

## **Agenda School Committee Meeting 2/13/2023**

### **Mission Statement**

The mission of the Gardner Public School System is to prepare, in collaboration with parents, students who are ready upon graduation for the challenges of college and career without remediation. This will be done in a safe, caring, just and equitable environment. Our Core Values are Academic Excellence, Creativity, Respect and Responsibility.

**Notice:** The listing of agenda items are those reasonably anticipated by the Chairman which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Any person may make a video or audio recording of an open session of a meeting, or may transmit the meeting through any medium, subject to reasonable requirements of the Chair as to the number, placement, and operation of equipment used so as not to interfere with the conduct of the meeting. Any person intending to make such recording shall notify the Chair forthwith. All documents and exhibits used or referenced at the meeting must be submitted in duplicate to the Recording Secretary, as they become part of the meeting minutes.

### **GARDNER PUBLIC SCHOOLS**

#### **REGULAR MEETING OF THE SCHOOL COMMITTEE**

**Monday, February 13, 2023, 6:30 PM**

**City Council Chambers, City Hall, Gardner, MA 01440**

#### **ORDER OF BUSINESS**

- A. Call to Order**
- B. Open Time for General Public**
- C. Recognitions by the Superintendent -**
- D. Consent Agenda**
  - a.** Approval of Minutes: January 3, 2023,
  - b.** Approval of Special Meeting, State of the City Minutes: January 10, 2023
  - c.** Accept Grant Funds on Grant listing dated February 13, 2023 in the amount of \$35,000
  - d.** Warrant # 23-26, dated December 29, 2022, in the amount of \$716,762.79
  - e.** Warrant # 23-27, dated January 5, 2023, in the amount of \$540,824.81
  - f.** Warrant # 23-28, dated January 12, 2023, in the amount of \$249,373.04
  - g.** Warrant # 23-29, dated January 19, 2023, in the amount of \$199,146.05
  - h.** Warrant # 23-30, dated January 26, 2023, in the amount of \$380,297.00
  - i.** Warrant # 23-31, dated February 2, 2023, in the amount of \$1,193,296.54
  - j.** Donations -
- E. Subcommittee Report**

## Agenda School Committee Meeting 2/13/2023

Finance Subcommittee  
Policy Subcommittee

- F. **Student Advisory Board** – GHS, Junior - Amber Cameron
- G. **Discussion Items:**
  - New Business**
  - Item #3475 First Reading of Policies (Information)**
    - BDBB** – Duties of Vice-Chairperson
    - B DFA-E-3** – Conduct of School Council Business
    - DBD** – Budget Planning
  - Item #3476 Program of Studies (Information)**
  - Item #3477 School Improvement Plans GALT (Information)**
  - Item #3478 2023-2024 School Choice Acceptance (Vote Required)**
  - Item #3479 2022-2023 School Committee Schedule of Meetings (Vote Required)**
  - Item #3480 2023-2024 School Committee Schedule of Meetings (Vote Required)**
  - Item #3481 2023-2024 Annual School Calendar (Vote Required)**
  - Item #3482 Stop Arm Cameras on Buses, Request to State Delegation (Vote Required)**
  - Item #3483 Letter of Partnership “After Dark” Program (Vote Required)**
  - Item #3484 2023-2024 Enrollment for Virtual School (Vote Required)**
  - Item #3485 College & Career Readiness Coordinator (Information)**
  - Item #3486 Curriculum Coordinator Update (Information)**
  - Item #3487 Director of School Health Services (Information)**
  - Item #3488 ELL Coordinator Update (Information)**
  - Item #3489 Grants Administrator Update (Information)**
  - Item #3490 Special Education Update (Information)**
  - Item #3491 SEPAC Update (Information)**
  - Item #3492 MSBA – New Building Project**
- H. **Communications**
- I. **Final Comments of School Committee**
- J. **Executive Session**
- K. **Adjournment**

**GARDNER PUBLIC SCHOOLS**

**BRIEFING**

**ORGANIZATIONAL MEETING OF THE SCHOOL COMMITTEE**

Monday, February 13, 2023, 6:30 PM  
City Council Chambers, City Hall, Gardner, MA 01440

**ORDER OF BUSINESS**

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- D. **Consent Agenda**
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  - b. Approval of Special Meeting, State of the City Minutes: January 10, 2023 – The School Committee Chair recommends approval of meeting minutes.
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- E. **Subcommittee Report**
  - Finance Subcommittee
  - Policy Subcommittee
- F. **Student Advisory Board** – GHS, Junior - Amber Cameron
- G. **Discussion Items:**
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## **Briefing**

### **School Committee Meeting 2/13/2023**

**Item #3482** Stop Arm Cameras on Buses, Request to State Delegation **(Vote Required)**

**Item #3483** Letter of Partnership “After Dark” Program **(Vote Required)**

**Item #3484** 2023-2024 Enrollment for Virtual School **(Vote Required)**

**Item #3485** College & Career Readiness Coordinator **(Information)**

**Item #3486** Curriculum Coordinator Update **(Information)**

**Item #3487** Director of School Health Services **(Information)**

**Item #3488** ELL Coordinator Update **(Information)**

**Item #3489** Grants Administrator Update **(Information)**

**Item #3490** Special Education Update **(Information)**

**Item #3491** SEPAC Update **(Information)**

**Item #3492** MSBA – New Building Project

H. **Communications**

I. **Final Comments of School Committee**

J. **Executive Session**

K. **Adjournment**

# **Gardner School Committee**

**Regular Meeting – January 3, 2023**

**City Council Chambers, 95 Pleasant Street, Gardner, Massachusetts**

Members present: Mayor Michael Nicholson, Chairperson  
Jennifer Pelavin, Vice Chairperson  
Rachel Cormier, Secretary  
John LaFreniere, Finance Officer  
Shannon Leighton  
Anne Hurst  
Robert Swartz

School Personnel present: Dr. Mark Pellegrino, Superintendent  
Terri Hillman, Recording Secretary  
Amber Cameron, GHS Student Representative

## **Call to Order**

Mayor Nicholson, Chairperson, called the meeting to order at 6:45 pm. The meeting opened with a roll call and the Pledge of Allegiance. The meeting was broadcast live on Channel 8 (Gardner Educational Television Station).

## **Open Time for the General Public**

No one from the General Public requested to speak.

## **Reorganization of Committee - Officers**

Mayor Nicholson stated that nominations for the Officers of the School Committee would be made from the floor. No second is required but other members may second the nomination just to show their support.

### **• Vice Chair**

**Mr. LaFreniere nominated Mrs. Jennifer Pelavin to serve as Vice Chair of the Gardner School Committee for the ensuing year.**

**Nomination seconded by Mr. Swartz.**

Mayor Nicholson asked three times if there were other nominations for Vice Chair. There were none.

**Mr. Swartz moved that nominations for Vice Chair be closed.**

**Seconded by Mr. LaFreniere.**

**Vote - so voted.**

**Mayor Nicholson abstained from voting.**

As required, a roll call vote was taken on the nomination of Mrs. Pelavin.

- Mrs. Cormier Mrs. Pelavin
- Mrs. Hurst Mrs. Pelavin
- Mr. LaFreniere Mrs. Pelavin
- Mrs. Leighton Mrs. Pelavin
- Mrs. Pelavin Mrs. Pelavin
- Mr. Swartz Mrs. Pelavin
- Mayor Nicholson Mrs. Pelavin

Count – 7 in favor - Unanimous.

Mrs. Pelavin will serve as Vice Chair.

- Finance Officer

Mrs. Pelavin nominated Mr. John LaFreniere to serve as Finance Officer of the Gardner School Committee for the ensuing year.

Mayor Nicholson asked three times if there were other nominations for Finance Officer. There were none.

Mr. Swartz moved that nominations for Finance Officer be closed.

Seconded by Mrs. Leighton.

Vote - so voted.

Mayor Nicholson abstained from voting.

As required, a roll call vote was taken on the nomination of Mr. LaFreniere.

- Mrs. Cormier Mr. LaFreniere
- Mrs. Hurst Mr. LaFreniere
- Mr. LaFreniere Mr. LaFreniere
- Mrs. Leighton Mr. LaFreniere
- Mrs. Pelavin Mr. LaFreniere
- Mr. Swartz Mr. LaFreniere
- Mayor Nicholson Mr. LaFreniere

Count – 7 in favor - Unanimous.

Mr. LaFreniere will serve as Finance Officer.

- Alternate Finance Officers

Mrs. Hurst nominated Mrs. Jennifer Pelavin and Mr. Robert Swartz to serve as Alternate Finance Officers of the Gardner School Committee for the ensuing year.

Mayor Nicholson asked three times if there were other nominations for Alternate Finance Officers. There were none.

Mr. LaFreniere moved that nominations for Alternate Finance Officers be closed.

Seconded by Mrs. Cormier.

Vote - so voted.

Mayor Nicholson abstained from voting.

As required, a roll call vote was taken on the nominations of Mrs. Pelavin and Mr. Swartz.

- |                   |                             |
|-------------------|-----------------------------|
| • Mrs. Cormier    | Mrs. Pelavin and Mr. Swartz |
| • Mrs. Hurst      | Mrs. Pelavin and Mr. Swartz |
| • Mr. LaFreniere  | Mrs. Pelavin and Mr. Swartz |
| • Mrs. Leighton   | Mrs. Pelavin and Mr. Swartz |
| • Mrs. Pelavin    | Mrs. Pelavin and Mr. Swartz |
| • Mr. Swartz      | Mrs. Pelavin and Mr. Swartz |
| • Mayor Nicholson | Mrs. Pelavin and Mr. Swartz |

Count – 7 in favor - Unanimous.

Mrs. Pelavin and Mr. Swartz will serve as Alternate Finance Officers.

- Secretary

Mr. Swartz nominated Mrs. Cormier to serve as Secretary of the Gardner School Committee for the ensuing year.

Mayor Nicholson asked three times if there were other nominations for Secretary. There were none.

Mr. Swartz moved that nominations for Secretary be closed.

Seconded by Mr. LaFreniere.

Vote - so voted.

Mayor Nicholson, Chairperson, abstained from voting.

As required, a roll call vote was taken on the nomination of Mrs. Cormier

- |                   |              |
|-------------------|--------------|
| • Mrs. Cormier    | Mrs. Cormier |
| • Mrs. Hurst      | Mrs. Cormier |
| • Mr. LaFreniere  | Mrs. Cormier |
| • Mrs. Leighton   | Mrs. Cormier |
| • Mrs. Pelavin    | Mrs. Cormier |
| • Mr. Swartz      | Mrs. Cormier |
| • Mayor Nicholson | Mrs. Cormier |

Count – 7 in favor - Unanimous.

Mrs. Cormier will serve as Secretary.

### CONSENT AGENDA

Mrs. Pelavin moved that the District School Committee vote to approve the Consent Agenda as presented.

- Approval of Minutes of Regular Meeting of December 12, 2022, as recommended by the School Committee Chairperson.
- Approval of the following Warrants as recommended by the Finance Subcommittee:
  - Warrant #23-24 dated 12/15//22 in the amount of \$360,381.65
  - Warrant #23-25 dated 12/22//22 in the amount of \$406,068.90

Seconded by Mr. Swartz.

Vote – so voted.

Mayor Nicholson, Chairperson, abstained from voting.

**SUBCOMMITTEE REPORTS**

**Facilities Subcommittee**

Mr. Swartz, Chairperson, said that the Facilities Subcommittee met on December 8, 2022. Minutes of the meeting were presented.

At GHS, windows on the 2nd & 3rd floor are being left open (Mr. Anderson will check on this), a study plan is being conducted to revamp the HVAC system in the auditorium, cafeteria and library, and contractors are working on the interior of the Watkins Field concession stand through the winter.

At GMS, spots of mildew have been spotted on blocks around the building. Mr. Anderson will check.

At GES, adjustments to the electrical system continue and also work on streetlights on the access road.

**Student Advisory Board**

Amber Cameron, Student Representative, reported on the many activities at GHS. A banquet was held for the baseball team members, the winter sports program is off to a great start, the Christmas concert was very well attended, and try outs are being held for the Spring musical.

**NEW BUSINESS**

**Item #3474 – Second Reading of Policies**

**Mrs. Hurst moved that the District School Committee vote to approve the following policies for a second reading as recommended by the Policy Subcommittee:**

- **Policy ADDA**                      **Background Checks**
- **Policy ADF**                        **Local Wellness Policy**
- **Policy BBA**                        **School Committee Powers and Duties**
- **Policy DD**                         **Grants, Proposals, and Special Projects**

**Seconded by Mrs. Cormier.**

**Vote – so voted.**

**Mayor Nicholson, Chairperson, abstained from voting.**

**COMMUNICATIONS**

Dr. Pellegrino told the Committee members about School-based Residencies. He plans to spend a full week (last week of the month) at each school participating in daytime and evening activities. He will visit classrooms, lunchrooms, and CPT meetings. He will offer open office hours for students, staff and parents. His goal is to become acquainted with the culture, pace and unique personality of each school.



**FINAL COMMENTS**

Mrs. Leighton wished everyone a Happy New Year and said she has now served on the School Committee for one year.

Mrs. Hurst wished everyone a Happy New Year and thanked Amber for her reports. She appreciates hearing about all the activities.

Mrs. Pelavin wished everyone a Happy New Year. She is looking forward to continuing to serve as Vice Chair.

Amber Cameron wished everyone a Happy New Year.

Mr. Swartz is looking forward to a great 2023 for everyone.

Mr. LaFreniere wished everyone a Happy New Year.

Mrs. Cormier is looking forward to Dr. Pellegrino's reports on his School-based Residencies. She wished everyone a Happy New Year.

Mayor Nicholson wished the best of luck to the GHS Cheerleaders as they depart for Texas to compete in the Nationals. He reminded everyone of the State of the City address that he will give on Tuesday, January 4, 2023.

**ADJOURNMENT**

**Mr. LaFreniere moved to adjourn.**

**Seconded by Mr. Swartz.**

**Vote – so voted.**

**Mayor Nicholson abstained from voting.**

The meeting adjourned at 7:09 pm.

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**Rachel Cormier  
Secretary**

Terri Hillman, Recording Secretary

**SPECIAL MEETING OF JANUARY 10, 2023**

Special Meeting of the City Council was held in the Council Chambers, Room 219, City Hall, on Tuesday evening, January 10, 2023.

**CALL TO ORDER**

Vice Chair Jennifer Pelavin called the meeting to order at 7:00 o'clock p.m.

**CALL OF THE ROLE**

Vice Chair Pelavin called the Roll of Members. Five (5) Members were present including Mayor Michael Nicholson, Vice Chair Jennifer Pelavin, Mr. Robert Swartz, Mrs. Anne Hurst, and Mrs. Rachel Cormier. Members John Lafreniere and Shannon Ward-Leighton were absent.

The meeting then followed the lead of City Council President Elizabeth Kazinskas who was chairing the meeting of the City Council taking place simultaneously at the same place and time.

**PLEDGE OF ALLEGIANCE**

President Kazinskas led the Council in reciting the "Pledge of Allegiance."

**RECOGNITION OF VISITING OFFICIALS**

President Kazinskas then recognized all visiting officials:

- Representative Jonathan Zlotnik
- Former Mayors of the City of Gardner
  - Alan Agnelli
  - Daniel Kelley
- City of Gardner Representative and Chair of the Montachusett Regional Technical Vocational School Committee Mr. Eric Commadore
- Governor's Councilor Paul DePalo
- Visiting Members of the General Court
  - Representative Kimberly Ferguson
  - Representative Meghan Kilcoyne
  - Representative Jay Barrows
- Leominster City Council President David Cormier
- Lancaster Select Board Chair Steve Kerrigan
- Former Braintree Town Councilor Michael Owens
- Westminster Town Administrator Stephanie Lahtinen
- Templeton Town Administrator Adam Lamontagne
- Athol Town Manager Shaun Suhoski
- Staff from Senator Elizabeth Warren's Office



## SPECIAL MEETING OF JANUARY 10, 2023

- Staff from Congresswoman Lori Trahan's Office

President Kazinskas then thanked all City Department Heads and Employees for their dedicated service to the City.

**REMARKS FROM THE LIEUTENANT GOVERNOR**

Council President Kazinskas then welcomed Lieutenant Governor Driscoll to the City with the following:

*"On behalf of the City Council, the School Committee, and the Mayor, I'd like to welcome the new Lt. Governor of Massachusetts, Kimberly Driscoll. While she has been in office for less than one week, the Lt. Governor has proven time and again to be a friend of the Chair City, and it is an honor to have her with us here this evening. The City of Gardner looks forward to working with you, alongside Governor Maura Healey, leading our Commonwealth."*

*As we say here in Gardner, we are all Wildcats. On behalf of the City, Vice Chair Pelavin and I - both former Wildcat Basketball Players - and Mayor Nicholson, would like to present you and Governor Healey with Gardner High School Wildcat Basketball jerseys to take with you as you team up to move the ball forward in Massachusetts."*

Council President Kazinskas, School Committee Vice Chair Jennifer Pelavin, and Mayor Nicholson then presented Lt. Governor Driscoll with a Gardner High School Basketball Jersey.

Lt. Governor Kimberly Driscoll then addressed those present as follows:

*"Good evening everyone."*

*It's a pleasure to be here with all of you - the Mayor as he delivers his State of the City remarks - and all of the local and state officials who are here. Many of you know I come from local government. I was the Mayor of Salem for the last 17 years. I know the importance of the work that happens in rooms like this every single day. I'm looking forward to hearing your remarks, talking about not only where you've been, but where you're going. You all know that local government is the branch of government we rely on the most. I think that why this chamber is packed, and frankly there's an overflow room. It shows that you have an engaged community who really care about what's happening on the ground. These are the rooms where we talk about how we're going to educate our kids, keep our neighborhoods safe, invest in those places that really matter in our community, and how we're going to look ahead as a city."*



## SPECIAL MEETING OF JANUARY 10, 2023

*The Chair City has a really rich and proud past. How do we make sure we have a really bright future? I'm elated to be working with the team you have here in Gardner. I've had the good pleasure to be able to work with both the Council President and the Mayor, and Legislative Officials, thinking about how we support efforts in Gardner, in a community that, as I said, has a proud past but also has a rich future. I've walked the streets downtown; I've met some of the local business owners. I know that people really care about what's happening here and want to see that bright future. Most importantly though, you have aligned visions. You've got local leaders who are interested in finding ways to get to "yes" on having a shared vision for a community. For us, as state leaders, and I think I can speak for both the Governor and myself, we want to be not only strong partners, but strategic allies in that. We need communities working, and working well, to ensure that we have a thriving Commonwealth.*

*I am thrilled to be here only three days after I was inaugurated. In this new role I hope to come back here many times with a check. Equally important though, is bringing resources, is sharing in this work. We see local government and state government as having a symbiotic relationship. When the City of Gardner is doing well, the Commonwealth is doing well. We want to make sure that's happening. Thank you for having me and I'm looking forward to the remarks ahead."*

**REPORT ON THE STATE OF THE CITY**

Council President Kazinskas then called on Mayor Nicholson to deliver the biennial report on the State of the City.

Mayor Nicholson delivered the report with the following:

*Good Evening,*

*President Kazinskas, Vice Chair Pelavin, Lieutenant Governor Driscoll, Representative Zlotnik, other members of the General Court, Members of the City Council and the School Committee, Honored Guests, family, friends, and fellow Gardnerites:*

**INTRODUCTION:**

*One hundred years ago, Mayor Chester Pearson stood before the newly elected City Government as Gardner's first mayor, and delivered the first inaugural address outlining the successes of this community as a Town, laying out plans for*



## SPECIAL MEETING OF JANUARY 10, 2023

*the new city's future, and issuing a message of hope as they began the next chapter in Gardner's history.*

*Two years ago, when I stood here to deliver this speech for my first time, there were only 10 other people in the room, spread out and wearing masks. Hospitals were facing capacity concerns, testing kits were at the forefront of people's minds, and the first COVID-19 vaccines had only just been released.*

*I concluded those remarks by stating that despite the uncertainty of the time, I was optimistic about the next years for our city. That our strength and perseverance would show our resilience, and present us with new opportunities.*

*I am proud to stand here today and say that we have stayed on that path and have set ourselves on a trajectory for continued success as we enter into the next century in our City's history.*

SUCCESES OF THE PAST YEARFINANCIAL STABILITY & TRANSPARENCY

*During the last two years, we made great strides to improve our financial standing. The balance of our stabilization account is the highest it has ever been.*

*Additionally, our finance team has worked to make sure that everything is done to protect the taxpayers' money, and uphold our fiduciary responsibility to this City's residents. For the second year in a row, we received a perfect report on our annual audit from our City's outside auditor.*

*We're also making a concerted effort to return blighted and unutilized properties to the tax roll, increasing our revenue, improving our neighborhoods, and returning the spirit of our city to its forgotten corners.*

SCHOOLS

*We have continued to invest in our schools to ensure that our students have the resources they need in order to discover their potential and prepare them for future success.*

*After several years of planning and construction, the new Gardner Elementary School is now open to our students. This building provides a 21st century learning experience in an environment that was built to meet student's needs, rather than retrofitted from a previous use. This is the first time Gardner has constructed a*



## SPECIAL MEETING OF JANUARY 10, 2023

*purpose built elementary school since 1923 when Prospect Street School was constructed.*

*We have begun work to improve and refurbish Landry Auditorium and LaChance Gymnasium at Gardner High School. Both have been fully repainted, the auditorium's seats were replaced, new carpet installed, and an acoustic improvement study is underway. The basketball court in the gym has been refinished and new scoreboards, crash pads, and banners installed.*

*The Watkins Field Renovation project will be completed this spring with new concession and bathroom facilities.*

*In addition to the Watkins Field facility improvements, the other fields at our education campus have been improved as well. This work included repairs to the irrigation system, leveling the field, reseeding the lawn, new baseball and softball diamonds, backstops, bullpens, tennis courts, and the construction of a new fitness court.*

*Two years ago, we reinstated our elementary school beginner band program after it was cut from the budget in 2010. In its first year, 158 students joined the program. Today, over 200 students are enrolled in the Gardner Elementary Band. To help boost all of our music programs across the district, we appropriated \$100,000 in funding to help purchase new equipment and supplies for all of our band, choral, drama, and general music programs in all our schools.*

### INFRASTRUCTURE

*In the past two years, we have also made unprecedented investments in our infrastructure.*

*Since 2020, we've paved more miles of road than we have in that same timeframe in our City's history.*

*With that, we've replaced all water pipes that were originally installed between 1860 and 1930.*

*At the same time, utilizing Community Development Block Grant funds, we have continued improvements to our pedestrian infrastructure around the City. This has included installing new sidewalks, street crossings, lighting fixtures, and bicycle signage throughout the Downtown area.*

*Working with the Massachusetts Department of Transportation's Traffic Improvement Project program, the Uptown Rotary at the intersection of Woodland*



## SPECIAL MEETING OF JANUARY 10, 2023

*Avenue, Pearl, Elm, Green, and Central Streets will be completely remodeled this Spring in order to allow for more efficient traffic flow.*

ECONOMIC DEVELOPMENT

*Our economic development measures have also proved to be successful as our commercial base continues to grow.*

*Many people in our community remember a time when our downtown was a lively place people frequented on a regular basis. In the 1930s, my great-grandfather, Alcide Goguen, opened his barbershop on the second floor of the Flatiron building at 25 Main Street, where he worked until he sold his business to Turk's Barbershop in 1973. While downtown faced economic challenges since then, we have taken tremendous steps to reinvigorate the area, supporting our long standing establishments and welcoming new endeavors to the City.*

*In the past two years, 35 businesses have either newly opened their doors in the City, expanded, or are under new ownership, with the majority of these businesses located in our Downtown.*

*Recognizing that we, as a City, needed to play a key role in our economic recovery efforts from the pandemic, not only to help these new businesses and property investments survive, but also assist our long standing local businesses, we created several economic assistance programs utilizing funding we received from the state and federal government.*

*Awarding over 3 quarters of a million dollars to help our new and existing businesses with things like rent and mortgage payments, utilities, and the unexpected costs that came with running a business during a pandemic. Our businesses showed faith in our community during the COVID-19 pandemic, and we are returning the favor.*

*However, our economic development goals would be incomplete if we did not safeguard our future while moving forward from our past. Blight, vacant properties, and absentee landlords are problems that must be proactively guarded against. With that in mind, my office, working with Councilor Tyros, drafted an ordinance, unanimously approved by the Council, to arm our building and health departments with the tools they need to go after these problem properties that too often drag down a whole neighborhood.*

THE STATE OF OUR CITY



## SPECIAL MEETING OF JANUARY 10, 2023

*Yes, the last few years were tough. The world has changed. Our city has changed. But with that comes change for the better. Working together, we transformed uncertainty into opportunity.*

*Where other Cities around the country saw businesses close and storefronts boarded up, Gardner saw economic growth like it hasn't seen in decades.*

*While other Cities questioned how they would stay afloat financially, Gardner continued to cement our solid financial foundation.*

*While other Cities delayed projects, Gardner invested in our schools, improved our infrastructure, and increased our recreational opportunities.*

*Because of all of this, I am proud to stand here today, and report as clearly as I can, that the state of our City is strong.*

**FUTURE PLANS**

*We have many things to be proud of. But there is a lot more we are planning to do.*

*As we've worked to prevent problem properties, transform blight into promise and hold the private sector to a high standard, we will continue to hold ourselves to the same.*

*The opening of our new school gave us new opportunities in our former school buildings. Working with private sector partners, we have begun the process of revitalizing the areas of the former School Street School and Prospect Street School Buildings. Elm Street School, which hosts Gardner Academy, the Gardner Boys and Girls Club and will soon house the school department's central office.*

*In the coming months work will begin to transform the former Waterford Street School into the new Gardner Community Center to house the Gardner Senior Center, Gardner Community Action Committee, Growing Places' Food Processing Center to assist with food insecurity problems in the region, and GAAMHA community based adult day program. All four of these organizations have previously worked together, but by bringing them together all under one roof, they can grow and expand their services, work more closely and efficiently with each other, and better serve our residents. I would be remiss if I did not give a special thank you to Representative Zlotnik for his partnership in this endeavor - both in bringing these stakeholders together and for working to obtain a \$400,000 appropriation from the Legislature for this project.*





## SPECIAL MEETING OF JANUARY 10, 2023

*Utilizing Community Development Block Grant Funding, the Greenwood Indoor Pool Building and the former Rome Furniture Building on the corner of Main Street and Willow Street are coming down.*

*The construction of a new pavilion at the Greenwood Pool site and the work being done to transform the former National Grid site into a waterfront park will improve one of Gardner's most cherished recreational areas.*

*The work planned for Rear Main Street will break ground this spring. Utilizing over \$6 million from the Commonwealth's MassWorks Grant Program, this area with so much potential will soon have a new 160-space parking lot, event plaza, food truck parking, picnic area, amphitheater seating, fountain, shade pavilion, increased public art opportunities, and more.*

*All of which will compliment the new residential building that will be constructed on Rear Main Street- adding around 100 new market rate apartments.*

*Work will begin this spring to renovate the locations of Maki, Orpheum, and Chair City Parks to include outdoor seating options, fountains, historical information markers, and community gathering spaces.*

*Our five phase infrastructure improvement project will be entering its third phase this year with new lighting, sidewalks, and pedestrian safety improvements being made along the perimeter of Monument Park and Park Street to Crystal Lake Drive.*

*We have also begun studying the feasibility and merits of extending our infrastructure improvements to South Gardner Village Center, including a plan to move the overhead utility wires to underground conduits.*

CLOSING

*The work that we've done and the successes that we've achieved are entirely thanks to the teamwork that our officials at all levels have displayed. I would like to thank the members of our City Council, School Committee, our legislative delegation, and all our partners in government for constantly coming together to build a community we can be proud to call our home.*

*This is how government should work. Far too often, people view holding political office as theater, with their foremost responsibility clicks on social media, and their foremost motivator personal gain. However, that's not the case here. Regardless of how things are done elsewhere, when a problem in Gardner arises, we come together, find a solution, and do what needs to be done. To compete against our*



## SPECIAL MEETING OF JANUARY 10, 2023

*region, and others, both near and far in an ever increasing global economy, Gardner needs to be a well oiled machine.*

*As we move into this new year, and the next century in our City's history, I look forward to us continuing to work together and setting an example for others to follow.*

*I'd like to leave you with the words that Mayor Pearson used to closed the City's first inaugural address 100 years ago:*

*"Let us resolve to lend our energies to make the City of Gardner a leader in the Commonwealth. Its advancement can be accomplished by holding true to high ideals, by keeping mutual faith and by a spirit of honest and intelligent citizenship."*

*God Bless you all, God Bless this great City, God Bless the Commonwealth of Massachusetts, and God Bless America.*

**ADJOURNMENT**

On a motion by Mr. Robert Swartz, and seconded by Mrs. Anne Hurst, it was voted viva voce, five (5) yeas, Mayor Nicholson, Vice Chair Pelavin, Mr. Robert Swartz, Mrs. Rachel Cormier, Mrs. Anne Hurst, to adjourn at 7:25 p.m.

# Gardner Public Schools

Courtney Dunn, *Grants, Communications & Compliance Manager*



www.gardnerk12.org

70 Waterford Street, Gardner, MA 01440

(978) 632-1000

## Grant Funding for Approval – February 13, 2023

Grant Title	Amount	Grant Period	Use of Funds
FC419 Innovation Pathways Implementation and Support Grant – ADDITIONAL FUNDING	\$35,000 (over and above the initial \$50,000)	11/30/2022-6/30/2023	The additional funding will be used to purchase necessary classroom equipment in the manufacturing wing

Community • Appreciation • Responsibility • Excellence

The Gardner Public School District does not discriminate due to race, color, sex, gender identity, religion, national origin, sexual orientation, disability, age, homelessness or limited English proficiency.

**GARDNER PUBLIC SCHOOLS  
SYNOPSIS OF WARRANT**

**WARRANT #: 23-26**

**WARRANT DATE 12/29/22**

Location	Office & Gen Supplies	Curriculum	Prof Dev	Athletics	IT	Utilities	Facilities	TOTAL
High School		\$323.87		\$7,638.00			\$188.17	\$8,150.04
Middle School		\$292.00						\$292.00
Gardner Elementary School	\$5,814.97	\$71.99					\$529.90	\$6,416.86
Elm St. School							\$38.03	\$38.03
<b>Sub-Total</b>	<b>\$5,814.97</b>	<b>\$687.86</b>	<b>\$0.00</b>	<b>\$7,638.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$756.10</b>	<b>\$14,896.93</b>

Location	Office Supplies	Transport.	IT	Curriculum	Prof. Dev	Assessment	Legal	Tuition	Utilities	Facilities	Carryover	TOTAL
Special Education		\$7,205.00		\$175.48		\$770.00		\$37,342.74				\$45,493.22
Administration			\$6,835.95		\$78.56					\$3,797.71	\$8,954.00	\$19,666.22
<b>Sub-Total</b>	<b>\$0.00</b>	<b>\$7,205.00</b>	<b>\$6,835.95</b>	<b>\$175.48</b>	<b>\$78.56</b>	<b>\$770.00</b>	<b>\$0.00</b>	<b>\$37,342.74</b>	<b>\$0.00</b>	<b>\$3,797.71</b>	<b>\$8,954.00</b>	<b>\$65,159.44</b>

Revolving Accounts	\$5,920.52
Grants	\$1,549.41
Bonds	\$629,236.49
<b>Sub-Total</b>	<b>\$636,706.42</b>

<b>GRAND TOTAL</b>	<b>\$716,762.79</b>
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**GARDNER PUBLIC SCHOOLS  
SYNOPSIS OF WARRANT**

**WARRANT #: 23-27**

**WARRANT DATE 01/05/23**

Location	Office & Gen Supplies	Curriculum	Prof Dev	Athletics	IT	Utilities	Facilities	TOTAL
High School		\$811.25	\$150.00				\$2,050.00	\$3,011.25
Middle School			\$149.00				\$3,045.71	\$3,194.71
Gardner Elementary School							\$581.44	\$581.44
Elm St. School							\$2,851.88	\$2,851.88
Waterford St. School							\$481.50	\$481.50
Helen Mae Sauter							\$672.50	\$672.50
Sub-Total	\$0.00	\$811.25	\$299.00	\$0.00	\$0.00	\$0.00	\$8,529.03	\$10,793.28

Location	Office Supplies	Transport.	IT	Curriculum	Prof Serv	Prof. Dev.	Legal	Tuition	Nurse	Facilities	Carryover	TOTAL
Special Education		\$73,426.46		\$1,658.00	\$19,267.26		\$6,815.50	\$21,894.86				\$123,062.08
Administration	\$15.48	\$59,130.00	\$16,114.10			\$475.00			#####	\$171.25		\$78,065.83
Sub-Total	\$15.48	\$132,556.46	\$16,114.10	\$1,658.00	\$19,267.26	\$475.00	\$6,815.50	\$21,894.86	#####	\$171.25	\$0.00	\$201,127.91

Revolving Accounts	\$23,661.23
Grants	\$232,592.67
Bonds	\$72,649.72
Sub-Total	\$328,903.62

GRAND TOTAL	\$540,824.81
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**GARDNER PUBLIC SCHOOLS  
SYNOPSIS OF WARRANT**

**WARRANT #: 23-28**

**WARRANT DATE** 01/12/23

Location	Office & Gen Supplies	Assessment	Student Act.	Athletics	IT	Utilities	Facilities	TOTAL
High School	\$999.75	\$4,454.00	\$700.00	\$489.00		\$16,205.52	\$6,539.66	\$29,387.93
Middle School	\$1,050.82					\$7,886.11	\$1,126.81	\$10,063.74
Gardner Elementary School						\$11,530.85		\$11,530.85
Elm St. School						\$2,558.48		\$2,558.48
Helen Mae Sauter						\$4,364.52	\$1,484.12	\$5,848.64
<b>Sub-Total</b>	<b>\$2,050.57</b>	<b>\$4,454.00</b>	<b>\$700.00</b>	<b>\$489.00</b>	<b>\$0.00</b>	<b>\$38,180.96</b>	<b>\$7,666.47</b>	<b>\$59,389.64</b>

Location	Office Supplies	Transport.	IT	Assessment	Prof Serv	Prof. Dev.	Legal	Tuition	Utilities	Facilities	Carryover	TOTAL
Special Education				\$1,203.75	\$2,135.25							\$3,339.00
Administration			\$15,507.98			\$4,315.50			#####	\$15,098.00		\$44,107.18
<b>Sub-Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$15,507.98</b>	<b>\$1,203.75</b>	<b>\$2,135.25</b>	<b>\$4,315.50</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>#####</b>	<b>\$15,098.00</b>	<b>\$0.00</b>	<b>\$47,446.18</b>

Revolving Accounts	\$3,092.02
Grants	\$139,445.20
Bonds	
<b>Sub-Total</b>	<b>\$142,537.22</b>

<b>GRAND TOTAL</b>	<b>\$249,373.04</b>
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**GARDNER PUBLIC SCHOOLS  
SYNOPSIS OF WARRANT**

**WARRANT #: 23-29**

**WARRANT DATE 01/19/23**

Location	Office & Gen Supplies	Curriculum	Prof Dev	Athletics	IT	Utilities	Facilities	TOTAL
High School						\$250.00	\$27,053.63	\$27,303.63
Middle School	\$307.00					\$150.00	\$21,323.64	\$21,780.64
Gardner Elementary School						\$150.00	\$33,123.68	\$33,273.68
Elm St. School						\$100.00		\$100.00
Helen Mae Sauter						\$50.00		\$50.00
<b>Sub-Total</b>	<b>\$307.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$650.00</b>	<b>\$81,500.95</b>	<b>\$82,507.95</b>

Location	Office Supplies	Transport.	IT	Curriculum	Prof Serv	Prof. Dev.	Legal	Tuition	Nurse	Facilities	Carryover	TOTAL
Special Education		\$3,990.00			\$3,818.50			\$14,400.28				\$22,208.78
Administration	\$25.44		\$20,710.65							\$9,906.79	\$6,898.00	\$37,540.88
<b>Sub-Total</b>	<b>\$25.44</b>	<b>\$3,990.00</b>	<b>\$20,710.65</b>	<b>\$0.00</b>	<b>\$3,818.50</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$14,400.28</b>	<b>\$0.00</b>	<b>\$9,906.79</b>	<b>\$6,898.00</b>	<b>\$59,749.66</b>

Revolving Accounts	\$2,464.50
Grants	\$31,290.76
Replenish Student Act Acct	\$239.95
Bonds	\$22,893.23
<b>Sub-Total</b>	<b>\$56,888.44</b>

<b>GRAND TOTAL</b>	<b>\$199,146.05</b>
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**GARDNER PUBLIC SCHOOLS  
SYNOPSIS OF WARRANT**

**WARRANT #: 23-30**

**WARRANT DATE** 01/26/23

Location	Office & Gen Supplies	Student Activity	Prof Dev	Athletics	IT	Utilities	Facilities	TOTAL
High School			\$220.00		\$3,080.64	\$174.94	\$1,661.09	\$5,136.67
Middle School		\$878.00	\$572.90		\$1,668.05		\$5,106.00	\$8,224.95
Gardner Elementary School					\$3,097.34		\$1,340.00	\$4,437.34
Elm St. School							\$4,466.98	\$4,466.98
Waterford St. School								\$0.00
Helen Mae Sauter								\$0.00
Sub-Total	\$0.00	\$878.00	\$792.90	\$0.00	\$7,846.03	\$174.94	\$12,574.07	\$22,265.94

Location	Office Supplies	Transport.	IT	Assessment	Prof Serv	Prof. Dev.	Legal	Tuition	Utilities	Facilities	Carryover	TOTAL
Special Education			\$810.90	\$521.90	\$732.05							\$2,064.85
Administration		\$59,130.00	\$5,563.61			\$3,740.50				\$3,040.00		\$71,474.11
Sub-Total	\$0.00	\$59,130.00	\$6,374.51	\$521.90	\$732.05	\$3,740.50	\$0.00	\$0.00	\$0.00	\$3,040.00	\$0.00	\$73,538.96

Revolving Accounts	\$128,544.63
Grants	\$16,790.00
Watkins Field	\$54,141.68
Capital Expenses	\$85,015.79
Sub-Total	\$284,492.10

<b>GRAND TOTAL</b>	<b>\$380,297.00</b>
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**GARDNER PUBLIC SCHOOLS  
SYNOPSIS OF WARRANT**

**WARRANT #: 23-31**

**WARRANT DATE** 02/02/23

Location	Office & Gen Supplies	Curriculum	Prof Dev	Athletics	IT	Utilities	Facilities	TOTAL
High School				\$4,980.43			\$75.00	\$5,055.43
Middle School							\$467.20	\$467.20
Gardner Elementary School		\$49.80					\$1,130.00	\$1,179.80
Elm St. School							\$1,589.87	\$1,589.87
<b>Sub-Total</b>	<b>\$0.00</b>	<b>\$49.80</b>	<b>\$0.00</b>	<b>\$4,980.43</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,262.07</b>	<b>\$8,292.30</b>

Location	Office Supplies	Transport.	IT	Curriculum	Prof Serv	Prof. Dev.	Legal	Tuition	Utilities	Facilities	Carryover	TOTAL
Special Education		\$68,172.57			\$16,398.06			\$56,117.59				\$140,688.22
Administration			\$2,647.77			\$3,375.00			\$934.24	\$23.73	\$5,715.75	\$12,696.49
<b>Sub-Total</b>	<b>\$0.00</b>	<b>\$68,172.57</b>	<b>\$2,647.77</b>	<b>\$0.00</b>	<b>\$16,398.06</b>	<b>\$3,375.00</b>	<b>\$0.00</b>	<b>\$56,117.59</b>	<b>\$934.24</b>	<b>\$23.73</b>	<b>\$5,715.75</b>	<b>\$153,384.71</b>

Revolving Accounts	\$854.00
Grants	\$68,510.78
Bonds	\$962,254.75
<b>Sub-Total</b>	<b>\$1,031,619.53</b>

<b>GRAND TOTAL</b>	<b>\$1,193,296.54</b>
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# GARDNER PUBLIC SCHOOLS

70 Waterford Street, Gardner, MA 01440

Finance Sub-Committee Meeting  
Thursday, January 26, 2022 at 6:00pm

## Minutes

Members Present: Mrs. Pelavin, Mr. Swartz, Mr. LaFreniere

Members Absent:

Others Present: Mr. Mark Hawke, Director of Finance & Operations

Mr. LaFreniere called the meeting to order at 6:00 p.m.

A motion was made by Mr. Swartz and seconded by Mrs. Pelavin to approve the minutes of the November 17, 2022 Finance Subcommittee meeting. So voted.

### **Expense Report Review:**

The Committee reviewed the Expense Report. Mr. Hawke noted the following:  
GHS

13110-51108 Sub Teachers, this is the time of year we start finishing out the budgeted amounts due to teacher absences. This will be covered by existing funds at the end of the year.

GMS

13220-51108 Sub Teachers, same as above.

ESS, WSS and HMS will be zeroed out as we close HMS and move into ESS.

GES

13730-57302 Electricity. I wish I had a good answer, but nobody does. This is still a fight with the contractor and subs. Theoretically, it should be slowing down soon. Also, please note that the negative is only due to the encumbered amounts and not actual spent. We have been using budgeted money in the construction account to offset some of this.

District

13960-55801 Out Of District Tuition, This is connected to the next one. We have had a few expensive students move in including a blind student and one that needs a 1:1 nurse. Budgeting this account is a little like pinning jello to the wall

13960-56605 Legal Expense SPED, more kids equals more legal expenses.

Other questions were posed and answered.

### **Projects Update:**

Watkins Field concession/restroom work is ongoing. Interior work should wrap up in February. Final grading and paving will take place in the spring.

**New Business:**

None

The meeting adjourned at 6:36 p.m.

DRAFT

# **GARDNER PUBLIC SCHOOLS**

Policy Subcommittee  
Meeting Minutes  
Thursday, February 2, 2023  
2:00 PM

Superintendent's Conference Room  
70 Waterford Street, Gardner, MA 01440

In Attendance: Mrs. Anne Hurst, Chair; Mrs. Rachel Cormier, Member; Mrs. Shannon Ward-Leighton, Member

Absent:

Also in Attendance: Dr. Catherine Goguen, Chief Academic Officer; Ms. Courtney Dunn, Grants, Communications, & Compliance Coordinator; Mr. Mark Hawke, Director of Finance and Operations; Ms. Brenda Smith, Assistant to the Superintendent

Mrs. Hurst called the meeting to order at 2:00 p.m.

A motion was made by Mrs. Cormier and seconded by Mrs. Hurst to approve the minutes of the November 22, 2022 Policy Meeting. The motion passed unanimously.

The following policies were reviewed and determined that no changes were required. Therefore, the policies will be updated as "Reviewed February, 2023":

- BDBC – Duties of Secretary
- BDBD – Duties of Finance Officer
- BDD – School Committee – Superintendent Relationship
- BDF – Advisory Committee to School Committee
- BDFA-E-1 – School Improvement Plan
- BEDD – Rules of Order
- BEDG – Minutes
- DBC – Budget Deadlines
- DBJ – Transfer Authority

Policy BDBB – Duties of Vice-Chairperson was reviewed and discussed. The Subcommittee recommended the removal of vice-chairperson pronouns. A motion was made by Mrs. Cormier and seconded by Mrs. Ward-Leighton to send policy BDBB with the recommended changes to the February full School Committee Meeting for a first read. The motion passed unanimously.

Policy BDFA-E-3 – Conduct of School Council Business was reviewed and discussed. The Subcommittee recommended that the policy file name, title and language be changed to match the Massachusetts Association of School Committees (MASC) recommended policy BDFA – School Councils. A motion was made by Mrs. Ward-Leighton and seconded by Mrs. Cormier to

send policy BDFA-E-3 with the recommended changes to the February full School Committee Meeting for a first read. The motion passed unanimously.

Policy DBD – Budget Planning was reviewed and discussed. Mr. Hawke recommended the removal of language that was too specific and more procedural in nature regarding the planning process. A motion was made by Mrs. Ward-Leighton and seconded by Mrs. Cormier to send Policy DBD with the recommended changes to the February full School Committee Meeting for a first read. The motion passed unanimously.

The next Policy Subcommittee meeting will occur on Thursday, March 2, 2023 at 3:00 p.m. in the Superintendent's Conference Room.

A motion was made by Mrs. Cormier and seconded by Mrs. Ward-Leighton to adjourn the meeting. The motion passed unanimously. The meeting adjourned at 2:33 p.m.

## DUTIES OF VICE-CHAIRPERSON

The vice-chairperson shall preside at all meetings whenever the chairperson is absent, or when requested to take the chair by the chairperson. The vice-chairperson shall perform all the duties of the chairperson in the absence of the chairperson.

When the vice chairperson is elected, ~~he/she~~the vice chairperson shall solicit written interest from all school committee members relative to all non-elected subcommittees. ~~He/she~~The vice chairperson shall then appoint, prior to the February meeting, members to the following subcommittees and Athletic Council:

1. Facilities
2. Policy
3. Technology
4. GEA Negotiations
5. 1717 Negotiations
6. ESP Negotiations
7. Coaches' Negotiations
8. Superintendent Evaluation
9. Transportation

Additional subcommittees may be named on an ad hoc basis as required. School Committee members shall be appointed thereto by the Vice-Chairperson of the School Committee.

The Vice-Chairperson of the School Committee shall appoint the chairperson of each standing and ad hoc subcommittee.

[Revised: October 2003]

[Revised: March 2008]

[Reviewed: April 2017]

[Reviewed: November 2017]

[Reviewed: September 2020]

[Revised: 2023]

## CONDUCT OF SCHOOL COUNCILS BUSINESS

~~The principal shall, by law, serve as co chair of the council. The second co chair will be elected annually by the council members at the council's first meeting of the school year. The co chairs will be responsible for the preparation of the agenda for the council meetings.~~

~~The school council shall meet at least once monthly during the school year. Meetings will be held outside of school hours. At its first meeting of the school year, the council will set its calendar of regular meetings for the year. Where circumstances warrant, the council may choose to call additional meetings.~~

~~Consensus shall be used by school councils as the primary method to resolve issues and to formulate recommendations. Votes by majority may be taken at the discretion of the principal and Roberts Rules of Order shall prevail if there are questions of procedure.~~

~~All meetings of the school council shall conform to the Open Meeting Law, Chapter 30A, Sections 18-25, which stipulate that all meetings be open to the public, that meetings be posted at least 48 hours in advance, and that minutes of the meeting shall be maintained as required. The scope of the school council does not require, and therefore, does not qualify for, executive session.~~

~~The superintendent shall receive agendas and minutes of all school council meetings. The superintendent shall provide copies of these materials to members of the school committee for information.~~

The School Committee believes that the school is the key unit for educational improvement and change and that successful school improvement is best accomplished through a school-based decision-making process. By involving those directly affected by any action or decision of the school council in the process of determining that action or decision, it helps to strengthen the commitment to those decisions by those most affected by its implementation.

Under this policy, the Principal shall have primary responsibility for the management of the school. Decisions which are made at the school level must be aligned with the budget, policies, curriculum, and long-range and short-range goals adopted by the School Committee. In addition, decisions must comply with any state and federal laws and regulations and with any negotiated agreements of the school.

As enacted by the state legislature in the Education Reform Act of 1993, a school council shall be established in each school to advise the Principal in specific areas of school operation. The Principal, except as specifically defined in the law, shall have the responsibility for defining the composition of and forming the group pursuant to a representative process approved by the Superintendent and School Committee.

The Principal shall, by law, serve as co-chair of the council. The second co-chair will be elected annually by the council members at its first meeting of the school year subsequent to the elections of new council members. The co-chairs will be responsible for the preparation of the agenda for the council meetings.

The school council shall meet at least once monthly during the school year. Meetings will be held outside of school hours.

School councils shall use consensus as the primary method to resolve issues and to formulate recommendations. Votes by majority may be taken at the discretion of the Principal and Robert's Rules of Order.

All meetings of the school council shall conform to the Open Meeting Law. The scope of the school council does not require, and therefore does not qualify for, executive session.

The Superintendent shall receive agendas and minutes of all school council meetings. The Superintendent shall provide copies of these materials to members of the School Committee upon request.

The following guidelines define the role of the school council: The School Council shall meet regularly with the Principal of the school and shall assist in:

1. Adoption of educational goals for the school that are consistent with state and local policies and standards.
2. Identification of the educational needs of the students attending the school.
3. Review of the school building budget.
4. Formulation of a school improvement plan that may be implemented only after review and approval by the Superintendent.

Source: MASC – Consolidated and Updated 2022

[Reference: M.G.L. ~~Chapter 71:38Q, Section 59C, Chapter 30A, Sections 18-25~~]

[Approved: March 1999]

[Reviewed: December 2001]

[Revised: April 2005]

[Revised: November 2011]

[Reviewed: November 2017]

[Revised: December 2020]

[Revised: 2023]



## BUDGET PLANNING

A significant portion of income for the operation of the public school system is derived from local property taxes. The school committee will attempt to protect the valid interest of the taxpayers. However, the first priority in the development of an annual budget will be the educational welfare of the children in our schools.

Budget decisions reflect the attitude and philosophy of those charged with the responsibility for educational decision-making. Therefore, a sound budget development process must be established to ensure that the annual operating budget accurately reflects the goals and objectives of the Gardner Public School System.

In the budget planning process for the school system, the school committee will strive to:

1. Engage in thorough advance planning, ~~with staff and community involvement~~, in order to develop budgets and guide expenditures in a manner that will achieve the greatest educational returns and contributions to the educational program in relationship to dollars expended.
2. Establish levels of funding that will provide high quality education for all our students.
3. Use the best available techniques for budget development and management.

The superintendent will have overall responsibility for budget preparation, including the construction of, and adherence to, a budget calendar.

[Adopted: October 1998]

[Reviewed: December 2003]

[Reviewed: May 2008]

[Reviewed: February 2019]

[Reviewed: December 2021]

[Reviewed: 2023]



# Gardner Public Schools

Mark J. Pellegrino, Ed.D *Superintendent*

www.gardnerk12.org

70 Waterford Street, Gardner, MA 01440

(978) 632-1000

## School Committee Schedule of Meetings

**City Council Chambers, City Hall**

**September 2022-June 2023**

**Regular Meetings - 7:00 PM**

**(2<sup>nd</sup> Monday of the month)**

Monday, September 12, 2022

Tuesday, October 11, 2022  
(*Columbus Day, October 10<sup>th</sup>*)

Monday, November 14, 2022

Monday, December 12, 2022

Tuesday, January 3, 2023 (*Organizational  
Meeting, 6:45 p.m.*)

***Regular Meetings going  
forward will begin @6:30p.m.***

Monday, February 13, 2023

Monday, March 13, 2023

Monday, April 10, 2023

Monday, May 8, 2023

Monday, June 12, 2023

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## School Committee Schedule of Meetings

### City Council Chambers, City Hall

**September 2023-June 2024**

**Regular Meetings – 6:30 PM**

**(2<sup>nd</sup> Monday of the month)**

Monday, September 11, 2023

Tuesday, October 10, 2023  
(*Columbus Day, October 9<sup>th</sup>*)

Monday, November 13, 2023

Monday, December 11, 2023

Tuesday, January 2, 2024 (*Organizational  
Meeting, 6:30 p.m.*)

Monday, February 12, 2024

Monday, March 11, 2024

Monday, April 8, 2024

Monday, May 13, 2024

Monday, June 10, 2024

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# GARDNER PUBLIC SCHOOL DISTRICT 2023-2024 SCHOOL CALENDAR **Option 1** (August 30 start date)

AUGUST/SEPTEMBER (22)				
M	T	W	T	F
21	22	23	24	25
28	29	30	31	1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

OCTOBER (21)				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

NOVEMBER (19)				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

DECEMBER (16)				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

JANUARY (21)				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

## IMPORTANT DATES

### AUGUST/SEPTEMBER 2023

24-29 No School, Full Day, Professional Development for Faculty and Staff

30 First Day of School for Students

4 No School, Labor Day Holiday Observed

27 Half Day, Professional Development

### OCTOBER 2023

9 No School, Columbus Day/Indigenous Peoples Day

### NOVEMBER 2023

1 Half Day, Professional Development for Faculty and Staff

10 No School, Veterans' Day Holiday Observed

20-21 Half Day, Teachers' Conferences

22 Half Day, Thanksgiving Holiday Observed

23-24 No School, Thanksgiving Holiday

### DECEMBER 2023

22 Half Day, Christmas Holiday Observed

25 No School, Christmas Holiday

26-29 No School, December Vacation

### JANUARY 2024

1 No School, New Year's Holiday Observed

2 Classes Resume

15 No School, Martin Luther King Day

### FEBRUARY 2024

7 Half Day, Professional Development

19 No School, Presidents' Day

20-23 No School, February Vacation

### MARCH 2024

6 Half Day, Professional Development

20 Half Day, Professional Development

### APRIL 2024

15 No School, Patriots' Day

16-19 No School, April Vacation

### MAY 2024

15 Half Day, Professional Development

27 No School, Memorial Day

### JUNE 2024

1 GHS Commencement

7 Half Day, 180<sup>th</sup> Day

10-14 181<sup>st</sup> – 185<sup>th</sup> Day

19 No School, Juneteenth Day

Adopted on: February 13, 2023

FEBRUARY (16)				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	

MARCH (21)				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

APRIL (17)				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

MAY (22)				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

JUNE (5)				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

# GARDNER PUBLIC SCHOOL DISTRICT 2023-2024 SCHOOL CALENDAR **Option 2** (September 5 start date)

AUGUST/SEPTEMBER (19)				
M	T	W	T	F
21	22	23	24	25
28	29	30	31	1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

OCTOBER (21)				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

NOVEMBER (19)				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

DECEMBER (16)				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

JANUARY (21)				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

## IMPORTANT DATES

### AUGUST/SEPTEMBER 2023

28-31 No School, Full Day, Professional Development for Faculty and Staff

1 & 4 No School, Labor Day Holiday Observed

5 First Day of School for Students

27 Half Day, Professional Development

### OCTOBER 2023

9 No School, Columbus Day/Indigenous Peoples Day

### NOVEMBER 2023

1 Half Day, Professional Development for Faculty and Staff

10 No School, Veterans' Day Holiday Observed

20-21 Half Day, Teachers' Conferences

22 Half Day, Thanksgiving Holiday Observed

23-24 No School, Thanksgiving Holiday

### DECEMBER 2023

22 Half Day Christmas Holiday Observed

25 No School, Christmas Holiday

26-29 No School, December Vacation

### JANUARY 2024

1 No School, New Year's Holiday Observed

2 Classes Resume

15 No School, Martin Luther King Day

### FEBRUARY 2024

7 Half Day, Professional Development

19 No School, Presidents' Day

20-23 No School, February Vacation

### MARCH 2024

6 Half Day, Professional Development

20 Half Day, Professional Development

### APRIL 2024

15 No School, Patriots' Day

16-19 No School, April Vacation

### MAY 2024

15 Half Day, Professional Development

27 No School, Memorial Day

### JUNE 2024

1 GHS Commencement

12 Half Day, 180<sup>th</sup> Day

13-20 181<sup>st</sup> – 185<sup>th</sup> Day

19 No School, Juneteenth Day

FEBRUARY (16)				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	

MARCH (21)				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

APRIL (17)				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

MAY (22)				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

JUNE (8)				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

Adopted on: February 13, 2023

### **Stop Arm Camera on Buses**

There was a bill at the State House last year (Bill H2426) regarding cameras being put on the stop arm of buses. The cameras would be used to take pictures of drivers that do not stop for school buses in order to ticket them. MASC had some information pertaining to this on the list serve recently. Other School Committees have passed resolutions in order to have a similar version of this bill with the same intent to be filed again and voted on. The bill never made it out of committee last year.

This has been included as an agenda item to have a discussion about it.

The possible motion would be "Gardner School Committee asks that the State Delegation advocate for a bill or file a bill similar to H2426, regarding the Stop Arm Camera on Buses"





# Gardner Public Schools

Mark J. Pellegrino, Ed.D. *Superintendent*

www.gardnerk12.org

70 Waterford Street, Gardner, MA 01440

(978) 632-1000

December 28, 2022

Dear School Committee members of Gardner Public Schools and Monty Tech,

We are pleased to join Montachusett Regional Vocational Technical School District, Narragansett Regional Schools District and Fitchburg Public Schools District, in piloting an innovative “After Dark” program that will provide more students with access to valuable vocational training opportunities. The collaborative model we are developing, will benefit our students, and may also serve as a model for other, districts.

Embedding this program into the traditional school day is paramount, as that will allow participating students to maintain their involvement in extracurricular activities – whether they are school-related, after-school jobs, or home/personal responsibilities. We aim to provide selected students with the resources and instruction they need to acquire valuable skills in the construction trades for half of the school day, and academic lessons during the remaining hours of the school day. Students will remain enrolled in our sending district, but will travel to Monty Tech’s newly acquired vocational training facility for hands-on, technical training, beginning Fall 2024.

To ensure our Partnership Program is a success, we will review and apply the most appropriate elements of existing After Dark programs previously implemented by other comprehensive and regional vocational districts who have established similar models. Thanks in part to the Planning Grants recently awarded, we are establishing collaborative Planning Teams, who will review these sample agreements and developing our own memorandum of understanding that will:

- Create an academic schedule that will ensure all program participants remain on track to meet our local graduation requirements and still graduate on time;
- Develop a comprehensive agreement that:
  - outlines responsibilities each district shall accept (sending vs. receiving districts),
  - determines transportation arrangements for all program participants,
  - details the admission or selection criteria each sending district shall adhere to, and
  - outlines a funding model that each school district will agree to, annually, to ensure effective program delivery and sustainability; and
- Submit an electronic application form for our Chapter 74 "After Dark" Partnership Program for Gardner Public Schools no later than March 10, 2023.

Please accept this letter as our commitment to work collaboratively with Monty Tech in this important endeavor.

Sincerely,

Mark J. Pellegrino, Ed.D.  
Superintendent of Schools

**Community • Appreciation • Responsibility • Excellence**

# Commonwealth of Massachusetts Virtual School

## Enrollment Restrictions

December 2022

This memorandum provides guidance regarding enrollment limitations related to the statewide cap on total enrollment in Commonwealth of Massachusetts Virtual Schools and restrictions that school districts may enact as outlined by the Commonwealth [Virtual School Statute](#) (G. L. c. 71, § 94) and the corresponding Commonwealth [Virtual School Regulations](#) (603 CMR 52.00).

### **Commonwealth of Massachusetts Virtual Schools**

A Commonwealth of Massachusetts Virtual School (CMVS) is a public school operated by a board of trustees where teachers primarily teach from a remote location using the Internet or other computer-based methods and students are not required to be located at the physical premises of the school. Each CMVS determines what grade levels it will serve and what particular programs it will offer. The Board of Elementary and Secondary Education (Board) has granted two CMVS certificates, one to the Greater Commonwealth Virtual School (GCVS), formerly known as Greenfield Commonwealth Virtual School, and one to the TEC Connections Academy Commonwealth Virtual School (TECCA). Each certificate outlines the material terms of the CMVS, including the maximum enrollment numbers per school. The table below lists the grades served and the maximum enrollment for each of the CMVS currently operating in the Commonwealth:

<b>Commonwealth of Massachusetts Virtual School (CMVS)</b>	<b>Grades Served</b>	<b>Maximum Enrollment</b>
Greater Commonwealth Virtual School (GCVS)	K–12	1,200
TEC Connections Academy (TECCA) Commonwealth Virtual School	K–12	3,000

Any student in the state can apply for admission to either of the two- existing CMVS. If more students apply than there is space available, the CMVS must hold a lottery to determine which students will be admitted. Once a student is admitted to a CMVS, the student is entitled to attend in subsequent years without reapplying.

### **Restrictions**

#### ***Statewide 2 Percent Cap***

The statute (G. L. c. 71, § 94)<sup>1</sup> and the regulations (603 CMR 52.00)<sup>2</sup> state that under no circumstances can the total number of full-time students attending a CMVS exceed two percent of the total student enrollment in Massachusetts public schools. In 2022-2023 there are 913,735 public school students in Massachusetts, with 4,095 attending the two CMVS, which represents 0.45 percent of all students.

#### ***Annual Process for Statewide 2 percent Cap***

The Department of Elementary and Secondary Education (Department) annually uses the October SIMS data to calculate the maximum number of full-time students permitted to attend the CMVSs, without exceeding the two percent cap.

<sup>1</sup> G.L. c. 71, § 94 (c) is as follows, “[u]nder no circumstances shall the total number of full-time students attending commonwealth virtual schools exceed 2 per cent of the total number of students attending public schools in the commonwealth.”

<sup>2</sup> 52.05: Student Recruitment, Enrollment, and Retention: (1) Statewide Cap. The Board will use the October SIMS data to determine if the number of full-time students allowed to attend a Commonwealth of Massachusetts virtual school is above the 2% cap. Once the 2% cap is reached, no additional full-time enrollments will be allowed.



### ***Discretionary Enrollment Restrictions by District***

The statute (G. L. c. 71, § 94)<sup>3</sup> and the regulations (603 CMR 52.00)<sup>4</sup> indicate that the school committee of a sending district may vote to restrict enrollment of its students in a CMVS if the total enrollment of students enrolled in the CMVS from the district exceeds one percent of the total enrollment in its district; provided, however, that no student enrolled in a CMVS can be compelled to withdraw because of that vote. Only full-time CMVS students count towards the one percent threshold.

### **Annual Process for Discretionary Enrollment Restrictions by District**

The Department annually generates a list of school districts that enroll more than one percent of their total enrollment in CMVSs based on October 1 SIMS data.

Accordingly, “[a] school committee may, by vote, restrict enrollment of its students in commonwealth virtual schools if the total enrollment of its students in commonwealth virtual schools exceeds 1 percent of the total enrollment in its district.” G.L. c. 71, § 94(t). School committees may vote to set the cap at any percentage, provided it is not less than 1 percent of the district’s total enrollment. If the school committee does not specify a percentage cap, the Department will set it at 1 percent.

The Department annually publishes the list of districts that enroll more than 1 percent and provides information about the school districts where student enrollment in CMVS is restricted and, if so, at what percentage (**See Appendix A**). Based on this information, school committees can consider whether further action is desired. **While not required, the Department encourages school committees to revisit this vote annually.**

### ***Requirements and Process for Districts Eligible to Restrict Enrollment***

If a school committee is considering restricting enrollment in the CMVS for the upcoming school year, the **Department requires the vote be taken prior to March 1, 2023**. Additionally, **once the vote is taken, the district must report the results to the Department by March 8, 2023**. If your school committee votes to restrict enrollment, please fill out and sign the attached template, **Appendix B**, and submit to: [Ruth.E.Hersh@mass.gov](mailto:Ruth.E.Hersh@mass.gov).

These deadlines are in place to respect all stakeholders, to better prepare for the upcoming school year and to foster transparency. Further, each CMVS must conduct the primary enrollment processes before May 1 as required by the CMVS regulations; information about the votes to restrict district enrollment guides CMVS in their enrollment processes. Please note after this year’s process, the Department is considering resetting the deadline to mid-February, starting in 2024.

### ***Impact of School Committee Vote to Restrict CMVS Enrollment***

An enrollment cap can only be imposed with a school committee vote as well as timely notice to the Department of such a vote. The cap cannot be less than 1 percent of overall district enrollment.

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<sup>3</sup> G.L. c. 71, § 94(t) is as follows, “[a] school committee may, by vote, restrict enrollment of its students in commonwealth virtual schools if the total enrollment of its students in commonwealth virtual schools exceeds 1 per cent of the total enrollment in its district; provided, however, that no student enrolled in a commonwealth virtual school shall be compelled to withdraw as a result of that vote.”

<sup>4</sup> 52.05: Student Recruitment, Enrollment, and Retention: (11) Enrollment Restrictions. In accordance with the guidance issued by the Department, a school committee may vote to restrict full-time enrollment of future students in a Commonwealth of Massachusetts virtual school if the district’s total full-time student enrollment exceeds 1% of the total enrollment in the district. The Department will publish an annual list of districts eligible to restrict future full-time enrollment. October SIMS data will be used to assess which school committees are eligible to vote to restrict future full-time enrollment.

If a sending district votes to restrict enrollment to one percent or more, CMVS will still receive full tuition for students who were enrolled in the CMVS prior to the vote of the school committee. Tuition for such students will not be prorated. The Commonwealth Virtual School statute explicitly states that “no student enrolled in a commonwealth virtual school shall be compelled to withdraw as a result of that vote.” Because the vote to restrict enrollment cannot require any student to withdraw, such a vote similarly does not limit tuition for students already enrolled.

Commonwealth of Massachusetts Virtual Schools are, however, prohibited from enrolling any new students who live in districts that voted to impose enrollment caps, if such districts are at their caps. Should a CMVS enroll students from such a district, that CMVS will not receive tuition for those students newly admitted after a vote to restrict enrollment has taken place and has been submitted to the Department. Each CMVS must track enrollment from districts that have voted to restrict enrollment.

***Students Currently Enrolled in a CMVS***

A vote to cap student enrollment has no effect on currently enrolled students. No student enrolled in a CMVS must withdraw because of a district’s vote to cap enrollment. The CMVS may not ask or encourage students to withdraw from the CMVS or terminate the enrollment of any students because they reside in a district where student enrollment is capped.

No CMVS shall enroll any new students from districts that voted to cap student enrollment unless total enrollment level in all CMVSs falls below the cap voted by the school committee.

## APPENDIX A: FY2023 DISTRICT ENROLLMENT INFORMATION AND PERCENT ENROLLED IN CMVS

The table below provides information about the total district enrollment, district enrollment in Commonwealth of Massachusetts Virtual Schools (CMVS), as well as the percentage of each district's students enrolled in the two CMVSs, based on the October 2022 SIMS data. Districts that had no CMVS enrollment as of October 2022 are not included in this list. The six columns in the table include the following:

- 1) *Local Education Agency (LEA): school district code.*
- 2) *School District: Name. (Please note in the table below, any district that has formerly been eligible to vote to restrict CMVS enrollment will have one or more symbols next to its name:*
  - a. *An asterisk (\*), indicates that a district was eligible to take such a vote in FY2020,*
  - b. *a number symbol (#), indicates eligibility in FY2021, and*
  - c. *a sword (†), indicates eligibility in FY2022.*
- 3) *Total District Enrollment: The number of students enrolled in each district this year, based on October 2022 SIMS data.*
- 4) *CMVS Enrollment from District: The number of students from each district enrolled in either of the two CMVSs this year.*
- 5) *Percentage of Students from District Attending the two CMVSs: Table is organized from largest percentage to smallest. (Please note several of the districts that enrolled 1 percent or more of their students, based on October 2019 (FY2020), October 2020 (FY2021), or October 2021 (FY2022) SIMS, are no longer in that category based on October 2022 SIMS (FY2023).)*
- 6) *Districts that Previously Voted to Restrict Future Enrollment to 1 percent by the required due dates in:*
  - a. *FY2020, effective for the 2020-2021 school year,*
  - b. *FY2021, effective in the 2021-2022 school year, or*
  - c. *FY 2022, effective in the 2022-2023 school year.*

For districts that previously voted to restrict future enrollment to 1 percent by March 1, 2022, but are not at the 1 percent threshold this year, students from that district can be enrolled in a CMVS as long as enrollment remains under the 1 percent threshold.

Based on the October 2022 SIMS data, there are 27 districts that enroll 1 percent or more of total enrollment in a CMVS. These are shaded in orange below.

District Code	School District (* eligible in FY20; # eligible in FY21, † eligible in FY22)	Total District Enrollment	CMVS Enrollment from District	% of Students from District attending CMVS	Previously Voted to Restrict
02630000	Savoy School District *	40	2	5.00	
00910000	Erving #	131	3	2.29	Yes FY2021
02490000	Richmond #	155	3	1.94	Yes FY2021
02090000	North Adams	1216	21	1.73	
06620000	Farmington River Regional	120	2	1.67	
02620000	Saugus	2502	41	1.64	
02340000	Petersham	127	2	1.57	
07550000	Ralph C Mahar #	539	8	1.48	Yes FY2021

00610000	Chicopee	6,735	92	1.37	
06830000	Hampshire #	679	9	1.33	
03490000	Worthington *#	76	1	1.32	
01140000	Greenfield *#	1,476	19	1.29	
03160000	Webster	1728	22	1.27	
02440000	Randolph	2610	33	1.26	
00860000	Easthampton	1,426	17	1.19	
06740000	Gill-Montague #	874	10	1.14	
01610000	Ludlow	2295	26	1.13	
02150000	North Brookfield *#	443	5	1.13	
02890000	Sunderland	177	2	1.13	
03090000	Ware *	1136	12	1.06	Yes FY2020
03140000	Watertown	2699	28	1.04	
01030000	Gardner	2,404	25	1.04	
03060000	Wales	96	1	1.04	
01370000	Holyoke	5,046	52	1.03	
01720000	Mashpee	1458	15	1.03	
03430000	Winchendon *#†	1,262	13	1.03	Yes FY2022
00970000	Fitchburg	5,302	54	1.02	
07650000	Southern Berkshire #	618	6	0.97	
02810000	Springfield	23,873	228	0.96	
02270000	Palmer *	1154	11	0.95	Yes FY2020
02770000	Southbridge #	1,844	17	0.92	Yes FY2021
07780000	Quaboag Regional *	1192	11	0.92	
00950000	Fall River	10,521	95	0.90	
07700000	Tantasqua #	1,770	16	0.90	Yes FY2021
06600000	Nauset	1328	12	0.90	
07300000	Northboro-Southboro	1222	11	0.90	
06720000	Gateway #	779	7	0.90	Yes FY2021
00050000	Agawam	3,492	31	0.89	
03310000	Westport #	1,459	13	0.89	
06050000	Amherst-Pelham	1242	11	0.89	
02780000	South Hadley #	1,699	15	0.88	
01270000	Hatfield	345	3	0.87	
02140000	Northbridge	1970	17	0.86	
02010000	New Bedford	12,640	106	0.84	
06350000	Central Berkshire #	1,546	13	0.84	
01330000	Holbrook	1332	11	0.83	
06220000	Blackstone-Millville	1468	12	0.82	
02260000	Oxford	1458	12	0.82	
02100000	Northampton	2,594	21	0.81	
06700000	Frontier	618	5	0.81	
06800000	Hampden-Wilbraham	2887	23	0.80	
01510000	Leicester	1374	11	0.80	

07630000	Somerset Berkley Regional School District	1018	8	0.79	
06650000	Freetown-Lakeville	2809	22	0.78	
07280000	New Salem-Wendell #	132	1	0.76	
02300000	Pelham	131	1	0.76	
03010000	Tyngsborough	1590	12	0.75	
02360000	Pittsfield*	4969	37	0.74	
00200000	Barnstable	4,879	36	0.74	
01740000	Maynard	1210	9	0.74	
00720000	Dartmouth	3,416	25	0.73	
07530000	Quabbin #	2,199	16	0.73	Yes FY2021
03100000	Wareham #	2,057	15	0.73	Yes FY2021
03250000	Westfield	4894	35	0.72	
01280000	Haverhill	7,865	56	0.71	
00870000	East Longmeadow	2,573	18	0.70	
02920000	Swansea	2003	14	0.70	
01760000	Medford	4,201	29	0.69	
00790000	Dracut	3,626	25	0.69	
06100000	Ashburnham-Westminster #	2,325	16	0.69	
06150000	Athol-Royalston *#	1,583	11	0.69	Yes FY2020
03480000	Worcester	24,707	167	0.68	
01860000	Millbury	1638	11	0.67	
00770000	Douglas #	1,198	8	0.67	
07730000	Triton	2,261	15	0.66	
03040000	Uxbridge	1661	11	0.66	
00990000	Foxborough	2,479	16	0.65	
06900000	King Philip	1841	12	0.65	
00010000	Abington	2,177	14	0.64	
00350000	Boston	46,367	292	0.63	
01070000	Gloucester	2,849	18	0.63	
01700000	Marlborough	4,812	30	0.62	
07350000	North Middlesex	3,074	19	0.62	
00030000	Acushnet	973	6	0.62	
02930000	Taunton	8,005	49	0.61	
06580000	Dudley-Charlton Reg	3,457	21	0.61	
00070000	Amesbury	1,809	11	0.61	
07200000	Narragansett	1485	9	0.61	
02380000	Plainville	655	4	0.61	
06160000	Ayer Shirley School District	1670	10	0.60	
01820000	Middleborough	3065	18	0.59	
06450000	Dennis-Yarmouth	2889	17	0.59	
00830000	East Bridgewater	2,077	12	0.58	
07150000	Mount Greylock	1206	7	0.58	
01450000	Kingston	1235	7	0.57	
07400000	Old Rochester	1051	6	0.57	

03220000	West Boylston	877	5	0.57	
01810000	Methuen	6,584	37	0.56	
02120000	North Attleborough	3949	22	0.56	
07120000	Monomoy Regional School District	1781	10	0.56	
07050000	Masconomet	1610	9	0.56	
02230000	Orange #	531	3	0.56	Yes FY2021
00480000	Burlington	3,486	19	0.55	
00730000	Dedham	2,556	14	0.55	
02610000	Sandwich	2168	12	0.55	
01000000	Framingham	9,469	51	0.54	
00940000	Fairhaven	1,844	10	0.54	
01050000	Georgetown	1,286	7	0.54	
03470000	Woburn	4,353	23	0.53	
07660000	Southwick-Tolland-Granville Regional School District	1330	7	0.53	
01010000	Franklin	4,781	25	0.52	
01630000	Lynn	15,556	79	0.51	
01780000	Melrose	3,895	20	0.51	
00360000	Bourne	1,568	8	0.51	
01620000	Lunenburg	1567	8	0.51	
06030000	Hoosac Valley Regional	989	5	0.51	
02850000	Stoughton	3,620	18	0.50	
02710000	Shrewsbury	5,943	29	0.49	
01670000	Mansfield	3,464	17	0.49	
00250000	Bellingham	2,027	10	0.49	
01870000	Millis	1221	6	0.49	
01600000	Lowell	14,228	69	0.48	
01850000	Milford	4,537	22	0.48	
02580000	Salem	3,752	18	0.48	
02200000	Norwood	3,551	17	0.48	
02910000	Swampscott	2,069	10	0.48	
01410000	Hudson	2,357	11	0.47	
03320000	West Springfield	3,894	18	0.46	
00880000	Easton	3,441	16	0.46	
02950000	Tewksbury	3278	15	0.46	
00930000	Everett	7,377	33	0.45	
01380000	Hopedale	1105	5	0.45	
01500000	Lee *	671	3	0.45	Yes FY2020
07500000	Pioneer Valley	663	3	0.45	
01530000	Leominster	6,077	27	0.44	
06500000	Dighton-Rehoboth	2492	11	0.44	
00710000	Danvers	3,294	14	0.43	
00960000	Falmouth	3,001	13	0.43	
01350000	Holland	231	1	0.43	
02390000	Plymouth	7,205	30	0.42	

06250000	Bridgewater-Raynham	5,521	23	0.42	
02660000	Sharon	3,591	15	0.42	
06730000	Groton-Dunstable	2371	10	0.42	
00240000	Belchertown #	2,136	9	0.42	Yes FY2021
03230000	West Bridgewater	1413	6	0.42	
00310000	Billerica	4,882	20	0.41	
00180000	Avon	735	3	0.41	
01840000	Middleton	725	3	0.41	
03080000	Waltham	5,703	23	0.40	
02520000	Rockport	748	3	0.40	
01170000	Hadley	494	2	0.40	
02480000	Revere	7,444	29	0.39	
07750000	Wachusett	6,836	27	0.39	
03360000	Weymouth	5,676	22	0.39	
01100000	Grafton	3106	12	0.39	
01520000	Lenox	772	3	0.39	
01650000	Malden	6,370	24	0.38	
02650000	Seekonk	2,094	8	0.38	
02900000	Sutton	1312	5	0.38	
00080000	Amherst	1,054	4	0.38	
07170000	Mohawk Trail	797	3	0.38	
01420000	Hull	787	3	0.38	
00500000	Canton	3,273	12	0.37	
06200000	Berlin-Boylston	1084	4	0.37	
02460000	Reading	3,899	14	0.36	
02310000	Pembroke	2,522	9	0.36	
01910000	Monson	835	3	0.36	
03070000	Walpole	3,683	13	0.35	
03420000	Wilmington	2,840	10	0.35	
06180000	Berkshire Hills	1189	4	0.34	
00400000	Braintree	5,380	18	0.33	
02180000	Norton	2396	8	0.33	
00160000	Attleboro	5,963	19	0.32	
02510000	Rockland	2187	7	0.32	
00440000	Brockton	14,999	46	0.31	
03210000	Westborough	3,861	12	0.31	
07800000	Whitman-Hanson	3,575	11	0.31	
03350000	Westwood	2,914	9	0.31	
01490000	Lawrence	12,885	39	0.30	
00300000	Beverly	4,648	14	0.30	
02840000	Stoneham	2,309	7	0.30	
06750000	Hamilton-Wenham	1694	5	0.30	
01570000	Lincoln	1032	3	0.29	
02430000	Quincy	9,802	27	0.28	
01770000	Medway	2,142	6	0.28	

01110000	Granby	723	2	0.28	
02040000	Newburyport	2191	6	0.27	
07250000	Nashoba	3,065	8	0.26	
02740000	Somerville	4,884	12	0.25	
07600000	Silver Lake	1574	4	0.25	
02110000	North Andover	4,491	11	0.24	
01710000	Marshfield	3,799	9	0.24	
07100000	Mendon-Upton	2120	5	0.24	
01690000	Marion	410	1	0.24	
00090000	Andover	5,590	13	0.23	
01640000	Lynnfield	2,220	5	0.23	
01970000	Nantucket	1725	4	0.23	
01580000	Littleton	1711	4	0.23	
02760000	Southborough	1279	3	0.23	
00270000	Berkley	854	2	0.23	
01680000	Marblehead	2,672	6	0.22	
07450000	Pentucket	2261	5	0.22	
00570000	Chelsea	6,312	13	0.21	
01890000	Milton	4,370	9	0.21	
03050000	Wakefield	3,335	7	0.21	
00140000	Ashland	2,925	6	0.21	
02170000	North Reading	2,383	5	0.21	
07670000	Spencer-E Brookfield *	1402	3	0.21	Yes FY2020
00560000	Chelmsford	5,114	10	0.20	
00640000	Clinton	1,972	4	0.20	
00490000	Cambridge	6,746	13	0.19	
00170000	Auburn	2,573	5	0.19	
02130000	Northborough	1596	3	0.19	
01250000	Harvard	1044	2	0.19	
02290000	Peabody	5,968	11	0.18	
01980000	Natick	5,410	10	0.18	
01360000	Holliston	2,810	5	0.18	
02730000	Somerset	1,626	3	0.18	
01440000	Ipswich	1624	3	0.18	
00100000	Arlington	6,047	10	0.17	
06550000	Dover-Sherborn	1180	2	0.17	
00260000	Belmont	4,507	7	0.16	
01750000	Medfield	2,531	4	0.16	
03260000	Westford	4,762	7	0.15	
00670000	Concord	1,962	3	0.15	
03460000	Winthrop	1953	3	0.15	
01990000	Needham	5,594	8	0.14	
01590000	Longmeadow	2,811	4	0.14	
02190000	Norwell	2,177	3	0.14	
00650000	Cohasset	1,420	2	0.14	



01550000	Lexington	6,938	9	0.13	
06000000	Acton-Boxborough	5,197	7	0.13	
01310000	Hingham	3,837	5	0.13	
06950000	Lincoln-Sudbury	1533	2	0.13	
02070000	Newton	11,990	14	0.12	
00460000	Brookline	7,116	8	0.11	
02870000	Sturbridge	883	1	0.11	
03440000	Winchester	4,392	4	0.09	
03170000	Wellesley	4,219	4	0.09	
01220000	Hanover	2,612	2	0.08	
00230000	Bedford	2,575	2	0.08	
02880000	Sudbury	2,550	2	0.08	
06980000	Manchester Essex Regional	1243	1	0.08	
01390000	Hopkinton	4,196	3	0.07	
02640000	Scituate	2,789	2	0.07	
00520000	Carver	1,538	1	0.07	
06400000	Concord-Carlisle	1335	1	0.07	
03300000	Weston	2,022	1	0.05	
00820000	Duxbury	2,834	1	0.04	

## APPENDIX B:

### LETTER TEMPLATE FOR DEPARTMENT NOTIFICATION OF SCHOOL COMMITTEE VOTE TO RESTRICT CMVS ENROLLMENT

VOTE MUST BE TAKEN BY MARCH 1, 2023

PLEASE EMAIL TO [RUTH.E.HERSH@MASS.GOV](mailto:RUTH.E.HERSH@MASS.GOV) BY MARCH 8, 2023

[date]

Commissioner of Elementary and Secondary Education  
Massachusetts Department of Elementary and Secondary Education  
75 Pleasant Street  
Malden, MA 02148

Dear Commissioner,

On behalf of the [insert district name] School Committee, I respectfully report that based on the October 2022 SIMS data, the [insert district name] School Committee has voted to restrict full-time enrollment of future students in a Commonwealth Massachusetts Virtual Schools (CMVS) and set a cap to [insert percentage]<sup>5</sup>, of the district's total enrollment because [insert reasons]. This goes into effect as of the 2023-2024 school year but does not affect the enrollment of district students currently attending either CMVS.

The CMVS statute (G. L. c. 71, § 94) and the CMVS regulations (603 CMR 52.00) indicate that a school committee of a sending district may vote to restrict enrollment of its students in a CMVS if the total enrollment of students enrolled the CMVS from the district exceeds 1 percent of the total enrollment in its district; provided, however, that no student enrolled in a CMVS can be compelled to withdraw because of that vote. Only full-time CMVS students count towards the 1 percent threshold.

The [insert school name] School Committee voted to restrict full-time enrollment on [insert date] at a meeting held in compliance with Massachusetts [Open Meeting Law](#) G.L. c. 30A, §§ 18-25, and the regulations, guidance, and directives of the Office of the Attorney General. At that meeting, the School Committee authorized me to submit this letter on their behalf [only if the undersigned is the District's Superintendent or School Committee chairperson]. Once we have final minutes from that school committee meeting, I will submit the minutes as additional evidence that the [insert district name] School Committee has voted to restrict CMVS enrollment.

Please contact [insert contact name, email, and phone number] if you have any questions about this request.

Sincerely,

[Insert individual]

cc. [School or Board personnel as appropriate]

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<sup>5</sup> The district has options about the percentage cap, provided it is not less than 1 percent of the district's total enrollment.



# Gardner Public Schools

Melissa Paine, *College & Career Readiness Program Coordinator*

www.gardnerk12.org

70 Waterford Street, Gardner, MA 01440

(978) 632-1000

## College & Career Readiness Program Update to School Committee – Feb 13, 2023

### Early College Programs:

- Early College Open House:
  - We hosted our Early College Open House on January 10th. We had a very successful open house night with over 100 attendees (approximately, 50 families). This has been our most well attended recruitment event to date.
- Applications remain open for the 23-24 school year until February 17th (priority deadline, applications will be accepted late until seats are filled). We currently have received 24 applications. There are 32 seats available based on the seniors graduating from the program.
- Our students had an excellent first semester, we have a 100% retention in the program (first 100% retention rate in 4 years) and students averaged a 3.2 or 85 GPA for their fall semester classes. Students earned a combined 1,074 transferable college credits for the fall semester.
- Gateway to College enrolled an additional 17 students into the program for the Spring semester. 16 of the 17 are school choice into Gardner for this program.

### Innovation Pathways:

- GHS received an additional \$35,000 in funding to support our Innovation Pathways Program. These funds can be used to support our curriculum, classrooms, and materials. We will be using this funding to update the classrooms in A-1 and A-5 in order to ensure there are adequate work spaces, work benches and tables for the manufacturing equipment. We are currently not able to set up all our equipment in A-5 due to a lack of appropriate work spaces. Our technology teachers are currently working on collecting the quotes needed for this purchase.
- We will be taking our Manufacturing/Engineering students to Umass Lowell on April 11 for an Engineering Immersion Tour. Students will complete a 3 hours hands on tour in the college Makerspace completing demonstrations from different engineering disciplines.

### Additional Programming:

- AutoTech: We are in the second week of the new Auto Tech class. We were able to enroll 5 students between GALT and GHS. While we had many more interested students, the vaccine mandate at MWCC created a significant barrier to enrollment. We will continue to advocate for changes to this policy for next week and we are hopeful more students will have access to this program in the fall. Additionally, we met to discuss a full year sequence for the 23-24 school year. Students interested in enrolling in the Autotech program will be scheduled full year for F and G block at the MWCC Campus for a 2 class sequence: Intro to Automotive Technology and Electrical Systems 1.
- Healthcare Pipeline: We met with MWCC and FSU to discuss the planning grant phase for the newly awarded healthcare expansion grant through MWCC. We are looking to further our CNA program by partnering with MWCC and FSU for a CNA to LPN to RN. This will complement our Early College Healthcare pipeline and will also engage our students who are interested in entering the healthcare field but do not want to pursue Early College.
- Educator Intern Program: We are waiting on funding from MassHire Central Mass to start this program. The program start has been delayed until April due to federal funding being behind schedule. We currently have 8 seniors planning to pursue paid education internships at GMS and GES.

*homelessness or limited English proficiency.*



# Gardner Public Schools

Catherine A. Goguen, Ed.D., *Chief Academic Officer*

www.gardnerk12.org

70 Waterford Street, Gardner, MA 01440

(978) 632-1000

February 6, 2023

## Data Driven Instruction:

As part of implementing the Multi-Tiered System of Supports (MTSS) model throughout the district, we continue to utilize the DIBELS Data System to deeply analyze early literacy progress (grades K-4) and to implement “just right” interventions to all students based on progress data from those reports. Below, you will see the aggregate results of the DIBELS 8 reading assessments.

As a reminder, the District has committed to focus academic resources and supports in the areas of early literacy and elementary/middle grades mathematics as determined by student achievement data and as is consistent with data results across the state. Schools continue to collect growth data in these two areas, and analyze that data to determine strategic academic supports and interventions.

DIBELS assessments are designed to measure growth in the acquisition of early reading skills. The assessments are quick checks that measure growth in reading for our students in grades Kindergarten through four (4). Results are broken into seven categories for the purpose of identifying specific skill strengths and deficiencies. The measured skills include phonemic awareness, alphabetic principle, accuracy and fluency with connected text, reading comprehension, and vocabulary.

### DIBELS 8 Reading Assessment

	<b>Kindergarten</b>	<b>Grade 1</b>	<b>Grade 2</b>	<b>Grade 3</b>	<b>Grade 4</b>
	<b>%</b>	<b>%</b>	<b>%</b>	<b>%</b>	<b>%</b>
<b>Winter Data</b>	<b>Approaching or Meeting Benchmark</b>	<b>Approaching or Meeting Benchmark</b>	<b>Approaching or Meeting Benchmark</b>	<b>Approaching or Meeting Benchmark</b>	<b>Approaching or Meeting Benchmark</b>
<b>Actual Results 2022-2023</b>	57%	68%	61%	55%	68%
<b>Actual Results 2021-2022</b>	66%	57%	47%	59%	71%
<b>Actual Results 2020-2021</b>	52%	42%	36%	32%	36%

The results indicated above through 2022-2023 represent separate cohorts of students. Cohorts are color coded to represent the growth of each grade level cohort from winter of 2021 through winter of 2023. Using this analysis, we are able to see the grade level cohorts who have shown the most growth over the past several years and which grade level cohorts have shown the least growth over the past several years. The data also reveals that reading scores are higher at every grade level in winter of 2023 than those from winter of 2021. Grade 4 average score

results are higher than the winter expected results which suggests significant progress in meeting the District goal of students reading on grade level by the end of grade four.

Linkit winter benchmark assessments are in progress. I will share these results as soon as they are available.



# Gardner Public Schools

Rebecca McCaffrey, *Director of School Health Services*

[www.gardnerk12.org](http://www.gardnerk12.org)

160 Elm St, Gardner, MA 01440

(978) 410-7468

## School Health Services Update to School Committee – February 2, 2023

**Month of January Health Office Data:** During the month of January, school nurses conducted 1,484 student visits and administered 882 medications in the health offices throughout the district. 90% of the students that visited the health office were able to return to class. In addition, school nurses conducted 718 health screenings consisting of vision, hearing, postural, and BMI ( Body Mass Index ).

**Heywood Hospital Telemedicine:** Gardner Elementary School has Telemedicine available in the school nurse office. Students that need the next level of care can be seen by a Heywood Hospital Nurse Practitioner using a sophisticated computerized system with cameras. The school nurse can, for instance, place an otoscope into a child's ear and the Nurse Practitioner can virtually see the inside of the ear to diagnose an ear infection. Once diagnosed, the Nurse Practitioner can call in an antibiotic for the parent to pick up and treat the infection. This is done only with a referral from the school nurse and with parent consent. This service provides the ability for the child to be seen right at school. Parents that have utilized this service have been extremely grateful. We will be putting together a video to share with parents to familiarize them with this new program.

**Chronic Health Conditions:** There is an increase in Diabetes in our student population from previous years. School nurses assess, treat, and manage the care of 7 Type 1 Insulin Dependent Diabetic students and 2 Type 2 Diabetic students. Carbohydrate counting at lunch and snack times to calculate the administration of insulin while monitoring the blood glucose levels of students is one of the most important duties of the school nurse. Besides coming in for routine, scheduled visits, our diabetic students spent 1,057 minutes ( 17 ½ hours ) in the nurse's office for unscheduled visits. This population of students requires very close monitoring by the school nurses especially when they are ill.

**Wellness Committee:** A wellness committee meeting is being planned for the week of March 6th. GPS staff were sent an invitation to join the wellness committee. We have a handful of staff that are interested at this time. At this meeting we will focus on who else should be at the table and look at priority topics to focus on.

**Run, Hide Fight Drills:** School Resource Officers, Tina Rusak, and Rebecca McCaffrey are conducting meetings with building Administrators to plan Run, Hide, Fight Drills. We are looking at running drills at the schools during the month of April.

**GPS Giving Tree Coat Drive:** We continue to get requests from teachers for children needing Winter Coats. We do have a small supply left of coats and will distribute as able.



# Gardner Public Schools

Lori Simpson, Ed.D., *ELL Coordinator*

www.gardnerk12.org 70 Waterford Street, Gardner, MA 01440 (978) 632-1000

## English Language Learners Update – February 13, 2023

### ELPAC

We are working on a survey to all parents/guardians of current and former English Language Learners in the district asking them for input on meeting times for ELPAC. After we receive and review the survey data, we will plan a meeting for all interested parents.

### ACCESS Assessments

All ELL students in the district have completed the yearly ACCESS assessment. ACCESS is a yearly summative assessment that measures a student's English Proficiency Level. We use this data to determine placement in classes for the following school year as well as for lesson planning.

### PreLAS Assessments

In accordance with DESE guidelines, we have purchased and are administering the PreLAS Assessment to all full-day preschool students identified on the Home Language Survey as speaking another language at home. There are currently 8 preschool students being screened for ESL services.

### Program Evaluation

In preparation for the Department of Elementary and Secondary Education (DESE) program evaluation of ESL programming and services site visit in the spring, all ESL student files are being reviewed for organization and completeness. This process has been completed for grades 1-12. We are in the process of purchasing new curricula for the middle and high school. Implementation will begin when we return from the February break.

### Scheduling

Scheduling changes have been implemented at the elementary school to integrate students in the sub-separate classrooms and full day Pre-K students. Additionally, the majority of EL students are now attending ESL classes where they are receiving direct English language instruction with minimal to no impact on their core content learning. All elementary ESL teachers have been trained in the use of the core literacy and phonics curricula being utilized by the classroom teachers and are using these resources to guide their instruction.

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*The Gardner Public School District does not discriminate due to race, color, sex, gender identity, religion, national origin, sexual orientation, disability, age, homelessness or limited English proficiency.*





# Gardner Public Schools

Courtney Dunn, *Grants, Communications & Compliance Manager*

www.gardnerk12.org

70 Waterford Street, Gardner, MA 01440

(978) 632-1000

## Grants, Communications & Compliance Update to School Committee – February 13, 2023

### Grants Awaiting Approval from DESE

- School Nutrition Equipment Grant (Fund Code 722)
- Improving Ventilation & Air Quality Grant (Fund Code 209) – Conditionally approved. Awaiting completion of feasibility study to submit forms for final approval.

The district is working on completing the application for the School Behavioral Health Workforce and Service Expansion Grant. This grant can help to support additional staffing and professional development in the amount of up to \$100,000 for behavioral health needs districtwide. The application is due February, 10, 2023.

### Communications/Family Engagement

The districtwide Family Engagement team met in December, receiving professional development on equitable family engagement best practices and how negative stereotype threat impacts interactions with students and families. The group used the time to establish drafted goals and action steps, with a working group set up to finalize these items.

The Backpack Program Survey collected responses from 107 families district-wide with 99 expressing a need for supplemental food services from the weekend program. The district is working with local community partners to establish a long-term, sustainable way to provide services to families in need.

The school climate survey closed on December 23<sup>rd</sup>, with overall participation rates below. The district will provide a more thorough analysis of the data when the Family Engagement Team has met to disaggregate the data into a more usable format.

Stakeholder Group	School	Number of Participants
Students	Gardner Elementary (Grades 3-4)	184
	Gardner Middle	265
	Gardner High	514
	Gardner Academy	18
Staff	Gardner Elementary	105
	Gardner Middle	39
	Gardner High	72
	Gardner Academy	4
Families	Gardner Elementary	129
	Gardner Middle	41
	Gardner High	90
	Gardner Academy	4

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# Gardner Public Schools

Joyce West, Director of Pupil Personnel Services

www.gardnerk12.org

130 Elm Street, Gardner MA 01440

(978) 630-4076

February 3, 2023

## Report to the School Committee Special Education Updates

### **SEL/Mental Health:**

Over the last two months three school districts have requested to meet with Gardner Public Schools to learn about our Multi-tiered System of Support (MTSS). Two districts from Massachusetts, Worcester and Norton; and one district from Woonsocket, Rhode Island. Woonsocket met with Gardner in January and is in process of scheduling a date to come to Gardner for a site visit. Gardner will be presenting our MTSS system to Norton on February 3, 2023. Worcester Public Schools is also in process of identifying a date to meet with our district.

### **Special Education:**

The Department of Elementary and Secondary Education will be on site April 3rd and 4th to conduct our Tiered Focus Monitoring review. A great deal of preparation is required prior to the visit. Special Education Administrators will be clearing off their schedules weeks prior to the visit to prepare documents for review.

### **Special Education Parent Advisory Council (SEPAC):**

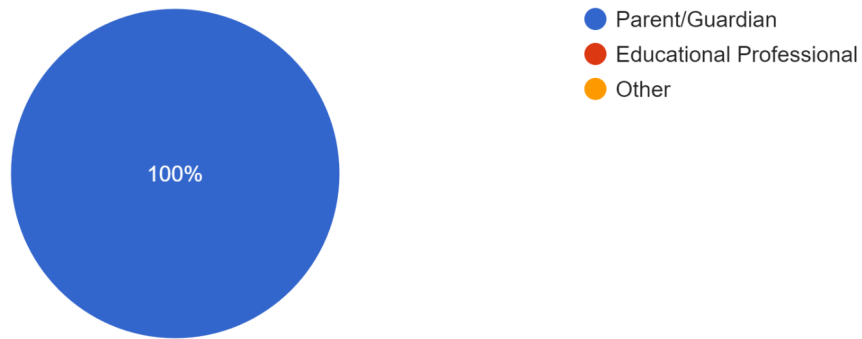
The SEPAC held a meeting in January to discuss updating the existing bylaws to include students on 504 plans. Laurie Davis, SEPAC chair, facilitated the meeting and Shania Casey, SEPAC secretary, recorded the minutes. The current bylaws have not been updated since 2009. In addition to the bylaws, the group reviewed results of a recent parent survey to determine how SEPAC can best support parents of children with disabilities to attend meetings. Overall, 102 parents/guardians responded to the survey which is approximately 20% of the parents of students with disabilities in the district. Next meeting is scheduled for February 16th. Changes to the bylaws will be reviewed and a vote held.

### **Highlights from Survey Results:**

- High school parents had the highest response rate
- Top 3 disability interest areas: 1) Learning Disabilities 2) Health (ADHD) 3) Autism, Emotional tied
- 56% of parents want school personnel to present on topics
- Top three areas of interest: 1) IEP development 2) Mental Health/Behavior 3) Bullying/Teasing
- Majority of respondents want combination of zoom and in person SEPAC meetings
- Highest score for why parents don't attend: parents do not know what SEAPC does

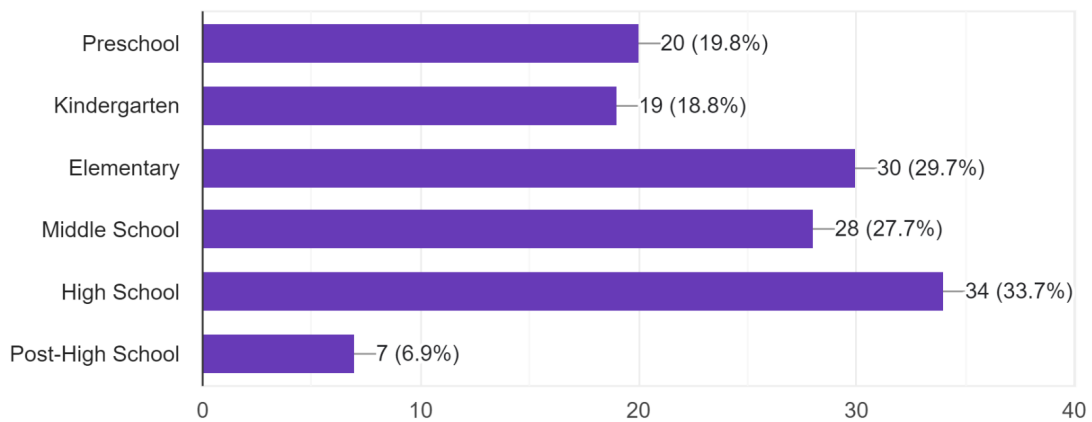
Are you a:

102 responses



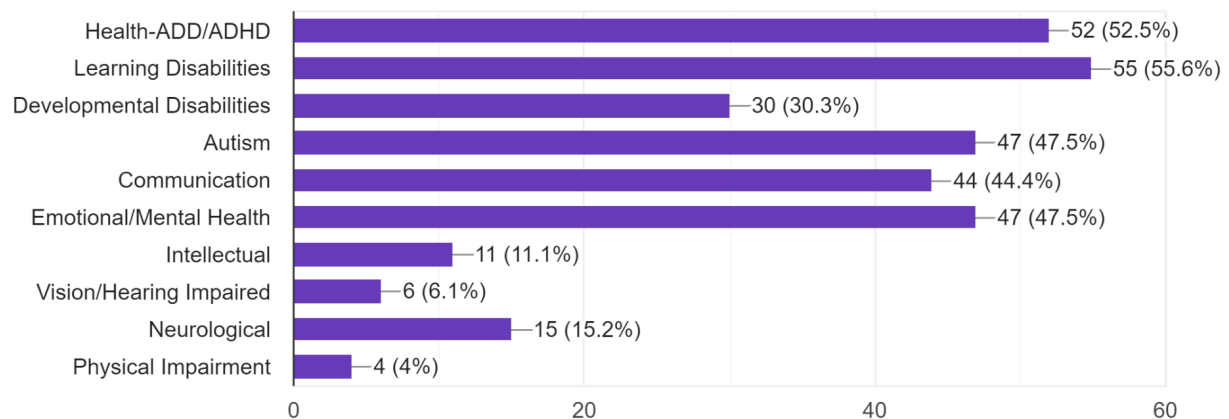
What age level(s) is of concern to you:

101 responses



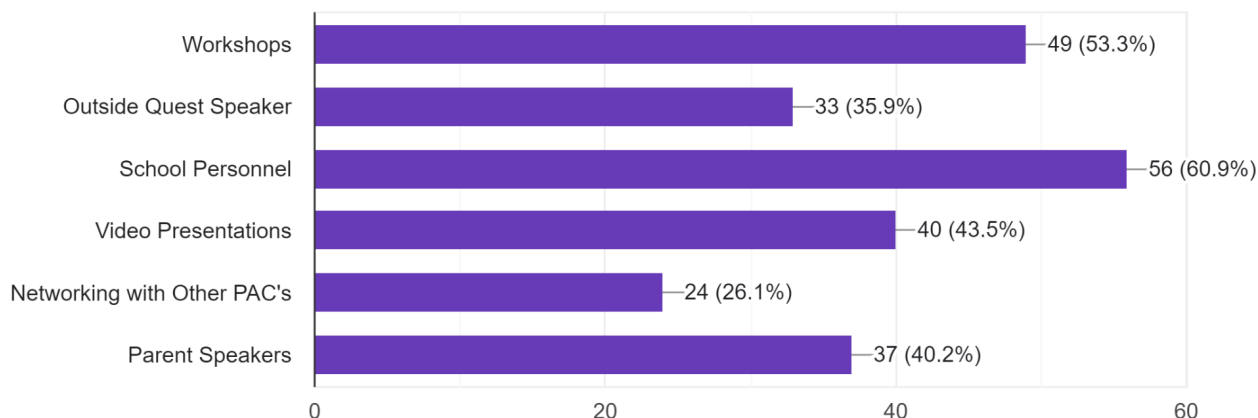
What Disability Areas are of interest to you and would motivate you to attend?

99 responses



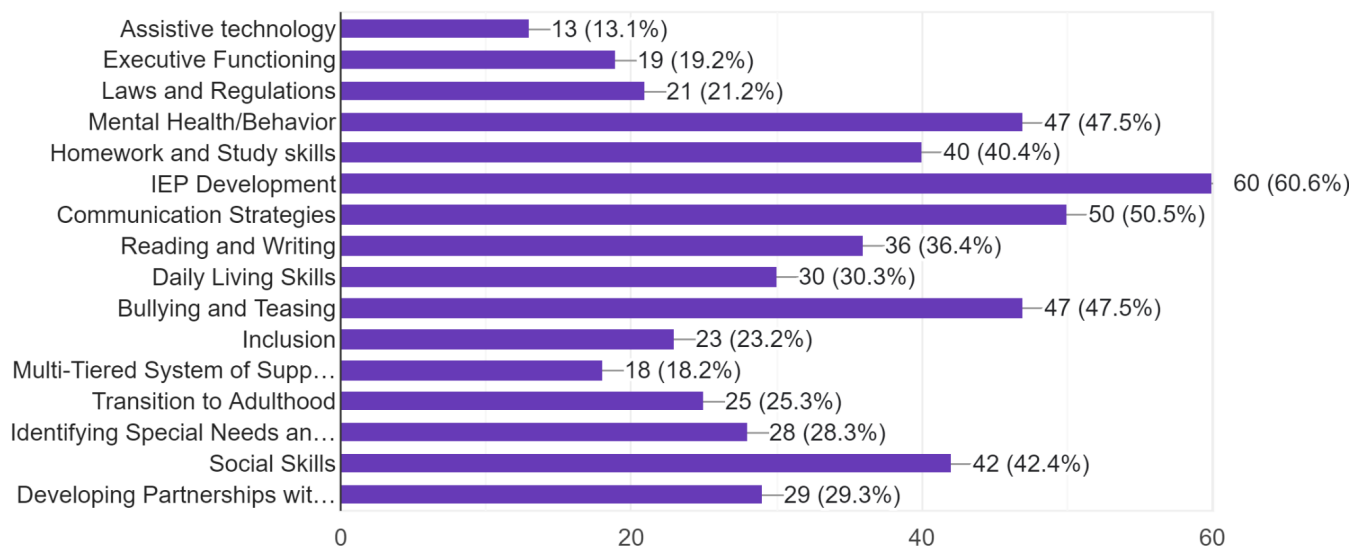
## In what forum would you like to see these issues presented/addressed?

92 responses



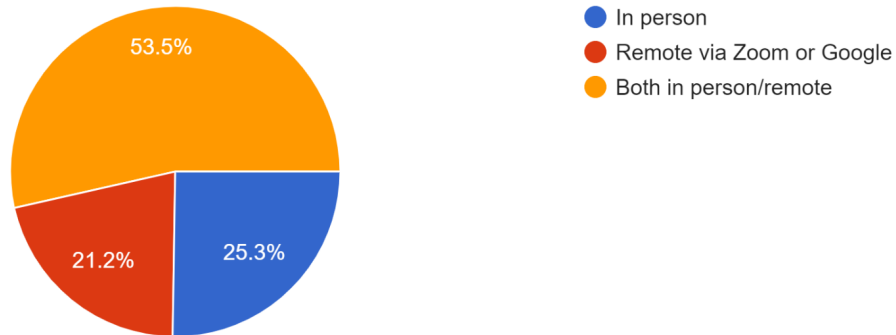
## What topics are area of interests for you and would motivate you to attend

99 responses



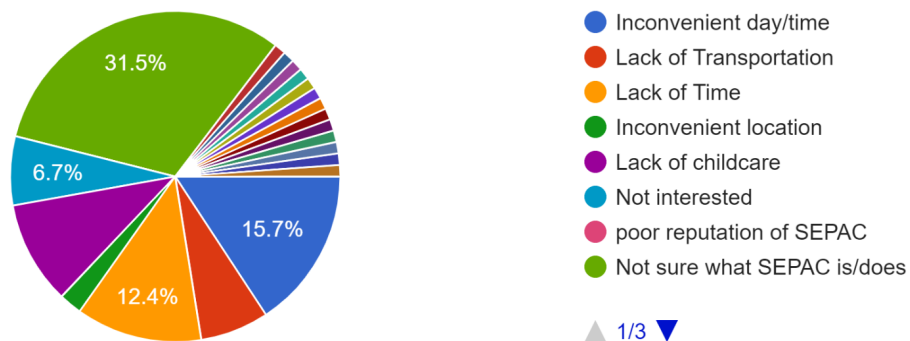
## What forum do you prefer meetings are held?

99 responses



## If you have not attended SPEAC meetings/workshops in the past, what were the obstacles?

89 responses



## What day of the week do you prefer meetings held?

73 responses

