering events in the community such as, government meeting (City Council, School Committee, Planning and Zoning), State of the City Address, museum lecture series, summer concert series, a 24 hour live Relay for Life, city and school ceremonies, the Mayor’s Update, and monthly shows with the Senior Center and the Gardner Community Action Team. This year GETV covered GHS Varsity Football and Boys and Girls Varsity Basketball. Unfortunately, we did not continue Varsity Hockey due to losing focus because of the way the protective netting is at the rink. This year GETV started a fitness show in conjunction with Fitness Concepts.

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GETV maintains a bulletin board on the station to make information available to the viewers including emergency information and weather related updates like parking bans, school cancellations or delays, and trash schedule changes.

### FY2026 Goals

In FY2026 GETV plans to continue to provide the coverage of meetings and local events that we have for years. We hope to begin some new shows that we are in talk with from a few community organizations. We plan to return a reading show that had gotten stale. We are planning to continue the GHS sports coverage that we have. This coming year GETV hopes to take the next step to involving GHS students in the sports coverage.

### Performance Updates:

NA

**CITY OF GARDNER**  
**FY2025 BUDGET PROPOSAL**  
**AS OF MAY 1, 2025**

LINE#	ORG	OBJ	DESCRIPTION	2024 ACTUAL	2025 REVISED BUD	2025 YTD ACTUAL	2026 DEPARTMNT	2026 MAYOR
450								
451	11194	CABLE DEPT						
452	11194	51010	DEPT HEAD SALARY & WAGES	\$ 70,467	\$ 72,581	\$ 57,402	\$ 75,046	\$ 75,046
453	11194	51011	ASSISTANT SALARY & WAGES	\$ 52,411	\$ 59,727	\$ 49,389	\$ 61,755	\$ 61,755
454	11194	51013	PART TIME PRODUCTION ASST	\$ 13,684	\$ 17,225	\$ 11,625	\$ 17,810	\$ 22,173
455	11194	51460	LONGEVITY	\$ 720	\$ 930	\$ -	\$ 780	\$ 780
456	11194	51551	TERMINATION LEAVE	\$ 5,764	\$ -	\$ -	\$ -	\$ -
457	11194	52030	REPAIRS & MAINTENANCE	\$ -	\$ 500	\$ -	\$ 500	\$ 500
458	11194	52040	INFORMATION TECHNOLOGY	\$ 3,125	\$ 6,000	\$ -	\$ 6,000	\$ 6,000
459	11194	52050	MINOR EQUIPMENT	\$ 382	\$ 1,000	\$ -	\$ 1,000	\$ 500
460	11194	52151	TELECOMMUNICATIONS	\$ 2,489	\$ 2,500	\$ 1,332	\$ 2,500	\$ 2,500
461	11194	52170	PROFESSIONAL DEV & TRAVEL	\$ -	\$ 200	\$ -	\$ 200	\$ 200
462	11194	52190	PROFESSIONAL SERVICES	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ 500
463	11194	52230	OFFICE SUPPLIES	\$ 177	\$ 500	\$ -	\$ 500	\$ 500
464	11194	52380	INDIRECT COSTS REIMBURSE	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ 25,000
465	11194	55123	NEW EQUIPMENT	\$ 18,443	\$ 14,000	\$ 401	\$ 14,000	\$ 68,638
466	11194	62050	ENCUMB MINOR EQUIPMENT	\$ -	\$ 618	\$ -	\$ -	\$ -
467	11194	62151	ENCUMB TELECOMMUNICATIONS	\$ 37	\$ -	\$ -	\$ -	\$ -
468	11194	65123	ENCUMB NEW EQUIPMENT	\$ -	\$ 36,650	\$ -	\$ -	\$ -
469								
470	TOTAL	CABLE DEPT		\$ 167,699	\$ 238,431	\$ 120,149	\$ 206,091	\$ 264,092

# CITY OF GARDNER

MASSACHUSETTS 01440

## COUNCIL ON AGING

Charles P. McKean Building  
294 Pleasant Street



T: (978) 630-4067  
F: (978) 632-5965

Michael F. Ellis, Director  
**GARDNER COUNCIL ON AGING**  
Charles P. McKean Building  
294 Pleasant Street  
Gardner, MA 01440  
978-958-9080

January 10, 2025

## FISCAL YEAR 2026 BUDGET PROPOSAL NARRATIVE GARDNER COUNCIL ON AGING/SENIOR CENTER

### Department Salaries & Wages

Salaries account for almost 79.5% of the Department's City Budget. The Gardner Senior Center has 3 full time staff including the Director, Administrative Coordinator, and Facilities Manager, as well as two part time administrative positions. One of the two part time positions is fully supported (100%) with Formula Grant Funds, while the second is funded 69% through the normal operating budget and 31% from the Formula Grant. During FY2024, our Outreach Coordinator suffered serious personal illness that kept her out for the first half of the year.

Currently, the City of Gardner pays clothing allowances for most staff that work outside as part of their position. At the Gardner Senior Center, the Director assumes the facilities role while they are absent from work and provides, during the normal course of day, regular assistance and support to this position. This year's budget includes a provision to increase the clothing allowance to include an allowance for the Director.

<b>Position</b>	<b>FY2025 Wages</b>	<b>FY26 Wages</b>	<b>City</b>	<b>Other Fund</b>
Senior Center Director	\$64,519.52	\$85,000.00	\$85,000.00	
Administrative Assistant	\$40,461.72	\$41,270.95	\$41,270.95	
Facilities Manager	\$50,986.00	\$52,005.72	\$52,005.72	
Outreach Coordinator	\$9,000.00	\$13,260.00	\$9,180.00	\$4,080.00
Administrative Support	\$10,296.00	\$10,501.92		\$10,501.92
Overtime	\$500.00	\$750.00	\$750.00	
On-Call/Overtime	\$500.00	\$500.00	\$500.00	
Clothing Allowance	\$600.00	\$1,000.00	\$1,000.00	

The Senior Center provides programs and services for seniors and case management and services for all citizens, not just senior citizens. Therefore, the Department is asking for a full-time dedicated social worker to assist public safety and public health departments on issues like homelessness, health and nutrition. To be competitive, we recommend a pay scale of \$25 per hour, or \$48,100 annually.

## Department Operations

Department Operations account for 20.5% of the City Budget. The highest cost centers in the Senior Center's Operational Expenses include:

- Energy and Utilities (30% of the Center's **Operating** Budget and 6% of **total** budget0. Utility costs have continued to increase annually.
- Repairs and maintenance (28% of the operating budget and 5.7% of the total budget
- Congregate Meal Program (27% of the Operating budget and 5.5% of total budget.)

The two biggest operational cost areas are utilities and repairs and maintenance. The actual annual cost for the Congregate Meal Site Manager is \$13,020 and includes food costs for the meals. The remaining operating expenses for the department total 14% of the Department's Operating budget and 3% of the Departments overall budget and include information tech (internet and cable), professional development, office supplies, and minor equipment. The monthly cost of internet and cable tv has increased to \$264.48, or \$3,173.76 annually and therefore, a modest increase has been proposed to the Information Technology line item.

## Budget Directive Response

1. **Salary Increases:** In 2023, the City of Gardner conducted a salary study that revealed the Senior Center Director was incorrectly classified with a pay below that which might be afforded to the responsibilities of the position. A "Comprehensive Report" was issued to the City that provided a "recommended salary range" based on the 50th percentile of the average salaries of communities used in the survey. Almost immediately each department could see there were many flaws in the report. Job duties of many departments were not taken into consideration. Some positions did not have any comparable positions in other communities. Some of the comparable communities were much smaller than Gardner. Many questioned why the 50% average was only used and not a higher percentage. The Mayor and Department Heads met in September 2024 to express concerns with the study and discuss a plan moving forward to implement a salary increase for all non-union employees. The Mayor was in favor of future discussions about the Salary Study, but understandably did not commit to any increases until the total cost was known.

The Salary Study document was by no means perfect, but it was a start. Recognizing this, the Department Heads started to tweak the document. A spreadsheet was compiled with every non-union employee, their current salary, and the "recommended salary" from the study. Many positions were drastically lower than the "recommended

salary” while some were very close. The existing salaries were then adjusted to try and give everybody an increase, but also bring the employees who are significantly lower, closer to what was recommended. The proposed salary structure consists of a “Starting Salary” and 7 other steps for 1 year, 2 year, 5,10,15, 20, and 25 years of service.

One thing that immediately jumped out after completing the spreadsheet is there are only 13 out of 51 positions that have someone with 5 years or more of service. This fact displays the need to increase the salaries not only to bring high qualified people into the City of Gardner, but also retain the good employees with institutional knowledge of the City.

At the September full department head meeting, the Department Heads in attendance unanimously recommended that the Senior Center Director and Veterans Service Office Director salaries be adjusted up to a scale commensurate with the work being done. To that end, this budget proposes a salary increase of approximately \$16,500 bringing the annual salary to \$85,000.

The Director of the Gardner Senior Center performs extensive case management for seniors in our community including responding to emergency crisis intervention. This includes responding to and working with seniors experiencing housing/homelessness and medical events. In addition, the Director performs all maintenance functions during the absence of the facilities personnel and on a regular basis assists the FM with facilities work.

From July through August of 2024, the Gardner Council on Aging embarked on a process to evaluate the Director. Using a 360° model, the Gardner Council on Aging Evaluation Team interviewed a total of nine people including the Director’s Direct Reports, subordinates, partners, City Department Head (peers), and vendors. The evaluation reviewed areas of performance including activity growth and management, communications, health and safety, external activities and involvement, fiscal management, stakeholder relationships, and staff supervision and development. The evaluation of these 9 people produced an overall rating of 95.8 for the Director, demonstrating a high level of accomplishment and success.

Additional off hour programs and services, including Medicare Information and Counseling, Learning to Dance, Support Groups, and other special programs are possible because the Director opens, supervises and closes the Center. When the Director is not available, staff is utilized on occasion with flexible scheduling or overtime pay.

As reported in the 2025 Budget Narrative, the Gardner Senior Center experienced significant increases in programs and services provided at the Gardner Senior Center. To that end, increases in salaries of at least 3% across the board for Senior Center staff would be appropriate given the level of case management, event management, and services provided.

Our staff, like the staff throughout the city, are dedicated, principled, and experienced in providing high levels of service not only in the programs we offer. The staff are trained and proficient in providing support for all types and degrees of social services for the community.

2. **Overtime:** we have been able to manage overtime in a variety of ways, however increased demand for the use of the Center, the need to have available certain service outside the existing operating hours, and costs associated with maintenance including snow removal or oversight of contractors performing repairs have all increased. We exceeded 50% of our overtime budget prior to the winter season and the submission of this narrative. Overtime expenses were therefore increased in this budget nominally to cover expected costs of overtime for snow removal and programming in FY2026.
3. **Bingo Board-** Although not critical, the Senior Center has an old Bingo Board which is old and has endured multiple fixes to remain in operation. A new system is expected to cost over \$10,000 (based on costs of the new board purchased at HR)..
4. **Pool Table-** In preparation for the move to Waterford and at the request of officials coordinating the move, the staff at the Center inspected existing furniture and equipment. Upon inspection, it was determined that one pool table might need to be replaced. To that end, we received quotes for the same high-end tables and expect the cost to be between \$5,000 and \$7,000.
5. **LIFELINE-** The Gardner Council on Aging is reviewing the possibility of absorbing a critical safety and health program from Heywood Healthcare. The program provides seniors with a device to contact police/Fire/Ambulance with the push of a button. As of January 1, 2025, the number of clients was about 70. If adopted, the Center would work to expand the number of clients particularly in the City of Gardner.
6. **New Facility:** There are several purchases and improvements we would like to make to get into and occupy our proposed space at Waterford. In addition to the significant investment of funds already provided by the City for building improvements, we also would like to consider the following:
  - a. New projection board/TV for proposed theater- \$1500-\$2000
  - b. New sound system for proposed theater- \$2000-\$2500
  - c. Painting- 50% of the funds to paint the Senior Center space at Waterford has been secured through the gift fund, and the City has agreed to match. The expected cost is \$30,000.
  - d. No other costs for the improvements, renovations or operations related to Waterford have been addressed in this budget, however, we are aware that these operating costs have been considered and will be provided by the city as we move forward including a/c heat splits, water remediation, bathroom remodeling, and door improvements.



## **Mayor's Recommendation:**

### **FY2024 Accomplishments and Performance Update**

- Experienced a 42% increase in service call volume and referrals
  - Expanded availability of and delivered extensive Case Management in the areas of housing, transportation, medication, health insurance, and protective services.
- Increased volunteer service at the Gardner Senior Center for the 3rd year in a row.
- Increased communication and marketing efforts
  - hosted 10 (monthly) Gardner Educational Television Programs
  - Planned and coordinated speaker programs for AARP and Golden Age
  - Developed monthly program updates on message boards and WGET
  - Increased the number of Senior Center Facebook followers 877
  - Expanded social media reach to 5,430, Facebook likes has increased to 655, and record levels of post engagements on the Senior Center's Facebook Page of 2,976 have been reached
- Increased support for Senior Center Programs
  - Experienced surge in support for Holiday Meal Programs
  - Experienced Increases in advertising sponsorships for newsletters resulting in increased publication size and capacity.
  - Increased donations of funding and other furniture, equipment and other items
  - Increased partnerships to provide programs or enhance existing programs including health clinics, programs, and service.
- Planned, Hosted and in many cases, expanded center programs and events. experienced an increased number of program and related program hours by 14%, bringing the center up to almost full utilization and resulting in a 23% increase in program participation overall measured by unique sign ins
  - Recruited new instructors and expanded exercise and wellness programs including Tai Chi, Mindful Meditation, Walking Group, Memory Café for folks with or caring for people with dementia, new yoga classes, housing and utility utilization/conservation counseling, and benefit application assistance and resolution support.
  - Recruited new instructors and expanded programs to expand craft, art, music and recreational programs and activities including Cajon Drum, Cricut Classes, Ukulele, Dance Classes, quilling, Writing Club, Pool Clinics and painting classes
  - Recruited new instructors to provide programs on technology
  - Expanded Medicare and Insurance Counseling including adding increased access to Center counselors and night-time Medicare Information Programs
  - Recruited new Tax Aide Prepares allowing us to continue providing tax return assistance in 2025. Provided Tax Return support for over 100 people.

- Experienced record attendance at the Gardner AARP Annual Installation
- Experienced record attendance for 3<sup>rd</sup> year at Annual Summer Outing
- Experienced record attendance for 3<sup>rd</sup> year at Annual Holiday Gathering
- Experienced record attendance for 4<sup>th</sup> year at Annual Thanksgiving Holiday Meal
- Experienced record attendance for 4<sup>th</sup> year at Annual Christmas Drive Through
- Experienced record attendance at St. Patrick's Day Event
- Experienced record participation and growth for 4<sup>th</sup> year in and distribution of FARMERS MARKET COUPONS
- Increased participation and attendance at congregate meal program to prepare all fresh meals at the center and eliminate processed meals.
- Expanded our trips and excursions programs including one day and overnight programs
- Increased the number of support groups and participation in these groups
- Board and Staff Development
  - Hosted two (2) Board Orientation and Training Programs that included Ethics review, By law review Finances, budgets, and reporting, Board responsibilities and Organization overview
  - Hosted Eldercare/Protective Services Training for Staff, Board and Community
  - Provided stability and functionality of AARP Chapter and Golden Age Club

## **2025 Goals**

- Completed Repainting and sealing outside ramp,
- Completed repairs to holes in the side of building where a/c units were located and were left open to the elements
- Expanded the existing storage area
- Repaired leaks in roof above the second-floor lobby area
- Expanded programming including exercise activities
- Performed review of member files and databases, de-activated deceased members, and conducted outreach
- Launch new technology program to offer online option for seniors
- Launch Lending Library Initiative for Chrome Books

## **FY2026 Goals**

- Repairing and replacing outside gutters
- Complete review and update on member database
- Continue Progress on Waterford Street location.
- Finish review of LIFELINE Program and create operational response if accepted as a new program of the Gardner Senior Center

## Grants Received during FY2025

The Gardner Senior Center received the following grants in FY2025:

### 1. FORMULA GRANT (EOEA)

In addition to the funding from the City of Gardner for salaries and operations, the Gardner Senior receives support for programs and services from the Executive Office of Elder Affairs through the Formula Grant Program of \$83,565.00. This funding is used primary for:

Outreach/Admin Assistance	\$14,582.00
Instructors	\$38,860.00
Music Instructors	\$4,000.00
Elevator Maintenance Contract	\$4,500.00
Senior Center Software	\$2,500.00
Concerts and Performances	\$2,000.00
Mass Council on Aging	\$1,559.88
Marketing and Outreach	\$1,481.06
Tech Support for grant	\$4,000.00
Program Costs, Program supplies & materials	\$10,082.06

### 2. TECHNOLOGY GRANT (EOEA)

The Gardner Council on Aging/Senior Center and the Templeton Council on Aging/Senior Center received a joint grant award in 2024 of \$84,920.00 to implement certain technology improvements and programming at our respective centers to improve access for services and programs for seniors. The grant will be closed out in March/April of 2025 and will allow us to do certain on-line programs

## Awards/Recognitions Received:

The Director received the Citizen of the Year Award from the Greater Gardner Chamber of Commerce.

In November of 2024, the Executive Office of Elder Affairs visited the Gardner Senior Center in part because of the tremendous growth in programming and use of volunteer service.

Respectfully,



**Michael F. Ellis**  
**Director, Gardner Senior Center**

**Cc: Ronald Darmetka, Chairman, Gardner Council on Aging**

**CITY OF GARDNER  
FY2025 BUDGET PROPOSAL  
AS OF MAY 1, 2025**

LINE#	ORG	OBJ	DESCRIPTION	2024 ACTUAL	2025 REVISED BUD	2025 YTD ACTUAL	2026 DEPARTMNT	2026 MAYOR
741		SENIOR CENTER						
742	15541	51010	DEPT HEAD SALARY & WAGES	\$ 62,640	\$ 64,520	\$ 53,353	\$ 85,000	\$ 74,157
743	15541	51012	CLERKS/DISPATCHER SAL&WAG	\$ 41,680	\$ 40,462	\$ 33,459	\$ 41,271	\$ 41,429
744	15541	51016	CUSTODIAN SALARY & WAGES	\$ 47,480	\$ 50,986	\$ 42,069	\$ 52,006	\$ 54,408
745	15541	51025	OUTREACH PROGRAM SALARY & WAGE	\$ 10,314	\$ 9,000	\$ 3,278	\$ 9,180	\$ 9,000
746	15541	51030	OVERTIME	\$ 421	\$ 1,000	\$ 940	\$ 750	\$ 500
747	15541	51031	ON-CALL/STANDBY	\$ -	\$ -	\$ -	\$ 500	\$ 500
748	15541	51090	CLOTH/UNIFORM ALLOWANCE	\$ 500	\$ 500	\$ 500	\$ 1,000	\$ 500
749	15541	51328	COA MEAL SITE MGR	\$ 9,874	\$ 10,226	\$ 10,226	\$ 13,020	\$ 10,533
750	15541	52030	REPAIRS & MAINTENANCE	\$ 16,067	\$ 13,250	\$ 19,381	\$ 13,500	\$ 13,250
751	15541	52040	INFORMATION TECHNOLOGY	\$ 3,085	\$ 3,000	\$ 2,724	\$ 3,200	\$ 3,000
752	15541	52050	MINOR EQUIPMENT	\$ 302	\$ -	\$ -	\$ 500	\$ -
753	15541	52110	ENERGY & UTILITIES	\$ 8,151	\$ 14,500	\$ 16,234	\$ 14,500	\$ 14,500
754	15541	52151	TELECOMMUNICATIONS	\$ 540	\$ 600	\$ 540	\$ 600	\$ 600
755	15541	52170	PROFESSIONAL DEV & TRAVEL	\$ 750	\$ 500	\$ -	\$ 500	\$ 500
756	15541	52230	OFFICE SUPPLIES	\$ 2,750	\$ 1,947	\$ 1,996	\$ 1,947	\$ 1,947
757	15541	62030	ENCUMB REPAIRS & MAINTEN	\$ 413	\$ 6,533	\$ 6,533	\$ -	\$ -
758	15541	62110	ENCUMB ENERGY & UTILITIES	\$ 1,678	\$ -	\$ -	\$ -	\$ -
759	15541	62170	ENCUMB PROF DEVELOPMENT & TRAV	\$ 130	\$ -	\$ -	\$ -	\$ -
760	15541	62230	ENCUMB OFFICE SUPPLIES	\$ 28	\$ -	\$ -	\$ -	\$ -
761								
762	TOTAL	SENIOR CENTER		\$ 206,803	\$ 217,023	\$ 191,232	\$ 237,474	\$ 224,822
763								

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# Veterans' Services

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Cory Hasselmann  
Veterans' Services  
95 Pleasant St., Room 14  
Gardner, MA 01440  
978-630-4017

## BUDGET HIGHLIGHTS

General highlights of items listed in the department budget requests.

### Department Salaries & Wages – 26% of Dept Budget

- Director of Veterans Services - \$66,290.96
- Assistant Director of Veterans Services - \$58,938.66
- Financial Administrator - \$45,686.53
- The above listed salaries include the 2% COLA increase for our staff.
- I do believe we have adequate staffing in our department and now with the Veteran's Tax Work Off Program and our VA Work Study starting this year we can fill what minor gaps we do have in our office.

### Department Operations – 74% of Dept Budget

- Our operational costs are currently trending to stay in line with last FY's budget thus we are just requesting to keep the budget the same as FY2025.
- I would like to point out that these numbers are based off the current Chapter 115 client amount and can fluctuate positively and negatively. Of course, if there are any sudden influxes of clients and the budget needs to change, I would submit it to the City Council.

### Budget Directive Response

#### Department Request:

Director of Veterans Services - \$80,000.00  
Assistant Director of Veterans Services - \$65,000.00  
Financial Administrator - \$50,000.00  
Veterans' Benefits - \$475,000.00

Our Veterans' Benefits Department has expanded its service area to cover not just Gardner, but four additional towns. Additionally, we've achieved national accreditation, allowing us to assist Veterans from any community. This growth has increased demand for our services, and we now

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need additional funding to cover potential contingencies like burials, more clients, and homelessness, ensuring we can respond effectively to any unforeseen circumstances.

When our current salary structure was established, it was based on serving Gardner alone. However, with our expanded service area and accreditation, we are handling a larger volume of Veterans. Furthermore, other local Veterans Service Organizations, such as Leominster, offer higher salaries for similar roles. To remain competitive and retain qualified staff, we need to adjust salaries to reflect the increased scope of our work, and the expertise required.

We are requesting funding for contingency purposes and salary adjustments to ensure our department can continue serving Veterans effectively and retain a skilled team.

### Mayor's Recommendation:

No changes to FY25 budget besides the 2% COLA increase for salaries. This budget has worked well for our current trends and needs related to Veterans Benefits and allows us to fulfill office supplies and pay for our annual trainings that are mandated to continue our work with our Veteran communities.

### Reduced Budget:

With a 3% decrease in our annual budget besides salaries we would have savings of \$13,907.37. I do believe our office would work with this budget my only concern would be Veterans Benefits and Training, veterans benefits is something we really should not limit so that way we have freedom to help every veteran that reaches out to our office without budget concern, and as for training the previous years have shown we typically exceed this budget by a few thousand dollars annually.

### FY2025 Accomplishments

Our department took over responsibility for planning the Veterans' and Memorial Day ceremonies which both were great successes, looking forward to next years. Got VA accreditation to avoid any legal issues filling out claims and making sure we did not lose out of providing VA Disability/Pension support to our clients. Greatly increased the amount of VA claims done through our office with positive results for our local Veterans. Hired and fully trained Nolan Buck as Assistant Director.

### FY2026 Goals

Working with Peaceful Warrior Initiative to bring a group to our local area to provide a community of Widows/ers together. Most events are specifically for Veterans and we are looking to make sure to include those who has lost a loved one. Improving our relationships which local non-profits to have more

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resources to offer our Veterans, i.e. MVOC, DAV, ASNCM, Clear Path. Finalize our VA work study program and get a Veteran in office to assist us while they learn valuable social work skills.

### Performance Updates:

	District	Gardner
7/2024	164	73
8/2024	211	99
9/2024	191	68
10/2024	241	94
11/2024	265	105
12/2024	144	118
	1216	557
VA Claims	217	74

### Awards/Recognitions Received:

- Cory Hasselmann
  - o Gained accreditation through NACVSO (National Association of County Veterans Service Officers) and EOVS (Executive Officer of Veterans Services) to better assist our Veterans with claims
  - o Appointed to 1<sup>st</sup> Junior Vice Commander of MVSOA (Massachusetts Veterans Service Officer Association)
  - o Appointed to Area President for WCVSOA (Worcester County Veterans Service Officer Association)
  - o Appointed to President and Assistant Treasurer for Gardner Veterans Council
  - o Got certification as a VSO through EOVS
- Nolan Buck
  - o Gained accreditation through EOVS to better assist our Veterans with claims
  - o Appointed by Governor Healy to the Student Veterans Committee for Massachusetts
  - o Finished his master's degree since being hired
  - o Got certification as a VSO through EOVS

**CITY OF GARDNER**  
**FY2025 BUDGET PROPOSAL**  
**AS OF MAY 1, 2025**

LINE#	ORG	OBJ	DESCRIPTION	2024 ACTUAL	2025 REVISED BUD	2025 YTD ACTUAL	2026 DEPARTMNT	2026 MAYOR
760								
761	15543	VETERANS						
762	15543	51010	DEPT HEAD SALARY & WAGES	\$ 63,098	\$ 64,991	\$ 53,743	\$ 80,000	\$ 71,304
763	15543	51011	ASSISTANT SALARY & WAGES	\$ 51,461	\$ 57,283	\$ 31,985	\$ 65,000	\$ 58,005
764	15543	51012	CLERK/ASST SAL & WAGES	\$ 41,164	\$ 44,791	\$ 35,857	\$ 50,000	\$ 46,064
765	15543	51030	OVERTIME	\$ -	\$ 500	\$ 118	\$ -	\$ -
766	15543	51551	TERMINATION LEAVE	\$ 4,947	\$ 913	\$ 913	\$ -	\$ -
767	15543	52040	INFORMATION TECHNOLOGY	\$ 2,010	\$ 2,600	\$ 1,538	\$ 2,910	\$ 2,910
768	15543	52050	FLAG EXPENSE	\$ 12,457	\$ 5,820	\$ 499	\$ 5,820	\$ 5,820
769	15543	52151	TELECOMMUNICATIONS	\$ -	\$ 310	\$ 310	\$ -	\$ -
770	15543	52170	PROFESSIONAL DEV & TRAVEL	\$ 5,386	\$ 2,910	\$ 2,903	\$ 2,910	\$ 2,910
771	15543	52230	OFFICE SUPPLIES	\$ 1,793	\$ 1,940	\$ 1,225	\$ 1,940	\$ 1,940
772	15543	57100	VETERANS BENEFITS	\$ 473,536	\$ 450,000	\$ 395,413	\$ 475,000	\$ 450,000
773	15543	67100	ENCUMB VETERANS BENEFITS	\$ 6,000	\$ 1,845	\$ 1,520	\$ -	\$ -
774								
775	TOTAL	VETERANS		\$ 661,854	\$ 633,903	\$ 526,025	\$ 683,580	\$ 638,954



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# Levi Heywood Memorial Library

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Stephanie Young and  
Marita Klements  
Library Director  
55 West Lynde Street  
Gardner, MA 01440  
978-632-5298

## Budget Highlights:

This budget first aims **to satisfy the certification requirements to the State Aid Program**: “State Aid to Public Libraries is an annual, voluntary program administered by the MBLC that distributes local aid to municipalities. It encourages municipal support and improvement for public library service, bolsters reciprocal resource sharing among libraries, compensates for differences in municipal funding capacities, and offsets costs to libraries that circulate materials to patrons from other certified municipalities.” (<https://mblc.state.ma.us/programs-and-support/state-aid-and-arls/index.php>).

Secondly, we are requesting an **increase in salary line-items to maintain leveled services for FY26**, ensuring safe staffing standards, adequate coverage for employee earned time off, and the continued delivery of dynamic programming and services to our residents.

Thirdly, we are requesting an **increase to the Energy and Utilities (52110) line-item** to the total amount spent in FY24, which was \$52,000. In FY24, \$16,000 of that amount was covered using State Aid funds. Please note, the State Aid funds are necessary for projected building repair and maintenance costs in FY26 and FY27. Reliance on this funding source to supplement the general budget is unsustainable. State Aid to Public Libraries is intended to supplement and enhance library services, not to fill general municipal budget gaps.

**The two proposed budgets will maintain current service levels or further enhance ongoing efforts, ensuring continued progress toward meeting the State’s Standards of service, which are currently not being met.** The library provides both physical and digital collections for residents to borrow for enjoyment and research. There is a competent and professional staff who help residents find answers to all types of questions, recommend books, help with printing and faxing, foster a love of literacy through early childhood programming, and more. Moreover the library is a free space for those who need to keep warm or cool during inclement weather, a meeting place for senior companionship, an accepting environment for those who have immigrated and wish to learn more about the community, a safe-environment for parent visitations, an early literacy partner, and a working space for students and adults.

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We have prepared each of these budgets with a two percent COLA, and also an alternative of each of the budgets incorporating the proposed compensation schedule with the recently proposed salary step increases.

## Department Salaries & Wages – 73% of Dept. Budget in FY25

Department Staffing:	FY25 Rates	FY26 2% COLA
Library Director	\$43.33	\$44.19
Assistant Director	\$33.57	\$34.23
Staff Librarians (5)	\$24.49	\$24.98
Senior Library Tech (2)	\$23.31	\$23.87
Library Tech (4), 2 full time and 2 part time	\$21.04	\$21.46
Library Clerical (1) part time	\$16.28	\$16.61
Library Custodian (1) full time	\$25.48	\$25.99
Library Custodian (1) part time	\$23.56	\$24.03
<b>TOTAL STAFF = 16</b>		

The new City Ordinance creates additional benefit liabilities that the budget must cover. The library is currently open to patrons 45 hours per week (State Requirement is 50hr/week). To adequately staff the Adult Circulation Desk, Children's Room, Reference Department, and administrative functions, a minimum of five people must be in the building at all times. This ensures compliance with State-mandated lunch periods and allows us to maintain a safe environment for patrons and staff. Additional staff are often required for in-house, staff-led programs, further increasing coverage needs.

Per the City Ordinance the library's 16 staff members are annually awarded:

- 1,633 hours of vacation time, equating to **43.5 weeks**
- 467.75 hours of personal time, equating to **12 weeks**
- Up to 445 hours of sick incentive leave, equating to **11.5 weeks**

This totals **67 weeks of scheduled time off**, not accounting for additional unscheduled sick leave or bereavement leave. *This calculation does not include time carried from previous years.*

With simultaneous use of vacation and sick leave, staffing levels can fall short, jeopardizing service coverage. The library cannot close due to staffing shortages without risking loss of

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State certification, making proper staffing levels and budgetary support essential for maintaining operations and meeting service standards.

**STATE CERTIFICATION REQUIREMENT:** According to the Massachusetts Board of Library Commissioners (MBLC) we are currently **falling short on open hour access** under the State requirement, “defined in statute and regulation (MGL, c.78, s.19B and 605 CMR 4.01[3]). In order to be eligible to apply for State Aid to Public Libraries, a library must be open the minimum required hours, days, and evening hours for its population group: 15,000 - 24,999.” ***This requirement is 50 hours a week and a minimum of 5 days, including some evening hours.***

**REDUCTION IN STATE FUNDING:** Every year the library requests flexibility/accommodation to this requirement under the current 45 open hours’ schedule. **This causes a 12.5% reduction to our yearly State Aid award.** The City would have to invest far more money than would be returned via State Aid Funds. However, an investment in staff time equates to far more services for the community.

- **In an ideal world, what would your staffing levels be and with what positions?**

In the Department Request budget the salaries and wages budget reflects the open hour requirement of 50 hours a week, and supports the City Ordinance benefit liabilities. The estimated increase is \$134,614 (or \$212,542 with the step increase). This funding increase would support a total of 21 staff positions.

This includes: making a current part-time (27 hours) Library Tech a full time (37.5) position, an addition of four part-time Library Techs positions under 20 hours (shared 70 hours), and an added position of Young Adult Librarian under the Staff Librarian position for (25 hours a week). The Young Adult Librarian would focus on outreach to the pre-teen and teen populations, establish a teen advisory board, and expand program offerings. The young adult community is a largely underserved demographic, and this position is key to addressing their needs. Hiring part-time employees helps the City reduce costs, as it eliminates the need to provide benefits typically required for full-time staff.

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## Department Operations – 27% of Dept. Budget in FY25

The Levi Heywood Memorial Library Association provides public library service for the City of Gardner. The City funds salaries and most of the operational costs. The Library Association provides building and grounds repairs, maintenance, and covers any other shortfalls in the overall fiscal year budget using State Grant money; donations; investments; and support from the Friends of the Library group. This hybrid system works well for both the Association and the City. In order for it to be successful and yield the most money and services for Library patrons, participation in the State Aid to Public Library Program is necessary.

It is important to note that the building is aging, and within the next five years, numerous repairs, replacements, and new installations will be required. While State Aid funds have been used to cover budget shortfalls, these funds are also critical for future repairs. The FY24 Energy and Utility line-item (16610-52110) budget was reduced for FY24, although the budget was over-expended. State Aid to Public Libraries covered this shortfall, but these funds are intended to supplement and enhance library services, not to fill general municipal budget gaps. Given that energy costs continue to rise, the two funding requests aim to level-fund using the FY24 actuals.

The professional services line (16610-52190) covers the Library's annual membership to our library consortium CWMARS. It has been reduced this year to match the actual assessment. The General Liability line (16610-57500) covers the insurance costs; in FY25 it was \$17,100. We are asking to fund this line to the FY25 cost.

Two other important factors to consider when preparing the library budget are the **Municipal Appropriation Requirement (MAR)** and the **Material Expenditure Requirement**. Massachusetts General Law (M.G.L., c.78, s.19A) states that a municipality must appropriate a figure of at least the average of the last 3 years' municipal appropriations to the library for operations, increased by 2.5%, in order to be certified for State Aid to Public Libraries. This calculated figure known as **the Municipal Appropriation Requirement (MAR) is being met.**

The Materials Expenditure Requirement (MER) is defined in statute and regulation (MGL, c.78, s.19B; 605 CMR 4.01[5]). Per the library's population group the number expended on items that circulate to patrons should be 15% of the total City's Library Budget. The lowest flexibility/accommodation the library can expend without losing State certification is 13.5% of the total municipal budget. The Books and Periodicals line (16610-52270) helps to cover a portion of this requirement. Historically the Library Association has worked with the city to

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reach the minimum standard. **Receiving accommodations on both open hours and the MER has caused the city to receive 25% less of the overall State Aid Award.**

This fiscal year, the two budget requests recommend that the City cover the minimum requirement of 13.5%, while the Association will use their funding to meet the 15% requirement. These figures are reflected in both the Mayor's Request and the Department Request on the attached Excel spreadsheet. If the library meets the 15% funding standard and achieves 90% of the required Hours Open standard (equating to 45 hours per week), the library would receive 87.5% of its State Aid award, which is only 12.5% less than the full amount.

## Budget Directive Response

### Department Request:

This budget outlines what would occur if the City fully supported the State Aid to Libraries program without any accommodations, while collaborating with the Association to purchase materials and maintain the building. It remains modest, as other library operational line items are kept similar to or level-funded. The budget increases personnel costs by \$134,614 and Books and Periodicals by \$30,700 compared to the FY25 level. The energy and utilities request has been raised to the FY24 level. Overall, the total increase in the proposed budget recommendation would be \$174,443.

With **the proposed step increase**, the budget increases personnel costs by \$212,542 and Books and Periodicals by \$42,800 compared to the FY25 level. Overall, the total increase in the proposed budget recommendation **with step increases** would be \$264,472

### Mayor's Recommendation:

This budget is focused on leveling services and includes the addition of three part-time floating staff members to the Library Technician line-item. This will cover all newly increased benefit

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liabilities. The budget increases personnel costs by \$41,270, which includes a **2% COLA**. The budget for Books and Periodicals is increased by \$16,100 to meet the minimum material expenditure requirement, and the energy and utilities line has been adjusted to the FY24 request. The total increase in the proposed budget recommendation is \$66,500.

With **the proposed step increase to the leveled services request**, the budget increases personnel costs by \$150,919. The budget for Books and Periodicals is increased by \$33,200 to meet the minimum material expenditure requirement, and the energy and utilities line has been adjusted to the FY24 request. The total increase in the proposed budget recommendation **with step increases** is \$193,249.

### Reduced Budget:

In consultation with the Board of Trustees, we respectfully decline to submit a reduced budget for this fiscal year.

The Levi Heywood Memorial Library's proposed budget for this fiscal year reflects **the minimum funding necessary to meet State standards for library certification**, which allows us to retain essential services and participate in statewide resource-sharing networks. Reducing the budget would jeopardize our ability to maintain at least 45 open hours per week, provide safe and sufficient staffing levels, and offer vital public programming that serves the community's diverse needs. Additionally, it is critical to ensure employees have equitable access to earned time-off benefits without compromising service quality or public safety. Any reduction would undermine our ability to meet these core responsibilities and could lead to loss of certification, significantly limiting the library's services and funding sources. We urge the Mayor, Finance Committee, and the Welfare Committee to support one of the two budgets to ensure that we continue to provide foundational resources and opportunities that enrich the community.

## FY2025 Accomplishments

- The Levi Heywood Library created a five year strategic plan and filed it with the Massachusetts Board of Library Commissioners.
- The Material Expenditure Requirement was met in FY24 increasing the FY25 State Aid award.
- Handicapped access buttons were installed on all seven doorways, ensuring full accessibility throughout the building.
- The Library successfully cosponsored programs with the Police and Fire Departments.

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- The Library increased the amount of programs offered for children, young-adults, and adults over a period of a year, both staff-led and hired.
  - We partnered with local business to bring the library out into the community, attending Farmers Markets, Gardner Square Two, High School Events, and National Night Out.
  - Program attendance increased overall.
  - Multiple library policies were updated by the Board of Trustees to enhance user experience.

## FY2026 Goals

- Extend open hours.
- Increase employees.
- Focus on professional development for staff members.
- Submit a letter of intent for a LSTA Grant application by December 1 based on the findings of the Strategic Plan.
- Increase the amount of programs offered for children, young-adults, and adults over a period of a year, both staff-led and hired. Also, increase patron attendance at these programs.
- Increase patronage to the library both in person and digital visits. (Patron counters have been added to the doors to keep the in-person metric.)
- Increase circulation of library materials.
- Collaborate with community partners in the City of Gardner and work together to meet the library's service priorities outlined in the Strategic Plan, including co-sponsoring programs at the library, and library participation in community events.
- Work with the High School to create a young adult advisory board to help determine what programs, materials and services this population would like to see at the library
- To host a Library Legislative Breakfast for State Senator Durant and local area Representatives, MBLC Commissioners and staff, Gardner's Mayor and City Council, and other stakeholders.

## Grants Received during FY2025

**\$500** on October 4, 2024 from the Ryan Patrick Jones Foundation for children's programming.

**\$3,000** in four quarterly payments from the Knowlton Foundation for the Elderly to purchase large print books and audiobooks.

At its January 10, 2025 Board Meeting, the Massachusetts Board of Library Commissioners (MBLC) certified the Levi Heywood Memorial Library and awarded the initial **State Aid Grant**

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of **\$37,112.55**. The second payment of approximately **\$37,000** is expected in late March or early April. These funds are used to cover Repairs and Maintenance line-item (16610-52030) of the library budget, as the Association has agreed to be responsible for paying for the building and grounds. It will also help fund other line-items that are underfunded. They will be used to cover programming costs that are not funded through the City.

**FY25 Gardner Cultural Council Grants** to cover the costs of children's programming:

- 7/10/24 - \$500 Scott Martell, Magician
- 7/17/24 - \$420 OneUp Games On the Go
- 7/24/24 - \$500 Mass Capoeira Interactive Workshop
- 7/31/24 - \$300 Professor Bugman's Arthropod Petting Zoo
- 2/19/25 - \$375 Animals in Winter (requested amount)



**CITY OF GARDNER  
FY2026 BUDGET PROPOSAL  
AS OF MAY 1, 2025**

LINE#	ORG	OBJ	DESCRIPTION	2024 ACTUAL	2025 REVISED BUD	2025 YTD ACTUAL	2026 DEPARTMNT	2026 MAYOR
780	16610	LIBRARY						
781	16610	51010	DEPT HEAD SALARY & WAGES	\$ 94,648	\$ 84,488	\$ 73,115	\$ 87,081	\$ 84,813
782	16610	51011	ASST LIBRARY DIRECTOR SAL&WAG	\$ 64,476	\$ 65,453	\$ 55,157	\$ 77,451	\$ 71,067
783	16610	51012	LIBRARY TECHNICIAN SAL&WAG	\$ 132,121	\$ 154,275	\$ 114,026	\$ 222,317	\$ 156,301
784	16610	51013	SENIOR LIBRARY TECH SAL&WA	\$ 84,528	\$ 89,618	\$ 65,614	\$ 155,238	\$ 95,610
785	16610	51014	STAFF LIBRARIAN SALARY & WAG	\$ 152,810	\$ 155,456	\$ 131,420	\$ 205,057	\$ 219,961
786	16610	51015	LIBRARY CLERICAL STAFF SAL&WAG	\$ 7,012	\$ 6,952	\$ 4,949	\$ 10,000	\$ 8,947
787	16610	51016	CUSTODIAN SALARY & WAGES	\$ 60,809	\$ 65,063	\$ 52,012	\$ 76,855	\$ 74,757
788	16610	51030	OVERTIME	\$ 1,221	\$ 500	\$ 888	\$ 500	\$ 500
789	16610	51460	LONGEVITY	\$ 3,300	\$ 2,730	\$ -	\$ 2,580	\$ 2,580
790	16610	51551	TERMINATION LEAVE	\$ 63,251	\$ 4,989	\$ 4,989	\$ -	\$ -
791	16610	52030	REPAIRS & MAINTENANCE	\$ 100	\$ 100	\$ 37,851	\$ 100	\$ 100
792	16610	52040	INFORMATION TECHNOLOGY	\$ 6,367	\$ 8,700	\$ 4,021	\$ 8,700	\$ 8,700
793	16610	52110	ENERGY & UTILITIES	\$ 52,494	\$ 46,600	\$ 52,110	\$ 52,000	\$ 35,481
794	16610	52150	COMMUNICATIONS	\$ 1,089	\$ 1,000	\$ 526	\$ 1,000	\$ 1,000
795	16610	52151	TELECOMMUNICATIONS	\$ 6,065	\$ 6,000	\$ 5,426	\$ 6,000	\$ 6,000
796	16610	52190	PROFESSIONAL SERVICES	\$ 36,356	\$ 35,606	\$ 35,606	\$ 35,561	\$ 35,561
797	16610	52230	OFFICE SUPPLIES	\$ 9,715	\$ 9,825	\$ 10,556	\$ 10,000	\$ 10,000
798	16610	52231	LIBRARY SUPPLIES	\$ 5,315	\$ 5,000	\$ 5,059	\$ 5,000	\$ 5,000
799	16610	52270	BOOKS & PERIODICALS	\$ 100,377	\$ 109,000	\$ 65,246	\$ 151,800	\$ 129,519
800	16610	53333	LIBRARY DRAW IN TRANSIT	\$ -	\$ -	\$ 1,537	\$ -	\$ -
801	16610	57500	GENERAL LIABILITY	\$ 13,592	\$ 13,500	\$ 17,064	\$ 17,100	\$ 13,500
802								
803	TOTAL	LIBRARY		\$ 895,646	\$ 864,857	\$ 737,171	\$ 1,124,340	\$ 959,398

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# Municipal Recreation

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Daniel Forte  
Municipal Recreation  
978 660 5106  
[forted@gardnerk12.org](mailto:forted@gardnerk12.org)

## BUDGET HIGHLIGHTS

See attached budget scenarios. The budget presented is what I need to run the program safely. This budget allows me to flex my operating plan through a range of scenarios, spanning a significant drop of 10% enrollment from the previous year, through a nearly 50% increase in enrollment. Should we see an unprecedented change in enrollment in either direction beyond those projections, this budget plan will not be sufficient as presented.

## Department Salaries & Wages – 96% of Dept Budget

- 2 building coordinators (they run all of the staffing and programming operations in their respective buildings)
- 5 age supervisors (they oversee the day to day execution of their respective age groups)
- 60 staff counselors (staff counselors work half days, and carry out all of the day to day functions of our programming and student needs)
- 1 nurse to be shared with the school department. The school department staffs a nurse 3 days a week during summer camp. I am proposing the rec department funds the other 2 days per week and the labor is shared between both programs.
- Ratios are determined by age group; with as low as 5:1 all the way to 10:1

## Department Operations – 4% of Dept Budget

- Shirts

Year to year we refresh our various items; this is not itemized in the budget

## Budget Directive Response

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## Department Request:

I don't have a wish list. The budget as presented is what is required to safely run the program.

As a program, the total labor cost of operation is roughly \$160,000 (\$190,000 if you include my salary) for the summer. Of the funds requested within my budget, \$86,000 would be earmarked for program staffing (a total of \$160,000); and we would cover the balance of expenditures via program fees.



### Ceiling Scenario - Ceiling intake with flat operational budgeting

Item “A” is the ceiling scenario based on our current operating model. The average intake is still by group, not by week; we used the same cost basis weekly to simplify the math. In total, we would take in over \$96,000 in user fees based on our ceiling projection.

Item "B" is our operating cost structure. If we were fully staffed every day; with an operating budget plan that matched last year's plan, we would finish the year with a surplus of \$2900 without time off or opening revolving account contributions.

Should we grow beyond this ceiling registration projection, our increase in user fee intake would allow for an additional 40 students beyond this per week while remaining within the existing cost structure, with supplemental hiring.

A

wk	k1			23			456			7			
	enrolled	avg intake	total	enrolled	avg intake	total	enrolled	avg intake	total	enrolled	avg intake	total	
1	75	54	4050	95	59	5605	95	53	5035	25	53	1325	290
2	75	54	4050	95	59	5605	95	53	5035	25	53	1325	290
3	75	54	4050	95	59	5605	95	53	5035	25	53	1325	290
4	75	54	4050	95	59	5605	95	53	5035	25	53	1325	290
5	75	54	4050	95	59	5605	95	53	5035	25	53	1325	290
6	75	54	4050	95	59	5605	95	53	5035	25	53	1325	290
	450	54	24300	570	59	33630	570	53	30210	150	53	7950	
	LY intake											Total 96090	

B

k1	staff	hours	rate	weeks	days	cost
am	10	5	15	6	5	22500
pm	10	5	15	6	5	22500
swing	2	5	15	6	5	4500
					Total	49500
23	staff	hours	rate	weeks	days	
am	6	5	15	6	5	13500
pm	6	5	15	6	5	13500
swing	8	5.5	15	6	5	19800
					Total	46800
456	staff	hours	rate	weeks	days	
am	6	5	15	6	5	13500
pm	6	5	15	6	5	13500
swing	8	5.5	15	6	5	19800
					Total	46800
	staff	hours	rate	weeks	days	
Coordinator	2	8	25.5	6	5	12240
Supervisor	5	8	17	6	5	20400
					Total	32640
	staff	hours	rate	weeks	days	
Nurse	1	6	55	6	3	5940
					Total	5940

Groups	SubT's	
Staff	143100	
Leadership	32640	
Training	3060	
Nurse	4500	
Labor CXs		Noes
Requested Budget	89500	
Total Labor	183300	30 days worked
Labor less 4th	177190	29 days worked
After Budget	87690	
Balance Now	87690	
Balance if Paid	87690	
balance if flat	-8400	LY Intake
Rough Supplies		Notes
Ordering Budget	5000	flat
Supples	5000	LY
Shirts	5500	LY
Balance if flat	5500	rev acct

## Sub floor Scenario - Drop in registrations with budgeting response

Item "A" is if our enrollments saw a 10% drop from last year. This projection is based on the idea that we would still see the same cost per; which is strictly a projection for the sake of math. In total, we would take in just over \$71,000 in user fees in this scenario.

Item "B" is our operating cost structure should we see a significant drop in registrations with a flat cost structure. If we were fully staffed every day; with an operating budget plan that matched last year's plan, we would finish the year with a deficit \$9,207. This would be covered by the balance of my revolving account, which has a starting account total of (TBD). This does not take into consideration cost savings when staff are on vacation. Last year we saved over \$10020 in wages based on time off requests alone. If we saw a similar trend this year, the deficit remaining would be just under positive by nearly \$800 before revolving acct intervention.

A

wk	k1			23			456			7			Enrolled
	enrolled	avg intake	total	enrolled	avg intake	total	enrolled	avg intake	total	enrolled	avg intake	total	
1	52	54	2808	52	59	3068	63	53	3339	8	53	424	175
2	68	54	3672	76	59	4484	87	53	4611	15	53	795	246
3	68	54	3672	75	59	4425	76	53	4028	10	53	530	229
4	68	54	3672	67	59	3953	83	53	4399	15	53	795	233
5	51	54	2754	69	59	4071	80	53	4240	15	53	795	215
6	49	54	2646	60	59	3540	79	53	4187	12	53	636	200
	356	54	19224	399	59	23541	468	53	24804	75	53	3975	
	LY intake												
												Total	
												71544	

B

k1	staff	hours	rate	weeks	days	cost	Groups	SubT's	
am	10	5	15	6	5	22500	Staff	131175	
pm	10	5	15	6	5	22500	Leadership	32640	
swing	1	5.5	15	6	5	2475	Training	3060	
						<b>Total</b>	Nurse	4500	
						<b>47475</b>			
23	staff	hours	rate	weeks	days				
am	6	5	15	6	5	13500			
pm	6	5	15	6	5	13500			
swing	6	5.5	15	6	5	14850			
						<b>Total</b>			
						<b>41850</b>			
456	staff	hours	rate	weeks	days				
am	6	5	15	6	5	13500			
pm	6	5	15	6	5	13500			
swing	6	5.5	15	6	5	14850			
						<b>Total</b>			
						<b>41850</b>			
	staff	hours	rate	weeks	days				
Coordinator	2	8	25.5	6	5	12240			
Supervisor	5	8	17	6	5	20400			
						<b>Total</b>			
						<b>32640</b>			
	staff	hours	rate	weeks	days				
Nurse	1	6	55	6	3	5940			
						<b>Total</b>			
						<b>5940</b>			

Labor CXs	Noes	
Requested Budget	89500	
Total Labor	171375	30 days worked
Labor less 4th	165662.5	29 days worked
After Budget	76162.5	
Balance Now	76162.5	
Balance if Paid	76162.5	
balance if down 10	4707.5	down 10

Rough Supplies		Notes
Ordering Budget	5000	flat
Supples	5000	LY
Shirts	4500	LY
Balance if flat	4500	rev acct

**CITY OF GARDNER**  
**FY2025 BUDGET PROPOSAL**  
**AS OF MAY 1, 2025**

LINE#	ORG	OBJ	DESCRIPTION	2024 ACTUAL	2025 REVISED BUD	2025 YTD ACTUAL	2026 DEPARTMNT	2026 MAYOR
801								
802	16625	RECREATION DEPT						
803	16625	51010	DEPT HEAD SALARY & WAGES	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
804	16625	51011	SUPERVISOR SALARY & WAGES	\$ 8,500	\$ 16,500	\$ 16,500	\$ 11,000	\$ 11,000
805	16625	51014	COACHES SAL & WAGES	\$ -	\$ -	\$ -	\$ 3,500	\$ 3,500
806	16625	51020	P/T PLAYGROUNDS SAL&WGS	\$ 28,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
807	16625	51090	CLOTH/UNIFORM ALLOWANCE	\$ -	\$ -	\$ -	\$ -	\$ -
808	16625	52050	MINOR EQUIPMENT	\$ -	\$ 3,000	\$ 3,000	\$ 5,000	\$ 4,000
809	16625	62050	ENCUMB MINOR EQUIPMENT	\$ -	\$ 1,000	\$ 1,000	\$ -	\$ -
810								
811	TOTAL	RECREATION DEPT		\$ 66,500	\$ 125,500	\$ 125,500	\$ 124,500	\$ 123,500

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# Golf Course

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William Frank  
Golf Course  
95 Pleasant Street, Gardner, MA 01440

## BUDGET HIGHLIGHTS

General highlights of items listed in the department budget requests.

### Department Salaries & Wages –

- Build your budget with a 2% Cost of Living Adjustment for all employees.  
Description of Department Staffing – how many positions are in your department and what are the titles. You do not need to put names.
- Is there anything that sets minimum staffing levels or standards for your department? If so what would that standard be and how does your current staffing reflect that?
- In an ideal world, what would your staffing levels be and with what positions?

### Department Operations –

- Main reasons for operational costs
- If there are any increases in operational expenses, what are the drivers of those increases
- Do you anticipate any new expenses coming up in the coming fiscal year (July 2024-June2025) that will be reflected in this operating budget? If so, what are they?
- Trends you've seen over the last couple of years – what seems to traditionally always be underfunded over the last few fiscal years

## Budget Directive Response

### Department Request:

No major purchase or adjustments going forward, all purchases/adjustments will be funding directly by the golf course surplus.

### Mayor's Recommendation:

With increased revenue and a bolstered surplus, we continue to spend more upgrading the entire property, staff, and equipment.



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## Reduced Budget:

As we are an enterprise operation, this does not apply. Please let me know of any questions.

## FY2025 Accomplishments

### **Current Projects:**

- Pumphouse Culvert Project (ongoing, est. completion is Fall 2024; est. cost \$30,000-\$35,000)
- Rebuild pump #2 in pumphouse (ongoing, est. completion is Fall 2024; est. cost \$28,000-\$35,000)

### **Future Projects:**

- Upgrading equipment
- Misc. Building upgrades
- Potentially considering a solar project
- Continue to bolster surplus

### **Past Projects (completed in the last 2 years):**

- *July 2022:* Upgraded heating system in the pro shop
- *2022-2023:* Equipment Upgrade (new greens mower, fairway mower, rough mower)
- *August 2023:* Aeration and overseeding of fairways

## FY2026 Goals

### **Future Projects:**

- NEW: Replacing pipe and repairing pump at pump station
- Upgrading equipment
- Misc. Building upgrades
- Potentially considering a solar project
- Continue to bolster surplus

## Performance Updates:

n/a

## Grants Received during FY2025

- n/a

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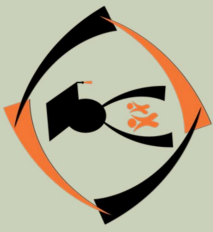
### Awards/Recognitions Received:

- n/a

**CITY OF GARDNER**  
**FY2025 BUDGET PROPOSAL**  
**AS OF MAY 1, 2025**

0								
LINE#	ORG	OBJ	DESCRIPTION	2024 ACTUAL	2025 REVISED BUD	2025 YTD ACTUAL	2026 DEPARTMNT	2026 MAYOR
938								
939	63640	GOLF COURSE EXPENSES						
940	63640	51010	DEPT HEAD SALARY & WAGES	\$ 83,746	\$ 85,789	\$ 70,705	\$ 82,789	\$ 104,375
941	63640	51011	GOLF PRO SALARY & WAGES	\$ 48,380	\$ 54,427	\$ 39,407	\$ 54,427	\$ 78,259
942	63640	51012	CLERK/ASST SAL & WAGES	\$ 21,364	\$ 22,869	\$ 15,485	\$ 22,869	\$ 22,625
943	63640	51013	LABORERS SALARY & WAGES	\$ 243,033	\$ 246,525	\$ 207,748	\$ 250,000	\$ 303,407
944	63640	51018	PRO SHOP STAFF SALARY & WAGES	\$ 21,637	\$ 35,000	\$ 11,714	\$ 35,000	\$ 35,000
945	63640	51030	OVERTIME	\$ 6,146	\$ 10,000	\$ 8,611	\$ 10,000	\$ 10,000
946	63640	51090	CLOTH/UNIFORM ALLOWANCE	\$ 2,950	\$ 2,950	\$ 2,950	\$ 8,000	\$ 3,600
947	63640	51460	LONGEVITY	\$ 2,130	\$ 2,070	\$ -	\$ 2,070	\$ 2,310
948	63640	51551	TERMINATION LEAVE	\$ 3,693	\$ -	\$ 4,347	\$ 15,000	\$ 15,000
949	63640	52030	REPAIRS & MAINTENANCE	\$ 26,818	\$ 45,000	\$ 12,786	\$ 80,000	\$ 80,000
950	63640	52031	GOLF CART RENT & MAINTENANCE	\$ 59,757	\$ 92,000	\$ 80,264	\$ 92,000	\$ 92,000
951	63640	52050	EQUIPMENT	\$ -	\$ 6,000	\$ 3,447	\$ -	\$ -
952	63640	52110	ENERGY & UTILITIES	\$ 21,640	\$ 27,000	\$ 29,592	\$ 27,000	\$ 27,000
953	63640	52150	COMMUNICATIONS	\$ -	\$ -	\$ -	\$ 8,000	\$ 8,000
954	63640	52151	TELECOMMUNICATIONS	\$ 8,138	\$ 7,000	\$ 6,339	\$ -	\$ 2,000
955	63640	52170	PROFESSIONAL DEV & TRAVEL	\$ 1,507	\$ 2,000	\$ 878	\$ 2,000	\$ 40,000
956	63640	52190	PROFESSIONAL SERVICES	\$ 31,022	\$ 40,000	\$ 29,708	\$ 40,000	\$ -
957	63640	52230	OFFICE SUPPLIES	\$ 1,875	\$ -	\$ 738	\$ -	\$ 144,000
958	63640	52231	GOLF COURSE SUPPLIES	\$ 138,412	\$ 104,000	\$ 120,964	\$ 144,000	\$ 35,000
959	63640	52240	VEHICLE SUPPLIES	\$ 9,452	\$ 35,000	\$ 18,750	\$ 35,000	\$ -
960	63640	55090	NEW VEHICLES	\$ -	\$ 77,000	\$ 78,675	\$ -	
961	63640	57303	WATER	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ 10,000
962	63640	62030	ENCUMB REPAIRS & MAINTEN	\$ 7,533	\$ 25,759	\$ 26,471	\$ -	\$ -
963	63640	62110	ENCUMB ENERGY & UTILITIES	\$ -	\$ 10	\$ 10	\$ -	\$ -
964	63640	62151	ENCUMB TELECOMMUNICATIONS	\$ 204	\$ -	\$ -	\$ -	\$ -
965	63640	62190	ENCUMB PROFESSIONAL SERV	\$ 4,438	\$ -	\$ 333	\$ -	\$ -

966	63640	62231	ENCUMB GOLF SUPPLIES	\$ 34,789	\$ 14,295	\$ 1,577	\$ -	\$ -
967	63640	62240	ENCUMB VEHICLE SUPPLIES	\$ 211	\$ -	\$ -	\$ -	\$ -
968	63999	59996	TRANSFER TO GENERAL FUND	\$ 230,000	\$ 240,000	\$ 240,000	\$ 260,000	\$ 260,000
969								
970	TOTAL	GOLF COURSE FUND		\$ 1,008,875	\$ 1,184,694	\$ 1,011,499	\$ 1,178,155	\$ 1,272,577



Gardner Public Schools

FY 2026

# Level Services Budget Presentation



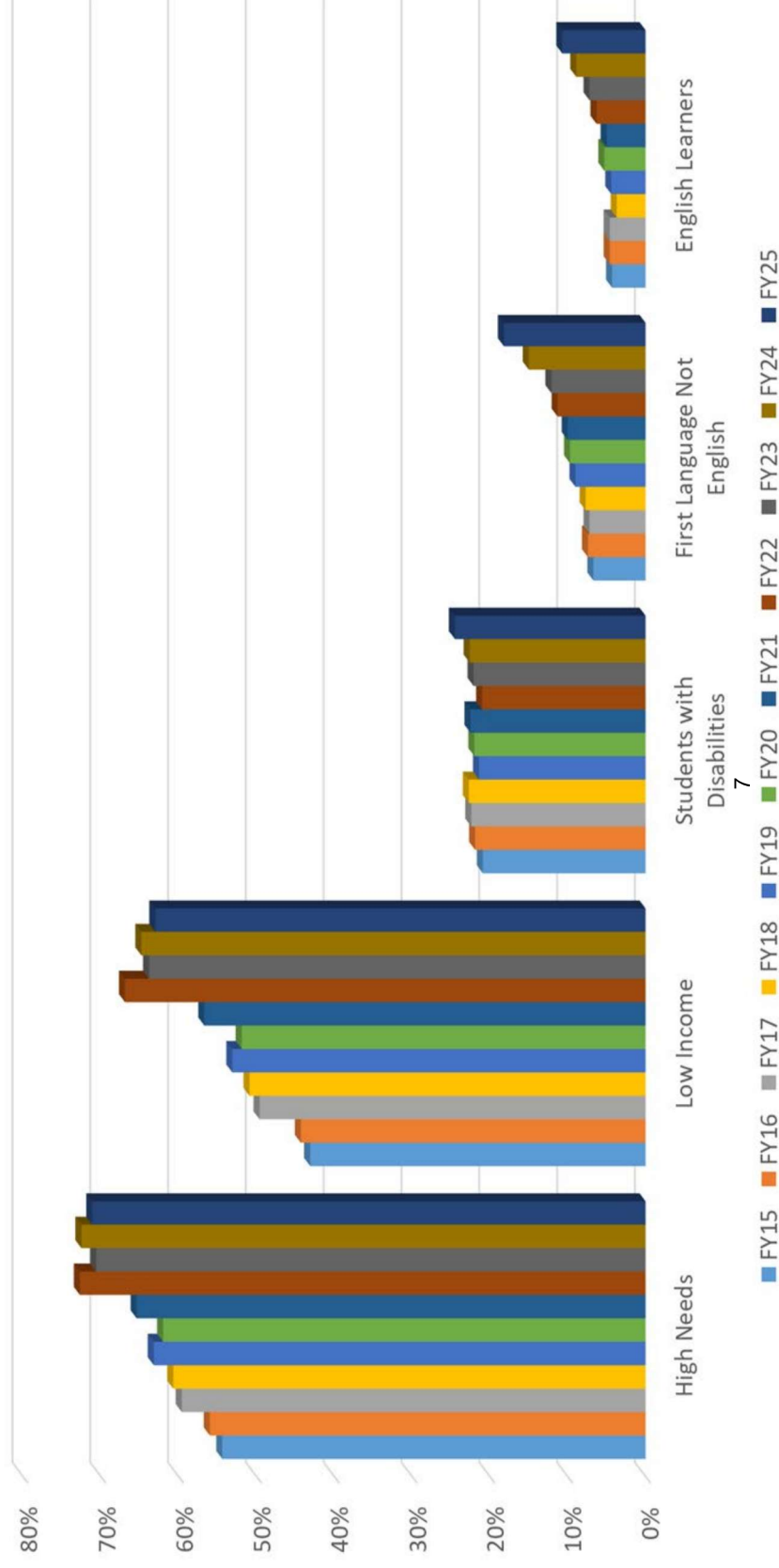
THE CHAIR CITY

Updated: April 7, 2025

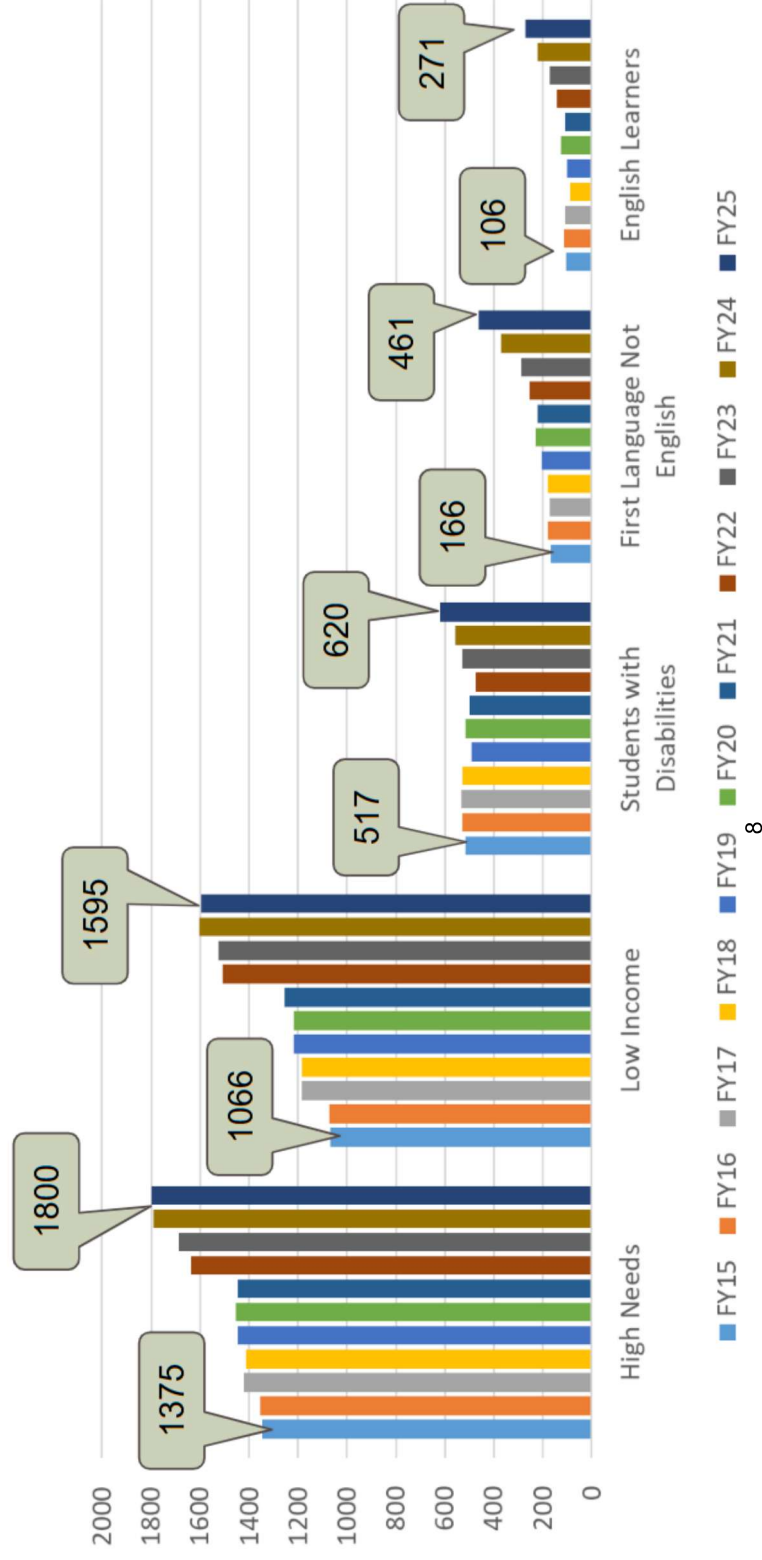
# Increasing Enrollment



# Changing Demographics



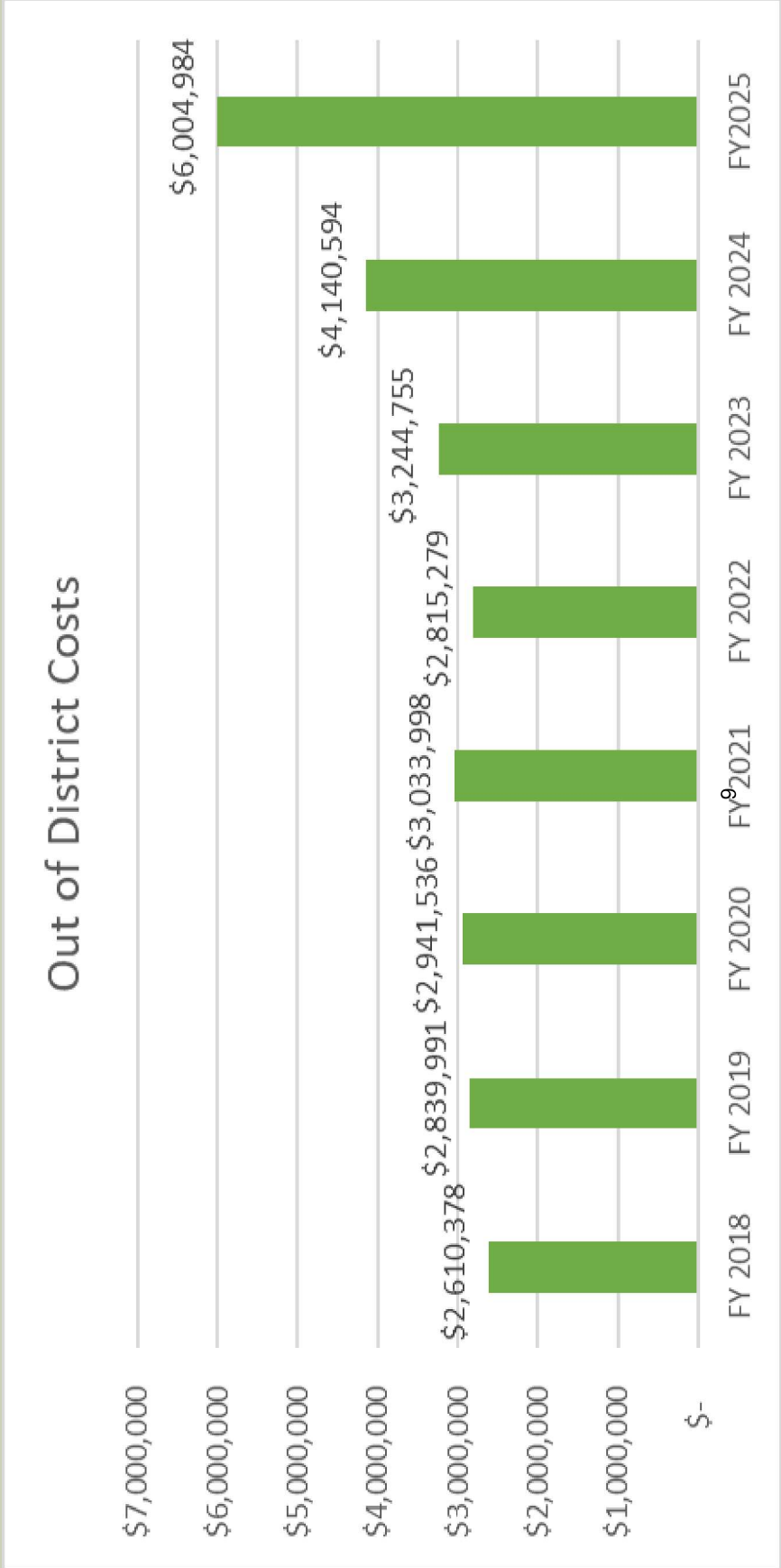
# A Closer Look at Changing Demographics



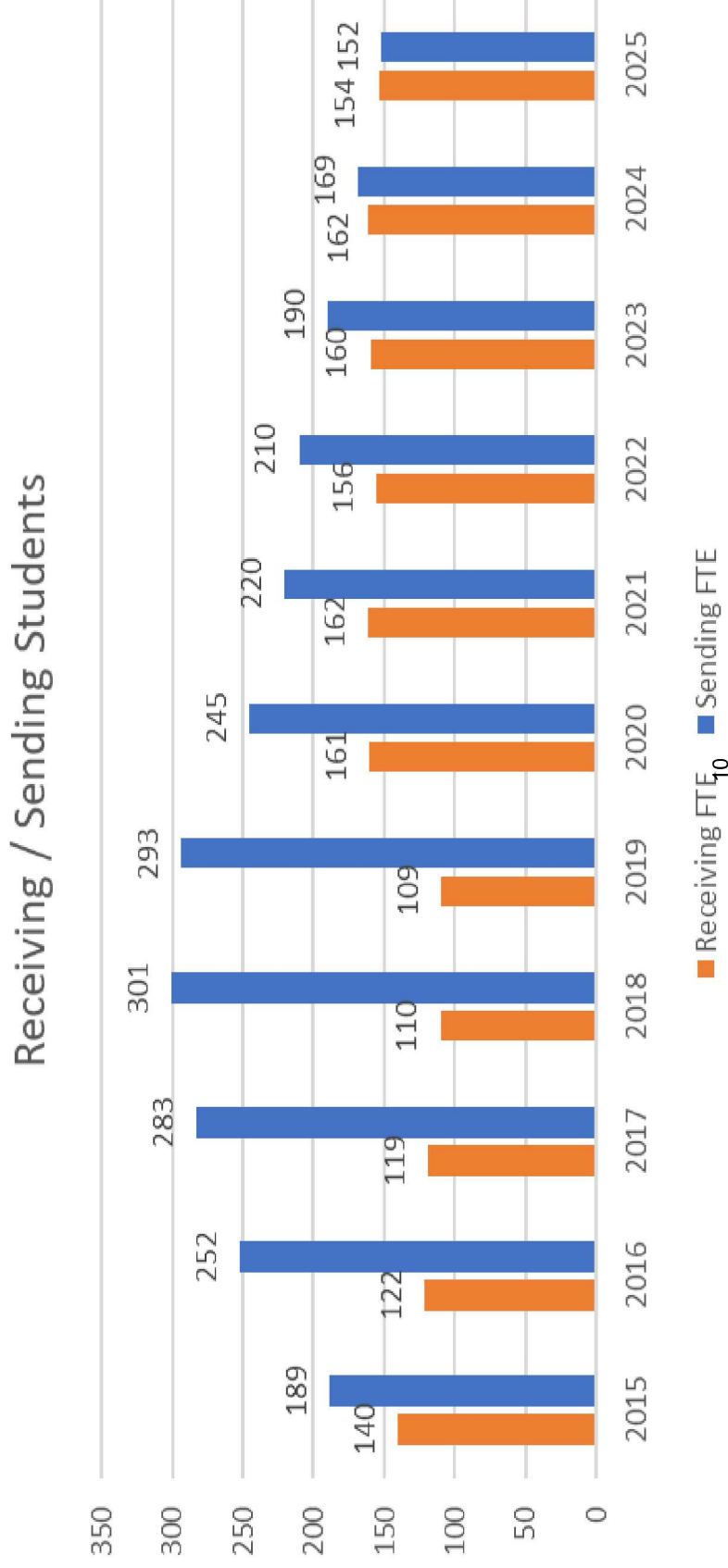


# OUT OF DISTRICT PLACEMENT COSTS

*Gardner Students not in Gardner Schools = Higher Expenses*

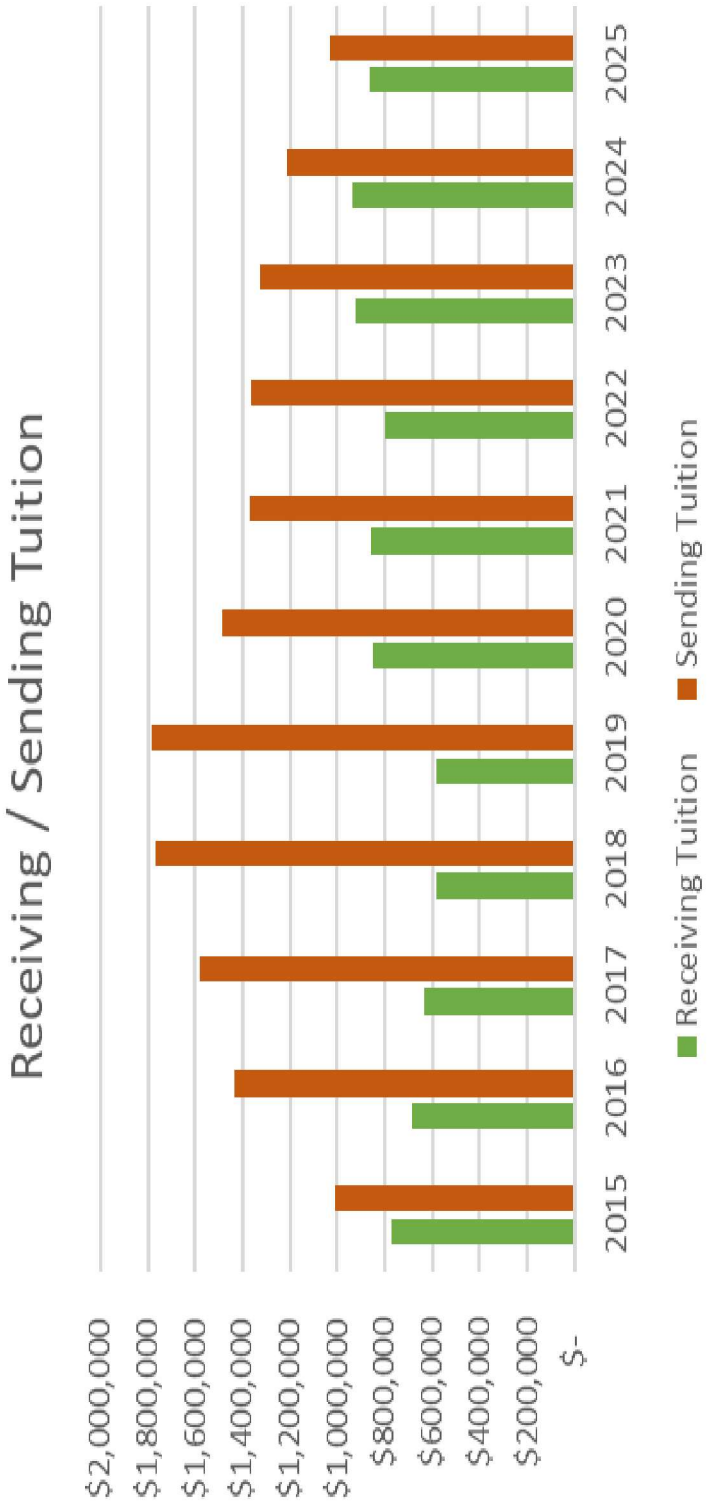


# SCHOOL CHOICE Sending/Receiving



# STUDENTS LEAVING DISTRICT

## *Gardner Students not in Gardner Schools = Higher Expenses*



	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Receive	\$ 773,133	\$ 681,949	\$ 632,310	\$ 580,179	\$ 848,537	\$ 856,992	\$ 801,909	\$ 924,790	\$ 933,907	\$ 861,585	
Send	\$1,007,541	\$1,434,445	\$1,582,698	\$ 1,788,336	\$ 1,784,685	\$1,489,552	\$1,370,856	\$1,359,682	\$1,323,839	\$1,209,574	\$1,032,673
Difference	\$ (234,408)	\$ (752,496)	\$ (950,388)	\$ (1,188,157)	\$ (641,015)	\$ (513,864)	\$ (557,773)	\$ (399,049)	\$ (275,667)	\$ (171,068)	

# BUDGET DEVELOPMENT

## **Principals and Directors**

- Submit expense budgets, justifying expenses over level-services
- Submit lists of proposed expense reductions and additional staff
- Meet individually with Superintendent & Business Manager
- Meet with all Directors & Principals as a team to collaboratively develop a prioritized personnel budget that supports our goals
- Meet individually with Finance Subcommittee

# Budget Restorations, Additions & Reductions

## FY 2026 Budget

### Budget Restorations, Additions / (Reductions)

Budget Restorations & Adjustments - Increases / (decreases)					
Department	Description	FTE	\$	\$	Total
1 Spec Ed	1:1 Para	2.0	31,000	62,000	Mandated
1 Spec Ed	1:1 RBT	2.0	36,000	72,000	Mandated
5 District	Building Maintenance Craftsma	1.0	65,000	65,000	Restoration

**Total Budget Restorations & Adjustments - Increases / (decreases)** 199,000

#### Budget Additions

Dept	Description	FTE	\$	\$	Total	Notes
3 GES	Kindergarten SE Teacher	1.0	65,000	65,000		
4 GES	ESL Teacher	1.0	65,000	65,000		
		-		-		
<b>Total Budget Additions</b>		7.0	262,000	130,000		

#### Total Budget Reductions

-

**Net Budget Additions / (reductions)** 13 7.0 **329,000**

# Salaries

	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget	FY25 Budget	FY26 Budget	Change	%
PAYROLL ACCOUNTS									
Regular Education Instruction	\$ 8,976,128	\$ 8,880,967	\$ 8,987,193	\$ 9,691,814	\$ 9,945,950	10,200,363	\$ 10,986,103	\$ 785,740	7%
Special Education Instruction	\$ 4,602,347	\$ 4,873,752	\$ 4,918,799	\$ 6,059,225	\$ 6,848,587	\$ 7,248,384	\$ 8,018,377	\$ 769,993	10%
Support Services	\$ 2,060,586	\$ 1,892,241	\$ 1,999,357	\$ 2,419,194	\$ 2,611,995	\$ 2,712,106	\$ 2,895,178	\$ 183,073	6%
School Administration	\$ 1,752,265	\$ 1,804,998	\$ 1,827,919	\$ 2,015,557	\$ 2,033,889	\$ 2,556,724	\$ 2,287,263	\$ (269,461)	- 12%
Central Administration	\$ 572,385	\$ 597,267	\$ 597,267	\$ 636,521	\$ 645,695	\$ 713,461	\$ 748,014	\$ 34,553	5%
Information Services	\$ 212,260	\$ 218,796	\$ 218,797	\$ 266,488	\$ 57,120	\$ -	\$ -	\$ -	-
Facilities	\$ 314,296	\$ 275,605	\$ 275,487	\$ 354,633	\$ 353,494	\$ 367,449	\$ 392,197	\$ 24,748	6%
Substitutes	\$ 212,000	\$ 217,000	\$ 217,000	\$ 217,000	\$ 217,000	\$ 217,000	\$ 322,600	\$ 105,600	33%
Total Payroll	\$ 18,702,267	\$ 18,760,626	\$ 19,041,819	\$ 21,660,431	\$ 22,713,732	\$ 24,015,487	\$ 25,649,732	\$ 1,634,245	6%

# Expenses

	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget	FY25 Budget	FY26 Budget	Change	%
EXPENSE ACCOUNTS									
Regular Education Instruction	\$ 164,726	\$ 206,189	\$ 219,421	\$ 230,795	\$ 243,274	\$ 290,746	\$ 299,329	\$ 8,583	3%
Special Education Instruction	\$ 171,206	\$ 177,219	\$ 179,701	\$ 202,494	\$ 220,097	\$ 428,341	\$ 426,453	\$ (1,888)	0%
Support Services	\$ 115,546	\$ 117,582	\$ 116,672	\$ 124,842	\$ 192,603	\$ 224,423	\$ 230,371	\$ 5,948	3%
Program/ Staff Development	\$ 51,629	\$ 83,335	\$ 69,897	\$ 81,460	\$ 94,025	\$ 146,270	\$ 101,175	\$ (45,095)	-45%
Other Programs (OOD)	\$ 1,182,464	\$ 1,129,361	\$ 880,610	\$ 1,041,887	\$ 1,795,878	\$ 2,528,835	\$ 2,286,159	\$ (242,676)	-11%
School Administration	\$ 166,718	\$ 168,609	\$ 171,080	\$ 167,330	\$ 180,712	\$ 203,623	\$ 206,711	\$ 3,088	1%
Central Administration	\$ 170,983	\$ 332,179	\$ 329,642	\$ 342,094	\$ 686,966	\$ 833,601	\$ 872,820	\$ 39,219	4%
Information Services	\$ 281,087	\$ 319,600	\$ 362,898	\$ 468,041	\$ 491,909	\$ 425,451	\$ 821,028	\$ 395,577	48%
Facilities	\$ 1,327,032	\$ 1,327,327	\$ 1,451,680	\$ 1,381,445	\$ 1,494,584	\$ 1,679,650	\$ 1,794,730	\$ 115,080	6%
Transportation	\$ 1,603,311	\$ 1,505,130	\$ 1,556,790	\$ 1,933,536	\$ 2,068,169	\$ 2,766,138	\$ 3,241,200	\$ 475,062	15%
Utilities	\$ 480,464	\$ 490,021	\$ 530,964	\$ 618,956	\$ 707,590	\$ 592,500	\$ 628,500	\$ 36,000	6%
Other Operations & Control Accts	\$ 372,502	\$ 275,761	\$ 717,174	\$ 296,639	\$ 428,039	\$ 237,906	\$ 315,109	\$ 77,203	25%
Total Expenses	\$ 6,087,668	\$ 6,132,313	\$ 6,586,529	\$ 6,889,520	\$ 8,603,846	\$ 10,357,484	\$ 11,223,585	\$ 866,101	8%

# Costs That Do NOT Apply to Net School Spending

		Budgeted Costs that do not apply to NSS									
	FY20	FY22	FY23	FY24	FY25	FY26	Diff.	% Diff.			
Regular Transportation	\$ 729,360	\$ 591,300	\$ 657,000	\$ 711,000	\$ 782,100	\$ 899,415	\$ 117,315	13%			
McKinney Vento Transportation	\$ 185,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 180,000	\$ 180,000	\$ -	0%			
Foster Care Transportation		\$ 110,000	\$ 157,000	\$ 110,000	\$ 200,000	\$ 200,000	\$ -	0%			
SPED Transportation	\$ 688,951	\$ 825,490	\$ 1,029,536	\$ 1,157,169	\$ 1,564,993	\$ 1,837,000	\$ 272,007	15%			
Crossing Guard Expense	\$ 600	\$ 600	\$ 500	\$ 500	\$ 500	\$ 500	\$ -	0%			
Crossing Guards	\$ 58,000	\$ 62,000	\$ 65,000	\$ 65,000	\$ 76,388	\$ 76,388	\$ -	0%			
Bus Monitors	\$ 51,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				
	\$ 1,713,411	\$ 1,679,390	\$ 1,999,036	\$ 2,133,669	\$ 2,803,981	\$ 3,193,303	\$ 389,322	12%			



# Revenue Projection

	FY21	FY22	FY23	FY24	FY25	FY26	Diff from prior
State Funding (CH. 70)	\$ 21,003,460	\$ 21,072,010	\$ 23,307,399	\$ 27,428,246	\$ 29,670,040	\$ 32,375,957	\$ 2,705,917
Required Net School Spending (NSS)	\$ 9,085,400	\$ 10,329,492	\$ 10,721,731	\$ 11,262,118	\$ 11,909,305	\$ 12,662,453	\$ 753,148
City Funding Over NSS	\$ 1,070,794	\$ 359,872	\$ 495,460	\$ -	\$ -	\$ 300,000	\$ 300,000
Homeless Emergency \$\$	\$ -	\$ -	\$ -	\$ -	\$ 160,000	\$ -	\$ (160,000)
<b>Total Revenue</b>	<b>\$ 31,159,654</b>	<b>\$ 31,761,374</b>	<b>\$ 34,524,590</b>	<b>\$ 38,690,364</b>	<b>\$ 41,739,345</b>	<b>\$ 45,338,410</b>	<b>\$ 3,599,065</b>

# Where does the money go?

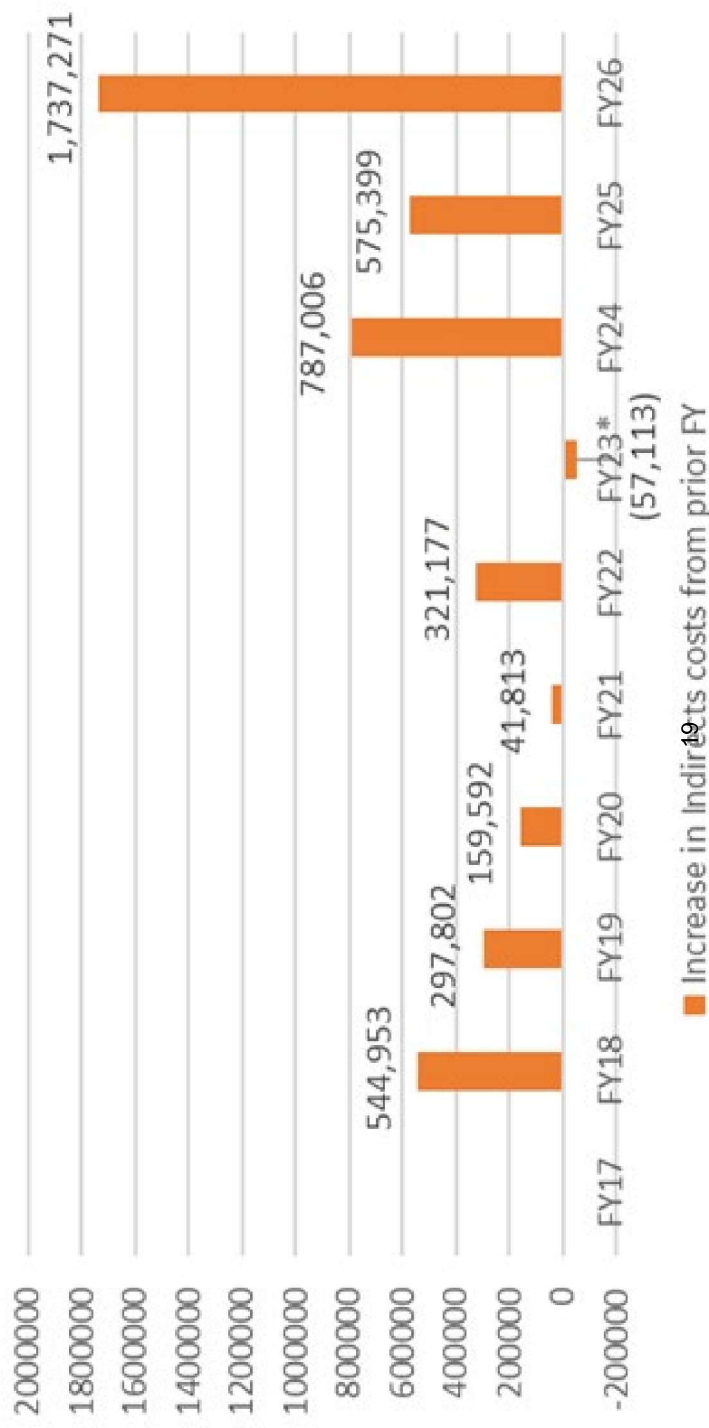
## Where did the money go?

	New Revenue	Salary Expenses Additions Non NSS Indirects	New Expenses
Chapter 70	\$ 2,705,917		\$ 1,634,245
NSS	\$ 753,148		\$ 943,261
Homeless \$\$	\$ (160,000)		\$ 219,000
Over NSS	\$ 300,000		\$ (460,482)
			\$ 1,737,271
<b>Total</b>	<b>\$ 3,599,065</b>		<b>Total \$ 4,073,295</b>

\$ (474,230)

# Indirect Costs

Budgeted Indirect Costs over prior FY

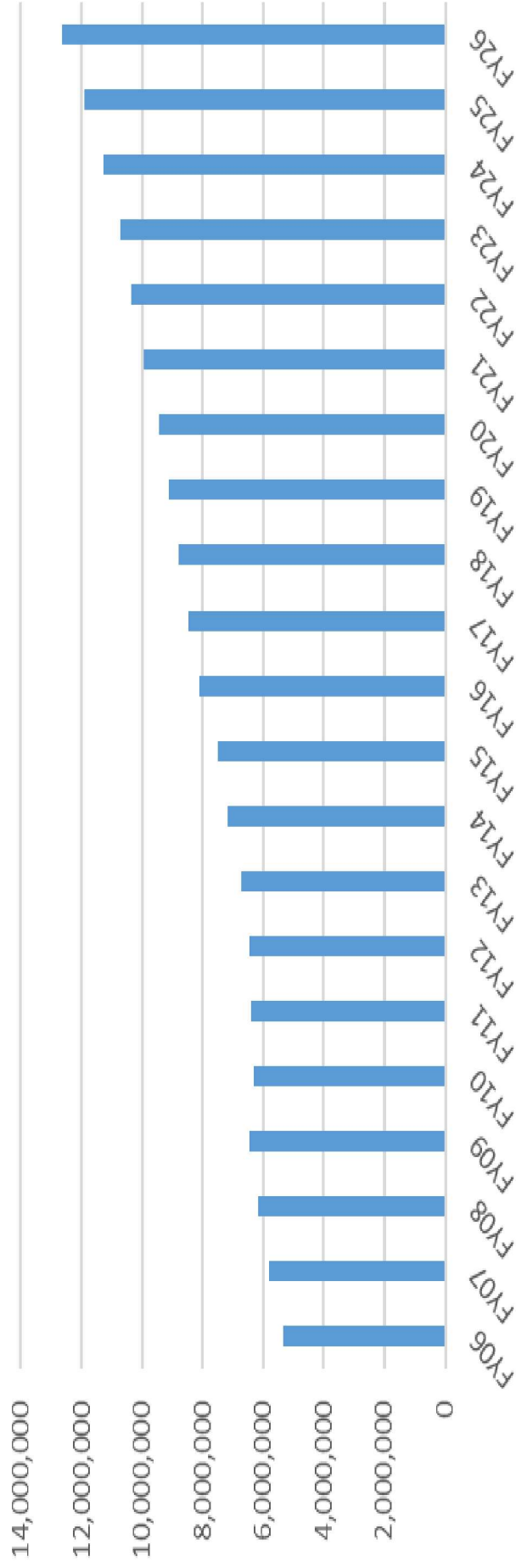


# Balancing the Budget

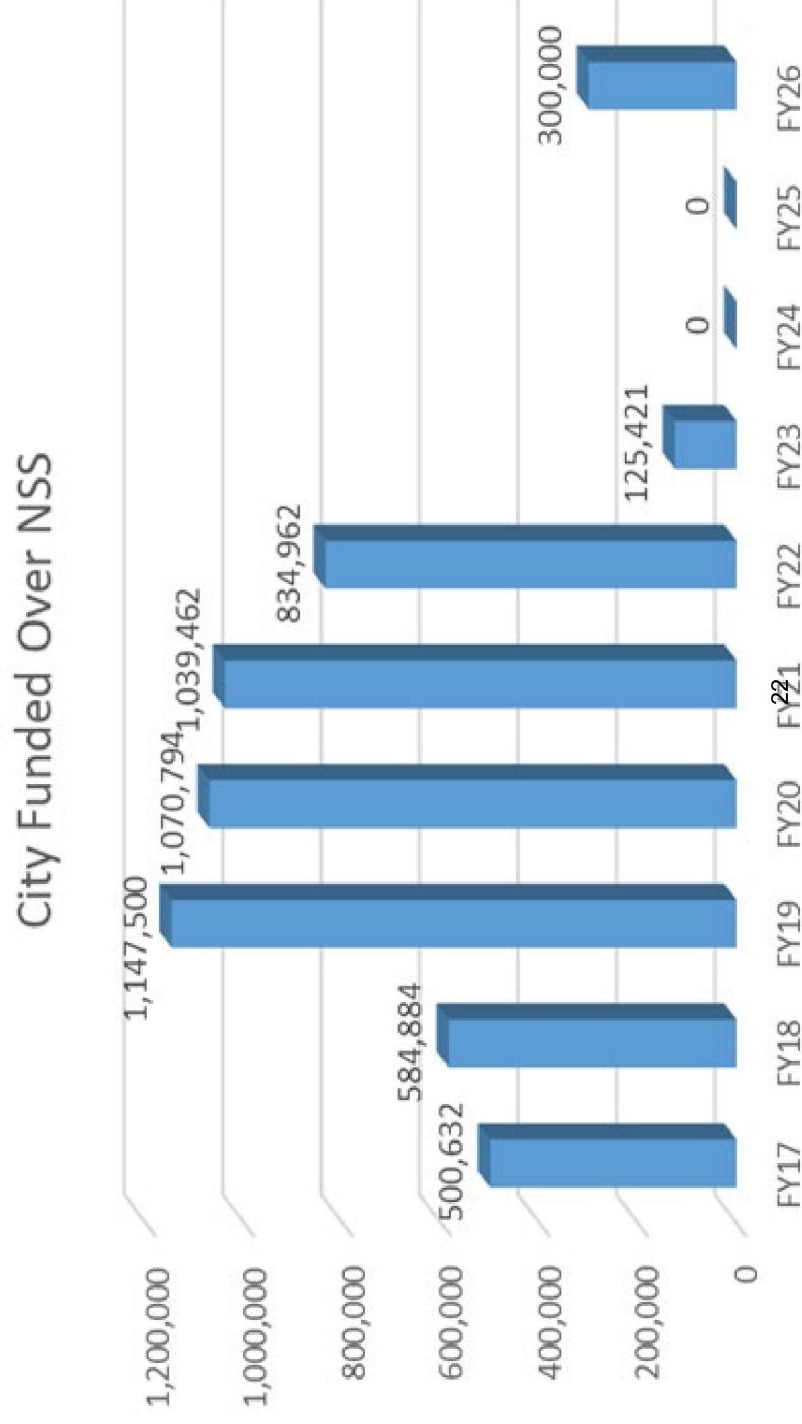
	FY21	FY22	FY23	FY24	FY25	FY26	Diff from prior year	
Total Funding	31,474,597	31,761,374	34,524,590	38,690,364	41,739,345	45,338,410	3,599,065	7.9%
Total School Budget	24,789,935	25,628,349	28,619,951	31,316,678	34,476,971	37,202,317	2,725,346	7.3%
Non NSS	(1,713,411)	(1,679,390)	(1,999,036)	(2,133,669)	(2,803,981)	(3,193,303)	(389,322)	12.2%
City Indirect Costs	8,398,073	8,761,064	8,703,950	9,507,355	10,066,356	11,803,627	1,737,271	14.7%
Total Net School Spending	31,474,597	32,710,023	35,324,865	38,690,364	41,739,346	45,812,641	4,073,295	8.9%
	-	(948,649)	(800,275)	(0)	(1)	(474,231)		

# Minimum Local Contribution

Required District Contribution



# NSS Spending History



# Local Shortfall from Target

	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>
Target Local Contribution	\$ 10,120,943	\$ 10,258,032	\$ 10,230,069	\$ 10,128,273	\$ 10,176,095	\$ 9,911,336
Actual Local Contribution	\$ 7,454,864	\$ 7,802,920	\$ 8,189,375	\$ 8,746,056	\$ 9,098,897	\$ 9,568,452
* Penalty (Additional Effort)	\$ 71,826	\$ 75,267	\$ 78,782	\$ 82,682	\$ 88,287	\$ -
<b>Shortfall</b>	<b>\$ 2,594,253</b>	<b>\$ 2,379,845</b>	<b>\$ 1,961,912</b>	<b>\$ 1,299,535</b>	<b>\$ 988,911</b>	<b>\$ 342,884</b>

	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>	<u>FY24</u>
Target Local Contribution	\$ 10,270,745	\$ 10,736,017	\$ 11,031,406	\$ 11,495,465	\$ 12,530,999	\$ 13,922,404
Actual Local Contribution	\$ 10,004,773	\$ 10,004,773	\$ 10,982,893	\$ 11,393,653	\$ 11,784,455	\$ 12,159,201
Penalty (Additional Effort)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 117,845
<b>Shortfall</b>	<b>\$ 265,972</b>	<b>\$ 731,244</b>	<b>\$ 48,513</b>	<b>\$ 101,812</b>	<b>\$ 746,544</b>	<b>\$ 1,645,358</b>

\*1% if shortfall is between 2.5% and 7.5%; 2% if shortfall > 7.5%



# FY25 Chapter 70 Determination of Required Contribution

<u>Effort Goal</u>		<u>FY25 Increments Toward Goal</u>	
1) 2022 equalized valuation	1,722,018,500	13) FY24 required local contribution	12,277,046
2) Uniform property percentage	0.3906%	14) Municipal revenue growth factor (DOR)	3.85%
3) Local effort from property wealth	6,725,529	15) FY25 preliminary contribution (13 raised by 14)	12,749,712
4) 2021 income	538,929,000	16) Preliminary contribution pct of foundation (15 / 8)	28.36%
5) Uniform income percentage	1.4312%	<i><b>If preliminary contribution is above the target share:</b></i>	
6) Local effort from income	7,713,098	17) Excess local effort (15 - 10)	
7) Combined effort yield (3 + 6)	14,438,628	18) 100% reduction toward target (17 x 100%)	
8) FY25 Foundation budget	44,949,886	19) FY25 required local contribution (15 - 18), capped at 90% of foundation	
9) Maximum local contribution (82.5% * 8)	37,083,656	20) Contribution as percentage of foundation (19 / 8)	
10) Target local contribution (lesser of 7 or 9)	14,438,628	<i><b>If preliminary contribution is below the target share:</b></i>	
11) Target <b>local</b> share (10 as % of 8)	32.12%	21) Shortfall from target local share (10 - 15)	1,688,916
12) Target <b>aid</b> share (100% minus 11)	67.88%	22) Shortfall percentage (11 - 16)	3.76%
		23) Added increment toward target (13 x 1% or 2%)*	122,770
		*1% if shortfall is between 2.5% and 7.5%; 2% if shortfall > 7.5%	
		24) Special increment toward 82.5% target**	0
		**if combined effort yield > 175% foundation	
		Combined effort yield as % of foundation	
		25) Shortfall from target after adding increments (10 - 15 - 23 - 24)	1,566,146
		246) FY25 required local contribution (15 + 23 + 24)	12,872,482
		27) Contribution as percentage of foundation (26 / 8)	28.64%

[See a listing of all 351 communities](#)



# FY26 Chapter 70 Determination of Required Contribution

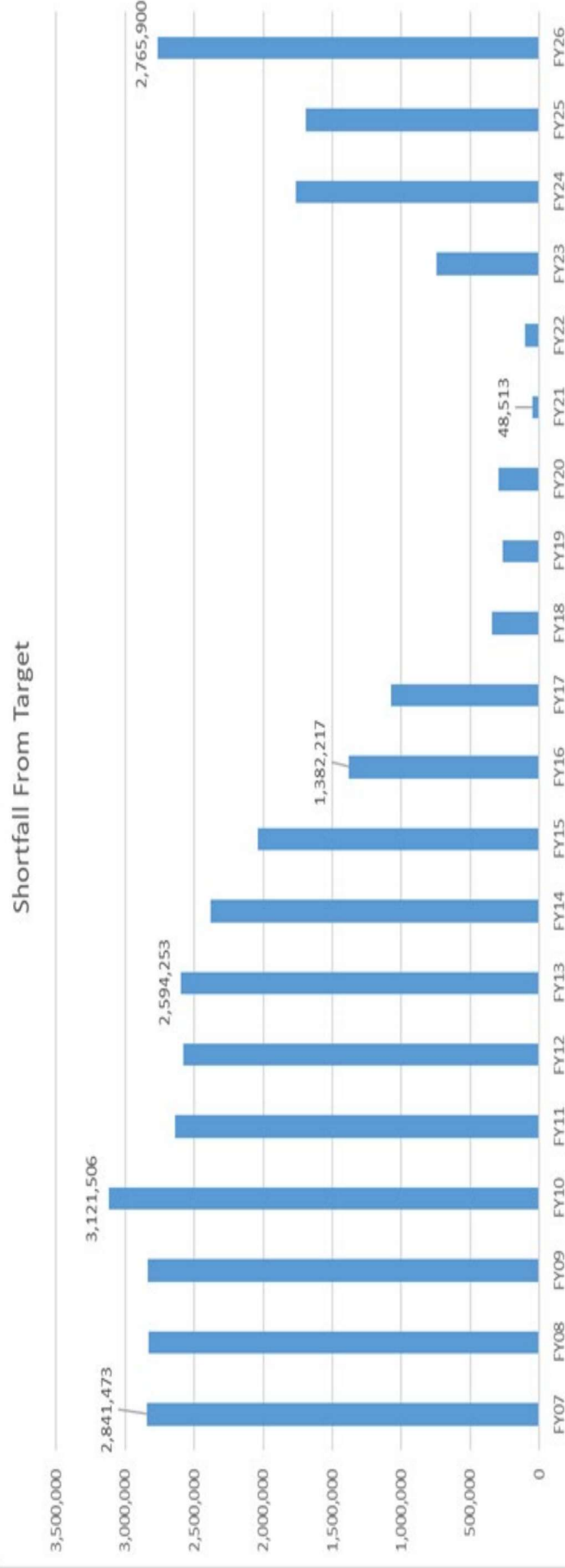
## Effort Goal

## FY26 Increments Toward Goal

1) 2024 equalized valuation	2,325,701,800	13) FY25 required local contribution	12,872,482
2) Uniform property percentage	0.3243%	14) Municipal revenue growth factor (DOR)	4.51%
3) Local effort from property wealth	7,541,626	15) FY26 preliminary contribution (13 raised by 14)	13,453,031
4) 2022 income	552,740,000	16) Preliminary contribution pct of foundation (15 / 8)	27.85%
5) Uniform income percentage	1.5699%		
6) Local effort from income	8,677,305	<b><i>If preliminary contribution is above the target share:</i></b>	
7) Combined effort yield (3 + 6)	16,218,931	17) Excess local effort (15 - 10)	
8) FY26 Foundation budget	48,308,232	18) 100% reduction toward target (17 x 100%)	
9) Maximum local contribution (82.5% * 8)	39,854,291	19) FY26 required local contribution (15 - 18), capped at 90% of foundation	
10) Target local contribution (lesser of 7 or 9)	16,218,931	20) Contribution as percentage of foundation (19 / 8)	
11) Target <b>local</b> share (10 as % of 8)	33.57%	<b><i>If preliminary contribution is below the target share:</i></b>	
12) Target <b>aid</b> share (100% minus 11)	66.43%	21) Shortfall from target local share (10 - 15)	2,765,900
		22) Shortfall percentage (11 - 16)	5.72%
		23) Added increment toward target (13 x 1% or 2%)*	128,725
		*1% if shortfall is between 2.5% and 7.5%; 2% if shortfall > 7.5%	
		24) Special increment toward 82.5% target**	0
		**if combined effort yield > 175% foundation	
		Combined effort yield as % of foundation	
		25) Shortfall from target after adding increments (10 - 15 - 23 - 24)	2,637,175
		256) FY26 required local contribution (15 + 23 + 24)	13,581,756
		27) Contribution as percentage of foundation (26 / 8)	28.11%

[See a listing of all 351 communities](#)

# Shortfall from Target Local Effort



An equitable portion of a city or town's foundation budget that should be supported through local funds. Individual communities' target local shares are based on local property values and income, and foundation budget. It is calculated as Combined Effort Yield (sum of local effort from property an income ) divided by foundation budget multiplied by 100%, and is capped at 82.5%.

# Other Considerations: Federal Grants

Grant Title	Amount	GPS FTE's	Other	Grant Period	Use of Funds
FY25 Title I	\$880,715	13.75	HFA Tutor, summer program	Upon Approval-9/30/2026	Providing students with equitable access to high-quality education through early literacy programming, professional development for staff, and family engagement.
FY25 Title II	\$100,427	0.50	HFA PD, Mentors, PD	Upon Approval-9/30/2026	Improving quality and effectiveness of staff for all students and increasing student achievement through mentorship and class-size reduction.
FY25 Title III	\$35,530	0.00	ESL services, PD, Stipends	Upon Approval-9/30/2026	Ensuring that English learners have the same access as all students to a high-quality education through professional development, family engagement and early literacy initiatives.
FY25 Title IV	\$64,554	0.60	HFA PD, supplies	Upon Approval-9/30/2026	Improving student achievement, school conditions and use of technology through software licensing, professional development for staff, and family engagement.
FY25 FC262 Early Childhood Spec Ed	\$39,704	0.96	preschool evals	Upon Approval-9/30/2026	Provides students with disabilities with free and appropriate education including related services.
FY25 FC240 Individuals with Disabilities Act	\$906,050	0.64	Stipends, PD, Summers, Collabs, homeschool	Upon Approval-9/30/2026	Ensures that students with disabilities receive education and services that protect their rights and prepare them for the future.
<b>Total</b>	<b>\$2,026,980</b>	<b>16.45</b>		27	

# THE BOTTOM LINE

Funding Gap as of Today:  
(assuming \$300,000 over NSS)

**\$-474,231**

# Discussion and Vote

To approve the FY26 Gardner Public Schools budget  
at \$37,676,548  
(this number represents a deficit of \$0)

CITY OF GARDNER  
FY2025 BUDGET PROPOSAL  
AS OF MAY 1, 2025

0								
LINE#	ORG	OBJ	DESCRIPTION	2024 ACTUAL	2025 REVISED BUD	2025 YTD ACTUAL	2026 DEPARTMNT	2026 MAYOR
1022								
1023	13960	50000	SCHOOL BUDGET ADJUSTMENT	\$ 29,608,471.45	\$ 31,793,361.79	\$ 30,183,929.68	\$ 33,234,787.00	\$ 33,203,272.00
1024	13960	51000	2305-SCHOOL SAL UNDISTRIBUTED	\$ -	\$ 9,162.00	\$ -	\$ 300,000.00	\$ 300,000.00
1025	13960	51207	5550-CROSSING GUARDS	\$ 55,848.75	\$ 76,388.00	\$ 54,267.62	\$ 80,000.00	\$ 80,000.00
1026	13960	51362	3300-SPED BUS MONITOR SALARY	\$ -	\$ -	\$ 1,921.90	\$ 15,000.00	\$ 15,000.00
1027	13960	52362	3300-FOSTER CARE TRANSP EXP	\$ 205,679.00	\$ 200,000.00	\$ 140,000.00	\$ 200,000.00	\$ 200,000.00
1028	13960	52800	3300-REGULAR TRANSPORTATION	\$ 783,190.00	\$ 711,000.00	\$ 702,960.00	\$ 899,415.00	\$ 899,415.00
1029	13960	52801	3300-MCKINNEY-VENTO TRANSPORT	\$ 139,201.97	\$ 180,000.00	\$ 178,547.28	\$ 180,000.00	\$ 180,000.00
1030	13960	54150	5550-CROSSING GUARD EXPENSE	\$ -	\$ 500.00	\$ -	\$ 500.00	\$ 500.00
1031	13960	55804	3300-SPED TRANSPORTATION	\$ 1,303,370.84	\$ 1,564,933.00	\$ 1,286,029.30	\$ 1,837,000.00	\$ 1,837,000.00
1032								
1033		TOTAL SCHOOL EXPENSES		\$ 32,095,762	\$ 34,535,345	\$ 32,547,656	\$ 36,746,702	\$ 36,715,187
1034								
1035		TOTAL GENERAL GOVERNMENT		\$ 41,512,300	\$ 44,204,921	\$ 40,089,381	\$ 55,243,287	\$ 43,919,447
1036		ENTERPRISE ACCOUNTS TOTALS		\$ 11,013,922	\$ 14,239,200	\$ 11,520,171	\$ 12,244,804	\$ 12,211,026
1037		TOTAL SCHOOL EXPENSES		\$ 32,095,762	\$ 34,535,345	\$ 32,547,656	\$ 36,746,702	\$ 36,715,187
1038								
1039		CITY OF GARDNER TOTAL		\$ 84,621,983	\$ 92,979,465	\$ 84,157,208	\$ 104,234,793	\$ 92,845,660





FISCAL YEAR

2026

# BUDGET PROPOSAL

## City of Gardner

Prepared by the  
Office of Mayor Michael J. Nicholson



978-632-1900



[gardner-ma.gov](http://gardner-ma.gov)



[@cityofgardner](https://twitter.com/cityofgardner)

**CITY OF GARDNER  
FY2025 BUDGET PROPOSAL  
AS OF MAY 1, 2025**

LINE#	ORG	OBJ	DESCRIPTION	2024 ACTUAL	2025 REVISED BUD	2025 YTD ACTUAL	2026 DEPARTMNT	2026 MAYOR
1	11111	CITY COUNCIL						
2	11111	51010	COUNCILORS SALARIES	\$ 86,398	\$ 97,416	\$ 73,951	\$ 97,416	\$ 98,381
3	11111	51012	CLERK/ASST SAL & WAGES	\$ 3,500	\$ 4,000	\$ 2,917	\$ 4,000	\$ 3,500
4	11111	51023	TEMP SALARY & WAGES	\$ -	\$ 1,500	\$ -	\$ 1,500	\$ -
5	11111	52050	MINOR EQUIPMENT	\$ -	\$ -	\$ -	\$ 485	\$ 400
6	11111	52150	COMMUNICATIONS	\$ 4,290	\$ 10,185	\$ 5,753	\$ 10,185	\$ 10,185
7	11111	52170	PROFESSIONAL DEV & TRAVEL	\$ 865	\$ 2,507	\$ 863	\$ 2,507	\$ 2,000
8	11111	52190	PROFESSIONAL SERVICES	\$ -	\$ 1,940	\$ -	\$ 1,940	\$ 1,940
9	11111	52230	OFFICE SUPPLIES	\$ 856	\$ 970	\$ 634	\$ 970	\$ 970
10	11111	55010	GOVERNMENT PICTURE	\$ 375	\$ 485	\$ 458	\$ 1,000	\$ -
11	11111	62150	ENCUMB COMMUNICATIONS	\$ 2,933	\$ -	\$ -	\$ -	\$ -
12	11111	65010	ENCUMB GOV PICTURE	\$ 1,055	\$ -	\$ -	\$ -	\$ -
13	11111	68308	ENCUMB CC CHAMBER AUGMT EXP	\$ -	\$ 14,000	\$ -	\$ -	\$ -
14								
15	TOTAL	CITY COUNCIL		\$ 100,272	\$ 133,004	\$ 84,576	\$ 120,004	\$ 117,376
16								
17	11161	CITY CLERK						
18	11161	51010	DEPT HEAD SALARY & WAGES	\$ 86,708	\$ 89,310	\$ 73,853	\$ 121,040	\$ 96,969
19	11161	51011	ASSISTANT SALARY & WAGES	\$ 75,773	\$ 48,869	\$ 40,426	\$ 71,714	\$ 50,021
20	11161	51012	CLERK SAL & WAGES	\$ 24,527	\$ 72,075	\$ 57,970	\$ 72,075	\$ 79,651
21	11161	51030	OVERTIME	\$ 10,042	\$ 4,000	\$ 2,556	\$ 4,000	\$ 4,000
22	11161	51460	LONGEVITY	\$ 270	\$ 180	\$ -	\$ 180	\$ 150
23	11161	51551	TERMINATION LEAVE	\$ 3,150	\$ 1,259	\$ 1,259	\$ -	\$ -
24	11161	52050	MINOR EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ -
25	11161	52151	TELECOMMUNICATIONS	\$ 742	\$ 644	\$ 496	\$ 679	\$ 679
26	11161	52170	PROFESSIONAL DEV & TRAVEL	\$ 1,076	\$ 100	\$ 487	\$ 1,500	\$ 1,500
27	11161	52190	PROFESSIONAL SERVICES	\$ 2,327	\$ 9,250	\$ 12,953	\$ 9,250	\$ 4,000
28	11161	52230	OFFICE SUPPLIES	\$ 1,065	\$ 2,656	\$ 2,656	\$ 955	\$ 955
29	11161	62050	ENCUMB MINOR EQUIPMENT	\$ -	\$ 383	\$ -	\$ -	\$ -
30	11161	62190	ENCUMB PROFESSIONAL SERV	\$ -	\$ 1,372	\$ 1,372	\$ -	\$ -
31	11161	62230	ENCUMB OFFICE SUPPLIES	\$ -	\$ 435	\$ 435	\$ -	\$ -
32								
33	TOTAL	CITY CLERK		\$ 205,681	\$ 230,533	\$ 194,462	\$ 281,394	\$ 237,925
34								
35	11162	ELECTION & REGISTRATION						
36	11162	51010	BD OF REGISTRATION SAL&WA	\$ 3,050	\$ 3,050	\$ 2,333	\$ 3,050	\$ 3,050
37	11162	51013	ELECTION OFFICERS SAL&WGS	\$ 90,121	\$ 50,000	\$ 64,235	\$ 50,000	\$ 40,000
38	11162	52050	MINOR EQUIPMENT	\$ 1,477	\$ -	\$ -	\$ 1,940	\$ 1,000



LINE#	ORG	OBJ	DESCRIPTION	2024 ACTUAL	2025 REVISED BUD	2025 YTD ACTUAL	2026 DEPARTMNT	2026 MAYOR
39	11162	52150	COMMUNICATIONS	\$ 480	\$ -	\$ -	\$ 1,009	\$ 1,009
40	11162	52190	PROFESSIONAL SERVICES	\$ 48,479	\$ 24,050	\$ 24,050	\$ 21,340	\$ 11,340
41	11162	52230	OFFICE SUPPLIES	\$ 2,093	\$ 512	\$ 512	\$ 1,940	\$ 1,940
42	11162	62150	ENCUMB COMMUNICATIONS	\$ 1,040	\$ -	\$ -	\$ -	\$ -
43								
44	TOTAL	ELECTION & REGISTRATIO		\$ 146,740	\$ 77,612	\$ 91,131	\$ 79,279	\$ 58,339
45								
46	11121	MAYOR						
47	11121	51010	MAYOR SALARY & WAGES	\$ 99,050	\$ 106,963	\$ 88,249	\$ 108,438	\$ 108,438
48	11121	51011	EXECUTIVE AIDE SAL & WAGE	\$ 26,824	\$ 58,342	\$ 46,839	\$ 61,706	\$ 60,909
49	11121	51012	EXECUTIVE ASSIST SALARY & WAGE	\$ 51,725	\$ 53,277	\$ 44,057	\$ 69,799	\$ 62,567
50	11121	51023	TEMP SALARY & WAGES	\$ 3,242	\$ 2,500	\$ 1,320	\$ 2,500	\$ -
51	11121	51460	LONGEVITY	\$ 270	\$ 300	\$ -	\$ 330	\$ 330
52	11121	52030	REPAIRS & MAINTENANCE	\$ 235	\$ 551	\$ 551	\$ 485	\$ 485
53	11121	52050	MINOR EQUIPMENT	\$ 193	\$ -	\$ -	\$ 291	\$ 291
54	11121	52150	COMMUNICATIONS	\$ 655	\$ 656	\$ 407	\$ 2,425	\$ 2,000
55	11121	52151	TELECOMMUNICATIONS	\$ 2,340	\$ 3,541	\$ 1,840	\$ 3,541	\$ 3,000
56	11121	52170	PROFESSIONAL DEV & TRAVEL	\$ 7,712	\$ 5,488	\$ 5,488	\$ 3,395	\$ 3,395
57	11121	52190	PROFESSIONAL SERVICES	\$ 16,319	\$ 13,580	\$ 13,580	\$ 13,580	\$ 13,580
58	11121	52230	OFFICE SUPPLIES	\$ 4,470	\$ 1,453	\$ 1,573	\$ 1,455	\$ 1,455
59	11121	52240	VEHICLE SUPPLIES	\$ 35	\$ -	\$ -	\$ 97	\$ 97
60	11121	62151	ENCUMB TELECOMMUNICATIONS	\$ 39	\$ -	\$ -	\$ -	\$ -
61	11121	62170	ENCUMB PROF DEVELOPMENT & TRAV	\$ -	\$ 2,181	\$ 2,181	\$ -	\$ -
62	11121	62190	ENCUMB PROFESSIONAL SERV	\$ 22,350	\$ 35,447	\$ 10,239	\$ -	\$ -
63								
64	TOTAL	MAYOR		\$ 235,460	\$ 284,280	\$ 216,325	\$ 268,041	\$ 256,546
65								
66	11151	LAW						
67	11151	51010	DEPT HEAD SALARY & WAGES	\$ 87,707	\$ 90,338	\$ 75,118	\$ 90,338	\$ 94,313
68	11151	51011	ASSISTANT SALARY & WAGES	\$ 46,086	\$ 49,934	\$ 25,927	\$ 49,934	\$ 50,192
69	11151	51460	LONGEVITY	\$ 480	\$ 510	\$ 510	\$ -	\$ -
70	11151	52170	PROFESSIONAL DEV & TRAVEL	\$ 3,864	\$ 970	\$ 900	\$ -	\$ -
71	11151	52172	LEGAL RESEARCH	\$ 3,666	\$ 4,850	\$ 2,061	\$ -	\$ -
72	11151	52191	OUTSIDE COUNSEL	\$ 6,852	\$ 4,850	\$ 203	\$ 15,000	\$ 8,000
73	11151	52193	ARBITRATION	\$ -	\$ 97	\$ -	\$ -	\$ -
74	11151	52230	OFFICE SUPPLIES	\$ (2,389)	\$ 1,500	\$ -	\$ 500	\$ 500
75	11151	55051	DEPOSITION & DISCOVERY	\$ -	\$ 485	\$ -	\$ -	\$ -
76	11151	55052	LEGAL FEES/CLOSING COST	\$ 255	\$ 2,425	\$ 1,131	\$ 2,425	\$ 2,425
77	11151	62172	ENCUM LEGAL RESERCH	\$ -	\$ 635	\$ -	\$ -	\$ -
78	11151	62230	ENCUMB OFFICE SUPPLIES	\$ 2,400	\$ -	\$ -	\$ -	\$ -
79	11151	65052	ENCUM LEGAL FEES/CLOSING COST	\$ -	\$ 1,645	\$ 1,645	\$ -	\$ -
80								

LINE#	ORG	OBJ	DESCRIPTION	2024 ACTUAL	2025 REVISED BUD	2025 YTD ACTUAL	2026 DEPARTMNT	2026 MAYOR
81	TOTAL	LAW		\$ 148,921	\$ 158,239	\$ 107,494	\$ 158,197	\$ 155,430
82								
83	11199	MAYOR'S UNCLASSIFIED						
84	11199	51551	TERMINATION LEAVE - RESERVE	\$ -	\$ 82,006	\$ -	\$ 250,000	\$ 225,000
85	11199	52110	ENERGY & UTILITIES -PSS & WSS	\$ 136,833	\$ 75,000	\$ 138,224	\$ 150,000	\$ 80,000
86	11199	52152	TELEPHONE	\$ 85,864	\$ 52,000	\$ 71,809	\$ 52,000	\$ 52,000
87	11199	52171	MASS MUNICIPAL DUES	\$ 3,051	\$ 3,081	\$ 3,081	\$ 3,500	\$ 3,500
88	11199	52189	OPIOID PROF SERV EXPENSES	\$ 176,621	\$ -	\$ -	\$ -	\$ -
89	11199	52190	PROFESSIONAL SERVICES	\$ 21,000	\$ 102,000	\$ 48,228	\$ 20,000	\$ -
90	11199	56900	MONT REG PLANN COMMISSION	\$ 7,268	\$ 7,450	\$ 7,450	\$ 7,500	\$ 7,500
91	11199	56902	TAXES OTHER TOWNS	\$ 1,331	\$ 1,306	\$ 1,306	\$ 2,600	\$ 2,000
92	11199	57303	WATER	\$ 18,432	\$ 17,555	\$ 17,555	\$ 14,000	\$ 14,000
93	11199	57500	DAMAGES PERS & PROPERTY	\$ 250	\$ 1,208	\$ 800	\$ 3,000	\$ 3,000
94	11199	57511	S. GRAVES VS. CITY LAWSUIT EXP	\$ 29,305	\$ -	\$ 39,362	\$ -	\$ -
95	11199	58000	CAPITAL IMPR PLAN/RESEARCH	\$ 35,615	\$ 48,000	\$ 41,244	\$ 50,000	\$ 40,000
96	11199	62110	ENCUMB ENERGY & UTILITIES	\$ -	\$ 2,370	\$ 2,370	\$ -	\$ -
97	11199	62152	ENCUMB TELEPHONE	\$ 2,003	\$ -	\$ -	\$ -	\$ -
98	11199	62189	ENCUM OPIOID PROF SERV EXP	\$ 46,144	\$ -	\$ -	\$ -	\$ -
99	11199	62190	ENCUMB PROFESSIONAL SERV	\$ -	\$ 28,000	\$ 28,000	\$ -	\$ -
100	11199	62195	ENCUMB BUILDING DEMOLITIO	\$ 4,000	\$ 284,209	\$ 283,888	\$ -	\$ -
101	11199	62993	ENCUMB CITY CENTENNIAL CELEBR	\$ 46,139	\$ 12,691	\$ 1,454	\$ -	\$ -
102	11199	67303	ENCUM WATER EXPENSE	\$ 7,038	\$ -	\$ -	\$ -	\$ -
103	11199	68000	ENCUMB CAPITAL PROJECTS/RESEAR	\$ 22,668	\$ 8,295	\$ 8,295	\$ -	\$ -
104								
105	TOTAL	MAYOR'S UNCLASSIFIED		\$ 643,562	\$ 725,171	\$ 693,064	\$ 552,600	\$ 427,000
106								
107	14482	AIRPORT						
108	14482	51010	DEPT HEAD MANAGER SAL & WAGES	\$ 28,682	\$ 26,790	\$ 21,923	\$ 27,700	\$ 27,700
109	14482	52030	REPAIRS & MAINTENANCE	\$ 1,441	\$ 4,850	\$ 3,875	\$ 4,850	\$ 4,850
110	14482	52050	MINOR EQUIPMENT	\$ 100	\$ 97	\$ -	\$ 97	\$ 97
111	14482	52110	ENERGY & UTILITIES	\$ 8,091	\$ 8,123	\$ 9,448	\$ 14,500	\$ 12,500
112	14482	52150	COMMUNICATIONS	\$ 100	\$ -	\$ -	\$ 97	\$ 97
113	14482	52151	TELECOMMUNICATIONS	\$ 3,092	\$ 1,544	\$ 1,544	\$ 600	\$ 600
114	14482	52170	PROFESSIONAL DEV & TRAVEL	\$ 175	\$ 175	\$ 175	\$ 175	\$ 175
115	14482	52190	PROFESSIONAL SERVICES	\$ 149	\$ (420)	\$ (419)	\$ 250	\$ 250
116	14482	52230	OFFICE SUPPLIES	\$ 113	\$ 21	\$ 21	\$ 97	\$ 97
117	14482	52240	VEHICLE SUPPLIES	\$ 1,966	\$ 261	\$ 78	\$ 485	\$ 485
118	14482	62030	ENCUMB REPAIRS & MAINTEN	\$ 41,401	\$ 1,050	\$ 1,050	\$ -	\$ -
119	14482	62110	ENCUMB ENERGY & UTILITIES	\$ -	\$ 983	\$ 983	\$ -	\$ -
120	14482	62151	ENCUMB TELECOMMUNICATIONS	\$ 161	\$ -	\$ -	\$ -	\$ -

LINE#	ORG	OBJ	DESCRIPTION	2024 ACTUAL	2025 REVISED BUD	2025 YTD ACTUAL	2026 DEPARTMNT	2026 MAYOR
121	14482	62190	ENCUMB PROFESSIONAL SERV	\$ 4,219	\$ 4,105	\$ 3,771	\$ -	\$ -
122								
123	TOTAL	AIRPORT		\$ 89,690	\$ 47,579	\$ 42,449	\$ 48,851	\$ 46,851
124								
125	15542	YOUTH COMMISSION						
126	15542	52230	OFFICE SUPPLIES	\$ -	\$ 100	\$ -	\$ 100	\$ 100
127	15542	52995	YOUTH ACTIVITIES	\$ -	\$ 900	\$ -	\$ 900	\$ 500
128								
129	TOTAL	YOUTH COMMISSION		\$ -	\$ 1,000	\$ -	\$ 1,000	\$ 600
130								
131	16650	HISTORICAL COMMISSION						
132	16650	52170	PROFESSIONAL DEV & TRAVEL	\$ -	\$ -	\$ -	\$ 100	\$ 100
133	16650	52190	PROFESSIONAL SERVICES	\$ -	\$ -	\$ -	\$ 16,000	\$ -
134	16650	52230	OFFICE SUPPLIES	\$ -	\$ 100	\$ 40	\$ 1,000	
135	16650	65141	ENCUMB CEMETERY RESTORATION	\$ 195	\$ 3,757	\$ -	\$ -	
136								
137	TOTAL	HISTORICAL COMMISSION		\$ 195	\$ 3,857	\$ 40	\$ 17,100	\$ 100
138								
139	12244	WEIGHTS & MEASURES						
140	12244	51010	DEPT HEAD SALARY & WAGES	\$ 10,161	\$ 10,465	\$ 8,722	\$ 10,778	\$ 10,778
141	12244	52230	OFFICE SUPPLIES	\$ 88	\$ 200	\$ 92	\$ 200	\$ 200
142								
143	TOTAL	WEIGHTS & MEASURES		\$ 10,249	\$ 10,665	\$ 8,814	\$ 10,978	\$ 10,978
144								
145	13999	REGIONAL SCHOOL DISTRICTS						
146	13999	56500	9500-MONT VOC TEC SCH ASSESS	\$ 1,107,341	\$ 1,129,488	\$ 1,049,385	\$ 1,019,858	\$ 1,019,858
147								
148	TOTAL	REGIONAL SCHOOL DISTRI		\$ 1,107,341	\$ 1,129,488	\$ 1,049,385	\$ 1,019,858	\$ 1,019,858
149								
150	11135	CITY AUDITOR						
151	11135	51010	DEPT HEAD SALARY & WAGES	\$ 91,444	\$ 94,187	\$ 77,386	\$ 121,464	\$ 108,421
152	11135	51011	ASSISTANT SALARY & WAGES	\$ 52,929	\$ 54,517	\$ 45,089	\$ 67,642	\$ 61,570
153	11135	51460	LONGEVITY	\$ 420	\$ 480	\$ -	\$ 540	\$ 540
154	11135	52151	TELECOMMUNICATIONS	\$ 540	\$ 540	\$ 540	\$ 560	\$ 540
155	11135	52170	PROFESSIONAL DEV & TRAVEL	\$ 1,091	\$ 2,000	\$ 951	\$ 1,500	\$ 1,000
156	11135	52190	PROFESSIONAL SERVICES	\$ 66,237	\$ 70,850	\$ 61,867	\$ 72,800	\$ 72,800
157	11135	52230	OFFICE SUPPLIES	\$ 411	\$ 110	\$ 14	\$ 100	\$ 100
158	11135	62190	ENCUMB PROFESSIONAL SERV	\$ 2,023	\$ 3,313	\$ 3,313	\$ -	\$ -
159								
160	TOTAL	CITY AUDITOR		\$ 215,095	\$ 225,998	\$ 189,159	\$ 264,605	\$ 244,971

LINE#	ORG	OBJ	DESCRIPTION	2024 ACTUAL	2025 REVISED BUD	2025 YTD ACTUAL	2026 DEPARTMNT	2026 MAYOR
161								
162	19910	CONTRIBUTORY RETIREMENT						
163	19910	51011	BOARD ADMINISTR SAL & WAGES	\$ 74,529	\$ 78,255	\$ 64,711	\$ 90,000	\$ 90,000
164	19910	51014	BOARD & COMM SAL & WAGES	\$ 17,800	\$ 17,800	\$ 14,834	\$ 17,800	\$ 17,800
165	19910	51023	TEMP SALARY & WAGES	\$ -	\$ 4,000	\$ -	\$ 3,000	\$ 2,000
166	19910	51460	LONGEVITY	\$ 300	\$ 330	\$ -	\$ 360	\$ 360
167	19910	57070	CONTRIB RETIRE ASSESSMENT	\$ 5,518,958	\$ 5,918,166	\$ 5,918,166	\$ 6,307,760	\$ 6,307,760
168								
169	TOTAL	CONTRIBUTORY RETIREMEN		\$ 5,611,587	\$ 6,018,551	\$ 5,997,711	\$ 6,418,920	\$ 6,417,920
170								
171	11138	PURCHASING						
172	11138	51010	DEPT HEAD SALARY & WAGES	\$ 80,105	\$ 82,508	\$ 68,228	\$ 102,236	\$ 93,168
173	11138	51012	SENIOR ACCOUNT CLERK SAL & WAG	\$ 41,137	\$ 44,791	\$ 36,351	\$ 49,327	\$ 51,082
174	11138	51460	LONGEVITY	\$ 330	\$ 360	\$ -	\$ 390	\$ 390
175	11138	52150	COMMUNICATIONS	\$ 297	\$ 750	\$ 663	\$ 3,500	\$ 3,000
176	11138	52151	TELECOMMUNICATIONS	\$ 456	\$ 500	\$ 373	\$ 500	\$ 500
177	11138	52170	PROFESSIONAL DEV & TRAVEL	\$ 1,326	\$ 1,500	\$ 1,168	\$ 1,000	\$ 1,000
178	11138	52190	PROFESSIONAL SERVICES	\$ 408	\$ 500	\$ 347	\$ 500	\$ 500
179	11138	52230	OFFICE SUPPLIES	\$ 1,069	\$ 1,000	\$ 261	\$ 1,000	\$ 1,000
180								
181	TOTAL	PURCHASING		\$ 125,128	\$ 131,909	\$ 107,391	\$ 158,453	\$ 150,640
182								
183	12293	CIVIL ENFORCEMENT						
184	12293	51010	DEPT HEAD SALARY & WAGES	\$ 2,500	\$ 2,500	\$ 2,083	\$ 2,500	\$ 2,500
185	12293	52190	PROFESSIONAL SERVICES	\$ 1,325	\$ 4,500	\$ 869	\$ 4,500	\$ 3,000
186								
187	TOTAL	CIVIL ENFORCEMENT		\$ 3,825	\$ 7,000	\$ 2,952	\$ 7,000	\$ 5,500
188								
189	11141	ASSESSORS						
190	11141	51010	CHAIRMAN ASSESS SAL&WAGES	\$ 79,555	\$ 81,941	\$ 67,759	\$ 98,000	\$ 88,969
191	11141	51012	CLERK/ASST SAL & WAGES	\$ 39,094	\$ 40,462	\$ 33,459	\$ 41,676	\$ 41,429
192	11141	51014	BOARD & COMM SAL & WAGES	\$ 4,000	\$ 4,001	\$ 3,333	\$ 4,001	\$ 4,001
193	11141	52170	PROFESSIONAL DEV & TRAVEL	\$ 1,189	\$ 2,400	\$ 228	\$ 2,400	\$ 2,000
194	11141	52190	PROFESSIONAL SERVICES	\$ 416	\$ 1,000	\$ 261	\$ 1,000	\$ 1,000
195	11141	52230	OFFICE SUPPLIES	\$ 927	\$ 1,500	\$ 905	\$ 1,500	\$ 1,000
196	11141	55040	VALUATION MAINTENANCE	\$ 16,165	\$ 17,800	\$ 16,821	\$ 29,654	\$ 20,000
197	11141	55050	VALUATION UPDATE	\$ 43,116	\$ 56,000	\$ 44,658	\$ 53,000	\$ 53,000
198	11141	62170	ENCUMB PROF DEVELOPMENT & TRAV	\$ 806	\$ 1,311	\$ 351	\$ -	\$ -
199	11141	62190	ENCUMB PROFESSIONAL SERV	\$ 632	\$ 1,584	\$ 926	\$ -	\$ -
200	11141	62230	ENCUMB OFFICE SUPPLIES	\$ -	\$ 573	\$ 573	\$ -	\$ -
201	11141	65040	ENCUMB VALUATION MAINT	\$ 1,539	\$ 235	\$ 235	\$ -	\$ -
202	11141	65050	ENCUMB UPDATE PROGRAM	\$ 3,276	\$ 13,499	\$ 13,499	\$ -	\$ -

LINE#	ORG	OBJ	DESCRIPTION	2024 ACTUAL	2025 REVISED BUD	2025 YTD ACTUAL	2026 DEPARTMNT	2026 MAYOR
203								
204	TOTAL	ASSESSORS		\$ 190,714	\$ 222,307	\$ 183,009	\$ 231,231	\$ 211,398
205								
206	11145	CITY TREASURER						
207	11145	51010	DEPT HEAD SALARY & WAGES	\$ 91,444	\$ 94,187	\$ 77,886	\$ 123,922	\$ 106,356
208	11145	51011	ASSISTANT SALARY & WAGES	\$ 58,053	\$ 59,795	\$ 49,446	\$ 71,919	\$ 64,858
209	11145	51012	SENIOR ACCT CLERK SAL & WAGES	\$ 44,458	\$ 46,599	\$ 38,534	\$ 48,720	\$ 47,706
210	11145	51018	PARKING METER CLERK	\$ 4,093	\$ 15,417	\$ 4,131	\$ 15,725	\$ 15,940
211	11145	51030	OVERTIME	\$ -	\$ 300	\$ -	\$ 100	\$ 300
212	11145	51460	LONGEVITY	\$ 630	\$ 660	\$ -	\$ 660	\$ 840
213	11145	52030	REPAIRS & MAINTENANCE	\$ -	\$ 250	\$ -	\$ 250	\$ 250
214	11145	52033	PARKING METER MAINTENANCE	\$ 491	\$ 15,000	\$ 1,637	\$ 8,000	\$ 8,000
215	11145	52050	MINOR EQUIPMENT	\$ -	\$ 750	\$ -	\$ 750	\$ 500
216	11145	52170	PROFESSIONAL DEV & TRAVEL	\$ 306	\$ 500	\$ 282	\$ 500	\$ 500
217	11145	52190	PROFESSIONAL SERVICES	\$ 31,958	\$ 40,000	\$ 20,755	\$ 50,000	\$ 40,000
218	11145	52230	OFFICE SUPPLIES	\$ 4,992	\$ 11,000	\$ 2,449	\$ 10,000	\$ 8,000
219	11145	52250	POSTAGE	\$ 54,756	\$ 65,000	\$ 56,936	\$ 55,000	\$ 55,000
220	11145	62190	ENCUMB PROFESSIONAL SERV	\$ -	\$ 7,106	\$ -	\$ -	\$ -
221	11145	62230	ENCUMB OFFICE SUPPLIES	\$ -	\$ -	\$ 839	\$ -	\$ -
222								
223	TOTAL	CITY TREASURER		\$ 291,181	\$ 356,565	\$ 252,896	\$ 385,546	\$ 348,250
224								
225	17710	DEBT SERVICE						
226	17710	57600	PRINCIPAL - INSIDE DEBT	\$ 910,665	\$ 1,467,125	\$ 1,467,124	\$ 944,000	\$ 944,000
227	17710	57601	PRINCIPAL - OUTSIDE DEBT	\$ 1,380,000	\$ 1,380,000	\$ 1,380,000	\$ 1,380,000	\$ 1,380,000
228	17710	57605	LEASE PURCH AGREEMENT	\$ 380,000	\$ 395,926	\$ 400,000	\$ 400,000	\$ 400,000
229	17710	57610	INTEREST - INSIDE DEBT	\$ 413,276	\$ 368,370	\$ 316,853	\$ 325,000	\$ 325,000
230	17710	57611	INTEREST - OUTSIDE DEBT	\$ 1,539,256	\$ 1,470,260	\$ 1,470,256	\$ 1,402,000	\$ 1,402,000
231	17710	57621	INTEREST TEMPORARY LOANS	\$ 12	\$ 9,074	\$ 9,074	\$ 25,000	\$ 25,000
232								
233	TOTAL	DEBT SERVICE		\$ 4,623,209	\$ 5,090,755	\$ 5,043,306	\$ 4,476,000	\$ 4,476,000
234								
235	19945	PROPERTY INSURANCES						
236	19945	57501	PROP & GEN LIABILITY INS	\$ 619,551	\$ 670,000	\$ 665,113	\$ 700,000	\$ 680,000
237	19945	57503	PUBLIC OFFIC LIABILITY	\$ 76,917	\$ 95,000	\$ 80,639	\$ 95,000	\$ 90,000
238	19945	57504	MOTOR VEHICLE FLOATER	\$ 62,393	\$ 85,000	\$ 48,934	\$ 95,000	\$ 90,000
239								
240	TOTAL	PROPERTY INSURANCES		\$ 758,860	\$ 850,000	\$ 794,686	\$ 890,000	\$ 860,000
241								
242	11152	HUMAN RESOURCES						
243	11152	51010	DEPT HEAD SALARY & WAGES	\$ 83,973	\$ 99,246	\$ 82,068	\$ 115,004	\$ 103,612
244	11152	51012	CLERK/ASST SAL & WAGES	\$ 40,216	\$ 63,316	\$ 29,577	\$ 72,490	\$ 67,860

LINE#	ORG	OBJ	DESCRIPTION	2024 ACTUAL	2025 REVISED BUD	2025 YTD ACTUAL	2026 DEPARTMNT	2026 MAYOR
245	11152	51460	LONGEVITY	\$ 660	\$ 690	\$ -	\$ -	\$ -
246	11152	51551	TERMINATION LEAVE	\$ 30,983	\$ 79	\$ 79	\$ -	\$ -
247	11152	52050	MINOR EQUIPMENT	\$ -	\$ 250	\$ -	\$ 250	\$ 250
248	11152	52150	COMMUNICATIONS	\$ (450)	\$ 2,094	\$ 1,360	\$ 2,000	\$ 2,000
249	11152	52151	TELECOMMUNICATIONS	\$ -	\$ 534	\$ 534	\$ 550	\$ 550
250	11152	52170	PROFESSIONAL DEV & TRAVEL	\$ 225	\$ 1,750	\$ 739	\$ 1,750	\$ 1,000
251	11152	52190	PROFESSIONAL SERVICES	\$ 3,496	\$ 300	\$ (3,705)	\$ 1,000	\$ 1,000
252	11152	52191	V.I.P.S. PROGRAM	\$ 1,218	\$ -	\$ (53)	\$ -	\$ -
253	11152	52192	MEDICAL EXAMS EXP-CITY	\$ 9,217	\$ 12,222	\$ 12,847	\$ 10,000	\$ 10,000
254	11152	52230	OFFICE SUPPLIES	\$ 856	\$ 700	\$ 606	\$ 1,000	\$ 1,000
255	11152	62150	ENCUMB COMMUNICATIONS	\$ 1,650	\$ -	\$ -	\$ -	\$ -
256	11152	62170	ENCUMB PROF DEVELOPMENT & TRAV	\$ 885	\$ -	\$ -	\$ -	\$ -
257	11152	62190	ENCUMB PROFESSIONAL SERV	\$ 5,250	\$ 18,104	\$ 14,006	\$ -	\$ -
258	11152	62192	ENCUMB MEDICAL EXAMS	\$ 1,410	\$ 12,234	\$ 12,234	\$ -	\$ -
259	11152	62230	ENCUMB OFFICE SUPPLIES	\$ 356	\$ -	\$ -	\$ -	\$ -
260								
261	TOTAL	HUMAN RESOURCES		\$ 179,945	\$ 211,518	\$ 150,292	\$ 204,043	\$ 187,272
262								
263	16621	GREENWOOD MEMORIAL POOL						
264	16621	51013	P/T LIFE GUARDS SAL&WGS	\$ 41,205	\$ 50,000	\$ 32,698	\$ 56,650	\$ 48,000
265	16621	51030	OVERTIME	\$ 1,142	\$ 1,000	\$ -	\$ 1,500	\$ 1,000
266	16621	52030	REPAIRS & MAINTENANCE	\$ 2,923	\$ 4,000	\$ 854	\$ 7,500	\$ 3,000
267	16621	52050	MINOR EQUIPMENT	\$ -	\$ 750	\$ -	\$ 500	\$ 500
268	16621	52110	ENERGY & UTILITIES	\$ 7,492	\$ 8,750	\$ 5,398	\$ 8,750	\$ 8,750
269	16621	52151	TELECOMMUNICATIONS	\$ -	\$ 100	\$ -	\$ 100	\$ 100
270	16621	52230	OFFICE SUPPLIES	\$ -	\$ 100	\$ -	\$ 100	\$ 100
271	16621	52231	POOL SUPPLIES	\$ 13,266	\$ 17,250	\$ 7,577	\$ 20,000	\$ 18,000
272	16621	62030	ENCUMB REPAIRS & MAINTEN	\$ 3,233	\$ -	\$ -	\$ -	\$ -
273	16621	62110	ENCUMB ENERGY & UTILITIES	\$ 75	\$ -	\$ -	\$ -	\$ -
274	16621	62231	ENCUMB POOL SUPPLIES	\$ 1,730	\$ 5,318	\$ 5,266	\$ -	\$ -
275	16621	65161	ENCUM NEW POOL FILTRATION SYST	\$ 31,570	\$ -	\$ -	\$ -	\$ -
276								
277	TOTAL	GREENWOOD MEMORIAL POO		\$ 102,637	\$ 87,268	\$ 51,794	\$ 95,100	\$ 79,450
278								
279	19914	EMPLOYEE BENEFITS						
280	19914	52200	111F CLAIMS REVIEW	\$ 43,653	\$ 43,656	\$ 54,166	\$ 44,529	\$ 44,529
281	19914	57010	WORKER'S COMPENSATION	\$ 125,910	\$ 130,968	\$ 116,396	\$ 133,587	\$ 133,587
282	19914	57011	WORKER'S COMPENSATION-SCHOOL	\$ 125,910	\$ 130,968	\$ 116,396	\$ 133,587	\$ 133,587
283	19914	57021	UNEMPLOYMENT COMPENSATION	\$ 30,949	\$ 75,375	\$ 32,801	\$ 76,129	\$ 76,129
284	19914	57022	UNEMPLOYMENT COMPENSATION-SCHL	\$ 49,742	\$ 91,116	\$ 52,075	\$ 92,027	\$ 92,027
285	19914	57040	MEDICARE	\$ 234,853	\$ 226,947	\$ 194,191	\$ 229,216	\$ 229,216
286	19914	57041	MEDICARE-SCHOOL	\$ 349,829	\$ 318,807	\$ 264,956	\$ 321,995	\$ 321,995

LINE#	ORG	OBJ	DESCRIPTION	2024 ACTUAL	2025 REVISED BUD	2025 YTD ACTUAL	2026 DEPARTMNT	2026 MAYOR
287	19914	57051	LIFE INSURANCE	\$ 50,636	\$ 41,557	\$ 42,434	\$ 41,973	\$ 41,973
288	19914	57052	LIFE INSURANCE-SCHOOL	\$ 11,831	\$ 39,281	\$ 9,085	\$ 39,674	\$ 39,674
289	19914	57060	HEALTH INSURANCE	\$ 3,393,403	\$ 3,859,517	\$ 2,846,861	\$ 4,457,742	\$ 4,368,587
290	19914	57061	HEALTH INSURANCE-SCHOOL	\$ 4,981,062	\$ 5,705,444	\$ 6,135,529	\$ 7,012,302	\$ 6,872,056
291	19914	57062	CHAP 41 MEDICAL ALLOWANCE	\$ 10,393	\$ 59,439	\$ 14,142	\$ 60,033	\$ 60,033
292								
293	TOTAL	EMPLOYEE BENEFITS		\$ 9,408,171	\$ 10,723,075	\$ 9,879,033	\$ 12,642,795	\$ 12,413,394
294								
295	15549	DISABILITIES COMMISSION						
296	15549	52170	PROFESSIONAL DEV & TRAVEL	\$ -	\$ 250	\$ -	\$ 250	\$ 250
297	15549	52230	OFFICE SUPPLIES	\$ -	\$ 250	\$ 63	\$ 250	\$ 250
298								
299	TOTAL	DISABILITIES COMMISSIO		\$ -	\$ 500	\$ 63	\$ 500	\$ 500
300								
301	11155	INFORMATION TECHNOLOGY						
302	11155	51010	DEPT HEAD SALARY & WAGES	\$ 104,328	\$ 107,458	\$ 88,859	\$ 122,099	\$ 126,194
303	11155	51013	P/T CLERK/ASST SAL & WAGS	\$ -	\$ 3,800	\$ -	\$ 125,000	\$ -
304	11155	51015	COMP PROG/OP SAL & WAGES	\$ 69,408	\$ 71,490	\$ 59,117	\$ 87,035	\$ 90,806
305	11155	51030	OVERTIME	\$ 97	\$ -	\$ -	\$ -	\$ -
306	11155	51460	LONGEVITY	\$ 900	\$ 960	\$ -	\$ 1,020	\$ 1,020
307	11155	52040	INFORMATION TECHNOLOGY	\$ 38,339	\$ 24,485	\$ 24,589	\$ 75,000	\$ 75,000
308	11155	52041	SOFTWARE/SERVICE/LISC RENEWALS	\$ 277,938	\$ 293,960	\$ 293,857	\$ 352,000	\$ 352,000
309	11155	52151	TELECOMMUNICATIONS	\$ 11,064	\$ 13,494	\$ 6,944	\$ 13,500	\$ 13,000
310	11155	52170	PROFESSIONAL DEV & TRAVEL	\$ 1,991	\$ 1,957	\$ 1,957	\$ 1,500	\$ 1,500
311	11155	52230	OFFICE SUPPLIES	\$ 355	\$ 750	\$ 160	\$ 700	\$ 500
312	11155	52231	PRINTER/COPIER SUPPLIES	\$ 6,414	\$ 7,038	\$ 246	\$ 6,000	\$ 6,000
313	11155	55123	NEW EQUIPMENT	\$ -	\$ 95,000	\$ 17,129	\$ -	\$ -
314	11155	62040	ENC INFORMATION TECH	\$ 156	\$ -	\$ -	\$ -	\$ -
315	11155	62041	ENCUB SOFTW/SERVICE/LISC RENEW	\$ 2,467	\$ 4,078	\$ 4,077	\$ -	\$ -
316	11155	62050	ENCUMB MINOR EQUIPMENT	\$ 13,754	\$ -	\$ -	\$ -	\$ -
317	11155	62151	ENCUMB TELECOMMUNICATIONS	\$ 1,015	\$ 1,091	\$ 1,091	\$ -	\$ -
318	11155	62231	ENCUMB PRINTER/COPIER SUP	\$ -	\$ 3,151	\$ 3,135	\$ -	\$ -
319								
320	TOTAL	INFORMATION TECHNOLOGY		\$ 528,227	\$ 628,711	\$ 501,160	\$ 783,854	\$ 666,019
321								
322	11165	LICENSE COMMISSION						
323	11165	51014	LICENSE BD SALARY & WAGES	\$ 2,500	\$ 2,500	\$ 1,875	\$ 2,500	\$ 2,500
324	11165	51030	OVERTIME	\$ -	\$ 500	\$ -	\$ 500	\$ -
325	11165	52150	COMMUNICATIONS	\$ -	\$ 100	\$ -	\$ 100	\$ 100
326	11165	52190	PROFESSIONAL SERVICES	\$ -	\$ 200	\$ -	\$ 200	\$ 100
327	11165	52230	OFFICE SUPPLIES	\$ 18	\$ 200	\$ 51	\$ 200	\$ 100
328								

LINE#	ORG	OBJ	DESCRIPTION	2024 ACTUAL	2025 REVISED BUD	2025 YTD ACTUAL	2026 DEPARTMNT	2026 MAYOR
329	TOTAL	LICENSE COMMISSION		\$ 2,518	\$ 3,500	\$ 1,926	\$ 3,500	\$ 2,800
330								
331	15512	HEALTH						
332	15512	51010	DEPT HEAD SALARY & WAGES	\$ 56,570	\$ 65,942	\$ 52,083	\$ 73,026	\$ 67,894
333	15512	51011	P/T AST SANI INSPE SAL&WG	\$ 43,653	\$ 44,846	\$ 40,630	\$ 48,977	\$ 54,205
334	15512	51012	CLERK/ASST SAL & WAGES	\$ 38,717	\$ 40,462	\$ 27,771	\$ 41,676	\$ 41,429
335	15512	51013	PREVENT COORD SALARY & WAGES	\$ 53,320	\$ 54,920	\$ 45,415	\$ 64,174	\$ 59,631
336	15512	51014	BOARD & COMM SAL & WAGES	\$ 4,000	\$ 4,000	\$ 3,000	\$ 4,000	\$ 4,000
337	15512	51018	HEALTH FOOD/HOUS INSP SAL&W	\$ 31,385	\$ 52,530	\$ 36,365	\$ 53,045	\$ 55,373
338	15512	51030	OVERTIME	\$ -	\$ 500	\$ -	\$ 500	\$ 300
339	15512	51090	CLOTH/UNIFORM ALLOWANCE	\$ 763	\$ 700	\$ 700	\$ 1,950	\$ 2,500
340	15512	51460	LONGEVITY	\$ -	\$ 180	\$ -	\$ 180	\$ 360
341	15512	51551	TERMINATION LEAVE	\$ 766	\$ 2,286	\$ 2,286	\$ -	\$ -
342	15512	52030	REPAIRS & MAINTENANCE	\$ -	\$ 485	\$ 289	\$ 500	\$ 500
343	15512	52040	INFORMATION TECHNOLOGY	\$ 24	\$ 582	\$ -	\$ 582	\$ 582
344	15512	52050	MINOR EQUIPMENT	\$ 318	\$ 485	\$ 315	\$ 500	\$ 300
345	15512	52150	COMMUNICATIONS	\$ -	\$ 291	\$ -	\$ 300	\$ 200
346	15512	52151	TELECOMMUNICATIONS	\$ 3,367	\$ 2,910	\$ 2,473	\$ 3,000	\$ 3,000
347	15512	52170	PROFESSIONAL DEV & TRAVEL	\$ 4,439	\$ 2,425	\$ 1,709	\$ 4,000	\$ 4,000
348	15512	52190	PROFESSIONAL SERVICES	\$ 17,401	\$ 14,453	\$ 3,771	\$ 15,000	\$ 15,000
349	15512	52230	OFFICE SUPPLIES	\$ 1,875	\$ 3,880	\$ 2,298	\$ 7,000	\$ 3,000
350	15512	52240	VEHICLE SUPPLIES	\$ 665	\$ 727	\$ 104	\$ 800	\$ 800
351	15512	54100	NURSING SERVICES	\$ 1,225	\$ 4,850	\$ 1,700	\$ 4,850	\$ 4,850
352	15512	62190	ENCUMB PROFESSIONAL SERV	\$ -	\$ 14,908	\$ -	\$ -	\$ -
353								
354	TOTAL	HEALTH		\$ 258,487	\$ 312,361	\$ 220,908	\$ 324,059	\$ 317,923
355								
356	11171	CONSERVATION COMMISSION						
357	11171	51011	CONSERVATON AGENT SAL&WGS	\$ 28,378	\$ 33,058	\$ 23,877	\$ 35,995	\$ 34,512
358	11171	51014	BOARD & COMM SAL & WAGES	\$ 4,188	\$ 5,500	\$ 2,813	\$ 5,500	\$ 5,500
359	11171	52170	PROFESSIONAL DEV & TRAVEL	\$ 576	\$ 500	\$ 500	\$ 500	\$ 500
360	11171	52230	OFFICE SUPPLIES	\$ 49	\$ 97	\$ 12	\$ 97	\$ 97
361	11171	62170	ENCUMB PROF DEVELOPMENT & TRAV	\$ 259	\$ -	\$ -	\$ -	\$ -
362								
363	TOTAL	CONSERVATION COMMISSIO		\$ 33,450	\$ 39,155	\$ 27,201	\$ 42,092	\$ 40,609
364	11175	PLANNING BOARD						
365	11175	51011	PLANNING AGENT SALARY & WAGES	\$ 28,378	\$ 33,058	\$ 23,877	\$ 35,995	\$ 34,512
366	11175	51014	BOARD & COMM SAL & WAGES	\$ 4,000	\$ 4,000	\$ 2,563	\$ 4,000	\$ 4,000
367	11175	52030	REPAIRS & MAINTENANCE	\$ 194	\$ 150	\$ 76	\$ 150	\$ 150
368	11175	52150	COMMUNICATIONS	\$ 1,807	\$ 1,940	\$ 148	\$ 1,940	\$ 1,940
369	11175	52170	PROFESSIONAL DEV & TRAVEL	\$ 340	\$ 194	\$ 260	\$ 194	\$ 194
370	11175	62150	ENCUMB COMMUNICATIONS	\$ -	\$ 940	\$ -	\$ -	\$ -



LINE#	ORG	OBJ	DESCRIPTION	2024 ACTUAL	2025 REVISED BUD	2025 YTD ACTUAL	2026 DEPARTMNT	2026 MAYOR
371	11175	62198	ENCUMB OPEN SPACE PLAN	\$ 5,226	\$ 29	\$ -	\$ -	\$ -
372								
373	TOTAL	PLANNING BOARD		\$ 39,946	\$ 40,311	\$ 26,923	\$ 42,279	\$ 40,796
374								
375	11182	COMMUNITY DEVELOPMENT						
376	11182	51010	DEPT HEAD SALARY & WAGES	\$ 74,637	\$ 76,876	\$ 63,371	\$ 81,760	\$ 78,215
377	11182	51011	ASST DIR/GRANTS ADMINISTRATOR	\$ 3,046	\$ 3,745	\$ 2,922	\$ 4,443	\$ 3,760
378	11182	51012	CLERK/ASST SAL & WAGES	\$ 44,686	\$ 41,936	\$ 30,452	\$ 45,233	\$ 45,233
379	11182	51013	PROJ MNGR/FINANCIAL ADMIN	\$ 2,572	\$ 2,650	\$ 1,733	\$ 3,085	\$ 2,660
380	11182	51015	ECON DEV COORD SALARY	\$ 47,396	\$ 65,453	\$ 42,796	\$ 66,657	\$ 65,705
381	11182	51460	LONGEVITY	\$ 450	\$ 480	\$ -	\$ 480	\$ -
382	11182	51551	TERMINATION LEAVE	\$ -	\$ 46,973	\$ 46,973	\$ -	\$ -
383	11182	52030	REPAIRS & MAINTENANCE	\$ 150	\$ 146	\$ 43	\$ 146	\$ 146
384	11182	52151	TELECOMMUNICATIONS	\$ 1,991	\$ 2,343	\$ 2,201	\$ 2,343	\$ 2,343
385	11182	52170	PROFESSIONAL DEV & TRAVEL	\$ 3,360	\$ 2,795	\$ 2,035	\$ 3,395	\$ 3,395
386	11182	52190	PROF SERVICES EXPENSE	\$ -	\$ 5,000	\$ -	\$ -	\$ -
387	11182	52230	OFFICE SUPPLIES	\$ 289	\$ 950	\$ 336	\$ 350	\$ 350
388	11182	62190	ENCUMB PROF SERHAZ MIT PLAN EX	\$ -	\$ 4,000	\$ -	\$ -	\$ -
389								
390	TOTAL	COMMUNITY DEVELOPMENT		\$ 178,578	\$ 253,347	\$ 192,864	\$ 207,892	\$ 201,806
391								
392	11176	ZONING BOARD OF APPEALS						
393	11176	51014	BOARD & COMM SAL & WAGES	\$ 3,250	\$ 2,900	\$ 1,463	\$ 4,400	\$ 2,900
394	11176	52150	COMMUNICATIONS	\$ 4,982	\$ 3,000	\$ 3,689	\$ 6,000	\$ 2,500
395	11176	52170	PROFESSIONAL DEV & TRAVEL	\$ 190	\$ 100	\$ -	\$ 1,000	\$ 100
396	11176	52230	OFFICE SUPPLIES	\$ 109	\$ 300	\$ 230	\$ 300	\$ 300
397	11176	62150	ENCUMB COMMUNICATIONS	\$ 295	\$ -	\$ -	\$ -	\$ -
398								
399	TOTAL	ZONING BOARD OF APPEAL		\$ 8,826	\$ 6,300	\$ 5,381	\$ 11,700	\$ 5,800
400								
401	11192	PUBLIC BUILDING MAINTENANCE						
402	11192	51016	CUSTODIAN SALARY & WAGES	\$ 93,198	\$ 95,586	\$ 66,282	\$ 103,157	\$ 100,954
403	11192	51030	OVERTIME	\$ 4,027	\$ 7,000	\$ 9,074	\$ 6,000	\$ 5,000
404	11192	51031	ON-CALL/STANDBY	\$ 200	\$ 1,000	\$ 200	\$ 1,000	\$ 500
405	11192	51090	CLOTH/UNIFORM ALLOWANCE	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
406	11192	51100	SHIFT DIFFERENTIAL	\$ 550	\$ 1,000	\$ 333	\$ 1,000	\$ 500
407	11192	51551	TERMINATION LEAVE	\$ -	\$ 2,452	\$ 2,452	\$ -	\$ -
408	11192	52030	REPAIRS & MAINTENANCE	\$ 38,649	\$ 25,000	\$ 25,536	\$ 45,000	\$ 25,000
409	11192	52050	MINOR EQUIPMENT	\$ 3,065	\$ 3,450	\$ 3,967	\$ 6,000	\$ 4,000
410	11192	52110	ENERGY & UTILITIES	\$ 46,355	\$ 33,552	\$ 55,797	\$ 48,000	\$ 48,000
411	11192	52151	TELECOMMUNICATIONS	\$ 927	\$ 800	\$ 777	\$ 1,000	\$ 1,000
412	11192	62030	ENCUMB REPAIRS & MAINTEN	\$ 2,711	\$ 4,353	\$ 3,864	\$ -	\$ -
413	11192	62050	ENCUMB MINOR EQUIPMENT	\$ -	\$ 17,384	\$ 16,719	\$ -	\$ -

LINE#	ORG	OBJ	DESCRIPTION	2024 ACTUAL	2025 REVISED BUD	2025 YTD ACTUAL	2026 DEPARTMNT	2026 MAYOR
414	11192	62110	ENCUMB ENERGY & UTILITIES	\$ 20	\$ 252	\$ 252	\$ -	\$ -
415	11192	62151	ENCUMB TELECOMMUNICATIONS	\$ 77	\$ -	\$ -	\$ -	\$ -
416								
417	TOTAL	PUBLIC BUILDING MAINTENANCE		\$ 190,780	\$ 192,829	\$ 186,253	\$ 212,157	\$ 185,954
418								
419	12241	BUILDING DEPT						
420	12241	51010	DEPT HEAD SALARY & WAGES	\$ 85,009	\$ 87,559	\$ 72,404	\$ 115,000	\$ 95,068
421	12241	51011	LOCAL BLDG INSP SAL & WGS	\$ 69,408	\$ 135,182	\$ 81,782	\$ 117,549	\$ 148,216
422	12241	51012	CLERK/ASST SAL & WAGES	\$ 27,965	\$ 42,886	\$ 34,175	\$ 43,713	\$ 45,658
423	12241	51013	P/T CLERK/ASST SAL & WGS	\$ 38,386	\$ 40,462	\$ 33,585	\$ 41,271	\$ 41,429
424	12241	51018	PLUMBING & GAS INSP SAL & WAGE	\$ 30,690	\$ 36,528	\$ 23,368	\$ 70,976	\$ 40,463
425	12241	51019	WIRE INSPECTOR SAL & WAGES	\$ 65,622	\$ 67,591	\$ 67,299	\$ 86,330	\$ 84,962
426	12241	51023	ALTERNATE INSPECTOR SALARY	\$ 16,925	\$ 18,264	\$ 17,326	\$ 18,264	\$ 20,231
427	12241	51030	OVERTIME	\$ 2,336	\$ 1,800	\$ 2,008	\$ 37,200	\$ 2,000
428	12241	51090	CLOTH/UNIFORM ALLOWANCE	\$ 1,525	\$ 2,050	\$ 3,116	\$ 2,750	\$ 3,500
429	12241	51460	LONGEVITY	\$ 840	\$ 750	\$ -	\$ 1,110	\$ 450
430	12241	51551	TERMINATION LEAVE	\$ 1,596	\$ 7,291	\$ 7,291	\$ -	\$ -
431	12241	52020	ABANDONED BUILDING MAINT	\$ 209	\$ 1,100	\$ 54	\$ 1,100	\$ 500
432	12241	52030	REPAIRS & MAINTENANCE	\$ 1,261	\$ 2,875	\$ -	\$ 2,875	\$ 2,000
433	12241	52031	REPAIRS TO POLES & LIGHTS	\$ 823	\$ 10,350	\$ 1,068	\$ 10,350	\$ 10,350
434	12241	52050	MINOR EQUIPMENT	\$ 2,012	\$ 3,553	\$ 689	\$ 4,000	\$ 4,000
435	12241	52110	ENERGY & UTILITIES	\$ 10,452	\$ 8,500	\$ 8,597	\$ 10,500	\$ 10,500
436	12241	52151	TELECOMMUNICATIONS	\$ 2,854	\$ 3,000	\$ 3,252	\$ 3,000	\$ 3,000
437	12241	52170	PROFESSIONAL DEV & TRAVEL	\$ 3,761	\$ 4,000	\$ 2,719	\$ 4,000	\$ 4,000
438	12241	52190	PROFESSIONAL SERVICES	\$ 4,212	\$ -	\$ -	\$ -	\$ -
439	12241	52230	OFFICE SUPPLIES	\$ 1,335	\$ 1,800	\$ 1,365	\$ 2,000	\$ 2,000
440	12241	52240	VEHICLE SUPPLIES	\$ 2,336	\$ 2,810	\$ 3,473	\$ 3,500	\$ 3,500
441	12241	52280	COPIER EXPENSES	\$ -	\$ 500	\$ 138	\$ 500	\$ 500
442	12241	55120	NEW VEHICLE EXPENSE	\$ 41	\$ -	\$ -	\$ 45,000	\$ -
443	12241	62030	ENCUMB REPAIRS & MAINTENANCE	\$ -	\$ 1,770	\$ -	\$ -	\$ -
444	12241	62031	ENC REPAIRS TO POLES & LIGHTS	\$ 4,869	\$ 8,156	\$ 7,711	\$ -	\$ -
445	12241	62050	ENCUMB MINOR EQUIPMENT	\$ -	\$ 31,187	\$ 29,768	\$ -	\$ -
446	12241	62110	ENCUMB ENERGY & UTILITIES	\$ -	\$ 336	\$ 336	\$ -	\$ -
447	12241	62151	ENCUMB TELECOMMUNICATIONS	\$ 217	\$ -	\$ -	\$ -	\$ -
448								
449	TOTAL	BUILDING DEPT		\$ 374,688	\$ 520,300	\$ 401,526	\$ 620,988	\$ 522,327
450								
451	11194	CABLE DEPT						
452	11194	51010	DEPT HEAD SALARY & WAGES	\$ 70,467	\$ 72,581	\$ 57,402	\$ 75,046	\$ 75,046
453	11194	51011	ASSISTANT SALARY & WAGES	\$ 52,411	\$ 59,727	\$ 49,389	\$ 61,755	\$ 61,755
454	11194	51013	PART TIME PRODUCTION ASST	\$ 13,684	\$ 17,225	\$ 11,625	\$ 17,810	\$ 22,173
455	11194	51460	LONGEVITY	\$ 720	\$ 930	\$ -	\$ 780	\$ 780

LINE#	ORG	OBJ	DESCRIPTION	2024 ACTUAL	2025 REVISED BUD	2025 YTD ACTUAL	2026 DEPARTMNT	2026 MAYOR
456	11194	51551	TERMINATION LEAVE	\$ 5,764	\$ -	\$ -	\$ -	\$ -
457	11194	52030	REPAIRS & MAINTENANCE	\$ -	\$ 500	\$ -	\$ 500	\$ 500
458	11194	52040	INFORMATION TECHNOLOGY	\$ 3,125	\$ 6,000	\$ -	\$ 6,000	\$ 6,000
459	11194	52050	MINOR EQUIPMENT	\$ 382	\$ 1,000	\$ -	\$ 1,000	\$ 500
460	11194	52151	TELECOMMUNICATIONS	\$ 2,489	\$ 2,500	\$ 1,332	\$ 2,500	\$ 2,500
461	11194	52170	PROFESSIONAL DEV & TRAVEL	\$ -	\$ 200	\$ -	\$ 200	\$ 200
462	11194	52190	PROFESSIONAL SERVICES	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ 500
463	11194	52230	OFFICE SUPPLIES	\$ 177	\$ 500	\$ -	\$ 500	\$ 500
464	11194	52380	INDIRECT COSTS REIMBURSE	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ 25,000
465	11194	55123	NEW EQUIPMENT	\$ 18,443	\$ 14,000	\$ 401	\$ 14,000	\$ 68,638
466	11194	62050	ENCUMB MINOR EQUIPMENT	\$ -	\$ 618	\$ -	\$ -	\$ -
467	11194	62151	ENCUMB TELECOMMUNICATIONS	\$ 37	\$ -	\$ -	\$ -	\$ -
468	11194	65123	ENCUMB NEW EQUIPMENT	\$ -	\$ 36,650	\$ -	\$ -	\$ -
469								
470	TOTAL	CABLE DEPT		\$ 167,699	\$ 238,431	\$ 120,149	\$ 206,091	\$ 264,092
471								
472	12210	POLICE						
473	12210	51010	DEPT HEAD SALARY & WAGES	\$ 112,276	\$ 115,644	\$ 120,400	\$ 154,452	\$ 158,087
474	12210	51012	SENIOR CLERKS SAL & WGS	\$ 123,336	\$ 146,493	\$ 121,389	\$ 149,423	\$ 149,998
475	12210	51013	POLICE OFFICERS SAL & WGS	\$ 1,383,894	\$ 1,515,235	\$ 1,271,823	\$ 1,866,601	\$ 1,668,391
476	12210	51014	POLICE SERGEANTS SAL&WGS	\$ 431,424	\$ 460,279	\$ 375,739	\$ 469,484	\$ 464,801
477	12210	51015	PUB SAFETY COMM DIR SAL & WAGE	\$ 80,802	\$ -	\$ -	\$ -	\$ -
478	12210	51016	CUSTODIAN SALARY & WAGES	\$ 54,565	\$ 57,662	\$ 46,012	\$ 58,816	\$ 59,043
479	12210	51017	POL LIEUTENANTS SAL & WGS	\$ 213,047	\$ 206,854	\$ 167,985	\$ 210,991	\$ 216,512
480	12210	51018	POL DV ADVOCATE SAL & WGS	\$ 16,373	\$ 21,849	\$ 9,307	\$ 43,386	\$ 22,591
481	12210	51021	DEPUTY CHIEF SAL & WGS	\$ 97,282	\$ 100,200	\$ 104,436	\$ 133,979	\$ 136,600
482	12210	51030	OVERTIME	\$ 545,125	\$ 230,000	\$ 397,734	\$ 400,000	\$ 200,000
483	12210	51031	ON-CALL/STANDBY	\$ 300	\$ 500	\$ 300	\$ 500	\$ 500
484	12210	51032	COMPENSATORY TIME	\$ 14,270	\$ -	\$ -	\$ -	\$ -
485	12210	51050	HOLIDAY PAY	\$ 164,339	\$ 204,392	\$ 91,102	\$ 208,480	\$ 217,904
486	12210	51090	CLOTH/UNIFORM ALLOWANCE	\$ 3,940	\$ 3,135	\$ 500	\$ 3,135	\$ 3,800
487	12210	51100	SHIFT DIFFERENTIAL	\$ 190,361	\$ 196,843	\$ 169,494	\$ 200,780	\$ 206,527
488	12210	51101	COLLEGE CREDITS	\$ 25,681	\$ 26,981	\$ -	\$ 26,981	\$ -
489	12210	51102	WORKING OUT OF GRADE	\$ 701	\$ 2,000	\$ 982	\$ 2,000	\$ 1,000
490	12210	51460	LONGEVITY	\$ 1,140	\$ 1,680	\$ -	\$ 1,680	\$ 1,260
491	12210	51551	TERMINATION LEAVE	\$ (6,725)	\$ -	\$ -	\$ -	\$ -
492	12210	52030	REPAIRS & MAINTENANCE	\$ 30,562	\$ 24,250	\$ 17,108	\$ 30,000	\$ 23,522
493	12210	52033	PARKING METER MAINTENANCE	\$ 2,747	\$ 3,855	\$ 3,000	\$ 6,855	\$ 6,649
494	12210	52040	INFORMATION TECHNOLOGY	\$ 42,322	\$ 43,650	\$ 16,732	\$ 50,000	\$ 42,341
495	12210	52050	MINOR EQUIPMENT	\$ 2,989	\$ 9,850	\$ 9,347	\$ 8,850	\$ 8,585
496	12210	52110	ENERGY & UTILITIES	\$ 25,613	\$ 26,920	\$ 22,162	\$ 34,920	\$ 28,872
497	12210	52150	COMMUNICATIONS	\$ 418	\$ 455	\$ 70	\$ 1,455	\$ 1,000

LINE#	ORG	OBJ	DESCRIPTION	2024 ACTUAL	2025 REVISED BUD	2025 YTD ACTUAL	2026 DEPARTMNT	2026 MAYOR
498	12210	52151	TELECOMMUNICATIONS	\$ 26,040	\$ 29,100	\$ 27,946	\$ 29,100	\$ 28,227
499	12210	52170	PROFESSIONAL DEV & TRAVEL	\$ 33,207	\$ 32,167	\$ 25,675	\$ 32,167	\$ 31,202
500	12210	52190	PROFESSIONAL SERVICES	\$ 28,437	\$ 35,017	\$ 19,808	\$ 45,000	\$ 30,000
501	12210	52230	OFFICE SUPPLIES	\$ 17,444	\$ 19,005	\$ 15,422	\$ 16,005	\$ 15,525
502	12210	52240	VEHICLE SUPPLIES	\$ 36,681	\$ 42,460	\$ 37,794	\$ 35,000	\$ 26,636
503	12210	55060	ARMORY EQUIPMENT	\$ 17,484	\$ 17,460	\$ 8,848	\$ 17,460	\$ 16,936
504	12210	55080	PORTABLE RADIOS	\$ 1,183	\$ 2,700	\$ 412	\$ 9,700	\$ 7,409
505	12210	57090	CLOTH/UNIFORM ALLOWANCE	\$ 786	\$ 7,275	\$ 4,255	\$ 7,275	\$ 5,057
506	12210	57800	BUILDING REPAIRS	\$ 15,400	\$ 9,215	\$ 4,943	\$ 9,215	\$ 8,939
507	12210	62030	ENCUMB REPAIRS & MAINTEN	\$ 2,134	\$ 13,638	\$ 10,227	\$ -	\$ -
508	12210	62040	ENC INFORMATION TECH	\$ 10,455	\$ 2,678	\$ 2,678	\$ -	\$ -
509	12210	62170	ENCUMB PROF DEVELOPMENT & TRAV	\$ 9,569	\$ 4,454	\$ 4,454	\$ -	\$ -
510	12210	62190	ENCUMB PROFESSIONAL SERV	\$ -	\$ 395	\$ 395	\$ -	\$ -
511	12210	62230	ENCUMB OFFICE SUPPLIES	\$ 1,137	\$ 1,526	\$ 1,511	\$ -	\$ -
512	12210	62240	ENCUMB VEHICLE SUPPLIES	\$ 1,582	\$ 1,319	\$ 1,318	\$ -	\$ -
513	12210	65060	ENC ARMORY EQUIPMENT	\$ -	\$ 48,531	\$ 48,531	\$ -	\$ -
514	12210	65090	ENC NEW VEHICLES	\$ 61,409	\$ 214,311	\$ 208,382	\$ -	\$ -
515	12210	65145	ENCUMB RADIO SYSTEM UPGRADE	\$ 66,787	\$ 31,774	\$ 24,255	\$ -	\$ -
516	12210	67090	ENCUMB CLOTH/UNIFORM ALLOWANCE	\$ 4,778	\$ -	\$ -	\$ -	\$ -
517	12210	67800	ENCUMB BUILDING REPAIRS	\$ 687	\$ -	\$ -	\$ -	\$ -
518								
519	TOTAL	POLICE		\$ 3,891,978	\$ 3,911,751	\$ 3,392,476	\$ 4,263,690	\$ 3,787,913
520								
521	12240	DISPATCHERS						
522	12240	51013	FULL TIME DISPATCHERS SAL	\$ 432,327	\$ 463,595	\$ 338,695	\$ 472,867	\$ 502,425
523	12240	51015	PUB SAFETY COMM SAL & WAGES	\$ -	\$ 83,226	\$ 68,822	\$ 93,350	\$ 90,017
524	12240	51022	PART TIME DISPATCHERS SAL	\$ 38,497	\$ 86,517	\$ 28,377	\$ 86,517	\$ 93,250
525	12240	51030	OVERTIME	\$ 131,568	\$ 115,000	\$ 120,433	\$ 115,000	\$ 115,000
526	12240	51032	COMPENSATORY TIME	\$ 411	\$ -	\$ -	\$ -	\$ -
527	12240	51050	HOLIDAY PAY	\$ 41,786	\$ 57,762	\$ 21,178	\$ 58,917	\$ 65,687
528	12240	51090	CLOTH/UNIFORM ALLOWANCE	\$ 6,713	\$ 9,000	\$ 6,188	\$ 9,000	\$ 9,000
529	12240	51100	SHIFT DIFFERENTIAL	\$ 32,596	\$ 33,000	\$ 25,575	\$ 33,000	\$ 33,000
530	12240	51200	PHYSICAL FITNESS	\$ -	\$ 200	\$ -	\$ 200	\$ -
531	12240	51551	TERMINATION LEAVE	\$ 2,548	\$ (0)	\$ (0)	\$ -	\$ -
532	12240	52170	PROFESSIONAL DEV & TRAVEL	\$ 2,507	\$ 16,490	\$ 2,012	\$ 16,490	\$ 5,995
533	12240	62170	ENCUMB PROF DEVELOPMENT & TRAV	\$ -	\$ 14,493	\$ -	\$ -	\$ -
534								
535	TOTAL	DISPATCHERS		\$ 688,953	\$ 879,284	\$ 611,279	\$ 885,342	\$ 914,374
536								
537	12290	ANIMAL CONTROL OFFICER						
538	12290	51011	ANIMAL CONT OFF SAL & WAGES	\$ 121,513	\$ 158,797	\$ 108,268	\$ 143,237	\$ 143,237
539	12290	51030	OVERTIME	\$ 11,954	\$ 2,000	\$ 2,446	\$ 2,000	\$ 2,000

LINE#	ORG	OBJ	DESCRIPTION	2024 ACTUAL	2025 REVISED BUD	2025 YTD ACTUAL	2026 DEPARTMNT	2026 MAYOR
540	12290	51031	ON-CALL/STANDBY	\$ 20,124	\$ 20,060	\$ 15,777	\$ 20,060	\$ 20,060
541	12290	51090	CLOTH/UNIFORM ALLOWANCE	\$ 1,913	\$ 1,950	\$ 1,788	\$ 1,950	\$ 1,950
542	12290	51551	TERMINATION LEAVE	\$ 349	\$ 751	\$ 751	\$ -	\$ -
543	12290	52030	REPAIRS & MAINTENANCE	\$ 1,714	\$ 3,880	\$ -	\$ 4,000	\$ 2,000
544	12290	52151	TELECOMMUNICATIONS	\$ 1,266	\$ 2,910	\$ 1,400	\$ 2,910	\$ 1,500
545	12290	52170	PROFESSIONAL DEV & TRAVEL	\$ 600	\$ 2,425	\$ 666	\$ 2,425	\$ 1,500
546	12290	52240	VEHICLE SUPPLIES	\$ 244	\$ 2,522	\$ 832	\$ 2,522	\$ 1,500
547	12290	62030	ENCUMB REPAIRS & MAINTEN	\$ 2,101	\$ 2,298	\$ -	\$ -	\$ -
548	12290	62151	ENCUMB TELECOMMUNICATIONS	\$ -	\$ 1,734	\$ -	\$ -	\$ -
549	12290	62240	ENCUMB VEHICLE SUPPLIES	\$ -	\$ 2,356	\$ -	\$ -	\$ -
550								
551	TOTAL	ANIMAL CONTROL OFFICER		\$ 161,778	\$ 201,681	\$ 131,927	\$ 179,104	\$ 173,747
552	12291	EMERGENCY MANAGEMENT						
553	12291	51010	DEPT HEAD SALARY & WAGES	\$ 9,977	\$ 10,276	\$ 8,563	\$ 10,481	\$ 10,584
554	12291	52040	INFORMATION TECHNOLOGY	\$ -	\$ 1,455	\$ 1,455	\$ 1,455	\$ 1,455
555	12291	52050	MINOR EQUIPMENT	\$ 1,461	\$ 1,455	\$ 1,455	\$ 1,455	\$ 1,455
556	12291	52230	OFFICE SUPPLIES	\$ 855	\$ 485	\$ 33	\$ 485	\$ 485
557	12291	52996	EMERGENCY FUND	\$ 500	\$ 485	\$ 186	\$ 485	\$ 485
558	12291	62040	ENC INFORMATION TECH	\$ 986	\$ -	\$ -	\$ -	\$ -
559	12291	62050	ENCUMB MINOR EQUIPMENT	\$ 388	\$ -	\$ -	\$ -	\$ -
560	12291	62230	ENCUMB OFFICE SUPPLIES	\$ -	\$ 1,145	\$ -	\$ -	\$ -
561	12291	62996	ENCUMB MEDICAL	\$ 500	\$ -	\$ -	\$ -	\$ -
562								
563	TOTAL	EMERGENCY MANAGEMENT		\$ 14,666	\$ 15,301	\$ 11,692	\$ 14,361	\$ 14,464
564								
565	12292	ANIMAL SHELTER						
566	12292	51011	ASSISTANT SALARY & WAGES	\$ -	\$ -	\$ -	\$ 161,973	\$ 41,429
567	12292	51012	ADM COORD SAL & WAGES	\$ 38,583	\$ 41,676	\$ 33,459	\$ 42,509	\$ 38,101
568	12292	51023	ALT ANIMAL CONT OFF SAL&W	\$ 31,086	\$ 34,418	\$ 28,660	\$ 20,461	\$ -
569	12292	51030	OVERTIME	\$ 37	\$ 1,000	\$ -	\$ 2,000	\$ 500
570	12292	52030	REPAIRS & MAINTENANCE	\$ 3,960	\$ 4,074	\$ 2,932	\$ 4,074	\$ 4,074
571	12292	52040	INFORMATION TECHNOLOGY	\$ 2,052	\$ 2,261	\$ 1,612	\$ 1,261	\$ 1,261
572	12292	52050	MINOR EQUIPMENT	\$ 2,200	\$ 2,134	\$ -	\$ 2,134	\$ 2,134
573	12292	52110	ENERGY & UTILITIES	\$ 10,163	\$ 13,730	\$ 9,707	\$ 8,730	\$ 8,730
574	12292	52190	PROFESSIONAL SERVICES	\$ -	\$ 1,164	\$ -	\$ 1,164	\$ 1,164
575	12292	52230	OFFICE SUPPLIES	\$ 1,509	\$ 728	\$ 563	\$ 800	\$ 706
576	12292	52240	VEHICLE SUPPLIES	\$ 35	\$ 1,455	\$ 44	\$ 1,455	\$ 1,000
577	12292	52997	ANIMAL CARE & DISPOSAL	\$ 14,747	\$ 26,010	\$ 17,927	\$ 25,000	\$ 25,000
578	12292	62030	ENCUMB REPAIRS & MAINTEN	\$ 530	\$ -	\$ -	\$ -	\$ -
579	12292	62997	ENCUMB ANIMAL CARE & DISPOSAL	\$ 4,791	\$ 41,608	\$ 25,587	\$ -	\$ -
580								
581	TOTAL	ANIMAL SHELTER		\$ 109,691	\$ 170,256	\$ 120,492	\$ 271,561	\$ 124,098

LINE#	ORG	OBJ	DESCRIPTION	2024 ACTUAL	2025 REVISED BUD	2025 YTD ACTUAL	2026 DEPARTMNT	2026 MAYOR
582								
583	12220	FIRE						
584	12220	51010	DEPT HEAD SALARY & WAGES	\$ 107,708	\$ 110,939	\$ 95,909	\$ 163,808	\$ 130,968
585	12220	51011	CAPTAINS SALARY & WAGES	\$ 92,494	\$ 92,892	\$ 80,850	\$ 507,034	\$ 99,853
586	12220	51012	SENIOR CLERK SAL & WAGES	\$ 53,640	\$ 59,355	\$ 52,975	\$ 63,858	\$ 64,103
587	12220	51013	PRIVATES SALARY & WAGES	\$ 1,274,320	\$ 1,412,235	\$ 1,064,028	\$ 2,072,963	\$ 1,550,763
588	12220	51014	EMS COORD/TRAIN OFFICER SAL	\$ -	\$ -	\$ -	\$ 50,000	\$ -
589	12220	51015	GROUP FLOATER SAL&WG	\$ -	\$ -	\$ -	\$ 10,000	\$ -
590	12220	51016	LIEUTENANTS SALARY&WAGES	\$ 477,007	\$ 499,479	\$ 411,787	\$ 909,931	\$ 515,219
591	12220	51021	DEPUTY FIRE CHIEF SAL & WAGES	\$ -	\$ -	\$ -	\$ 110,000	\$ -
592	12220	51030	OVERTIME	\$ 513,291	\$ 200,000	\$ 660,838	\$ 400,000	\$ 200,000
593	12220	51050	HOLIDAY PAY	\$ 222,848	\$ 210,484	\$ 113,246	\$ 238,298	\$ 238,306
594	12220	51090	CLOTH/UNIFORM ALLOWANCE	\$ 35,920	\$ 38,250	\$ -	\$ 5,000	\$ -
595	12220	51101	COLLEGE CREDITS	\$ 30,000	\$ 32,000	\$ 32,000	\$ 36,000	\$ 34,000
596	12220	51102	COLLATERAL JOBS	\$ 60,722	\$ 55,000	\$ 64,144	\$ 55,000	\$ 55,000
597	12220	51103	EDUCATIONAL INCENTIVE	\$ 4,642	\$ 10,000	\$ 2,653	\$ 10,000	\$ 8,000
598	12220	51104	WORKING OUT OF GRADE	\$ -	\$ -	\$ -	\$ -	\$ 2,000
599	12220	51105	SICK LEAVE INCENTIVE	\$ 472	\$ 3,500	\$ 1,110	\$ 3,500	\$ 2,000
600	12220	51200	PHYSICAL FITNESS	\$ 12,600	\$ 12,800	\$ 4,600	\$ 15,200	\$ 3,500
601	12220	51415	STIPEND SAL EXP	\$ 26,450	\$ 26,000	\$ 39,250	\$ 48,880	\$ 46,800
602	12220	51460	LONGEVITY	\$ 1,080	\$ 1,080	\$ -	\$ 1,110	\$ 1,110
603	12220	51551	TERMINATION LEAVE	\$ (3,274)	\$ 175	\$ 175	\$ 327,675	\$ -
604	12220	52030	REPAIRS & MAINTENANCE	\$ 90,183	\$ 85,000	\$ 99,291	\$ 90,000	\$ 82,800
605	12220	52040	INFORMATION TECHNOLOGY	\$ 9,831	\$ 9,700	\$ 6,135	\$ 10,000	\$ 9,700
606	12220	52050	MINOR EQUIPMENT	\$ 12,528	\$ 14,000	\$ 3,754	\$ 15,000	\$ 13,000
607	12220	52110	ENERGY & UTILITIES	\$ 31,376	\$ 31,000	\$ 34,119	\$ 35,000	\$ 31,000
608	12220	52150	COMMUNICATIONS	\$ 67	\$ 500	\$ 144	\$ 500	\$ 250
609	12220	52151	TELECOMMUNICATIONS	\$ 3,941	\$ 4,800	\$ 3,201	\$ 4,800	\$ 4,500
610	12220	52170	PROFESSIONAL DEV & TRAVEL	\$ 7,706	\$ 10,000	\$ 10,241	\$ 12,000	\$ 9,500
611	12220	52190	PROFESSIONAL SERVICES	\$ 3,813	\$ 5,000	\$ 2,427	\$ 5,000	\$ 4,000
612	12220	52230	OFFICE SUPPLIES	\$ 5,335	\$ 5,800	\$ 2,311	\$ 6,000	\$ 5,000
613	12220	52238	FIRE PREVENT/TRAINING SUPPLIES	\$ 1,484	\$ 2,000	\$ 1,325	\$ 2,200	\$ 1,800
614	12220	52240	VEHICLE SUPPLIES	\$ 22,678	\$ 25,000	\$ 10,537	\$ 27,000	\$ 23,000
615	12220	52995	PHYSICAL FITNESS	\$ -	\$ 1,000	\$ 859	\$ 2,000	\$ 1,000
616	12220	55114	PROTECTIVE FF CLOTHING	\$ 18,865	\$ 38,500	\$ 23,580	\$ 45,000	\$ 30,000
617	12220	55146	STUDENT AWARE OF FIRE EDU	\$ -	\$ -	\$ -	\$ 2,000	\$ 500
618	12220	62030	ENCUMB REPAIRS & MAINTEN	\$ 10,867	\$ 4,000	\$ -	\$ -	\$ -
619	12220	62050	ENCUMB MINOR EQUIPMENT	\$ 976	\$ 2,472	\$ 1,637	\$ -	\$ -
620	12220	62110	ENCUMB ENERGY & UTILITIES	\$ -	\$ 624	\$ 624	\$ -	\$ -
621	12220	62151	ENCUMB TELECOMMUNICATIONS	\$ 41	\$ -	\$ -	\$ -	\$ -
622	12220	62240	ENCUMB VEHICLE SUPPLIES	\$ -	\$ 2,322	\$ -	\$ -	\$ -
623	12220	65114	ENC PROTECT FF CLOTHES	\$ 9,856	\$ 26,776	\$ 26,776	\$ -	\$ -

LINE#	ORG	OBJ	DESCRIPTION	2024 ACTUAL	2025 REVISED BUD	2025 YTD ACTUAL	2026 DEPARTMNT	2026 MAYOR
624	12220	65123	ENCUMB NEW EQUIPMENT	\$ 76,285	\$ 54,792	\$ 37,069	\$ -	
625	12220	65146	ENCUM STUDENT AWARE OF FIRE ED	\$ -	\$ 2,000	\$ -	\$ -	
626								
627	TOTAL	FIRE		\$ 3,215,752	\$ 3,089,474	\$ 2,887,595	\$ 5,284,757	\$ 3,167,672
628	12231	AMBULANCE						
629	12231	51013	PRIVATE AMBULANCE SAL&WAGES	\$ 358,402	\$ 447,935	\$ 327,824	\$ 402,681	\$ 560,019
630	12231	51030	OVERTIME	\$ 102,028	\$ 70,000	\$ 93,542	\$ 100,000	\$ 70,000
631	12231	51050	HOLIDAY PAY	\$ 32,673	\$ 47,033	\$ 21,067	\$ 50,865	\$ 61,755
632	12231	51090	CLOTH/UNIFORM ALLOWANCE	\$ 7,875	\$ 9,000	\$ -	\$ -	\$ -
633	12231	51101	COLLEGE CREDITS	\$ 2,000	\$ 4,000	\$ -	\$ 2,000	\$ 2,000
634	12231	51102	COLLATERAL JOBS	\$ 40,072	\$ 35,000	\$ 30,884	\$ 35,000	\$ 35,000
635	12231	51103	EDUCATIONAL INCENTIVE	\$ 145	\$ 2,000	\$ 288	\$ 2,000	\$ 1,000
636	12231	51415	AMBULANCE SERV STIPEND	\$ 45,521	\$ 40,000	\$ 49,613	\$ 69,888	\$ 60,000
637	12231	52030	REPAIRS & MAINTENANCE	\$ 22,123	\$ 10,000	\$ 201	\$ 15,000	\$ 10,000
638	12231	52037	AMBULANCE SUPP/EXPENSES	\$ 16,494	\$ 20,000	\$ 13,727	\$ 22,000	\$ 18,000
639	12231	52040	INFORMATION TECHNOLOGY	\$ 11,479	\$ 11,000	\$ 10,738	\$ 12,000	\$ 11,000
640	12231	52041	LISC RENEWALS/FEES/ INSPECTION	\$ 9,342	\$ 7,000	\$ 507	\$ 8,000	\$ 7,000
641	12231	52050	MINOR EQUIPMENT	\$ 1,144	\$ 2,500	\$ -	\$ 3,500	\$ 2,000
642	12231	52151	TELECOMMUNICATIONS	\$ 2,252	\$ 3,000	\$ 1,706	\$ 3,000	\$ 2,500
643	12231	52170	PROFESSIONAL DEV & TRAVEL	\$ 3,565	\$ 5,400	\$ 3,731	\$ 6,000	\$ 4,500
644	12231	52190	PROFESSIONAL SERVICES	\$ 316,920	\$ 310,000	\$ 296,280	\$ 150,000	\$ 150,000
645	12231	52230	OFFICE SUPPLIES	\$ 216	\$ 500	\$ 296	\$ 500	\$ 500
646	12231	52240	VEHICLE SUPPLIES	\$ 2,896	\$ 5,000	\$ 550	\$ 5,000	\$ 4,000
647	12231	62050	ENCUMB MINOR EQUIPMENT	\$ 2,384	\$ 2,356	\$ -	\$ -	\$ -
648	12231	65123	ENCUMB NEW EQUIPMENT	\$ 30,603	\$ 6,091	\$ 5,582	\$ -	\$ -
649								
650	TOTAL	AMBULANCE		\$ 1,008,134	\$ 1,037,815	\$ 856,536	\$ 887,434	\$ 999,274
651								
652	14410	ENGINEERING						
653	14410	51010	DEPT HEAD SALARY & WAGES	\$ 46,499	\$ 47,714	\$ 39,456	\$ 35,921	\$ 34,537
654	14410	51013	GIS / AUTOCAD TECHNICIAN	\$ 53,854	\$ 59,217	\$ 38,602	\$ 27,281	\$ 27,923
655	14410	52030	REPAIRS & MAINTENANCE	\$ 30	\$ 1,125	\$ -	\$ 1,125	\$ 1,000
656	14410	52040	INFORMATION TECHNOLOGY	\$ 1,376	\$ 5,100	\$ 4,025	\$ 5,100	\$ 5,100
657	14410	52050	MINOR EQUIPMENT	\$ -	\$ 1,125	\$ -	\$ 1,125	\$ 1,000
658	14410	52150	COMMUNICATIONS	\$ -	\$ 400	\$ -	\$ 400	\$ -
659	14410	52151	TELECOMMUNICATIONS	\$ 693	\$ 1,200	\$ 393	\$ 1,200	\$ 1,000
660	14410	52170	PROFESSIONAL DEV & TRAVEL	\$ -	\$ 510	\$ 65	\$ 510	\$ 510
661	14410	52190	PROFESSIONAL SERVICES	\$ 6,560	\$ 18,000	\$ -	\$ 100,000	\$ 15,000
662	14410	52230	OFFICE SUPPLIES	\$ 13	\$ 1,125	\$ 814	\$ 1,125	\$ 1,000
663	14410	52240	VEHICLE SUPPLIES	\$ -	\$ 500	\$ -	\$ 500	\$ 250

LINE#	ORG	OBJ	DESCRIPTION	2024 ACTUAL	2025 REVISED BUD	2025 YTD ACTUAL	2026 DEPARTMNT	2026 MAYOR
664	14410	58100	EPA NPDES	\$ 10,821	\$ 40,000	\$ 38,307	\$ 215,000	\$ 40,000
665	14410	62030	ENCUMB REPAIRS & MAINTEN	\$ 226	\$ 1,966	\$ 1,139	\$ -	\$ -
666	14410	62040	ENC INFORMATION TECH	\$ 3,192	\$ 6,314	\$ 130	\$ -	\$ -
667	14410	62050	ENCUMB MINOR EQUIPMENT	\$ -	\$ 3,765	\$ 4,133	\$ -	\$ -
668	14410	62150	ENCUMB COMMUNICATIONS	\$ -	\$ 1,005	\$ 1,103	\$ -	\$ -
669	14410	62151	ENCUMB TELECOMMUNICATIONS	\$ 152	\$ 507	\$ 507	\$ -	\$ -
670	14410	62170	ENCUMB PROF DEVELOPMENT & TRAV	\$ 80	\$ 1,560	\$ 1,712	\$ -	\$ -
671	14410	62190	ENCUMB PROFESSIONAL SERV	\$ 13,050	\$ 17,364	\$ 9,440	\$ -	\$ -
672	14410	62230	ENCUMB OFFICE SUPPLIES	\$ 1,088	\$ 2,370	\$ 2,602	\$ -	\$ -
673	14410	62240	ENCUMB VEHICLE SUPPLIES	\$ -	\$ 1,500	\$ 1,647	\$ -	\$ -
674	14410	68000	ENCUMB CAPT PROJ EXPENSES	\$ 1,395	\$ 2,905	\$ -	\$ -	\$ -
675	14410	68100	ENCUMB EPA NPDES	\$ 43,989	\$ 50,601	\$ 50,601	\$ -	\$ -
676								
677	TOTAL	ENGINEERING		\$ 183,016	\$ 265,874	\$ 194,675	\$ 389,288	\$ 127,321
678	14421	PUBLIC WORKS						
679	14421	51010	DEPT HEAD SALARY & WAGES	\$ 54,438	\$ 56,071	\$ 46,366	\$ 49,858	\$ 47,480
680	14421	51012	CLERK/ASST SAL & WAGES	\$ 26,031	\$ 29,052	\$ 24,611	\$ 30,265	\$ 30,381
681	14421	51013	MAINTENANCE CREW SAL & WAGES	\$ 1,035,165	\$ 1,196,631	\$ 897,896	\$ 1,413,672	\$ 1,315,638
682	14421	51014	BOARD & COMM SAL & WAGES	\$ 2,501	\$ 3,100	\$ 1,875	\$ 3,100	\$ 3,100
683	14421	51030	OVERTIME	\$ 108,521	\$ 60,000	\$ 57,071	\$ 100,000	\$ 50,000
684	14421	51031	WEEK-END STANDBY	\$ 21,931	\$ 20,000	\$ 18,450	\$ 23,100	\$ 20,000
685	14421	51090	CLOTH/UNIFORM ALLOWANCE	\$ 18,470	\$ 24,780	\$ 24,780	\$ 30,960	\$ 28,290
686	14421	51100	SHIFT DIFFERENTIAL	\$ 253	\$ 1,000	\$ 68	\$ 1,000	\$ 1,000
687	14421	51102	WORKING OUT OF GRADE	\$ 31,802	\$ 17,000	\$ 18,850	\$ 12,000	\$ 17,000
688	14421	51105	SICK LEAVE INCENTIVE	\$ 1,359	\$ 3,500	\$ 2,682	\$ 3,500	\$ 3,500
689	14421	51460	LONGEVITY	\$ 690	\$ 720	\$ -	\$ 750	\$ 750
690	14421	51551	TERMINATION LEAVE	\$ 88,370	\$ 826	\$ 826	\$ -	\$ -
691	14421	52030	REPAIRS & MAINTENANCE	\$ 223,402	\$ 200,000	\$ 190,832	\$ 220,000	\$ 200,000
692	14421	52032	TRAFFIC MAINTENANCE	\$ 28,231	\$ 40,000	\$ 17,770	\$ 40,000	\$ 35,000
693	14421	52033	PARKING METER MAINTENANCE	\$ 18,854	\$ 20,000	\$ 9,692	\$ 20,000	\$ 20,000
694	14421	52034	CRUSHER MAINTENANCE	\$ -	\$ 2,000	\$ -	\$ 2,000	\$ 1,000
695	14421	52035	CEMETERY MAINTENANCE	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000
696	14421	52038	UNACCEPTED ROAD MAINTENAN	\$ -	\$ 92	\$ -	\$ 1,000	\$ 1,000
697	14421	52040	INFORMATION TECHNOLOGY	\$ 950	\$ 2,500	\$ 1,787	\$ 2,500	\$ 1,500
698	14421	52050	MINOR EQUIPMENT	\$ (4,284)	\$ 20,000	\$ -	\$ 20,000	\$ 15,000
699	14421	52070	EQUIPMENT RENTAL	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ 1,000
700	14421	52110	ENERGY & UTILITIES	\$ 40,563	\$ 25,000	\$ 38,298	\$ 25,000	\$ 40,000
701	14421	52120	STREET LIGHTING	\$ 107,238	\$ 100,000	\$ 88,782	\$ 140,000	\$ 110,000
702	14421	52150	COMMUNICATIONS	\$ -	\$ 3,000	\$ -	\$ 3,000	\$ 1,500
703	14421	52151	TELECOMMUNICATIONS	\$ 8,858	\$ 9,000	\$ 5,535	\$ 9,000	\$ 9,000
704	14421	52170	PROFESSIONAL DEV & TRAVEL	\$ 1,456	\$ 5,908	\$ 6,134	\$ 35,000	\$ 15,000
705	14421	52190	PROFESSIONAL SERVICES	\$ 17,290	\$ 15,000	\$ 12,686	\$ 15,000	\$ 15,000



LINE#	ORG	OBJ	DESCRIPTION	2024 ACTUAL	2025 REVISED BUD	2025 YTD ACTUAL	2026 DEPARTMNT	2026 MAYOR
706	14421	52210	SNOW & ICE	\$ 613,923	\$ 300,000	\$ 847,950	\$ 300,000	\$ 300,000
707	14421	52230	OFFICE SUPPLIES	\$ 2,346	\$ 4,500	\$ 3,073	\$ 4,500	\$ 3,000
708	14421	52243	VEHICLE FUEL	\$ 267,390	\$ 250,000	\$ 187,154	\$ 250,000	\$ 250,000
709	14421	52700	ROAD MAINTENANCE	\$ 23,655	\$ 120,000	\$ 9,143	\$ 120,000	\$ 100,000
710	14421	55090	NEW VEHICLES	\$ -	\$ -	\$ -	\$ 1,480,000	\$ -
711	14421	55123	NEW EQUIPMENT	\$ -	\$ 100,000	\$ 100,000	\$ 1,425,000	
712	14421	55163	BUILDING REHAB	\$ 1,364	\$ 10,000	\$ 225	\$ 10,000	\$ 8,000
713	14421	58602	ROAD RESURFACING EXPENSES	\$ 67,301	\$ 263,617	\$ 17,663	\$ 4,300,000	\$ -
714	14421	62030	ENCUMB REPAIRS & MAINTEN	\$ 2,000	\$ 18,723	\$ 18,723	\$ -	\$ -
715	14421	62032	ENCUMB TRAFFIC MAINTENANCE	\$ 19,726	\$ 11,769	\$ 11,769	\$ -	\$ -
716	14421	62033	ENC PARKING METER MAINTENANCE	\$ 18,336	\$ 1,146	\$ 1,146	\$ -	\$ -
717	14421	62035	ENC CEMETERY MAINTENANCE	\$ 9,000	\$ -	\$ -	\$ -	\$ -
718	14421	62110	ENCUMB ENERGY & UTILITIES	\$ -	\$ 0	\$ 0	\$ -	\$ -
719	14421	62120	ENCUMB STREET LIGHTING	\$ -	\$ 7,852	\$ 7,852	\$ -	\$ -
720	14421	62190	ENCUMB PROFESSIONAL SERV	\$ 2,344	\$ -	\$ -	\$ -	\$ -
721	14421	62192	ENC TREE PLANTING	\$ 11,550	\$ 1,578	\$ -	\$ -	\$ -
722	14421	62230	ENCUMB OFFICE SUPPLIES	\$ 3,836	\$ 2,829	\$ 2,829	\$ -	\$ -
723	14421	62243	ENCUMB VEHICLE FUEL EXP	\$ 21,434	\$ 15,610	\$ 15,610	\$ -	\$ -
724	14421	62700	ENCUMB ROAD MAINTENANCE	\$ 58,708	\$ 96,345	\$ 87,689	\$ -	\$ -
725	14421	65123	ENCUMB NEW EQUIPMENT	\$ 100,564	\$ 84,556	\$ 39,210	\$ -	\$ -
726	14421	65163	ENCUMB BUILDING REHAB	\$ 17,551	\$ 8,636	\$ 4,562	\$ -	\$ -
727	14421	68602	ENC ROAD RESURFACE EXP	\$ 315,204	\$ 381,775	\$ 381,775	\$ -	\$ -
728	14421	68626	ENCUMB TIP - PEARSON BLVD	\$ -	\$ 5,323	\$ 5,323	\$ -	\$ -
729								
730	TOTAL	PUBLIC WORKS		\$ 3,397,318	\$ 3,549,439	\$ 3,215,686	\$ 10,100,205	\$ 2,652,139
731								
732	16620	PARKS & PLAYGROUNDS						
733	16620	52112	HOLIDAY LIGHT & DECORAT	\$ 17,200	\$ 16,345	\$ -	\$ 16,345	\$ 16,345
734	16620	55057	CELEBRATIONS&SPEC EVENTS	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ 1,000
735	16620	58150	PLAYGROUND IMPROVEMENTS	\$ 11,602	\$ 20,000	\$ 19,476	\$ 20,000	\$ 20,000
736	16620	62050	ENCUMB MINOR EQUIPMENT	\$ 3,981	\$ 427	\$ 427	\$ -	\$ -
737	16620	68150	ENCUMB PLAYGROUND IMPROVMENTS	\$ 19,154	\$ 9,698	\$ 9,698	\$ -	\$ -
739	TOTAL	PARKS & PLAYGROUNDS		\$ 51,937	\$ 47,470	\$ 29,601	\$ 37,345	\$ 37,345
740								
741		SENIOR CENTER						
742	15541	51010	DEPT HEAD SALARY & WAGES	\$ 62,640	\$ 64,520	\$ 53,353	\$ 85,000	\$ 74,157
743	15541	51012	CLERKS/DISPATCHER SAL&WAG	\$ 41,680	\$ 40,462	\$ 33,459	\$ 41,271	\$ 41,429
744	15541	51016	CUSTODIAN SALARY & WAGES	\$ 47,480	\$ 50,986	\$ 42,069	\$ 52,006	\$ 54,408
745	15541	51025	OUTREACH PROGRAM SALARY & WAGE	\$ 10,314	\$ 9,000	\$ 3,278	\$ 9,180	\$ 9,000
746	15541	51030	OVERTIME	\$ 421	\$ 1,000	\$ 940	\$ 750	\$ 500
747	15541	51031	ON-CALL/STANDBY	\$ -	\$ -	\$ -	\$ 500	\$ 500
748	15541	51090	CLOTH/UNIFORM ALLOWANCE	\$ 500	\$ 500	\$ 500	\$ 1,000	\$ 500
749	15541	51328	COA MEAL SITE MGR	\$ 9,874	\$ 10,226	\$ 10,226	\$ 13,020	\$ 10,533

LINE#	ORG	OBJ	DESCRIPTION	2024 ACTUAL	2025 REVISED BUD	2025 YTD ACTUAL	2026 DEPARTMNT	2026 MAYOR
750	15541	52030	REPAIRS & MAINTENANCE	\$ 16,067	\$ 13,250	\$ 19,381	\$ 13,500	\$ 13,250
751	15541	52040	INFORMATION TECHNOLOGY	\$ 3,085	\$ 3,000	\$ 2,724	\$ 3,200	\$ 3,000
752	15541	52050	MINOR EQUIPMENT	\$ 302	\$ -	\$ -	\$ 500	\$ -
753	15541	52110	ENERGY & UTILITIES	\$ 8,151	\$ 14,500	\$ 16,234	\$ 14,500	\$ 14,500
754	15541	52151	TELECOMMUNICATIONS	\$ 540	\$ 600	\$ 540	\$ 600	\$ 600
755	15541	52170	PROFESSIONAL DEV & TRAVEL	\$ 750	\$ 500	\$ -	\$ 500	\$ 500
756	15541	52230	OFFICE SUPPLIES	\$ 2,750	\$ 1,947	\$ 1,996	\$ 1,947	\$ 1,947
757	15541	62030	ENCUMB REPAIRS & MAINTEN	\$ 413	\$ 6,533	\$ 6,533	\$ -	\$ -
758	15541	62110	ENCUMB ENERGY & UTILITIES	\$ 1,678	\$ -	\$ -	\$ -	\$ -
759	15541	62170	ENCUMB PROF DEVELOPMENT & TRAV	\$ 130	\$ -	\$ -	\$ -	\$ -
760	15541	62230	ENCUMB OFFICE SUPPLIES	\$ 28	\$ -	\$ -	\$ -	\$ -
761								
762	TOTAL	SENIOR CENTER		\$ 206,803	\$ 217,023	\$ 191,232	\$ 237,474	\$ 224,822
763								
764	15543	VETERANS						
765	15543	51010	DEPT HEAD SALARY & WAGES	\$ 63,098	\$ 64,991	\$ 53,743	\$ 80,000	\$ 71,304
766	15543	51011	ASSISTANT SALARY & WAGES	\$ 51,461	\$ 57,283	\$ 31,985	\$ 65,000	\$ 58,005
767	15543	51012	CLERK/ASST SAL & WAGES	\$ 41,164	\$ 44,791	\$ 35,857	\$ 50,000	\$ 46,064
768	15543	51030	OVERTIME	\$ -	\$ 500	\$ 118	\$ -	\$ -
769	15543	51551	TERMINATION LEAVE	\$ 4,947	\$ 913	\$ 913	\$ -	\$ -
770	15543	52040	INFORMATION TECHNOLOGY	\$ 2,010	\$ 2,600	\$ 1,538	\$ 2,910	\$ 2,910
771	15543	52050	FLAG EXPENSE	\$ 12,457	\$ 5,820	\$ 499	\$ 5,820	\$ 5,820
772	15543	52151	TELECOMMUNICATIONS	\$ -	\$ 310	\$ 310	\$ -	\$ -
773	15543	52170	PROFESSIONAL DEV & TRAVEL	\$ 5,386	\$ 2,910	\$ 2,903	\$ 2,910	\$ 2,910
774	15543	52230	OFFICE SUPPLIES	\$ 1,793	\$ 1,940	\$ 1,225	\$ 1,940	\$ 1,940
775	15543	57100	VETERANS BENEFITS	\$ 473,536	\$ 450,000	\$ 395,413	\$ 475,000	\$ 450,000
776	15543	67100	ENCUMB VETERANS BENEFITS	\$ 6,000	\$ 1,845	\$ 1,520	\$ -	\$ -
777								
778	TOTAL	VETERANS		\$ 661,854	\$ 633,903	\$ 526,025	\$ 683,580	\$ 638,954
779								
780	16610	LIBRARY						
781	16610	51010	DEPT HEAD SALARY & WAGES	\$ 94,648	\$ 84,488	\$ 73,115	\$ 87,081	\$ 84,813
782	16610	51011	ASST LIBRARY DIRECTOR SAL&WAG	\$ 64,476	\$ 65,453	\$ 55,157	\$ 77,451	\$ 71,067
783	16610	51012	LIBRARY TECHNICIAN SAL&WAG	\$ 132,121	\$ 154,275	\$ 114,026	\$ 222,317	\$ 156,301
784	16610	51013	SENIOR LIBRARY TECH SAL&WA	\$ 84,528	\$ 89,618	\$ 65,614	\$ 155,238	\$ 95,610
785	16610	51014	STAFF LIBRARIAN SALARY & WAG	\$ 152,810	\$ 155,456	\$ 131,420	\$ 205,057	\$ 219,961
786	16610	51015	LIBRARY CLERICAL STAFF SAL&WAG	\$ 7,012	\$ 6,952	\$ 4,949	\$ 10,000	\$ 8,947
787	16610	51016	CUSTODIAN SALARY & WAGES	\$ 60,809	\$ 65,063	\$ 52,012	\$ 76,855	\$ 74,757
788	16610	51030	OVERTIME	\$ 1,221	\$ 500	\$ 888	\$ 500	\$ 500
789	16610	51460	LONGEVITY	\$ 3,300	\$ 2,730	\$ -	\$ 2,580	\$ 2,580
790	16610	51551	TERMINATION LEAVE	\$ 63,251	\$ 4,989	\$ 4,989	\$ -	\$ -
791	16610	52030	REPAIRS & MAINTENANCE	\$ 100	\$ 100	\$ 37,851	\$ 100	\$ 100

LINE#	ORG	OBJ	DESCRIPTION	2024 ACTUAL	2025 REVISED BUD	2025 YTD ACTUAL	2026 DEPARTMNT	2026 MAYOR
792	16610	52040	INFORMATION TECHNOLOGY	\$ 6,367	\$ 8,700	\$ 4,021	\$ 8,700	\$ 8,700
793	16610	52110	ENERGY & UTILITIES	\$ 52,494	\$ 46,600	\$ 52,110	\$ 52,000	\$ 35,481
794	16610	52150	COMMUNICATIONS	\$ 1,089	\$ 1,000	\$ 526	\$ 1,000	\$ 1,000
795	16610	52151	TELECOMMUNICATIONS	\$ 6,065	\$ 6,000	\$ 5,426	\$ 6,000	\$ 6,000
796	16610	52190	PROFESSIONAL SERVICES	\$ 36,356	\$ 35,606	\$ 35,606	\$ 35,561	\$ 35,561
797	16610	52230	OFFICE SUPPLIES	\$ 9,715	\$ 9,825	\$ 10,556	\$ 10,000	\$ 10,000
798	16610	52231	LIBRARY SUPPLIES	\$ 5,315	\$ 5,000	\$ 5,059	\$ 5,000	\$ 5,000
799	16610	52270	BOOKS & PERIODICALS	\$ 100,377	\$ 109,000	\$ 65,246	\$ 151,800	\$ 129,519
800	16610	53333	LIBRARY DRAW IN TRANSIT	\$ -	\$ -	\$ 1,537	\$ -	\$ -
801	16610	57500	GENERAL LIABILITY	\$ 13,592	\$ 13,500	\$ 17,064	\$ 17,100	\$ 13,500
802								
803	TOTAL	LIBRARY		\$ 895,646	\$ 864,857	\$ 737,171	\$ 1,124,340	\$ 959,398
804								
805	16625	RECREATION DEPT						
806	16625	51010	DEPT HEAD SALARY & WAGES	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
807	16625	51011	SUPERVISOR SALARY & WAGES	\$ 8,500	\$ 16,500	\$ 16,500	\$ 11,000	\$ 11,000
808	16625	51014	COACHES SAL & WAGES	\$ -	\$ -	\$ -	\$ 3,500	\$ 3,500
809	16625	51020	P/T PLAYGROUNDS SAL&WGS	\$ 28,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
810	16625	51090	CLOTH/UNIFORM ALLOWANCE	\$ -	\$ -	\$ -	\$ -	\$ -
811	16625	52050	MINOR EQUIPMENT	\$ -	\$ 3,000	\$ 3,000	\$ 5,000	\$ 4,000
812	16625	62050	ENCUMB MINOR EQUIPMENT	\$ -	\$ 1,000	\$ 1,000	\$ -	\$ -
813								
814	TOTAL	RECREATION DEPT		\$ 66,500	\$ 125,500	\$ 125,500	\$ 124,500	\$ 123,500
815								
816	18810	STATE & COUNTY ASSESSMENT						
817	18810	56100	COUNTY ASSESS-COUNTY TAX	\$ 69,331	\$ 74,376	\$ 54,486	\$ 76,736	\$ 76,736
818	18810	56202	RMV NON-RENEWAL SURCHARGE	\$ 27,900	\$ 38,300	\$ 28,728	\$ 34,600	\$ 34,600
819	18810	56204	AIR POLLUTION ASSESSMENT	\$ 5,358	\$ 5,492	\$ 4,086	\$ 5,713	\$ 5,713
820	18810	56205	MONT RTA ASSESSMENT	\$ 257,030	\$ 252,824	\$ 189,621	\$ 251,953	\$ 251,953
821	18810	56206	SPECIAL EDUCATION ASSESS	\$ 19,913	\$ 20,431	\$ 15,543	\$ 20,431	\$ 20,431
822	18810	56209	CHARTER SCHOOL TUITION ASSESSM	\$ 270,895	\$ 308,670	\$ 235,833	\$ 308,670	\$ 260,694
823	18810	56210	SCHOOL CHOICE ASSESSMENT	\$ 1,106,500	\$ 1,209,574	\$ 801,792	\$ 1,209,574	\$ 1,032,673
824								
825	TOTAL	STATE & COUNTY ASSESSM		\$ 1,756,927	\$ 1,909,667	\$ 1,330,089	\$ 1,907,677	\$ 1,682,800
826								
827	19999	OTHER EXPENDITURES						
828	19999	59040	TRANSFER TO STABILIZATION	\$ 354,774	\$ 158,171	\$ 158,171	\$ -	\$ -
829	19999	59980	TRANSFER TO CAPITAL FUND	\$ 546,838	\$ -	\$ -	\$ -	\$ -
830	19999	59997	TRANSFER TO ENTERPRISE FUND	\$ 75,000	\$ 75,000	\$ 75,000	\$ -	\$ -
831								
832	TOTAL		OTHER EXPENDITURES	\$ 976,612	\$ 233,171	\$ 233,171	\$ -	\$ -

LINE#	ORG	OBJ	DESCRIPTION	2024 ACTUAL	2025 REVISED BUD	2025 YTD ACTUAL	2026 DEPARTMNT	2026 MAYOR
833								
834	<b>TOTAL</b>	<b>GENERAL FUND</b>		<b>\$ 41,512,300</b>	<b>\$ 44,204,921</b>	<b>\$ 40,089,381</b>	<b>\$ 55,269,087</b>	<b>\$ 43,919,447</b>
835								
836	61440	SEWER EXPENSES						
837	61440	51010	DEPT HEAD SALARY & WAGES	\$ 27,218.88	\$ 28,035.39	\$ 23,183.02	\$ 49,858.00	\$ 47,293.56
838	61440	51011	CITY ENGINEER SALARY & WAGES	\$ 23,250	\$ 23,857	\$ 19,728	\$ 35,922	\$ 34,402
839	61440	51012	CLERK/ASST SAL & WAGES	\$ 62,155	\$ 65,022	\$ 53,978	\$ 67,148	\$ 66,778
840	61440	51013	PT/CLERK/GIS	\$ 38,625	\$ 50,304	\$ 37,622	\$ 66,687	\$ 27,507
841	61440	51014	MAINTENANCE CREW-SAL&WGS	\$ 314,679	\$ 427,945	\$ 372,767	\$ 540,671	\$ 555,491
842	61440	51015	DPW CLERK SALARY & WAGES	\$ 13,016	\$ 14,839	\$ 12,306	\$ 15,133	\$ 15,190
843	61440	51019	BUSINESS MANAGER SAL & WAGES	\$ 19,264	\$ 20,638	\$ 15,263	\$ 22,277	\$ 23,325
844	61440	51020	ENGINEERS SALARY & WAGES	\$ -	\$ 9,506	\$ -	\$ 10,000	\$ 14,999
845	61440	51030	OVERTIME	\$ 8,784	\$ 30,000	\$ 30,554	\$ 25,000	\$ 30,000
846	61440	51031	WEEK-END STANDBY	\$ 13,978	\$ 20,000	\$ 11,870	\$ 20,275	\$ 20,000
847	61440	51090	CLOTH/UNIFORM ALLOWANCE	\$ 4,380	\$ 6,480	\$ 5,830	\$ 9,260	\$ 9,120
848	61440	51102	WORKING OUT OF GRADE	\$ 144	\$ 2,000	\$ 1,799	\$ 2,000	\$ 2,000
849	61440	51105	SICK LEAVE INCENTIVE	\$ -	\$ 2,500	\$ -	\$ 2,500	\$ 2,500
850	61440	52030	REPAIRS & MAINTENANCE	\$ 21,360	\$ 25,000	\$ 28,104	\$ 25,000	\$ 25,000
851	61440	52031	REPAIRS TO MAINS	\$ 10,595	\$ 200,000	\$ 6,468	\$ 200,000	\$ 200,000
852	61440	52040	INFORMATION TECHNOLOGY	\$ 860	\$ 5,000	\$ 811	\$ 5,000	\$ 5,000
853	61440	52050	NEW EQUIPMENT	\$ 32,585	\$ 50,000	\$ 28,886	\$ 100,000	\$ 100,000
854	61440	52110	ENERGY & UTILITIES	\$ 196,948	\$ 236,400	\$ 233,938	\$ 243,492	\$ 243,492
855	61440	52150	COMMUNICATIONS	\$ 400	\$ 4,000	\$ 1,259	\$ 4,000	\$ 4,000
856	61440	52151	TELECOMMUNICATIONS	\$ 2,840	\$ 10,000	\$ 3,000	\$ 10,000	\$ 10,000
857	61440	52170	PROFESSIONAL DEV & TRAVEL	\$ 1,900	\$ 4,478	\$ -	\$ 20,000	\$ 20,000
858	61440	52190	PROFESSIONAL SERVICES	\$ 5,104	\$ 38,000	\$ 24,785	\$ 38,000	\$ 38,000
859	61440	52192	WPAT ADMINISTRATIVE FEES	\$ 1,702	\$ 522	\$ 522	\$ -	\$ -
860	61440	52230	OFFICE SUPPLIES	\$ 19,022	\$ 20,000	\$ 16,080	\$ 20,000	\$ 20,000
861	61440	52231	CHEMICALS/LAB SUPPLIES	\$ 486,656	\$ 237,700	\$ 316,948	\$ 244,831	\$ 244,831
862	61440	52240	VEHICLE SUPPLIES	\$ 18,081	\$ 20,000	\$ 15,353	\$ 20,000	\$ 20,000
863	61440	52360	AWWTP CONTRACT OPERATIONS	\$ 715,714	\$ 900,599	\$ 688,937	\$ 937,300	\$ 937,300
864	61440	55030	SEWER SYSTEM MODEL SOFTWARE	\$ -	\$ 35,000	\$ -	\$ -	\$ -
865	61440	55163	FACILITY MAINTENANCE	\$ 9,283	\$ 104,401	\$ 105,121	\$ 50,000	\$ 50,000
866	61440	56902	TAXES OTHER TOWNS	\$ -	\$ 300	\$ -	\$ 300	\$ 300
867	61440	57600	PRINCIPAL - INSIDE DEBT	\$ 25,000	\$ -	\$ -	\$ -	\$ -
868	61440	57601	PRINCIPAL - OUTSIDE DEBT	\$ 621,720	\$ 841,223	\$ 846,169	\$ 1,390,197	\$ 1,390,197
869	61440	57611	INTEREST - OUTSIDE DEBT	\$ 226,329	\$ 222,810	\$ 222,801	\$ 209,136	\$ 209,136
870	61440	58614	PUMP STATIONS EXP-WILLIS RD	\$ -	\$ 800,000	\$ -	\$ -	\$ -
871	61440	62030	ENCUMB REPAIRS & MAINTEN	\$ 8,314	\$ 271	\$ 271	\$ -	\$ -
872	61440	62031	ENCUMB REPAIRS TO MAINS	\$ 73,766	\$ 121,233	\$ 91,074	\$ -	\$ -
873	61440	62050	ENCUMB NEW EQUIPMENT	\$ 20,554	\$ 59,039	\$ 55,905	\$ -	\$ -
874	61440	62110	ENCUMB ENERGY & UTILITIES	\$ 70,665	\$ 32,525	\$ 32,525	\$ -	\$ -

LINE#	ORG	OBJ	DESCRIPTION	2024 ACTUAL	2025 REVISED BUD	2025 YTD ACTUAL	2026 DEPARTMNT	2026 MAYOR
875	61440	62190	ENCUMB PROFESSIONAL SERV	\$ 45,214	\$ 89,802	\$ 89,802	\$ -	\$ -
876	61440	62230	ENCUMB OFFICE SUPPLIES	\$ 5,117	\$ 978	\$ 978	\$ -	\$ -
877	61440	62231	ENCUMB CHEMICAL TREATMENT	\$ -	\$ 24,073	\$ 24,073	\$ -	\$ -
878	61440	62360	ENCUMB AWWT CONT&OPERATIO	\$ 77,122	\$ 169,421	\$ 169,421	\$ -	\$ -
879	61440	65123	ENCUMB COLD STORAGE BUILDING	\$ 18,323	\$ 22,040	\$ 22,040	\$ -	\$ -
880	61440	65163	ENCUMB FACILITY MAINT	\$ 75,135	\$ 57,031	\$ 57,031	\$ -	\$ -
881	61440	68610	ENC FACILITY PLANNING	\$ 634	\$ 1,395	\$ 1,395	\$ -	\$ -
882	61440	68616	ENC SLUDGE LANDFILL	\$ 126,044	\$ 289,899	\$ 289,899	\$ -	\$ -
883	61999	59996	TRANSFER TO GENERAL FUND	\$ 405,825	\$ 390,000	\$ 390,000	\$ 400,000	\$ 400,000
884								
885	TOTAL	SEWER FUND		\$ 3,848,304	\$ 5,714,266	\$ 4,348,495	\$ 4,783,986	\$ 4,765,861
886								
887	62450	WATER EXPENSES						
888	62450	51010	DEPT HEAD SALARY & WAGES	\$ 27,219	\$ 28,035	\$ 23,183	\$ 49,858	\$ 47,294
889	62450	51011	CITY ENGINEER SALARY & WAGES	\$ 23,250	\$ 23,857	\$ 19,728	\$ 35,922	\$ 34,402
890	62450	51012	CLERK/ASST SAL & WAGES	\$ 54,806	\$ 65,022	\$ 54,168	\$ 68,976	\$ 66,778
891	62450	51013	PT/CLERK/GIS	\$ 9,560	\$ 10,511	\$ 6,852	\$ 27,283	\$ 27,507
892	62450	51014	MAINTENANCE CREW SAL&WGS	\$ 316,507	\$ 424,945	\$ 371,435	\$ 540,671	\$ 532,491
893	62450	51015	DPW CLERK SALARY & WAGES	\$ 12,770	\$ 14,526	\$ 12,306	\$ 15,133	\$ 15,190
894	62450	51019	BUSINESS MANAGER SAL & WAGES	\$ 19,264	\$ 20,638	\$ 15,263	\$ 22,277	\$ 23,325
895	62450	51020	ENGINEERS SALARY & WAGES	\$ -	\$ 14,506	\$ -	\$ 10,000	\$ 14,999
896	62450	51030	OVERTIME	\$ 58,302	\$ 35,000	\$ 73,906	\$ 50,000	\$ 60,000
897	62450	51031	WEEK-END STANDBY	\$ 13,978	\$ 20,000	\$ 11,243	\$ 20,275	\$ 15,000
898	62450	51090	CLOTH/UNIFORM ALLOWANCE	\$ 4,380	\$ 6,915	\$ 6,040	\$ 9,260	\$ 8,535
899	62450	51102	WORKING OUT OF GRADE	\$ 4,103	\$ 2,000	\$ 3,329	\$ 5,000	\$ 4,000
900	62450	51105	SICK LEAVE INCENTIVE	\$ 463	\$ 2,500	\$ 698	\$ 2,500	\$ 2,500
901	62450	51551	TERMINATION LEAVE	\$ 1,349	\$ -	\$ -	\$ -	\$ -
902	62450	52030	REPAIRS & MAINTENANCE	\$ 39,010	\$ 25,000	\$ 13,938	\$ 25,000	\$ 25,000
903	62450	52031	REPAIRS TO MAINS	\$ 176,691	\$ 275,000	\$ 199,969	\$ 200,000	\$ 200,000
904	62450	52040	INFORMATION TECHNOLOGY	\$ 2,841	\$ 5,000	\$ 1,056	\$ 5,000	\$ 5,000
905	62450	52050	NEW EQUIPMENT	\$ 1,582	\$ 50,000	\$ 50,000	\$ 100,000	\$ 100,000
906	62450	52110	ENERGY & UTILITIES	\$ 131,247	\$ 349,000	\$ 45,626	\$ 359,470	\$ 359,470
907	62450	52150	COMMUNICATIONS	\$ 900	\$ 5,000	\$ 758	\$ 5,000	\$ 5,000
908	62450	52151	TELECOMMUNICATIONS	\$ 2,076	\$ 7,500	\$ 3,000	\$ 7,500	\$ 7,500
909	62450	52170	PROFESSIONAL DEV & TRAVEL	\$ 4,223	\$ 8,000	\$ 3,258	\$ 23,000	\$ 23,000
910	62450	52190	PROFESSIONAL SERVICES	\$ 7,374	\$ 25,000	\$ -	\$ 25,000	\$ 25,000
911	62450	52192	WPAT ADMINISTRATIVE FEES	\$ 12,300	\$ 12,300	\$ 12,300	\$ 12,300	\$ 12,300
912	62450	52194	DAM INSPECTIONS	\$ 4,816	\$ 7,000	\$ -	\$ 6,000	\$ 6,000
913	62450	52230	OFFICE SUPPLIES	\$ 18,294	\$ 20,000	\$ 15,051	\$ 20,000	\$ 20,000
914	62450	52231	CHEMICALS/LAB SUPPLIES	\$ 129,605	\$ 121,800	\$ 121,800	\$ 125,454	\$ 125,454
915	62450	52240	VEHICLE SUPPLIES	\$ 18,081	\$ 20,000	\$ 15,353	\$ 20,000	\$ 20,000
916	62450	52359	CONTRACT OPERATIONS	\$ 713,630	\$ 910,000	\$ 686,839	\$ 937,300	\$ 937,300

LINE#	ORG	OBJ	DESCRIPTION	2024 ACTUAL	2025 REVISED BUD	2025 YTD ACTUAL	2026 DEPARTMNT	2026 MAYOR
917	62450	52360	WATER QUAL ADVIS SERVICES	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000
918	62450	55030	WATER METER REPLACEMENT	\$ -	\$ 50,000	\$ -	\$ -	\$ -
919	62450	55163	FACILITY MAINTENANCE	\$ 13,963	\$ 75,000	\$ -	\$ 75,000	\$ 75,000
920	62450	56902	TAXES OTHER TOWNS	\$ -	\$ 3,000	\$ -	\$ 3,000	\$ 3,000
921	62450	57601	PRINCIPAL - OUTSIDE DEBT	\$ 672,633	\$ 440,000	\$ 440,000	\$ 460,000	\$ 460,000
922	62450	57611	INTEREST - OUTSIDE DEBT	\$ 426,678	\$ 396,000	\$ 394,600	\$ 386,028	\$ 386,028
923	62450	62030	ENCUMB REPAIRS & MAINTEN	\$ -	\$ 816	\$ 816	\$ -	\$ -
924	62450	62031	ENCUMB REPAIRS TO MAINS	\$ 77,409	\$ 30,564	\$ 30,564	\$ -	\$ -
925	62450	62039	ENCUM REPS TO TRANS MAINS EXP	\$ -	\$ 390,000	\$ 309,112	\$ -	\$ -
926	62450	62040	ENC INFORMATION TECH	\$ -	\$ 1,400	\$ 1,400	\$ -	\$ -
927	62450	62050	ENCUMB NEW EQUIPMENT	\$ 250,175	\$ 74,034	\$ 52,365	\$ -	\$ -
928	62450	62110	ENCUMB ENERGY & UTILITIES	\$ 136,051	\$ 207,498	\$ 207,498	\$ -	\$ -
929	62450	62151	ENCUMB TELECOMMUNICATIONS	\$ 765	\$ -	\$ -	\$ -	\$ -
930	62450	62170	ENCUMB PROF DEVELOPMENT & TRAV	\$ 270	\$ -	\$ -	\$ -	\$ -
931	62450	62190	ENCUMB PROFESSIONAL SERV	\$ 85,298	\$ 114,155	\$ 101,745	\$ -	\$ -
932	62450	62230	ENCUMB OFFICE SUPPLIES	\$ 14,011	\$ 1,868	\$ 1,868	\$ -	\$ -
933	62450	62231	ENCUMB CHEMICAL TREATMENT	\$ 3,542	\$ 38,574	\$ 38,574	\$ -	\$ -
934	62450	62359	ENCUMB CONTRACT OPERATIONS	\$ 77,245	\$ 171,519	\$ 171,519	\$ -	\$ -
935	62450	65030	ENCUMB WATER SYS SOFTWARE MODL	\$ 4,680	\$ -	\$ -	\$ -	\$ -
936	62450	65123	ENCUMB NEW EQUIPMENT	\$ 1,659	\$ -	\$ -	\$ -	\$ -
937	62450	65163	ENCUMB FAC MAINT	\$ 256,647	\$ 85,250	\$ 70,129	\$ -	\$ -
938	62999	59996	TRANSFER TO GENERAL FUND	\$ 380,000	\$ 390,000	\$ 390,000	\$ 420,000	\$ 420,000
939								
940	TOTAL	WATER FUND		\$ 4,209,647	\$ 4,978,733	\$ 3,977,287	\$ 4,122,207	\$ 4,117,072
941								
942	63640	GOLF COURSE EXPENSES						
943	63640	51010	DEPT HEAD SALARY & WAGES	\$ 83,746	\$ 85,789	\$ 70,705	\$ 82,789	\$ 104,375
944	63640	51011	GOLF PRO SALARY & WAGES	\$ 48,380	\$ 54,427	\$ 39,407	\$ 54,427	\$ 78,259
945	63640	51012	CLERK/ASST SAL & WAGES	\$ 21,364	\$ 22,869	\$ 15,485	\$ 22,869	\$ 22,625
946	63640	51013	LABORERS SALARY & WAGES	\$ 243,033	\$ 246,525	\$ 207,748	\$ 250,000	\$ 303,407
947	63640	51018	PRO SHOP STAFF SALARY & WAGES	\$ 21,637	\$ 35,000	\$ 11,714	\$ 35,000	\$ 35,000
948	63640	51030	OVERTIME	\$ 6,146	\$ 10,000	\$ 8,611	\$ 10,000	\$ 10,000
949	63640	51090	CLOTH/UNIFORM ALLOWANCE	\$ 2,950	\$ 2,950	\$ 2,950	\$ 8,000	\$ 3,600
950	63640	51460	LONGEVITY	\$ 2,130	\$ 2,070	\$ -	\$ 2,070	\$ 2,310
951	63640	51551	TERMINATION LEAVE	\$ 3,693	\$ -	\$ 4,347	\$ 15,000	\$ 15,000
952	63640	52030	REPAIRS & MAINTENANCE	\$ 26,818	\$ 45,000	\$ 12,786	\$ 80,000	\$ 80,000
953	63640	52031	GOLF CART RENT & MAINTENANCE	\$ 59,757	\$ 92,000	\$ 80,264	\$ 92,000	\$ 92,000
954	63640	52050	EQUIPMENT	\$ -	\$ 6,000	\$ 3,447	\$ -	\$ -
955	63640	52110	ENERGY & UTILITIES	\$ 21,640	\$ 27,000	\$ 29,592	\$ 27,000	\$ 27,000
956	63640	52150	COMMUNICATIONS	\$ -	\$ -	\$ -	\$ -	
957	63640	52151	TELECOMMUNICATIONS	\$ 8,138	\$ 7,000	\$ 6,339	\$ 8,000	\$ 8,000
958	63640	52170	PROFESSIONAL DEV & TRAVEL	\$ 1,507	\$ 2,000	\$ 878	\$ 2,000	\$ 2,000

LINE#	ORG	OBJ	DESCRIPTION	2024 ACTUAL	2025 REVISED BUD	2025 YTD ACTUAL	2026 DEPARTMNT	2026 MAYOR
959	63640	52190	PROFESSIONAL SERVICES	\$ 31,022	\$ 40,000	\$ 29,708	\$ 40,000	\$ 40,000
960	63640	52230	OFFICE SUPPLIES	\$ 1,875	\$ -	\$ 738	\$ -	\$ -
961	63640	52231	GOLF COURSE SUPPLIES	\$ 138,412	\$ 104,000	\$ 120,964	\$ 144,000	\$ 144,000
962	63640	52240	VEHICLE SUPPLIES	\$ 9,452	\$ 35,000	\$ 18,750	\$ 35,000	\$ 35,000
963	63640	55090	NEW VEHICLES	\$ -	\$ 77,000	\$ 78,675	\$ -	\$ -
964	63640	57303	WATER	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ 10,000
965	63640	62030	ENCUMB REPAIRS & MAINTEN	\$ 7,533	\$ 25,759	\$ 26,471	\$ -	\$ -
966	63640	62110	ENCUMB ENERGY & UTILITIES	\$ -	\$ 10	\$ 10	\$ -	\$ -
967	63640	62151	ENCUMB TELECOMMUNICATIONS	\$ 204	\$ -	\$ -	\$ -	\$ -
968	63640	62190	ENCUMB PROFESSIONAL SERV	\$ 4,438	\$ -	\$ 333	\$ -	\$ -
969	63640	62231	ENCUMB GOLF SUPPLIES	\$ 34,789	\$ 14,295	\$ 1,577	\$ -	\$ -
970	63640	62240	ENCUMB VEHICLE SUPPLIES	\$ 211	\$ -	\$ -	\$ -	\$ -
971	63999	59996	TRANSFER TO GENERAL FUND	\$ 230,000	\$ 240,000	\$ 240,000	\$ 260,000	\$ 260,000
972								
973	TOTAL	GOLF COURSE FUND		\$ 1,008,875	\$ 1,184,694	\$ 1,011,499	\$ 1,178,155	\$ 1,272,577
974								
975	64433	LANDFILL CLOSURE EXPENSES						
976	64433	52030	FINAL COVER MAINTENANCE	\$ 17,125	\$ 9,700	\$ 7,650	\$ 10,000	\$ 10,000
977	64433	52031	REPAIRS TO PUMPS	\$ 14,767	\$ 12,222	\$ 7,144	\$ 15,000	\$ 15,000
978	64433	52110	ENERGY & UTILITIES	\$ 5,569	\$ 11,640	\$ 4,498	\$ 6,500	\$ 6,500
979	64433	52150	COMMUNICATIONS	\$ -	\$ -	\$ 163	\$ -	\$ -
980	64433	52151	TELECOMMUNICATIONS	\$ 2,425	\$ 2,910	\$ 1,819	\$ 2,910	\$ 2,910
981	64433	52190	PROFESSIONAL SERVICES	\$ 18,393	\$ 18,430	\$ 17,444	\$ 20,000	\$ 20,000
982	64433	52270	AIR POLLUTION CONTROL MAINTENA	\$ 20,330	\$ 24,735	\$ 35,700	\$ 44,900	\$ 24,900
983	64433	52271	GROUNDWATER MONITORING	\$ 5,729	\$ 14,050	\$ 17,310	\$ 20,000	\$ 15,000
984	64433	62031	ENCUMB REPAIRS TO PUMPS	\$ 2,002	\$ 140,443	\$ 32,578	\$ -	\$ -
985	64433	62190	ENCUMB PROFESSIONAL SERV	\$ 1,939	\$ 11,588	\$ -	\$ -	\$ -
986	64433	62270	ENC AIR POLLUTION CONTROL	\$ 4,200	\$ 2,183	\$ 2,183	\$ -	\$ -
987	64433	62271	ENCUMB GROUND WATER MONITRNG	\$ -	\$ 10,722	\$ 18,793	\$ -	\$ -
988								
989	TOTAL	LANDFILL CLOSURE EXPEN		\$ 92,478	\$ 258,623	\$ 145,282	\$ 119,310	\$ 94,310
990								
991	65430	SOLID WASTE EXPENSES						
992	65430	51010	DEPT HEAD SALARY & WAGES	\$ 18,857	\$ 21,981	\$ 17,361	\$ 24,342	\$ 22,545
993	65430	51011	TRANSFER STATN SUPER SALARY	\$ 50,302	\$ 51,675	\$ 42,725	\$ 60,265	\$ 55,883
994	65430	51012	ASST/STAFF SAL & WAGES	\$ 14,677	\$ 14,949	\$ 13,543	\$ 16,326	\$ 18,068
995	65430	51013	ACCOUNT CLERK SALARY & WAGES	\$ 42,300	\$ 47,196	\$ 27,707	\$ 48,612	\$ 43,901
996	65430	51018	TRANSFER STATN MONITOR SAL	\$ 21,160	\$ 21,738	\$ 19,456	\$ 25,342	\$ 23,500
997	65430	51030	OVERTIME	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ 1,000
998	65430	51090	CLOTH/UNIFORM ALLOWANCE	\$ 850	\$ 1,050	\$ 850	\$ 1,000	\$ 1,050
999	65430	51551	TERMINATION LEAVE	\$ -	\$ -	\$ 1,883	\$ -	\$ -
1000	65430	52030	REPAIRS & MAINTENANCE	\$ 16,106	\$ 19,400	\$ 15,922	\$ 19,000	\$ 16,000

LINE#	ORG	OBJ	DESCRIPTION	2024 ACTUAL	2025 REVISED BUD	2025 YTD ACTUAL	2026 DEPARTMNT	2026 MAYOR
1001	65430	52050	MINOR EQUIPMENT	\$ 387	\$ 970	\$ -	\$ 1,000	\$ 1,000
1002	65430	52110	ENERGY & UTILITIES	\$ 3,210	\$ 5,820	\$ 3,081	\$ 6,000	\$ 6,000
1003	65430	52150	COMMUNICATIONS	\$ -	\$ 291	\$ -	\$ 300	\$ 300
1004	65430	52170	PROFESSIONAL DEV & TRAVEL	\$ 868	\$ 970	\$ -	\$ 1,000	\$ 1,000
1005	65430	52190	PROFESSIONAL SERVICES	\$ 8,921	\$ 14,550	\$ 7,410	\$ 15,000	\$ 12,000
1006	65430	52230	OFFICE SUPPLIES	\$ 1,823	\$ 1,940	\$ 1,403	\$ 2,000	\$ 2,000
1007	65430	52232	TRASH BAGS	\$ 2,194	\$ 14,550	\$ 9,300	\$ 17,000	\$ 14,000
1008	65430	52240	VEHICLE SUPPLIES	\$ 195	\$ 6,305	\$ 4,786	\$ 6,000	\$ 6,000
1009	65430	52361	TRASH DISPOSAL	\$ 860,884	\$ 960,300	\$ 926,469	\$ 989,109	\$ 969,109
1010	65430	52362	RECYCLING PROCESSING EXP	\$ 25,168	\$ 32,010	\$ 44,716	\$ 33,610	\$ 33,610
1011	65430	55126	CURBSIDE RECYCLING	\$ 115,771	\$ 133,860	\$ 117,047	\$ 137,875	\$ 137,875
1012	65430	55361	CURBSIDE RUBBISH COLLECT	\$ 420,187	\$ 407,594	\$ 472,200	\$ 486,366	\$ 446,366
1013	65430	62030	ENCUMB REPAIRS & MAINTEN	\$ -	\$ 18,988	\$ -	\$ -	\$ -
1014	65430	62050	ENCUMB MINOR EQUIPMENT	\$ -	\$ 10,878	\$ -	\$ -	\$ -
1015	65430	62110	ENCUMB ENERGY & UTILITIES	\$ 41	\$ 3,119	\$ -	\$ -	\$ -
1016	65430	62361	ENCUMB TRASH DISPOSAL	\$ 76,021	\$ 141,689	\$ 141,689	\$ -	\$ -
1017	65430	62362	ENCUMB RECYCLING PROCESSING	\$ 1,483	\$ 7,832	\$ 7,832	\$ -	\$ -
1018	65430	65126	ENCUMB CURBSIDE RECYCLING	\$ 10,656	\$ 22,229	\$ 22,229	\$ -	\$ -
1019	65430	65361	ENCUMB CURBSIDE RUBBISH C	\$ 37,556	\$ -	\$ -	\$ -	\$ -
1020	65999	59996	TRANSFER TO GENERAL FUND	\$ 125,000	\$ 140,000	\$ 140,000	\$ 150,000	\$ 150,000
1021								
1022	TOTAL	SOLID WASTE FUND		\$ 1,854,617	\$ 2,102,884	\$ 2,037,609	\$ 2,041,146	\$ 1,961,206
1023								
1024		ENTERPRISE ACCOUNT TOTALS		\$ 11,013,922	\$ 14,239,200	\$ 11,520,171	\$ 12,244,804	\$ 12,211,026
1025								
1026	13960	50000	SCHOOL BUDGET ADJUSTMENT	\$ 29,608,471.45	\$ 31,793,361.79	\$ 30,183,929.68	\$ 33,234,787.00	\$ 33,203,272.00
1027	13960	51000	2305-SCHOOL SAL UNDISTRIBUTED	\$ -	\$ 9,162.00	\$ -	\$ 300,000.00	\$ 300,000.00
1028	13960	51207	5550-CROSSING GUARDS	\$ 55,848.75	\$ 76,388.00	\$ 54,267.62	\$ 80,000.00	\$ 80,000.00
1029	13960	51362	3300-SPED BUS MONITOR SALARY	\$ -	\$ -	\$ 1,921.90	\$ 15,000.00	\$ 15,000.00
1030	13960	52362	3300-FOSTER CARE TRANSP EXP	\$ 205,679.00	\$ 200,000.00	\$ 140,000.00	\$ 200,000.00	\$ 200,000.00
1031	13960	52800	3300-REGULAR TRANSPORTATION	\$ 783,190.00	\$ 711,000.00	\$ 702,960.00	\$ 899,415.00	\$ 899,415.00
1032	13960	52801	3300-MCKINNEY-VENTO TRANSPORT	\$ 139,201.97	\$ 180,000.00	\$ 178,547.28	\$ 180,000.00	\$ 180,000.00
1033	13960	54150	5550-CROSSING GUARD EXPENSE	\$ -	\$ 500.00	\$ -	\$ 500.00	\$ 500.00
1034	13960	55804	3300-SPED TRANSPORTATION	\$ 1,303,370.84	\$ 1,564,933.00	\$ 1,286,029.30	\$ 1,837,000.00	\$ 1,837,000.00
1035								
1036		TOTAL SCHOOL EXPENSES		\$ 32,095,762	\$ 34,535,345	\$ 32,547,656	\$ 36,746,702	\$ 36,715,187
1037								
1038		TOTAL GENERAL GOVERNMENT		\$ 41,512,300	\$ 44,204,921	\$ 40,089,381	\$ 55,269,087	\$ 43,919,447
1039		ENTERPRISE ACCOUNTS TOTALS		\$ 11,013,922	\$ 14,239,200	\$ 11,520,171	\$ 12,244,804	\$ 12,211,026
1040		TOTAL SCHOOL EXPENSES		\$ 32,095,762	\$ 34,535,345	\$ 32,547,656	\$ 36,746,702	\$ 36,715,187
1041								



LINE#	ORG	OBJ	DESCRIPTION	2024 ACTUAL	2025 REVISED BUD	2025 YTD ACTUAL	2026 DEPARTMNT	2026 MAYOR
1042			CITY OF GARDNER TOTAL	\$ 84,621,983	\$ 92,979,465	\$ 84,157,208	\$ 104,260,593	\$ 92,845,660