

WARD COUNCILLORS

1 – David R. Thibault-Muñoz
2 – Dana M. Heath
3 – Paul G. Tassone
4 – Karen G. Hardern
5 – Aleksander H. Dernalowicz, Esq.

COUNCIL PRESIDENT

George C. Tyros



COUNCILLORS AT LARGE

Calvin D. Brooks
Craig R. Cormier
Brad E. Heglin
Elizabeth J. Kazinskas
Judy A. Mack

City of Gardner Massachusetts



CALENDAR FOR THE MEETING

of

**MONDAY, APRIL 7, 2025
CITY COUNCIL CHAMBER
7:30 P.M.**

ORDER OF BUSINESS

- I. CALL TO ORDER**
- II. CALL OF THE ROLL OF COUNCILLORS**
- III. OPENING PRAYER**
- IV. PLEDGE OF ALLEGIANCE**
- V. ANNOUNCEMENT OF OPEN MEETING RECORDINGS**

Any person may make a video or audio recording of an open session of a meeting, or may transmit the meeting through any medium, subject to reasonable requirements of the chair as to the number, placement and operation of equipment used so as not to interfere with the conduct of the meeting. Any person intending to make such recording shall notify the Chair forthwith. All documents and exhibits used or referenced at the meeting must be submitted in duplicate to the City Clerk, as they become part of the Meeting Minutes.
- VI. READING OF MINUTES OF PRIOR MEETING(S)**
 - February 3, 2025, Regular Meeting
- VII. PUBLIC HEARINGS**
- VIII. COMMUNICATIONS FROM THE MAYOR**
- IX. PETITIONS, APPLICATIONS, COMMUNICATIONS, ETC.**
- X. REPORTS OF STANDING COMMITTEES**

SAFETY COMMITTEE

11466 – A Request from Councillor Karen Hardern to have an Informal Meeting with Montachusett Regional Transit Authority (MART) to discuss Rider and Pedestrian Safety and Route Utilization and Ridership. *Page 9*

11478 – Application for Motor Vehicle Dealers License, Class II, MTM Auto, 207 E Broadway. *Page 10*

FINANCE COMMITTEE

11515 - A Resolution of disapproval and opposition to the proposed Building Department fee increases. *(Submitted by President Tyros.) Page 12*

APPOINTMENTS COMMITTEE

11474 - A Measure Confirming the Mayor's Appointment of Laurie Wiita, to the position of Zoning Board Member, for term expiring January 22, 2028. *Page 39*

11476 - A Measure Confirming the Mayor's Appointment of Eric Flint, to the position of Planning Board Member, for term expiring January 7, 2028. *Page 40*

11501 - A Measure Confirming the Mayor's Appointment of Nicholas Summerhayes, to the position of Conservation Commission Member, for term expiring February 13, 2028. *Page 43*

11508 - A Measure Confirming the Mayor's Appointment of Emma Chaitin, to the position of Board of Health Member for term expiring February 27, 2028. *Page 44*

XI. UNFINISHED BUSINESS AND MATTERS FOR RECONSIDERATION

XII. NEW BUSINESS

XIII. COUNCIL COMMENTS AND REMARKS

XIV. CLOSING PRAYER

XV. ADJOURNMENT

Items listed on the Council Calendar are those reasonably anticipated by the Council President to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

**REGULAR MEETING OF FEBRUARY 3, 2025**

Regular Meeting of the City Council was held in the City Council Chamber, Room 219, City Hall, on Monday evening, February 3, 2025.

CALL TO ORDER

President Geoge Tyros called the meeting to order at 7:30 o'clock p.m.

CALL OF THE ROLL

City Clerk Titi Siriphan called the Roll of Members. Nine (9) Councillors were present including President George Tyros and Councillors Calvin Brooks, Craig Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Brad Heglin, Elizabeth Kazinskas, and Judy Mack. Councillors David Thibault-Muñoz and Paul Tassone were absent.

OPENING PRAYER**PLEDGE OF ALLEGIANCE**

President Tyros led the Council in reciting the "Pledge of Allegiance".

OPEN MEETING RECORDING & PUBLIC RECORDS ANNOUNCEMENT

President Tyros announced to the assembly that the Open Meeting Recording and Public Records Announcement. Any person may make a video or audio recording of an open session of a meeting or may transmit the meeting through any medium subject to reasonable requirements of the chair as to the number placement and operation of equipment used so as not to interfere with the conduct of the meeting. Any person intending to make such recordings shall notify the Chair forthwith. All documents and exhibits used or referenced at the meeting must be submitted in duplicate to the chair as they become part of the meeting minutes pursuant to General Law Chapter 38 Section 20.

READING & ACCEPTANCE OF MINUTES

On a motion made by Councillor Elizabeth Kazinskas and seconded by Councillor Dana Heath, it was voted, nine (9) yeas, President George Tyros and Councillors Calvin Brooks, Craig Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Brad Heglin, Elizabeth Kazinskas, and Judy Mack, to waive the reading and accept the minutes of December 2, 2024 Regular Meeting.

REGULAR MEETING OF FEBRUARY 3, 2025

PETITIONS, APPLICATIONS, COMMUNICATIONS, ETC.

#11469

Councillor Aleksander Dernalowicz informed the Council that this item was on the agenda once prior. He would like to amend the rules as follows:

Add the following subsection to Rule 13, pertaining to standing committees:

“6. The Committee on Economic and Community Development, composed of three members, the first named member thereof to be Chair; this Committee shall have oversight of legislative matters associated with the following: Community Development.”

Remove the following from Rule 13:

“Community Development and” under subsection 4 of this rule.

Add the following to Rule 15, subsection 10, pertaining to the Council Agenda:

“f. Economic Development”

Copies of his request were also available for Council.

Councillor Calvin Brooks proposed an amendment to the rules and submitted the following testimony:

During the last City Council meeting discussion about adding an Economic and Community Development Committee to Rule 13, I indicated a preference for a rule like the following:

City Council may from time to time create a special committee to meet a particular need or purpose. Members shall be appointed by the President and the President shall be an ex-officio member without voting rights. Each special committee shall end when its work is complete, but not later than two years after creation, unless City Council votes to continue the special committee for an additional two years.

Two years is an arbitrary number. The length could be anything. Or

..Each special committee shall end when its work is complete, but not later than the time limit established by City Council at its creation. City Council may vote to extend the life of the committee beyond its initial time limit.

This proposal is trying to hold intact the City Council structure of four standing committees, which has worked so well and so successfully for so many years, with most councilors serving on one committee. It also provides easier flexibility when a particular need arises for City

REGULAR MEETING OF FEBRUARY 3, 2025

Council to be more involved in a particular matter, that is, special committees can be created without a change in Council Rules.

However, the discussion during the last meeting showed me that this City Council is leaning more toward the establishment of a sixth permanent committee. So at this time I am merely taking the opportunity to more clearly express my views, and to state that at this time I do not intend to make a motion to establish a special committee.

On a motion made by Councillor Aleksander Dernalowicz and seconded by Councillor Judy Mack, it was voted on call of the roll, nine (9) yeas President George Tyros and Councillors Calvin Brooks, Craig Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Brad Heglin, Elizabeth Kazinskas, and Judy Mack, to approve the Council Rules as written by Councillor Aleksander Dernalowicz, *A Proposal Relative to the Rules of the City Council – To add a Committee on Economic and Community Development to Rule 13 as well as to Amend the Order of Business in Rule 15.*

REPORTS OF STANDING COMMITTEES**FINANCE COMMITTEE****#11479**

On a motion made by Councillor Brad Heglin and seconded by Councillor Aleksander Dernalowicz, it was voted to place on file, *A Communication from the Mayor regarding the City's Health Insurance Payments and Trust Fund.*

9 yeas, motion passes.

#11480

On a motion made by Councillor Judy Mack and seconded by Councillor Dana Heath, it was voted on call of the roll, eight (8) yeas, President George Tyros and Councillors Calvin Brooks, Craig Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Elizabeth Kazinskas, and Judy Mack; one (1) abstain, Councillor Brad Heglin; to adopt the following order:

VOTE

That the City of Gardner (City) appropriate the amount of one-hundred thousand (\$100,000) Dollars for the purpose of paying costs associated with a feasibility study and schematic design of a Roof Replacement Project at the Gardner Middle School, located at 297 Catherine Street, Gardner, MA 01440, including the payment of all costs incidental or related thereto, and for which City may be eligible for a grant from the Massachusetts School Building



REGULAR MEETING OF FEBRUARY 3, 2025

Authority (“MSBA”), said amount to be expended under the direction of the School Committee. To meet this appropriation, the City Council, with the approval of the Mayor, is authorized to borrow said amount under and pursuant to M.G.L. Chapter 44, or pursuant to any other enabling authority. The City acknowledges that the MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the City incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the City, and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the City and the MSBA; and that this vote be adopted as read.

#11481

On a motion made by Councillor Judy Mack and seconded by Councillor Aleksander Dernalowicz, it was voted to send to first printing, *An Ordinance to Amend the Code of the City of Gardner, Chapter 171, thereof entitled Personnel, to add the position of Human Resources Manager to the Compensation Schedule.*

AN ORDINANCE TO AMEND SECTION 68 OF THE CHAPTER 171 OF THE CODE OF THE CITY OF GARDNER, ENTITLED PERSONNEL COMPENSATION SCHEDULE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARDNER AS FOLLOWS:

SECTION 1: Section 68 of Chapter 171 of the Code of the City of Gardner entitled Personnel Compensation Schedule, be amended by adding the following to said section of the code:

B. Non-Union Direct and Supervisory Staff Positions

Position	Grade	Annual Weekly
HR Manager		\$63,316

SECTION 2: This ordinance shall take effect upon passage and publication as required by law.

REGULAR MEETING OF FEBRUARY 3, 2025

REPORTS OF STANDING COMMITTEES
APPOINTMENTS COMMITTEE

#11467

On a motion made by Councillor Brad Heglin and seconded by Councillor Dana Heath, it was voted to confirm, *A Measure Confirming the Mayor's Appointment of Scott Chatigny, to the position of Local Inspector, for term expiring December 19, 2027.*

9 yeas, motion passes.

#11471

On a motion made by Councillor Elizabeth Kazinskas and seconded by Councillor Dana Heath, it was voted to confirm, *A Measure Confirming the City Clerk's Appointment of Jayen S. Kumar, to the position of Assistant City Clerk, for term expiring January 21, 2028.*

9 yeas, motion passes.

UNFINISHED BUSINESS AND MATTERS FOR RECONSIDERATION

There were no Unfinished Business and Matters for Reconsideration.

COUNCIL COMMENTS AND REMARKS

Councillor Dana Heath would like to wish his mother a happy birthday.

Councillor Calvin Brooks mentions that Puxatawney Phil has predicted 6 more weeks of winter, but there is a bright spot today. It is the start of spring training for the Red Sox, the American pastime.

President George Tyros read a brief statement.

“After about a month of operating with these new Council rules I want to take a moment to highlight the positive effects they have led on our Council operations. As we just saw tonight's agenda was clear and straight forward including only items that under undergone subcommittee review and were ready to be acted upon. For example, this evening's agenda included a time-sensitive item regarding the MSBA's accelerated roof repair program for the Middle School roof. In the past, the norm would have been for this to go on the council agenda where it would have either been referred to finance committee or because of the timeliness been asked for a vote right away. The rule change enables us for a direct assignment of this item to proper subcommittee. Once adequate information was submitted



REGULAR MEETING OF FEBRUARY 3, 2025

by the Mayor and Department head. Without this change the only information the council would have had to work with for a six-figure appropriation would have been a single email from the school Department's Director of Finance and operations. However, the finance committee was able to ask questions, request information, and delve into the reasons why this appropriation was needed before bringing the item to the council for attention. All requests for appropriation deserve to be carefully reviewed and that responsibility grows with the size of the request. We as a council should be able to in a timely manner should be able to work on a deadline. This situation showed that an importantly showed the value of the new rules and procedures I want to highlight why this process is so important. At the Capital Improvement Planning Committee meeting on July 31st 2024, the School Department's Director of Finance operations, when asked to clarify the math behind the planned reimbursement for one-time funds for other in flight projects using Capital Improvement project funds of which the Middle School roof replacement is a part of, his response was evasive. He claimed it would quote "get into the nitty gritty" of school finances. It's on YouTube if anyone's interested. Getting into the nitty-gritty of our finances is exactly what I think our responsibility is to the taxpayer. We will be judicious in making sure that we have the proper information. Then we ask the right questions in order to make the best decisions possible for the city. We should all want this, and we should all work towards this. These updated council rules allow us to do that by functioning more transparently ourselves and fulfilling our duties of legislative over site as demonstrated here tonight. Past president Kazinskas in submitting these new rules package stated that her objective was to make our process more transparent, easier to understand, and allow for smooth operations. I think this has demonstrated that, so I want to commend Councillor Kazinskas. I want to commend the finance committee in particular councillors Mack and Dernalowicz, who worked on this item. It's why among many reasons with our vote tonight I will be appointing counselor Kazinskas to chair the New Economic Development subcommittee."

CLOSING PRAYER**ADJOURNMENT**

On a motion by Councillor Craig Cormier and seconded by Councillor Calvin Brooks, it was voted, to adjourn at 7:51 p.m.

9 yeas, motion passes

Accepted by the City Council:

Submission to Clerk:

Referral to Committee:

That the Montachusett Regional Transit Authority (MART) is requested to make a presentation to the Gardner City Council on the following topics:

1. Rider and Pedestrian Safety
2. Route Utilization and Ridership

It is further requested that MART provide the Gardner City Council with route ridership statistics for routes to, from, or within the City of Gardner covering the period of at least the last year.

RECEIVED
2024 DEC 19 AM 11:48
CITY CLERK'S OFFICE
GARDNER, MA

(From: Councilor
Karen Hudson - Ward 4)

License Application
Processing Fee - \$200.00



RECEIVED

CITY OF GARDNER, MASSACHUSETTS
City Hall - Room 121 - 95 Pleasant Street
Gardner, MA 01440-2630
Tel: 978-630-4058 Fax: 978-630-2589

CITY CLERK'S OFFICE
GARDNER, MA

**APPLICATION FOR LICENSE TO BUY AND
SELL SECOND HAND MOTOR VEHICLES**

Paid Cash
Date Received
2015 APR 30 11:11:08

New Renewal Class 1 - Class 2 - Class 3 (Circle all that apply to this Application)

1. Legal Name of Business: MONSALVE TORO MONSALVE AUTO L.L.C
(Name as registered with the Secretary of the Commonwealth's Corporations Division. If individual or partnerships enter names)
2. Doing Business As: MTM AUTO L.L.C
(If conducted under any name other than the Applicant's Legal Name. An active Business Certificate must be on file with the City Clerk)
3. Business Address: 207 EAST BROADWAY GARDNER, MA 01440
(Complete street address where business will be conducted and P.O. Box, if any)
4. Business Tel. 978 730-8633 Cellular 978 726-6890 @ax _____ E-Mail MTMAUTO3@GMAIL.COM
5. Is the business an individual, partnership, association or corporation? L.L.C.
6. If an individual, state full name and residential address: _____
7. If a partnership, state full names and residential addresses of all partners: _____
8. If an association or corporation, state full names of the principal officers:
 President DARWIN MONSALVE
 Secretary MAICOL MONSALVE
 Treasurer JORGE TORO
9. Are you engaged principally in the business of buying, selling, or exchanging motor vehicles? YES
 - a. If so, is your principal business the sale of new motor vehicles? NO
 - b. Is your principal business the buying and selling or exchanging of second hand motor vehicles? YES
 - c. Is your principal business that of a motor vehicle junk dealer? NO
 - d. Is your principal business that of a "Repairs"? YES
 - e. Is your principal business that of "Repossession"? NO
9. Provide a complete description of all the premises to be used for the purpose of carrying on the business:
THE BUSINESS LOCATION IS ACCOMODATED TO RUN FOR AUTO SALES HAS
A BIG PARKING LOT FOR THE AUTOS A NICE OFFICE SPACE AND A GARAGE
10. Are you a recognized agent of a motor vehicle manufacturer? YES _____ NO NO
 If yes, state the name of the manufacturer: _____

11. Do you have a signed contract as required by Section 58, Class I? YES _____ NO X
12. Have you ever applied for a license to deal in second hand motor vehicles or parts thereof? YES _____ NO X
 If yes, in what city or town? _____
 Did you receive a license? YES _____ NO X For what year? _____
13. Has any license issued to you in Massachusetts or any other state to deal in motor vehicles or parts thereof ever been suspended or revoked? YES _____ NO X If yes, please explain: _____


Provide the following items/documentation with the completed Application form:

- Applicable License Application Processing Fee(s)**, check payable to “*City of Gardner*”
- Surety Bond** in the amount of \$25,000 executed by a surety company authorized to transact business in Massachusetts, or other equivalent proof of financial responsibility satisfactory to the municipal licensing authority. A separate bond shall be required for each different name under which the dealer conducts his business. (Applies only to Class 2 Dealers).
- State and Federal Tax Certification Affidavit**
- City of Gardner **PERMIT/APPLICATION GOOD STANDING CERTIFICATE**
- Criminal Offender Record Information (CORI) Authorization form.**
- Workers Compensation Insurance Affidavit: General Businesses**
- Parking Plan** (scaled 1" = 40 ft.) showing Building Department-approved parking layout. Six (6) copies shall be reduced to either 8½" x 11", or if applicable, 11" x 17".
- Site Plan** (scaled 1" = 40 ft.) showing all available parking, driveways, entrances and exits, building location, etc. Six (6) copies shall be reduced to either 8½" x 11", or if applicable, 11" x 17".
- Zoning Opinion** from the Building Commissioner.
- Planning Board and/or Board of Appeals Decisions (*if applicable*).

THE APPLICANT CERTIFIES THAT ALL STATE TAX RETURNS HAVE BEEN FILED AND ALL STATE AND LOCAL TAXES REQUIRED BY LAW HAVE BEEN PAID AND AGREES TO COMPLY WITH THE TERMS OF ITS LICENSE AND APPLICABLE LAW, AND ALL RULES AND REGULATIONS PROMULGATED THERETO. APPLICANT FURTHER CERTIFIES THAT THE INFORMATION CONTAINED IN THIS APPLICATION IS TRUE AND ACCURATE AND ALSO AUTHORIZES THE LICENSING AUTHORITY OR ITS AGENTS TO CONDUCT WHATEVER INVESTIGATION IS NECESSARY TO VERIFY THE INFORMATION CONTAINED IN THIS APPLICATION.

SIGNED UNDER THE PAINS AND PENALTIES OF PERJURY.

DARWIN MONSALVE DATE SIGNED 11/30/2022
 INDIVIDUAL, PARTNER OR AUTHORIZED CORPORATE OFFICER OR APPLICANT

 SOCIAL SECURITY NUMBER OR  _____
 EMPLOYER IDENTIFICATION NUMBER (EIN)

License Fee must be submitted with this form. Make check payable to *City of Gardner*. Mail completed Application Form, along with all required documentation and check to: *City Clerk, 95 Pleasant Street, Room 121, Gardner, MA 01440.*

NOTICE: The filing of this application confers no rights on the part of the Applicant to undertake any activities until the license has been granted. The issuance of a license under this section or sections is subject to the Applicant’s compliance with all other applicable Federal, State or local statutes, ordinances, bylaws, rules or regulations. The Licensing Authority reserves the right to request any additional information it reasonably deems appropriate for the purpose of determining the terms and conditions of the License and its decision to issue a License. The provisions of G.L. c.152 requires the filing of a Workers’ Compensation Insurance Affidavit with this application. Failure to file the Affidavit, along with any other required information and/or documentation, **shall be sufficient cause for the denial of the License application.**

RESOLUTION

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GARDNER
AS FOLLOWS:

WHEREAS: It has come to the attention of the City Council that the Building Commissioner has submitted a proposal to raise permit fees; and

WHEREAS: Increased permit fees increase the cost of new building and renovation and can inhibit both; and

WHEREAS: The costs of construction have already risen significantly for both residents businesses;

NOW THEREFORE BE IT RESOLVED: The City Council wishes to express its disapproval and opposition to the proposed fee increases.



INFORMAL MEETING OF MARCH 7, 2022

Informal Meeting of the City Council was held in the City Council Chamber, Room 219, City Hall, on Monday, March 7, 2022.

CALL TO ORDER

Council President Elizabeth Kazinskas called the meeting to order at 6:30 o'clock p.m.

ATTENDANCE

Eleven (11) Councillors were present including President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros and James Walsh.

Others attending were Mayor Michael Nicholson; Fire Chief Greg Lagoy; Building Commissioner Roland Jean.

OPEN MEETING RECORDING & PUBLIC RECORDS ANNOUNCEMENT

President Kazinskas announced to the assembly that the Open Meeting Recording and Public Records Announcement. Any person may make a video or audio recording of an open session of a meeting or may transmit the meeting through any medium subject to reasonable requirements of the chair as to the number placement and operation of equipment used so as not to interfere with the conduct of the meeting. Any person intending to make such recordings shall notify the Chair forthwith. All documents and exhibits used or referenced at the meeting must be submitted in duplicate to the chair as they become part of the meeting minutes pursuant to General Law Chapter 38 Section 20.

President Kazinskas announced that the Informal Meeting was called regarding agenda items:

10602 – An Ordinance to Amend the Code of the City of Gardner, Section 8, Chapter 390, Entitled “Fire Department Fee Schedule.” (*In City Council and referred to Committee of the Whole 2/7/2022; More Time 2/22/2022*)

10603 – An Ordinance to Amend Sections of the Code of the City of Gardner, Chapter 390, Entitled “Fees.” (*In City Council and referred to Committee of the Whole 2/7/2022; More Time 2/22/2022*)

These items were posted publicly in the Finance Committee packet and City Council Regular Meeting packet one month ago on February 7, 2022 where the City council voted to meet as a Committee of the Whole on these items, which is our purpose for meeting this evening. City

**INFORMAL MEETING OF MARCH 7, 2022**

Councillors and the public have had the opportunity to review, ask questions, and gather information regarding these items since they were posted on February 7th. A regular meeting will follow this meeting at 7:30 pm this evening which will give the Council the opportunity to vote on the items. Mayor Nicholson Fire Chief Greg Lagoy and Building Commissioner Roland Jean are here this evening and will be able to offer information and answer questions.

The following presentation was presented to the Council by Mayor Nicholson.

Building and Fire Department Fees:

- The last time Building Department fees were addressed was 2007
- Fire Department fees have not been addressed since 2008
- Since then, there has been a 35.6% increase in inflation nationwide
- According to the Department of Labor Statistics at the Federal Government level, this is something we are trying to keep up to date with
- User based fees
- Fees are capped by state law (Division of Local Services)
- Increase in solar activity
- Seeing a lot of growth and development in the city
- It's good practice to review fees every five years

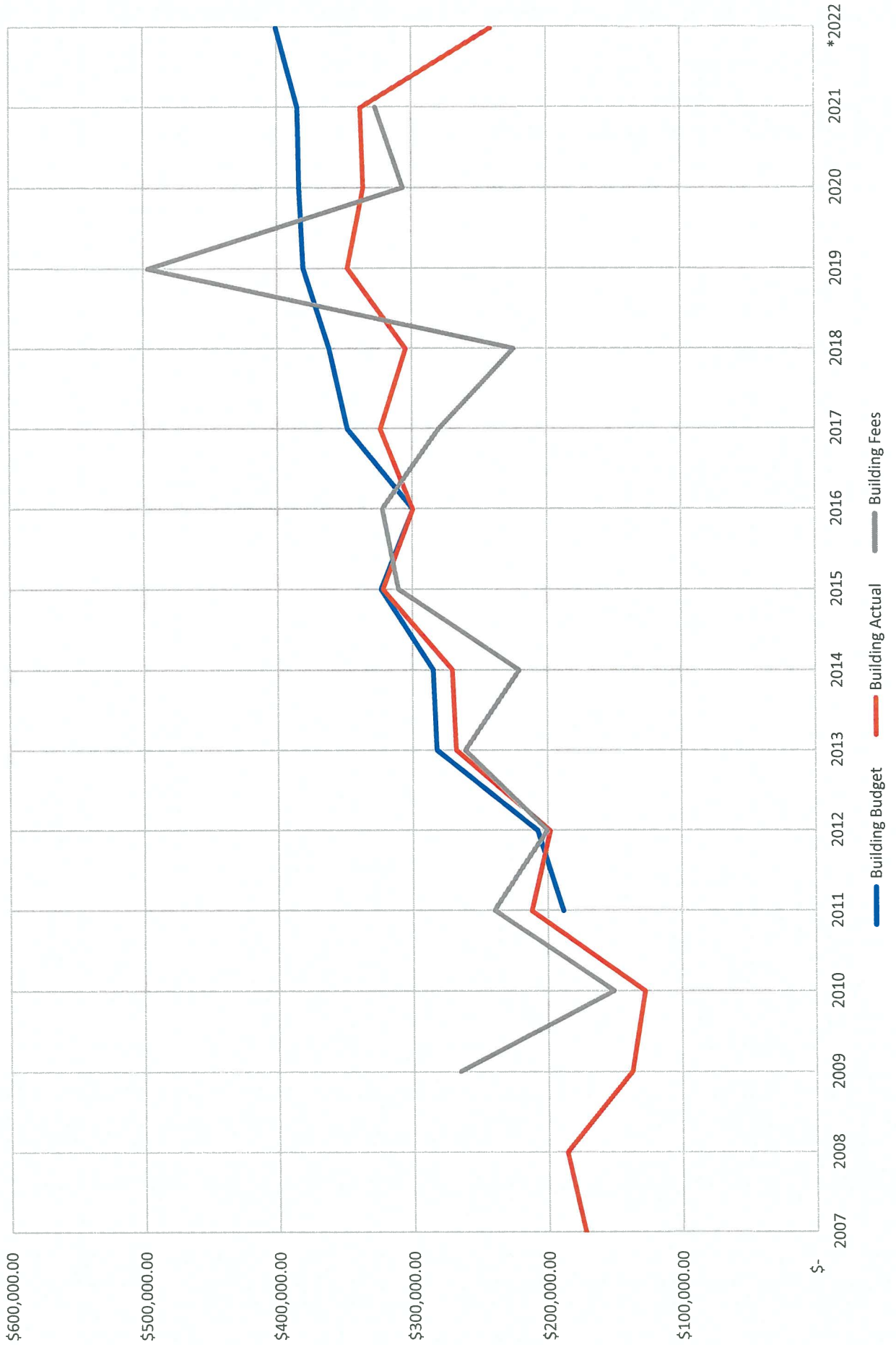
The Informal Meeting concluded at 6:52 p.m.

Accepted by the City Council: April 19, 2022

	Building Budget	Building Actual	Building Fees
2007		\$ 172,553.47	
2008		\$ 186,063.22	
2009		\$ 137,130.58	\$ 265,328.00
2010		\$ 127,599.34	\$ 150,671.00
2011	\$ 188,321.00	\$ 211,739.14	\$ 239,589.00
2012	\$ 207,168.00	\$ 197,927.42	\$ 199,990.00
2013	\$ 282,039.00	\$ 267,681.55	\$ 261,095.00
2014	\$ 284,639.00	\$ 270,348.19	\$ 220,551.00
2015	\$ 323,127.00	\$ 321,761.66	\$ 310,225.00
2016	\$ 299,396.00	\$ 299,396.00	\$ 322,017.00
2017	\$ 347,978.00	\$ 323,329.83	\$ 279,804.00
2018	\$ 361,264.00	\$ 304,273.09	\$ 224,052.00
2019	\$ 380,505.00	\$ 347,508.02	\$ 496,631.00
2020	\$ 383,353.00	\$ 335,586.76	\$ 306,158.50
2021	\$ 384,523.75	\$ 337,636.00	\$ 326,770.00
*2022	\$ 400,691.19	\$ 240,839.03	

11515

Building Dept Financial Comparison



	Fire Budget	Fire Actuals	Fire Fees
2006		\$ 1,922,093.75	
2007	\$ 2,076,998.00	\$ 2,096,272.77	
2008	\$ 2,104,580.00	\$ 2,136,552.92	
2009	\$ 2,060,952.00	\$ 2,013,576.53	\$ 15,647.54
2010	\$ 1,878,938.00	\$ 1,992,345.74	\$ 15,965.80
2011	\$ 2,023,615.00	\$ 2,150,525.25	\$ 13,865.00
2012	\$ 2,189,683.00	\$ 2,244,176.64	\$ 10,425.00
2013	\$ 2,171,855.00	\$ 2,193,680.95	\$ 13,525.00
2014	\$ 2,333,495.00	\$ 2,377,338.07	\$ 11,522.18
2015	\$ 2,397,759.00	\$ 2,662,454.98	\$ 12,420.00
2016	\$ 2,395,951.00	\$ 2,809,444.65	\$ 7,662.29
2017	\$ 2,794,277.00	\$ 3,109,215.38	\$ 8,220.00
2018	\$ 2,449,839.00	\$ 2,761,264.56	\$ 2,842.00
2019	\$ 2,510,793.00	\$ 2,586,276.97	\$ 6,246.23
2020	\$ 2,668,159.00	\$ 2,963,365.22	\$ 5,140.00
2021	\$ 2,865,675.65	\$ 3,235,520.81	\$ 12,975.00
2022	\$ 2,940,007.66	\$ 1,989,066.15	

*Local Receipt Revenue
Fiscal Years 2019-2021*

	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL
MOTOR VEHICLE EXCISE	\$ 2,169,335.89	\$ 2,093,593.41	\$ 2,306,113.38
MARIJUANA EXCISE	\$ 50,330.46	\$ 383,850.54	\$ 306,969.74
PENALTIES & INT ON TAXES	\$ 367,684.34	\$ 305,042.89	\$ 417,998.27
TAX TITLE COSTS & INTERES	\$ 93,703.08	\$ 39,216.41	\$ 111,763.22
IN LIEU OF TAXES	\$ 57,793.73	\$ 55,532.08	\$ 57,359.91
AIRPORT FEES	\$ 26,965.00	\$ 23,040.77	\$ 23,964.62
ASSESSOR'S FEES	\$ 180.00	\$ 190.00	\$ 90.00
MOBILE HOME - FEES	\$ 28,284.00	\$ 29,340.00	\$ 29,760.00
DOG OFFICER FEES	\$ 25,805.00	\$ 27,721.00	\$ 22,015.60
TREASURER'S FEES	\$ 867.50	\$ 1,315.84	\$ 550.03
POLICE FEES	\$ 24,895.75	\$ 18,830.38	\$ 42,378.08
POOL FEES	\$ 16,916.29	\$ 10,783.00	\$ 25,975.00
CITY CLERK FEES	\$ 127,810.41	\$ 104,808.29	\$ 121,640.05
CERT OF MUN LIENS - FEES	\$ 34,100.00	\$ 38,100.00	\$ 47,550.00
WEIGHTS & MEASURES - FEES	\$ 6,285.00	\$ 10,740.00	\$ 9,080.00
10% OVERHEAD	\$ 26,144.08	\$ 2,080.40	\$ 40,683.32
SURVEY FEES	\$ 150.00	\$ 100.00	\$ -
ELECTRICAL FEES	\$ 178,764.73	\$ 145,994.90	\$ 81,750.98
PUBLIC WORKS / FORESTRY FEES	\$ 5,123.28	\$ 6,239.00	\$ 9,450.00
VACANT/ABANDONED BLDG FEES	\$ 18,250.00	\$ 11,500.00	\$ 4,750.00
AMBULANCE DISPATCH FEES	\$ 9,000.00	\$ 12,000.00	\$ 12,000.00
MUNICIPAL AMBULANCE FEES	\$ 871,136.79	\$ 1,004,272.23	\$ 1,184,798.25
MARIJUANA HCA FEE	\$ 47,072.12	\$ 118,394.64	\$ 132,015.11
E-RATE REV	\$ 73,876.06	\$ 80,852.90	\$ 12,539.90
MISC - OTHER STATE REV	\$ 226,815.07	\$ 249,234.67	\$ 199,482.54
ROOM OCCUPANCY TAX	\$ 137,722.86	\$ 125,896.01	\$ 80,765.93
MUNICIPAL AGGREGATION	\$ 43,858.16	\$ 43,614.71	\$ 44,325.87
MEDICAID REIMB REVENUE	\$ 398,231.91	\$ 210,572.93	\$ 190,139.47
ALCOHOL BEVERAGE LICENSES	\$ 36,975.00	\$ 34,250.00	\$ 13,725.00
OTHER LICENSES	\$ 7,820.00	\$ 7,400.00	\$ 3,100.00
FIRE PERMITS	\$ 6,246.23	\$ 5,140.00	\$ 12,975.00
BUILDING PERMITS	\$ 279,205.85	\$ 127,728.56	\$ 203,929.50
HEALTH PERMITS	\$ 32,100.00	\$ 32,539.00	\$ 33,384.00
GAS & PLUMBING PERMITS	\$ 38,660.00	\$ 32,435.00	\$ 41,090.00
RENTALS (Solar Lease)	\$ 67,375.00	\$ 62,500.00	\$ 62,500.00
BUILDING RENTAL FEES		\$ 2,850.00	\$ 2,200.00
CEM ANN/MISC - DEPT'L	\$ 33,000.00	\$ 29,300.00	\$ 34,025.00
CONTRIB RETIREMENT REVENU	\$ 77,377.00	\$ 83,980.00	\$ 88,070.00
REGIONAL BUILDING INSP	\$ 8,000.00	\$ 26,100.00	\$ 22,291.68
ANIMAL CONTROL AGREE-DEPT REV	\$ 79,392.00	\$ 81,247.00	\$ 83,278.00
COURT FINES	\$ 73,264.40	\$ 56,226.90	\$ 44,003.43
PARKING FINES	\$ 56,125.90	\$ 53,463.10	\$ 32,768.00
HLTH PLCE FRE BLDG FINES	\$ 2,925.00	\$ 950.00	\$ 3,380.00
DOG FINES	\$ 11,475.00	\$ 5,900.00	\$ 12,963.00
FIRE& POLICE FINES	\$ 370.00	\$ 2,475.00	\$ 4,275.00
EARNING ON INVESTMENTS	\$ 87,963.28	\$ 95,498.77	\$ 45,452.30
LEASE OF CITY PROPERTY	\$ 8,790.00	\$ 5,400.00	\$ 6,270.00
	\$ 5,974,166.17	\$ 5,898,240.33	\$ 6,265,589.18

Fire Inspection Reports
2019-Present

Inspection Analysis Report

Filter Options

Filter	Values
Inspection Status	<ALL>
Inspection Type	<ALL>
Final Disposition	<ALL>
Inspector ID	<ALL>
Groups	<ALL>
Companies	<ALL>
Inspection Jurisdiction	<ALL>
Districts	<ALL>
Sites	<ALL>
Street Numbers	<ALL>
Street Name	<ALL>
Location	<ALL>
Completed Date	01/01/2022 to 03/01/2022
Inspection Date	<ALL>
Paid	<ALL>
Type of Report or Graph	I

Inspection Type Report

Inspection Type	Number of Inspections	Total Fees	Violations	Resolutions
AN-Annual	0	0	0	0
BD-BDA Acceptance	0	0	0	0
BF-Building Permit Smoke/CO Final	3	0	0	0
BL-Blasting	0	0	0	0
BP-BURN PERMIT	0	0	0	0
CE-Code Enforcement	9	0	0	0
CK-Commercial Kitchen	8	0	0	0
CM-Storage of Combustib	0	0	0	0
CS-Children Safety	0	0	0	0
EG-Exterior Generator	0	0	0	0
FA-Fire Alarm	0	0	0	0
FD-Fire Drill	0	0	0	0
FE-Fire Extinguishers	0	0	0	0
FS-Flammable/Combustible Liquid Storage	2	50	0	0
FT-Food Truck	2	0	0	0
FU-Follow Up	4	0	0	0
GE-Exterior Generator	0	0	0	0
GI-General Inspection	7	25	0	0
GP-Gunpowder Ammo Storage	0	0	0	0
HC-Health Care	7	0	0	0

Gardner Fire Department
Inspection Analysis Report**Page: 2**
Printed: 03/01/2022

HW-Hot Work	3	50	0	0
HZ-Hazardous Material	0	0	0	0
LB-LOCK BOX	0	0	0	0
LL-Liquor License (304)	0	0	0	0
LP-LP Tank Install	1	0	0	0
MF-Occupancy (110)	7	0	0	0
NH-Health Care	0	0	0	0
OB-Oil Burner Install	10	25	0	0
PA-Public Assembly	0	0	0	0
PY-Pyrotechnic Display	0	0	0	0
QT-QUARTERLY	0	0	0	0
SC-Smoke & Carbon (26F)	62	25	0	0
SH-SALAMANDER HEATER	0	0	0	0
SP-Sprinkler System	3	25	0	0
TI-Oil Tank Install	11	0	0	0
TK-TAR KETTLE	0	0	0	0
TR-Oil Tank Removal	0	0	0	0
TT-Tank Truck	0	0	0	0
UR-UST Removal	0	0	0	0

Inspection Analysis Report

Filter Options

Filter	Values
Inspection Status	<ALL>
Inspection Type	<ALL>
Final Disposition	<ALL>
Inspector ID	<ALL>
Groups	<ALL>
Companies	<ALL>
Inspection Jurisdiction	<ALL>
Districts	<ALL>
Sites	<ALL>
Street Numbers	<ALL>
Street Name	<ALL>
Location	<ALL>
Completed Date	01/01/2021 to 12/31/2021
Inspection Date	<ALL>
Paid	<ALL>
Type of Report or Graph	I

Inspection Type Report

Inspection Type	Number of Inspections	Total Fees	Violations	Resolutions
AN-Annual	23	0	0	0
BD-BDA Acceptance	0	0	0	0
BF-Building Permit Smoke/CO Final	27	0	0	0
BL-Blasting	0	0	0	0
BP-BURN PERMIT	0	0	0	0
CE-Code Enforcement	38	0	0	0
CK-Commercial Kitchen	15	0	0	0
CM-Storage of Combustib	1	0	0	0
CS-Children Safety	0	0	0	0
EG-Exterior Generator	0	0	0	0
FA-Fire Alarm	40	0	0	0
FD-Fire Drill	41	0	0	0
FE-Fire Extinguishers	0	0	0	0
FS-Flammable/Combustible Liquid Storage	3	25	0	0
FT-Food Truck	16	0	0	0
FU-Follow Up	27	0	0	0
GE-Exterior Generator	0	0	0	0
GI-General Inspection	17	25	0	0
GP-Gunpowder Ammo Storage	2	0	0	0
HC-Health Care	24	0	0	0

Gardner Fire Department
Inspection Analysis Report**Page: 2**
Printed: 03/01/2022

HW-Hot Work	10	25	0	0
HZ-Hazardous Material	0	0	0	0
LB-LOCK BOX	0	0	0	0
LL-Liquor License (304)	30	0	0	0
LP-LP Tank Install	25	75	0	0
MF-Occupancy (110)	17	0	0	0
NH-Health Care	0	0	0	0
OB-Oil Burner Install	26	425	0	0
PA-Public Assembly	0	0	0	0
PY-Pyrotechnic Display	0	0	0	0
QT-QUARTERLY	0	0	0	0
SC-Smoke & Carbon (26F)	579	2475	0	0
SH-SALAMANDER HEATER	0	0	0	0
SP-Sprinkler System	19	0	0	0
TI-Oil Tank Install	26	100	0	0
TK-TAR KETTLE	0	0	0	0
TR-Oil Tank Removal	5	0	0	0
TT-Tank Truck	0	0	0	0
UR-UST Removal	2	0	0	0

Inspection Analysis Report

Filter Options

Filter	Values
Inspection Status	<ALL>
Inspection Type	<ALL>
Final Disposition	<ALL>
Inspector ID	<ALL>
Groups	<ALL>
Companies	<ALL>
Inspection Jurisdiction	<ALL>
Districts	<ALL>
Sites	<ALL>
Street Numbers	<ALL>
Street Name	<ALL>
Location	<ALL>
Completed Date	01/01/2020 to 12/31/2020
Inspection Date	<ALL>
Paid	<ALL>
Type of Report or Graph	I

Inspection Type Report

Inspection Type	Number of Inspections	Total Fees	Violations	Resolutions
AN-Annual	43	0	0	0
BD-BDA Acceptance	1	0	0	0
BF-Building Permit Smoke/CO Final	0	0	0	0
BL-Blasting	0	0	0	0
BP-BURN PERMIT	0	0	0	0
CE-Code Enforcement	33	0	0	0
CK-Commercial Kitchen	17	0	0	0
CM-Storage of Combustib	1	25	0	0
CS-Children Safety	0	0	0	0
EG-Exterior Generator	0	0	0	0
FA-Fire Alarm	14	0	0	0
FD-Fire Drill	29	0	0	0
FE-Fire Extinguishers	2	0	0	0
FS-Flammable/Combustible Liquid Storage	0	0	0	0
FT-Food Truck	4	0	0	0
FU-Follow Up	52	0	0	0
GE-Exterior Generator	2	25	0	0
GI-General Inspection	0	0	0	0
GP-Gunpowder Ammo Storage	1	0	0	0
HC-Health Care	1	0	0	0

Gardner Fire Department
Inspection Analysis Report**Page: 2**
Printed: 03/01/2022

HW-Hot Work	8	0	0	0
HZ-Hazardous Material	0	0	0	0
LB-LOCK BOX	0	0	0	0
LL-Liquor License (304)	27	0	0	0
LP-LP Tank Install	12	50	0	0
MF-Occupancy (110)	2	0	0	0
NH-Health Care	13	0	0	0
OB-Oil Burner Install	16	25	0	0
PA-Public Assembly	1	0	0	0
PY-Pyrotechnic Display	0	0	0	0
QT-QUARTERLY	2	0	0	0
SC-Smoke & Carbon (26F)	461	2025	0	0
SH-SALAMANDER HEATER	0	0	0	0
SP-Sprinkler System	24	0	0	0
TI-Oil Tank Install	20	0	0	0
TK-TAR KETTLE	0	0	0	0
TR-Oil Tank Removal	11	200	0	0
TT-Tank Truck	0	0	0	0
UR-UST Removal	0	0	0	0

Inspection Analysis Report

Filter Options

Filter	Values
Inspection Status	<ALL>
Inspection Type	<ALL>
Final Disposition	<ALL>
Inspector ID	<ALL>
Groups	<ALL>
Companies	<ALL>
Inspection Jurisdiction	<ALL>
Districts	<ALL>
Sites	<ALL>
Street Numbers	<ALL>
Street Name	<ALL>
Location	<ALL>
Completed Date	01/01/2019 to 12/31/2019
Inspection Date	<ALL>
Paid	<ALL>
Type of Report or Graph	I

Inspection Type Report

Inspection Type	Number of Inspections	Total Fees	Violations	Resolutions
AN-Annual	48	0	0	0
BD-BDA Acceptance	0	0	0	0
BF-Building Permit Smoke/CO Final	0	0	0	0
BL-Blasting	0	0	0	0
BP-BURN PERMIT	0	0	0	0
CE-Code Enforcement	1	0	0	0
CK-Commercial Kitchen	10	0	0	0
CM-Storage of Combustib	5	0	0	0
CS-Children Safety	0	0	0	0
EG-Exterior Generator	0	0	0	0
FA-Fire Alarm	54	0	3	0
FD-Fire Drill	28	0	0	0
FE-Fire Extinguishers	1	0	0	0
FS-Flammable/Combustible Liquid Storage	0	0	0	0
FT-Food Truck	5	0	0	0
FU-Follow Up	7	0	0	0
GE-Exterior Generator	0	0	0	0
GI-General Inspection	0	0	0	0
GP-Gunpowder Ammo Storage	0	0	0	0
HC-Health Care	0	0	0	0

Gardner Fire Department
Inspection Analysis Report

HW-Hot Work	5	50	0	0
HZ-Hazardous Material	0	0	0	0
LB-LOCK BOX	0	0	0	0
LL-Liquor License (304)	29	0	0	0
LP-LP Tank Install	15	200	0	0
MF-Occupancy (110)	55	0	0	0
NH-Health Care	26	0	0	0
OB-Oil Burner Install	16	250	0	0
PA-Public Assembly	3	0	0	0
PY-Pyrotechnic Display	0	0	0	0
QT-QUARTERLY	0	0	0	0
SC-Smoke & Carbon (26F)	485	6851	0	0
SH-SALAMANDER HEATER	1	0	0	0
SP-Sprinkler System	11	0	0	0
TI-Oil Tank Install	15	200	0	0
TK-TAR KETTLE	0	0	0	0
TR-Oil Tank Removal	14	350	0	0
TT-Tank Truck	4	75	0	0
UR-UST Removal	0	0	0	0

*Building Dept Inspection
Reports
2019-Present*



City of Gardner
Department of Inspectional Services
115 Pleasant Street, Gardner, MA 01440
Tel. (978) 630-4007 Fax: (978) 632-3313
www.gardner-ma.gov

To: Honorable Michael Nicholson, Mayor, City of Gardner and Members of City Council

Fr: Roland Jean Jr., C.B.O. Building Commissioner/Zoning Enforcement Officer

Re: Calendar year 2019 Annual Report from the Gardner Building/Inspectional Services Department

Major notable projects within the City include the following: GFA Expansion, 99 Restaurant, Family Dollar Relocation, Tractor Supply Store.

Estimated cost of construction value: \$ 19,510,504.00

- New residential \$2,123,000.00
- New commercial \$1,390,218.00
- Additions/Renovation \$15,997,286.00

Building Permits:

- | | |
|---|--|
| ➤ 15 ... Single Family Dwellings | ➤ 25... signs |
| ➤ 7... pools (7 AG pools, 0 in ground pool) | ➤ 15... solid Fuel Stoves |
| ➤ 4 ... accessory Structures | ➤ 96... windows/doors/siding |
| ➤ 1 ... commercial new(1)/additions(0) | ➤ 1... large ground mounted Photovoltaic |
| ➤ 4 ... residential additions | ➤ 59... misc. |
| ➤ 164... decks | ➤ 17... demolition |
| ➤ 34... commercial renovations | ➤ 4 ... foundations |
| ➤ 131...residential renovations | ➤ 41... solar PV/wind |
| ➤ 159... roofs | ❖ 135... stretch code projects |
| ➤ 10 ... sheet metal | |

Revenues

907 Building Permits / # of Inspections- 1061.....	\$173,546.00
579 Electrical Permits/ # of Inspections - 365.....	\$100,818.00
469 Plumbing / Gas Permits # of Inspections - 287.....	\$39,105.00
85 Vacant & Abandoned Bldg. Registrations.....	\$14,375.00
125 Requests for Annual Inspections.....	\$12,655.00
Inspectional Department Revenues TOTAL	\$340,499.00

Respectfully Submitted,

Roland Jean Jr., C.B.O.
Building Commissioner
Zoning Enforcement Officer

Mission Statement

To promote the safe and compatible development of the community through fair and consistent enforcement of building codes and zoning ordinances



City of Gardner
Department of Inspectional Services
115 Pleasant Street, Gardner, MA 01440
Tel. (978) 630-4007 Fax: (978) 632-3313
www.gardner-ma.gov

To: Honorable Michael Nicholson, Mayor, City of Gardner and Members of City Council

Fr: Roland Jean, C.B.O. Building Commissioner/Zoning Enforcement Officer

Re: Calendar year 2020 Annual Report from the Gardner Building/Inspectional Services Department

Major notable projects within the City include the following: Williams Building and Jendith Building

Estimated cost of construction value: \$ 75,793,425.00

- New residential \$2,275,000.00
- New commercial \$63,821,153.00
- Additions/Renovation \$9,697,272.00

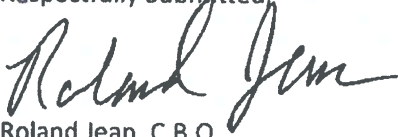
Building Permits:

- | | |
|---|--|
| ➤ 13 ... Single Family Dwellings | ➤ 19... signs |
| ➤ 11... pools (11 AG pools, 0 in ground pool) | ➤ 15... solid Fuel Stoves |
| ➤ 7 ... accessory Structures | ➤ 104... windows/doors/siding |
| ➤ 5 ... commercial new(3)/additions(2) | ➤ 1... large ground mounted Photovoltaic |
| ➤ 6 ... residential additions | ➤ 28... misc. |
| ➤ 49... decks | ➤ 20... demolition |
| ➤ 40... commercial renovations | ➤ 1 ... foundations |
| ➤ 78...residential renovations | ➤ 59... solar PV/wind |
| ➤ 181... roofs | ➤ 9 ... General Inspection |
| ➤ 13 ... sheet metal | |

Revenues

822 Building Permits / # of Inspections- 841.....	\$133,994.00
88 Vacant & Abandoned Bldg. Registrations.....	\$8,250.00
69 Requests for Annual Inspections.....	\$4,545.00
507 Electrical Permits/ # of Inspections - 497.....	\$143,723.00
416 Plumbing / Gas Permits # of Inspections - 410.....	\$34,415.00
Hubbardston Payments	\$24,196.00
Inspectional Department Revenues TOTAL	\$349,123.00

Respectfully Submitted,


 Roland Jean, C.B.O.
 Building Commissioner
 Zoning Enforcement Officer

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City of Gardner
Department of Inspectional Services
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To: Honorable Michael Nicholson, Mayor, City of Gardner and Members of City Council

Fr: Roland Jean, C.B.O. Building Commissioner/Zoning Enforcement Officer

Re: **Calendar year 2021 Annual Report from the Gardner Building/Inspectional Services Department**

Major notable projects within the City include the following: New Elementary School, CHC Medical Building, Starbucks, and Demolition of 177 West St.

Estimated cost of construction value: \$ 12,523,192.00

- New residential \$2,369,000.00
- New commercial \$1,553,250.00
- Additions/Renovation \$8,600,942.00

Building Permits:

20 ... Single Family Dwellings	21... signs	8 ... Finished Basement
20... pools (19 AG pools, 1 in ground pool)	16... solid Fuel Stoves	31 ... General Repairs
8 ... accessory Structures	104... windows/doors/siding	2 ... Hot Tub
7 ... commercial	0 ... large ground mounted Photovoltaic	170 ... Weatherization
new(4)/additions(3)	22 ... misc.	23 ... Smoke / Fire Alarm
5 ... residential additions	29 ... demolition	9 ... Sprinkler
44 ... decks	2 ... foundations	9 ... Tent
18 ... commercial renovations	90 ... solar PV/wind	2 ... Temporary Structure
84 ...residential renovations	12 ... Chimney	4 ... Temporary Storage
200 ... roofs	43 ... Fence	85 ... General Inspection
1 ... sheet metal	3 ... Fire Suppression	

Revenues

1093 Building Permits / # of Inspections- 1107.....	\$213,108.00
23 Vacant & Abandoned Bldg. Registrations.....	\$3,125.00
76 Requests for Annual Inspections.....	\$6,835.00
601 Electrical Permits/ # of Inspections - 701.....	\$101,203.00
464 Plumbing / Gas Permits # of Inspections - 591.....	\$42,645.00
Inspectional Department Revenues	TOTAL \$366,916.00

Respectfully Submitted,

Roland Jean
 Roland Jean, C.B.O.
 Building Commissioner
 Zoning Enforcement Officer

Mission Statement

To promote the safe and compatible development of the community through fair and consistent enforcement of building codes and zoning ordinances

**REGULAR MEETING OF MARCH 7, 2022**

Regular Meeting of the City Council was held in the Council Chambers, Room 219, City Hall, on Monday evening, March 7, 2022.

CALL TO ORDER

Council President Elizabeth Kazinskas called the meeting to order at 7:30 o'clock p.m.

CALL OF THE ROLL

City Clerk Titi Siriphan called the Roll of Members. Eleven (11) Councillors were present including Councillor James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Elizabeth Kazinskas, Judy Mack, George Tyros, and James Walsh.

OPENING PRAYER

President Kazinskas led the Council in reciting the Opening Prayer.

PLEDGE OF ALLEGIANCE

President Kazinskas led the Council in reciting the "Pledge of Allegiance".

OPEN MEETING RECORDING & PUBLIC RECORDS ANNOUNCEMENT

President Kazinskas announced to the assembly that the Open Meeting Recording and Public Records Announcement. Any person may make a video or audio recording of an open session of a meeting or may transmit the meeting through any medium subject to reasonable requirements of the chair as to the number placement and operation of equipment used so as not to interfere with the conduct of the meeting. Any person intending to make such recordings shall notify the Chair forthwith. All documents and exhibits used or referenced at the meeting must be submitted in duplicate to the chair as they become part of the meeting minutes pursuant to General Law Chapter 38 Section 20.

READING & ACCEPTANCE OF MINUTES

On a motion made by Councillor Ronald Cormier and seconded by Councillor James Walsh, it was voted on call of the roll, eleven (11) yeas, President Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros, and James Walsh to waive the reading and accept the minutes as printed of the February 7, 2022 Regular Meeting Minutes.

REGULAR MEETING OF MARCH 7, 2022

REPORTS OF STANDING COMMITTEESFINANCE COMMITTEE**#10620**

Reporting for the Finance Committee, Councillor Aleksander Dernalowicz informed the Council that the Committee unanimously recommended to approve the order. This order will be used to renovate the fields between the High School and Middles School as well as updates to the girls' softball field and Stedman field. These fields are also used by the flag teams, marching band, summer recreational program and local sport groups. The goal is to accommodate all softball, baseball practices and games.

On a motion made by Councillor Aleksander Dernalowicz and seconded by Councillor Ronald Cormier, it was voted on call of the roll, eleven (11) yeas, President Elizabeth Kazinskas; Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros, and James Walsh; that the following Order ought to pass:

AN ORDER APPROPRIATING FROM FREE CASH TO SCHOOL ATHLETIC FIELD IMPROVEMENTS ACCOUNT.

ORDERED: That there be and is hereby appropriated the sum of One Hundred Twenty-One Thousand Nine Hundred Five Dollars and No Cents (\$121,905.00) from Free Cash to the School Athletic Field Improvements Account.

#10622

Reporting for the Finance Committee, Councillor Ronald Cormier informed the Council that the Finance Committee were in favor of the ordinance to correct some parts of the ordinance. Department of Public Safety is now known as the Civilian Systems Manager and it was listed in the ordinance that they receive holiday pay, and they do not. The ordinance provides additional compensation to employees who are expected to work on holidays as part of their normal job performance.

On a motion made by Councillor Ronald Cormier and seconded by Councillor Aleksander Dernalowicz, it was voted viva voce, eleven (11) yeas, President Elizabeth Kazinskas; Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander



REGULAR MEETING OF MARCH 7, 2022

Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros, and James Walsh; to send the following Ordinance to First Printing:

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF GARDNER, SECTION 44 OF CHAPTER 171, ENTITLED “COMPENSATION IN LIEU OF PAID HOLIDAYS”

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARDNER THAT:

SECTION 1: Section 44(A) of Chapter 171 of the Code of the City of Gardner, entitled “Compensation in Lieu of Paid Holidays: Police Department,” be amended by deleting the words “Civilian Systems Manager,” from the provisions of this section.

SECTION 2: Section 44(A) of Chapter 171 of the Code of the City of Gardner, entitled “Compensation in Lieu of Paid Holidays: Police Department,” be amended by deleting the word “Captain” from the provisions of this section.

SECTION 3: Section 44(B) of Chapter 171 of the Code of the City of Gardner, entitled “Compensation in Lieu of Paid Holidays: Fire Department,” be amended by deleting the words “Fire Alarm Superintendent” from the provisions of this section.

SECTION 4: This ordinance shall take effect upon passage and publication as required by law.

REPORTS OF STANDING COMMITTEES

PUBLIC SAFETY COMMITTEE

#10623

Reporting for the Safety Committee Councillor Craig Cormier informed the Council that this ordinance amendment would remove two different chapters and combine them into one. The Building Commissioner Roland Jean, Board of Health Director Lauren Saunders and Fire Chief Greg Lagoy were in favor of the amendment. The ordinance had a few conflicting chapters. The new amendment would clarify any confusion, clarify what department is responsible for enforcement, and increase fines.

REGULAR MEETING OF MARCH 7, 2022

Councillor James Boone spoke in opposition. He questioned “director or his designee shall be the final binding on the parties.” He would like to know why one person gets to choose the refusal.

Councillor George Tyros said when it comes to Public Service, the water bills, these matters that come before us have to do with public safety of the citizens. It comes down to the experts of the field, the Police Chief, Health Director, Building Commissioner, they know the laws and the safety standards that are needed to keep these buildings in order. He believes that the authority is rightly with the most capable hands of the city.

On a motion made by Councillor Craig Cormier and seconded by Councillor Karen Hardern, it was voted viva voce, ten (10) yeas, President Elizabeth Kazinskas; Councillors Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, George Tyros, and James Walsh; one (1) nay, Councillor James Boone; that the following Ordinance be sent to First Printing: *An Ordinance to Amend the Code of The City of Gardner by Deleting Chapter 357, Entitled “Vacant and Abandoned Buildings,” and Chapter 493, Entitled “Nuisances,” and Adding a New Chapter 500 to be Entitled, “Blighted, Nuisance, Vacant, and Abandoned Properties,” Which Chapter Provides for Public Safety Measures for Blighted, Nuisance, Vacant, and Abandoned Properties, Prohibitions, and Penalties for Violation of the Chapter.*

#10624

Reporting for the Safety Committee Councillor Craig Cormier informed the Council that this ordinance would codify an ordinance that the Governor put in place during the emergency measures from COVID-19. It has done well for the business during this time, and they would like to see it continue.

On a motion made by Councillor Craig Cormier and seconded by Councillor Karen Hardern, it was voted viva voce, eleven (11) yeas, President Elizabeth Kazinskas; Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros, and James Walsh; that the following Ordinance be sent to First Printing, *An Ordinance to Amend the Code of the City of Gardner by adding a New Chapter 501 to be Entitled “Outdoor Restaurant Seating and Services,” Which Chapter Provides for Definition of Outdoor Dining Services, Licensing Procedures, and Hours of Operations.*

REGULAR MEETING OF MARCH 7, 2022

#10625

Reporting for the Safety Committee Councillor Craig Cormier informed the Council that this ordinance amendment is mainly “housekeeping.” The ordinance has not been reviewed for quite some time and it is out of sync with state laws. The fines are below what the state law recommends as well as language used.

Councillor James Boone questioned §312-4 (a), Disposition of unclaimed dogs, states that “Any dog which is impounded and is not redeemed by the owner within the ten-day period of the confinement shall be made available for adoption in accordance with procedures established by the Gardner Police Department and the National Animal Control Association.” §312-4 (b) states, “Any unclaimed dog which is in custody of the Police Department shall be disposed of in accordance with MGL c. 140, §151A when each of the following criteria has been met: (1) The dog that was detained for a period of seven days.” Councillor Boone stated that he was confused does not agree with the language of the ordinance.

Mayor Nicholson informed the Council that “We have to hold a dog for a minimum of seven days to make sure that a dog is claimed by an owner. The owner can retake the dog after seven days. If the dog is unclaimed after seven days, the City can put the dog up for adoption. The reasoning for the ten days is that the Police Chief and the Board of Health have the authority to euthanize an unclaimed dog after 10 days. It is something normally done. They try to wait for two weeks before a dog is put up for adoption. The 10 days gives the owner a chance to claim the dog before putting it up for adoption.”

On a motion made by Councillor Craig Cormier and seconded by Councillor Karen Hardern, it was voted viva voce, ten (10) yeas, President Elizabeth Kazinskas; Councillors Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros, and James Walsh; one (1) nay, Councillor James Boone; that the following Ordinance be sent to First Printing, *An Ordinance to Amend Chapter 312 of the Code of the City of Gardner, Entitled “Animals.”*

#10626

Reporting for the Safety Committee Councillor Craig Cormier informed the Council that this ordinance was originally put in place in the early 80s when arcades were becoming a rage. The city has never had a full-blown arcade and the ordinance has not been enforced.

On a motion made by Councillor Craig Cormier and seconded by Councillor Karen Hardern, it was voted viva voce, eleven (11) yeas, President Elizabeth Kazinskas; Councillors James



REGULAR MEETING OF MARCH 7, 2022

Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros, and James Walsh; that the following Ordinance be sent to First Printing, *An Ordinance to Amend the Code of the City of Gardner by Deleting Chapter 318, Entitled Arcades.*

COUNCIL AS COMMITTEE OF THE WHOLE

#10602

President Elizabeth Kazinskas announced that there was an informal meeting earlier in the evening regarding items #10602 and #10603 with a presentation from Mayor Nicholson and additional information from Fire Chief Greg Lagoy and Building Commissioner Roland Jean. On a motion made by Councillor Ronald Cormier and seconded by Councillor Judy Mack, it was voted viva voce, eleven (11) yeas, President Elizabeth Kazinskas; Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros, and James Walsh; that the following Ordinance be sent to First Printing: *An Ordinance to Amend the Code of the City of Gardner, Section 8, Chapter 390, Entitled "Fire Department Fee Schedule."*

#10603

On a motion made by Councillor Ronald Cormier and seconded by Councillor Dana Heath, it was voted viva voce, eleven (11) yeas, President Elizabeth Kazinskas; Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros, and James Walsh; that the following Ordinance be sent to First Printing: *An Ordinance to Amend Sections of the Code of the City of Gardner, Chapter 390, Entitled "Fees."*

CLOSING PRAYER

President Kazinskas led the Council in the Closing Prayer.

ADJOURNMENT

On a motion by Councillor Nathan Boudreau and seconded by Councillor Craig Cormier, it was voted viva voce, eleven (11) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros, and James Walsh to adjourn at 7:57 p.m.

Accepted by the City Council: *May 2, 2022*

January 22, 2025

Commonwealth of Massachusetts

RECEIVED
Worcester County

City of Gardner

2025 JAN 27 A 8:38

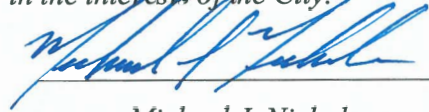
CERTIFICATE OF APPOINTMENT

CITY CLERK'S OFFICE

GARDNER, MA

I appoint Laurie Wiita to the position of Member, Zoning Board, and I certify

that in my opinion he/she is a person specially fitted by education, training, or experience to perform the duties of said office, and that I make the appointment solely in the interests of the City.



Mayor

Michael J. Nicholson

Confirmed by City Council: _____

_____ City Clerk

Titi Siriphan

Expires: January 22, 2028

Worcester, ss., _____

Then personally appeared the above named Laurie Wiita and made oath that he/she would faithfully and impartially perform the duties of the office of Member, Zoning Board according to law and the best of his/her abilities.

Before me,

_____ City Clerk

Chapter 303 Acts of 1975
and
Chapter 409 Acts of 1983

Received _____

January 7, 2025

RECEIVED

2025 JAN 23 AM 11:05

Commonwealth of Massachusetts

Worcester County OFFICE CITY CLERK GARDNER, MA

City of Gardner

CERTIFICATE OF APPOINTMENT

I appoint Eric Flint to the position of Member, Planning Board, and I certify that in my opinion he/she is a person specially fitted by education, training, or experience to perform the duties of said office, and that I make the appointment solely in the interests of the City.

Michael J. Nicholson Mayor Michael J. Nicholson

Confirmed by City Council

Titi Siriphan City Clerk

Expires: January 7, 2028

Worcester, ss.,

Then personally appeared the above named Eric Flint and made oath that he/she would faithfully and impartially perform the duties of the office of Member, Planning Board according to law and the best of his/her abilities.

Before me, City Clerk

Chapter 303 Acts of 1975 and Chapter 409 Acts of 1983

Received

Mayor

From: Eric Flint <eaflint@outlook.com>
Sent: Wednesday, November 13, 2024 9:49 AM
To: Mayor
Subject: [EXTERNAL] Interest in Planning Board Membership
Attachments: Resume - Eric Flint (2).pdf

CAUTION: This email originated from a sender outside of the City of Gardner mail system. Do not click on links or open attachments unless you verify the sender and know the content is safe.

Mayor Nicholson,

I hope this email finds you well.

I am writing to express my interest in serving as a member of the Planning Board for the City of Gardner. My wife and I bought our first home in Gardner just over two years ago and have lived here with our two-year old daughter since. Now that we have had time to settle in, I am interested in finding ways I can contribute to the community that our family plans to call home for the foreseeable future.

I have nearly four years of professional experience in a municipal setting, serving as the Conservation Agent for the Town of Marshfield and now as the Conservation Planner for the City of Worcester. I feel that the skills I have developed over these years would enable me to make an immediate contribution to the Planning Board, most notably, in reviewing engineered site plans and stormwater reports. I also have experience working in the financial services industry in the private sector and international experience in project management at a UN agency in Denmark.

In my short time here in Gardner, I have been excited to see the progress in revitalizing the downtown area, the expansion of the North Central Pathway, and the receipt of grant funding to create a Vision Zero Plan. I would be thrilled to have the opportunity to help shape the future of development and planning in the City as a member of the Planning Board.

Attached is a copy of my resume to detail my professional and education background. Please feel free to reach out to me with any questions or to forward this along to someone else in your administration.

Sincerely,
Eric

Eric Flint, CFM

(978) 618-2506

eaflint@outlook.com

www.linkedin.com/in/ericflint1/

Eric Flint

(978) 618-2506 • 7 Chatham Street, Gardner, MA 01440 • eaflint@outlook.com

EDUCATION

M.S. Forest & Nature Management | University of Copenhagen Sep. 2017 - May 2019
B.A. Economics | University of Massachusetts Amherst Sep. 2010 - May 2014

PROFESSIONAL EXPERIENCE

Conservation Planner Jan. 2022 - Present
 City of Worcester | Worcester, MA

- Oversee the administration and enforcement of the Massachusetts Wetlands Protection Act and the Worcester Wetlands Protection Ordinance.
- Ensure local compliance with the National Flood Insurance Program (NFIP) and coordinate activities associated with the City's participation in the NFIP Community Rating System (CRS) program.
- Analyze engineered site plans, stormwater reports, and project narratives for active applications; provide written comments to applicants and ensure proposed work is compliant with regulatory requirements.
- Provide verbal comments to the Conservation Commission at public hearings for active permit applications.
- Facilitate public workshops to gather public input for long range planning efforts.
- Apply for grants from state agencies, responsible for project managing awarded grant projects through completion.
- Conduct site inspections for ongoing permitted work to ensure compliance with permit requirements and confirm adequacy of erosion and sedimentation controls.
- Research parcels to determine their conservation value to advise on potential land acquisitions.
- Responsible for open space planning and day to day management of City-owned conservation land.

Conservation Agent Mar. 2021 - Jan. 2022
 Town of Marshfield | Marshfield, MA

- Administered the Massachusetts Wetlands Protection Act and the Marshfield Wetlands Bylaw.
- Reviewed permit filings for work within coastal and inland wetland resource areas.

Finance Associate (Project Manager) Oct. 2019 - Mar. 2021
 United Nations Office for Project Services | Copenhagen, Denmark

- Spearheaded an agency-wide project that improved operational efficiency and strengthened internal controls.
- Organized and led meetings with internal and external project stakeholders around the world.

Securities Valuation, Associate II Sep. 2015 - Aug. 2017
 State Street Corporation | Quincy, MA

- Responsible for the daily Net Asset Value calculation for over 100 client mutual funds.
- Supervised a team of 5 employees, responsible for their training and development, and reviewed their work for accuracy.

CERTIFICATIONS

Certified Floodplain Manager (CFM) | Association of State Floodplain Managers March 2024 - Present
CGP Qualified Site Inspector | Environmental Protection Agency (EPA) May 2023 - Present

SKILLS

Language Skills: English - Native | Spanish - Limited Working Proficiency
Computer Skills: Microsoft Office - Advanced Proficiency | ArcGIS Pro - Proficient
Other Skills: Site Plan Review | Stormwater Management | Floodplain Management | Erosion Control | Open Space Planning

February 13, 2025

RECEIVED Commonwealth of Massachusetts

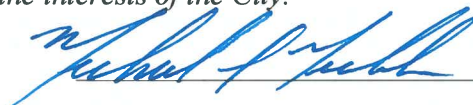
2025 FEB 13 P 12:44
Worcester County

City of Gardner

CITY CLERK'S OFFICE
GARDNER, MA

CERTIFICATE OF APPOINTMENT

I appoint Nicholas Summerhayes to the position of Member, Conservation Commission, and I certify that in my opinion he is a person specially fitted by education, training, or experience to perform the duties of said office, and that I make the appointment solely in the interests of the City.



Mayor
Michael J. Nicholson

Confirmed by City Council _____

City Clerk
Titi Siriphan

Expires: February 13, 2028

Worcester, ss., _____

Then personally appeared the above named Nicholas Summerhayes and made oath that he would faithfully and impartially perform the duties of the office of Member, Conservation Commission according to law and the best of his abilities.

Before me,

City Clerk

Chapter 303 Acts of 1975
and
Chapter 409 Acts of 1983

Received _____

February 27, 2025

RECEIVED

2025 FEB 27 A 9:31

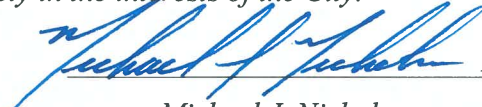
Worcester County
CITY CLERK'S OFFICE
GARDNER, MA

Commonwealth of Massachusetts

City of Gardner

CERTIFICATE OF APPOINTMENT

I appoint Emma Chaitin to the position of Member, Board of Health, and I certify that in my opinion she is a person specially fitted by education, training, or experience to perform the duties of said office, and that I make the appointment solely in the interests of the City.

 Mayor
Michael J. Nicholson

Confirmed by City Council _____

Titi Siriphan
City Clerk

Expires: February 27, 2028

Worcester, ss., _____

Then personally appeared the above named Emma Chaitin and made oath that she would faithfully and impartially perform the duties of the office of Member, Board of Health according to law and the best of his/her abilities.

Before me,

City Clerk

Chapter 303 Acts of 1975
and
Chapter 409 Acts of 1983

Received _____

Mayor

From: Emma Chaitin <emma.chaitin@gmail.com>
Sent: Tuesday, February 4, 2025 8:28 PM
To: Mayor
Subject: [EXTERNAL] Board of Health

Follow Up Flag: Follow up
Flag Status: Flagged

CAUTION: This email originated from a sender outside of the City of Gardner mail system. Do not click on links or open attachments unless you verify the sender and know the content is safe.

Dear Mayor Nicholson,

I am writing to request consideration for my appointment to the Gardner Board of Health. I became aware of this opportunity following a City Council meeting where vacancies on Gardner's boards were discussed.

As a Gardner resident for four years, I have become increasingly invested in the health and well-being of our community. My background in healthcare operations and firsthand experience navigating local healthcare challenges position me well for this role.

With nine years of healthcare experience, I currently serve as the Practice Manager of a Cancer Center for Mass General Brigham. My journey in healthcare began as a hospital volunteer in my hometown, working in inpatient units and physician practices, and has since evolved into leadership roles within local healthcare organizations. From 2021 to 2024, I worked for Heywood Healthcare, where I led ambulatory operations to improve healthcare access and services for Gardner residents. Through this work, I developed a strong understanding of the critical intersection between public health policy and healthcare delivery, particularly in ensuring equitable access to care, supporting the delivery of preventative health services, and strengthening the resilience of community hospitals and health systems.

If appointed, I will advocate for policies that strengthen Gardner's public health infrastructure, support preventative health efforts, and enhance collaboration between the Board of Health, local healthcare providers, and community organizations. I welcome the opportunity to contribute my experience in healthcare administration, knowledge of our local health system, and expertise in continuous operational improvement to advance public health initiatives in our city.

Thank you for your consideration.

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Kind regards,
Emma Chaitin

189 Lovewell Street,
Gardner, MA 01440