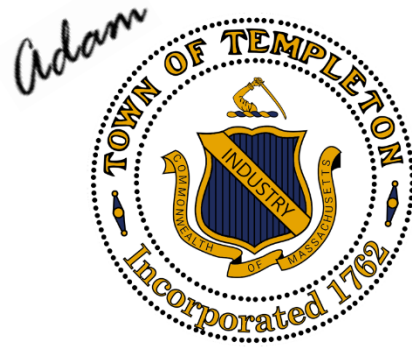


# MEMORANDUM – OFFICE OF THE TOWN ADMINISTRATOR

**TO:** Select Board  
**FROM:** Adam Lamontagne, Town Administrator  
**RE:** Administrator’s Weekly Report  
**DATE:** May 16, 2024  
**CC:** All Departments



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**Business Meeting:** (This is where we provide basic information or expand upon memorandum enclosed in your packet).

**Weekly:** Thank you to the residents that attended the Annual Town Meeting! Congratulations to George Andrews and Joy Taintor!



## **Administration & Finance**

**Accountant:** Nothing to report this week.

**Assessor:** Busy with our usual day-to-day activities regarding motor vehicle abatements, requests for property information, notarizations, etc. Field Inspector went on Cyclical visits on Tuesday. Deputy Assessor went on site visits throughout Town on Tuesday. Justice attended a webinar on the Real Estate Tax Implications of Leasing Municipal Property by the MAAO on Wednesday. Finished reviewing preliminary sales analysis this week and then worked with Vision on revaluation matters on Wednesday. Deputy Assessor attended the Town Meeting on

Wednesday. Issued a Supplemental Commitment for several new constructions that received occupancy in Town.

**Treasurer/Collector's Office:** One tax title account paid in full. Demands for property tax were mailed and are due May 30<sup>th</sup>. Warrant processed.

**Town Clerk:** We are busy getting ready for the Annual Town Election which will be held on Monday, May 20<sup>th</sup> from 11:00am – 7:00pm in the Narragansett Regional High School Gymnasium. I attended and took minutes at the Annual Town Meeting.

### **Public Services**

**Highway:** Street signs were replaced on Old Athol Road, Pond View Road, Charlotte Avenue, Anderson Drive, Sand Road, Pond Road, Happy Hollow Road, Red Fox Xing, and Evans Circle. Road sweeping was done on Baldwinville Road, and some side streets off of Baldwinville Road. Pothole repairs Royalston Road, Gavin Road, Norcross Street, and Senior Drive. Beaver issues continue and are being addressed.

**Buildings and Grounds:** Clean-up continues at both Pine Grove Cemetery and Greenlawn Cemetery. Assisted resident with lot purchase. Took care of loaming and seeding from winter burials. Water was turned on at Greenlawn and Pine Grove Cemetery. Mowing was done multiple areas in town.

### **Public Safety**

**Templeton Police Department:** Nothing to report this week.

**Animal Control:** Nothing to report this week.

**Templeton Fire Department/EMS:** Nothing to report this week.

### **Development Services**

**Director** – Prepared and attended Annual Town Meeting; letter to 23 Conti pertaining to construction without a permit.

**Communicable Diseases** – Nothing to report at this time.

*MDPH, following CDC, has updated their recommendations on respiratory illnesses and how to quarantine and/or isolate. For more information on this, please go to <https://www.cdc.gov/respiratory-viruses/guidance/faq.html> for more information.*

**Board of Health** – Most of the agents week was consumed with a contentious housing inspection; food permits issued/inspected to Izzie's Ice Cream, Simmy's Polish Express for an event at TF&G, Pizza DiAvolo a mobile pizza oven trailer, and Crow Hill (inspection to be scheduled); inspected kitchen and two mobile wagons for the Farm at Baptist Common; completed a drive by inspection on Rice Road and Brandin drive for a complaint about rats/trash; issued permit for rubbish hauling to JDH Landscaping; reviewed well driller reports for 136 French and South, Lot 2.

**Conservation Commission** – Site visits were performed this week at Templeton Fish and Game Club for an NOI, and 379 Barre Road for a COC & NOI. The next Conservation Commission meeting is scheduled for Monday, May 20th, 2024, at 6:30 PM where the agenda is full! (1) COC Request (304-0383) for 91 Walnut Street for dam maintenance. (1) Minor Modifications Request (304-0378) for 280 State Road for the relocation of a tree. (1) NOI (304-0389) continuance for a proposed sewer line at 381 Baldwinville Road. (1) Partial COC Request (304-0281) for Barre Road for the construction of a single-family dwelling with well and septic (1) NOI (304-0390) for 379 Barre Road for a single family home on top of an already existing foundation (1) NOI (file # pending) for 200 Club Road, Templeton Fish and Game Club for maintenance activities and minor repairs to existing structures (1) Approval Request regarding renewal of sand and gravel permit by Templeton LLC on Gavin Road: Parcels 4-03-14 and 4-06-17, and (1) Waiver of rights for old OOC 304-0125. Agent attended a CERO/NERO ConCom Network ZOOM meeting regarding dam removal.

*Congratulations to George Andrews on receiving the Citizen of the Year Award at the Annual Town Meeting! Thank you, George, for volunteering your time to Templeton as the Conservation Commission Chair and a Community Preservation Committee Member!*



**Community Preservation Committee** – Committee members attended the Annual Town Meeting where all 4 Articles related to CPC passed. The next meeting will be 6/13/24 @ 7:00 PM.

**Planning Board** – Next meeting is scheduled for May 28, 2024 @ 6:30 PM.

**ZBA** – Provided an application to 522 Barre for a variance request; no hearings scheduled at this time.

**Building Department** – Four Building Permits were issued this week, including: 3 for roofing and 1 for a swimming pool. Three electrical Permits were issued: 2 for mini-splits and 1 for an

EV charger. Two Plumbing Permits were issued for new manufactured homes, one Gas Permit was issued for a new single-family home. Commissioner performed multiple building permit inspections and has issued: an Occupancy Certificate for an addition on South Road; 5 Certificates of Completion for: a deck on Otter River Road, windows on Otter River Road, a pool on Otter River Road, a pellet stove on Alexandria Ave, and completed repairs to Nygard Veterinary Clinic on Patriots Road. Admin submitted 1 warrant and 5 turnovers to Accounting.

**Agricultural Commission** – Next meeting June 3, 2024 @ 6:00 PM.

**EDIC** – Next meeting July 1, 2024 @ 6:00 PM.

All public meetings can be viewed on TCTV YouTube.

### **Community Services**

**Director/ Library:** The Monday morning stitching group met and worked on individual projects. Story Hour was a large group. A volunteer has stepped forward to plan and run a Summer Reading Program for children. I planned for an abbreviated Farmers' Market, with 4 Market days this summer, held on the Sundays prior to the monthly Summer Concerts at the Gazebo. Promotion will begin next week. I completed 2 warrants and 2 turnovers. I posted the COA board meeting and agenda. I attended the Annual Town Meeting.

**Senior Services:** In addition to the regular weekly programs, a luncheon was enjoyed by 34 people, with 9 'takeout' meals brought to homebound seniors. Dessert with Bonnie was held and is always a great gathering. Two of our van drivers completed a yearly MART training. Thank you to Templeton's Grant Writer, Gracelyn, for securing a grant to largely fund a brand-new wheelchair accessible van!! This represents a HUGE win for our transportation program!

Attendance	137
Social Service appointments	12
Volunteers	14
Rides	20

**TCTV/Cable Television:** We planned for the Annual Town Meeting recording and executed on it, despite numerous setup challenges and glitches. Setup for Town Meeting took from 2:45 pm to the 6 pm meeting time on May 15. Six TCTV and Montachusett.TV crew members helped in the setup and recording of the meeting.

The YouTube recording of the Annual Town Meeting contains time stamps that link directly to discussions of each article.

A post-Town Meeting and Town Election *TCTV News* show will be recorded next week. The Annual Town Election is Monday, May 20, with voting taking place from 11 am to 7 pm at the Narragansett High School Gymnasium.

Please support TCTV by sharing, liking and subscribing to our YouTube Channel, [YouTube.com/TCTVnews](https://www.youtube.com/TCTVnews), and YOUR local Facebook News Feed at [Facebook.com/TempletonTV](https://www.facebook.com/TempletonTV).

We work for you, Templeton!

**Important dates to remember:**

**Select Board Business Meeting: May 29, 2024**