



City of Gardner, Massachusetts
Office of the City Council

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CALENDAR FOR THE MEETING  
of  
MONDAY, OCTOBER 3, 2022  
CITY COUNCIL CHAMBER  
7:30 P.M.

**ORDER OF BUSINESS**

**I. CALL TO ORDER**

**II. CALL OF THE ROLL OF COUNCILLORS**

**III. OPENING PRAYER**

**IV. PLEDGE OF ALLEGIANCE**

**V. ANNOUNCEMENT OF OPEN MEETING RECORDINGS**

Any person may make a video or audio recording of an open session of a meeting, or may transmit the meeting through any medium, subject to reasonable requirements of the chair as to the number, placement and operation of equipment used so as not to interfere with the conduct of the meeting. Any person intending to make such recording shall notify the Chair forthwith. All documents and exhibits used or referenced at the meeting must be submitted in duplicate to the City Clerk, as they become part of the Meeting Minutes.

**VI. READING OF MINUTES OF PRIOR MEETING(S)**

- June 21, 2022 Informal Meeting
- June 21, 2022 Regular Meeting

**VII. PUBLIC HEARINGS**

**VIII. COMMUNICATIONS FROM THE MAYOR**

**ORDERS**

**10799** – An Order Transferring \$3,000.00 from Law Department, Assistant Salaries to Outside Counsel Expenditures. (*Finance Committee*)

**10804** – An Order to Raise and Appropriate \$46,143.61 for the Mayor's Unclassified Department for Operating Expenses Budget for Fiscal Year 2023. (*Finance Committee*)

## **COMMUNICATIONS**

- 10800** – A Measure Authorizing Acceptance of Donations and Gifts for Use by Parks Department. (*Finance Committee*)
- 10801** – A Measure Authorizing Acceptance of Donations and Gifts for Use by Mayor’s Department. (*Finance Committee*)
- 10802** – A Notification on the Status of Funding from the American Rescue Plan Act (“ARPA”).
- 10803** – A Notification of Independent Auditor’s Report – FY2022 Single Audit: No Findings.

## **IX. PETITIONS, APPLICATIONS, COMMUNICATIONS, ETC.**

## **X. REPORTS OF STANDING COMMITTEES**

### **APPOINTMENTS**

- 10770** – A Measure Confirming the Mayor’s Appointment of Frances LeMieux to the position of Cultural Council Member, for term expiring August 30, 2025. (*In the City Council and Referred to Appointments Committee 9/7/2022; More Time 9/19/2022*)
- 10771** – A Measure Confirming the Mayor’s Appointment of Paulette Burns to the position of Cultural Council Member, for term expiring August 30, 2025. (*In the City Council and Referred to Appointments Committee 9/7/2022; More Time 9/19/2022*)
- 10772** – A Measure Confirming the Mayor’s Appointment of Kristina Singer to the position of Cultural Council Member, for term expiring August 30, 2025. (*In the City Council and Referred to Appointments Committee 9/7/2022; More Time 9/19/2022*)
- 10773** – A Measure Confirming the Mayor’s Appointment of Kathleen Deal to the position of Cultural Council Member, for term expiring August 30, 2025. (*In the City Council and Referred to Appointments Committee 9/7/2022; More Time 9/19/2022*)
- 10788** – A Measure Confirming the Mayor's Appointment of Chuck LaHaye, to the position of Historical Commission Member, for term expiring September 13, 2025. (*In the City Council and Referred to Appointments Committee 9/19/2022*)

**10789** – A Measure Confirming the Mayor's Appointment of Scott Huntoon, to the position of Historical Commission Member, for term expiring September 13, 2025. *(In the City Council and Referred to Appointments Committee 9/19/2022)*

**10790** – A Measure Confirming the Mayor's Appointment of Alanna Toomey, to the position of Historical Commission Member, for term expiring September 13, 2025. *(In the City Council and Referred to Appointments Committee 9/19/2022)*

**10791** – A Measure Confirming the Mayor's Appointment of Chris Pera, to the position of Historical Commission Member, for term expiring September 13, 2025. *(In the City Council and Referred to Appointments Committee 9/19/2022)*

**PUBLIC SAFETY COMMITTEE**

**10784** – An Application by Gardner Ten Pins, Inc., located at 560 W Broadway, for a Bowling Alley License. *(In the City Council and Referred to the Safety Committee 9/7/2022; More time 9/19/2022)*

**10785** – An Application by Gardner Thrift Store, for a License to deal in Second-hand Articles at 280 Central Street. *(In the City Council and Referred to the Safety Committee 9/7/2022; More Time 9/19/2022)*

**XI. UNFINISHED BUSINESS AND MATTERS FOR RECONSIDERATION**

**10781** – An Act Relative to Establish a Special Act Charter Drafting Committee. *(In the City Council and Referred to Committee of the Whole 9/7/2022; More Time 9/19/2022)*

**10798** – A Petition Submitted by PrivateOversight, LLC, for an Ordinance to Amend the Code of the City of Gardner, Chapter 675, Entitled “Zoning,” per Zoning Act M.G.L. 40A. *(In the City Council and Referred to Planning Board 9/19/2022)*

**XII. NEW BUSINESS**

**XIII. CLOSING PRAYER**

**XIV. ADJOURNMENT**

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Items listed on the Council Calendar are those reasonably anticipated by the Council President to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion n to the extent permitted by law.



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**INFORMAL MEETING OF JUNE 21, 2022**

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Informal Meeting of the City Council was held in the City Council Chamber, Room 219, City Hall, on Tuesday evening, June 21 2022.

**CALL TO ORDER**

Council President Elizabeth Kazinskas called the meeting to order at 6:00 o'clock p.m.

**ATTENDANCE**

City Clerk Titi Siriphan called the Roll of Members. Ten (10) Councillors present were present including President Elizabeth Kazinskas and Councillor Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros, and James Walsh. Councillor James Boones was absent.

Also in attendance and participating was Mayor Michael Nicholson and Auditor John Richard.

President Kazinskas announced that the Informal session was called to review the **Mayor's FY2022 Budget Recommendations**. She opened the meeting with an announcement to inform the public on how the budget process works. President Kazinskas said "We will go page by page through the budget packet that was included in our meeting packet this evening. For the public watching I'd like to begin by sharing information about the city's budget process. Up to this point, after meeting with city department heads in communicating with the City Auditor, Mayor Nicholson presented the City Council with his city budget recommendations on May 27<sup>th</sup>. His proposed budget also became available to the public that day on the city's website and the City Council's page. The public then had the opportunity to review the budget and contact the Mayor with questions. Since then the City Council standing committees consisting of the Finance, Public Safety, Public Service, and Public Welfare Committees have all met with city department heads. From the departments under each committee and Mayor Nicholson, during their individual standing committee, meetings for further study of the budget and answers to questions. I'd like to thank the City Council and our standing committee chairs for very promptly scheduling those meetings and being very efficient. After we had received the budget from Mayor Nicholson so that we were able to refer the item to the Council of the Whole and have this meeting this evening. Those standing committee meetings are available on the City of Gardner's YouTube page for anyone who would like to watch them this evening. The City Council is meeting as a whole committee to review and discuss the Mayor's budget recommendations. Mayor Nicholson and our City Auditor John Richard are here this evening to assist with information and answers to questions. The City Council has the authority to cut line items from the proposed city budget with the exception of the school department where the City Council can only cut from the bottom line of the school

INFORMAL MEETING OF JUNE 21, 2022

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department's proposed budget. Other than that, the City Council has the authority to cut line items from the city department budget. I just wanted to put that information out there for any of the public watching and also to remind the council as well.”

Mayor Nicholson gave an introduction of the proposed budget. He informed the Council that the proposed budget before them is at \$74,851,841.00:

- This does include all of the enterprise funds, school spending and general government costs.
- This does reflect a 5.9% increase in the city's budget, however when compared to other municipalities near us, it is the lowest in the North Quabbin region for municipalities.
- 32.1 million of the budget is coming from local property taxes and there are no overrides associated with proposed budget.
- The remaining difference is coming from local receipts and state aide.
- Chapter 78 from the Commonwealth did go up about 2.4 million dollars, which was larger than last year.
- The rest is from anything that falls into the general funds fall under what we call local receipts in the budgeting process for revenue.
- What is done traditionally in the past is take 96% of the previous three-year actuals, including the previous budget years to get a more conservative number, add those three years and take 96% of that and budget that in terms of revenue.
- The budget does fluctuate.
- Dr. Pellergrino did present a school budget presentation.
- On the city side, there are three positions that are seeing slightly higher than 2% for the City Auditor, Human Resource Director and Assistant City Solicitor. Looking to bring those positions in line with other comparison departments.
- A 2% cost of living has been included for all non-union employees.
- The Mayor first reached out to all the department heads to send out the request to submit their proposals.
- He then met one on one with every department head and the budget was amended and adjusted as new local aid packages were released from the Governor's budget. That was how the budget was drafted.

Councillor James Walsh questioned if the Personnel Director's compensation can be shared with the School Department's budget since that position does work for the schools as well.

Mayor Nicholson responded that it can be done.

Mayor Nicholson wanted to clarify something he misspoken earlier regarding line items 255 through 305 for Cable Commission. He said “There is a fourth position that's receiving higher

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than a two percent in the budget. That is the Assistant Director of the Cable Commission. You'll notice that has an increase there that is level fund. When you look at the bottom line number. It is a position that has taken on extra duties due to the City's recording of extra meetings in terms of the YouTube channel, additional programming that's been added to the cable department's programs as well. We had such a big investment last year when we did the large, retained earnings order to purchase new equipment. We won't need to purchase as much new equipment moving forward for the next at least 10 years, so we took that 5 000 out of the new equipment line item and move that up into the Assistant Director's line item to adjust for the active duties that but maintain the same amount that was requested in terms of the budget.

On behalf of the Welfare Committee, Councillor Nathan Boudreau is in favor for the pay increase for the Assistant Cable Director.

Councillor James Walsh questioned the budget on Page 7 for Fire Department 2% cost of living increase when the union contract negotiations have not been completed yet. He proposed to cut that amount until the contract negotiations are signed off and complete. Councillor Walsh proposed to reduce the amount of \$53,475.66.

A straw vote was taken, ten (10) yeas, Councillors Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros, James Walsh and President Kazinskas, to reduce the budget by \$53,475.66 from the salary and labor money order.

Councillor James Walsh said for the same reasons as before, he recommends that the budget be reduced by \$11,105.38 from the Ambulance budget.

A straw vote was taken, ten (10) yeas, Councillors Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros, James Walsh and President Kazinskas, to reduce the budget by \$11,105.38 from the salary and labor money order from the Ambulance budget.

Councillor James Walsh recommend cutting \$4,000.00 from line item #568, unaccepted road maintenance; and \$10,000.00 from line item #578, tree planting; of the Public Works Department. The Public Works Director indicated that the encumbered amount from the existing budget would be more than sufficient for his needs.

A straw vote was taken, ten (10) yeas, Councillors Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros,

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James Walsh and President Kazinskas, to reduce the budget by \$14,000.00 from the Public Works budget.

Councillor James Walsh recommend that on behalf of the Public Service Committee cut \$6,000.00 from line item #608, Airport Repairs and Maintenance. There hasn't been a manager and only \$915 has been expended.

A straw vote was taken, ten (10) yeas, Councillors Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros, James Walsh and President Kazinskas, to reduce the budget by \$6,000.00 from the Airport budget.

Councillor James Walsh, on recommendation of the Public Service Committee that line #832, sewer expenses overtime be cut by \$5,000.00 based upon lack of usage; line item #835, working out of grade, be cut by \$3,000.00 because it has not been used over the recent years; and line #845, professional development and travel, be cut in the amount of \$5,000.00 because it is an account that isn't utilized.

A straw vote was taken, ten (10) yeas, Councillors Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros, James Walsh and President Kazinskas, to reduce the budget by \$13,000.00 from the Sewer Expense budget.

Councillor James Walsh, on recommendation of the Public Service Committee there are three proposed cuts; line #901, working out of grade, for the same reasons explained in the sewer department budget, in the amount of \$3,000.00; line #909, communications, \$5,00.00 to be cut because the net amount after the cut is more than sufficient according to the Public Works Director; and line #910, telecommunications, \$7,500.00 be cut based on history of usage.

A straw vote was taken, ten (10) yeas, Councillors Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros, James Walsh and President Kazinskas, to reduce the budget by \$15,500.00 from the Water Expense budget.

The Informal Meeting concluded at 6:52 p.m.

**Accepted by the City Council:**

FY2023 Budget Proposal  
With Standing Committee Proposals As of June 19, 2022

| Line # |       |              | FY2020<br>ACTUALS              | FY2021<br>ACTUALS | FY2022<br>CUR ACTUALS | FY2022<br>BUDGET | FY2023<br>DEPARTMENT | FY2023<br>MAYOR | FY2023<br>CITY COUNCIL |
|--------|-------|--------------|--------------------------------|-------------------|-----------------------|------------------|----------------------|-----------------|------------------------|
| 1      | 11111 | CITY COUNCIL |                                |                   |                       |                  |                      |                 |                        |
| 2      | 11111 | 51010        | COUNCILORS SALARIES            | \$ 79,693.50      | \$ 76,641.00          | \$ 69,643.75     | \$ 83,967.00         | \$ 83,967.00    | \$ 83,967.00           |
| 3      | 11111 | 51012        | CLERK/ASST SAL & WAGES         | \$ 3,566.92       | \$ 3,534.83           | \$ 3,261.93      | \$ 4,000.00          | \$ 6,000.00     | \$ 6,000.00            |
| 4      | 11111 | 51023        | TEMP SALARY & WAGES            | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ 1,500.00     | \$ 1,500.00            |
| 5      | 11111 | 52050        | MINOR EQUIPMENT                | \$ 500.00         | \$ 256.61             | \$ -             | \$ 500.00            | \$ 500.00       | \$ 500.00              |
| 6      | 11111 | 52150        | COMMUNICATIONS                 | \$ 5,169.22       | \$ 6,275.76           | \$ 8,338.36      | \$ 10,500.00         | \$ 10,500.00    | \$ 10,500.00           |
| 7      | 11111 | 52170        | PROFESSIONAL DEV & TRAVEL      | \$ 389.36         | \$ 529.93             | \$ 503.06        | \$ 2,585.00          | \$ 2,900.00     | \$ 2,585.00            |
| 8      | 11111 | 52190        | PROFESSIONAL SERVICES          | \$ 262.50         | \$ 970.09             | \$ -             | \$ 2,000.00          | \$ 2,000.00     | \$ 2,000.00            |
| 9      | 11111 | 52230        | OFFICE SUPPLIES                | \$ 625.84         | \$ 230.47             | \$ 368.93        | \$ 1,000.00          | \$ 1,000.00     | \$ 1,000.00            |
| 10     | 11111 | 55010        | GOVERNMENT PICTURE             | \$ -              | \$ -                  | \$ -             | \$ 1,000.00          | \$ 1,000.00     | \$ 1,000.00            |
| 11     | 11111 | 62050        | ENCUMB MINOR EQUIPMENT         | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -            | \$ -                   |
| 12     | 11111 | 62150        | ENCUMB COMMUNICATIONS          | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -            | \$ -                   |
| 13     | 11111 | 62190        | ENCUMB PROFESSIONAL SERV       | \$ 153.50         | \$ -                  | \$ 868.21        | \$ -                 | \$ -            | \$ -                   |
| 14     | 11111 | 62230        | ENCUMB OFFICE SUPPLIES         | \$ -              | \$ -                  | \$ 527.42        | \$ -                 | \$ -            | \$ -                   |
| 15     | 11111 | 65010        | ENCUMB GOV PICTURE             | \$ -              | \$ -                  | \$ 1,215.00      | \$ -                 | \$ -            | \$ -                   |
| 16     | 11111 | 68308        | ENCUMB CC CHAMBER AUGMT EXP    | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -            | \$ -                   |
| 17     |       |              |                                |                   |                       |                  |                      |                 |                        |
| 18     | TOTAL | CITY COUNCIL | \$ 90,360.84                   | \$ 88,438.69      | \$ 84,726.66          | \$ 105,552.00    | \$ 109,367.00        | \$ 109,052.00   |                        |
| 19     |       |              |                                |                   |                       |                  |                      |                 |                        |
| 20     | 11121 | MAYOR        |                                |                   |                       |                  |                      |                 |                        |
| 21     | 11121 | 51010        | MAYOR SALARY & WAGES           | \$ 52,183.70      | \$ 89,819.62          | \$ 82,367.19     | \$ 93,297.04         | \$ 94,961.88    | \$ 93,297.01           |
| 22     | 11121 | 51011        | EXECUTIVE AIDE SAL & WAGE      | \$ -              | \$ 47,579.28          | \$ 48,567.03     | \$ 54,534.63         | \$ 56,062.82    | \$ 55,518.56           |
| 23     | 11121 | 51012        | EXECUTIVE ASSIST SALARY & WAGE | \$ 47,948.94      | \$ 48,660.84          | \$ 44,360.98     | \$ 49,812.70         | \$ 51,207.64    | \$ 50,710.48           |
| 24     | 11121 | 51023        | TEMP SALARY & WAGES            | \$ -              | \$ 1,523.60           | \$ -             | \$ 2,500.00          | \$ 2,500.00     | \$ 2,500.00            |
| 25     | 11121 | 51460        | LONGEVITY                      | \$ 150.00         | \$ 180.00             | \$ -             | \$ 210.00            | \$ 240.00       | \$ 240.00              |
| 26     | 11121 | 51551        | TERMINATION LEAVE              | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -            | \$ -                   |
| 27     | 11121 | 52030        | REPAIRS & MAINTENANCE          | \$ -              | \$ 169.99             | \$ -             | \$ 500.00            | \$ 500.00       | \$ 500.00              |
| 28     | 11121 | 52050        | MINOR EQUIPMENT                | \$ 31.47          | \$ 699.99             | \$ -             | \$ 300.00            | \$ 300.00       | \$ 300.00              |
| 29     | 11121 | 52150        | COMMUNICATIONS                 | \$ 1,039.76       | \$ 2,120.41           | \$ 1,550.14      | \$ 1,200.00          | \$ 2,500.00     | \$ 2,500.00            |
| 30     | 11121 | 52151        | TELECOMMUNICATIONS             | \$ 1,138.59       | \$ 1,163.57           | \$ 990.02        | \$ 3,650.00          | \$ 3,650.00     | \$ 3,650.00            |
| 31     | 11121 | 52170        | PROFESSIONAL DEV & TRAVEL      | \$ 603.00         | \$ 4,066.77           | \$ 6,031.89      | \$ 3,000.00          | \$ 3,000.00     | \$ 3,000.00            |
| 32     | 11121 | 52190        | PROFESSIONAL SERVICES          | \$ 12,124.47      | \$ 13,823.71          | \$ 13,964.38     | \$ 13,000.00         | \$ 14,000.00    | \$ 13,000.00           |
| 33     | 11121 | 52230        | OFFICE SUPPLIES                | \$ 1,192.13       | \$ 1,684.25           | \$ 1,975.83      | \$ 1,500.00          | \$ 1,500.00     | \$ 1,500.00            |
| 34     | 11121 | 52240        | VEHICLE SUPPLIES               | \$ 35.00          | \$ 264.09             | \$ 432.93        | \$ 100.00            | \$ 100.00       | \$ 100.00              |
| 35     | 11121 | 55010        | MAYOR'S PORTRAIT               | \$ -              | \$ 350.00             | \$ 242.08        | \$ 2,500.00          | \$ 2,500.00     | \$ 1,000.00            |
| 36     |       |              |                                |                   |                       |                  |                      |                 |                        |
| 37     | TOTAL | MAYOR        | \$ 116,447.06                  | \$ 212,106.12     | \$ 200,482.47         | \$ 226,104.37    | \$ 233,022.34        | \$ 227,816.05   |                        |
| 38     |       |              |                                |                   |                       |                  |                      |                 |                        |
| 39     | 11135 | CITY AUDITOR |                                |                   |                       |                  |                      |                 |                        |
| 40     | 11135 | 51010        | DEPT HEAD SALARY & WAGES       | \$ 81,951.89      | \$ 83,168.55          | \$ 75,820.78     | \$ 85,137.21         | \$ 89,651.12    | \$ 89,651.12           |
| 41     | 11135 | 51011        | ASSISTANT SALARY & WAGES       | \$ 46,657.00      | \$ 45,084.96          | \$ 45,398.24     | \$ 51,098.08         | \$ 56,915.22    | \$ 52,120.04           |
| 42     | 11135 | 51460        | LONGEVITY                      | \$ -              | \$ 690.00             | \$ -             | \$ 180.00            | \$ 360.00       | \$ 360.00              |
| 43     | 11135 | 51551        | TERMINATION LEAVE              | \$ -              | \$ 2,469.10           | \$ -             | \$ -                 | \$ -            | \$ -                   |
| 44     | 11135 | 52030        | REPAIRS & MAINTENANCE          | \$ -              | \$ -                  | \$ -             | \$ 200.00            | \$ 200.00       | \$ 200.00              |
| 45     | 11135 | 52050        | MINOR EQUIPMENT                | \$ 797.00         | \$ 395.00             | \$ -             | \$ 200.00            | \$ 200.00       | \$ 100.00              |
| 46     | 11135 | 52170        | PROFESSIONAL DEV & TRAVEL      | \$ 1,626.69       | \$ 165.00             | \$ 1,184.19      | \$ 2,500.00          | \$ 3,000.00     | \$ 3,000.00            |
| 47     | 11135 | 52190        | PROFESSIONAL SERVICES          | \$ 55,002.10      | \$ 54,360.00          | \$ 61,438.95     | \$ 66,300.00         | \$ 63,250.00    | \$ 63,250.00           |
| 48     | 11135 | 52230        | OFFICE SUPPLIES                | \$ 19.82          | \$ 965.56             | \$ 188.21        | \$ 1,000.00          | \$ 1,000.00     | \$ 1,000.00            |
| 49     | 11135 | 62190        | ENCUMB PROFESSIONAL SERV       | \$ -              | \$ 3,000.00           | \$ 5,045.00      | \$ -                 | \$ -            | \$ -                   |
| 50     |       |              |                                |                   |                       |                  |                      |                 |                        |
| 51     | TOTAL | CITY AUDITOR | \$ 186,054.50                  | \$ 190,298.17     | \$ 189,075.37         | \$ 206,615.29    | \$ 214,576.34        | \$ 209,681.16   |                        |



FY2023 Budget Proposal  
With Standing Committee Proposals As of June 19, 2022

| Line # |       |                |                                | FY2020        | FY2021        | FY2022        | FY2022        | FY2023        | FY2023        | FY2023       | FY2023 |
|--------|-------|----------------|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|--------------|--------|
|        |       |                |                                | ACTUALS       | ACTUALS       | CUR ACTUALS   | BUDGET        | DEPARTMENT    | MAYOR         | CITY COUNCIL |        |
| 52     |       |                |                                |               |               |               |               |               |               |              |        |
| 53     | 11138 | PURCHASING     |                                |               |               |               |               |               |               |              |        |
| 54     | 11138 | 51010          | DEPT HEAD SALARY & WAGES       | \$ 61,963.21  | \$ 75,358.66  | \$ 68,700.92  | \$ 77,142.62  | \$ 78,685.47  | \$ 78,534.21  |              |        |
| 55     | 11138 | 51012          | SENIOR ACCOUNT CLERK SAL & WAG | \$ 35,832.82  | \$ 34,328.53  | \$ 35,996.62  | \$ 40,596.42  | \$ 42,655.08  | \$ 42,655.08  |              |        |
| 56     | 11138 | 51460          | LONGEVITY                      | \$ 210.00     | \$ 240.00     | \$ -          | \$ 270.00     | \$ 300.00     | \$ 300.00     |              |        |
| 57     | 11138 | 51551          | TERMINATION LEAVE              | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          |              |        |
| 58     | 11138 | 52150          | COMMUNICATIONS                 | \$ 484.75     | \$ 696.50     | \$ 415.54     | \$ 700.00     | \$ 500.00     | \$ 500.00     |              |        |
| 59     | 11138 | 52151          | TELECOMMUNICATIONS             | \$ 767.73     | \$ 697.88     | \$ 414.90     | \$ 740.00     | \$ 500.00     | \$ 700.00     |              |        |
| 60     | 11138 | 52170          | PROFESSIONAL DEV & TRAVEL      | \$ 1,346.03   | \$ 2,226.60   | \$ 817.79     | \$ 2,000.00   | \$ 2,000.00   | \$ 2,500.00   |              |        |
| 61     | 11138 | 52190          | PROFESSIONAL SERVICES          | \$ -          | \$ -          | \$ 300.00     | \$ 500.00     | \$ 500.00     | \$ 500.00     |              |        |
| 62     | 11138 | 52230          | OFFICE SUPPLIES                | \$ 1,004.78   | \$ 901.48     | \$ 726.20     | \$ 1,100.00   | \$ 1,100.00   | \$ 1,000.00   |              |        |
| 63     |       |                |                                |               |               |               |               |               |               |              |        |
| 64     | TOTAL | PURCHASING     |                                | \$ 101,609.32 | \$ 114,449.65 | \$ 107,371.97 | \$ 123,049.04 | \$ 126,240.55 | \$ 126,689.29 |              |        |
| 65     |       |                |                                |               |               |               |               |               |               |              |        |
| 66     | 11141 | ASSESSORS      |                                |               |               |               |               |               |               |              |        |
| 67     | 11141 | 51010          | CHAIRMAN ASSESS SAL&WAGES      | \$ 73,746.22  | \$ 70,537.23  | \$ 65,288.02  | \$ 76,612.60  | \$ 78,145.00  | \$ 77,994.79  |              |        |
| 68     | 11141 | 51012          | CLERK/ASST SAL & WAGES         | \$ 11,852.01  | \$ 23,874.03  | \$ 26,988.11  | \$ 36,652.20  | \$ 37,385.00  | \$ 38,504.82  |              |        |
| 69     | 11141 | 51014          | BOARD & COMM SAL & WAGES       | \$ 4,000.08   | \$ 4,000.08   | \$ 3,666.74   | \$ 4,001.00   | \$ 4,001.00   | \$ 4,001.00   |              |        |
| 70     | 11141 | 51023          | TEMP PROJ SALARY & WAGES       | \$ 3,755.14   | \$ 180.00     | \$ -          | \$ -          | \$ -          | \$ -          |              |        |
| 71     | 11141 | 51460          | LONGEVITY                      | \$ 180.00     | \$ 210.00     | \$ -          | \$ -          | \$ -          | \$ -          |              |        |
| 72     | 11141 | 51551          | TERMINATION LEAVE              | \$ -          | \$ 1,766.10   | \$ 9,533.75   | \$ -          | \$ -          | \$ -          |              |        |
| 73     | 11141 | 52151          | TELECOMMUNICATIONS             | \$ -          | \$ 556.32     | \$ 344.04     | \$ 1,000.00   | \$ 1,000.00   | \$ 1,000.00   |              |        |
| 74     | 11141 | 52170          | PROFESSIONAL DEV & TRAVEL      | \$ 1,020.90   | \$ 222.00     | \$ 125.00     | \$ 2,500.00   | \$ 2,500.00   | \$ 2,500.00   |              |        |
| 75     | 11141 | 52190          | PROFESSIONAL SERVICES          | \$ 261.00     | \$ 87.00      | \$ 980.88     | \$ 2,500.00   | \$ 2,500.00   | \$ 2,500.00   |              |        |
| 76     | 11141 | 52230          | OFFICE SUPPLIES                | \$ 1,244.49   | \$ 549.24     | \$ 1,203.66   | \$ 1,200.00   | \$ 1,200.00   | \$ 1,500.00   |              |        |
| 77     | 11141 | 55030          | COMPUTER SOFTWARE              | \$ -          | \$ -          | \$ -          | \$ -          | \$ 1,000.00   | \$ 1,000.00   |              |        |
| 78     | 11141 | 55040          | VALUATION MAINTENANCE          | \$ -          | \$ -          | \$ -          | \$ -          | \$ 9,400.00   | \$ 9,400.00   |              |        |
| 79     | 11141 | 55050          | VALUATION UPDATE               | \$ 12,878.49  | \$ 22,899.79  | \$ 91,547.52  | \$ 85,676.00  | \$ 85,000.00  | \$ 85,000.00  |              |        |
| 80     | 11141 | 62190          | ENCUMB PROFESSIONAL SERV       | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          |              |        |
| 81     | 11141 | 62230          | ENCUMB OFFICE SUPPLIES         | \$ -          | \$ -          | \$ 112.67     | \$ -          | \$ -          | \$ -          |              |        |
| 82     | 11141 | 65050          | ENCUMB UPDATE PROGRAM          | \$ 13,741.51  | \$ 4,700.00   | \$ -          | \$ -          | \$ -          | \$ -          |              |        |
| 83     |       |                |                                |               |               |               |               |               |               |              |        |
| 84     | TOTAL | ASSESSORS      |                                | \$ 122,679.84 | \$ 129,581.79 | \$ 199,790.39 | \$ 210,141.80 | \$ 222,131.00 | \$ 223,400.61 |              |        |
| 85     |       |                |                                |               |               |               |               |               |               |              |        |
| 86     | 11145 | CITY TREASURER |                                |               |               |               |               |               |               |              |        |
| 87     | 11145 | 51010          | DEPT HEAD SALARY & WAGES       | \$ 83,586.70  | \$ 84,635.07  | \$ 78,425.74  | \$ 86,638.55  | \$ 89,651.12  | \$ 89,650.86  |              |        |
| 88     | 11145 | 51011          | ASSISTANT SALARY & WAGES       | \$ 53,814.55  | \$ 54,613.73  | \$ 42,393.33  | \$ 55,906.54  | \$ 57,024.67  | \$ 56,915.10  |              |        |
| 89     | 11145 | 51012          | SENIOR ACCT CLERK SAL & WAGES  | \$ 37,904.87  | \$ 40,727.22  | \$ 37,304.93  | \$ 40,596.40  | \$ 41,408.33  | \$ 42,655.08  |              |        |
| 90     | 11145 | 51015          | COMP PROG/OP SAL & WAGES       | \$ 64,339.84  | \$ 65,295.45  | \$ 55,678.04  | \$ 66,840.99  | \$ -          | \$ -          |              |        |
| 91     | 11145 | 51018          | PARKING METER CLERK            | \$ 10,142.33  | \$ 16,251.89  | \$ 12,917.59  | \$ 14,508.39  | \$ 14,500.00  | \$ 14,766.34  |              |        |
| 92     | 11145 | 51030          | OVERTIME                       | \$ 503.62     | \$ -          | \$ -          | \$ 1,000.00   | \$ 500.00     | \$ 500.00     |              |        |
| 93     | 11145 | 51460          | LONGEVITY                      | \$ 2,400.00   | \$ 1,770.00   | \$ 1,290.00   | \$ 1,770.00   | \$ 570.00     | \$ 570.00     |              |        |
| 94     | 11145 | 51540          | VACATION BUYBACK               | \$ -          | \$ 1,251.65   | \$ -          | \$ -          | \$ -          | \$ -          |              |        |
| 95     | 11145 | 51551          | TERMINATION LEAVE              | \$ 101,654.33 | \$ -          | \$ 43,610.33  | \$ -          | \$ -          | \$ -          |              |        |
| 96     | 11145 | 52030          | REPAIRS & MAINTENANCE          | \$ 26.99      | \$ -          | \$ -          | \$ 500.00     | \$ 500.00     | \$ 500.00     |              |        |
| 97     | 11145 | 52033          | PARKING METER MAINTENANCE      | \$ 18,711.45  | \$ 19,531.23  | \$ 15,886.01  | \$ 25,000.00  | \$ 25,000.00  | \$ 25,000.00  |              |        |
| 98     | 11145 | 52050          | MINOR EQUIPMENT                | \$ 258.38     | \$ -          | \$ 1,500.00   | \$ 1,000.00   | \$ 1,000.00   | \$ 1,000.00   |              |        |
| 99     | 11145 | 52170          | PROFESSIONAL DEV & TRAVEL      | \$ 100.00     | \$ 546.84     | \$ 512.75     | \$ 750.00     | \$ 750.00     | \$ 750.00     |              |        |
| 100    | 11145 | 52190          | PROFESSIONAL SERVICES          | \$ 27,290.44  | \$ 40,380.46  | \$ 9,858.61   | \$ 35,000.00  | \$ 35,000.00  | \$ 35,000.00  |              |        |
| 101    | 11145 | 52230          | OFFICE SUPPLIES                | \$ 10,092.86  | \$ 5,775.04   | \$ 5,637.11   | \$ 11,000.00  | \$ 11,000.00  | \$ 11,000.00  |              |        |
| 102    | 11145 | 52250          | POSTAGE                        | \$ 38,913.71  | \$ 49,663.34  | \$ 46,332.12  | \$ 55,000.00  | \$ 55,000.00  | \$ 55,000.00  |              |        |
| 103    | 11145 | 62190          | ENCUMB PROFESSIONAL SERV       | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          |              |        |

FY2023 Budget Proposal  
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| Line # |       |                                      | FY2020<br>ACTUALS | FY2021<br>ACTUALS | FY2022<br>CUR ACTUALS | FY2022<br>BUDGET | FY2023<br>DEPARTMENT | FY2023<br>MAYOR | FY2023<br>CITY COUNCIL |
|--------|-------|--------------------------------------|-------------------|-------------------|-----------------------|------------------|----------------------|-----------------|------------------------|
| 104    |       |                                      |                   |                   |                       |                  |                      |                 |                        |
| 105    | TOTAL | CITY TREASURER                       | \$ 449,740.07     | \$ 380,441.92     | \$ 351,346.56         | \$ 395,510.87    | \$ 331,904.12        | \$ 333,307.38   |                        |
| 106    |       |                                      |                   |                   |                       |                  |                      |                 |                        |
| 107    |       | 11151 LAW                            |                   |                   |                       |                  |                      |                 |                        |
| 108    | 11151 | 51010 DEPT HEAD SALARY & WAGES       | \$ 81,302.78      | \$ 82,509.78      | \$ 75,220.38          | \$ 84,463.08     | \$ 84,463.08         | \$ 84,463.08    |                        |
| 109    | 11151 | 51011 ASSISTANT SALARY & WAGES       | \$ 44,569.20      | \$ 45,474.05      | \$ 41,577.96          | \$ 46,686.71     | \$ 65,000.00         | \$ 65,000.00    |                        |
| 110    | 11151 | 51460 LONGEVITY                      | \$ 360.00         | \$ 390.00         | \$ -                  | \$ 420.00        | \$ 450.00            | \$ 450.00       |                        |
| 111    | 11151 | 52170 PROFESSIONAL DEV & TRAVEL      | \$ 610.26         | \$ 575.70         | \$ 17.78              | \$ 1,500.00      | \$ 1,500.00          | \$ 1,000.00     |                        |
| 112    | 11151 | 52172 LEGAL RESEARCH                 | \$ 3,112.46       | \$ 3,401.02       | \$ 3,718.21           | \$ 5,000.00      | \$ 5,000.00          | \$ 5,000.00     |                        |
| 113    | 11151 | 52191 OUTSIDE COUNSEL                | \$ 2,204.36       | \$ 2,389.50       | \$ 812.50             | \$ 2,000.00      | \$ 2,000.00          | \$ 2,000.00     |                        |
| 114    | 11151 | 52193 ARBITRATION                    | \$ -              | \$ -              | \$ -                  | \$ 100.00        | \$ 100.00            | \$ 100.00       |                        |
| 115    | 11151 | 52230 OFFICE SUPPLIES                | \$ 3,636.50       | \$ 3,505.00       | \$ 3,300.00           | \$ 3,600.00      | \$ 36,000.00         | \$ 3,600.00     |                        |
| 116    | 11151 | 55051 DEPOSITION & DISCOVERY         | \$ 216.93         | \$ 400.00         | \$ 35.00              | \$ 500.00        | \$ 500.00            | \$ 500.00       |                        |
| 117    | 11151 | 55052 LEGAL FEES/CLOSING COST        | \$ 670.32         | \$ 228.99         | \$ -                  | \$ -             | \$ 2,500.00          | \$ 2,500.00     |                        |
| 118    | 11151 | 62191 ENCUMB OUTSIDE COUNSEL         | \$ -              | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 119    |       |                                      |                   |                   |                       |                  |                      |                 |                        |
| 120    | TOTAL | LAW                                  | \$ 136,682.81     | \$ 138,874.04     | \$ 124,681.83         | \$ 144,269.79    | \$ 197,513.08        | \$ 164,613.08   |                        |
| 121    |       |                                      |                   |                   |                       |                  |                      |                 |                        |
| 122    |       | 11152 PERSONNEL                      |                   |                   |                       |                  |                      |                 |                        |
| 123    | 11152 | 51010 DEPT HEAD SALARY & WAGES       | \$ 89,319.17      | \$ 90,645.78      | \$ 82,637.26          | \$ 92,791.40     | \$ 102,000.00        | \$ 102,000.00   |                        |
| 124    | 11152 | 51012 CLERK/ASST SAL & WAGES         | \$ 27,608.88      | \$ 40,205.59      | \$ 33,108.36          | \$ 55,603.60     | \$ 56,715.68         | \$ 56,153.57    |                        |
| 125    | 11152 | 51460 LONGEVITY                      | \$ 750.00         | \$ 570.00         | \$ -                  | \$ 600.00        | \$ 630.00            | \$ 630.00       |                        |
| 126    | 11152 | 51540 VACATION BUYBACK               | \$ -              | \$ 3,475.18       | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 127    | 11152 | 51551 TERMINATION LEAVE              | \$ 4,308.06       | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 128    | 11152 | 52050 MINOR EQUIPMENT                | \$ -              | \$ -              | \$ 985.00             | \$ 500.00        | \$ 500.00            | \$ 500.00       |                        |
| 129    | 11152 | 52150 COMMUNICATIONS                 | \$ 1,107.40       | \$ 1,750.29       | \$ 3,373.56           | \$ 3,000.00      | \$ 5,000.00          | \$ 3,000.00     |                        |
| 130    | 11152 | 52170 PROFESSIONAL DEV & TRAVEL      | \$ 725.72         | \$ 1,091.88       | \$ 1,615.40           | \$ 2,000.00      | \$ 2,000.00          | \$ 2,000.00     |                        |
| 131    | 11152 | 52190 PROFESSIONAL SERVICES          | \$ 550.00         | \$ -              | \$ -                  | \$ 400.00        | \$ 400.00            | \$ 400.00       |                        |
| 132    | 11152 | 52191 V.I.P.S. PROGRAM               | \$ 1,144.11       | \$ 916.21         | \$ 1,481.16           | \$ 1,400.00      | \$ 1,400.00          | \$ 1,400.00     |                        |
| 133    | 11152 | 52192 MEDICAL EXAMS                  | \$ 24,737.00      | \$ 22,547.00      | \$ 32,052.00          | \$ 20,000.00     | \$ 25,000.00         | \$ 20,000.00    |                        |
| 134    | 11152 | 52230 OFFICE SUPPLIES                | \$ 800.60         | \$ 980.22         | \$ 1,133.01           | \$ 1,200.00      | \$ 1,500.00          | \$ 1,200.00     |                        |
| 135    | 11152 | 62192 ENCUMB MEDICAL EXAMS           | \$ -              | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 136    |       |                                      |                   |                   |                       |                  |                      |                 |                        |
| 137    | TOTAL | PERSONNEL                            | \$ 151,050.94     | \$ 162,182.15     | \$ 156,385.75         | \$ 177,495.00    | \$ 195,145.68        | \$ 187,283.57   |                        |
| 138    |       |                                      |                   |                   |                       |                  |                      |                 |                        |
| 139    |       | 11155 INFORMATION TECHNOLOGY         |                   |                   |                       |                  |                      |                 |                        |
| 140    | 11155 | 51010 DEPT HEAD SALARY & WAGES       | \$ 48,355.29      | \$ 49,637.41      | \$ 89,475.44          | \$ 100,469.47    | \$ 102,981.21        | \$ 102,282.34   |                        |
| 141    | 11155 | 51013 P/T CLERK/ASST SAL & WAGES     | \$ -              | \$ -              | \$ -                  | \$ -             | \$ 3,800.00          | \$ 3,800.00     |                        |
| 142    | 11155 | 51015 COMP PROG/OP SAL & WAGES       | \$ -              | \$ -              | \$ -                  | \$ -             | \$ 68,380.00         | \$ 68,380.00    |                        |
| 143    | 11155 | 51460 LONGEVITY                      | \$ 240.00         | \$ 270.00         | \$ -                  | \$ 300.00        | \$ 330.00            | \$ 330.00       |                        |
| 144    | 11155 | 51540 VACATION BUYBACK               | \$ -              | \$ 3,762.60       | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 145    | 11155 | 52040 INFORMATION TECHNOLOGY         | \$ 28,857.30      | \$ 31,920.45      | \$ 36,359.89          | \$ 35,000.00     | \$ 36,750.00         | \$ 36,750.00    |                        |
| 146    | 11155 | 52041 SOFTWARE/SERVICE/LISC RENEWALS | \$ 143,240.77     | \$ 167,280.76     | \$ 223,709.29         | \$ 182,600.00    | \$ 273,230.00        | \$ 223,230.00   |                        |
| 147    | 11155 | 52151 TELECOMMUNICATIONS             | \$ 7,691.38       | \$ 11,385.64      | \$ 11,030.68          | \$ 11,575.00     | \$ 12,153.75         | \$ 12,153.75    |                        |
| 148    | 11155 | 52170 PROFESSIONAL DEV & TRAVEL      | \$ 1,370.36       | \$ 1,258.74       | \$ 316.25             | \$ 1,500.00      | \$ 1,575.00          | \$ 1,575.00     |                        |
| 149    | 11155 | 52230 OFFICE SUPPLIES                | \$ 440.44         | \$ 409.96         | \$ 447.77             | \$ 500.00        | \$ 750.00            | \$ 750.00       |                        |
| 150    | 11155 | 52231 PRINTER/COPIER SUPPLIES        | \$ 6,451.08       | \$ 7,200.61       | \$ 8,842.43           | \$ 8,000.00      | \$ 10,420.00         | \$ 9,000.00     |                        |
| 151    | 11155 | 62040 ENC INFORMATION TECH           | \$ -              | \$ 13,642.70      | \$ 6,407.88           | \$ -             | \$ -                 | \$ -            |                        |
| 152    | 11155 | 62041 ENCUB SOFTW/SERVICE/LISC RENEW | \$ -              | \$ 8,662.22       | \$ 3,801.25           | \$ -             | \$ -                 | \$ -            |                        |
| 153    | 11155 | 62230 ENCUMB OFFICE SUPPLIES         | \$ -              | \$ -              | \$ 61.66              | \$ -             | \$ -                 | \$ -            |                        |
| 154    | 11155 | 62231 ENCUMB PRINTER/COPIER SUP      | \$ -              | \$ -              | \$ 487.35             | \$ -             | \$ -                 | \$ -            |                        |
| 155    |       |                                      |                   |                   |                       |                  |                      |                 |                        |

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| Line # |       |                                      | FY2020<br>ACTUALS | FY2021<br>ACTUALS | FY2022<br>CUR ACTUALS | FY2022<br>BUDGET | FY2023<br>DEPARTMENT | FY2023<br>MAYOR | FY2023<br>CITY COUNCIL |
|--------|-------|--------------------------------------|-------------------|-------------------|-----------------------|------------------|----------------------|-----------------|------------------------|
| 156    | TOTAL | INFORMATION TECHNOLOGY               | \$ 236,646.62     | \$ 295,431.09     | \$ 380,939.89         | \$ 339,944.47    | \$ 510,369.96        | \$ 458,251.09   |                        |
| 157    |       |                                      |                   |                   |                       |                  |                      |                 |                        |
| 158    |       | 11161 CITY CLERK                     |                   |                   |                       |                  |                      |                 |                        |
| 159    | 11161 | 51010 DEPT HEAD SALARY & WAGES       | \$ 80,377.35      | \$ 82,000.55      | \$ 74,364.34          | \$ 83,501.91     | \$ 83,501.92         | \$ 85,008.27    |                        |
| 160    | 11161 | 51011 ASSISTANT SALARY & WAGES       | \$ 86,252.40      | \$ 89,135.23      | \$ 81,374.27          | \$ 91,404.79     | \$ 113,830.44        | \$ 93,021.55    |                        |
| 161    | 11161 | 51013 PT CLERK/ASST SAL & WAGS       | \$ -              | \$ -              | \$ -                  | \$ -             | \$ 20,000.00         | \$ 20,280.00    |                        |
| 162    | 11161 | 51023 TEMP CLERK SALARY & WAGES      | \$ -              | \$ 6,240.90       | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 163    | 11161 | 51030 OVERTIME                       | \$ -              | \$ 732.66         | \$ -                  | \$ 480.00        | \$ -                 | \$ -            |                        |
| 164    | 11161 | 51460 LONGEVITY                      | \$ 690.00         | \$ 780.00         | \$ -                  | \$ -             | \$ 480.00            | \$ 540.00       |                        |
| 165    | 11161 | 51540 VACATION BUYBACK               | \$ -              | \$ 855.81         | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 166    | 11161 | 51551 TERMINATION LEAVE              | \$ -              | \$ 30,015.37      | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 167    | 11161 | 52050 MINOR EQUIPMENT                | \$ 888.32         | \$ 395.00         | \$ -                  | \$ 500.00        | \$ 500.00            | \$ 500.00       |                        |
| 168    | 11161 | 52151 TELECOMMUNICATIONS             | \$ -              | \$ 315.09         | \$ 491.34             | \$ 700.00        | \$ 700.00            | \$ 700.00       |                        |
| 169    | 11161 | 52170 PROFESSIONAL DEV & TRAVEL      | \$ 275.00         | \$ 100.00         | \$ 450.00             | \$ 500.00        | \$ 500.00            | \$ 500.00       |                        |
| 170    | 11161 | 52190 PROFESSIONAL SERVICES          | \$ 4,637.15       | \$ 14,889.04      | \$ 5,575.24           | \$ 4,000.00      | \$ 8,000.00          | \$ 4,000.00     |                        |
| 171    | 11161 | 52230 OFFICE SUPPLIES                | \$ 1,343.48       | \$ 948.88         | \$ 2,456.29           | \$ 1,500.00      | \$ 2,000.00          | \$ 1,500.00     |                        |
| 172    | 11161 | 62190 ENCUMB PROFESSIONAL SERV       | \$ 6,863.48       | \$ 340.00         | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 173    |       |                                      |                   |                   |                       |                  |                      |                 |                        |
| 174    | TOTAL | CITY CLERK                           | \$ 181,327.18     | \$ 226,748.53     | \$ 164,711.48         | \$ 182,586.70    | \$ 229,512.36        | \$ 206,049.82   |                        |
| 175    |       |                                      |                   |                   |                       |                  |                      |                 |                        |
| 176    |       | 11162 ELECTION & REGISTRATION        |                   |                   |                       |                  |                      |                 |                        |
| 177    | 11162 | 51010 BD OF REGISTRATION SAL&WA      | \$ 3,050.00       | \$ 2,958.32       | \$ 2,379.13           | \$ 3,050.00      | \$ 3,050.00          | \$ 3,050.00     |                        |
| 178    | 11162 | 51013 ELECTION OFFICERS SAL&WGS      | \$ 94,608.13      | \$ 48,116.66      | \$ 22,889.13          | \$ 50,000.00     | \$ 50,000.00         | \$ 50,000.00    |                        |
| 179    | 11162 | 52050 MINOR EQUIPMENT                | \$ 765.02         | \$ 910.00         | \$ 1,263.42           | \$ 750.00        | \$ 2,000.00          | \$ 2,000.00     |                        |
| 180    | 11162 | 52150 COMMUNICATIONS                 | \$ 4,170.64       | \$ -              | \$ -                  | \$ 1,040.00      | \$ 1,040.00          | \$ 1,040.00     |                        |
| 181    | 11162 | 52190 PROFESSIONAL SERVICES          | \$ 40,791.73      | \$ 12,936.25      | \$ 22,128.76          | \$ 15,000.00     | \$ 20,000.00         | \$ 20,000.00    |                        |
| 182    | 11162 | 52230 OFFICE SUPPLIES                | \$ 3,682.95       | \$ 3,875.30       | \$ (167.53)           | \$ 1,500.00      | \$ 3,500.00          | \$ 1,500.00     |                        |
| 183    | 11162 | 55202 VOTING EQUIPMENT               | \$ 68,500.00      | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 184    | 11162 | 62190 ENCUMB PROFESSIONAL SERV       | \$ -              | \$ 1,455.74       | \$ 2,017.87           | \$ -             | \$ -                 | \$ -            |                        |
| 185    | 11162 | 65202 ENCUMB VOTING EQUIPMENT        | \$ -              | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 186    |       |                                      |                   |                   |                       |                  |                      |                 |                        |
| 187    | TOTAL | ELECTION & REGISTRATIO               | \$ 215,568.47     | \$ 70,252.27      | \$ 50,510.78          | \$ 71,340.00     | \$ 79,590.00         | \$ 77,590.00    |                        |
| 188    |       |                                      |                   |                   |                       |                  |                      |                 |                        |
| 189    |       | 11165 LICENSE COMMISSION             |                   |                   |                       |                  |                      |                 |                        |
| 190    | 11165 | 51014 LICENSE BD SALARY & WAGES      | \$ 2,500.00       | \$ 2,500.00       | \$ 1,875.00           | \$ 2,500.00      | \$ 2,500.00          | \$ 2,500.00     |                        |
| 191    | 11165 | 51030 OVERTIME                       | \$ -              | \$ -              | \$ -                  | \$ 500.00        | \$ 500.00            | \$ 500.00       |                        |
| 192    | 11165 | 52150 COMMUNICATIONS                 | \$ 94.18          | \$ -              | \$ -                  | \$ 100.00        | \$ 100.00            | \$ 100.00       |                        |
| 193    | 11165 | 52190 PROFESSIONAL SERVICES          | \$ -              | \$ -              | \$ -                  | \$ 200.00        | \$ 200.00            | \$ 200.00       |                        |
| 194    | 11165 | 52230 OFFICE SUPPLIES                | \$ 53.78          | \$ 71.23          | \$ -                  | \$ 200.00        | \$ 200.00            | \$ 200.00       |                        |
| 195    |       |                                      |                   |                   |                       |                  |                      |                 |                        |
| 196    | TOTAL | LICENSE COMMISSION                   | \$ 2,647.96       | \$ 2,571.23       | \$ 1,875.00           | \$ 3,500.00      | \$ 3,500.00          | \$ 3,500.00     |                        |
| 197    |       |                                      |                   |                   |                       |                  |                      |                 |                        |
| 198    |       | 11171 CONSERVATION COMMISSION        |                   |                   |                       |                  |                      |                 |                        |
| 199    | 11171 | 51011 CONSERVATON AGENT SAL&WGS      | \$ 27,481.54      | \$ 26,952.02      | \$ 23,436.34          | \$ 30,908.03     | \$ 30,908.03         | \$ 31,465.45    |                        |
| 200    | 11171 | 51014 BOARD & COMM SAL & WAGES       | \$ 5,500.00       | \$ 5,500.00       | \$ 4,125.00           | \$ 5,500.00      | \$ 5,500.00          | \$ 5,500.00     |                        |
| 201    | 11171 | 51030 OVERTIME                       | \$ 463.29         | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 202    | 11171 | 51460 LONGEVITY                      | \$ -              | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 203    | 11171 | 52170 PROFESSIONAL DEV & TRAVEL      | \$ 322.23         | \$ 353.00         | \$ 740.25             | \$ 750.00        | \$ 750.00            | \$ 750.00       |                        |
| 204    | 11171 | 52230 OFFICE SUPPLIES                | \$ 14.70          | \$ 45.41          | \$ 26.35              | \$ 100.00        | \$ 100.00            | \$ 100.00       |                        |
| 205    | 11171 | 62170 ENCUMB PROF DEVELOPMENT & TRAV | \$ -              | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 206    |       |                                      |                   |                   |                       |                  |                      |                 |                        |
| 207    | TOTAL | CONSERVATION COMMISSIO               | \$ 33,781.76      | \$ 32,850.43      | \$ 28,327.94          | \$ 37,258.03     | \$ 37,258.03         | \$ 37,815.45    |                        |

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| Line # |       |                         |                               | FY2020<br>ACTUALS | FY2021<br>ACTUALS | FY2022<br>CUR ACTUALS | FY2022<br>BUDGET | FY2023<br>DEPARTMENT | FY2023<br>MAYOR | FY2023<br>CITY COUNCIL |
|--------|-------|-------------------------|-------------------------------|-------------------|-------------------|-----------------------|------------------|----------------------|-----------------|------------------------|
| 208    |       |                         |                               |                   |                   |                       |                  |                      |                 |                        |
| 209    | 11175 | PLANNING BOARD          |                               |                   |                   |                       |                  |                      |                 |                        |
| 210    | 11175 | 51011                   | PLANNING AGENT SALARY & WAGES | \$ 27,482.01      | \$ 26,952.47      | \$ 23,349.87          | \$ 30,908.03     | \$ 30,908.03         | \$ 31,465.45    |                        |
| 211    | 11175 | 51014                   | BOARD & COMM SAL & WAGES      | \$ 3,812.50       | \$ 4,000.00       | \$ 3,000.00           | \$ 4,000.00      | \$ 4,000.00          | \$ 4,000.00     |                        |
| 212    | 11175 | 52030                   | REPAIRS & MAINTENANCE         | \$ 102.87         | \$ 102.74         | \$ 112.28             | \$ 200.00        | \$ 200.00            | \$ 200.00       |                        |
| 213    | 11175 | 52150                   | COMMUNICATIONS                | \$ 1,735.65       | \$ 2,097.26       | \$ 1,760.54           | \$ 2,000.00      | \$ 2,000.00          | \$ 2,000.00     |                        |
| 214    | 11175 | 52170                   | PROFESSIONAL DEV & TRAVEL     | \$ 145.00         | \$ 170.00         | \$ 95.29              | \$ 200.00        | \$ 200.00            | \$ 200.00       |                        |
| 215    | 11175 | 52198                   | OPEN SPACE PLAN               | \$ -              | \$ -              | \$ 29,500.00          | \$ -             | \$ -                 | \$ -            |                        |
| 216    | 11175 | 62198                   | ENCUMB OPEN SPACE PLAN        | \$ -              | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 217    |       |                         |                               |                   |                   |                       |                  |                      |                 |                        |
| 218    | TOTAL | PLANNING BOARD          |                               | \$ 33,278.03      | \$ 33,322.47      | \$ 57,817.98          | \$ 37,308.03     | \$ 37,308.03         | \$ 37,865.45    |                        |
| 219    |       |                         |                               |                   |                   |                       |                  |                      |                 |                        |
| 220    | 11176 | ZONING BOARD OF APPEALS |                               |                   |                   |                       |                  |                      |                 |                        |
| 221    | 11176 | 51014                   | BOARD & COMM SAL & WAGES      | \$ 2,900.00       | \$ 2,900.00       | \$ 2,175.00           | \$ 2,900.00      | \$ 2,900.00          | \$ 2,900.00     |                        |
| 222    | 11176 | 52150                   | COMMUNICATIONS                | \$ 893.75         | \$ 2,213.76       | \$ 1,847.13           | \$ 3,000.00      | \$ 3,000.00          | \$ 3,000.00     |                        |
| 223    | 11176 | 52170                   | PROFESSIONAL DEV & TRAVEL     | \$ -              | \$ -              | \$ -                  | \$ 200.00        | \$ 200.00            | \$ 200.00       |                        |
| 224    | 11176 | 52230                   | OFFICE SUPPLIES               | \$ 734.98         | \$ 229.55         | \$ 131.52             | \$ 300.00        | \$ 300.00            | \$ 300.00       |                        |
| 225    | 11176 | 62150                   | ENCUMB COMMUNICATIONS         | \$ -              | \$ 500.50         | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 226    |       |                         |                               |                   |                   |                       |                  |                      |                 |                        |
| 227    | TOTAL | ZONING BOARD OF APPEAL  |                               | \$ 4,528.73       | \$ 5,843.81       | \$ 4,153.65           | \$ 6,400.00      | \$ 6,400.00          | \$ 6,400.00     |                        |
| 228    |       |                         |                               |                   |                   |                       |                  |                      |                 |                        |
| 229    | 11182 | COMMUNITY DEVELOPMENT   |                               |                   |                   |                       |                  |                      |                 |                        |
| 230    | 11182 | 51010                   | DEPT HEAD SALARY & WAGES      | \$ 68,701.17      | \$ 69,988.17      | \$ 63,558.67          | \$ 72,848.19     | \$ 72,848.18         | \$ 73,173.69    |                        |
| 231    | 11182 | 51011                   | ASST DIR/GRANTS ADMINISTRATOR | \$ 2,984.68       | \$ 2,582.44       | \$ 2,480.28           | \$ 3,501.62      | \$ 2,645.00          | \$ 2,697.69     |                        |
| 232    | 11182 | 51012                   | CLERK/ASST SAL & WAGES        | \$ 34,379.95      | \$ 34,889.31      | \$ 36,135.92          | \$ 35,062.97     | \$ 44,140.00         | \$ 43,403.52    |                        |
| 233    | 11182 | 51013                   | PROJ MNGR/FINANCIAL ADMIN     | \$ 2,108.08       | \$ 1,659.76       | \$ 2,206.76           | \$ 2,795.32      | \$ 2,413.00          | \$ 1,513.66     |                        |
| 234    | 11182 | 51015                   | ECON DEV COORD SALARY         | \$ 57,202.99      | \$ 53,905.00      | \$ 33,502.04          | \$ 61,030.48     | \$ 61,030.48         | \$ 62,131.59    |                        |
| 235    | 11182 | 51460                   | LONGEVITY                     | \$ 690.00         | \$ 210.00         | \$ -                  | \$ 630.00        | \$ 390.00            | \$ 420.00       |                        |
| 236    | 11182 | 51540                   | VACATION BUYBACK              | \$ -              | \$ 1,818.85       | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 237    | 11182 | 51551                   | TERMINATION LEAVE             | \$ -              | \$ 14,848.40      | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 238    | 11182 | 52030                   | REPAIRS & MAINTENANCE         | \$ 102.86         | \$ 102.73         | \$ 112.23             | \$ 200.00        | \$ 200.00            | \$ 250.00       |                        |
| 239    | 11182 | 52151                   | TELECOMMUNICATIONS            | \$ 1,935.71       | \$ 1,732.31       | \$ 2,134.58           | \$ 2,600.00      | \$ 2,700.00          | \$ 2,100.00     |                        |
| 240    | 11182 | 52170                   | PROFESSIONAL DEV & TRAVEL     | \$ 2,965.54       | \$ 1,213.56       | \$ 3,475.68           | \$ 3,500.00      | \$ 3,500.00          | \$ 3,500.00     |                        |
| 241    | 11182 | 52230                   | OFFICE SUPPLIES               | \$ 400.00         | \$ 339.76         | \$ 366.36             | \$ 400.00        | \$ 400.00            | \$ 400.00       |                        |
| 242    | 11182 | 62190                   | ENCUMB PROFESSIONAL SERV      | \$ -              | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 243    |       |                         |                               |                   |                   |                       |                  |                      |                 |                        |
| 244    | TOTAL | COMMUNITY DEVELOPMENT   |                               | \$ 171,470.98     | \$ 183,290.29     | \$ 143,972.52         | \$ 182,568.58    | \$ 190,266.66        | \$ 189,590.15   |                        |
| 245    |       |                         |                               |                   |                   |                       |                  |                      |                 |                        |
| 246    | 11192 | CITY HALL MAINTENANCE   |                               |                   |                   |                       |                  |                      |                 |                        |
| 247    | 11192 | 51016                   | CUSTODIAN SALARY & WAGES      | \$ 78,417.98      | \$ 86,605.37      | \$ 74,577.71          | \$ 88,079.78     | \$ 88,079.78         | \$ 96,390.86    |                        |
| 248    | 11192 | 51030                   | OVERTIME                      | \$ 2,606.09       | \$ 2,599.43       | \$ 3,805.43           | \$ 4,000.00      | \$ 4,000.00          | \$ 4,000.00     |                        |
| 249    | 11192 | 51031                   | ON-CALL/STANDBY               | \$ -              | \$ -              | \$ 100.00             | \$ -             | \$ -                 | \$ 1,000.00     |                        |
| 250    | 11192 | 51090                   | CLOTH/UNIFORM ALLOWANCE       | \$ 1,312.50       | \$ 1,000.00       | \$ 1,000.00           | \$ 700.00        | \$ 1,000.00          | \$ 1,000.00     |                        |
| 251    | 11192 | 51100                   | SHIFT DIFFERENTIAL            | \$ 635.16         | \$ 634.68         | \$ 449.38             | \$ 1,000.00      | \$ 1,000.00          | \$ 1,000.00     |                        |
| 252    | 11192 | 51551                   | TERMINATION LEAVE             | \$ -              | \$ -              | \$ 4,657.63           | \$ -             | \$ -                 | \$ -            |                        |
| 253    | 11192 | 52030                   | REPAIRS & MAINTENANCE         | \$ 22,987.25      | \$ 32,894.95      | \$ 31,091.82          | \$ 25,000.00     | \$ 28,750.00         | \$ 25,000.00    |                        |
| 254    | 11192 | 52050                   | MINOR EQUIPMENT               | \$ 402.40         | \$ 17,511.05      | \$ 220.40             | \$ 3,000.00      | \$ 3,450.00          | \$ 3,450.00     |                        |
| 255    | 11192 | 52110                   | ENERGY & UTILITIES            | \$ 40,506.44      | \$ 42,825.06      | \$ 38,597.51          | \$ 35,000.00     | \$ 35,000.00         | \$ 35,000.00    |                        |
| 256    | 11192 | 52151                   | TELECOMMUNICATIONS            | \$ 1,235.76       | \$ 1,195.76       | \$ 941.03             | \$ 1,500.00      | \$ 1,500.00          | \$ 1,500.00     |                        |
| 257    |       |                         |                               |                   |                   |                       |                  |                      |                 |                        |
| 258    | TOTAL | CITY HALL MAINTENANCE   |                               | \$ 148,103.58     | \$ 185,266.30     | \$ 155,440.91         | \$ 158,279.78    | \$ 162,779.78        | \$ 168,340.86   |                        |
| 259    |       |                         |                               |                   |                   |                       |                  |                      |                 |                        |

FY2023 Budget Proposal  
With Standing Committee Proposals As of June 19, 2022

| Line # |       |                      |                                | FY2020          | FY2021          | FY2022          | FY2022          | FY2023          | FY2023          | FY2023          | FY2023 |
|--------|-------|----------------------|--------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|--------|
|        |       |                      |                                | ACTUALS         | ACTUALS         | CUR ACTUALS     | BUDGET          | DEPARTMENT      | MAYOR           | CITY COUNCIL    |        |
| 260    | 11194 | CABLE COMMISSION     |                                |                 |                 |                 |                 |                 |                 |                 |        |
| 261    | 11194 | 51010                | DEPT HEAD SALARY & WAGES       | \$ 65,004.68    | \$ 65,970.87    | \$ 59,293.25    | \$ 67,531.71    | \$ 69,085.50    | \$ 69,085.50    | \$ 69,085.50    |        |
| 262    | 11194 | 51011                | ASSISTANT SALARY & WAGES       | \$ 48,788.38    | \$ 49,512.84    | \$ 44,289.27    | \$ 50,684.22    | \$ 56,850.00    | \$ 56,850.00    | \$ 56,850.00    |        |
| 263    | 11194 | 51013                | PART TIME PRODUCTION ASST      | \$ 8,758.62     | \$ 12,196.16    | \$ 11,652.32    | \$ 16,095.51    | \$ 16,095.51    | \$ 16,095.51    | \$ 16,095.51    |        |
| 264    | 11194 | 51460                | LONGEVITY                      | \$ 600.00       | \$ 630.00       | \$ -            | \$ 660.00       | \$ 690.00       | \$ 690.00       | \$ 690.00       |        |
| 265    | 11194 | 51551                | TERMINATION LEAVE              | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            |        |
| 266    | 11194 | 52030                | REPAIRS & MAINTENANCE          | \$ -            | \$ -            | \$ -            | \$ 1,500.00     | \$ 1,000.00     | \$ 1,000.00     | \$ 1,000.00     |        |
| 267    | 11194 | 52040                | INFORMATION TECHNOLOGY         | \$ 2,700.00     | \$ 2,700.00     | \$ 2,700.00     | \$ 3,500.00     | \$ 3,500.00     | \$ 3,500.00     | \$ 3,500.00     |        |
| 268    | 11194 | 52050                | MINOR EQUIPMENT                | \$ -            | \$ 554.12       | \$ -            | \$ 1,000.00     | \$ 1,000.00     | \$ 1,000.00     | \$ 1,000.00     |        |
| 269    | 11194 | 52151                | TELECOMMUNICATIONS             | \$ 2,563.27     | \$ 1,859.85     | \$ 1,276.36     | \$ 2,500.00     | \$ 2,500.00     | \$ 2,500.00     | \$ 2,500.00     |        |
| 270    | 11194 | 52170                | PROFESSIONAL DEV & TRAVEL      | \$ -            | \$ -            | \$ -            | \$ 200.00       | \$ 200.00       | \$ 200.00       | \$ 200.00       |        |
| 271    | 11194 | 52190                | PROFESSIONAL SERVICES          | \$ -            | \$ -            | \$ -            | \$ 1,000.00     | \$ 1,000.00     | \$ 1,000.00     | \$ 1,000.00     |        |
| 272    | 11194 | 52230                | OFFICE SUPPLIES                | \$ 359.98       | \$ 398.62       | \$ 249.00       | \$ 1,000.00     | \$ 1,000.00     | \$ 1,000.00     | \$ 1,000.00     |        |
| 273    | 11194 | 52380                | INDIRECT COSTS REIMBURSE       | \$ -            | \$ -            | \$ -            | \$ 12,000.00    | \$ 12,000.00    | \$ 12,000.00    | \$ 12,000.00    |        |
| 274    | 11194 | 55123                | NEW EQUIPMENT                  | \$ 1,773.03     | \$ 2,238.00     | \$ 1,760.00     | \$ 25,000.00    | \$ 20,000.00    | \$ 20,000.00    | \$ 20,000.00    |        |
| 275    | 11194 | 62050                | ENCUMB MINOR EQUIPMENT         | \$ -            | \$ -            | \$ 598.99       | \$ -            | \$ -            | \$ -            | \$ -            |        |
| 276    | 11194 | 65123                | ENCUMB NEW EQUIPMENT           | \$ -            | \$ 2,764.75     | \$ 174,214.00   | \$ -            | \$ -            | \$ -            | \$ -            |        |
| 277    |       |                      |                                |                 |                 |                 |                 |                 |                 |                 |        |
| 278    | TOTAL | CABLE COMMISSION     |                                | \$ 130,547.96   | \$ 138,825.21   | \$ 296,033.19   | \$ 182,671.44   | \$ 184,921.01   | \$ 184,921.01   | \$ 184,921.01   |        |
| 279    |       |                      |                                |                 |                 |                 |                 |                 |                 |                 |        |
| 280    | 11199 | MAYOR'S UNCLASSIFIED |                                |                 |                 |                 |                 |                 |                 |                 |        |
| 281    | 11199 | 51551                | TERMINATION LEAVE - RESERVE    | \$ -            | \$ -            | \$ -            | \$ 293,116.94   | \$ 148,500.00   | \$ 148,500.00   | \$ 148,500.00   |        |
| 282    | 11199 | 52110                | ENERGY & UTILITIES -PSS        | \$ -            | \$ -            | \$ 6,022.43     | \$ -            | \$ 36,000.00    | \$ 36,000.00    | \$ 36,000.00    |        |
| 283    | 11199 | 52152                | TELEPHONE                      | \$ 48,755.17    | \$ 48,015.51    | \$ 50,067.97    | \$ 50,000.00    | \$ 50,000.00    | \$ 50,000.00    | \$ 50,000.00    |        |
| 284    | 11199 | 52153                | VIRUS PANDEMIC SERV/COVID-19   | \$ 61,638.49    | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            |        |
| 285    | 11199 | 52171                | MASS MUNICIPAL DUES            | \$ 2,874.00     | \$ 2,874.00     | \$ 2,932.00     | \$ 3,000.00     | \$ 3,500.00     | \$ 3,500.00     | \$ 3,500.00     |        |
| 286    | 11199 | 52193                | ARBITRATION/LEGAL FEES         | \$ 7,102.50     | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            |        |
| 287    | 11199 | 52195                | BUILDING DEMOLITION            | \$ -            | \$ 225,500.00   | \$ -            | \$ 23,000.00    | \$ 23,000.00    | \$ 23,000.00    | \$ 23,000.00    |        |
| 288    | 11199 | 56900                | MONT REG PLANN COMMISSION      | \$ 6,635.65     | \$ 6,801.54     | \$ 6,971.58     | \$ 6,800.00     | \$ 7,232.87     | \$ 7,232.87     | \$ 7,232.87     |        |
| 289    | 11199 | 56902                | TAXES OTHER TOWNS              | \$ 1,760.17     | \$ 1,690.60     | \$ 1,599.05     | \$ 2,600.00     | \$ 2,600.00     | \$ 2,600.00     | \$ 2,600.00     |        |
| 290    | 11199 | 57303                | WATER                          | \$ 12,403.14    | \$ 16,226.28    | \$ 8,697.13     | \$ 19,000.00    | \$ 19,000.00    | \$ 19,000.00    | \$ 19,000.00    |        |
| 291    | 11199 | 57500                | DAMAGES PERS & PROPERTY        | \$ 500.00       | \$ 428.72       | \$ 471.00       | \$ 3,000.00     | \$ 3,000.00     | \$ 3,000.00     | \$ 3,000.00     |        |
| 292    | 11199 | 57511                | S. GRAVES VS. CITY LAWSUIT EXP | \$ -            | \$ -            | \$ 16,699.31    | \$ -            | \$ -            | \$ -            | \$ -            |        |
| 293    | 11199 | 58000                | CAPITAL IMPR PLAN/RESEARCH     | \$ 27,379.81    | \$ 47,685.57    | \$ 52,079.72    | \$ 52,500.00    | \$ 52,500.00    | \$ 52,500.00    | \$ 52,500.00    |        |
| 294    | 11199 | 58220                | RENOVATIONS                    | \$ -            | \$ -            | \$ 9,400.00     | \$ -            | \$ -            | \$ -            | \$ -            |        |
| 295    | 11199 | 62152                | ENCUMB TELEPHONE               | \$ 1,480.00     | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            |        |
| 296    | 11199 | 62153                | ENCUM COVID-19 EXPENSE         | \$ -            | \$ 11,024.81    | \$ 189.99       | \$ -            | \$ -            | \$ -            | \$ -            |        |
| 297    | 11199 | 68000                | ENCUMB CAPITAL PROJECTS/RESEAR | \$ 6,385.00     | \$ 20,504.74    | \$ 4,283.95     | \$ -            | \$ -            | \$ -            | \$ -            |        |
| 298    |       |                      |                                |                 |                 |                 |                 |                 |                 |                 |        |
| 299    | TOTAL | MAYOR'S UNCLASSIFIED |                                | \$ 176,913.93   | \$ 380,751.77   | \$ 159,414.13   | \$ 453,016.94   | \$ 345,332.87   | \$ 345,332.87   | \$ 345,332.87   |        |
| 300    |       |                      |                                |                 |                 |                 |                 |                 |                 |                 |        |
| 301    | 12210 | POLICE               |                                |                 |                 |                 |                 |                 |                 |                 |        |
| 302    | 12210 | 51010                | DEPT HEAD SALARY & WAGES       | \$ 104,077.85   | \$ 105,623.24   | \$ 114,316.93   | \$ 108,123.65   | \$ 143,277.71   | \$ 143,277.71   | \$ 143,277.71   |        |
| 303    | 12210 | 51012                | SENIOR CLERKS SAL & WGS        | \$ 108,960.07   | \$ 112,055.92   | \$ 93,468.08    | \$ 106,833.59   | \$ 108,960.00   | \$ 108,960.00   | \$ 112,796.68   |        |
| 304    | 12210 | 51013                | POLICE OFFICERS SAL & WGS      | \$ 1,163,529.72 | \$ 1,242,688.42 | \$ 1,028,528.39 | \$ 1,470,975.21 | \$ 1,487,639.79 | \$ 1,487,639.79 | \$ 1,498,897.80 |        |
| 305    | 12210 | 51014                | POLICE SERGEANTS SAL&WGS       | \$ 329,234.20   | \$ 338,644.76   | \$ 310,239.00   | \$ 369,704.56   | \$ 361,898.75   | \$ 361,898.75   | \$ 392,740.77   |        |
| 306    | 12210 | 51015                | PUB SAFETY COMM DIR SAL & WAGE | \$ 74,284.60    | \$ 61,771.23    | \$ 40,968.87    | \$ 77,813.86    | \$ 77,317.04    | \$ 77,317.04    | \$ 79,217.89    |        |
| 307    | 12210 | 51016                | CUSTODIAN SALARY & WAGES       | \$ 40,150.36    | \$ 41,804.53    | \$ 43,705.23    | \$ 42,608.72    | \$ 42,608.72    | \$ 42,608.72    | \$ 53,487.20    |        |
| 308    | 12210 | 51017                | POL LIEUTENANTS SAL & WGS      | \$ 148,471.87   | \$ 150,597.84   | \$ 136,765.99   | \$ 175,010.09   | \$ 157,701.77   | \$ 157,701.77   | \$ 183,994.50   |        |
| 309    | 12210 | 51021                | DEPUTY CHIEF SAL & WGS         | \$ 90,178.02    | \$ 91,466.97    | \$ 93,482.15    | \$ 93,683.62    | \$ 114,622.17   | \$ 114,622.17   | \$ 95,373.88    |        |
| 310    | 12210 | 51030                | OVERTIME                       | \$ 240,996.11   | \$ 279,366.20   | \$ 291,799.23   | \$ 330,000.00   | \$ 330,000.00   | \$ 330,000.00   | \$ 330,000.00   |        |
| 311    | 12210 | 51031                | ON-CALL/STANDBY                | \$ -            | \$ -            | \$ 200.00       | \$ -            | \$ -            | \$ -            | \$ -            |        |

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| Line # | FY2020  |        |                                | FY2021  |              |    | FY2022       |    |              | FY2022 | FY2023       | FY2023 | FY2023       |    |              |
|--------|---------|--------|--------------------------------|---------|--------------|----|--------------|----|--------------|--------|--------------|--------|--------------|----|--------------|
|        | ACTUALS |        |                                | ACTUALS |              |    | CUR ACTUALS  |    |              | BUDGET | DEPARTMENT   | MAYOR  | CITY COUNCIL |    |              |
| 312    | 12210   | 51032  | COMPENSATORY TIME              | \$      | 18,535.55    | \$ | (1,752.46)   | \$ | (5,628.53)   | \$     | -            | \$     | -            |    |              |
| 313    | 12210   | 51050  | HOLIDAY PAY                    | \$      | 134,905.92   | \$ | 146,780.08   | \$ | 74,716.73    | \$     | 239,664.69   | \$     | 239,664.69   | \$ | 247,887.98   |
| 314    | 12210   | 51090  | CLOTH/UNIFORM ALLOWANCE        | \$      | 34,490.00    | \$ | 35,565.00    | \$ | 35,565.00    | \$     | 50,000.00    | \$     | 50,000.00    | \$ | 60,000.00    |
| 315    | 12210   | 51100  | SHIFT DIFFERENTIAL             | \$      | 139,776.87   | \$ | 140,611.90   | \$ | 121,391.36   | \$     | 176,892.32   | \$     | 176,892.32   | \$ | 180,250.15   |
| 316    | 12210   | 51101  | COLLEGE CREDITS                | \$      | 90,371.41    | \$ | 94,280.12    | \$ | 96,954.00    | \$     | 25,225.91    | \$     | 110,730.64   | \$ | 25,932.83    |
| 317    | 12210   | 51102  | WORKING OUT OF GRADE           | \$      | 1,056.96     | \$ | 619.24       | \$ | 2,453.81     | \$     | 2,000.00     | \$     | 2,000.00     | \$ | 2,000.00     |
| 318    | 12210   | 51460  | LONGEVITY                      | \$      | 2,070.00     | \$ | 1,440.00     | \$ | -            | \$     | 1,500.00     | \$     | 1,500.00     | \$ | 1,560.00     |
| 319    | 12210   | 51540  | VACATION BUYBACK               | \$      | -            | \$ | 2,024.69     | \$ | -            | \$     | -            | \$     | -            | \$ | -            |
| 320    | 12210   | 51551  | TERMINATION LEAVE              | \$      | 106,979.59   | \$ | 73,300.11    | \$ | 1,973.28     | \$     | -            | \$     | -            | \$ | -            |
| 321    | 12210   | 52030  | REPAIRS & MAINTENANCE          | \$      | 26,597.50    | \$ | 15,037.54    | \$ | 17,078.48    | \$     | 25,000.00    | \$     | 25,000.00    | \$ | 25,000.00    |
| 322    | 12210   | 52033  | PARKING METER MAINTENANCE      | \$      | 4,592.75     | \$ | 2,975.96     | \$ | 2,747.04     | \$     | 21,500.00    | \$     | 21,500.00    | \$ | 21,500.00    |
| 323    | 12210   | 52040  | INFORMATION TECHNOLOGY         | \$      | 37,943.98    | \$ | 28,712.20    | \$ | 27,369.84    | \$     | 45,000.00    | \$     | 45,000.00    | \$ | 45,000.00    |
| 324    | 12210   | 52050  | MINOR EQUIPMENT                | \$      | 4,371.06     | \$ | 2,310.63     | \$ | 1,242.43     | \$     | 5,000.00     | \$     | 5,000.00     | \$ | 5,000.00     |
| 325    | 12210   | 52110  | ENERGY & UTILITIES             | \$      | 27,202.97    | \$ | 19,267.98    | \$ | 16,476.01    | \$     | 36,000.00    | \$     | 36,000.00    | \$ | 36,000.00    |
| 326    | 12210   | 52150  | COMMUNICATIONS                 | \$      | 588.53       | \$ | 596.40       | \$ | 568.50       | \$     | 1,500.00     | \$     | 1,500.00     | \$ | 1,500.00     |
| 327    | 12210   | 52151  | TELECOMMUNICATIONS             | \$      | 22,363.66    | \$ | 23,211.82    | \$ | 24,798.71    | \$     | 30,000.00    | \$     | 30,000.00    | \$ | 30,000.00    |
| 328    | 12210   | 52170  | PROFESSIONAL DEV & TRAVEL      | \$      | 27,840.04    | \$ | 22,266.90    | \$ | 23,148.65    | \$     | 33,100.00    | \$     | 33,100.00    | \$ | 33,100.00    |
| 329    | 12210   | 52190  | PROFESSIONAL SERVICES          | \$      | 23,317.58    | \$ | 29,059.48    | \$ | 25,926.96    | \$     | 36,100.00    | \$     | 36,100.00    | \$ | 36,100.00    |
| 330    | 12210   | 52230  | OFFICE SUPPLIES                | \$      | 16,619.37    | \$ | 14,199.47    | \$ | 14,416.43    | \$     | 16,500.00    | \$     | 16,500.00    | \$ | 16,500.00    |
| 331    | 12210   | 52240  | VEHICLE SUPPLIES               | \$      | 23,235.70    | \$ | 27,698.80    | \$ | 30,615.97    | \$     | 18,000.00    | \$     | 18,000.00    | \$ | 18,000.00    |
| 332    | 12210   | 55060  | ARMORY EQUIPMENT               | \$      | 14,285.41    | \$ | 14,685.02    | \$ | 7,722.80     | \$     | 18,000.00    | \$     | 18,000.00    | \$ | 18,000.00    |
| 333    | 12210   | 55080  | PORTABLE RADIOS                | \$      | 226.60       | \$ | 2,589.87     | \$ | 6,620.87     | \$     | 10,000.00    | \$     | 10,000.00    | \$ | 10,000.00    |
| 334    | 12210   | 55090  | NEW POLICE VEHICLES            | \$      | 135,700.00   | \$ | 141,053.05   | \$ | -            | \$     | -            | \$     | -            | \$ | 50,000.00    |
| 335    | 12210   | 55145  | RADIO SYSTEM UPGRADE           | \$      | 140.34       | \$ | 372.27       | \$ | -            | \$     | 2,000.00     | \$     | 2,000.00     | \$ | -            |
| 336    | 12210   | 57090  | CLOTH/UNIFORM ALLOWANCE        | \$      | 7,311.34     | \$ | 8,293.80     | \$ | 1,654.00     | \$     | 6,000.00     | \$     | 6,000.00     | \$ | 6,000.00     |
| 337    | 12210   | 57800  | BUILDING REPAIRS               | \$      | -            | \$ | 420.00       | \$ | -            | \$     | 9,500.00     | \$     | 9,500.00     | \$ | 9,500.00     |
| 338    | 12210   | 62030  | ENCUMB REPAIRS & MAINTEN       | \$      | -            | \$ | 12,527.46    | \$ | 29,426.21    | \$     | -            | \$     | -            | \$ | -            |
| 339    | 12210   | 62033  | ENC PARKING METER MAINTENANCE  | \$      | -            | \$ | 6,075.98     | \$ | 3,195.84     | \$     | -            | \$     | -            | \$ | -            |
| 340    | 12210   | 62040  | ENC INFORMATION TECH           | \$      | 2,371.25     | \$ | -            | \$ | 16,287.80    | \$     | -            | \$     | -            | \$ | -            |
| 341    | 12210   | 62151  | ENCUMB TELECOMMUNICATIONS      | \$      | -            | \$ | -            | \$ | 2,788.18     | \$     | -            | \$     | -            | \$ | -            |
| 342    | 12210   | 62190  | ENCUMB PROFESSIONAL SERV       | \$      | -            | \$ | 6,543.18     | \$ | 2,012.93     | \$     | -            | \$     | -            | \$ | -            |
| 343    | 12210   | 62230  | ENCUMB OFFICE SUPPLIES         | \$      | -            | \$ | -            | \$ | 1,800.53     | \$     | -            | \$     | -            | \$ | -            |
| 344    | 12210   | 62240  | ENCUMB VEHICLE SUPPLIES        | \$      | -            | \$ | -            | \$ | 701.20       | \$     | -            | \$     | -            | \$ | -            |
| 345    | 12210   | 65060  | ENC ARMORY EQUIPMENT           | \$      | -            | \$ | -            | \$ | 5,135.24     | \$     | -            | \$     | -            | \$ | -            |
| 346    | 12210   | 65080  | ENCUMB PORTABLE RADIOS         | \$      | -            | \$ | -            | \$ | 2,589.87     | \$     | -            | \$     | -            | \$ | -            |
| 347    | 12210   | 65090  | ENC NEW VEHICLES               | \$      | 6,124.45     | \$ | 4,813.36     | \$ | 49,395.25    | \$     | -            | \$     | -            | \$ | -            |
| 348    | 12210   | 65145  | ENCUMB RADIO SYSTEM UPGRADE    | \$      | -            | \$ | -            | \$ | -            | \$     | -            | \$     | -            | \$ | -            |
| 349    | 12210   | 67090  | ENCUMB CLOTH/UNIFORM ALLOWANCI | \$      | -            | \$ | 3,006.00     | \$ | -            | \$     | -            | \$     | -            | \$ | -            |
| 350    |         |        |                                |         |              |    |              |    |              |        |              |        |              |    |              |
| 351    | TOTAL   | POLICE |                                | \$      | 3,208,901.63 | \$ | 3,302,604.96 | \$ | 2,784,619.26 | \$     | 3,583,236.22 | \$     | 3,718,013.60 | \$ | 3,735,414.12 |
| 352    |         |        |                                |         |              |    |              |    |              |        |              |        |              |    |              |
| 353    | 12220   | FIRE   |                                |         |              |    |              |    |              |        |              |        |              |    |              |
| 354    | 12220   | 51010  | DEPT HEAD SALARY & WAGES       | \$      | 95,486.28    | \$ | 99,270.99    | \$ | 91,975.77    | \$     | 103,724.09   | \$     | 103,526.00   | \$ | 105,595.75   |
| 355    | 12220   | 51011  | CAPTAINS SALARY & WAGES        | \$      | 82,737.33    | \$ | 94,200.06    | \$ | 73,650.74    | \$     | 83,313.59    | \$     | 83,273.00    | \$ | 86,603.17    |
| 356    | 12220   | 51012  | SENIOR CLERK SAL & WAGES       | \$      | 49,866.95    | \$ | 49,827.38    | \$ | 46,971.58    | \$     | 49,811.69    | \$     | 52,603.00    | \$ | 52,602.16    |
| 357    | 12220   | 51013  | PRIVATES SALARY & WAGES        | \$      | 1,221,804.68 | \$ | 1,089,467.27 | \$ | 1,015,370.76 | \$     | 1,303,556.07 | \$     | 1,313,589.00 | \$ | 1,359,260.24 |
| 358    | 12220   | 51014  | SUPT FIRE ALARM SAL & WGS      | \$      | -            | \$ | -            | \$ | -            | \$     | -            | \$     | 80,000.00    | \$ | -            |
| 359    | 12220   | 51016  | LIEUTENANTS SALARY&WAGES       | \$      | 469,549.41   | \$ | 513,873.41   | \$ | 369,662.79   | \$     | 524,405.67   | \$     | 436,040.00   | \$ | 527,687.76   |
| 360    | 12220   | 51020  | CALL FIREFIGHTERS SAL&WGS      | \$      | -            | \$ | -            | \$ | -            | \$     | -            | \$     | 50,000.00    | \$ | -            |
| 361    | 12220   | 51021  | DEPUTY FIRE CHIEF SAL & WAGES  | \$      | -            | \$ | -            | \$ | -            | \$     | -            | \$     | 94,000.00    | \$ | -            |
| 362    | 12220   | 51030  | OVERTIME                       | \$      | 432,136.51   | \$ | 552,558.74   | \$ | 601,939.69   | \$     | 300,000.00   | \$     | 400,000.00   | \$ | 310,000.00   |
| 363    | 12220   | 51050  | HOLIDAY PAY                    | \$      | 190,860.24   | \$ | 195,207.23   | \$ | 98,119.04    | \$     | 196,336.55   | \$     | 206,408.00   | \$ | 207,222.87   |

FY2023 Budget Proposal  
With Standing Committee Proposals As of June 19, 2022

| Line # |       |           |                                | FY2020<br>ACTUALS | FY2021<br>ACTUALS | FY2022<br>CUR ACTUALS | FY2022<br>BUDGET | FY2023<br>DEPARTMENT | FY2023<br>MAYOR | FY2023<br>CITY COUNCIL |
|--------|-------|-----------|--------------------------------|-------------------|-------------------|-----------------------|------------------|----------------------|-----------------|------------------------|
| 364    | 12220 | 51090     | CLOTH/UNIFORM ALLOWANCE        | \$ 36,800.00      | \$ 37,675.00      | \$ 40,170.00          | \$ 39,050.00     | \$ 35,920.00         | \$ 39,050.00    |                        |
| 365    | 12220 | 51101     | COLLEGE CREDITS                | \$ 32,000.00      | \$ 32,000.00      | \$ 28,000.00          | \$ 36,000.00     | \$ 26,000.00         | \$ 36,000.00    |                        |
| 366    | 12220 | 51102     | COLLATERAL JOBS                | \$ 61,474.45      | \$ 42,917.17      | \$ 37,376.19          | \$ 55,000.00     | \$ 60,000.00         | \$ 55,000.00    |                        |
| 367    | 12220 | 51103     | EDUCATIONAL INCENTIVE          | \$ 2,865.29       | \$ 3,944.87       | \$ 12,884.31          | \$ 10,000.00     | \$ 10,000.00         | \$ 10,000.00    |                        |
| 368    | 12220 | 51105     | SICK LEAVE INCENTIVE           | \$ 1,948.51       | \$ 19,686.73      | \$ 734.73             | \$ 3,500.00      | \$ 3,500.00          | \$ 3,500.00     |                        |
| 369    | 12220 | 51200     | PHYSICAL FITNESS               | \$ 12,200.00      | \$ 11,600.00      | \$ 11,600.00          | \$ 12,800.00     | \$ 15,600.00         | \$ 12,800.00    |                        |
| 370    | 12220 | 51460     | LONGEVITY                      | \$ 1,380.00       | \$ 2,450.00       | \$ -                  | \$ 1,410.00      | \$ 990.00            | \$ 1,220.00     |                        |
| 371    | 12220 | 51540     | VACATION BUYBACK               | \$ -              | \$ 1,857.55       | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 372    | 12220 | 51551     | TERMINATION LEAVE              | \$ 1,206.24       | \$ 149,079.29     | \$ 83,675.42          | \$ -             | \$ -                 | \$ -            |                        |
| 373    | 12220 | 52030     | REPAIRS & MAINTENANCE          | \$ 104,442.88     | \$ 102,446.79     | \$ 69,346.36          | \$ 80,000.00     | \$ 85,000.00         | \$ 85,000.00    |                        |
| 374    | 12220 | 52037     | AMBULANCE EXPENSES             | \$ -              | \$ 769.78         | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 375    | 12220 | 52040     | INFORMATION TECHNOLOGY         | \$ 4,161.38       | \$ 4,348.31       | \$ 5,651.26           | \$ 10,000.00     | \$ 10,000.00         | \$ 10,000.00    |                        |
| 376    | 12220 | 52050     | MINOR EQUIPMENT                | \$ 11,208.63      | \$ 11,687.62      | \$ 10,084.45          | \$ 12,500.00     | \$ 15,000.00         | \$ 15,000.00    |                        |
| 377    | 12220 | 52110     | ENERGY & UTILITIES             | \$ 29,594.49      | \$ 24,250.70      | \$ 24,389.89          | \$ 30,600.00     | \$ 32,000.00         | \$ 32,000.00    |                        |
| 378    | 12220 | 52150     | COMMUNICATIONS                 | \$ 127.84         | \$ 36.53          | \$ -                  | \$ 500.00        | \$ 500.00            | \$ 500.00       |                        |
| 379    | 12220 | 52151     | TELECOMMUNICATIONS             | \$ 3,801.26       | \$ 4,490.12       | \$ 3,707.82           | \$ 4,800.00      | \$ 4,800.00          | \$ 4,800.00     |                        |
| 380    | 12220 | 52170     | PROFESSIONAL DEV & TRAVEL      | \$ 9,339.90       | \$ 5,201.95       | \$ 8,364.60           | \$ 10,000.00     | \$ 10,000.00         | \$ 10,000.00    |                        |
| 381    | 12220 | 52190     | PROFESSIONAL SERVICES          | \$ -              | \$ 2,500.00       | \$ 2,315.00           | \$ 2,500.00      | \$ 5,000.00          | \$ 5,000.00     |                        |
| 382    | 12220 | 52230     | OFFICE SUPPLIES                | \$ 3,650.35       | \$ 5,295.47       | \$ 3,550.77           | \$ 5,000.00      | \$ 6,000.00          | \$ 6,000.00     |                        |
| 383    | 12220 | 52238     | FIRE PREVENT/TRAINING SUPPLIES | \$ 570.00         | \$ 1,881.90       | \$ 1,791.69           | \$ 2,200.00      | \$ 2,200.00          | \$ 2,200.00     |                        |
| 384    | 12220 | 52240     | VEHICLE SUPPLIES               | \$ 17,980.04      | \$ 20,135.67      | \$ 15,080.42          | \$ 22,000.00     | \$ 25,000.00         | \$ 25,000.00    |                        |
| 385    | 12220 | 52995     | PHYSICAL FITNESS               | \$ 2,052.35       | \$ 2,000.00       | \$ 131.75             | \$ 2,000.00      | \$ 2,000.00          | \$ 2,000.00     |                        |
| 386    | 12220 | 55090     | NEW FIRE VEHICLES              | \$ 58,415.76      | \$ 40,000.00      | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 387    | 12220 | 55114     | PROTECTIVE FF CLOTHING         | \$ 11,023.89      | \$ 64,689.31      | \$ 36,801.89          | \$ 37,000.00     | \$ 40,000.00         | \$ 40,000.00    |                        |
| 388    | 12220 | 55123     | NEW EQUIPMENT                  | \$ -              | \$ 24,818.18      | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 389    | 12220 | 55146     | STUDENT AWARE OF FIRE EDU      | \$ 1,476.94       | \$ -              | \$ 119.99             | \$ 2,000.00      | \$ 2,000.00          | \$ 2,000.00     |                        |
| 390    | 12220 | 62030     | ENCUMB REPAIRS & MAINTEN       | \$ 2,371.25       | \$ 5,203.51       | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 391    | 12220 | 65090     | ENC NEW VEHICLES               | \$ -              | \$ 1,584.24       | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 392    | 12220 | 65114     | ENC PROTECT FF CLOTHES         | \$ 10,291.22      | \$ 18,565.04      | \$ 21,947.32          | \$ -             | \$ -                 | \$ -            |                        |
| 393    |       |           |                                |                   |                   |                       |                  |                      |                 |                        |
| 394    | TOTAL | FIRE      |                                | \$ 2,962,824.07   | \$ 3,235,520.81   | \$ 2,715,414.23       | \$ 2,940,007.66  | \$ 3,210,949.00      | \$ 3,046,041.95 |                        |
| 395    |       |           |                                |                   |                   |                       |                  |                      |                 |                        |
| 396    | 12231 | AMBULANCE |                                |                   |                   |                       |                  |                      |                 |                        |
| 397    | 12231 | 51013     | PRIVATE AMBULANCE SAL&WAGES    | \$ 353,284.97     | \$ 365,327.75     | \$ 321,749.55         | \$ 408,051.27    | \$ 368,286.00        | \$ 418,515.38   |                        |
| 398    | 12231 | 51030     | OVERTIME                       | \$ 102,317.94     | \$ 112,894.53     | \$ 99,191.31          | \$ 75,000.00     | \$ 100,000.00        | \$ 75,000.00    |                        |
| 399    | 12231 | 51050     | HOLIDAY PAY                    | \$ 33,761.52      | \$ 38,876.02      | \$ 18,298.71          | \$ 42,262.45     | \$ 42,756.00         | \$ 43,944.12    |                        |
| 400    | 12231 | 51090     | CLOTH/UNIFORM ALLOWANCE        | \$ 7,875.00       | \$ 9,000.00       | \$ 9,000.00           | \$ 9,000.00      | \$ 9,000.00          | \$ 9,000.00     |                        |
| 401    | 12231 | 51101     | COLLEGE CREDITS                | \$ -              | \$ -              | \$ -                  | \$ -             | \$ 4,000.00          | \$ 4,000.00     |                        |
| 402    | 12231 | 51102     | COLLATERAL JOBS                | \$ 39,989.20      | \$ 37,134.27      | \$ 36,695.24          | \$ 30,000.00     | \$ 40,000.00         | \$ 30,000.00    |                        |
| 403    | 12231 | 51103     | EDUCATIONAL INCENTIVE          | \$ 112.34         | \$ -              | \$ -                  | \$ 2,000.00      | \$ 2,000.00          | \$ 2,000.00     |                        |
| 404    | 12231 | 51415     | AMBULANCE SERV STIPEND         | \$ 17,396.00      | \$ 17,667.00      | \$ 15,598.00          | \$ 17,520.00     | \$ 17,472.00         | \$ 17,520.00    |                        |
| 405    | 12231 | 52030     | REPAIRS & MAINTENANCE          | \$ 4,452.27       | \$ 14,979.39      | \$ 5,340.07           | \$ 10,000.00     | \$ 15,000.00         | \$ 10,000.00    |                        |
| 406    | 12231 | 52037     | AMBULANCE SUPP/EXPENSES        | \$ 14,975.81      | \$ 21,109.89      | \$ 16,904.29          | \$ 20,000.00     | \$ 22,000.00         | \$ 20,000.00    |                        |
| 407    | 12231 | 52040     | INFORMATION TECHNOLOGY         | \$ 5,855.13       | \$ 2,730.99       | \$ 6,500.00           | \$ 6,500.00      | \$ 13,500.00         | \$ 10,500.00    |                        |
| 408    | 12231 | 52041     | LISC RENEWALS/FEES/ INSPECTION | \$ 6,381.83       | \$ 5,622.69       | \$ 6,760.32           | \$ 5,000.00      | \$ 7,000.00          | \$ 7,000.00     |                        |
| 409    | 12231 | 52050     | MINOR EQUIPMENT                | \$ -              | \$ -              | \$ -                  | \$ 3,500.00      | \$ 3,500.00          | \$ 3,500.00     |                        |
| 410    | 12231 | 52151     | TELECOMMUNICATIONS             | \$ 1,620.61       | \$ 2,518.01       | \$ 2,205.39           | \$ 2,700.00      | \$ 2,700.00          | \$ 2,700.00     |                        |
| 411    | 12231 | 52170     | PROFESSIONAL DEV & TRAVEL      | \$ 3,334.25       | \$ 3,619.68       | \$ 2,594.55           | \$ 6,000.00      | \$ 6,000.00          | \$ 6,000.00     |                        |
| 412    | 12231 | 52190     | PROFESSIONAL SERVICES          | \$ 308,788.81     | \$ 306,901.25     | \$ 286,000.00         | \$ 320,000.00    | \$ 320,000.00        | \$ 320,000.00   |                        |
| 413    | 12231 | 52230     | OFFICE SUPPLIES                | \$ 368.46         | \$ 471.38         | \$ 243.75             | \$ 500.00        | \$ 500.00            | \$ 500.00       |                        |
| 414    | 12231 | 52240     | VEHICLE SUPPLIES               | \$ 2,709.10       | \$ 1,846.22       | \$ 3,542.81           | \$ 4,000.00      | \$ 4,000.00          | \$ 4,000.00     |                        |
| 415    |       |           |                                |                   |                   |                       |                  |                      |                 |                        |

FY2023 Budget Proposal  
With Standing Committee Proposals As of June 19, 2022

| Line # |       |                    |                                | FY2020<br>ACTUALS | FY2021<br>ACTUALS | FY2022<br>CUR ACTUALS | FY2022<br>BUDGET | FY2023<br>DEPARTMENT | FY2023<br>MAYOR | FY2023<br>CITY COUNCIL |
|--------|-------|--------------------|--------------------------------|-------------------|-------------------|-----------------------|------------------|----------------------|-----------------|------------------------|
| 416    | TOTAL | AMBULANCE          | \$                             | 903,223.24        | \$ 940,699.07     | \$ 830,623.99         | \$ 962,033.72    | \$ 977,714.00        | \$ 984,179.50   |                        |
| 417    |       |                    |                                |                   |                   |                       |                  |                      |                 |                        |
| 418    | 12240 | DISPATCHERS        |                                |                   |                   |                       |                  |                      |                 |                        |
| 419    | 12240 | 51010              | DISPATCH SUPERV SALARY & WAGES | \$ 153,216.85     | \$ 101,962.40     | \$ 12,838.94          | \$ 160,521.55    | \$ 160,521.55        | \$ -            |                        |
| 420    | 12240 | 51013              | FULL TIME DISPATCHERS SAL      | \$ 310,441.70     | \$ 324,194.71     | \$ 317,774.12         | \$ 326,851.75    | \$ 326,851.74        | \$ 484,203.20   |                        |
| 421    | 12240 | 51022              | PART TIME DISPATCHERS SAL      | \$ 42,154.48      | \$ 48,001.56      | \$ 49,996.25          | \$ 42,759.64     | \$ 42,759.65         | \$ 65,988.00    |                        |
| 422    | 12240 | 51030              | OVERTIME                       | \$ 170,317.39     | \$ 158,313.78     | \$ 144,616.03         | \$ 120,000.00    | \$ 120,000.00        | \$ 120,000.00   |                        |
| 423    | 12240 | 51032              | COMPENSATORY TIME              | \$ (2,862.33)     | \$ (1,960.21)     | \$ (5,723.46)         | \$ -             | \$ -                 | \$ -            |                        |
| 424    | 12240 | 51050              | HOLIDAY PAY                    | \$ 45,174.02      | \$ 42,183.49      | \$ 16,198.55          | \$ 56,978.05     | \$ 56,978.05         | \$ 57,770.08    |                        |
| 425    | 12240 | 51090              | CLOTH/UNIFORM ALLOWANCE        | \$ 7,600.00       | \$ 5,875.00       | \$ 6,687.50           | \$ 9,800.00      | \$ 9,800.00          | \$ 9,000.00     |                        |
| 426    | 12240 | 51100              | SHIFT DIFFERENTIAL             | \$ 36,235.47      | \$ 35,554.41      | \$ 31,157.42          | \$ 30,000.00     | \$ 30,000.00         | \$ 30,000.00    |                        |
| 427    | 12240 | 51200              | PHYSICAL FITNESS               | \$ -              | \$ -              | \$ -                  | \$ 200.00        | \$ 200.00            | \$ 200.00       |                        |
| 428    | 12240 | 51551              | TERMINATION LEAVE              | \$ -              | \$ 1,536.03       | \$ 645.44             | \$ -             | \$ -                 | \$ -            |                        |
| 429    | 12240 | 52170              | PROFESSIONAL DEV & TRAVEL      | \$ 1,031.25       | \$ 8,195.65       | \$ 4,528.80           | \$ 17,000.00     | \$ 17,000.00         | \$ 17,000.00    |                        |
| 430    |       |                    |                                |                   |                   |                       |                  |                      |                 |                        |
| 431    | TOTAL | DISPATCHERS        | \$                             | 763,308.83        | \$ 723,856.82     | \$ 578,719.59         | \$ 764,110.99    | \$ 764,110.99        | \$ 784,161.28   |                        |
| 432    |       |                    |                                |                   |                   |                       |                  |                      |                 |                        |
| 433    | 12241 | BUILDING INSPECTOR |                                |                   |                   |                       |                  |                      |                 |                        |
| 434    | 12241 | 51010              | DEPT HEAD SALARY & WAGES       | \$ 78,801.75      | \$ 79,971.42      | \$ 72,906.44          | \$ 81,864.63     | \$ 81,864.63         | \$ 83,341.66    |                        |
| 435    | 12241 | 51011              | LOCAL BLDG INSP SAL & WGS      | \$ 60,831.06      | \$ 65,114.08      | \$ 62,404.07          | \$ 94,004.61     | \$ 94,004.61         | \$ 128,670.00   |                        |
| 436    | 12241 | 51012              | CLERK/ASST SAL & WAGES         | \$ 39,944.60      | \$ 40,534.20      | \$ 36,549.39          | \$ 40,201.59     | \$ 40,201.59         | \$ 46,733.96    |                        |
| 437    | 12241 | 51013              | P/T CLERK/ASST SAL & WGS       | \$ 27,963.48      | \$ 35,189.60      | \$ 30,778.83          | \$ 36,468.59     | \$ 36,468.59         | \$ 45,367.92    |                        |
| 438    | 12241 | 51018              | PLUMBING & GAS INSP SAL & WAGE | \$ 31,871.94      | \$ 33,371.82      | \$ 30,690.28          | \$ 34,156.24     | \$ 34,156.24         | \$ 34,773.02    |                        |
| 439    | 12241 | 51019              | WIRE INSPECTOR SAL & WAGES     | \$ 60,819.00      | \$ 61,727.80      | \$ 56,275.26          | \$ 63,189.04     | \$ 63,189.04         | \$ 64,330.09    |                        |
| 440    | 12241 | 51023              | ALTERNATE INSPECTOR SALARY     | \$ 3,577.82       | \$ 350.00         | \$ 5,970.05           | \$ 9,726.49      | \$ 9,726.49          | \$ 9,795.27     |                        |
| 441    | 12241 | 51030              | OVERTIME                       | \$ 125.42         | \$ 226.95         | \$ -                  | \$ 1,800.00      | \$ 1,800.00          | \$ 1,800.00     |                        |
| 442    | 12241 | 51090              | CLOTH/UNIFORM ALLOWANCE        | \$ 1,350.00       | \$ 1,175.00       | \$ 1,525.00           | \$ 2,050.00      | \$ 2,050.00          | \$ 2,050.00     |                        |
| 443    | 12241 | 51460              | LONGEVITY                      | \$ 750.00         | \$ 690.00         | \$ -                  | \$ 780.00        | \$ 870.00            | \$ 870.00       |                        |
| 444    | 12241 | 51551              | TERMINATION LEAVE              | \$ -              | \$ -              | \$ 871.15             | \$ -             | \$ -                 | \$ -            |                        |
| 445    | 12241 | 52020              | ABANDONED BUILDING MAINT       | \$ 1,031.37       | \$ 531.13         | \$ 139.98             | \$ 1,100.00      | \$ 1,100.00          | \$ 1,100.00     |                        |
| 446    | 12241 | 52030              | REPAIRS & MAINTENANCE          | \$ 377.60         | \$ 1,060.79       | \$ 186.62             | \$ 2,500.00      | \$ 2,875.00          | \$ 2,875.00     |                        |
| 447    | 12241 | 52031              | REPAIRS TO POLES & LIGHTS      | \$ 5,305.06       | \$ 4,984.52       | \$ 1,465.58           | \$ 9,000.00      | \$ 10,350.00         | \$ 10,350.00    |                        |
| 448    | 12241 | 52050              | MINOR EQUIPMENT                | \$ 541.68         | \$ 3,350.00       | \$ 537.75             | \$ 3,350.00      | \$ 3,853.00          | \$ 3,853.00     |                        |
| 449    | 12241 | 52110              | ENERGY & UTILITIES             | \$ 8,256.59       | \$ 8,428.24       | \$ 6,789.57           | \$ 7,500.00      | \$ 7,500.00          | \$ 8,500.00     |                        |
| 450    | 12241 | 52151              | TELECOMMUNICATIONS             | \$ 2,616.37       | \$ 2,383.54       | \$ 1,709.60           | \$ 3,500.00      | \$ 3,500.00          | \$ 3,500.00     |                        |
| 451    | 12241 | 52170              | PROFESSIONAL DEV & TRAVEL      | \$ 2,009.28       | \$ 684.00         | \$ 827.60             | \$ 4,000.00      | \$ 4,000.00          | \$ 4,000.00     |                        |
| 452    | 12241 | 52230              | OFFICE SUPPLIES                | \$ 1,176.92       | \$ 758.99         | \$ 409.99             | \$ 2,000.00      | \$ 2,300.00          | \$ 2,000.00     |                        |
| 453    | 12241 | 52240              | VEHICLE SUPPLIES               | \$ 7,011.46       | \$ 2,166.59       | \$ 1,720.50           | \$ 3,000.00      | \$ 3,450.00          | \$ 3,000.00     |                        |
| 454    | 12241 | 52280              | COPIER EXPENSES                | \$ 158.20         | \$ 253.84         | \$ 42.37              | \$ 500.00        | \$ 500.00            | \$ 500.00       |                        |
| 455    | 12241 | 55120              | NEW VEHICLE EXPENSE            | \$ -              | \$ 30,000.00      | \$ 39,811.00          | \$ -             | \$ -                 | \$ -            |                        |
| 456    | 12241 | 62030              | ENCUMB REPAIRS & MAINTEN       | \$ 1,200.00       | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 457    | 12241 | 62031              | ENC REPAIRS TO POLES & LIGHTS  | \$ -              | \$ 3,214.12       | \$ 3,982.44           | \$ -             | \$ -                 | \$ -            |                        |
| 458    | 12241 | 62050              | ENCUMB MINOR EQUIPMENT         | \$ -              | \$ -              | \$ 8,545.00           | \$ -             | \$ -                 | \$ -            |                        |
| 459    | 12241 | 62170              | ENCUMB PROF DEVELOPMENT & TRAV | \$ -              | \$ 1,470.00       | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 460    |       |                    |                                |                   |                   |                       |                  |                      |                 |                        |
| 461    | TOTAL | BUILDING INSPECTOR | \$                             | 335,719.60        | \$ 377,636.63     | \$ 364,138.47         | \$ 400,691.19    | \$ 403,759.19        | \$ 457,409.92   |                        |
| 462    |       |                    |                                |                   |                   |                       |                  |                      |                 |                        |
| 463    | 12244 | WEIGHTS & MEASURES |                                |                   |                   |                       |                  |                      |                 |                        |
| 464    | 12244 | 51010              | DEPT HEAD SALARY & WAGES       | \$ 9,341.40       | \$ 9,528.23       | \$ 8,952.57           | \$ 9,785.19      | \$ 9,785.19          | \$ 9,961.77     |                        |
| 465    | 12244 | 52230              | OFFICE SUPPLIES                | \$ 64.08          | \$ 63.94          | \$ 77.56              | \$ 200.00        | \$ 200.00            | \$ 200.00       |                        |
| 466    |       |                    |                                |                   |                   |                       |                  |                      |                 |                        |
| 467    | TOTAL | WEIGHTS & MEASURES | \$                             | 9,405.48          | \$ 9,592.17       | \$ 9,030.13           | \$ 9,985.19      | \$ 9,985.19          | \$ 10,161.77    |                        |



FY2023 Budget Proposal  
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| Line # |       |                                      | FY2020        | FY2021        | FY2022        | FY2022        | FY2023        | FY2023        | FY2023       |
|--------|-------|--------------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|--------------|
|        |       |                                      | ACTUALS       | ACTUALS       | CUR ACTUALS   | BUDGET        | DEPARTMENT    | MAYOR         | CITY COUNCIL |
| 468    |       |                                      |               |               |               |               |               |               |              |
| 469    | 12290 | ANIMAL CONTROL OFFICER               |               |               |               |               |               |               |              |
| 470    | 12290 | 51010 SENIOR ANIMAL OFFICER SAL & WA | \$ 40,940.89  | \$ 41,529.26  | \$ 40,723.56  | \$ 42,327.76  | \$ 48,464.00  | \$ 47,528.00  |              |
| 471    | 12290 | 51011 ANIMAL CONT OFF SAL & WAGES    | \$ 61,115.79  | \$ 69,323.32  | \$ 68,967.55  | \$ 70,655.92  | \$ 80,121.80  | \$ 80,121.60  |              |
| 472    | 12290 | 51030 OVERTIME                       | \$ 3,840.80   | \$ 6,064.90   | \$ 5,358.03   | \$ 3,000.00   | \$ 5,000.00   | \$ 3,000.00   |              |
| 473    | 12290 | 51031 ON-CALL/STANDBY                | \$ -          | \$ -          | \$ 10,390.00  | \$ -          | \$ -          | \$ 20,060.00  |              |
| 474    | 12290 | 51090 CLOTH/UNIFORM ALLOWANCE        | \$ 1,166.67   | \$ 1,050.00   | \$ 1,500.00   | \$ 1,500.00   | \$ 1,500.00   | \$ 1,950.00   |              |
| 475    | 12290 | 51460 LONGEVITY                      | \$ 210.00     | \$ -          | \$ 240.00     | \$ 270.00     | \$ -          | \$ -          |              |
| 476    | 12290 | 51551 TERMINATION LEAVE              | \$ 838.89     | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          |              |
| 477    | 12290 | 52030 REPAIRS & MAINTENANCE          | \$ -          | \$ 3,930.39   | \$ 1,954.35   | \$ 4,000.00   | \$ 4,000.00   | \$ 4,000.00   |              |
| 478    | 12290 | 52151 TELECOMMUNICATIONS             | \$ 1,524.87   | \$ 1,595.79   | \$ 3,000.00   | \$ 3,000.00   | \$ 3,000.00   | \$ 3,000.00   |              |
| 479    | 12290 | 52170 PROFESSIONAL DEV & TRAVEL      | \$ 725.00     | \$ 350.00     | \$ 481.90     | \$ 2,500.00   | \$ 2,500.00   | \$ 2,500.00   |              |
| 480    | 12290 | 52240 VEHICLE SUPPLIES               | \$ 1,693.20   | \$ 1,448.57   | \$ 682.56     | \$ 2,600.00   | \$ 2,600.00   | \$ 2,600.00   |              |
| 481    | 12290 | 55090 NEW VEHICLES                   | \$ -          | \$ 36,000.00  | \$ -          | \$ -          | \$ -          | \$ -          |              |
| 482    | 12290 | 62240 ENCUMB VEHICLE SUPPLIES        | \$ -          | \$ 1,020.45   | \$ -          | \$ -          | \$ -          | \$ -          |              |
| 483    | 12290 | 65090 ENC NEW VEHICLES               | \$ -          | \$ -          | \$ 34,936.80  | \$ -          | \$ -          | \$ -          |              |
| 484    |       |                                      |               |               |               |               |               |               |              |
| 485    | TOTAL | ANIMAL CONTROL OFFICER               | \$ 112,056.11 | \$ 162,312.68 | \$ 168,234.75 | \$ 129,853.68 | \$ 147,185.80 | \$ 164,759.60 |              |
| 486    |       |                                      |               |               |               |               |               |               |              |
| 487    | 12291 | CIVIL DEFENSE                        |               |               |               |               |               |               |              |
| 488    | 12291 | 51010 DEPT HEAD SALARY & WAGES       | \$ 9,171.84   | \$ 9,355.32   | \$ 8,790.10   | \$ 9,607.64   | \$ 9,607.64   | \$ 9,542.43   |              |
| 489    | 12291 | 52040 INFORMATION TECHNOLOGY         | \$ 1,357.94   | \$ 79.95      | \$ -          | \$ 1,500.00   | \$ 1,500.00   | \$ 1,500.00   |              |
| 490    | 12291 | 52050 MINOR EQUIPMENT                | \$ 221.69     | \$ -          | \$ -          | \$ 1,500.00   | \$ 1,500.00   | \$ 1,500.00   |              |
| 491    | 12291 | 52230 OFFICE SUPPLIES                | \$ -          | \$ 337.60     | \$ 22.57      | \$ 500.00     | \$ 500.00     | \$ 500.00     |              |
| 492    | 12291 | 52996 EMERGENCY FUND                 | \$ -          | \$ 144.72     | \$ -          | \$ 500.00     | \$ 500.00     | \$ 500.00     |              |
| 493    | 12291 | 62040 ENC INFORMATION TECH           | \$ -          | \$ -          | \$ 1,420.05   | \$ -          | \$ -          | \$ -          |              |
| 494    |       |                                      |               |               |               |               |               |               |              |
| 495    | TOTAL | CIVIL DEFENSE                        | \$ 10,751.47  | \$ 9,917.59   | \$ 10,232.72  | \$ 13,607.64  | \$ 13,607.64  | \$ 13,542.43  |              |
| 496    |       |                                      |               |               |               |               |               |               |              |
| 497    | 12292 | ANIMAL SHELTER                       |               |               |               |               |               |               |              |
| 498    | 12292 | 51023 ALT ANIMAL CONT OFF SAL&W      | \$ 24,584.21  | \$ 25,910.54  | \$ 29,142.65  | \$ 30,379.03  | \$ 30,379.03  | \$ 31,606.34  |              |
| 499    | 12292 | 51030 OVERTIME                       | \$ -          | \$ 274.85     | \$ -          | \$ 1,500.00   | \$ 1,500.00   | \$ 1,500.00   |              |
| 500    | 12292 | 52030 REPAIRS & MAINTENANCE          | \$ 6,700.00   | \$ 2,977.06   | \$ 2,623.40   | \$ 4,200.00   | \$ 4,200.00   | \$ 4,200.00   |              |
| 501    | 12292 | 52040 INFORMATION TECHNOLOGY         | \$ 477.96     | \$ 734.76     | \$ 966.06     | \$ 1,300.00   | \$ 1,300.00   | \$ 1,300.00   |              |
| 502    | 12292 | 52050 MINOR EQUIPMENT                | \$ 1,051.48   | \$ 99.95      | \$ 2,200.00   | \$ 2,200.00   | \$ 2,200.00   | \$ 2,200.00   |              |
| 503    | 12292 | 52110 ENERGY & UTILITIES             | \$ 7,930.78   | \$ 6,382.12   | \$ 6,566.51   | \$ 9,000.00   | \$ 9,000.00   | \$ 9,000.00   |              |
| 504    | 12292 | 52190 PROFESSIONAL SERVICES          | \$ -          | \$ 3,200.00   | \$ 654.00     | \$ 1,200.00   | \$ 1,200.00   | \$ 1,200.00   |              |
| 505    | 12292 | 52230 OFFICE SUPPLIES                | \$ 748.54     | \$ 885.65     | \$ 82.37      | \$ 750.00     | \$ 750.00     | \$ 750.00     |              |
| 506    | 12292 | 52240 VEHICLE SUPPLIES               | \$ -          | \$ -          | \$ -          | \$ 1,000.00   | \$ 1,000.00   | \$ 1,000.00   |              |
| 507    | 12292 | 52997 ANIMAL CARE & DISPOSAL         | \$ 26,189.86  | \$ 29,208.94  | \$ 7,652.96   | \$ 33,000.00  | \$ 33,000.00  | \$ 33,000.00  |              |
| 508    | 12292 | 62030 ENCUMB REPAIRS & MAINTEN       | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          |              |
| 509    | 12292 | 62190 ENCUMB PROFESSIONAL SERV       | \$ -          | \$ 12,910.00  | \$ 205.32     | \$ -          | \$ -          | \$ -          |              |
| 510    | 12292 | 62997 ENCUMB ANIMAL CARE & DISPOSAL  | \$ -          | \$ 2,187.20   | \$ 25,561.23  | \$ -          | \$ -          | \$ -          |              |
| 511    |       |                                      |               |               |               |               |               |               |              |
| 512    | TOTAL | ANIMAL SHELTER                       | \$ 67,682.83  | \$ 84,771.07  | \$ 75,654.50  | \$ 84,529.03  | \$ 84,529.03  | \$ 85,756.34  |              |
| 513    |       |                                      |               |               |               |               |               |               |              |
| 514    | 12293 | CIVIL ENFORCEMENT                    |               |               |               |               |               |               |              |
| 515    | 12293 | 51010 DEPT HEAD SALARY & WAGES       | \$ 2,083.30   | \$ 2,499.96   | \$ 2,291.63   | \$ 2,500.00   | \$ 2,500.00   | \$ 2,500.00   |              |
| 516    | 12293 | 52190 PROFESSIONAL SERVICES          | \$ 4,285.00   | \$ 2,212.50   | \$ 807.50     | \$ 8,500.00   | \$ 8,500.00   | \$ 8,500.00   |              |
| 517    | 12293 | 62190 ENCUMB PROFESSIONAL SERV       | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          |              |
| 518    |       |                                      |               |               |               |               |               |               |              |
| 519    | TOTAL | CIVIL ENFORCEMENT                    | \$ 6,368.30   | \$ 4,712.46   | \$ 3,099.13   | \$ 11,000.00  | \$ 11,000.00  | \$ 11,000.00  |              |

FY2023 Budget Proposal  
 With Standing Committee Proposals As of June 19, 2022

| Line # |       |                           |                                | FY2020<br>ACTUALS | FY2021<br>ACTUALS | FY2022<br>CUR ACTUALS | FY2022<br>BUDGET | FY2023<br>DEPARTMENT | FY2023<br>MAYOR | FY2023<br>CITY COUNCIL |
|--------|-------|---------------------------|--------------------------------|-------------------|-------------------|-----------------------|------------------|----------------------|-----------------|------------------------|
| 520    |       |                           |                                |                   |                   |                       |                  |                      |                 |                        |
| 521    |       |                           |                                |                   |                   |                       |                  |                      |                 |                        |
| 522    | 13999 | REGIONAL SCHOOL DISTRICTS |                                |                   |                   |                       |                  |                      |                 |                        |
| 523    | 13999 | 56500                     | 9500-MONT VOC TEC SCH ASSESS   | \$ 1,155,223.00   | \$ 1,183,237.08   | \$ 1,068,430.14       | \$ 1,187,518.00  | \$ 1,253,518.00      | \$ 1,134,654.00 |                        |
| 524    |       |                           |                                |                   |                   |                       |                  |                      |                 |                        |
| 525    | TOTAL | REGIONAL SCHOOL DISTRI    |                                | \$ 1,155,223.00   | \$ 1,183,237.08   | \$ 1,068,430.14       | \$ 1,187,518.00  | \$ 1,253,518.00      | \$ 1,134,654.00 |                        |
| 526    |       |                           |                                |                   |                   |                       |                  |                      |                 |                        |
| 527    | 14410 | SURVEY                    |                                |                   |                   |                       |                  |                      |                 |                        |
| 528    | 14410 | 51010                     | DEPT HEAD SALARY & WAGES       | \$ 42,941.64      | \$ 43,579.30      | \$ 39,474.90          | \$ 44,611.08     | \$ 44,611.09         | \$ 45,415.97    |                        |
| 529    | 14410 | 51013                     | GIS / AUTOCAD TECHNICIAN       | \$ 51,307.78      | \$ 29,976.74      | \$ 43,161.90          | \$ 48,745.19     | \$ 48,745.19         | \$ 49,624.66    |                        |
| 530    | 14410 | 51460                     | LONGEVITY                      | \$ 420.00         | \$ 470.00         | \$ 270.00             | \$ 270.00        | \$ -                 | \$ -            |                        |
| 531    | 14410 | 51551                     | TERMINATION LEAVE              | \$ -              | \$ 2,782.73       | \$ 2,640.52           | \$ -             | \$ -                 | \$ -            |                        |
| 532    | 14410 | 52030                     | REPAIRS & MAINTENANCE          | \$ 83.10          | \$ 744.52         | \$ 537.61             | \$ 1,500.00      | \$ 1,500.00          | \$ 1,500.00     |                        |
| 533    | 14410 | 52040                     | INFORMATION TECHNOLOGY         | \$ 5,845.00       | \$ -              | \$ 3,618.49           | \$ 6,000.00      | \$ 6,500.00          | \$ 6,000.00     |                        |
| 534    | 14410 | 52050                     | MINOR EQUIPMENT                | \$ 113.09         | \$ -              | \$ -                  | \$ 1,500.00      | \$ 1,500.00          | \$ 1,500.00     |                        |
| 535    | 14410 | 52150                     | COMMUNICATIONS                 | \$ 20.00          | \$ -              | \$ 192.50             | \$ 400.00        | \$ 400.00            | \$ 400.00       |                        |
| 536    | 14410 | 52151                     | TELECOMMUNICATIONS             | \$ 450.16         | \$ 646.32         | \$ 1,100.00           | \$ 1,000.00      | \$ 1,000.00          | \$ 1,000.00     |                        |
| 537    | 14410 | 52170                     | PROFESSIONAL DEV & TRAVEL      | \$ 150.00         | \$ 75.00          | \$ -                  | \$ 600.00        | \$ 600.00            | \$ 600.00       |                        |
| 538    | 14410 | 52190                     | PROFESSIONAL SERVICES          | \$ 15,568.01      | \$ 6,912.43       | \$ 4,415.00           | \$ 18,000.00     | \$ 18,000.00         | \$ 18,000.00    |                        |
| 539    | 14410 | 52230                     | OFFICE SUPPLIES                | \$ 1,100.27       | \$ 514.69         | \$ 458.91             | \$ 1,500.00      | \$ 1,500.00          | \$ 1,500.00     |                        |
| 540    | 14410 | 52240                     | VEHICLE SUPPLIES               | \$ -              | \$ -              | \$ -                  | \$ 500.00        | \$ 500.00            | \$ 500.00       |                        |
| 541    | 14410 | 58000                     | CAPITAL IMPROVEMENT PLAN       | \$ -              | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 542    | 14410 | 58100                     | EPA NPDES                      | \$ 2,500.00       | \$ -              | \$ -                  | \$ 40,000.00     | \$ 40,000.00         | \$ 40,000.00    |                        |
| 543    | 14410 | 58605                     | HONEYWELL MV FEE               | \$ -              | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 544    | 14410 | 62170                     | ENCUMB PROF DEVELOPMENT & TRAV | \$ -              | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 545    | 14410 | 62190                     | ENCUMB PROFESSIONAL SERV       | \$ 33,341.75      | \$ 8,447.25       | \$ 5,465.67           | \$ -             | \$ -                 | \$ -            |                        |
| 546    | 14410 | 68100                     | ENCUMB EPA NPDES               | \$ 7,500.00       | \$ 33,683.08      | \$ 16,816.92          | \$ -             | \$ -                 | \$ -            |                        |
| 547    |       |                           |                                |                   |                   |                       |                  |                      |                 |                        |
| 548    | TOTAL | SURVEY                    |                                | \$ 161,340.80     | \$ 127,832.06     | \$ 118,152.42         | \$ 164,626.27    | \$ 164,856.28        | \$ 166,040.63   |                        |
| 549    |       |                           |                                |                   |                   |                       |                  |                      |                 |                        |
| 550    | 14421 | PUBLIC WORKS              |                                |                   |                   |                       |                  |                      |                 |                        |
| 551    | 14421 | 51010                     | DEPT HEAD SALARY & WAGES       | \$ 50,462.55      | \$ 51,212.26      | \$ 45,837.94          | \$ 52,424.40     | \$ 53,472.89         | \$ 53,370.26    |                        |
| 552    | 14421 | 51012                     | CLERK/ASST SAL & WAGES         | \$ 24,926.45      | \$ 24,169.19      | \$ 22,021.22          | \$ 24,178.39     | \$ 24,661.96         | \$ 25,531.48    |                        |
| 553    | 14421 | 51013                     | MAINTENANCE CREW SAL & WAGES   | \$ 987,839.86     | \$ 971,498.11     | \$ 859,575.09         | \$ 1,118,961.30  | \$ 1,211,675.00      | \$ 1,149,593.64 |                        |
| 554    | 14421 | 51014                     | BOARD & COMM SAL & WAGES       | \$ 2,062.50       | \$ 2,500.00       | \$ 1,875.00           | \$ 3,100.00      | \$ 3,100.00          | \$ 3,100.00     |                        |
| 555    | 14421 | 51030                     | OVERTIME                       | \$ 72,469.93      | \$ 67,728.21      | \$ 46,177.94          | \$ 50,000.00     | \$ 50,000.00         | \$ 50,000.00    |                        |
| 556    | 14421 | 51031                     | WEEK-END STANDBY               | \$ 22,900.00      | \$ 21,539.29      | \$ 19,447.03          | \$ 20,000.00     | \$ 22,650.00         | \$ 20,000.00    |                        |
| 557    | 14421 | 51090                     | CLOTH/UNIFORM ALLOWANCE        | \$ 26,360.00      | \$ 21,990.00      | \$ 21,730.00          | \$ 21,730.00     | \$ 22,260.00         | \$ 26,020.00    |                        |
| 558    | 14421 | 51100                     | SHIFT DIFFERENTIAL             | \$ 315.50         | \$ 610.65         | \$ 59.43              | \$ 1,000.00      | \$ 1,000.00          | \$ 1,000.00     |                        |
| 559    | 14421 | 51102                     | WORKING OUT OF GRADE           | \$ 8,175.51       | \$ 9,385.10       | \$ 8,844.66           | \$ 12,000.00     | \$ 12,000.00         | \$ 12,000.00    |                        |
| 560    | 14421 | 51105                     | SICK LEAVE INCENTIVE           | \$ 3,956.55       | \$ 4,921.18       | \$ 3,947.44           | \$ 3,500.00      | \$ 4,200.00          | \$ 3,500.00     |                        |
| 561    | 14421 | 51460                     | LONGEVITY                      | \$ 570.00         | \$ 600.00         | \$ -                  | \$ 630.00        | \$ 660.00            | \$ 660.00       |                        |
| 562    | 14421 | 51551                     | TERMINATION LEAVE              | \$ 31,169.77      | \$ 10,493.31      | \$ 5,861.33           | \$ -             | \$ -                 | \$ -            |                        |
| 563    | 14421 | 52030                     | REPAIRS & MAINTENANCE          | \$ 157,598.85     | \$ 207,276.92     | \$ 153,639.77         | \$ 200,000.00    | \$ 220,000.00        | \$ 200,000.00   |                        |
| 564    | 14421 | 52032                     | TRAFFIC MAINTENANCE            | \$ 30,175.24      | \$ 29,711.49      | \$ 12,113.76          | \$ 40,000.00     | \$ 40,000.00         | \$ 40,000.00    |                        |
| 565    | 14421 | 52033                     | PARKING METER MAINTENANCE      | \$ 6,858.78       | \$ 4,135.37       | \$ 2,236.88           | \$ 20,000.00     | \$ 20,000.00         | \$ 20,000.00    |                        |
| 566    | 14421 | 52034                     | CRUSHER MAINTENANCE            | \$ 1,489.54       | \$ 43.17          | \$ -                  | \$ 2,000.00      | \$ 2,000.00          | \$ 2,000.00     |                        |
| 567    | 14421 | 52035                     | CEMETERY MAINTENANCE           | \$ 9,000.00       | \$ 8,999.12       | \$ 9,000.00           | \$ 9,000.00      | \$ 9,000.00          | \$ 9,000.00     |                        |
| 568    | 14421 | 52038                     | UNACCEPTED ROAD MAINTENAN      | \$ 4,773.00       | \$ -              | \$ -                  | \$ 5,000.00      | \$ 5,000.00          | \$ 5,000.00     | \$ 1,000.00            |
| 569    | 14421 | 52040                     | INFORMATION TECHNOLOGY         | \$ 2,428.62       | \$ 2,704.20       | \$ 1,326.10           | \$ 2,500.00      | \$ 2,500.00          | \$ 2,500.00     |                        |
| 570    | 14421 | 52050                     | MINOR EQUIPMENT                | \$ 6,659.02       | \$ 7,157.57       | \$ 122.11             | \$ 20,000.00     | \$ 20,000.00         | \$ 20,000.00    |                        |
| 571    | 14421 | 52070                     | EQUIPMENT RENTAL               | \$ 3,507.25       | \$ 1,000.00       | \$ -                  | \$ 1,000.00      | \$ 1,000.00          | \$ 1,000.00     |                        |

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| Line # |       |              |                               | FY2020<br>ACTUALS | FY2021<br>ACTUALS | FY2022<br>CUR ACTUALS | FY2022<br>BUDGET | FY2023<br>DEPARTMENT | FY2023<br>MAYOR | FY2023<br>CITY COUNCIL |
|--------|-------|--------------|-------------------------------|-------------------|-------------------|-----------------------|------------------|----------------------|-----------------|------------------------|
| 572    | 14421 | 52110        | ENERGY & UTILITIES            | \$ 25,728.19      | \$ 26,589.77      | \$ 25,487.26          | \$ 25,000.00     | \$ 25,000.00         | \$ 25,000.00    |                        |
| 573    | 14421 | 52120        | STREET LIGHTING               | \$ 136,676.61     | \$ 134,752.65     | \$ 117,716.40         | \$ 90,000.00     | \$ 120,000.00        | \$ 100,000.00   |                        |
| 574    | 14421 | 52150        | COMMUNICATIONS                | \$ -              | \$ -              | \$ -                  | \$ 3,000.00      | \$ 3,000.00          | \$ 3,000.00     |                        |
| 575    | 14421 | 52151        | TELECOMMUNICATIONS            | \$ 6,893.93       | \$ 7,337.69       | \$ 6,937.32           | \$ 9,000.00      | \$ 9,000.00          | \$ 9,000.00     |                        |
| 576    | 14421 | 52170        | PROFESSIONAL DEV & TRAVEL     | \$ 3,527.37       | \$ 4,172.69       | \$ 4,172.69           | \$ 5,000.00      | \$ 5,000.00          | \$ 5,000.00     |                        |
| 577    | 14421 | 52190        | PROFESSIONAL SERVICES         | \$ 14,106.62      | \$ 28,938.94      | \$ 11,305.99          | \$ 15,000.00     | \$ 15,000.00         | \$ 15,000.00    |                        |
| 578    | 14421 | 52192        | TREE PLANTING                 | \$ -              | \$ -              | \$ -                  | \$ 10,000.00     | \$ 10,000.00         | \$ 10,000.00    | \$ -                   |
| 579    | 14421 | 52210        | SNOW & ICE                    | \$ 571,851.71     | \$ 562,124.54     | \$ 648,008.23         | \$ 300,000.00    | \$ 300,000.00        | \$ 300,000.00   |                        |
| 580    | 14421 | 52230        | OFFICE SUPPLIES               | \$ 3,766.82       | \$ 4,000.00       | \$ 2,779.34           | \$ 4,500.00      | \$ 4,500.00          | \$ 4,500.00     |                        |
| 581    | 14421 | 52243        | VEHICLE FUEL                  | \$ 177,274.23     | \$ 189,743.66     | \$ 210,680.60         | \$ 220,000.00    | \$ 240,000.00        | \$ 220,000.00   |                        |
| 582    | 14421 | 52700        | ROAD MAINTENANCE              | \$ 120,279.72     | \$ 116,674.53     | \$ 118,163.59         | \$ 120,000.00    | \$ 120,000.00        | \$ 120,000.00   |                        |
| 583    | 14421 | 55090        | NEW VEHICLES                  | \$ 148,860.00     | \$ -              | \$ 249,115.00         | \$ -             | \$ -                 | \$ -            |                        |
| 584    | 14421 | 55123        | NEW EQUIPMENT                 | \$ -              | \$ -              | \$ (6,162.32)         | \$ -             | \$ 1,205,000.00      | \$ -            |                        |
| 585    | 14421 | 55163        | BUILDING REHAB                | \$ 10,650.35      | \$ 1,908.77       | \$ 1,601.54           | \$ 10,000.00     | \$ 10,000.00         | \$ 10,000.00    |                        |
| 586    | 14421 | 58602        | ROAD RESURFACING EXPENSES     | \$ 142,311.99     | \$ 385,290.97     | \$ 563,541.90         | \$ 150,000.00    | \$ 150,000.00        | \$ 150,000.00   |                        |
| 587    | 14421 | 62030        | ENCUMB REPAIRS & MAINTEN      | \$ 161.08         | \$ 42,970.64      | \$ 24,219.59          | \$ -             | \$ -                 | \$ -            |                        |
| 588    | 14421 | 62032        | ENCUMB TRAFFIC MAINTENANCE    | \$ 8,665.19       | \$ 11,235.85      | \$ 15,129.83          | \$ -             | \$ -                 | \$ -            |                        |
| 589    | 14421 | 62033        | ENC PARKING METER MAINTENANCE | \$ 7,196.58       | \$ 21,441.85      | \$ 19,936.14          | \$ -             | \$ -                 | \$ -            |                        |
| 590    | 14421 | 62035        | ENC CEMETERY MAINTENANCE      | \$ 649.98         | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 591    | 14421 | 62050        | ENCUMB MINOR EQUIPMENT        | \$ 7,396.84       | \$ 5,000.00       | \$ 1,272.73           | \$ -             | \$ -                 | \$ -            |                        |
| 592    | 14421 | 62151        | ENCUMB TELECOMMUNICATIONS     | \$ -              | \$ 0.50           | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 593    | 14421 | 62190        | ENCUMB PROFESSIONAL SERV      | \$ -              | \$ -              | \$ 480.00             | \$ -             | \$ -                 | \$ -            |                        |
| 594    | 14421 | 62192        | ENC TREE PLANTING             | \$ 5,558.00       | \$ 216.54         | \$ 6,832.47           | \$ -             | \$ -                 | \$ -            |                        |
| 595    | 14421 | 62230        | ENCUMB OFFICE SUPPLIES        | \$ -              | \$ -              | \$ 2,507.81           | \$ -             | \$ -                 | \$ -            |                        |
| 596    | 14421 | 62243        | ENCUMB VEHICLE FUEL EXP       | \$ -              | \$ 6,041.83       | \$ 18,288.71          | \$ -             | \$ -                 | \$ -            |                        |
| 597    | 14421 | 62700        | ENCUMB ROAD MAINTENANCE       | \$ 16,779.12      | \$ -              | \$ 8,325.47           | \$ -             | \$ -                 | \$ -            |                        |
| 598    | 14421 | 65090        | ENC NEW VEHICLES              | \$ -              | \$ 1,140.00       | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 599    | 14421 | 65123        | ENCUMB NEW EQUIPMENT          | \$ 27,367.00      | \$ 18,151.00      | \$ 131,943.42         | \$ -             | \$ -                 | \$ -            |                        |
| 600    | 14421 | 65163        | ENCUMB BUILDING REHAB         | \$ -              | \$ -              | \$ 8,091.23           | \$ -             | \$ -                 | \$ -            |                        |
| 601    | 14421 | 68602        | ENC ROAD RESURFACE EXP        | \$ 73,329.53      | \$ 496,728.21     | \$ 348,657.30         | \$ -             | \$ -                 | \$ -            |                        |
| 602    | 14421 | 68626        | ENCUMB TIP - PEARSON BLVD     | \$ -              | \$ 3,877.50       | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 603    |       |              |                               |                   |                   |                       |                  |                      |                 |                        |
| 604    | TOTAL | PUBLIC WORKS |                               | \$ 2,962,729.78   | \$ 3,516,013.27   | \$ 3,750,847.30       | \$ 2,568,524.09  | \$ 3,941,679.85      | \$ 2,615,775.38 |                        |
| 605    |       |              |                               |                   |                   |                       |                  |                      |                 |                        |
| 606    | 14482 | AIRPORT      |                               |                   |                   |                       |                  |                      |                 |                        |
| 607    | 14482 | 51010        | DEPT HEAD MANAGER SAL & WAGES | \$ -              | \$ -              | \$ -                  | \$ -             | \$ 25,000.00         | \$ 25,000.00    |                        |
| 608    | 14482 | 52030        | REPAIRS & MAINTENANCE         | \$ 5,301.89       | \$ 3,861.20       | \$ 915.00             | \$ 11,000.00     | \$ 11,000.00         | \$ 11,000.00    | \$ 5,000.00            |
| 609    | 14482 | 52050        | MINOR EQUIPMENT               | \$ -              | \$ -              | \$ -                  | \$ 100.00        | \$ 100.00            | \$ 100.00       |                        |
| 610    | 14482 | 52110        | ENERGY & UTILITIES            | \$ 3,301.02       | \$ 4,853.36       | \$ 4,024.20           | \$ 3,500.00      | \$ 3,500.00          | \$ 3,500.00     |                        |
| 611    | 14482 | 52150        | COMMUNICATIONS                | \$ -              | \$ -              | \$ 675.91             | \$ 100.00        | \$ 100.00            | \$ 100.00       |                        |
| 612    | 14482 | 52151        | TELECOMMUNICATIONS            | \$ 596.46         | \$ 1,556.29       | \$ 738.32             | \$ 600.00        | \$ 600.00            | \$ 600.00       |                        |
| 613    | 14482 | 52190        | PROFESSIONAL SERVICES         | \$ -              | \$ 889.67         | \$ 100.00             | \$ 100.00        | \$ 100.00            | \$ 100.00       |                        |
| 614    | 14482 | 52230        | OFFICE SUPPLIES               | \$ -              | \$ 3.09           | \$ -                  | \$ -             | \$ 100.00            | \$ 100.00       |                        |
| 615    | 14482 | 52240        | VEHICLE SUPPLIES              | \$ 520.35         | \$ 541.89         | \$ 2,755.23           | \$ 100.00        | \$ 500.00            | \$ 500.00       |                        |
| 616    | 14482 | 62030        | ENCUMB REPAIRS & MAINTEN      | \$ 2,221.99       | \$ 4,828.65       | \$ 2,054.01           | \$ 500.00        | \$ -                 | \$ -            |                        |
| 617    | 14482 | 62190        | ENCUMB PROFESSIONAL SERV      | \$ 730.53         | \$ 26,594.52      | \$ 1,103.40           | \$ -             | \$ -                 | \$ -            |                        |
| 618    |       |              |                               |                   |                   |                       |                  |                      |                 |                        |
| 619    | TOTAL | AIRPORT      |                               | \$ 12,672.24      | \$ 43,128.67      | \$ 12,366.07          | \$ 16,000.00     | \$ 41,000.00         | \$ 41,000.00    |                        |
| 620    |       |              |                               |                   |                   |                       |                  |                      |                 |                        |
| 621    | 15512 | HEALTH       |                               |                   |                   |                       |                  |                      |                 |                        |
| 622    | 15512 | 51010        | DEPT HEAD SALARY & WAGES      | \$ 51,177.82      | \$ 58,791.24      | \$ 51,429.58          | \$ 58,464.61     | \$ 58,464.62         | \$ 63,033.72    |                        |
| 623    | 15512 | 51011        | P/T AST SANI INSPE SAL&WG     | \$ 31,893.44      | \$ 41,103.21      | \$ 36,491.36          | \$ 41,929.89     | \$ 41,929.89         | \$ 42,686.40    |                        |

FY2023 Budget Proposal  
With Standing Committee Proposals As of June 19, 2022

| Line # |       |                  |                               | FY2020<br>ACTUALS | FY2021<br>ACTUALS | FY2022<br>CUR ACTUALS | FY2022<br>BUDGET | FY2023<br>DEPARTMENT | FY2023<br>MAYOR | FY2023<br>CITY COUNCIL |
|--------|-------|------------------|-------------------------------|-------------------|-------------------|-----------------------|------------------|----------------------|-----------------|------------------------|
| 624    | 15512 | 51012            | CLERK/ASST SAL & WAGES        | \$ 20,211.84      | \$ 7,627.10       | \$ 10,952.52          | \$ 19,790.58     | \$ 39,045.76         | \$ 39,045.76    |                        |
| 625    | 15512 | 51013            | PREVENT COORD SALARY & WAGES  | \$ -              | \$ 23,653.88      | \$ 45,788.58          | \$ 51,250.00     | \$ 51,250.00         | \$ 52,275.00    |                        |
| 626    | 15512 | 51014            | BOARD & COMM SAL & WAGES      | \$ 2,916.68       | \$ 3,776.88       | \$ 3,000.00           | \$ 4,000.00      | \$ 4,000.00          | \$ 4,000.00     |                        |
| 627    | 15512 | 51030            | OVERTIME                      | \$ -              | \$ -              | \$ 264.87             | \$ 500.00        | \$ 500.00            | \$ 500.00       |                        |
| 628    | 15512 | 51090            | CLOTH/UNIFORM ALLOWANCE       | \$ 350.00         | \$ -              | \$ 350.00             | \$ 700.00        | \$ 700.00            | \$ 700.00       |                        |
| 629    | 15512 | 51460            | LONGEVITY                     | \$ -              | \$ 112.50         | \$ -                  | \$ 180.00        | \$ 210.00            | \$ 210.00       |                        |
| 630    | 15512 | 51540            | VACATION BUYBACK              | \$ -              | \$ 1,459.72       | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 631    | 15512 | 51551            | TERMINATION LEAVE             | \$ -              | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 632    | 15512 | 52030            | REPAIRS & MAINTENANCE         | \$ -              | \$ 175.00         | \$ 170.00             | \$ 500.00        | \$ 500.00            | \$ 500.00       |                        |
| 633    | 15512 | 52040            | INFORMATION TECHNOLOGY        | \$ -              | \$ -              | \$ -                  | \$ 600.00        | \$ 600.00            | \$ 600.00       |                        |
| 634    | 15512 | 52041            | SOFTWARE EXPENSE              | \$ -              | \$ 19,896.53      | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 635    | 15512 | 52050            | MINOR EQUIPMENT               | \$ -              | \$ -              | \$ 362.49             | \$ 500.00        | \$ 500.00            | \$ 500.00       |                        |
| 636    | 15512 | 52150            | COMMUNICATIONS                | \$ 72.00          | \$ -              | \$ 219.32             | \$ 300.00        | \$ 300.00            | \$ 300.00       |                        |
| 637    | 15512 | 52151            | TELECOMMUNICATIONS            | \$ 2,111.82       | \$ 1,343.49       | \$ 1,730.21           | \$ 3,000.00      | \$ 3,000.00          | \$ 3,000.00     |                        |
| 638    | 15512 | 52170            | PROFESSIONAL DEV & TRAVEL     | \$ 1,205.00       | \$ 428.42         | \$ 2,348.53           | \$ 2,500.00      | \$ 2,500.00          | \$ 2,500.00     |                        |
| 639    | 15512 | 52190            | PROFESSIONAL SERVICES         | \$ 3,143.65       | \$ 5,683.40       | \$ 2,974.52           | \$ 6,500.00      | \$ 6,500.00          | \$ 6,500.00     |                        |
| 640    | 15512 | 52230            | OFFICE SUPPLIES               | \$ 1,883.00       | \$ 1,305.68       | \$ 1,011.00           | \$ 4,000.00      | \$ 4,000.00          | \$ 4,000.00     |                        |
| 641    | 15512 | 52240            | VEHICLE SUPPLIES              | \$ 205.00         | \$ 184.00         | \$ 1,419.99           | \$ 750.00        | \$ 750.00            | \$ 750.00       |                        |
| 642    | 15512 | 54100            | NURSING SERVICES              | \$ 2,675.00       | \$ -              | \$ 2,500.00           | \$ 5,000.00      | \$ 5,000.00          | \$ 5,000.00     |                        |
| 643    | 15512 | 55371            | MUNICIPAL DUMPSTER COLLECTION | \$ 14,498.79      | \$ 18,684.46      | \$ -                  | \$ 20,000.00     | \$ 20,600.00         | \$ 20,000.00    |                        |
| 644    | 15512 | 62190            | ENCUMB PROFESSIONAL SERV      | \$ 75.00          | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 645    | 15512 | 62230            | ENCUMB OFFICE SUPPLIES        | \$ 121.34         | \$ 37.99          | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 646    |       |                  |                               |                   |                   |                       |                  |                      |                 |                        |
| 647    | TOTAL | HEALTH           |                               | \$ 132,540.38     | \$ 184,263.50     | \$ 161,012.97         | \$ 220,465.08    | \$ 240,350.27        | \$ 246,100.88   |                        |
| 648    |       |                  |                               |                   |                   |                       |                  |                      |                 |                        |
| 649    | 15541 |                  | COUNCIL ON AGING              |                   |                   |                       |                  |                      |                 |                        |
| 650    | 15541 | 51010            | DEPT HEAD SALARY & WAGES      | \$ 58,066.82      | \$ 39,725.40      | \$ 53,722.45          | \$ 60,323.70     | \$ 62,000.00         | \$ 61,412.08    |                        |
| 651    | 15541 | 51012            | CLERKS/DISPATCHER SAL&WAG     | \$ 37,361.72      | \$ 33,563.11      | \$ 30,542.09          | \$ 37,827.78     | \$ 37,827.78         | \$ 37,383.32    |                        |
| 652    | 15541 | 51016            | CUSTODIAN SALARY & WAGES      | \$ 40,002.80      | \$ 40,516.73      | \$ 42,805.01          | \$ 40,278.16     | \$ 50,062.48         | \$ 51,062.96    |                        |
| 653    | 15541 | 51030            | OVERTIME                      | \$ 216.51         | \$ 422.09         | \$ 513.80             | \$ 500.00        | \$ 750.00            | \$ 500.00       |                        |
| 654    | 15541 | 51031            | ON-CALL/STANDBY               | \$ -              | \$ -              | \$ 100.00             | \$ -             | \$ -                 | \$ -            |                        |
| 655    | 15541 | 51090            | CLOTH/UNIFORM ALLOWANCE       | \$ 350.00         | \$ 500.00         | \$ 500.00             | \$ 350.00        | \$ 500.00            | \$ 500.00       |                        |
| 656    | 15541 | 51328            | COA MEAL SITE MGR             | \$ 9,140.16       | \$ 8,352.03       | \$ 14,904.23          | \$ 9,368.00      | \$ 9,750.00          | \$ 9,542.76     |                        |
| 657    | 15541 | 51540            | VACATION BUYBACK              | \$ -              | \$ 664.48         | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 658    | 15541 | 51551            | TERMINATION LEAVE             | \$ -              | \$ 3,499.89       | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 659    | 15541 | 52030            | REPAIRS & MAINTENANCE         | \$ 9,040.56       | \$ 15,450.57      | \$ 10,070.05          | \$ 13,500.00     | \$ 13,500.00         | \$ 13,500.00    |                        |
| 660    | 15541 | 52040            | INFORMATION TECHNOLOGY        | \$ 3,080.86       | \$ 2,584.87       | \$ 2,227.95           | \$ 3,000.00      | \$ 3,000.00          | \$ 3,000.00     |                        |
| 661    | 15541 | 52050            | MINOR EQUIPMENT               | \$ 312.00         | \$ -              | \$ -                  | \$ 500.00        | \$ 500.00            | \$ 500.00       |                        |
| 662    | 15541 | 52110            | ENERGY & UTILITIES            | \$ 13,853.51      | \$ 16,352.93      | \$ 12,650.89          | \$ 15,000.00     | \$ 16,500.00         | \$ 15,000.00    |                        |
| 663    | 15541 | 52151            | TELECOMMUNICATIONS            | \$ -              | \$ -              | \$ -                  | \$ 600.00        | \$ 600.00            | \$ 600.00       |                        |
| 664    | 15541 | 52170            | PROFESSIONAL DEV & TRAVEL     | \$ -              | \$ 44.85          | \$ -                  | \$ -             | \$ 500.00            | \$ 500.00       |                        |
| 665    | 15541 | 52230            | OFFICE SUPPLIES               | \$ 1,321.03       | \$ 1,979.71       | \$ 1,008.45           | \$ 2,000.00      | \$ 2,000.00          | \$ 2,000.00     |                        |
| 666    | 15541 | 62030            | ENCUMB REPAIRS & MAINTEN      | \$ 98.98          | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 667    |       |                  |                               |                   |                   |                       |                  |                      |                 |                        |
| 668    | TOTAL | COUNCIL ON AGING |                               | \$ 172,844.95     | \$ 163,656.66     | \$ 169,044.92         | \$ 183,247.64    | \$ 197,490.26        | \$ 195,501.12   |                        |
| 669    |       |                  |                               |                   |                   |                       |                  |                      |                 |                        |
| 670    | 15542 |                  | YOUTH COMMISSION              |                   |                   |                       |                  |                      |                 |                        |
| 671    | 15542 | 52230            | OFFICE SUPPLIES               | \$ -              | \$ -              | \$ -                  | \$ 100.00        | \$ 100.00            | \$ 100.00       |                        |
| 672    | 15542 | 52995            | YOUTH ACTIVITIES              | \$ -              | \$ -              | \$ -                  | \$ 900.00        | \$ 900.00            | \$ 900.00       |                        |
| 673    |       |                  |                               |                   |                   |                       |                  |                      |                 |                        |
| 674    | TOTAL | YOUTH COMMISSION |                               | \$ -              | \$ -              | \$ -                  | \$ 1,000.00      | \$ 1,000.00          | \$ 1,000.00     |                        |
| 675    |       |                  |                               |                   |                   |                       |                  |                      |                 |                        |

FY2023 Budget Proposal  
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| Line # |                               |                        |                                | FY2020        | FY2021        | FY2022        | FY2022        | FY2023        | FY2023        | FY2023       |
|--------|-------------------------------|------------------------|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|--------------|
|        |                               |                        |                                | ACTUALS       | ACTUALS       | CUR ACTUALS   | BUDGET        | DEPARTMENT    | MAYOR         | CITY COUNCIL |
| 676    | 15543 VETERANS                |                        |                                |               |               |               |               |               |               |              |
| 677    | 15543                         | 51010                  | DEPT HEAD SALARY & WAGES       | \$ 58,491.00  | \$ 59,359.41  | \$ 48,788.18  | \$ 60,764.64  | \$ 61,861.08  | \$ 61,860.97  |              |
| 678    | 15543                         | 51012                  | CLERK/ASST SAL & WAGES         | \$ -          | \$ -          | \$ 7,407.40   | \$ 900.00     | \$ 64,018.48  | \$ 65,000.00  |              |
| 679    | 15543                         | 51460                  | LONGEVITY                      | \$ 840.00     | \$ 870.00     | \$ 900.00     | \$ -          | \$ -          | \$ -          |              |
| 680    | 15543                         | 51540                  | VACATION BUYBACK               | \$ -          | \$ 1,137.86   | \$ -          | \$ -          | \$ -          | \$ -          |              |
| 681    | 15543                         | 51551                  | TERMINATION LEAVE              | \$ -          | \$ -          | \$ 52,049.53  | \$ -          | \$ -          | \$ -          |              |
| 682    | 15543                         | 52040                  | INFORMATION TECHNOLOGY         | \$ -          | \$ -          | \$ 449.00     | \$ -          | \$ -          | \$ -          |              |
| 683    | 15543                         | 52050                  | MINOR EQUIPMENT                | \$ -          | \$ 2,112.90   | \$ -          | \$ -          | \$ -          | \$ -          |              |
| 684    | 15543                         | 52170                  | PROFESSIONAL DEV & TRAVEL      | \$ 35.00      | \$ 35.00      | \$ 545.00     | \$ 35.00      | \$ 1,000.00   | \$ 1,000.00   |              |
| 685    | 15543                         | 52190                  | PROFESSIONAL SERVICES          | \$ -          | \$ -          | \$ 12,881.25  | \$ -          | \$ -          | \$ -          |              |
| 686    | 15543                         | 52230                  | OFFICE SUPPLIES                | \$ 1,743.49   | \$ 1,833.94   | \$ 10,104.01  | \$ 2,000.00   | \$ 3,000.00   | \$ 2,000.00   |              |
| 687    | 15543                         | 57100                  | VETERANS BENEFITS              | \$ 710,027.57 | \$ 516,208.32 | \$ 439,316.03 | \$ 700,000.00 | \$ 600,000.00 | \$ 600,000.00 |              |
| 688    | 15543                         | 67100                  | ENCUMB VETERANS BENEFITS       | \$ 1,634.50   | \$ 1,318.87   | \$ 8,564.37   | \$ -          | \$ -          | \$ -          |              |
| 689    |                               |                        |                                |               |               |               |               |               |               |              |
| 690    | TOTAL                         | VETERANS               |                                | \$ 772,771.56 | \$ 582,876.30 | \$ 581,004.77 | \$ 763,699.64 | \$ 729,879.56 | \$ 729,860.97 |              |
| 691    |                               |                        |                                |               |               |               |               |               |               |              |
| 692    | 15549 DISABILITIES COMMISSION |                        |                                |               |               |               |               |               |               |              |
| 693    | 15549                         | 52170                  | PROFESSIONAL DEV & TRAVEL      | \$ -          | \$ -          | \$ -          | \$ 250.00     | \$ 250.00     | \$ 250.00     |              |
| 694    | 15549                         | 52230                  | OFFICE SUPPLIES                | \$ -          | \$ -          | \$ -          | \$ 250.00     | \$ 250.00     | \$ 250.00     |              |
| 695    |                               |                        |                                |               |               |               |               |               |               |              |
| 696    | TOTAL                         | DISABILITIES COMMISSIO |                                | \$ -          | \$ -          | \$ -          | \$ 500.00     | \$ 500.00     | \$ 500.00     |              |
| 697    |                               |                        |                                |               |               |               |               |               |               |              |
| 698    | 16610 LIBRARY                 |                        |                                |               |               |               |               |               |               |              |
| 699    | 16610                         | 51010                  | DEPT HEAD SALARY & WAGES       | \$ 76,038.56  | \$ 77,167.45  | \$ 70,350.21  | \$ 78,994.05  | \$ 78,994.05  | \$ 80,419.28  |              |
| 700    | 16610                         | 51011                  | ASST LIBRARY DIRECTOR SAL&WAG  | \$ 60,165.11  | \$ 61,004.02  | \$ 52,701.97  | \$ 61,196.83  | \$ 61,196.83  | \$ 62,300.78  |              |
| 701    | 16610                         | 51012                  | LIBRARY TECHNICIAN SAL&WAG     | \$ 131,843.72 | \$ 131,976.74 | \$ 77,843.87  | \$ 147,522.68 | \$ 56,681.04  | \$ 98,182.56  |              |
| 702    | 16610                         | 51013                  | SENIOR LIBRARY TECH SAL&WA     | \$ 78,345.02  | \$ 82,308.21  | \$ 108,149.80 | \$ 81,345.89  | \$ 121,797.00 | \$ 124,232.94 |              |
| 703    | 16610                         | 51014                  | STAFF LIBRARIAN SALARY & WAG   | \$ 140,149.95 | \$ 132,355.54 | \$ 141,691.63 | \$ 146,275.75 | \$ 197,241.20 | \$ 156,344.38 |              |
| 704    | 16610                         | 51015                  | LIBRARY CLERICAL STAFF SAL&WAG | \$ 4,442.10   | \$ 2,597.39   | \$ 4,039.73   | \$ 6,068.13   | \$ 6,136.00   | \$ 6,258.72   |              |
| 705    | 16610                         | 51016                  | CUSTODIAN SALARY & WAGES       | \$ 45,789.99  | \$ 52,175.33  | \$ 48,757.40  | \$ 58,715.39  | \$ 55,543.32  | \$ 60,108.64  |              |
| 706    | 16610                         | 51030                  | OVERTIME                       | \$ 1,993.92   | \$ 3,037.89   | \$ 2,686.36   | \$ 500.00     | \$ 500.00     | \$ 500.00     |              |
| 707    | 16610                         | 51460                  | LONGEVITY                      | \$ 3,660.00   | \$ 4,155.00   | \$ 1,350.00   | \$ 4,425.00   | \$ 3,360.00   | \$ 3,360.00   |              |
| 708    | 16610                         | 51551                  | TERMINATION LEAVE              | \$ -          | \$ -          | \$ 50,527.10  | \$ -          | \$ -          | \$ -          |              |
| 709    | 16610                         | 52030                  | REPAIRS & MAINTENANCE          | \$ 12,261.24  | \$ 18,047.49  | \$ 19,511.14  | \$ 100.00     | \$ 100.00     | \$ 100.00     |              |
| 710    | 16610                         | 52040                  | INFORMATION TECHNOLOGY         | \$ 6,702.85   | \$ 5,935.77   | \$ 5,691.47   | \$ 4,000.00   | \$ 7,200.00   | \$ 7,200.00   |              |
| 711    | 16610                         | 52110                  | ENERGY & UTILITIES             | \$ 40,625.74  | \$ 43,670.27  | \$ 39,034.98  | \$ 43,000.00  | \$ 43,000.00  | \$ 43,000.00  |              |
| 712    | 16610                         | 52150                  | COMMUNICATIONS                 | \$ 825.00     | \$ 616.00     | \$ 557.64     | \$ 900.00     | \$ 1,000.00   | \$ 1,000.00   |              |
| 713    | 16610                         | 52151                  | TELECOMMUNICATIONS             | \$ 5,591.05   | \$ 6,249.26   | \$ 5,013.60   | \$ 6,000.00   | \$ 6,000.00   | \$ 6,000.00   |              |
| 714    | 16610                         | 52190                  | PROFESSIONAL SERVICES          | \$ 37,465.00  | \$ 38,252.00  | \$ 37,366.00  | \$ 37,366.00  | \$ 37,704.00  | \$ 37,704.00  |              |
| 715    | 16610                         | 52230                  | OFFICE SUPPLIES                | \$ 11,030.05  | \$ 9,494.74   | \$ 9,449.24   | \$ 10,000.00  | \$ 10,000.00  | \$ 10,000.00  |              |
| 716    | 16610                         | 52231                  | LIBRARY SUPPLIES               | \$ 5,217.69   | \$ 5,430.13   | \$ 4,322.30   | \$ 5,000.00   | \$ 7,000.00   | \$ 5,000.00   |              |
| 717    | 16610                         | 52270                  | BOOKS & PERIODICALS            | \$ 89,005.78  | \$ 78,827.94  | \$ 77,691.29  | \$ 95,000.00  | \$ 100,000.00 | \$ 100,000.00 |              |
| 718    | 16610                         | 53333                  | LIBRARY DRAW IN TRANSIT        | \$ -          | \$ -          | \$ 24,011.34  | \$ -          | \$ -          | \$ -          |              |
| 719    | 16610                         | 57500                  | GENERAL LIABILITY              | \$ 11,768.60  | \$ 10,776.40  | \$ 12,351.00  | \$ 12,000.00  | \$ 12,500.00  | \$ 12,500.00  |              |
| 720    |                               |                        |                                |               |               |               |               |               |               |              |
| 721    | TOTAL                         | LIBRARY                |                                | \$ 762,921.37 | \$ 764,077.57 | \$ 793,098.07 | \$ 798,409.72 | \$ 805,953.44 | \$ 814,211.30 |              |
| 722    |                               |                        |                                |               |               |               |               |               |               |              |
| 723    | 16620 RECREATION              |                        |                                |               |               |               |               |               |               |              |
| 724    | 16620                         | 52112                  | HOLIDAY LIGHT & DECORAT        | \$ 15,000.00  | \$ 15,000.00  | \$ 15,440.28  | \$ 17,500.00  | \$ 17,500.00  | \$ 17,500.00  |              |
| 725    | 16620                         | 55057                  | CELEBRATIONS&SPEC EVENTS       | \$ 125.00     | \$ -          | \$ -          | \$ 1,000.00   | \$ 1,000.00   | \$ 1,000.00   |              |
| 726    | 16620                         | 58150                  | PLAYGROUND IMPROVEMENTS        | \$ 19,414.44  | \$ 25,975.62  | \$ 16,025.21  | \$ 20,000.00  | \$ 100,000.00 | \$ 20,000.00  |              |
| 727    | 16620                         | 68150                  | ENCUMB PLAYGROUND IMPROVMENTS  | \$ 15,315.35  | \$ 4,493.83   | \$ 10,604.32  | \$ -          | \$ -          | \$ -          |              |

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| Line # |       |                                      | FY2020<br>ACTUALS | FY2021<br>ACTUALS | FY2022<br>CUR ACTUALS | FY2022<br>BUDGET | FY2023<br>DEPARTMENT | FY2023<br>MAYOR | FY2023<br>CITY COUNCIL |
|--------|-------|--------------------------------------|-------------------|-------------------|-----------------------|------------------|----------------------|-----------------|------------------------|
| 728    |       |                                      |                   |                   |                       |                  |                      |                 |                        |
| 729    | TOTAL | RECREATION                           | \$ 49,854.79      | \$ 45,469.45      | \$ 42,069.81          | \$ 38,500.00     | \$ 118,500.00        | \$ 38,500.00    |                        |
| 730    |       |                                      |                   |                   |                       |                  |                      |                 |                        |
| 731    | 16621 | GREENWOOD MEMORIAL POOL              |                   |                   |                       |                  |                      |                 |                        |
| 732    | 16621 | 51013 P/T LIFE GUARDS SAL&WGS        | \$ 42,112.88      | \$ 55,538.89      | \$ 35,839.34          | \$ 46,000.00     | \$ 50,000.00         | \$ 50,000.00    |                        |
| 733    | 16621 | 51030 OVERTIME                       | \$ 66.33          | \$ 518.59         | \$ 780.01             | \$ 600.00        | \$ 600.00            | \$ 600.00       |                        |
| 734    | 16621 | 52030 REPAIRS & MAINTENANCE          | \$ 2,297.86       | \$ 3,843.78       | \$ 2,190.94           | \$ 4,000.00      | \$ 4,000.00          | \$ 4,000.00     |                        |
| 735    | 16621 | 52050 MINOR EQUIPMENT                | \$ -              | \$ -              | \$ -                  | \$ 500.00        | \$ 500.00            | \$ 500.00       |                        |
| 736    | 16621 | 52110 ENERGY & UTILITIES             | \$ 9,709.16       | \$ 8,097.79       | \$ 5,944.12           | \$ 9,000.00      | \$ 9,000.00          | \$ 9,000.00     |                        |
| 737    | 16621 | 52151 TELECOMMUNICATIONS             | \$ -              | \$ -              | \$ -                  | \$ 500.00        | \$ 500.00            | \$ 500.00       |                        |
| 738    | 16621 | 52230 OFFICE SUPPLIES                | \$ 464.46         | \$ 158.76         | \$ 83.77              | \$ 200.00        | \$ 200.00            | \$ 200.00       |                        |
| 739    | 16621 | 52231 POOL SUPPLIES                  | \$ 11,269.86      | \$ 10,982.21      | \$ 8,013.21           | \$ 15,000.00     | \$ 20,000.00         | \$ 15,000.00    |                        |
| 740    | 16621 | 62110 ENCUMB ENERGY & UTILITIES      | \$ -              | \$ 77.84          | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 741    | 16621 | 62231 ENCUMB POOL SUPPLIES           | \$ -              | \$ 2,678.68       | \$ 4,017.79           | \$ -             | \$ -                 | \$ -            |                        |
| 742    | 16621 | 65161 ENCUM NEW POOL FILTRATION SYST | \$ -              | \$ -              | \$ 60,246.00          | \$ -             | \$ -                 | \$ -            |                        |
| 743    |       |                                      |                   |                   |                       |                  |                      |                 |                        |
| 744    | TOTAL | GREENWOOD MEMORIAL POO               | \$ 65,920.55      | \$ 81,896.54      | \$ 117,115.18         | \$ 75,800.00     | \$ 84,800.00         | \$ 79,800.00    |                        |
| 745    |       |                                      |                   |                   |                       |                  |                      |                 |                        |
| 746    | 16625 | MUNICIPAL RECREATION                 |                   |                   |                       |                  |                      |                 |                        |
| 747    | 16625 | 51010 DEPT HEAD SALARY & WAGES       | \$ 30,000.00      | \$ 30,000.00      | \$ 30,000.00          | \$ 30,000.00     | \$ 30,000.00         | \$ 30,000.00    |                        |
| 748    | 16625 | 51011 SUPERVISOR SALARY & WAGES      | \$ 4,024.17       | \$ 93.66          | \$ 3,890.34           | \$ 4,000.00      | \$ 4,000.00          | \$ 4,000.00     |                        |
| 749    | 16625 | 51014 COACHES SAL & WAGES            | \$ -              | \$ -              | \$ -                  | \$ 3,500.00      | \$ 3,500.00          | \$ 3,500.00     |                        |
| 750    | 16625 | 51020 P/T PLAYGROUNDS SAL&WGS        | \$ 19,570.00      | \$ 2,135.25       | \$ 27,150.00          | \$ 26,400.00     | \$ 32,500.00         | \$ 28,000.00    |                        |
| 751    | 16625 | 51090 CLOTH/UNIFORM ALLOWANCE        | \$ -              | \$ -              | \$ -                  | \$ 500.00        | \$ 1,000.00          | \$ 1,000.00     |                        |
| 752    | 16625 | 52050 MINOR EQUIPMENT                | \$ -              | \$ 18,087.55      | \$ 1,000.00           | \$ 1,000.00      | \$ 1,000.00          | \$ 1,000.00     |                        |
| 753    | 16625 | 62050 ENCUMB MINOR EQUIPMENT         | \$ -              | \$ -              | \$ 11,447.38          | \$ -             | \$ 2,000.00          | \$ -            |                        |
| 754    |       |                                      |                   |                   |                       |                  |                      |                 |                        |
| 755    | TOTAL | MUNICIPAL RECREATION                 | \$ 53,594.17      | \$ 50,316.46      | \$ 73,487.72          | \$ 65,400.00     | \$ 74,000.00         | \$ 67,500.00    |                        |
| 756    |       |                                      |                   |                   |                       |                  |                      |                 |                        |
| 757    | 16650 | HISTORICAL COMMISSION                |                   |                   |                       |                  |                      |                 |                        |
| 758    | 16650 | 52230 OFFICE SUPPLIES                | \$ -              | \$ -              | \$ -                  | \$ 100.00        | \$ 100.00            | \$ 100.00       |                        |
| 759    | 16650 | 65141 ENCUMB CEMETERY RESTORATION    | \$ -              | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 760    |       |                                      |                   |                   |                       |                  |                      |                 |                        |
| 761    | TOTAL | HISTORICAL COMMISSION                | \$ -              | \$ -              | \$ -                  | \$ 100.00        | \$ 100.00            | \$ 100.00       |                        |
| 762    |       |                                      |                   |                   |                       |                  |                      |                 |                        |
| 763    | 17710 | DEBT SERVICE                         |                   |                   |                       |                  |                      |                 |                        |
| 764    | 17710 | 57600 PRINCIPAL - INSIDE DEBT        | \$ 1,672,013.32   | \$ 522,360.02     | \$ 784,360.71         | \$ 1,690,000.00  | \$ 1,538,000.00      | \$ 1,983,740.00 |                        |
| 765    | 17710 | 57605 LEASE PURCH AGREEMENT          | \$ 380,000.00     | \$ 380,000.00     | \$ 380,000.00         | \$ 380,000.00    | \$ 380,000.00        | \$ 380,000.00   |                        |
| 766    | 17710 | 57610 INTEREST - INSIDE DEBT         | \$ 523,150.85     | \$ 522,796.36     | \$ 657,897.55         | \$ 625,000.00    | \$ 741,000.00        | \$ 741,000.00   |                        |
| 767    | 17710 | 57621 INTEREST TEMPORARY LOANS       | \$ -              | \$ -              | \$ -                  | \$ 50,000.00     | \$ 50,000.00         | \$ 25,000.00    |                        |
| 768    | 17710 | 67600 ENCUMB PRINCIPAL - INSIDE DEBT | \$ -              | \$ -              | \$ 500,000.00         | \$ -             | \$ -                 | \$ -            |                        |
| 769    | 17710 | 67610 ENCUM INTEREST - INSIDE DEBT   | \$ -              | \$ -              | \$ 102,203.64         | \$ -             | \$ -                 | \$ -            |                        |
| 770    |       |                                      |                   |                   |                       |                  |                      |                 |                        |
| 771    | TOTAL | DEBT SERVICE                         | \$ 2,575,164.17   | \$ 1,425,156.38   | \$ 2,424,461.90       | \$ 2,745,000.00  | \$ 2,709,000.00      | \$ 3,129,740.00 |                        |
| 772    |       |                                      |                   |                   |                       |                  |                      |                 |                        |
| 773    | 18810 | STATE & COUNTY ASSESSMENT            |                   |                   |                       |                  |                      |                 |                        |
| 774    | 18810 | 56100 COUNTY ASSESS-COUNTY TAX       | \$ 65,463.00      | \$ 65,255.00      | \$ 56,200.00          | \$ 67,437.00     | \$ 69,122.00         | \$ 69,122.00    |                        |
| 775    | 18810 | 56202 RMV NON-RENEWAL SURCHARGE      | \$ 39,620.00      | \$ 41,260.00      | \$ 29,030.00          | \$ 41,260.00     | \$ 34,560.00         | \$ 34,560.00    |                        |
| 776    | 18810 | 56204 AIR POLLUTION ASSESSMENT       | \$ 4,747.00       | \$ 4,877.00       | \$ 4,180.00           | \$ 5,005.00      | \$ 5,164.00          | \$ 5,164.00     |                        |
| 777    | 18810 | 56205 MONT RTA ASSESSMENT            | \$ 219,666.00     | \$ 263,311.00     | \$ 198,500.00         | \$ 238,194.00    | \$ 232,531.00        | \$ 232,531.00   |                        |
| 778    | 18810 | 56206 SPECIAL EDUCATION ASSESS       | \$ 6,954.00       | \$ 5,103.00       | \$ 4,430.00           | \$ 5,232.00      | \$ 4,834.00          | \$ 4,994.00     |                        |
| 779    | 18810 | 56209 CHARTER SCHOOL TUITION ASSESSM | \$ 331,272.00     | \$ 444,737.00     | \$ 295,286.00         | \$ 502,072.00    | \$ 401,870.00        | \$ 387,712.00   |                        |

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| Line # |                                 |                        |                               | FY2020<br>ACTUALS       | FY2021<br>ACTUALS       | FY2022<br>CUR ACTUALS   | FY2022<br>BUDGET        | FY2023<br>DEPARTMENT    | FY2023<br>MAYOR         | FY2023<br>CITY COUNCIL |
|--------|---------------------------------|------------------------|-------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|------------------------|
| 780    | 18810                           | 56210                  | SCHOOL CHOICE ASSESSMENT      | \$ 1,488,959.00         | \$ 1,370,593.00         | \$ 1,106,585.00         | \$ 1,348,221.00         | \$ 1,319,961.00         | \$ 1,319,961.00         |                        |
| 781    |                                 |                        |                               |                         |                         |                         |                         |                         |                         |                        |
| 782    | TOTAL                           | STATE & COUNTY ASSESSM |                               | \$ 2,156,681.00         | \$ 2,195,136.00         | \$ 1,694,211.00         | \$ 2,207,421.00         | \$ 2,068,042.00         | \$ 2,054,044.00         |                        |
| 783    |                                 |                        |                               |                         |                         |                         |                         |                         |                         |                        |
| 784    |                                 |                        | 19910 CONTRIBUTORY RETIREMENT |                         |                         |                         |                         |                         |                         |                        |
| 785    | 19910                           | 51011                  | BOARD ADMINISTR SAL & WAGES   | \$ 63,019.59            | \$ 65,310.81            | \$ 59,579.73            | \$ 67,600.00            | \$ 71,000.00            | \$ 71,000.00            |                        |
| 786    | 19910                           | 51014                  | BOARD & COMM SAL & WAGES      | \$ 17,837.65            | \$ 17,800.20            | \$ 16,316.85            | \$ 17,800.00            | \$ 17,800.00            | \$ 17,800.00            |                        |
| 787    | 19910                           | 51023                  | TEMP SALARY & WAGES           | \$ 2,383.76             | \$ 5,282.79             | \$ 2,827.26             | \$ 8,000.00             | \$ 4,000.00             | \$ 4,000.00             |                        |
| 788    | 19910                           | 51460                  | LONGEVITY                     | \$ 180.00               | \$ 210.00               | \$ -                    | \$ 240.00               | \$ 270.00               | \$ 270.00               |                        |
| 789    | 19910                           | 57070                  | CONTRIB RETIRE ASSESSMENT     | \$ 4,074,610.00         | \$ 4,424,510.00         | \$ 4,799,440.00         | \$ 4,799,440.00         | \$ 5,163,798.00         | \$ 5,163,798.00         |                        |
| 790    |                                 |                        |                               |                         |                         |                         |                         |                         |                         |                        |
| 791    | TOTAL                           | CONTRIBUTORY RETIREMEN |                               | \$ 4,158,031.00         | \$ 4,513,113.80         | \$ 4,878,163.84         | \$ 4,893,080.00         | \$ 5,256,868.00         | \$ 5,256,868.00         |                        |
| 792    |                                 |                        |                               |                         |                         |                         |                         |                         |                         |                        |
| 793    |                                 |                        | 19914 EMPLOYEE BENEFITS       |                         |                         |                         |                         |                         |                         |                        |
| 794    | 19914                           | 52200                  | 111F CLAIMS REVIEW            | \$ 30,443.00            | \$ 31,190.00            | \$ 35,170.00            | \$ 30,000.00            | \$ 40,000.00            | \$ 40,000.00            |                        |
| 795    | 19914                           | 57010                  | WORKER'S COMPENSATION         | \$ 95,815.84            | \$ 113,788.00           | \$ 163,076.89           | \$ 120,000.00           | \$ 170,000.00           | \$ 120,000.00           |                        |
| 796    | 19914                           | 57011                  | WORKER'S COMPENSATION-SCHOOL  | \$ 119,870.00           | \$ 170,682.00           | \$ 109,399.11           | \$ 125,284.00           | \$ 131,626.94           | \$ 120,000.00           |                        |
| 797    | 19914                           | 57021                  | UNEMPLOYMENT COMPENSATION     | \$ 53,757.76            | \$ 75,617.45            | \$ 57,294.54            | \$ 79,000.00            | \$ 79,000.00            | \$ 79,000.00            |                        |
| 798    | 19914                           | 57022                  | UNEMPLOYMENT COMPENSATION-SCH | \$ 81,768.33            | \$ 123,524.52           | \$ 68,430.85            | \$ 102,000.00           | \$ 102,818.76           | \$ 102,818.76           |                        |
| 799    | 19914                           | 57040                  | MEDICARE                      | \$ 180,187.49           | \$ 190,484.06           | \$ 207,692.26           | \$ 210,000.00           | \$ 210,000.00           | \$ 210,000.00           |                        |
| 800    | 19914                           | 57041                  | MEDICARE-SCHOOL               | \$ 279,569.20           | \$ 290,189.77           | \$ 228,649.09           | \$ 295,000.00           | \$ 317,206.80           | \$ 295,000.00           |                        |
| 801    | 19914                           | 57051                  | LIFE INSURANCE                | \$ 28,619.05            | \$ 28,332.13            | \$ 52,595.57            | \$ 32,000.00            | \$ 35,000.00            | \$ 35,000.00            |                        |
| 802    | 19914                           | 57052                  | LIFE INSURANCE-SCHOOL         | \$ 36,533.10            | \$ 36,538.35            | \$ 9,138.29             | \$ 37,382.13            | \$ 38,129.77            | \$ 38,129.77            |                        |
| 803    | 19914                           | 57060                  | HEALTH INSURANCE              | \$ 2,881,822.62         | \$ 3,058,961.38         | \$ 2,838,035.92         | \$ 3,452,863.77         | \$ 3,483,939.55         | \$ 3,452,863.77         |                        |
| 804    | 19914                           | 57061                  | HEALTH INSURANCE-SCHOOL       | \$ 4,455,883.27         | \$ 4,317,046.53         | \$ 4,372,107.71         | \$ 4,668,038.13         | \$ 4,671,926.80         | \$ 4,668,038.13         |                        |
| 805    | 19914                           | 57062                  | CHAP 41 MEDICAL ALLOWANCE     | \$ 54,566.03            | \$ 9,625.23             | \$ 15,396.95            | \$ 55,000.00            | \$ 55,000.00            | \$ 55,000.00            |                        |
| 806    |                                 |                        |                               |                         |                         |                         |                         |                         |                         |                        |
| 807    | TOTAL                           | EMPLOYEE BENEFITS      |                               | \$ 8,298,835.69         | \$ 8,445,979.42         | \$ 8,156,987.18         | \$ 9,206,568.03         | \$ 9,334,648.62         | \$ 9,215,850.43         |                        |
| 808    |                                 |                        |                               |                         |                         |                         |                         |                         |                         |                        |
| 809    |                                 |                        | 19945 PROPERTY INSURANCES     |                         |                         |                         |                         |                         |                         |                        |
| 810    | 19945                           | 57501                  | PROP & GEN LIABILITY INS      | \$ 402,841.59           | \$ 426,519.76           | \$ 437,452.12           | \$ 575,000.00           | \$ 575,000.00           | \$ 575,000.00           |                        |
| 811    | 19945                           | 57503                  | PUBLIC OFFIC LIABILITY        | \$ 87,148.38            | \$ 64,903.51            | \$ 64,142.50            | \$ 95,000.00            | \$ 95,000.00            | \$ 95,000.00            |                        |
| 812    | 19945                           | 57504                  | MOTOR VEHICLE FLOATER         | \$ 70,649.95            | \$ 65,808.00            | \$ 57,937.00            | \$ 95,000.00            | \$ 95,000.00            | \$ 95,000.00            |                        |
| 813    |                                 |                        |                               |                         |                         |                         |                         |                         |                         |                        |
| 814    | TOTAL                           | PROPERTY INSURANCES    |                               | \$ 560,639.92           | \$ 557,231.27           | \$ 559,531.62           | \$ 765,000.00           | \$ 765,000.00           | \$ 765,000.00           |                        |
| 815    |                                 |                        |                               |                         |                         |                         |                         |                         |                         |                        |
| 816    |                                 |                        |                               |                         |                         |                         |                         |                         |                         |                        |
| 817    | <b>TOTAL GENERAL GOVERNMENT</b> |                        |                               | <b>\$ 32,964,766.51</b> | <b>\$ 33,507,398.62</b> | <b>\$ 33,302,599.15</b> | <b>\$ 35,836,105.92</b> | <b>\$ 38,477,137.53</b> | <b>\$ 37,064,929.46</b> | <b>\$ -</b>            |
| 818    |                                 |                        |                               |                         |                         |                         |                         |                         |                         |                        |
| 819    |                                 |                        |                               |                         |                         |                         |                         |                         |                         |                        |
| 820    |                                 |                        |                               |                         |                         |                         |                         |                         |                         |                        |
| 821    |                                 |                        |                               |                         |                         |                         |                         |                         |                         |                        |
| 822    |                                 |                        | 61440 SEWER EXPENSES          |                         |                         |                         |                         |                         |                         |                        |
| 823    | 61440                           | 51010                  | DEPT HEAD SALARY & WAGES      | \$ 25,231.54            | \$ 25,606.07            | \$ 23,343.74            | \$ 26,212.20            | \$ 26,684.00            | \$ 26,685.13            |                        |
| 824    | 61440                           | 51011                  | CITY ENGINEER SALARY & WAGES  | \$ 21,471.08            | \$ 21,789.90            | \$ 19,864.77            | \$ 22,305.54            | \$ 22,600.00            | \$ 22,707.98            |                        |
| 825    | 61440                           | 51012                  | CLERK/ASST SAL & WAGES        | \$ 61,185.83            | \$ 53,701.38            | \$ 38,292.54            | \$ 59,380.88            | \$ 73,360.00            | \$ 57,883.54            |                        |
| 826    | 61440                           | 51013                  | PT/CLERK/GIS                  | \$ 31,857.24            | \$ 36,122.49            | \$ 36,100.05            | \$ 50,132.24            | \$ 23,250.00            | \$ 50,036.02            |                        |
| 827    | 61440                           | 51014                  | MAINTENANCE CREW-SAL&WGS      | \$ 215,825.46           | \$ 251,600.59           | \$ 259,070.55           | \$ 348,460.00           | \$ 352,586.11           | \$ 372,185.72           |                        |
| 828    | 61440                           | 51015                  | DPW CLERK SALARY & WAGES      | \$ 12,463.47            | \$ 12,086.79            | \$ 11,401.38            | \$ 12,416.89            | \$ 12,666.00            | \$ 12,765.74            |                        |
| 829    | 61440                           | 51016                  | ASSISTANT DIR SALARY & WAGES  | \$ 36,873.11            | \$ 13,345.48            | \$ 28,426.23            | \$ 38,306.68            | \$ -                    | \$ -                    |                        |
| 830    | 61440                           | 51019                  | BUSINESS MANAGER SAL & WAGES  | \$ -                    | \$ -                    | \$ 3,703.10             | \$ 13,510.82            | \$ 19,260.00            | \$ 19,641.63            |                        |

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| Line # |       |                          |                                | FY2020          | FY2021          | FY2022          | FY2022          | FY2023          | FY2023          | FY2023       |
|--------|-------|--------------------------|--------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|--------------|
|        |       |                          |                                | ACTUALS         | ACTUALS         | CUR ACTUALS     | BUDGET          | DEPARTMENT      | MAYOR           | CITY COUNCIL |
| 831    | 61440 | 51020                    | ENGINEERS SALARY & WAGES       | \$ 5,330.99     | \$ -            | \$ -            | \$ -            | \$ 9,690.00     | \$ 13,781.04    |              |
| 832    | 61440 | 51030                    | OVERTIME                       | \$ 2,563.41     | \$ 7,822.12     | \$ 4,929.99     | \$ 25,000.00    | \$ 25,000.00    | \$ 25,000.00    | \$ 20,000.00 |
| 833    | 61440 | 51031                    | WEEK-END STANDBY               | \$ 14,041.11    | \$ 14,563.27    | \$ 11,919.82    | \$ 20,000.00    | \$ 20,000.00    | \$ 20,000.00    |              |
| 834    | 61440 | 51090                    | CLOTH/UNIFORM ALLOWANCE        | \$ 2,760.00     | \$ 1,500.00     | \$ 750.00       | \$ 5,200.00     | \$ 5,940.00     | \$ 7,230.00     |              |
| 835    | 61440 | 51102                    | WORKING OUT OF GRADE           | \$ 141.96       | \$ -            | \$ -            | \$ 5,000.00     | \$ 5,000.00     | \$ 5,000.00     | \$ 2,000.00  |
| 836    | 61440 | 51105                    | SICK LEAVE INCENTIVE           | \$ -            | \$ -            | \$ -            | \$ 2,500.00     | \$ 2,500.00     | \$ 2,500.00     |              |
| 837    | 61440 | 51551                    | TERMINATION LEAVE              | \$ 18,701.49    | \$ -            | \$ 1,237.87     | \$ -            | \$ -            | \$ -            |              |
| 838    | 61440 | 52030                    | REPAIRS & MAINTENANCE          | \$ 26,558.85    | \$ 25,342.16    | \$ 7,208.30     | \$ 20,000.00    | \$ 20,000.00    | \$ 20,000.00    |              |
| 839    | 61440 | 52031                    | REPAIRS TO MAINS               | \$ 31,784.41    | \$ 23,784.97    | \$ 5,322.76     | \$ 100,000.00   | \$ 100,000.00   | \$ 100,000.00   |              |
| 840    | 61440 | 52040                    | INFORMATION TECHNOLOGY         | \$ 1,875.01     | \$ 3,092.07     | \$ -            | \$ 5,000.00     | \$ 5,000.00     | \$ 5,000.00     |              |
| 841    | 61440 | 52050                    | NEW EQUIPMENT                  | \$ 4,265.00     | \$ 103,815.19   | \$ 21,874.52    | \$ 50,000.00    | \$ 50,000.00    | \$ 50,000.00    |              |
| 842    | 61440 | 52110                    | ENERGY & UTILITIES             | \$ 188,959.93   | \$ 185,058.47   | \$ 104,968.02   | \$ 216,300.00   | \$ 222,789.00   | \$ 222,789.00   |              |
| 843    | 61440 | 52150                    | COMMUNICATIONS                 | \$ 1,374.50     | \$ 1,140.43     | \$ 2,474.91     | \$ 4,000.00     | \$ 4,000.00     | \$ 4,000.00     |              |
| 844    | 61440 | 52151                    | TELECOMMUNICATIONS             | \$ 2,920.92     | \$ 3,269.26     | \$ 3,118.97     | \$ 10,000.00    | \$ 10,000.00    | \$ 10,000.00    |              |
| 845    | 61440 | 52170                    | PROFESSIONAL DEV & TRAVEL      | \$ 75.00        | \$ 20.00        | \$ 732.50       | \$ 10,000.00    | \$ 10,000.00    | \$ 10,000.00    | \$ 5,000.00  |
| 846    | 61440 | 52190                    | PROFESSIONAL SERVICES          | \$ 23,290.08    | \$ 23,013.90    | \$ 13,455.86    | \$ 28,000.00    | \$ 38,000.00    | \$ 38,000.00    |              |
| 847    | 61440 | 52230                    | OFFICE SUPPLIES                | \$ 19,370.05    | \$ 19,818.20    | \$ 10,694.21    | \$ 20,000.00    | \$ 20,000.00    | \$ 20,000.00    |              |
| 848    | 61440 | 52231                    | CHEMICALS/LAB SUPPLIES         | \$ 34,919.59    | \$ 155,206.96   | \$ 167,001.85   | \$ 217,485.00   | \$ 224,010.00   | \$ 224,010.00   |              |
| 849    | 61440 | 52240                    | VEHICLE SUPPLIES               | \$ 5,581.17     | \$ 6,929.47     | \$ 14,483.43    | \$ 10,000.00    | \$ 10,000.00    | \$ 10,000.00    |              |
| 850    | 61440 | 52360                    | AWWTP CONTRACT OPERATIONS      | \$ 667,239.38   | \$ 746,592.98   | \$ 739,491.76   | \$ 778,240.00   | \$ 801,590.00   | \$ 801,590.00   |              |
| 851    | 61440 | 52380                    | INDIRECT COSTS REIMBURSE       | \$ -            | \$ -            | \$ -            | \$ -            | \$ 340,000.00   | \$ 340,000.00   |              |
| 852    | 61440 | 55030                    | SEWER SYSTEM MODEL SOFTWARE    | \$ 18,500.00    | \$ 6,163.61     | \$ -            | \$ -            | \$ -            | \$ -            |              |
| 853    | 61440 | 55035                    | NPDES REPORT/WWTF STUDY        | \$ 6,400.00     | \$ 2,500.00     | \$ -            | \$ 10,000.00    | \$ -            | \$ -            |              |
| 854    | 61440 | 55163                    | FACILITY MAINTENANCE           | \$ -            | \$ 33,383.48    | \$ 699.50       | \$ 50,000.00    | \$ 50,000.00    | \$ 50,000.00    |              |
| 855    | 61440 | 56902                    | TAXES OTHER TOWNS              | \$ -            | \$ -            | \$ -            | \$ 300.00       | \$ 300.00       | \$ 300.00       |              |
| 856    | 61440 | 57600                    | PRINCIPAL - INSIDE DEBT        | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            |              |
| 857    | 61440 | 57601                    | PRINCIPAL - OUTSIDE DEBT       | \$ 239,117.80   | \$ 241,220.80   | \$ 564,061.16   | \$ 777,352.00   | \$ 694,502.00   | \$ 694,502.00   |              |
| 858    | 61440 | 57610                    | INTEREST - INSIDE DEBT         | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            |              |
| 859    | 61440 | 57611                    | INTEREST - OUTSIDE DEBT        | \$ 95,271.02    | \$ 88,002.69    | \$ 167,997.76   | \$ 189,461.00   | \$ 218,660.00   | \$ 218,660.00   |              |
| 860    | 61440 | 58616                    | SLUDGE LANDFILL                | \$ 139,640.97   | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            |              |
| 861    | 61440 | 62030                    | ENCUMB REPAIRS & MAINTEN       | \$ 975.00       | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            |              |
| 862    | 61440 | 62031                    | ENCUMB REPAIRS TO MAINS        | \$ 27,139.06    | \$ 125,389.11   | \$ 96,588.80    | \$ -            | \$ -            | \$ -            |              |
| 863    | 61440 | 62040                    | ENC INFORMATION TECH           | \$ -            | \$ (1,776.67)   | \$ -            | \$ -            | \$ -            | \$ -            |              |
| 864    | 61440 | 62050                    | ENCUMB NEW EQUIPMENT           | \$ 53,442.14    | \$ 166,243.11   | \$ 84,184.81    | \$ -            | \$ -            | \$ -            |              |
| 865    | 61440 | 62110                    | ENCUMB ENERGY & UTILITIES      | \$ -            | \$ 21.81        | \$ 45,959.79    | \$ -            | \$ -            | \$ -            |              |
| 866    | 61440 | 62150                    | ENCUMB COMMUNICATIONS          | \$ -            | \$ -            | \$ 548.63       | \$ -            | \$ -            | \$ -            |              |
| 867    | 61440 | 62190                    | ENCUMB PROFESSIONAL SERV       | \$ 360.67       | \$ 1,923.06     | \$ 42,943.11    | \$ -            | \$ -            | \$ -            |              |
| 868    | 61440 | 62230                    | ENCUMB OFFICE SUPPLIES         | \$ -            | \$ -            | \$ 10,141.69    | \$ -            | \$ -            | \$ -            |              |
| 869    | 61440 | 62231                    | ENCUMB CHEMICAL TREATMENT      | \$ -            | \$ 105,910.80   | \$ 70,882.65    | \$ -            | \$ -            | \$ -            |              |
| 870    | 61440 | 62360                    | ENCUMB AWWT CONT&OPERATIO      | \$ -            | \$ 16,459.90    | \$ 8,979.02     | \$ -            | \$ -            | \$ -            |              |
| 871    | 61440 | 65030                    | ENCUMB SEWER SYS SOFTWARE MODL | \$ -            | \$ -            | \$ 8,900.00     | \$ -            | \$ -            | \$ -            |              |
| 872    | 61440 | 65123                    | ENCUMB COLD STORAGE BUILDING   | \$ 6,000.00     | \$ 101,095.94   | \$ 54,527.55    | \$ -            | \$ -            | \$ -            |              |
| 873    | 61440 | 65163                    | ENCUMB FACILITY MAINT          | \$ -            | \$ -            | \$ 408,645.90   | \$ -            | \$ -            | \$ -            |              |
| 874    | 61440 | 68203                    | ENCUMB WWTF-PLAN/HEADWORK DES  | \$ 145,736.43   | \$ 23,337.83    | \$ 126.69       | \$ -            | \$ -            | \$ -            |              |
| 875    | 61440 | 68610                    | ENC FACILITY PLANNING          | \$ 17,608.45    | \$ 24,720.65    | \$ 8,362.90     | \$ -            | \$ -            | \$ -            |              |
| 876    | 61440 | 68614                    | ENC PUMP STATIONS              | \$ 35,165.80    | \$ 13,201.11    | \$ -            | \$ -            | \$ -            | \$ -            |              |
| 877    | 61440 | 68616                    | ENC SLUDGE LANDFILL            | \$ 47,597.15    | \$ 114,061.53   | \$ 342,366.42   | \$ -            | \$ -            | \$ -            |              |
| 878    |       |                          |                                |                 |                 |                 |                 |                 |                 |              |
| 879    | TOTAL | SEWER EXPENSES           |                                | \$ 2,289,615.07 | \$ 2,797,080.91 | \$ 3,445,783.51 | \$ 3,124,563.25 | \$ 3,417,387.11 | \$ 3,454,267.80 |              |
| 880    |       |                          |                                |                 |                 |                 |                 |                 |                 |              |
| 881    | 61999 | SEWER OTHER EXPENDITURES |                                |                 |                 |                 |                 |                 |                 |              |
| 882    | 61999 | 59980                    | TRANSFER TO CAPITAL FUND       | \$ 95,500.00    | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            |              |



FY2023 Budget Proposal  
With Standing Committee Proposals As of June 19, 2022

| Line # |       |                        |                              | FY2020<br>ACTUALS | FY2021<br>ACTUALS | FY2022<br>CUR ACTUALS | FY2022<br>BUDGET | FY2023<br>DEPARTMENT | FY2023<br>MAYOR | FY2023<br>CITY COUNCIL |
|--------|-------|------------------------|------------------------------|-------------------|-------------------|-----------------------|------------------|----------------------|-----------------|------------------------|
| 883    | 61999 | 59996                  | TRANSFER TO GENERAL FUND     | \$ 246,762.00     | \$ 352,600.00     | \$ 340,000.00         | \$ 340,000.00    | \$ -                 | \$ -            |                        |
| 884    |       |                        |                              |                   |                   |                       |                  |                      |                 |                        |
| 885    | TOTAL | SEWER OTHER EXPENDITUR |                              | \$ 342,262.00     | \$ 352,600.00     | \$ 340,000.00         | \$ 340,000.00    | \$ -                 | \$ -            |                        |
| 886    | TOTAL | SEWER FUND             |                              | \$ 2,631,877.07   | \$ 3,149,680.91   | \$ 3,785,783.51       | \$ 3,464,563.25  | \$ 3,417,387.11      | \$ 3,454,267.80 |                        |
| 887    |       |                        |                              |                   |                   |                       |                  |                      |                 |                        |
| 888    | 62450 |                        | WATER EXPENSES               |                   |                   |                       |                  |                      |                 |                        |
| 889    | 62450 | 51010                  | DEPT HEAD SALARY & WAGES     | \$ 25,231.54      | \$ 25,592.05      | \$ 23,357.76          | \$ 26,212.20     | \$ 26,684.00         | \$ 26,685.13    |                        |
| 890    | 62450 | 51011                  | CITY ENGINEER SALARY & WAGES | \$ 21,471.08      | \$ 21,777.96      | \$ 19,876.70          | \$ 22,305.54     | \$ 22,599.00         | \$ 22,707.98    |                        |
| 891    | 62450 | 51012                  | CLERK/ASST SAL & WAGES       | \$ 58,757.70      | \$ 52,791.93      | \$ 51,032.85          | \$ 57,601.68     | \$ 61,905.00         | \$ 57,883.54    |                        |
| 892    | 62450 | 51013                  | PT/CLERK/GIS                 | \$ 4,072.41       | \$ 2,377.25       | \$ 3,446.44           | \$ 3,850.24      | \$ -                 | \$ 3,977.54     |                        |
| 893    | 62450 | 51014                  | MAINTENANCE CREW SAL&WGS     | \$ 275,988.47     | \$ 251,940.12     | \$ 257,548.13         | \$ 386,670.42    | \$ 352,586.11        | \$ 352,586.11   |                        |
| 894    | 62450 | 51015                  | DPW CLERK SALARY & WAGES     | \$ 12,463.47      | \$ 12,086.78      | \$ 11,401.38          | \$ 12,416.89     | \$ 12,766.00         | \$ 13,148.71    |                        |
| 895    | 62450 | 51016                  | ASSISTANT DIR SALARY & WAGES | \$ 36,873.11      | \$ 13,345.50      | \$ 28,426.60          | \$ 38,306.68     | \$ -                 | \$ -            |                        |
| 896    | 62450 | 51019                  | BUSINESS MANAGER SAL & WAGES | \$ -              | \$ -              | \$ 3,703.20           | \$ 13,510.82     | \$ 19,260.00         | \$ 19,641.63    |                        |
| 897    | 62450 | 51020                  | ENGINEERS SALARY & WAGES     | \$ 5,331.20       | \$ -              | \$ -                  | \$ -             | \$ 9,690.00          | \$ 13,781.04    |                        |
| 898    | 62450 | 51030                  | OVERTIME                     | \$ 32,244.37      | \$ 51,209.99      | \$ 36,240.29          | \$ 35,000.00     | \$ 35,000.00         | \$ 35,000.00    |                        |
| 899    | 62450 | 51031                  | WEEK-END STANDBY             | \$ 14,134.77      | \$ 15,056.78      | \$ 12,475.00          | \$ 20,000.00     | \$ 20,000.00         | \$ 20,000.00    |                        |
| 900    | 62450 | 51090                  | CLOTH/UNIFORM ALLOWANCE      | \$ 3,780.00       | \$ 2,520.00       | \$ 2,520.00           | \$ 5,200.00      | \$ 5,940.00          | \$ 5,940.00     |                        |
| 901    | 62450 | 51102                  | WORKING OUT OF GRADE         | \$ 331.73         | \$ 525.45         | \$ -                  | \$ 5,000.00      | \$ 5,000.00          | \$ 5,000.00     | \$ 2,000.00            |
| 902    | 62450 | 51105                  | SICK LEAVE INCENTIVE         | \$ -              | \$ -              | \$ -                  | \$ 2,500.00      | \$ 2,500.00          | \$ 2,500.00     |                        |
| 903    | 62450 | 51551                  | TERMINATION LEAVE            | \$ 464.55         | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 904    | 62450 | 52030                  | REPAIRS & MAINTENANCE        | \$ 31,954.29      | \$ 26,244.57      | \$ 18,845.61          | \$ 25,000.00     | \$ 25,000.00         | \$ 25,000.00    |                        |
| 905    | 62450 | 52031                  | REPAIRS TO MAINS             | \$ 66,062.94      | \$ 55,868.54      | \$ 105,647.04         | \$ 125,000.00    | \$ 125,000.00        | \$ 125,000.00   |                        |
| 906    | 62450 | 52040                  | INFORMATION TECHNOLOGY       | \$ 1,418.64       | \$ 2,673.40       | \$ 2,229.46           | \$ 5,000.00      | \$ 5,000.00          | \$ 5,000.00     |                        |
| 907    | 62450 | 52050                  | NEW EQUIPMENT                | \$ 56,999.45      | \$ 106,142.55     | \$ 176,550.67         | \$ 50,000.00     | \$ 50,000.00         | \$ 50,000.00    |                        |
| 908    | 62450 | 52110                  | ENERGY & UTILITIES           | \$ 252,140.26     | \$ 262,454.79     | \$ 162,432.04         | \$ 319,300.00    | \$ 328,880.00        | \$ 328,880.00   |                        |
| 909    | 62450 | 52150                  | COMMUNICATIONS               | \$ 4,374.50       | \$ 1,520.91       | \$ 2,929.90           | \$ 10,000.00     | \$ 10,000.00         | \$ 10,000.00    | \$ 5,000.00            |
| 910    | 62450 | 52151                  | TELECOMMUNICATIONS           | \$ 5,946.05       | \$ 3,259.33       | \$ 3,118.98           | \$ 15,000.00     | \$ 15,000.00         | \$ 15,000.00    | \$ 7,500.00            |
| 911    | 62450 | 52170                  | PROFESSIONAL DEV & TRAVEL    | \$ 2,381.38       | \$ 4,911.52       | \$ 2,439.31           | \$ 8,000.00      | \$ 8,000.00          | \$ 8,000.00     |                        |
| 912    | 62450 | 52190                  | PROFESSIONAL SERVICES        | \$ 13,987.10      | \$ 10,692.37      | \$ 10,188.92          | \$ 25,000.00     | \$ 25,000.00         | \$ 25,000.00    |                        |
| 913    | 62450 | 52192                  | WPAT ADMINISTRATIVE FEES     | \$ 4,325.00       | \$ 6,159.10       | \$ 8,060.44           | \$ 12,300.00     | \$ 12,300.00         | \$ 12,300.00    |                        |
| 914    | 62450 | 52194                  | DAM INSPECTIONS              | \$ 33,798.72      | \$ 5,841.46       | \$ -                  | \$ 12,000.00     | \$ 6,000.00          | \$ 6,000.00     |                        |
| 915    | 62450 | 52230                  | OFFICE SUPPLIES              | \$ 19,156.69      | \$ 20,095.10      | \$ 3,295.08           | \$ 20,000.00     | \$ 20,000.00         | \$ 20,000.00    |                        |
| 916    | 62450 | 52231                  | CHEMICALS/LAB SUPPLIES       | \$ 20,312.86      | \$ 61,834.87      | \$ 67,171.03          | \$ 112,000.00    | \$ 114,740.00        | \$ 114,740.00   |                        |
| 917    | 62450 | 52240                  | VEHICLE SUPPLIES             | \$ 5,204.45       | \$ 8,175.85       | \$ 15,595.74          | \$ 10,000.00     | \$ 10,000.00         | \$ 10,000.00    |                        |
| 918    | 62450 | 52359                  | CONTRACT OPERATIONS          | \$ 625,558.35     | \$ 746,451.79     | \$ 739,350.57         | \$ 778,240.00    | \$ 801,587.00        | \$ 801,587.00   |                        |
| 919    | 62450 | 52380                  | INDIRECT COSTS REIMBURSE     | \$ -              | \$ -              | \$ -                  | \$ -             | \$ 350,000.00        | \$ 350,000.00   |                        |
| 920    | 62450 | 55030                  | WATER SYSTEM SOFTWARE MODEL  | \$ 2,031.02       | \$ 11,924.50      | \$ 4,825.50           | \$ 40,000.00     | \$ 40,000.00         | \$ 40,000.00    |                        |
| 921    | 62450 | 55163                  | FACILITY MAINTENANCE         | \$ -              | \$ 33,503.36      | \$ 75,540.34          | \$ 175,000.00    | \$ 50,000.00         | \$ 50,000.00    |                        |
| 922    | 62450 | 56902                  | TAXES OTHER TOWNS            | \$ -              | \$ -              | \$ -                  | \$ 3,000.00      | \$ 3,000.00          | \$ 3,000.00     |                        |
| 923    | 62450 | 57600                  | PRINCIPAL - INSIDE DEBT      | \$ -              | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 924    | 62450 | 57601                  | PRINCIPAL - OUTSIDE DEBT     | \$ 1,059,369.87   | \$ 470,777.02     | \$ 539,062.40         | \$ 1,006,560.00  | \$ 1,022,350.00      | \$ 1,022,350.00 |                        |
| 925    | 62450 | 57610                  | INTEREST - INSIDE DEBT       | \$ -              | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 926    | 62450 | 57611                  | INTEREST - OUTSIDE DEBT      | \$ 80,843.61      | \$ 52,949.70      | \$ 59,095.45          | \$ 46,134.00     | \$ 150,045.00        | \$ 150,045.00   |                        |
| 927    | 62450 | 62030                  | ENCUMB REPAIRS & MAINTEN     | \$ 975.00         | \$ -              | \$ 2,818.29           | \$ -             | \$ -                 | \$ -            |                        |
| 928    | 62450 | 62031                  | ENCUMB REPAIRS TO MAINS      | \$ 153,090.14     | \$ 103,665.49     | \$ 104,568.60         | \$ -             | \$ -                 | \$ -            |                        |
| 929    | 62450 | 62050                  | ENCUMB NEW EQUIPMENT         | \$ 2,842.00       | \$ 50,202.24      | \$ 162,167.76         | \$ -             | \$ -                 | \$ -            |                        |
| 930    | 62450 | 62110                  | ENCUMB ENERGY & UTILITIES    | \$ -              | \$ 11,298.08      | \$ 84,106.87          | \$ -             | \$ -                 | \$ -            |                        |
| 931    | 62450 | 62150                  | ENCUMB COMMUNICATIONS        | \$ -              | \$ 3,000.00       | \$ 548.62             | \$ -             | \$ -                 | \$ -            |                        |
| 932    | 62450 | 62151                  | ENCUMB TELECOMMUNICATIONS    | \$ -              | \$ 3,309.95       | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 933    | 62450 | 62190                  | ENCUMB PROFESSIONAL SERV     | \$ 1,015.26       | \$ 505.29         | \$ 33,396.72          | \$ -             | \$ -                 | \$ -            |                        |
| 934    | 62450 | 62194                  | ENCUMB DAM INSPECTIONS       | \$ -              | \$ 7,417.53       | \$ 1,583.75           | \$ -             | \$ -                 | \$ -            |                        |

FY2023 Budget Proposal  
With Standing Committee Proposals As of June 19, 2022

| Line # |       |                                |                                | FY2020<br>ACTUALS |              | FY2021<br>ACTUALS |              | FY2022<br>CUR ACTUALS |              | FY2022<br>BUDGET |              | FY2023<br>DEPARTMENT |              | FY2023<br>MAYOR |              | FY2023<br>CITY COUNCIL |
|--------|-------|--------------------------------|--------------------------------|-------------------|--------------|-------------------|--------------|-----------------------|--------------|------------------|--------------|----------------------|--------------|-----------------|--------------|------------------------|
| 935    | 62450 | 62230                          | ENCUMB OFFICE SUPPLIES         | \$                | -            | \$                | -            | \$                    | 19,370.03    | \$               | -            | \$                   | -            | \$              | -            |                        |
| 936    | 62450 | 62231                          | ENCUMB CHEMICAL TREATMENT      | \$                | -            | \$                | 39,888.70    | \$                    | 60,426.57    | \$               | -            | \$                   | -            | \$              | -            |                        |
| 937    | 62450 | 62359                          | ENCUMB CONTRACT OPERATIONS     | \$                | -            | \$                | -            | \$                    | 9,120.21     | \$               | -            | \$                   | -            | \$              | -            |                        |
| 938    | 62450 | 65030                          | ENCUMB WATER SYS SOFTWARE MODL | \$                | -            | \$                | 30,401.40    | \$                    | 7,567.58     | \$               | -            | \$                   | -            | \$              | -            |                        |
| 939    | 62450 | 65123                          | ENCUMB NEW EQUIPMENT           | \$                | -            | \$                | 48,287.01    | \$                    | 7,033.10     | \$               | -            | \$                   | -            | \$              | -            |                        |
| 940    | 62450 | 65163                          | ENCUMB BUILDING REHAB          | \$                | -            | \$                | 144,149.26   | \$                    | 355,180.23   | \$               | -            | \$                   | -            | \$              | -            |                        |
| 941    | 62450 | 67601                          | ENCUMB PRINCIPAL-OUTSIDE DEBT  | \$                | -            | \$                | 70,000.00    | \$                    | -            | \$               | -            | \$                   | -            | \$              | -            |                        |
| 942    | 62450 | 68213                          | ENCUMB DESIGN & ENGINEERING    | \$                | -            | \$                | -            | \$                    | -            | \$               | -            | \$                   | -            | \$              | -            |                        |
| 943    | 62450 | 68610                          | ENC FACILITY PLANNING          | \$                | -            | \$                | -            | \$                    | -            | \$               | -            | \$                   | -            | \$              | -            |                        |
| 944    |       |                                |                                |                   |              |                   |              |                       |              |                  |              |                      |              |                 |              |                        |
| 945    | TOTAL | WATER EXPENSES                 |                                | \$                | 2,934,931.98 | \$                | 2,852,829.49 | \$                    | 3,294,295.16 | \$               | 3,426,108.47 | \$                   | 3,745,832.11 | \$              | 3,750,753.68 |                        |
| 946    |       |                                |                                |                   |              |                   |              |                       |              |                  |              |                      |              |                 |              |                        |
| 947    | 62999 | WATER OTHER EXPENDITURES       |                                |                   |              |                   |              |                       |              |                  |              |                      |              |                 |              |                        |
| 948    | 62999 | 59996                          | TRANSFER TO GENERAL FUND       | \$                | 286,318.00   | \$                | 330,000.00   | \$                    | 350,000.00   | \$               | 350,000.00   | \$                   | -            | \$              | -            |                        |
| 949    |       |                                |                                |                   |              |                   |              |                       |              |                  |              |                      |              |                 |              |                        |
| 950    | TOTAL | WATER OTHER EXPENDITUR         |                                | \$                | 286,318.00   | \$                | 330,000.00   | \$                    | 350,000.00   | \$               | 350,000.00   | \$                   | -            | \$              | -            |                        |
| 951    | TOTAL | WATER FUND                     |                                | \$                | 3,221,249.98 | \$                | 3,182,829.49 | \$                    | 3,644,295.16 | \$               | 3,776,108.47 | \$                   | 3,745,832.11 | \$              | 3,750,753.68 |                        |
| 952    |       |                                |                                |                   |              |                   |              |                       |              |                  |              |                      |              |                 |              |                        |
| 953    | 63640 | GOLF COURSE EXPENSES           |                                |                   |              |                   |              |                       |              |                  |              |                      |              |                 |              |                        |
| 954    | 63640 | 51010                          | DEPT HEAD SALARY & WAGES       | \$                | 77,208.85    | \$                | 78,313.17    | \$                    | 71,477.56    | \$               | 80,209.95    | \$                   | 78,500.00    | \$              | 81,657.13    |                        |
| 955    | 63640 | 51011                          | GOLF PRO SALARY & WAGES        | \$                | 45,744.72    | \$                | 44,077.49    | \$                    | 39,740.44    | \$               | 50,887.49    | \$                   | 49,551.00    | \$              | 51,805.43    |                        |
| 956    | 63640 | 51012                          | CLERK/ASST SAL & WAGES         | \$                | 11,852.00    | \$                | 17,424.74    | \$                    | 17,186.27    | \$               | 19,190.64    | \$                   | 20,953.00    | \$              | 19,634.61    |                        |
| 957    | 63640 | 51013                          | LABORERS SALARY & WAGES        | \$                | 181,013.87   | \$                | 207,743.17   | \$                    | 176,784.94   | \$               | 194,744.42   | \$                   | 190,000.00   | \$              | 198,128.00   |                        |
| 958    | 63640 | 51018                          | PRO SHOP STAFF SALARY & WAGES  | \$                | 2,400.07     | \$                | -            | \$                    | 6,729.59     | \$               | 30,000.00    | \$                   | 30,000.00    | \$              | 30,000.00    |                        |
| 959    | 63640 | 51030                          | OVERTIME                       | \$                | 6,054.16     | \$                | 8,226.65     | \$                    | 9,993.05     | \$               | 8,900.00     | \$                   | 8,900.00     | \$              | 8,900.00     |                        |
| 960    | 63640 | 51090                          | CLOTH/UNIFORM ALLOWANCE        | \$                | 2,150.00     | \$                | 2,150.00     | \$                    | 2,150.00     | \$               | 2,150.00     | \$                   | 2,150.00     | \$              | 2,150.00     |                        |
| 961    | 63640 | 51460                          | LONGEVITY                      | \$                | 2,760.00     | \$                | 2,820.00     | \$                    | 1,050.00     | \$               | 2,880.00     | \$                   | 2,150.00     | \$              | 2,150.00     |                        |
| 962    | 63640 | 51551                          | TERMINATION LEAVE              | \$                | 2,981.01     | \$                | 4,096.41     | \$                    | 21,287.01    | \$               | -            | \$                   | 22,000.00    | \$              | -            |                        |
| 963    | 63640 | 52030                          | REPAIRS & MAINTENANCE          | \$                | 36,973.05    | \$                | 43,639.14    | \$                    | 53,798.52    | \$               | 40,000.00    | \$                   | 38,000.00    | \$              | 38,000.00    |                        |
| 964    | 63640 | 52031                          | GOLF CART RENT & MAINTENANCE   | \$                | 50,306.24    | \$                | 71,616.22    | \$                    | 54,541.36    | \$               | 50,000.00    | \$                   | 60,000.00    | \$              | 60,000.00    |                        |
| 965    | 63640 | 52050                          | EQUIPMENT                      | \$                | -            | \$                | -            | \$                    | 193,714.49   | \$               | 6,000.00     | \$                   | 6,000.00     | \$              | 6,000.00     |                        |
| 966    | 63640 | 52110                          | ENERGY & UTILITIES             | \$                | 33,858.19    | \$                | 25,385.12    | \$                    | 22,350.38    | \$               | 32,000.00    | \$                   | 27,000.00    | \$              | 27,000.00    |                        |
| 967    | 63640 | 52150                          | COMMUNICATIONS                 | \$                | 325.00       | \$                | -            | \$                    | -            | \$               | -            | \$                   | -            | \$              | -            |                        |
| 968    | 63640 | 52151                          | TELECOMMUNICATIONS             | \$                | 5,611.93     | \$                | 6,180.34     | \$                    | 5,799.58     | \$               | 4,000.00     | \$                   | 6,000.00     | \$              | 6,000.00     |                        |
| 969    | 63640 | 52170                          | PROFESSIONAL DEV & TRAVEL      | \$                | 1,245.88     | \$                | 400.00       | \$                    | 2,026.88     | \$               | 2,500.00     | \$                   | 2,000.00     | \$              | 2,000.00     |                        |
| 970    | 63640 | 52190                          | PROFESSIONAL SERVICES          | \$                | 15,181.60    | \$                | 32,419.88    | \$                    | 27,754.40    | \$               | 13,200.00    | \$                   | 33,200.00    | \$              | 33,200.00    |                        |
| 971    | 63640 | 52230                          | OFFICE SUPPLIES                | \$                | 1,350.00     | \$                | 1,936.23     | \$                    | 1,242.63     | \$               | 1,000.00     | \$                   | -            | \$              | -            |                        |
| 972    | 63640 | 52231                          | GOLF COURSE SUPPLIES           | \$                | 33,198.53    | \$                | 30,721.21    | \$                    | 89,602.66    | \$               | 66,500.00    | \$                   | 49,000.00    | \$              | 49,000.00    |                        |
| 973    | 63640 | 52240                          | VEHICLE SUPPLIES               | \$                | 8,111.36     | \$                | 20,671.84    | \$                    | 29,628.31    | \$               | 25,000.00    | \$                   | 23,000.00    | \$              | 23,000.00    |                        |
| 974    | 63640 | 52380                          | INDIRECT COSTS REIMBURSE       | \$                | -            | \$                | -            | \$                    | -            | \$               | -            | \$                   | 205,000.00   | \$              | 205,000.00   |                        |
| 975    | 63640 | 57303                          | WATER                          | \$                | 9,497.47     | \$                | 9,262.14     | \$                    | 7,643.63     | \$               | 15,000.00    | \$                   | 10,000.00    | \$              | 10,000.00    |                        |
| 976    | 63640 | 62030                          | ENCUMB REPAIRS & MAINTEN       | \$                | -            | \$                | 17.01        | \$                    | 10,000.00    | \$               | -            | \$                   | -            | \$              | -            |                        |
| 977    | 63640 | 62151                          | ENCUMB TELECOMMUNICATIONS      | \$                | -            | \$                | 100.00       | \$                    | -            | \$               | -            | \$                   | -            | \$              | -            |                        |
| 978    | 63640 | 62190                          | ENCUMB PROFESSIONAL SERV       | \$                | -            | \$                | 487.00       | \$                    | -            | \$               | -            | \$                   | -            | \$              | -            |                        |
| 979    | 63640 | 62240                          | ENCUMB VEHICLE SUPPLIES        | \$                | -            | \$                | 24.50        | \$                    | -            | \$               | -            | \$                   | -            | \$              | -            |                        |
| 980    |       |                                |                                |                   |              |                   |              |                       |              |                  |              |                      |              |                 |              |                        |
| 981    | TOTAL | GOLF COURSE EXPENSES           |                                | \$                | 527,823.93   | \$                | 607,712.26   | \$                    | 844,501.70   | \$               | 644,162.50   | \$                   | 863,404.00   | \$              | 853,625.17   |                        |
| 982    |       |                                |                                |                   |              |                   |              |                       |              |                  |              |                      |              |                 |              |                        |
| 983    | 63999 | GOLF COURSE OTHER EXPENDITURES |                                |                   |              |                   |              |                       |              |                  |              |                      |              |                 |              |                        |
| 984    | 63999 | 59996                          | TRANSFER TO GENERAL FUND       | \$                | 180,000.00   | \$                | 190,000.00   | \$                    | 195,000.00   | \$               | 195,000.00   | \$                   | -            | \$              | -            |                        |
| 985    |       |                                |                                |                   |              |                   |              |                       |              |                  |              |                      |              |                 |              |                        |
| 986    | TOTAL | GOLF COURSE OTHER EXPE         |                                | \$                | 180,000.00   | \$                | 190,000.00   | \$                    | 195,000.00   | \$               | 195,000.00   | \$                   | -            | \$              | -            |                        |

FY2023 Budget Proposal  
With Standing Committee Proposals As of June 19, 2022

| Line # |       |                                      | FY2020<br>ACTUALS | FY2021<br>ACTUALS | FY2022<br>CUR ACTUALS | FY2022<br>BUDGET | FY2023<br>DEPARTMENT | FY2023<br>MAYOR | FY2023<br>CITY COUNCIL |
|--------|-------|--------------------------------------|-------------------|-------------------|-----------------------|------------------|----------------------|-----------------|------------------------|
| 987    | TOTAL | GOLF COURSE FUND                     | \$ 707,823.93     | \$ 797,712.26     | \$ 1,039,501.70       | \$ 839,162.50    | \$ 863,404.00        | \$ 853,625.17   |                        |
| 988    |       |                                      |                   |                   |                       |                  |                      |                 |                        |
| 989    | 64433 | LANDFILL CLOSURE EXPENSES            |                   |                   |                       |                  |                      |                 |                        |
| 990    | 64433 | 52031 REPAIRS TO PUMPS               | \$ 10,000.00      | \$ 11,254.94      | \$ 11,011.52          | \$ 11,600.00     | \$ 12,000.00         | \$ 12,000.00    |                        |
| 991    | 64433 | 52110 ENERGY & UTILITIES             | \$ 6,397.85       | \$ 8,412.74       | \$ 7,728.49           | \$ 12,000.00     | \$ 12,000.00         | \$ 12,000.00    |                        |
| 992    | 64433 | 52151 TELECOMMUNICATIONS             | \$ 2,656.18       | \$ 2,445.33       | \$ 2,037.14           | \$ 3,000.00      | \$ 3,000.00          | \$ 3,000.00     |                        |
| 993    | 64433 | 52190 PROFESSIONAL SERVICES          | \$ 16,450.00      | \$ 13,774.27      | \$ 15,744.13          | \$ 17,200.00     | \$ 18,000.00         | \$ 18,000.00    |                        |
| 994    | 64433 | 52270 AIR POLLUTION CONTROL MAINTENA | \$ 10,000.00      | \$ 18,725.00      | \$ 25,809.44          | \$ 22,800.00     | \$ 24,255.00         | \$ 24,255.00    |                        |
| 995    | 64433 | 52271 GROUNDWATER MONITORING         | \$ 9,828.24       | \$ 7,152.63       | \$ 16,352.64          | \$ 12,600.00     | \$ 13,500.00         | \$ 13,500.00    |                        |
| 996    | 64433 | 62110 ENCUMB ENERGY & UTILITIES      | \$ 555.82         | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 997    | 64433 | 62190 ENCUMB PROFESSIONAL SERV       | \$ -              | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 998    | 64433 | 62270 ENC AIR POLLUTION CONTROL      | \$ -              | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 999    | 64433 | 62271 ENCUMB GROUND WATER MONITRNG   | \$ -              | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 1000   |       |                                      |                   |                   |                       |                  |                      |                 |                        |
| 1001   | TOTAL | LANDFILL CLOSURE EXPEN               | \$ 55,888.09      | \$ 61,764.91      | \$ 78,683.36          | \$ 79,200.00     | \$ 82,755.00         | \$ 82,755.00    |                        |
| 1002   |       |                                      |                   |                   |                       |                  |                      |                 |                        |
| 1003   | 64999 | LANDFILL OTHER EXPENDITURES          |                   |                   |                       |                  |                      |                 |                        |
| 1004   | 64999 | 59996 TRANSFER TO GENERAL FUND       | \$ -              | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 1005   |       |                                      |                   |                   |                       |                  |                      |                 |                        |
| 1006   | TOTAL | LANDFILL OTHER EXPENDI               | \$ -              | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 1007   | TOTAL | LANDFILL CLOSURE FUND                | \$ 55,888.09      | \$ 61,764.91      | \$ 78,683.36          | \$ 79,200.00     | \$ 82,755.00         | \$ 82,755.00    |                        |
| 1008   |       |                                      |                   |                   |                       |                  |                      |                 |                        |
| 1009   | 65430 | SOLID WASTE EXPENSES                 |                   |                   |                       |                  |                      |                 |                        |
| 1010   | 65430 | 51010 DEPT HEAD SALARY & WAGES       | \$ 17,059.27      | \$ 17,358.85      | \$ 17,143.21          | \$ 19,488.21     | \$ 19,488.21         | \$ 21,011.24    |                        |
| 1011   | 65430 | 51011 TRANSFER STATN SUPER SALARY    | \$ 51,885.47      | \$ 47,155.08      | \$ 38,739.12          | \$ 48,297.22     | \$ 48,297.21         | \$ 49,178.69    |                        |
| 1012   | 65430 | 51012 ASST/STAFF SAL & WAGES         | \$ 5,242.76       | \$ 13,700.95      | \$ 12,447.34          | \$ 13,976.63     | \$ 13,976.63         | \$ 14,228.80    |                        |
| 1013   | 65430 | 51013 ACCOUNT CLERK SALARY & WAGES   | \$ 35,401.42      | \$ 36,770.31      | \$ 33,270.57          | \$ 36,652.20     | \$ 36,652.20         | \$ 38,499.24    |                        |
| 1014   | 65430 | 51018 TRANSFER STATN MONITOR SAL     | \$ 17,384.15      | \$ 17,891.64      | \$ 12,358.50          | \$ 20,826.98     | \$ 20,826.98         | \$ 21,216.00    |                        |
| 1015   | 65430 | 51030 OVERTIME                       | \$ 671.67         | \$ 691.25         | \$ 239.70             | \$ 1,000.00      | \$ 1,000.00          | \$ 1,000.00     |                        |
| 1016   | 65430 | 51090 CLOTH/UNIFORM ALLOWANCE        | \$ 962.50         | \$ 1,400.00       | \$ 1,050.00           | \$ 1,050.00      | \$ 1,050.00          | \$ 1,050.00     |                        |
| 1017   | 65430 | 51460 LONGEVITY                      | \$ 585.00         | \$ 667.50         | \$ 480.00             | \$ 630.00        | \$ -                 | \$ -            |                        |
| 1018   | 65430 | 51551 TERMINATION LEAVE              | \$ -              | \$ 4,587.30       | \$ 11,893.66          | \$ -             | \$ -                 | \$ -            |                        |
| 1019   | 65430 | 52030 REPAIRS & MAINTENANCE          | \$ 1,521.80       | \$ 21,257.26      | \$ 249.00             | \$ 20,000.00     | \$ 20,000.00         | \$ 20,000.00    |                        |
| 1020   | 65430 | 52050 MINOR EQUIPMENT                | \$ 47.04          | \$ 15.62          | \$ 24,810.87          | \$ 1,000.00      | \$ 5,000.00          | \$ 5,000.00     |                        |
| 1021   | 65430 | 52110 ENERGY & UTILITIES             | \$ 5,287.03       | \$ 1,973.87       | \$ 2,679.33           | \$ 6,000.00      | \$ 6,000.00          | \$ 6,000.00     |                        |
| 1022   | 65430 | 52150 COMMUNICATIONS                 | \$ -              | \$ -              | \$ -                  | \$ 300.00        | \$ 300.00            | \$ 300.00       |                        |
| 1023   | 65430 | 52170 PROFESSIONAL DEV & TRAVEL      | \$ 699.49         | \$ 150.00         | \$ 595.00             | \$ 700.00        | \$ 800.00            | \$ 800.00       |                        |
| 1024   | 65430 | 52190 PROFESSIONAL SERVICES          | \$ 6,825.75       | \$ 4,163.88       | \$ 7,185.13           | \$ 10,000.00     | \$ 15,000.00         | \$ 15,000.00    |                        |
| 1025   | 65430 | 52230 OFFICE SUPPLIES                | \$ 226.87         | \$ 2,466.78       | \$ 1,620.03           | \$ 2,000.00      | \$ 2,000.00          | \$ 2,000.00     |                        |
| 1026   | 65430 | 52232 TRASH BAGS                     | \$ 12,220.00      | \$ 6,817.50       | \$ 8,148.00           | \$ 15,000.00     | \$ 15,000.00         | \$ 15,000.00    |                        |
| 1027   | 65430 | 52240 VEHICLE SUPPLIES               | \$ 1,559.99       | \$ 2,068.72       | \$ -                  | \$ 6,500.00      | \$ 6,500.00          | \$ 6,500.00     |                        |
| 1028   | 65430 | 52361 TRASH DISPOSAL                 | \$ 433,363.50     | \$ 402,156.94     | \$ 960,881.83         | \$ 450,000.00    | \$ 961,000.00        | \$ 961,000.00   |                        |
| 1029   | 65430 | 52362 RECYCLING PROCESSING EXP       | \$ 138,575.55     | \$ 110,454.14     | \$ 34,611.79          | \$ 154,530.00    | \$ 32,000.00         | \$ 32,000.00    |                        |
| 1030   | 65430 | 52380 INDIRECT COSTS REIMBURSE       | \$ -              | \$ -              | \$ -                  | \$ -             | \$ 120,000.00        | \$ 120,000.00   |                        |
| 1031   | 65430 | 55126 CURBSIDE RECYCLING             | \$ 208,537.70     | \$ 211,577.53     | \$ 51,615.58          | \$ 219,437.00    | \$ 108,150.00        | \$ 108,150.00   |                        |
| 1032   | 65430 | 55361 CURBSIDE RUBBISH COLLECT       | \$ 424,060.08     | \$ 527,781.10     | \$ 400,000.00         | \$ 508,815.00    | \$ 407,900.00        | \$ 407,900.00   |                        |
| 1033   | 65430 | 55363 CURBSIDE YARD WASTE COLLECTION | \$ 64,556.70      | \$ 53,886.40      | \$ 13,471.60          | \$ 68,000.00     | \$ -                 | \$ -            |                        |
| 1034   | 65430 | 55365 HOUSEHOLD HAZARDOUS WASTE      | \$ 17,311.52      | \$ 18,200.00      | \$ -                  | \$ 18,200.00     | \$ -                 | \$ -            |                        |
| 1035   | 65430 | 62030 ENCUMB REPAIRS & MAINTEN       | \$ -              | \$ 17,347.35      | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 1036   | 65430 | 62150 ENCUMB COMMUNICATIONS          | \$ -              | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 1037   | 65430 | 62240 ENCUMB VEHICLE SUPPLIES        | \$ -              | \$ 95.88          | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 1038   | 65430 | 62361 ENCUMB TRASH DISPOSAL          | \$ 27,294.46      | \$ -              | \$ 50,000.00          | \$ -             | \$ -                 | \$ -            |                        |

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| Line # |                                                                                                                                            |                        |                                | FY2020<br>ACTUALS | FY2021<br>ACTUALS | FY2022<br>CUR ACTUALS | FY2022<br>BUDGET | FY2023<br>DEPARTMENT | FY2023<br>MAYOR  | FY2023<br>CITY COUNCIL |
|--------|--------------------------------------------------------------------------------------------------------------------------------------------|------------------------|--------------------------------|-------------------|-------------------|-----------------------|------------------|----------------------|------------------|------------------------|
| 1039   | 65430                                                                                                                                      | 62362                  | ENCUMB RECYCLING PROCESSING    | \$ 9,521.10       | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -             | \$ -                   |
| 1040   | 65430                                                                                                                                      | 65126                  | ENCUMB CURBSIDE RECYCLING      | \$ 4,889.45       | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -             | \$ -                   |
| 1041   | 65430                                                                                                                                      | 65361                  | ENCUMB CURBSIDE RUBBISH C      | \$ 34,129.63      | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -             | \$ -                   |
| 1042   | 65430                                                                                                                                      | 65363                  | ENC CURBSIDE YARD WASTE COLLEC | \$ 6,212.86       | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -             | \$ -                   |
| 1043   | 65430                                                                                                                                      | 65365                  | ENCUMB HOUSEHOLD HAZARDOUS WA  | \$ -              | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -             | \$ -                   |
| 1044   |                                                                                                                                            |                        |                                |                   |                   |                       |                  |                      |                  |                        |
| 1045   | TOTAL                                                                                                                                      | SOLID WASTE EXPENSES   |                                | \$ 1,526,032.76   | \$ 1,520,635.85   | \$ 1,683,490.26       | \$ 1,622,403.24  | \$ 1,840,941.23      | \$ 1,845,833.97  |                        |
| 1046   |                                                                                                                                            |                        |                                |                   |                   |                       |                  |                      |                  |                        |
| 1047   | 65999                                                                                                                                      |                        | SOLID WASTE OTHER EXPENDITURES |                   |                   |                       |                  |                      |                  |                        |
| 1048   | 65999                                                                                                                                      | 59996                  | TRANSFER TO GENERAL FUND       | \$ 105,000.00     | \$ 115,000.00     | \$ 120,000.00         | \$ 120,000.00    | \$ -                 | \$ -             | \$ -                   |
| 1049   |                                                                                                                                            |                        |                                |                   |                   |                       |                  |                      |                  |                        |
| 1050   | TOTAL                                                                                                                                      | SOLID WASTE OTHER EXPE |                                | \$ 105,000.00     | \$ 115,000.00     | \$ 120,000.00         | \$ 120,000.00    | \$ -                 | \$ -             | \$ -                   |
| 1051   | TOTAL                                                                                                                                      | SOLID WASTE FUND       |                                | \$ 1,631,032.76   | \$ 1,635,635.85   | \$ 1,803,490.26       | \$ 1,742,403.24  | \$ 1,840,941.23      | \$ 1,845,833.97  |                        |
| 1052   |                                                                                                                                            |                        |                                |                   |                   |                       |                  |                      |                  |                        |
| 1053   |                                                                                                                                            |                        |                                |                   |                   |                       |                  |                      |                  |                        |
| 1054   | <b>ENTERPRISE ACCOUNTS TOTALS \$ 8,247,871.83 \$ 8,827,623.42 \$ 10,351,753.99 \$ 9,901,437.46 \$ 9,950,319.45 \$ 9,987,235.62 \$ -</b>    |                        |                                |                   |                   |                       |                  |                      |                  |                        |
| 1055   |                                                                                                                                            |                        |                                |                   |                   |                       |                  |                      |                  |                        |
| 1056   |                                                                                                                                            |                        |                                |                   |                   |                       |                  |                      |                  |                        |
| 1057   | 13960                                                                                                                                      |                        | SCHOOL EXPENSES                |                   |                   |                       |                  |                      |                  |                        |
| 1058   | 13960                                                                                                                                      | 50000                  | SCHOOL EXPENSES                | \$ 22,072,502.67  | \$ 22,591,174.53  | \$ 21,736,734.52      | \$ 23,122,415.52 | \$ 26,162,528.29     | \$ 25,322,400.29 |                        |
| 1059   | 13960                                                                                                                                      | 51000                  | ADDITIONAL SCHOOL SPENDING     | \$ 1,070,794.00   | \$ 1,097,563.85   | \$ 500,000.00         | \$ 500,000.00    | \$ 359,872.00        | \$ 500,000.00    |                        |
| 1060   | 13960                                                                                                                                      | 51207                  | 5550-CROSSING GUARDS           | \$ 59,384.29      | \$ 45,965.34      | \$ 60,438.20          | \$ 58,000.00     | \$ 63,740.00         | \$ 63,740.00     |                        |
| 1061   | 13960                                                                                                                                      | 51362                  | 3300-SPED BUS MONITOR SALARY   | \$ 43,778.56      | \$ 3,862.50       | \$ -                  | \$ -             | \$ -                 | \$ -             |                        |
| 1062   | 13960                                                                                                                                      | 51362                  | 3300-SPED BUS MONITOR SALARY   | \$ 106,824.78     | \$ 88,725.30      | \$ 150,586.00         | \$ 110,000.00    | \$ 157,000.00        | \$ 157,000.00    |                        |
| 1063   | 13960                                                                                                                                      | 52800                  | 3300-REGULAR TRANSPORTATION    | \$ 466,534.69     | \$ 515,028.00     | \$ 388,815.00         | \$ 406,300.00    | \$ 657,000.00        | \$ 657,000.00    |                        |
| 1064   | 13960                                                                                                                                      | 52801                  | 3300-MCKINNEY-VENTO TRANSPORT  | \$ 63,371.01      | \$ 21,012.21      | \$ 97,046.47          | \$ 90,000.00     | \$ 90,000.00         | \$ 90,000.00     |                        |
| 1065   | 13960                                                                                                                                      | 55804                  | 3300-SPED TRANSPORTATION       | \$ 503,382.61     | \$ 520,435.84     | \$ 465,349.31         | \$ 765,490.00    | \$ 1,029,536.00      | \$ 1,029,536.00  |                        |
| 1066   |                                                                                                                                            |                        |                                |                   |                   |                       |                  |                      |                  |                        |
| 1067   | <b>TOTAL SCHOOL EXPENSES \$ 24,386,572.61 \$ 24,883,767.57 \$ 23,398,969.50 \$ 25,052,205.52 \$ 28,519,676.29 \$ 27,819,676.29 \$ -</b>    |                        |                                |                   |                   |                       |                  |                      |                  |                        |
| 1068   |                                                                                                                                            |                        |                                |                   |                   |                       |                  |                      |                  |                        |
| 1069   | <b>TOTAL GENERAL GOVERNMENT \$ 32,964,766.51 \$ 33,507,398.62 \$ 33,302,599.15 \$ 35,836,105.92 \$ 38,477,137.53 \$ 37,064,929.46 \$ -</b> |                        |                                |                   |                   |                       |                  |                      |                  |                        |
| 1070   | <b>ENTERPRISE ACCOUNTS TOTALS \$ 8,247,871.83 \$ 8,827,623.42 \$ 10,351,753.99 \$ 9,901,437.46 \$ 9,950,319.45 \$ 9,987,235.62 \$ -</b>    |                        |                                |                   |                   |                       |                  |                      |                  |                        |
| 1071   | <b>TOTAL SCHOOL EXPENSES \$ 24,386,572.61 \$ 24,883,767.57 \$ 23,398,969.50 \$ 25,052,205.52 \$ 28,519,676.29 \$ 27,819,676.29 \$ -</b>    |                        |                                |                   |                   |                       |                  |                      |                  |                        |
| 1072   |                                                                                                                                            |                        |                                |                   |                   |                       |                  |                      |                  |                        |
| 1073   | <b>CITY OF GARDNER TOTAL \$ 65,599,210.95 \$ 67,218,789.61 \$ 67,053,322.64 \$ 70,789,748.90 \$ 76,947,133.27 \$ 74,871,841.37 \$ -</b>    |                        |                                |                   |                   |                       |                  |                      |                  |                        |

**REGULAR MEETING OF JUNE 21, 2022**

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Regular Meeting of the City Council was held in the Council Chambers, Room 219, City Hall, on Tuesday evening, June 6, 2022.

**CALL TO ORDER**

Council President Kazinskas called the meeting to order at 7:30 o'clock p.m.

**CALL OF THE ROLL**

City Clerk Titi Siriphan called the Roll of Members. Eleven (11) Councillors were present including Councillor James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Elizabeth Kazinskas, Judy Mack, George Tyros and James Walsh.

**OPENING PRAYER**

President Kazinskas led the Council in reciting the Opening Prayer.

**PLEDGE OF ALLEGIANCE**

President Kazinskas led the Council in reciting the "Pledge of Allegiance".

**OPEN MEETING RECORDING & PUBLIC RECORDS ANNOUNCEMENT**

President Elizabeth Kazinskas announced to the assembly that the Open Meeting Recording and Public Records Announcement. Any person may make a video or audio recording of an open session of a meeting or may transmit the meeting through any medium subject to reasonable requirements of the chair as to the number placement and operation of equipment used so as not to interfere with the conduct of the meeting. Any person intending to make such recordings shall notify the Chair forthwith. All documents and exhibits used or referenced at the meeting must be submitted in duplicate to the chair as they become part of the meeting minutes pursuant to General Law Chapter 38 Section 20.

**READING & ACCEPTANCE OF MINUTES**

On a motion by Councillor Ronald Cormier and seconded by Councillor James Walsh, it was voted viva voce, eleven (11) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros, and James Walsh to waive the reading and accept the Minutes of April 19, 2022, Joint Convention with the School Committee, April 19 Regular Meeting, and May 2, 2022 Regular Meeting.

REGULAR MEETING OF JUNE 21, 2022

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COMMUNICATIONS FROM THE MAYORORDERS**#10723**

On a motion made by Councillor Ronald Cormier and seconded by Councillor Aleksander Dernalowicz, it was voted on call of the roll, eleven (11) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros, and James Walsh that the following ORDER ought to pass:

AN ORDER APPROPRIATING FROM FREE CASH TO SCHOOL DEPT- TENNIS COURTS CAPITAL PROJECT ACCOUNT

ORDERED: That there be and is hereby appropriated the sum of Ninety Thousand dollars and No Cents (\$90,000.00) from Free Cash to the School Dept. – Tennis Courts Capital Project Account.

**#10724**

On a motion made by Councillor Aleksander Dernalowicz and seconded by Councillor Ronald Cormier, it was voted on call of the roll, eleven (11) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros, and James Walsh that the following ORDER ought to pass:

AN ORDER APPROPRIATING FROM FREE CASH TO THE RECREATION DEPARTMENT – NEW EQUIPMENT ACCOUNT.

ORDERED: That there be and is hereby appropriated the sum of Fifteen Thousand Dollars and No Cents (\$15,000.00) from Free Cash to the Recreation Department – New Equipment Account.

**#10725**

On a motion made by Councillor Ronald Cormier and seconded by Councillor George Tyros, it was voted on call of the roll, ten (10) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Karen Hardern, Dana Heath, Judy Mack, George Tyros, and James Walsh; Councillor Aleksander Dernalowicz abstained due to conflict of interest; that the following ORDER ought to pass:



REGULAR MEETING OF JUNE 21, 2022

AN ORDER REQUESTING A TRANSFER FROM GOLF SURPLUS/RETAINED EARNINGS TO GOLF DEPT EXPENDITURES.

ORDERED: That there be and is hereby transfer the sum of Two Hundred One Thousand Dollars and 00/100 (\$100,000.00) from Golf Surplus/Retained Earnings to Golf Expenditures as follow:

|                         |             |
|-------------------------|-------------|
| TERMINATION LEAVE       | \$21,287.01 |
| REPAIRS AND MAINT.      | \$16,000.00 |
| GOLF CART RENT & MAINT. | \$ 9,000.00 |
| PROFESSIONAL SERVICES   | \$18,000.00 |
| GOLF COURSE SUPPLIES    | \$35,712.99 |

**#10726**

Reporting from the Finance Committee, Councillor Ronald Cormier informed the Council that the Committee was in favor of the appropriation. Changes have been made on the proposed budget.

On a motion made by Councillor Ronald Cormier and seconded by Councillor Aleksander Dernalowicz to pass the order.

Councillor James Walsh stated that the purpose of this money order is to fund a portion of the contract for the Fire Department Salary and Labor contract. During the informal meeting, it has yet to be completed. This is to fund a salary increase of 2% for the current fiscal year 2022 as part of their labor negotiations for a new contract. They are looking to fund an increase for the current fiscal year. This doesn't have to be done this year, and for that reason discussed during the informal meeting, this will give us the opportunity to review the contract in full form. The fact that we are still waiting for an audit report on the Fire Department operations and Ambulance operations, pursuant to section 28 of the charter, he objects to the money order.

President Kazinskas announced that since Councillor James Walsh objected the money order, pursuant to section 20 of the City Charter, this item need to be postponed:

AN ORDER APPROPRIATING FROM FREE CASH TO THE FIRE DEPARTMENT – SALARY EXPENSE ACCOUNT.

REGULAR MEETING OF JUNE 21, 2022

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ORDERED: That there be and is hereby appropriated the sum of Sixty-Five Dollars and No Cents (\$65,000.00) from Free Cash to the Fire Department – Salary Expense Account.

**#10727**

Reporting from the Finance Committee, Councillor Ronald Cormier informed the Council that the committee was in favor of the appropriation. The high school varsity cheerleading team has gone to the nationals a few times and actually won then. They are used for all three seasons. These uniforms, like all sport programs, are being decimated. Cheerleading uniforms are the most expensive uniforms. The booster club is working on getting uniforms for the elementary and middle school students. The average cost for the uniforms is about a thousand dollars and a life span is between 5-10 years.

Councillor James Walsh was not in favor of the order. He supports the cheerleaders, but the amount of the uniforms is excessive per unit.

Councillor Judy Mack stated that she is not against the cheerleaders or their program. She would like better information to be provided. This is a lot of money to be voted on without specifics.

Councillor George Tyros said the specific reason for his vote is that he believes some of the funding could come from the Williams Rockwell fund whereas they have voted to fund band equipment.

On a motion made by Councillor Judy Mack and seconded by Councillor James Walsh to refer this money order back to Finance Committee, on call of the roll, five (5) yeas, Councillors James Boone, Karen Hardern, Judy Mack, George Tyros, and James Walsh; six (6) nays, Councillors Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Dana Heath, and President Elizabeth Kazinskas. This motion was defeated.

On a motion made by Councillor Ronald Cormier and seconded by Councillor Aleksander Dernalowicz, it was voted on call of the roll, six (6) yeas, President Elizabeth Kazinskas and Councillors Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Dana Heath; five (5) nays, Councillors James Boone, Karen Hardern, Judy Mack, George Tyros, and James Walsh that the following ORDER ought to pass:



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AN ORDER APPROPRIATING FROM FREE CASH TO SCHOOL ATHLETIC DEPT-  
UNIFORM ACCOUNT

ORDERED: That there be and is hereby appropriated the sum of Twenty-Five  
Thousand dollars and No Cents (\$25,000.00) from Free Cash to the School Athletic  
Dept. – Uniform Account.

**#10728**

On a motion made by Councillor Ronald Cormier and seconded by Councillor Aleksander  
Dernalowicz, it was voted on call of the roll, eleven (11) yeas, President Elizabeth Kazinskas  
and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander  
Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros, and James Walsh that  
the following TRANSFER ORDER ought to pass:

AN ORDER APPROPRIATING FROM FREE CASH TO DEPARTMENT OF PUBLIC  
WORKS DEPT. - ROAD RESURFACING EXPENSE ACCOUNT.

ORDERED: That there be and is hereby appropriated the sum of Eighty-Eight  
Thousand Three Hundred Ninety Dollars and No Cents (\$88,390.00) from Free Cash  
to Department of Public Works Dept. – Road Resurfacing Expense Account.

**#10729**

On a motion made by Councillor Ronald Cormier and seconded by Councillor Aleksander  
Dernalowicz, it was voted on call of the roll, eleven (11) yeas, President Elizabeth Kazinskas  
and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander  
Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros and James Walsh, that  
the following ORDER ought to pass:

AN ORDER APPROPRIATING FROM FREE CASH TO THE CLERK'S  
PROFESSIONAL SERVICES ACCOUNT.

ORDERED: That there be and is hereby appropriated the sum of Two Thousand  
Five Hundred Dollars and No Cents (\$2,500.00) from Free Cash to the Clerk's  
Professional Services Account.

**#10730**

On a motion made by Councillor Ronald Cormier and seconded by Councillor Aleksander  
Dernalowicz, it was voted on call of the roll, eleven (11) yeas, President Elizabeth Kazinskas

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and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros and James Walsh, that the following ORDER ought to pass:

AN ORDER APPROPRIATING FROM FREE CASH TO THE CLERK'S OFFICE SUPPLY ACCOUNT.

ORDERED: That there be and is hereby appropriated the sum of One Thousand Five Hundred Dollars and No Cents (\$1,500.00) from Free Cash to the Clerk's Office Supply Account.

**#10731**

On a motion made by Councillor Ronald Cormier and seconded by Councillor Aleksander Dernalowicz, it was voted on call of the roll, eleven (11) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros and James Walsh, that the following ORDER ought to pass:

AN ORDER APPROPRIATING FROM FREE CASH TO THE FIRE DEPARTMENT – REPAIRS & MAINTENANCE EXPENSE ACCOUNT.

ORDERED: That there be and is hereby appropriated the sum of Thirteen Thousand Twenty-Eight Dollars and No Cents (\$13,028.00) from Free Cash to the Fire Department – Repairs & Maintenance Expense Account.

**COMMUNICATIONS****#10732**

Reporting from the Finance Committee informed the Council that this item is a notification of Municipal Disbursement from the Massachusetts Department of Public Utilities for 2021 Transportation Network Company Division.

On a motion made by Councillor Ronald Cormier and seconded by Councillor Aleksander Dernalowicz, it was voted on call of the roll, eleven (11) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros and James Walsh, that the NOTIFICATION be placed on file.

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**#10733**

Reporting from the Finance Committee, Councillor Ronald Cormier informed the Council that this item was a letter from the Mayor regarding properties sales owned by the city.

On a motion made by Councillor Ronald Cormier and seconded by Councillor Aleksander Dernalowicz, it was voted on call of the roll, eleven (11) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros and James Walsh, that the NOTIFICATION be placed on file.

**#10734**

President Elizabeth Kazinskas informed the Council that this item was a follow up on item #10698, new health department vehicle. She gave the Mayor the opportunity to speak on this item.

Mayor Nicholson informed the Council that this vehicle was the least expensive vehicle purchased by the city in the past five years. The City will be reimbursed \$7,000 trade in value of the existing vehicle, as well as a federal rebate of \$7,500, and a rebate from the Commonwealth of \$1,500 once the vehicle arrives from the lot.

On a motion made by Councillor James Walsh and seconded by Councillor Ronald Cormier, it was voted on call of the roll, eleven (11) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros and James Walsh, that the NOTIFICATION be placed on file.

**REPORTS OF STANDING COMMITTEES****FINANCE COMMITTEE****#10707**

Reporting from the Finance Committee, Councillor Aleksander Dernalowicz informed the Council that this is the startup fund for the City's Centennial Celebration next year.

On a motion made by Councillor Aleksander Dernalowicz and seconded by Councillor Ronald Cormier, it was voted on call of the roll, eleven (11) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros and James Walsh, that the following ORDER ought to pass:

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AN ORDER APPROPRIATING FROM FREE CASH TO THE MAYOR'S UNCLASSIFIED – CITY CENTENNIAL CELEBRATION EXPENSE ACCOUNT.

ORDERED: That there be and is hereby appropriated the sum of One Hundred Thousand Dollars and No Cents (\$100,000.00) from Free Cash to the Mayor's Unclassified –City Centennial Celebration Expense Account.

**#10708**

On a motion made by Councillor Aleksander Dernalowicz and seconded by Councillor Ronald Cormier, it was voted on call of the roll, eleven (11) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros and James Walsh, that the following ORDER ought to pass:

AN ORDER APPROPRIATING FROM FREE CASH TO THE ASSESSOR'S DEPT. – VALUATION UPDATE EXPENSE ACCOUNT.

ORDERED: That there be and is hereby appropriated the sum of Twenty-Two Thousand Two Hundred Dollars and No Cents (\$22,200.00) from Free Cash to the Assessor's Dept. –Valuation Update Expense Account.

**#10709**

Mayor Nicholson informed the Council that he did receive several questions about this appropriation from some Councillors that he would like to answer to provide a timeline. The city purchased the property with approval from the Council on December 15, 2016. After the building was torn down, the city purchased the land through the Gardner Redevelopment Authority on February 13, 2017. This property that the city has tried to disperse three separate times before and received no interest. The biggest hurdle that they received from feedback from those who have inquired on the property is that per state building code and the local zoning code, while the West Street parking lot is directly adjacent to the property, anything constructed on that property would have to have it's own dedicated parking. The city wouldn't be able to count the West Street parking lot as anything that goes towards that building or anything that is built on that, therefore the lot would also have to contain whatever structure is constructed and enough parking to fit whatever the building is used for. The existing lot does not meet current ADA compliance due to the 5% slope grade. The design for this project was approved by the City Council for funding through Community Development Block Grant on August 2, 2021. Since then the design has been completed and

REGULAR MEETING OF JUNE 21, 2022

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the proposal before the Council to do the work being done in a way that the property can still be sold.

Reporting from the Finance Committee, Councillor Aleksander Dernalowicz informed the Council that the Committee was in favor of this appropriation. He mentioned that the requirements for parking spots, the city is not allowed to sell any from the municipal lot so it is not an option to expand to build.

Councillor James Boone spoke in opposition of this appropriation. It is taking another property off the tax roll. When he last checked with the City Assessor, Gardner had more open space and park space than any city and towns in the area. The city is going to spend \$180,000.00 and take away a property that could be developed.

Councillor James Walsh spoke in opposition of the appropriation for two reasons. One has to do with the merits and need for this park downtown in this location. The other reason is the financial part. There are other parks downtown. To spend \$180,000.00 to improve a \$55,000.00 parcel doesn't make sense to him on the financial side.

Councillor Judy Mack also spoke in opposition and agrees with Councillor Walsh's many points. There is a lot going on downtown and she thinks we need to see what happens with the 34 storefronts and let's bring businesses in. Give the Pleasant Street project a chance. There are greater needs in the city.

On a motion made by Councillor Aleksander Dernalowicz and seconded by Councillor Ronald Cormier, it was voted on call of the roll, eight (8) yeas, President Elizabeth Kazinskas and Councillors Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, George Tyros; three (3) nays, Councillors James Boone, Judy Mack, James Walsh; that the following ORDER ought to pass:

AN ORDER APPROPRIATING FROM FREE CASH TO THE MAKI PARK –  
EXPENSE ACCOUNT.

ORDERED: That there be and is hereby appropriated the sum of One Hundred Eighty Thousand Dollars and No Cents (\$180,000.00) from Free Cash to the Maki Park –Expense Account.

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**#10710**

President Elizabeth Kazinskas informed the Council that the Mayor submitted supplemental information to the Council this evening and gave him a chance to speak on this item.

Mayor Nicholson informed the Council that this is something that was part of the negotiations that the previous administration did in 2014. On June 25th, 2014, the City Council approved the conveyance of land on Parker Street to move the Parker Street National Grid substation from the previous location next to the Greenwood Pool to its current location behind the Crystal Lake cemetery. The restrictions that are put in place on the land that we conveyed as part of that land swap agreement with National Grid, are very restrictive. This is probably the only thing that could be done with that land. It is something that we would have to license and lease from National Grid as National Grid does not sell land that the previous substation was on. The previous substation restriction had a “no digging” can be done on the site at all due to any potential contaminants that could be in the soil in that area. As a result of there being a previous substation in that area any, the parking area that would have to be there for the 45 parking spots would have to be a permeable surface, that way any water runoff would go through the pavement rather than run off into the reservoir. That is why the land closest to the reservoir would also have to be a grass area or a gravel area for the walking path. There wouldn't be any potential runoff into the reservoir of any potential contaminants but again there is no other use for the site per the DEP and EPA regulations as well as what National Grid has restricted the property to in the licensed lease agreements.

Reporting form the Finance Committee, Councillor Aleksander Dernalowicz informed the Council that the Committee was in favor of the appropriation and that the Mayor had hit all the notes he had during his statement.

Councillor James Walsh spoke in opposition of this appropriation. His reasons he gave on the previous item applies to this appropriation as well, except the merits on this is a little different. This is a proposed park for viewing passive viewing of Crystal Lake and a 45 spot parking lot. A 45 spot parking lot doesn't sound like a park to him. There are parks in the area across Park Street, Monument Park for which there are plans for significant improvements over the next couple of years. There is also Crystal Lake a few miles down and a beautiful bike trail. He said that this is a lot of money to build a parking lot on somebody's property and it makes no sense. The funds will be needed to supplement several accounts at the end of the next fiscal year. This isn't needed and too expensive.

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Councillor James Boone concurs with Councillor James Walsh and spoke in opposition of this appropriation.

Councillor Judy Mack also spoke in opposition of this appropriation because this is a lot of money for land we do not own. We don't know how long the lease would be for and what we would be responsible for. A 45-lot parking lot doesn't help everyone.

On a motion made by Councillor Aleksander Dernalowicz and seconded by Councillor Ronald Cormier, it was voted on call of the roll, seven (7) yeas, President Elizabeth Kazinskas and Councillors Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, George Tyros; four ( ) nays, Councillors James Boone, Nathan Boudreau, Judy Mack, James Walsh; that the following ORDER ought to pass:

**#10711**

On a motion made by Councillor Aleksander Dernalowicz and seconded by Councillor Ronald Cormier, it was voted on call of the roll, eleven (11) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros and James Walsh, that the following ORDER ought to pass:

AN ORDER APPROPRIATING FROM FREE CASH TO THE FIRE DEPARTMENT – REPAIRS & MAINTENANCE EXPENSE ACCOUNT.

ORDERED: That there be and is hereby appropriated the sum of Eighteen Thousand Dollars and No Cents (\$18,000.00) from Free Cash to the Fire Department – Repairs & Maintenance Expense Account.

**#10712**

On a motion made by Councillor Aleksander Dernalowicz and seconded by Councillor Ronald Cormier, it was voted on call of the roll, eleven (11) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros and James Walsh, that the following ORDER ought to pass:

AN ORDER APPROPRIATING FROM FREE CASH TO THE AMBULANCE DEPARTMENT – OVERTIME SALARY EXPENSE ACCOUNT.



REGULAR MEETING OF JUNE 21, 2022

ORDERED: That there be and is hereby appropriated the sum of Ten Thousand Dollars and No Cents (\$10,000.00) from Free Cash to the Ambulance Department – Overtime Salary Expense Account.

**#10713**

On a motion made by Councillor Aleksander Dernalowicz and seconded by Councillor Ronald Cormier, it was voted on call of the roll, eleven (11) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros and James Walsh, that the following ORDER ought to pass:

AN ORDER APPROPRIATING FROM FREE CASH TO THE FIRE DEPARTMENT – OVERTIME SALARY EXPENSE ACCOUNT.

ORDERED: That there be and is hereby appropriated the sum of One Hundred Thirty-Five Dollars and No Cents (\$135,000.00) from Free Cash to the Fire Department – Overtime Salary Expense Account.

**#10714**

On a motion made by Councillor Aleksander Dernalowicz and seconded by Councillor Ronald Cormier, it was voted on call of the roll, eleven (11) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros and James Walsh, that the following ORDER ought to pass:

AN ORDER TRANSFERRING APPROPRIATIONS FROM DPW DEPARTMENT, MAINTENANCE CREW SALARIES TO VARIOUS OPERATING EXPENDITURES.

ORDERED: That there be and is hereby appropriated the sum of Ninety-Four Thousand Dollars and No Cents (\$94,000.00) from DPW Department, Maintenance Crew Salaries to Various Operating Expenditures.

|                               |                    |
|-------------------------------|--------------------|
| STREET LIGHTING EXPENDITURES  | \$46,000.00        |
| SNOW & ICE EXPENDITURES       | \$16,000.00        |
| VEHICLE FUEL EXPENDITURES     | \$17,000.00        |
| ROAD MAINTENANCE EXPENDITURES | <u>\$15,000.00</u> |
| <br>TOTAL                     | <br>\$94,000.00    |



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**#10715**

On a motion made by Councillor Aleksander Dernalowicz and seconded by Councillor Ronald Cormier, it was voted on call of the roll, eleven (11) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros and James Walsh, that the following ORDER ought to pass:

AN ORDER TRANSFERRING APPROPRIATIONS FROM ASSESSOR DEPT,  
CLERK/ASST SALARIES TO VALUATION UPDATE EXPENDITURES

ORDERED: That there be and is hereby transferred the appropriations sum of Nine Thousand, Eight Hundred Dollars and No Cents (\$9,800.00) from Assessor's Department, Clerk/Asst. Salaries to Valuation Update Expenditures.

**REPORTS OF STANDING COMMITTEES****PUBLIC SAFETY COMMITTEE****#10703**

On a motion made by Councillor Craig Cormier and seconded by Councillor James Boone, it was voted viva voce, eleven (11) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros, and James Walsh to GRANT *A License to Buy & Sell Second Hand Motor Vehicles, Class 2 for North East Bus and Truck d/b/a Gardner Five Star Auto Sales, located at 407 Chestnut Street.*

**#10704**

On a motion made by Councillor Craig Cormier and seconded by Councillor Karen Hardern it was voted viva voce, eleven (11) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros, and James Walsh to send an ORDINANCE to *Amend the Code of the City of Gardner by adding a new Chapter Entitled "Litter and Handbills"* to First Printing.

**COMMITTEE OF THE WHOLE****#10702**

On a motion made by Councillor James and seconded by Councillor Ronald Cormier, it was voted viva voce, eleven (11) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen

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Hardern, Dana Heath, Judy Mack, George Tyros, and James Walsh to place *A Communication from Mayor Nicholson Regarding the FY2023 City Budget Proposal* on file with the substituted budget proposed by the Mayor including the increase to the sewer department expense budget.

**#10716**

On a motion made by Councillor James Walsh and seconded by Councillor Ronald Cormier, it was voted on call of the roll, eleven (11) yeas, President Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros, and James Walsh that the following order ought to pass:

AN ORDER APPROPRIATING A SUM OF MONEY FROM AVAILABLE FUNDS-  
CABLE COMMISSION FEES RESERVED TO CABLE COMMISSION BUDGET FOR  
THE FICAL YEAR BEGINNING JULY 1, 2022 TO JUNE 30, 2023

**ORDERED:** That there be and is hereby appropriated for the Fiscal Year beginning July 1, 2022 to June 30, 2023 the sum of ONE HUNDRED EIGHTY-FOUR THOUSAND, NINE HUNDRED TWENTY-ONE DOLLARS 01/00 (\$184,921.01) from Available Funds-Cable Commission Fees Reserved to the Cable Commission budget. **Any unused funds will revert back to the Cable Commission Fees Reserved Fund at year end.**

**#10717**

On a motion made by Councillor Ronald Cormier and seconded by Councillor George Tyros, it was voted on call of the roll, eleven (11) yeas, President Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros, and James Walsh that the following order ought to pass:

AUTHORIZING FY2023 REVOLVING FUNDS  
M.G.L. CH.44, S.53E½

**ORDER:** To authorize and direct the City Treasurer to establish the following revolving funds for the fiscal year beginning July 1, 2022 to June 30, 2023 in accordance with M.G.L. Chapter 44, section 53E½:



## REGULAR MEETING OF JUNE 21, 2022

| Revolving Fund                           | Authorized to Expend            | Revenue Source                                  | Purpose of Fund                                                            | Spending Limit                                   |
|------------------------------------------|---------------------------------|-------------------------------------------------|----------------------------------------------------------------------------|--------------------------------------------------|
| Airport Fuel                             | Airport Commission              | Sale of airplane fuel                           | Purchase of fuel, airport programs, and improvements                       | Available balance or \$20,000, whichever is less |
| Community Development Projects           | Community Development/ Planning | Historic Housing Rehab Income                   | Salaries and expenses relating to Community Development Activities         | Available balance or \$20,000, whichever is less |
| Wetland Protection                       | Conservation Commission         | Local wetland filing fees                       | Costs associated with wetland protection activities                        | Available balance or \$20,000, whichever is less |
| Health Prevention Activities             | Health Director                 | Health Prevention Training Fees                 | Salaries and expenses related to Health Dept                               | Available balance or \$20,000, whichever is less |
| Council on Aging Recreational Activities | Council on Aging Director       | Recreation Fees                                 | Salaries and expenses relating to recreational activities at Senior Center | Available balance or \$20,000, whichever is less |
| Gardner's Summer Celebration             | Mayor                           | Collections and donations                       | Costs associated with Gardner's Summer Celebration                         | Available balance or \$20,000, whichever is less |
| Planning Board Publications              | Planning Board                  | Sale of Planning Board publications             | Preparation and production of Planning Board publications                  | Available balance or \$3,000, whichever is less  |
| Road Resurfacing                         | Public Works Director           | Fees charged for cutting into newly paved roads | Costs associated with road resurfacing and road maintenance                | Available balance or \$20,000, whichever is less |
| Municipal Recreation                     | Municipal Recreation            | Fees charges and donations                      | Salaries and expenses related                                              | Available balance or                             |



## REGULAR MEETING OF JUNE 21, 2022

|                                  |                   |                                        |                                                                |                                                  |
|----------------------------------|-------------------|----------------------------------------|----------------------------------------------------------------|--------------------------------------------------|
| Dept                             | Director          |                                        | to Municipal Recreation Dept                                   | \$50,000, whichever is less                      |
| High School Summer Football Camp | School Department | Camp fees and donations                | Salaries and expenses for the High School Summer Football Camp | Available balance or \$20,000, whichever is less |
| Summer Basketball Camp           | School Department | Camp fees and donations                | Salaries and expenses for the Summer Basketball Camp           | Available balance or \$12,000, whichever is less |
| Transportation                   | School Department | Bus passes and fees for transportation | Salaries and expenses relating to school transportation        | Available balance or \$20,000, whichever is less |

As per M.G.L., interest earned on these funds shall be treated as general fund revenue.

The person or persons authorized to expend from each fund shall report annually to the Mayor and City Council the total amount of receipts and expenditures for the prior fiscal year and for the current fiscal year through December 31<sup>st</sup>, along with any other information that City Council may by vote require.

In the event any fund is not reauthorized for the following fiscal year or the city changes the purpose of the revolving fund, the balance in the fund shall revert to surplus revenue, unless City Council and the Mayor vote to transfer the funds to another revolving fund established in accordance with M.G.L. Chapter 44, section 53E½.

#### #10718

On a motion made by Councillor James Walsh and seconded by Councillor Aleksander Dernalowicz, it was voted on call of the roll eleven (11) yeas, President Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros, and James Walsh that the following order ought to pass:

AN ORDER TO RAISE AND APPROPRIATE A SUM OF MONEY FOR THE VARIOUS DEPARTMENTS FOR THE EXPENSE BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2022 TO JUNE 30, 2023.

REGULAR MEETING OF JUNE 21, 2022

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*ORDERED:* To raise and appropriate for the expense of the City of Gardner for the Fiscal Year beginning July 1, 2022 to June 30, 2023 sums as designated for the expenditures of the various departments, other than what was presented to City Council in the Salary and Labor budget, according to the detailed schedule hereto annexed and made a part of this money order in the amount of TWENTY-THREE MILLION, ONE HUNDRED SIXTY-EIGHT THOUSAND, ONE HUNDRED ONE DOLLAR 03/100 CENTS (\$23,168,101.03)

**#10719**

On a motion made by Councillor James Walsh and seconded by Councillor Ronald Cormier, it was voted on call of the roll, eleven (11) yeas, President Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros, and James Walsh that the following order ought to pass:

AN ORDER TO RAISE AND APPROPRIATE A SUM OF MONEY FOR THE VARIOUS DEPARTMENTS FOR THE SALARY AND LABOR BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2022 TO JUNE 30, 2023.

*ORDERED:* To raise and appropriate for the expense of the City of Gardner for the Fiscal Year beginning July 1, 2022 to June 30, 2023 sums as designated for the expenditures of the various departments, Salary and Labor budgets, according to the detailed schedule hereto annexed and made a part of this money order in the amount of THIRTEEN MILLION, FIVE HUNDRED FOURTY-SIX THOUSAND, SIXTY DOLLARS 04/100 CENTS (\$13,546,060.04)

**#10720**

On a motion made by Councillor Ronal Cormier and seconded by Councillor James Walsh, it was voted on call of the roll, eleven (11) yeas, President Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros, and James Walsh that the following order ought to pass:

AN ORDER APPROPRIATING A SUM OF MONEY FROM AVAILABLE FUNDS- PARKING METER RECEIPTS RESERVED TO VARIOUS ACCOUNTS FOR THE FICAL YEAR BEGINNING JULY 1, 2022 TO JUNE 30, 2023

*ORDERED:* That there be and is hereby appropriated for the Fiscal Year beginning July 1, 2022 to June 30, 2023 the sum of EIGHTY-ONE THOUSAND, TWO



## REGULAR MEETING OF JUNE 21, 2022

HUNDRED SIXTY-SIX DOLLARS 34/100 CENTS (\$81,266.34) from Available Funds- Parking Meter Receipts Reserved to the following accounts:

|                |                            |              |
|----------------|----------------------------|--------------|
| City Treasurer | Parking Meter Clerk Salary | \$ 14,766.34 |
| City Treasurer | Parking Meter Maintenance  | 25,000.00    |
| Police         | Parking Meter Patrol       | 21,500.00    |
| Public Works   | Parking Meter Maintenance  | 20,000.00    |

**Any unused funds will revert back to the Parking Meter Receipts Reserved Fund at year end.**

**#10721**

On a motion made by Councillor Judy Mack and seconded by Councillor Ronald Cormier, it was voted on call of the roll, eleven (11) yeas, President Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros, and James Walsh that the following order ought to pass:

AN ORDER TO RAISE AND APPROPRIATE A SUM OF MONEY FOR THE SCHOOL DEPARTMENT BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2022 TO JUNE 30, 2023.

*ORDERED:* To raise and appropriate for the expense of the City of Gardner for the Fiscal Year beginning July 1, 2022 to June 30, 2023 sums as designated for the expenditures of the School Department according to the detailed schedule hereto annexed and made a part of this money order in the amount of TWENTY-SEVEN MILLION, EIGHT HUNDRED NINETEEN THOUSAND, SIX HUNDRED SEVENTY-SIX DOLLARS 29/100 CENTS (\$27,819,676.29)

**#10722**

On a motion made by Councillor James Walsh and seconded by Councillor Ronald Cormier, it was voted on call of the roll, eleven (11) yeas, President Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros, and James Walsh that the following order ought to pass:

AN ORDER APPROPRIATING A SUM OF MONEY FROM AVAILABLE ENTERPRISE FUNDS-VARIOUS RECEIPTS RESERVED TO VARIOUS ACCOUNTS FOR THE FISCAL YEAR BEGINNING JULY 1, 2022 TO JUNE 30, 2023



## REGULAR MEETING OF JUNE 21, 2022

**ORDERED:** That there be and is hereby appropriated for the Fiscal Year beginning July 1, 2022 to June 30, 2023 the sum of NINE MILLION, NINE HUNDRED FIFTY-EIGHT THOUSAND, SEVEN HUNDRED THIRTY-FIVE DOLLARS 62/100 CENTS (\$9,958,735.62) from Available Enterprise Funds-Receipts Reserved to the following accounts:

|                  |                 |                |
|------------------|-----------------|----------------|
| Sewer Dept       | Enterprise Fund | \$3,441,267.80 |
| Water Dept       | Enterprise Fund | 3,735,253.68   |
| Golf Course      | Enterprise Fund | 853,625.17     |
| Landfill Closure | Enterprise Fund | 82,755.00      |
| Solid Waste      | Enterprise Fund | 1,845,833.97   |

**Any unused funds will revert back to the original Enterprise Fund at year end.**

**UNFINISHED BUSINESS AND MATTERS FOR RECONSIDERATION**

**#10699**

On a motion made by Councillor James Walsh and seconded by Councillor Ronald Cormier, it was voted on call of the roll, eleven (11) yeas, President Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros, and James Walsh to submit the following ORDINANCE to First Printing: *An Ordinance to Amend the Code of the City of Gardner, Chapter 171, Thereof, Entitled "Personnel" to Change Compensation Schedule Exhibit E.*

**#10681**

On a motion made by Councillor Craig Cormier and seconded by Councillor George Tyros, it was voted viva voce, eleven (11) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros, and James Walsh to ADOPT and submit the following ORDINANCE to *Second and Final Printing*: *An Ordinance to Amend the Code of the City of Gardner, Chapter 330, Entitled "Bicycles and Play Vehicles", by Adding a New Article III, to be Entitled "Sharable Dockless Mobility Devices," Which Article Provides for the Definition of Sharable Dockless Mobility Devices, Licensing and Operation Requirements, Regulatory Authority, and Enforcement*

**NEW BUSINESS**

Councillor Nathan Boudreau would like to thank the Mayor, the administration and department heads for the proposal of the FY2023 budget.



REGULAR MEETING OF JUNE 21, 2022

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**CLOSING PRAYER**

President Elizabeth Kazinskas led the Council in the Closing Prayer.

**ADJOURNMENT**

On a motion by Councillor Nathan Boudreau and seconded by Councillor Judy Mack, it was voted viva voce, eleven (11) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros and James Walsh to adjourn at 9:00 p.m.

Accepted by the City Council:

UNACCEPTED / UNCORRECTED PROOF





**City of Gardner - Executive Department**  
**Mayor Michael J. Nicholson**

September 23, 2022

Hon. Elizabeth J. Kazinskas, Council President  
 And City Councilors  
 Gardner City Hall, Rm 121  
 95 Pleasant Street  
 Gardner, MA 01440

RE: Appropriation Transfer Request: Law Department Salaries to Expenses

RECEIVED  
 2022 SEP 23 AM 10:48  
 CITY OF GARDNER OFFICE  
 GARDNER, MA

Dear Madam President and Councilors,

On advice of the State Ethics Commission and through the provisions of M.G.L. c. 268A, sec. 23(b)(3), Attorney Flick has recused himself from the following cases:

- Caron et al. v. City of Gardner et al., Worcester Superior Court Civil Action No. 2285CV0201C
- Alan Zhong v. Gardner Zoning Board of Appeals et al., Worcester Superior Court Civil Action No. 1985CV01256D

Per the provisions of the General Laws and the Rules of Professional Conduct, an Attorney must recuse himself when they believe a conflict exists.

Due to the advice received from the State Ethics Commission, Attorney Flick has made the professional decision to invoke the provisions of these statutes, rules, and regulations in these matters.

The appropriation transfer request is being made from the Assistant City Solicitor's salary line item to the City's Outside Counsel line item. The Assistant City Solicitor's budgetary line item was approved at a rate that is higher than what the Council voted to approve in the compensation schedule ordinance, and thus there is excess funding in that account available for use.

Respectfully Submitted,

Michael J. Nicholson  
 Mayor, City of Gardner

AN ORDER TRANSFERRING APPROPRIATIONS FROM LAW DEPT, ASSISTANT SALARIES TO OUTSIDE COUNSEL EXPENDTURES.

*ORDERED:*

That there be and is hereby transferred the appropriations sum of Three Thousand Dollars and No Cents (\$3,000.00) from Law Department, Assistant Salaries to Outside Counsel Expenditures.

**P&A** PETRINI & ASSOCIATES, P.C.  
Counselors at Public Law

372 Union Avenue | Framingham, MA 01702  
(Tel) 508-665-4310 | (Fax) 508-665-4313  
www.petrinilaw.com

September 8, 2022

**VIA EMAIL ONLY**

**(in care of John M. Flick, City Solicitor; [jflick@flicklawgroup.com](mailto:jflick@flicklawgroup.com))**

Michael J. Nicholson, Mayor  
City of Gardner  
95 Pleasant Street, Room 125  
Gardner, MA 01440

Re: **Letter of Engagement for City of Gardner Special Counsel  
Caron et al. v. City of Gardner et al.,  
Worcester Superior Court Civil Action No. 2285CV0201C**

**Alan Zhong v. Gardner ZBA et al.,  
Worcester Superior Court Civil Action No. 1985CV01256D**

Dear Mayor Nicholson:

This letter will memorialize the terms of engagement for Petrini & Associates, P.C. ("P&A") to serve as special counsel to the City of Gardner ("City") in connection with the above-referenced two lawsuits filed against the City of Gardner.

The provision of services by P&A to the City will be charged in an hourly basis. I will serve as lead counsel for this matter, at my special counsel rate of \$325 per hour. My colleague, Michael K. Terry, will provide assistance at the rate of \$275 per hour. Should assistance from other attorneys at the firm be necessary, their hourly rate is \$275 per hour for attorneys at P&A with ten (10) or more years of experience, and \$250 per hour for attorneys with fewer than ten (10) years of experience. In the event that paralegal assistance is needed, it will be billed at \$150 per hour. Out of pocket expenses such as local travel, copying and mailing expenses, if needed, will be billed at cost with no markup.

P&A will send you monthly invoices via email, usually within 15 days of the end of each month. Invoices will identify the attorney rendering the service, the date work was performed and the amount of time expended (billed in 1/10<sup>th</sup> hour increments), a description of the work performed and the applicable hourly rate. Reimbursable expenses will be similarly itemized. Payments to P&A are due and payable by the City within thirty (30) days of receipt.

September 8, 2022  
Page 2

P&A will maintain a client file related to our representation of the City in this matter for six (6) years after this matter is concluded or as required by the Secretary of State's retention schedule, whichever is later. You may request the copy of your file at any time during, upon conclusion of, or after conclusion of, this matter. Six years after the conclusion of this matter, the file may be destroyed without further notification.

If this Letter of Engagement is acceptable to you and the City, kindly execute this Letter of Engagement and return it to by email to [cpetrini@petrinilaw.com](mailto:cpetrini@petrinilaw.com).

Please let me know if you have any questions regarding the foregoing. I look forward to working with you and the City to bring this lawsuit to a successful resolution. Thank you.

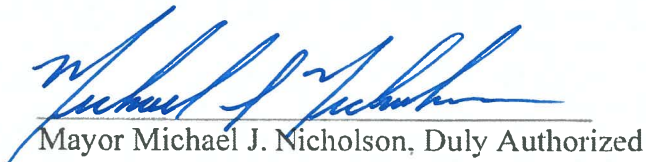
Very truly yours,



Christopher J. Petrini

AGREED AND ACCEPTED:

CITY OF GARDNER



Mayor Michael J. Nicholson, Duly Authorized

Dated: September 7, 2022



City of Gardner - *Executive Department*

Mayor Michael J. Nicholson

September 28, 2022

Hon. Elizabeth J. Kazinskas, Council President  
 And City Councilors  
 Gardner City Hall, Rm 121  
 95 Pleasant St  
 Gardner, MA 01440

RE: Supplemental Budget Request- Opioid Settlement Appropriation

Dear Madam President and Councilors,

On April 5, 2022, Attorney General Healey's Office announced that Massachusetts would be receiving \$525 million in a settlement with opioid manufacturers and distributors. Of that funding, \$210 million is being sent directly to cities and towns across the Commonwealth who signed on as co-plaintiffs in the lawsuit, with the remaining \$310 million being retained by the Commonwealth. This funding is restricted to uses relating to overdose prevention and addiction treatment.

Gardner is slated to receive \$526,663.18 from this settlement in the form of eighteen (18) payments between now and 2038. (Please see attached funding schedule – Gardner highlighted).


To date, the City has received \$46,143.61.

Per the Massachusetts Department of Revenue, since the item does not have statutory approval to be deposited into a special revenue account - though this action is pending before the General Court – the funds must be appropriated by the City Council in the same manner as a supplemental budget in order to be used.

Working with State Representative Zlotnik's Office, the City of Gardner will be taking lead on a regional initiative with the funds in partnership with GAAMHA, Inc. in providing a Recovery Support Navigator for the region. This individual would provide care management and systems navigation to support individuals with a diagnosis of substance use disorder and/or co-occurring mental health disorders.

I respectfully ask the City Council to appropriate these funds so that we can create this program through GAAMHA and the other municipalities participating in our region to provide this important service to those facing substance use disorders in our community.

Respectfully Submitted,

  
 Michael J. Nicholson  
 Mayor, City of Gardner

RECEIVED  
 2022 SEP 28 PM 2:25  
 CITY CLERK'S OFFICE  
 GARDNER, MA

AN ORDER TO RAISE AND APPROPRIATE A SUM OF MONEY FOR THE  
MAYOR UNCLASSIFIED DEPARTMENT FOR OPERATING EXPENSE BUDGET  
FOR THE FISCAL YEAR BEGINNING JULY 1, 2022 TO JUNE 30, 2023.

*ORDERED:*

To raise and appropriate for the expense of the City of Gardner for the Fiscal Year beginning July 1, 2022 to June 30, 2023 sums as designated below for the Operating expenditure of the Mayor Unclassified department, in the amount of FOURTY-SIX THOUSAND ONE HUNDRED FOURTY-THREE DOLLARS 61/100 (\$46,143.61):

|                         |                       |             |
|-------------------------|-----------------------|-------------|
| Mayor unclassified Dept | Opioid Prof Serv Exp. | \$46,143.61 |
|-------------------------|-----------------------|-------------|



Maximum Distributor Funds to Participating Subdivisions: By Payment\*
\*The below figures are estimates that are subject to reduction under certain conditions.

Table with columns: Municipality, Abatement Funds, by Payment, Percentage Allocation, 2022, Payment 1, 2022, Payment 2, July 15, 2023, Payment 3, July 15, 2024-2027, Payments 4-7, July 15, 2028-2030, Payments 8-10, July 15, 2031-2038, Payments 11-18, Total. Rows list municipalities from Chesterfield to Hanover.





Maximum Distributor Funds to Participating Subdivisions, By Payment\*

\*The below figures are estimates that are subject to reduction under certain conditions.

| Municipal Allocation of Distributor Abatement Funds, by Payment | Percentage Allocation | Payments        |                 |                          |                                  |                                   |                                    |              |  |  |  |  | Total |
|-----------------------------------------------------------------|-----------------------|-----------------|-----------------|--------------------------|----------------------------------|-----------------------------------|------------------------------------|--------------|--|--|--|--|-------|
|                                                                 |                       | 2022, Payment 1 | 2022, Payment 2 | July 15, 2023, Payment 3 | July 15, 2024-2027, Payments 4-7 | July 15, 2028-2030, Payments 8-10 | July 15, 2031-2038, Payments 11-18 |              |  |  |  |  |       |
| Millbury                                                        | 0.233234071%          | 17,033.96       | 17,901.86       | 17,901.86                | 22,406.72                        | 26,353.00                         | 22,152.35                          | 398,743.39   |  |  |  |  |       |
| Millis                                                          | 0.099979726%          | 7,301.90        | 7,673.94        | 7,673.94                 | 9,605.02                         | 11,296.66                         | 9,695.98                           | 170,927.66   |  |  |  |  |       |
| Millville                                                       | 0.006213021%          | 453.76          | 476.88          | 476.88                   | 702.01                           | 996.88                            | 590.11                             | 10,621.92    |  |  |  |  |       |
| Milton                                                          | 0.35206307%           | 25,711.26       | 27,021.29       | 27,021.29                | 33,820.97                        | 39,777.53                         | 33,437.03                          | 601,866.54   |  |  |  |  |       |
| Monroe                                                          | 0.000102533%          | 7.49            | 7.87            | 7.87                     | 9.85                             | 11.59                             | 9.74                               | 175.29       |  |  |  |  |       |
| Monson                                                          | 0.126625801%          | 9,247.96        | 9,719.15        | 9,719.15                 | 12,164.90                        | 14,307.38                         | 12,026.80                          | 216,482.41   |  |  |  |  |       |
| Montague                                                        | 0.029141259%          | 2,128.30        | 2,236.73        | 2,236.73                 | 2,795.59                         | 3,292.66                          | 2,767.81                           | 49,820.57    |  |  |  |  |       |
| Monterey                                                        | 0.004213702%          | 307.74          | 323.42          | 323.42                   | 404.81                           | 476.10                            | 400.21                             | 7,203.84     |  |  |  |  |       |
| Montgomery                                                      | 0.000232440%          | 16.98           | 17.84           | 17.84                    | 22.33                            | 26.26                             | 22.08                              | 397.38       |  |  |  |  |       |
| Mt. Washington                                                  | 0.000017460%          | 12.75           | 13.40           | 13.40                    | 16.77                            | 19.73                             | 16.58                              | 298.51       |  |  |  |  |       |
| Nahant                                                          | 0.035549716%          | 2,956.33        | 2,728.62        | 2,728.62                 | 3,415.25                         | 4,016.74                          | 3,376.48                           | 60,776.62    |  |  |  |  |       |
| Nantucket                                                       | 0.110232419%          | 8,050.69        | 8,460.88        | 8,460.88                 | 10,589.99                        | 12,455.10                         | 10,469.77                          | 188,455.90   |  |  |  |  |       |
| Natick                                                          | 0.342170249%          | 24,989.98       | 26,263.25       | 26,263.25                | 32,872.18                        | 38,661.64                         | 32,499.01                          | 584,982.20   |  |  |  |  |       |
| Needham                                                         | 0.0091406377%         | 35,889.25       | 37,717.86       | 37,717.86                | 47,209.24                        | 55,523.76                         | 46,673.32                          | 840,119.76   |  |  |  |  |       |
| New Ashford                                                     | 0.000267717%          | 19.55           | 20.55           | 20.55                    | 25.72                            | 30.25                             | 25.43                              | 457.70       |  |  |  |  |       |
| New Bedford                                                     | 2.361739168%          | 172,486.69      | 181,275.10      | 181,275.10               | 226,891.47                       | 266,851.70                        | 224,315.79                         | 4,037,684.13 |  |  |  |  |       |
| New Braintree                                                   | 0.001348006%          | 98.45           | 103.47          | 103.47                   | 129.50                           | 152.31                            | 128.03                             | 2,304.58     |  |  |  |  |       |
| New Marlborough                                                 | 0.003294095%          | 240.58          | 252.84          | 252.84                   | 316.46                           | 372.20                            | 312.87                             | 5,631.66     |  |  |  |  |       |
| New Salem                                                       | 0.000447660%          | 178.76          | 187.87          | 187.87                   | 230.15                           | 276.56                            | 232.48                             | 4,184.58     |  |  |  |  |       |
| Newbury                                                         | 0.013540037%          | 988.88          | 1,039.26        | 1,039.26                 | 1,300.79                         | 1,529.88                          | 1,286.02                           | 23,148.36    |  |  |  |  |       |
| Newburyport                                                     | 0.290574843%          | 21,221.77       | 22,303.05       | 22,303.05                | 27,915.42                        | 32,831.90                         | 27,598.53                          | 496,773.50   |  |  |  |  |       |
| Newton                                                          | 1.008886548%          | 73,682.78       | 77,437.01       | 77,437.01                | 96,923.38                        | 113,993.57                        | 95,823.10                          | 1,724,815.87 |  |  |  |  |       |
| Norfolk                                                         | 0.056301779%          | 4,111.93        | 4,321.44        | 4,321.44                 | 5,408.89                         | 6,361.51                          | 5,347.49                           | 96,254.83    |  |  |  |  |       |
| Norfolk County                                                  | 0.089298842%          | 6,521.83        | 6,854.13        | 6,854.13                 | 8,578.91                         | 10,089.83                         | 8,481.52                           | 152,667.37   |  |  |  |  |       |
| North Adams                                                     | 0.342867517%          | 25,040.90       | 26,316.77       | 26,316.77                | 32,939.16                        | 38,740.43                         | 32,565.24                          | 586,174.27   |  |  |  |  |       |
| North Andover                                                   | 0.449477305%          | 32,827.02       | 34,499.59       | 34,499.59                | 43,181.13                        | 50,786.21                         | 42,690.94                          | 788,336.84   |  |  |  |  |       |
| North Attleborough                                              | 0.636959503%          | 46,522.20       | 48,892.57       | 48,892.57                | 61,195.98                        | 71,973.84                         | 60,501.28                          | 1,089,022.99 |  |  |  |  |       |
| North Attleborough                                              | 0.066872592%          | 5,103.06        | 5,363.07        | 5,363.07                 | 6,712.64                         | 7,984.87                          | 6,636.43                           | 119,455.81   |  |  |  |  |       |
| North Reading                                                   | 0.166423082%          | 12,154.50       | 12,773.79       | 12,773.79                | 15,988.21                        | 18,804.06                         | 15,806.71                          | 284,320.77   |  |  |  |  |       |
| Northampton                                                     | 0.340564957%          | 39,479.49       | 41,491.02       | 41,491.02                | 51,931.89                        | 61,078.16                         | 51,343.36                          | 924,163.40   |  |  |  |  |       |
| Northborough                                                    | 0.242264112%          | 17,693.46       | 18,594.96       | 18,594.96                | 23,274.23                        | 27,373.30                         | 23,010.02                          | 414,180.35   |  |  |  |  |       |
| Northbridge                                                     | 0.282315973%          | 20,618.60       | 21,669.14       | 21,669.14                | 27,122.00                        | 31,898.74                         | 26,814.11                          | 482,653.95   |  |  |  |  |       |
| Northfield                                                      | 0.015301054%          | 1,117.49        | 1,174.43        | 1,174.43                 | 1,469.97                         | 1,728.86                          | 1,453.28                           | 26,159.04    |  |  |  |  |       |
| Norton                                                          | 0.455839407%          | 33,331.40       | 35,029.67       | 35,029.67                | 43,844.60                        | 51,566.53                         | 43,346.87                          | 780,243.67   |  |  |  |  |       |
| Norwell                                                         | 0.275385482%          | 20,112.44       | 21,137.19       | 21,137.19                | 26,456.19                        | 31,115.66                         | 26,155.86                          | 470,805.42   |  |  |  |  |       |
| Norwood                                                         | 0.341228241%          | 24,921.18       | 26,190.95       | 26,190.95                | 32,781.68                        | 38,555.20                         | 32,409.54                          | 583,371.73   |  |  |  |  |       |
| Oak Bluffs                                                      | 0.076911689%          | 5,617.15        | 5,903.35        | 5,903.35                 | 7,388.88                         | 8,690.21                          | 7,305.00                           | 131,990.01   |  |  |  |  |       |
| Oakham                                                          | 0.006626923%          | 191.85          | 201.63          | 201.63                   | 252.37                           | 296.81                            | 249.50                             | 4,491.05     |  |  |  |  |       |
| Orange                                                          | 0.137671282%          | 10,054.65       | 10,566.95       | 10,566.95                | 13,226.03                        | 15,555.41                         | 13,075.89                          | 235,366.02   |  |  |  |  |       |
| Orleans                                                         | 0.009505164%          | 6,829.03        | 7,176.98        | 7,176.98                 | 8,983.01                         | 10,565.10                         | 8,984.03                           | 159,858.60   |  |  |  |  |       |
| Otis                                                            | 0.003526902%          | 257.58          | 270.71          | 270.71                   | 338.83                           | 398.50                            | 334.98                             | 6,029.67     |  |  |  |  |       |
| Oxford                                                          | 0.233622902%          | 17,062.36       | 17,931.71       | 17,931.71                | 22,444.07                        | 26,396.93                         | 22,189.29                          | 399,407.14   |  |  |  |  |       |
| Palmer                                                          | 0.163115725%          | 11,844.30       | 12,447.78       | 12,447.78                | 15,580.17                        | 18,324.15                         | 15,403.30                          | 277,259.39   |  |  |  |  |       |
| Paxton                                                          | 0.011510047%          | 840.62          | 883.45          | 883.45                   | 1,065.77                         | 1,300.51                          | 1,093.21                           | 19,677.84    |  |  |  |  |       |
| Peabody                                                         | 0.716292853%          | 52,313.56       | 54,979.00       | 54,979.00                | 68,814.01                        | 80,933.63                         | 68,032.83                          | 1,224,590.91 |  |  |  |  |       |
| Pelham                                                          | 0.023547625%          | 1,719.77        | 1,807.40        | 1,807.40                 | 2,262.21                         | 2,660.63                          | 2,236.53                           | 40,257.57    |  |  |  |  |       |
| Pembroke                                                        | 0.338821825%          | 24,745.43       | 26,006.24       | 26,006.24                | 32,550.50                        | 38,283.30                         | 32,180.98                          | 579,257.66   |  |  |  |  |       |
| Pepperell                                                       | 0.010236311%          | 747.60          | 785.69          | 785.69                   | 983.40                           | 1,156.60                          | 922.24                             | 17,500.24    |  |  |  |  |       |
| Peru                                                            | 0.00112360%           | 84.16           | 88.45           | 88.45                    | 110.71                           | 130.20                            | 109.45                             | 1,970.10     |  |  |  |  |       |
| Peterstam                                                       | 0.015977543%          | 1,166.90        | 1,226.36        | 1,226.36                 | 1,534.96                         | 1,805.29                          | 1,517.53                           | 27,315.58    |  |  |  |  |       |
| Phillipston                                                     | 0.003983655%          | 290.93          | 305.76          | 305.76                   | 382.70                           | 450.10                            | 378.36                             | 6,810.39     |  |  |  |  |       |
| Pittsfield                                                      | 1.154197944%          | 84,295.42       | 88,590.37       | 88,590.37                | 110,883.40                       | 130,412.24                        | 109,624.65                         | 1,973,243.70 |  |  |  |  |       |
| Plainfield                                                      | 0.000498691%          | 36.42           | 38.28           | 38.28                    | 47.91                            | 56.35                             | 47.37                              | 852.57       |  |  |  |  |       |
| Plainville                                                      | 0.073800415%          | 5,389.92        | 5,664.54        | 5,664.54                 | 7,089.98                         | 8,338.67                          | 7,009.49                           | 126,170.90   |  |  |  |  |       |
| Plymouth                                                        | 1.072713449%          | 78,344.29       | 82,336.03       | 82,336.03                | 103,055.21                       | 121,205.34                        | 101,885.32                         | 1,833,355.83 |  |  |  |  |       |
| Plymouth County                                                 | 0.000897467%          | 65.55           | 68.88           | 68.88                    | 86.22                            | 101.40                            | 85.24                              | 1,534.33     |  |  |  |  |       |
| Plympton                                                        | 0.031193912%          | 2,278.21        | 2,394.29        | 2,394.29                 | 2,994.21                         | 3,524.58                          | 2,962.77                           | 53,329.84    |  |  |  |  |       |
| Princeton                                                       | 0.009401600%          | 636.63          | 721.62          | 721.62                   | 903.21                           | 1,062.28                          | 892.96                             | 16,073.19    |  |  |  |  |       |
| Provincetown                                                    | 0.089501501%          | 6,536.63        | 6,869.68        | 6,869.68                 | 8,596.38                         | 10,112.73                         | 8,500.77                           | 153,013.84   |  |  |  |  |       |
| Quincy                                                          | 1.027736539%          | 75,059.46       | 78,883.84       | 78,883.84                | 98,734.29                        | 116,123.43                        | 97,613.46                          | 1,757,042.26 |  |  |  |  |       |
| Randolph                                                        | 0.351789110%          | 25,692.48       | 27,001.54       | 27,001.54                | 33,796.26                        | 39,748.47                         | 33,412.60                          | 601,426.83   |  |  |  |  |       |
| Raynham                                                         | 0.073977166%          | 5,402.83        | 5,678.11        | 5,678.11                 | 7,106.96                         | 8,358.64                          | 7,026.28                           | 126,473.08   |  |  |  |  |       |
| Reading                                                         | 0.246393022%          | 17,994.81       | 18,911.67       | 18,911.67                | 23,670.83                        | 27,839.51                         | 23,401.92                          | 421,334.58   |  |  |  |  |       |



Maximum Distributor Funds to Participating Subdivisions, By Payment\*\*  
 \*\*The below figures are estimates that are subject to reduction under certain conditions.

| Municipal Allocation of Distributor Abatement Funds, by Payment | Percentage Allocation |                 |                          |                                  |                                   |                                     |               |                 |  |  | Total |
|-----------------------------------------------------------------|-----------------------|-----------------|--------------------------|----------------------------------|-----------------------------------|-------------------------------------|---------------|-----------------|--|--|-------|
|                                                                 | 2022, Payment 1       | 2022, Payment 2 | July 15, 2023, Payment 3 | July 15, 2024-2027, Payments 4-7 | July 15, 2028-2030, Payments 8-10 | July 15, 2031, 2038, Payments 11-18 |               |                 |  |  |       |
| Wareham                                                         | 0.335538449%          | \$ 26,258.52    | \$ 27,596.42             | \$ 27,596.42                     | \$ 34,540.83                      | \$ 40,654.18                        | \$ 34,148.72  | \$ 614,676.99   |  |  |       |
| Warren                                                          | 0.017930437%          | \$ 1,309.53     | \$ 1,376.25              | \$ 1,376.25                      | \$ 1,722.57                       | \$ 2,025.95                         | \$ 1,703.02   | \$ 11,703.02    |  |  |       |
| Warevic                                                         | 0.006599706%          | \$ 482.00       | \$ 506.56                | \$ 506.56                        | \$ 634.03                         | \$ 745.70                           | \$ 626.83     | \$ 3,065.94     |  |  |       |
| Washington                                                      | 0.000407411%          | \$ 29.75        | \$ 31.27                 | \$ 31.27                         | \$ 39.14                          | \$ 46.03                            | \$ 46.03      | \$ 186.52       |  |  |       |
| Watertown                                                       | 0.254096571%          | \$ 18,557.63    | \$ 19,503.16             | \$ 19,503.16                     | \$ 24,410.97                      | \$ 28,710.24                        | \$ 24,133.86  | \$ 434,409.40   |  |  |       |
| Wayland                                                         | 0.214738995%          | \$ 15,683.20    | \$ 16,482.27             | \$ 16,482.27                     | \$ 20,629.90                      | \$ 24,269.25                        | \$ 20,395.71  | \$ 367,122.77   |  |  |       |
| Webster                                                         | 0.240596364%          | \$ 17,571.66    | \$ 18,466.95             | \$ 18,466.95                     | \$ 23,114.01                      | \$ 27,184.86                        | \$ 22,851.62  | \$ 411,329.13   |  |  |       |
| Wellesley                                                       | 0.481148397%          | \$ 35,140.08    | \$ 36,930.51             | \$ 36,930.51                     | \$ 46,223.76                      | \$ 54,364.71                        | \$ 45,699.03  | \$ 822,582.47   |  |  |       |
| Wellfleet                                                       | 0.066780842%          | \$ 4,877.26     | \$ 5,125.76              | \$ 5,125.76                      | \$ 6,415.61                       | \$ 7,545.53                         | \$ 6,342.78   | \$ 114,170.08   |  |  |       |
| Wendell                                                         | 0.001050822%          | \$ 76.75        | \$ 80.66                 | \$ 80.66                         | \$ 100.95                         | \$ 118.73                           | \$ 99.81      | \$ 1,796.51     |  |  |       |
| Wentham                                                         | 0.01111921%           | \$ 818.65       | \$ 860.57                | \$ 860.57                        | \$ 1,077.13                       | \$ 1,266.83                         | \$ 1,064.90   | \$ 19,168.16    |  |  |       |
| West Boyston                                                    | 0.122272666%          | \$ 8,930.03     | \$ 9,385.03              | \$ 9,385.03                      | \$ 11,746.69                      | \$ 13,815.53                        | \$ 11,613.34  | \$ 209,040.19   |  |  |       |
| West Bridgewater                                                | 0.16759891%           | \$ 10,718.43    | \$ 11,264.54             | \$ 11,264.54                     | \$ 14,099.17                      | \$ 16,582.32                        | \$ 13,939.12  | \$ 250,504.12   |  |  |       |
| West Brookfield                                                 | 0.005919187%          | \$ 432.30       | \$ 454.33                | \$ 454.33                        | \$ 568.65                         | \$ 668.81                           | \$ 562.20     | \$ 10,119.88    |  |  |       |
| West Newbury                                                    | 0.008698156%          | \$ 635.26       | \$ 667.63                | \$ 667.63                        | \$ 835.63                         | \$ 982.80                           | \$ 826.14     | \$ 14,870.57    |  |  |       |
| West Springfield                                                | 0.462759465%          | \$ 33,797.06    | \$ 35,519.07             | \$ 35,519.07                     | \$ 44,457.14                      | \$ 52,286.96                        | \$ 43,952.46  | \$ 791,144.33   |  |  |       |
| West Stockbridge                                                | 0.02840154%           | \$ 207.43       | \$ 218.00                | \$ 218.00                        | \$ 272.85                         | \$ 320.91                           | \$ 269.76     | \$ 4,855.59     |  |  |       |
| West Tisbury                                                    | 0.009918348%          | \$ 724.37       | \$ 761.28                | \$ 761.28                        | \$ 952.85                         | \$ 1,120.67                         | \$ 942.04     | \$ 16,956.64    |  |  |       |
| Westborough                                                     | 0.507038427%          | \$ 37,030.92    | \$ 38,917.69             | \$ 38,917.69                     | \$ 48,711.01                      | \$ 57,290.01                        | \$ 48,158.04  | \$ 866,844.67   |  |  |       |
| Westford                                                        | 0.053838567%          | \$ 47,752.29    | \$ 50,185.33             | \$ 50,185.33                     | \$ 62,814.05                      | \$ 73,876.89                        | \$ 61,100.98  | \$ 1,117,817.60 |  |  |       |
| Westport                                                        | 0.293956281%          | \$ 21,471.65    | \$ 22,565.66             | \$ 22,565.66                     | \$ 28,244.12                      | \$ 33,218.49                        | \$ 27,923.49  | \$ 502,622.87   |  |  |       |
| Westhampton                                                     | 0.019937398%          | \$ 1,456.10     | \$ 1,530.29              | \$ 1,530.29                      | \$ 1,915.38                       | \$ 2,252.72                         | \$ 1,893.64   | \$ 34,085.44    |  |  |       |
| Westminster                                                     | 0.022674444%          | \$ 1,656.00     | \$ 1,740.38              | \$ 1,740.38                      | \$ 2,178.33                       | \$ 2,561.97                         | \$ 2,153.60   | \$ 38,764.76    |  |  |       |
| Weston                                                          | 0.225465832%          | \$ 16,466.62    | \$ 17,305.61             | \$ 17,305.61                     | \$ 21,660.42                      | \$ 25,475.27                        | \$ 21,414.53  | \$ 385,461.62   |  |  |       |
| Westport                                                        | 0.281133518%          | \$ 20,532.24    | \$ 21,578.38             | \$ 21,578.38                     | \$ 27,008.40                      | \$ 31,765.13                        | \$ 26,701.90  | \$ 480,632.39   |  |  |       |
| Westwood                                                        | 0.290378308%          | \$ 21,207.42    | \$ 22,287.96             | \$ 22,287.96                     | \$ 27,896.54                      | \$ 32,809.70                        | \$ 27,579.86  | \$ 496,437.50   |  |  |       |
| Weymouth                                                        | 0.5663979%            | \$ 41,312.57    | \$ 43,417.49             | \$ 43,417.49                     | \$ 54,343.14                      | \$ 63,914.08                        | \$ 53,726.24  | \$ 967,072.28   |  |  |       |
| Whately                                                         | 0.031422322%          | \$ 2,284.89     | \$ 2,411.82              | \$ 2,411.82                      | \$ 3,018.73                       | \$ 3,550.39                         | \$ 2,984.46   | \$ 53,720.33    |  |  |       |
| Whitman                                                         | 0.044874272%          | \$ 3,277.34     | \$ 3,444.32              | \$ 3,444.32                      | \$ 4,311.06                       | \$ 5,070.32                         | \$ 4,262.12   | \$ 76,718.10    |  |  |       |
| Wilton                                                          | 0.031315026%          | \$ 2,287.05     | \$ 2,403.58              | \$ 2,403.58                      | \$ 3,008.42                       | \$ 3,538.27                         | \$ 2,974.27   | \$ 53,596.90    |  |  |       |
| Williamstown                                                    | 0.034399868%          | \$ 2,512.35     | \$ 2,640.36              | \$ 2,640.36                      | \$ 3,304.78                       | \$ 3,886.82                         | \$ 3,267.27   | \$ 58,810.81    |  |  |       |
| Williamstown                                                    | 0.078302194%          | \$ 5,718.70     | \$ 6,010.08              | \$ 6,010.08                      | \$ 7,522.46                       | \$ 8,847.32                         | \$ 7,437.07   | \$ 133,867.25   |  |  |       |
| Wilmington                                                      | 0.246755999%          | \$ 18,021.52    | \$ 18,939.74             | \$ 18,939.74                     | \$ 23,705.76                      | \$ 27,880.83                        | \$ 23,436.65  | \$ 421,859.79   |  |  |       |
| Winchendon                                                      | 0.183072037%          | \$ 13,370.44    | \$ 14,051.68             | \$ 14,051.68                     | \$ 17,587.67                      | \$ 20,685.22                        | \$ 17,388.01  | \$ 312,984.21   |  |  |       |
| Winchester                                                      | 0.257009350%          | \$ 18,770.37    | \$ 19,726.75             | \$ 19,726.75                     | \$ 24,690.82                      | \$ 29,039.38                        | \$ 24,410.53  | \$ 439,389.46   |  |  |       |
| Windsor                                                         | 0.000523814%          | \$ 38.26        | \$ 40.21                 | \$ 40.21                         | \$ 50.32                          | \$ 59.19                            | \$ 49.75      | \$ 895.53       |  |  |       |
| Winthrop                                                        | 0.150589054%          | \$ 10,998.08    | \$ 11,558.45             | \$ 11,558.45                     | \$ 14,467.04                      | \$ 17,014.98                        | \$ 14,302.81  | \$ 257,450.54   |  |  |       |
| Woburn                                                          | 0.350354116%          | \$ 25,587.68    | \$ 26,891.40             | \$ 26,891.40                     | \$ 33,658.40                      | \$ 39,586.33                        | \$ 33,276.31  | \$ 598,973.53   |  |  |       |
| Worcester                                                       | 3.792950352%          | \$ 277,013.42   | \$ 291,127.60            | \$ 291,127.60                    | \$ 364,387.43                     | \$ 428,563.52                       | \$ 360,250.99 | \$ 6,484,516.01 |  |  |       |
| Worthington                                                     | 0.0001506961%         | \$ 110.06       | \$ 115.67                | \$ 115.67                        | \$ 144.77                         | \$ 170.27                           | \$ 143.13     | \$ 2,576.34     |  |  |       |
| Worthington                                                     | 0.056179402%          | \$ 7,024.34     | \$ 7,382.24              | \$ 7,382.24                      | \$ 9,239.97                       | \$ 10,867.26                        | \$ 9,135.03   | \$ 164,430.54   |  |  |       |
| Yarmouth                                                        | 0.130839188%          | \$ 9,555.68     | \$ 10,042.55             | \$ 10,042.55                     | \$ 12,569.68                      | \$ 14,783.45                        | \$ 12,496.98  | \$ 223,685.72   |  |  |       |

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# Guidance for Municipalities Utilizing Opioid Settlement Abatement Payments

This site will provide information from the Bureau of Substance Addiction Services on the background, helpful considerations and further resources for municipalities participating in the Opioid Abatement Settlement.

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## Statewide Opioid Settlement Recoveries

In July 2021, the Massachusetts Attorney General [announced](#)

[\(/service-details/learn-about-the-ags-statewide-opioid-settlements-with-opioid-industry-defendants\)](#) the state's participation in a \$26 billion nationwide resolution with opioid distributors AmerisourceBergen, Cardinal and McKesson and opioid manufacturer Johnson & Johnson, resolving claims that those companies engaged in misconduct that enabled and perpetuated vast increases in opioid over-dispensing and diversion in Massachusetts. The resolutions are expected to bring more than \$525 million into Massachusetts for prevention, harm reduction, treatment, and recovery.

Under the terms of a [State-Subdivision Agreement \(PDF\) \(/doc/march-4-2022-ma-subdivision-agreement/download\)](#) reached by the state and its municipalities and entered by a Massachusetts state court, 40% of the Massachusetts recoveries will be allocated to Massachusetts municipalities, 60% of the Massachusetts recoveries will be allocated to the statewide [Opioid Recovery and Remediation Fund \(/service-details/opioid-recovery-and-remediation-fund-advisory-council-statute\)](#), and all the recoveries must be used to fund prevention, harm reduction, treatment, and recovery programs.

For more information about the Statewide Opioid Settlements, including copies of the agreements, charts reflecting anticipated payments, and answers to FAQs, visit the [AG's website \(/service-details/learn-about-the-ags-statewide-opioid-settlements-with-opioid-industry-defendants\)](#).

Visit the statewide [Opioid Recovery and Remediation Fund and Advisory Council website \(/orgs/opioid-recovery-and-remediation-fund-advisory-council\)](#) for more information.

## Guidelines for Expenditure of Municipal Opioid Settlement Recoveries

The [State-Subdivision Agreement \(PDF\) \(/doc/massachusetts-abatement-terms/download\)](#) provides a broad list of the [abatement strategies \(PDF\) \(/doc/massachusetts-abatement-terms/download\)](#) municipalities can fund using opioid settlement recoveries and useful guidelines regarding their expenditure.

Plans municipalities develop to expend municipal abatement funds should:

- Incorporate community input from those directly affected by the opiate epidemic.

- Address service disparities to increase access and equity in treatment and services for OUD, prevention and harm reduction relating to opiates.
- Leverage existing state, city, town and community opiate use disorder, mental health disorder and behavioral health disorder programming and services.

Municipalities are encouraged to innovate and collaborate, including by building on the Department of Public Health's Office of Local and Regional Health's [Shared Service Infrastructure](/service-details/public-health-shared-services) (</service-details/public-health-shared-services>).

For strategic guidance and other technical assistance with municipal abatement initiatives, municipalities can email [DPHMuniOpioidAbatementQs@mass.gov](mailto:DPHMuniOpioidAbatementQs@mass.gov) (<mailto:DPHMuniOpioidAbatementQs@mass.gov>),

## Existing Free Harm Reduction Resources for Municipalities

### [Bulk Purchasing of Naloxone](/service-details/bulk-purchasing-of-naloxone) (</service-details/bulk-purchasing-of-naloxone>)

- Municipal Police and Fire Departments are welcome to order **fully subsidized** naloxone from the State Office of Pharmacy Services (SOPS), funded by BSAS.

### [Community Naloxone Purchasing Program \(CNPP\)](/service-details/community-naloxone-purchasing-program-cnpp) (</service-details/community-naloxone-purchasing-program-cnpp>)

- Organizations that work with individuals who may either witness or experience an overdose are welcome to apply to the CNPP and access **fully subsidized** naloxone funded by BSAS.

### [Fentanyl Test Strips](https://massclearinghouse.ehs.state.ma.us/PROG-BSAS-SBIRT/SA5844kit.html) (<https://massclearinghouse.ehs.state.ma.us/PROG-BSAS-SBIRT/SA5844kit.html>)

- Fentanyl Test Strips are now available for free from the DPH Health Promotion Clearinghouse funded by BSAS. They are shipped out with an accompanying instructional wallet card.
- Additional educational materials related to harm reduction and overdose prevention are also available to print or order in bulk at no cost.

## Reporting Requirements for Municipalities

Starting in August 2023, all participating municipalities will be asked to submit an annual report on their FY23 Opioid Abatement Fund planning process, strategies selected, and expenditures. Those municipalities that received \$35,000.00 or more in FY23 are required to submit a report. The reporting form covers:

- Efforts to solicit community input regarding how abatement funds should be spent from local stakeholders including people with lived experience of the opioid epidemic.
- The abatement funds received and expended in Fiscal Year 2023.
- The abatement strategies selected.
- Efforts to address service disparities and inequity in opioid use disorder treatment, prevention, harm reduction, and recovery support and to direct resources to under-served or vulnerable populations.

All reports will be submitted through a web-based reporting platform that will be released in the summer of 2023. To support local planning and for the convenience of municipalities, please use the [draft annual reporting form](/doc/ma-opioid-settlement-municipal-report-9-21-2022/download) (</doc/ma-opioid-settlement-municipal-report-9-21-2022/download>) | [\(DOCX\)](/doc/ma-opioid-settlement-municipal-report-9-21-2022-0/download) (</doc/ma-opioid-settlement-municipal-report-9-21-2022-0/download>). Questions may differ in the final version.

In order to support full transparency of the use of the opioid abatement funds, and in accordance with the [Settlement Sub-Division Agreement](/doc/massachusetts-abatement-terms-3-8-22/download) (</doc/massachusetts-abatement-terms-3-8-22/download>) |  [\(DOCX\)](/doc/massachusetts-abatement-terms-3-8-22-0/download) (</doc/massachusetts-abatement-terms-3-8-22-0/download>), all reports will be made public.

Municipalities must retain documentation regarding these funds and their expenditure for the longer of five years after funds are received or the period required by law.

## Additional Resources

### Operational Services Division Statewide Contracts

Municipalities can utilize the [Operational Service Division's \(/orgs/operational-services-division\)](#) (OSD) Statewide Contracts for relevant purchases and avoid the need for new procurements.

Some potential expenditures/ purchases that are available on already-procured [statewide contracts \(/buy-from-a-statewide-contract\)](#) include:

- First Responder overdose emergency response equipment
  - [Naloxone \(/service-details/bulk-purchasing-of-naloxone\)](#) is available in bulk from the State Office of Pharmacy Services (SOPS) subsidized by DPH, so does not need to be purchased separately.
- Sharps/Syringe disposal and destruction
- Medication disposal and destruction

For more information on these items, please see the OSD [Statewide Contract User Guides \(/service-details/find-a-statewide-contract-user-guide\)](#) HSP43, HSP44 and HSP41 (HSP41 will become HSP45 on JAN 1, 2023). Other statewide contracts may be relevant for Opioid-related remediation as well

### Opioid Overdose Prevention and Harm Reduction

- [SAMHSA Opioid Overdose Prevention Toolkit \(https://store.samhsa.gov/sites/default/files/d7/priv/sma18-4742.pdf\)](#)
- [Harm Reduction Coalition Overdose Prevention Toolkit \(https://harmreduction.org/issues/overdose-prevention/\)](#)
- [MA DPH Naloxone Resources and Training \(/stop-an-overdose-with-naloxone\)](#)
- [The Massachusetts Health Promotion Clearinghouse Website \(https://massclearinghouse.ehs.state.ma.us/category/ALCH.html\)](#)

### Municipal Overdose Prevention Planning Guides

- [EDC Opioid and other Substance Misuse Prevention resources \(https://www.edc.org/body-work/opioid-and-other-substance-misuse-prevention\)](#)
- [Massachusetts Health Officers Association "Essential Measures: A Local Public Health Toolkit for Addressing the Opioid Epidemic" \(https://opioid-toolkit.mhoa.com/home/\)](#)
- [National Association of County and City Health Officials Opioid Epidemic Toolkit 2021 \(https://www.naccho.org/programs/community-health/injury-and-violence/opioid-epidemic/local-health-departments-and-the-opioid-epidemic-a-toolkit#stakeholders\)](#)
- [John Hopkins University Bloomberg School of Public Health "Principles for Use of Funds from the Opioid Litigation" \(https://opioidprinciples.jhsph.edu/wp-content/uploads/2022/02/Opioid-Principles-Doc.pdf\)](#)
- [National League of Cities "Aligning City, County and State Resources to Address the Opioid Epidemic: Lessons Learned and Future Opportunities" \(https://www.naccho.org/uploads/downloadable-resources/H\\_NLC-Mayors-Institute-on-Opioids.pdf\)](#)
- [National Association of County and City Health Officials "Overdose Spike Response Framework for Communities and Local Health Departments" \(https://www.naccho.org/uploads/downloadable-resources/OVERDOSE-SPIKE-RESPONSE-FRAMEWORK-FOR-COMMUNITIES-LHDS.pdf\)](#)
- [HHS / The Partnership Center The Opiate Crisis Practical Toolkit \(https://www.hhs.gov/sites/default/files/the-opioid-crisis-practical-toolkit.pdf\)](#)
- [Brandeis University Opioid Resource Connector \(https://opioid-resource-connector.org/\)](#)

### Prevention and Treatment Guidance

- [SAMHSA Prevention Strategy Framework and Guidelines; Communities That Care \(https://www.communitiesthatcare.net/\)](#)
- [CDC Report "Linking People with Opioid Use Disorder to Medication Treatment: A Technical Package of Policy, Programs, and Practices" \(https://www.cdc.gov/drugoverdose/pdf/pubs/Linkage-to-Care\\_Edited-PDF\\_508-3-15-2022.pdf\)](#)
- [SAMHSA "Evidence Based Practices" Resource Center \(https://www.samhsa.gov/resource-search/ebp\)](#)

- [Opioid Epidemic and Substance Use Disorder: A Primer for Massachusetts Boards of Health](https://sites.bu.edu/masslocalinstitute/2021/02/17/opioid-epidemic-and-substance-use-disorder-local-public-health-in-action-2/)  
(<https://sites.bu.edu/masslocalinstitute/2021/02/17/opioid-epidemic-and-substance-use-disorder-local-public-health-in-action-2/>)
- [Opioid Epidemic and Substance Use Disorder: Local Public Health in Action](https://sites.bu.edu/masslocalinstitute/2021/02/10/opioid-epidemic-and-substance-use-disorder-local-public-health-in-action/)  
(<https://sites.bu.edu/masslocalinstitute/2021/02/10/opioid-epidemic-and-substance-use-disorder-local-public-health-in-action/>)
- [The Center for Strategic Prevention Support](https://csps-ma.org/) (<https://csps-ma.org/>)

## Helplines

- Massachusetts Substance Use Helpline
  - For Voice and hearing users, Call (800) 327-5050
  - For TTY and ASCII users, Call (800) 720-3480.
  - Or visit <https://helplinema.org> (<https://helplinema.org>)
- National Crisis Hotline: 9-8-8



[All Topics \(/topics/massachusetts-topics\)](#)

[Site Policies \(/site-policies\)](#)

[Public Records Requests \(/topics/public-records-requests\)](#)

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**150 YEARS**  
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# Massachusetts Department of Public Health

## STATEWIDE OPIOID SETTLEMENTS

### AGO/DPH VIRTUAL FORUM THURSDAY, AUGUST 11, 2022

Gillian Feiner  
Senior Enforcement Counsel  
Office of the Attorney General



Deirdre Calvert  
Bureau Director  
MDPH, BSAS



Erica Piedade  
Director of Workforce  
Development, Office  
of Local and Regional  
Health

## Topics

- Statewide Opioid Settlements (AGO)
- Funds to the Opioid Recovery and Remediation Fund (DPH)
- Municipal abatement funds
  - Abatement strategies, reporting and support (DPH)
  - Procurement issues (OIG)
    - Neil Cohen, Director, Reg. & Compliance Division
- Municipal finance issues (DOR's Division of Local Services)
  - Deborah Wagner, Director of Accounts

## Statewide Opioid Settlements

- AG settlements under which Massachusetts municipalities are eligible to receive direct payments in exchange for signing releases.
  - McKesson, Cardinal, AmerisourceBergen, and Johnson & Johnson.
- Nearly all Massachusetts cities and towns are participating.

## State-Subdivision Agreement

- Directs funds from statewide opioid settlements:
  - 40% to the state's municipalities to expend on approved programs and strategies
  - 60% to the state's Opioid Recovery and Remediation Fund
- Requires all funds to be used to supplement and strengthen resources for prevention, harm reduction, treatment, and recovery.
- Requires annual reporting to EOHHS by municipalities that receive annual payments of \$35,000 or more.
- Municipalities are encouraged to pool resources and collaborate.

## The Opioid Recovery and Remediation Fund Advisory Council

- Established in January 2020 with Governor Baker’s signing into law of Chapter 309 of the Acts of 2020.
- Chaired by the Secretary of Health and Human Services and comprised of a diverse panel of policymakers, public health professionals, legal experts, and clinicians appointed by the Governor and Attorney General.
- Charged with developing recommendations for the expenditure of the Opioid Recovery and Remediation Trust Fund to mitigate the impacts of the opioid epidemic in the Commonwealth.

## The Opioid Recovery and Remediation Fund Advisory Council

To date, the council has:

- Developed initial proposal for Statewide ORRF funding included four key strategies:
  - 1) Expansion of harm reduction services,
  - 2) Increased access to methadone,
  - 3) Expansion of supportive housing programs including low-threshold housing, and
  - 4) Community outreach and engagement
- In process of identifying vendor to support development of 3-year strategic plan to guide remainder of statewide ORRF spending
- For questions about the funding, please contact:  
[OpioidRecoveryandRemediationFund@mass.gov](mailto:OpioidRecoveryandRemediationFund@mass.gov)

## Municipal Abatement Funds – Payment Mechanics

- Before payments can flow, participating municipalities must:
  - 1) Set up an account in the National Opioid Settlements Portal; and
  - 2) Submit a Payment Election Form and W-9.
- To find out who received the invitation for your municipality or get a new link, email Adreyan Caldeyro ([acaldeyro@browngreer.com](mailto:acaldeyro@browngreer.com)).
- Distributor payment 1 started going out to participating municipalities with completed accounts on July 15, 2022.

# Payments to Participating Municipalities

| Date        | Distributors | J&J           |
|-------------|--------------|---------------|
| Summer/Fall | Payments 1-2 | Payments 1-5* |
| July/August | Payment 3    |               |
| July/August | Payment 4    |               |
| July/August | Payment 5    |               |
| July/August | Payment 6    | Payment 6     |
| July/August | Payment 7    | Payment 7     |
| July/August | Payment 8    | Payment 8     |
| July/August | Payment 9    | Payment 9     |
| July/August | Payment 10   | Payment 10    |
| July/August | Payment 11   | Payment 11    |
| July/August | Payment 12   |               |
| July/August | Payment 13   |               |
| July/August | Payment 14   |               |
| July/August | Payment 15   |               |
| July/August | Payment 16   |               |
| July/August | Payment 17   |               |
| July/August | Payment 18   |               |

\*We expect J&J Payments 3-5 to be accelerated to 2022 because certain settlement-related contingencies were satisfied.



## Municipal Abatement Strategies

- Abatement funds allocated to municipalities must be used to implement strategies set forth in the State-Subdivision Agreement, *including reasonable workforce costs necessary to support the enumerated programs and strategies.*
- The agreement lays out various programs and strategies designed to support and promote:
  - Opioid use disorder treatment access
  - Support for people in treatment and recovery
  - Connections to care
  - Harm Reduction
  - Meeting the needs of justice-involved individuals
  - Support for Pregnant and Parenting Individuals and their Children
  - Prevention

\*See here for full list of [approved programs and strategies](#)

## Free Statewide Harm Reduction Resources

- Bulk Purchasing of Naloxone through the State Office of Pharmacy Services
  - Municipal and State Police, Fire, Sheriff's Departments, and EMS associated with Municipal Police and Fire are welcome to order **fully subsidized naloxone** through SOPs.
  - <https://www.mass.gov/service-details/bulk-purchasing-of-naloxone>
- **Community Naloxone Purchasing Program (CNPP)**
  - Organizations that work with individuals who may either witness or experience an overdose are welcome to apply to the CNPP and access fully subsidized naloxone.
  - <https://www.mass.gov/service-details/community-naloxone-purchasing-program-cnpp>
- **Fentanyl Test Strips at the MA Health Promotion Clearinghouse – *coming soon!***
  - MDPH will be offering fully subsidized fentanyl test strips through the MA Clearinghouse.
  - Educational materials related to harm reduction and overdose prevention are also available for order at no cost to organizations.

## Annual Reporting

- Starting in July 2023, municipalities that receive \$35,000+, whether independently or pooled, in the prior FY will need to report on their:
  - efforts to pool resources
  - planning process and efforts to incorporate input from experts and people with lived experience
  - expenditures on approved programs and strategies
  - efforts to address disparities and improve health equity
  - efforts to leverage existing programs and services
  - successes, lessons learned, areas for further progress and barriers
- DPH will be releasing reporting instructions so municipalities can prepare to complete annual reporting requirements
  - First report will be on FY23 spending

## State Support and Technical Assistance

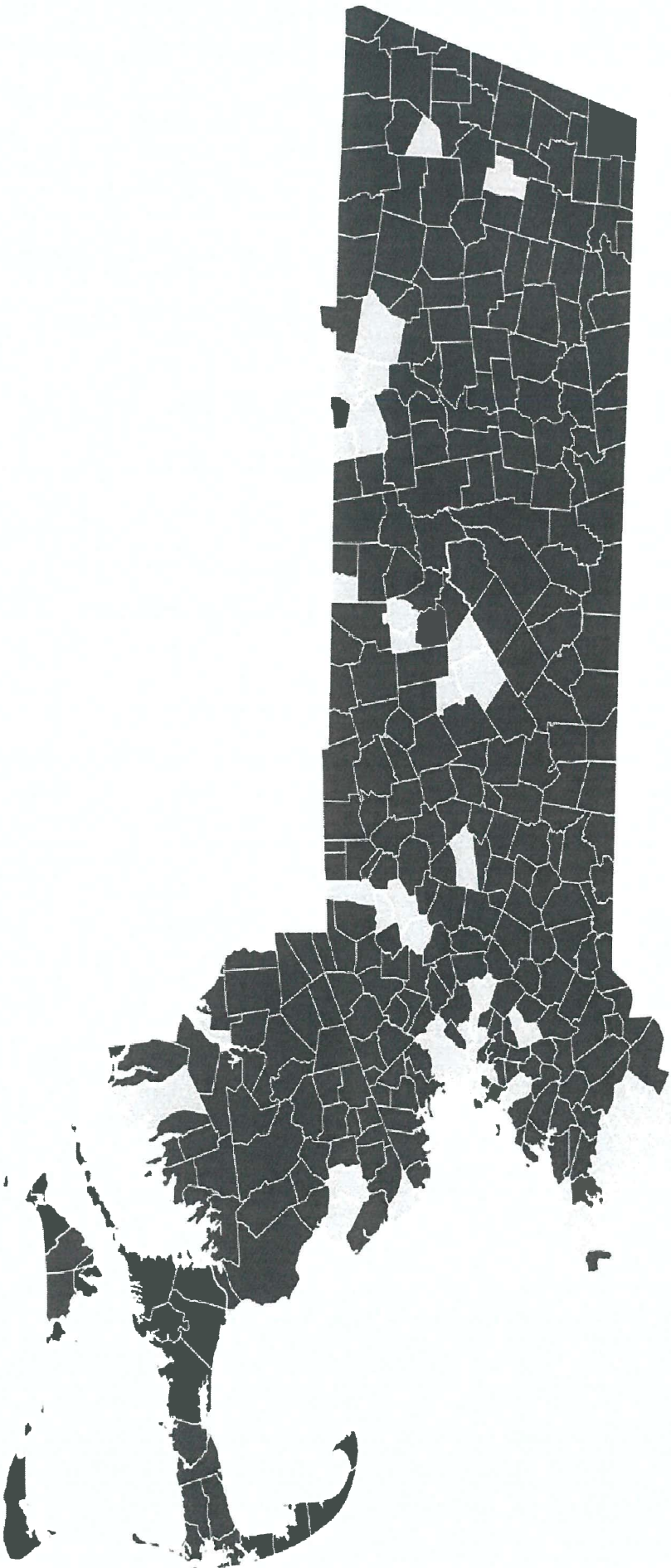
- DPH/ BSAS and the Office of Local & Regional Health (OLRH) will be offering technical assistance on strategy implementation building on existing resources.
  - Website coming soon!
- Municipalities are encouraged to coordinate abatement funds with other funding to address Substance Use and Opioid Use
  - BSAS Prevention funding
  - BSAS CDC Overdose Data to Action (OD2A) municipal funding

Questions? [OpioidRecoveryandRemediationFund@mass.gov](mailto:OpioidRecoveryandRemediationFund@mass.gov)

## Department of Public Health Shared Services

- DPH established the Public Health Excellence for Shared Services Program (PHE) in 2021
  - 50 regional collaboratives (309 municipalities)
  - FY23 annualized funding: ~\$19M
  - Training and technical assistance provided
- Benefits of Shared Services Model
  - Leverages resources and expertise
  - Creates sustainable infrastructure for partnership and collaboration
    - Municipalities opt in and choose their partner municipalities when forming the PHE collaboratives
  - Increases efficiency and equity
    - More municipalities able to meet public health statutory and regulatory requirements, as well as, over time, address the social determinants of health
    - Standardizes public health protections for residents
  - Retains statutory authority of each municipality's Board of Health
  - Maximizes investments made by taxpayers
  - Sample IMAs for municipalities interested in collaboration available on [MAHB website](#)

# Public Health Excellence for Shared Services Program (PHE)



As of 8/9/2022



## Department of Public Health Shared Services

- Examples of opioid remediation implemented in a regional model include:
  - Regional mobile harm reduction/opioid treatment program services
  - Stigma reduction campaigns
  - Broadening availability of peer recovery support services

# Procurement

- Chapter 30B applies
  - Grant agreements
  - Exemptions
    - Ambulance
    - Intergovernmental
    - Health departments
    - Medical and related professionals
  - Existing contracts
- Construction and real property transactions
- Using employees



## Procurement

- Contact technical assistance hotline:
  - 617-722-8838
  - [30BHotline@mass.gov](mailto:30BHotline@mass.gov)
  - Online form - <https://www.mass.gov/forms/chapter-30b-technical-assistance-form>
- Consider taking a training:
  - <https://www.mass.gov/oig-education-and-training>

# Commonwealth of Massachusetts



Supporting a Commonwealth of Communities

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Accounting Treatment of Opioid Funds

August 11, 2022

Debbie Wagner

Director of Accounts

## FAQ's Regarding the Accounting Treatment of Opioid Funds

**1. Can a municipality that anticipates receiving settlement funds from the recent opioid settlements set up a special revenue account to record them?**

No. All money received or collected from any source by a city, town or district belongs to its general fund and can only be spent after appropriation unless a general or special law provides an exception, i.e., expressly restricts use for a particular purpose or allows expenditure by a department or officer without appropriation. G.L. c. 44, § 53. At present, there is no general or special law that provides an exception for these settlement proceeds. Accordingly, statewide opioid settlement funds received by a municipality belong to its general fund.

**2. Is the Legislature considering an amendment to create an exception to G.L. c. 44, § 53 for statewide opioid settlement funds paid to municipalities?**

Yes. The Legislature is currently considering an amendment to G.L. c. 44, § 53 that would permit municipalities to deposit statewide opioid settlement funds in a separate fund, outside of the general fund, upon the approval of the Director of Accounts. Under the proposed amendment, municipalities would still be required to appropriate the funds for their intended purposes. The Division of Local Services linked to and summarized the proposed amendment in its May 19, 2022 issue of City & Town.

**3. Can a municipality that received opioid settlement proceeds prior to June 30, 2022 make an appropriation directly from those proceeds for their intended purpose at a meeting of the legislative body?**

No. Funds received prior to the end of FY22 (June 30, 2022) will close to the general fund. In the ordinary course, the funds will then become part of the free cash certified by the Director of Accounts and once certified, may be appropriated. Free cash is traditionally certified in late fall in most communities. If certified by the time a town has their fall town meeting, the funds could be appropriated at that time. If a town does not have a fall town meeting or free cash is not certified until after a fall town meeting, presumably the spring town meeting could then vote to make the appropriation. A city could likewise make an appropriation once free cash is certified. However, it is important to note that free cash can be appropriated for any lawful purpose and difficulties can therefore arise when mandating that the settlement portion of free cash must be used for specific purposes. An additional issue arises if the community chooses not to certify their free cash or has a negative free cash balance.

**4. How can a municipality that receives opioid settlement proceeds after July 1, 2022 use those funds in FY2023?**

A city or town may classify settlement funds received in FY23 as general fund estimated receipts (Page 3 Local Receipts) and make an appropriation for the settlement purposes by amending their existing FY23 budget to reflect that new source of revenue before their tax rate is set. The amount they estimate should be the equivalent of what they raised and appropriated from taxation for the purpose, otherwise the excess will simply be reducing the tax levy.

**5. If a municipality does not follow the above-described process, is there anything else they can do with these proceeds in FY2023?**

If the settlement proceeds are received by March 31, 2023, a municipality can request that the Director of Accounts update their free cash certified as of the previous July 1 to include the unappropriated proceeds and make them available for appropriation on or before June 30, 2023. If the request is approved before the spring town meeting, the town could then make the appropriation at their spring town meeting or, in a city, at their subsequent regularly scheduled meeting.

**6. Can a municipality vote to dedicate to a special purpose stabilization fund some or all of the opioid settlement funds it receives?**

Yes. IGR 17-20 outlines the procedures that a municipality can follow to create and dedicate funds to a special purpose stabilization fund. If a municipality receives opioid settlement funds before establishing a stabilization fund, it would need to utilize the processes noted above to appropriate into the stabilization fund after it is created. IGR 17-20 notes the required votes of the legislative body to effectuate these actions.

**7. Must amounts appropriated from free cash for opioid remediation purposes be closed to the general fund if they are not expended prior to the next year end?**

No. These funds may be reserved as a fund balance reserved for continuing appropriations until the purpose of the appropriation has been fulfilled.

## Additional Questions/More Information

For answers to **settlement-related FAQs**, charts reflecting estimated payments, and other information, visit the [AGO's website](#) or email [MAOpioidSettlements@mass.gov](mailto:MAOpioidSettlements@mass.gov).

For answers to questions about **abatement strategies**, reporting and technical support, email [OpioidRecoveryandRemediationFund@mass.gov](mailto:OpioidRecoveryandRemediationFund@mass.gov). Website coming soon!

For answers to **local finance law questions** relating to the settlement funds, local officials should email their question and phone number to Department of Revenue's [Division of Local Services](#) at [DLSlaw@dor.state.ma.us](mailto:DLSlaw@dor.state.ma.us). DLS also published answers to FAQs about municipal treatment of opioid settlement funds in its July 7th issue of [City & Town](#).

For **procurement-related guidance** and technical assistance, contact the Office of the Inspector General's [Chapter 30B procurement team](#), at 617-722-8838 or [30BHotline@mass.gov](mailto:30BHotline@mass.gov). The OIG also published answers to FAQs about the municipal [abatement funds here](#).



**150 YEARS**  
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# Massachusetts Department of Public Health

# Thank You



## *Massachusetts State-Subdivision Agreement for Statewide Opioid Settlements*

**A. Statewide Opioid Settlements.** As used herein, the term “**Statewide Opioid Settlements**” refers to statewide opioid settlements reached by or before January 1, 2026 between the Massachusetts Attorney General and non-bankrupt opioid industry participants, pursuant to which certain Massachusetts political subdivisions (“**Massachusetts Subdivisions**”) are eligible to participate and share in Global Settlement Abatement Funds (“**Abatement Funds**”), in exchange for releases. For avoidance of doubt, the July 2021 opioid settlements between the Massachusetts Attorney General and opioid distributors McKesson, Cardinal, AmerisourceBergen, and opioid-maker Johnson & Johnson (“**Settlements**”) are Statewide Opioid Settlements. Unless otherwise stated, the capitalized terms herein shall have the same meaning as in the Settlements.

**B. Massachusetts Abatement Terms.** Abatement Funds shall be used solely to supplement and strengthen, rather than supplant, resources for prevention, harm reduction, treatment, and recovery, in accordance with the purposes and subject to the requirements in the appended Massachusetts Abatement Terms.

**C. Allocation of Abatement Funds to Massachusetts Subdivisions.** The Massachusetts Subdivisions shall collectively be eligible to receive 40% of each Annual Payment of Abatement Funds that come into the state, allocated among them in the percentages reflected in the Settlements, so long as they timely submit Subdivision Settlement Participation Forms in the form attached to the Statewide Opioid Settlements. Participating Subdivisions may elect to share or pool the funds they receive and collaborate on abatement efforts. Participating Subdivisions may also elect to reallocate to the statewide Opioid Recovery and Remediation Fund some or all of their allocation of any Statewide Opioid Settlement with timely notice to the Settlement Administrator.

**D. Allocation of Abatement Funds to Statewide Opioid Recovery and Remediation Fund.** The statewide Opioid Recovery and Remediation Fund (“**ORRF**”) shall receive 60% of each Annual Payment of Abatement Funds as well as: (a) amounts voluntarily reallocated to it by Participating Subdivisions; (b) amounts allocated to Subdivisions that are Non-Participating Subdivisions as of a Payment Date; and (c) any other Abatement Funds not paid out pursuant to Section C. The ORRF is a Statutory Trust, as that term is defined in the Settlements, established by the legislature in 2021 to expand access to opioid use disorder, prevention, intervention, treatment and recovery options throughout Massachusetts. The ORRF is administered by the Executive Office of Health and Human Services in consultation with a 20-member state- and municipal-appointed advisory council with expertise and experience with opioid use disorder.<sup>1</sup>

**E. Consent Judgments.** This Agreement will be appended to proposed Consent Judgments filed in the Massachusetts Superior Court, in an action or actions filed by the Attorney General, consistent with the Statewide Opioid Settlements and any related legislation. In the event of a

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<sup>1</sup> Current appointees include nonprofit leaders, physicians, professors, and public officials from Amherst, Boston, Brockton, Falmouth, Framingham, Lynn, New Bedford, Pittsfield, Springfield, and Worcester. The advisory council holds public meetings every quarter about priorities for addressing the opioid epidemic in Massachusetts.

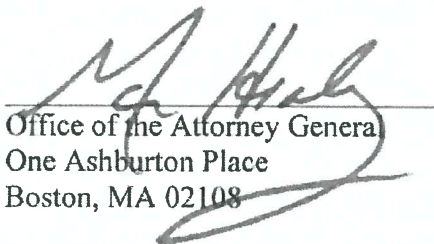
conflict between this Agreement and the Statewide Opioid Settlements, the Statewide Opioid Settlements will govern.

**F. State-Subdivision Agreement.** This Agreement is a State-Subdivision Agreement as forth in Exhibit O to the Settlements and shall take effect subject to the approval requirements therein.

**G. Authority.** The undersigned officials understand and agree to be bound by this Agreement and represent that their execution of this Agreement is voluntary and authorized.

**H. Counterparts.** This Agreement may be executed in counterparts, each of which constitutes an original and all of which constitute one and the same Agreement.

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|                                                                                                                                                                                                                                                                                     |                                                                                                                                                                  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>THE COMMONWEALTH OF MASSACHUSETTS</p> <p>MAURA HEALEY<br/>ATTORNEY GENERAL</p>  <p>Office of the Attorney General<br/>One Ashburton Place<br/>Boston, MA 02108</p> <p>Date: March 4, 2022</p> | <p>Name of Participating Subdivision:</p> <p>Signature:</p> <p>Name of Signer:</p> <p>Title:</p> <p>Address:</p> <p>Phone Number:</p> <p>Email:</p> <p>Date:</p> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|

## **MASSACHUSETTS ABATEMENT TERMS**

### **I. STATEWIDE COMMITMENT TO ABATEMENT**

The Commonwealth and its municipalities have a shared commitment to using abatement funds recovered from statewide opioid settlements to supplement and strengthen resources available to Massachusetts communities and families for substance use disorder prevention, harm reduction, treatment, and recovery in a matter that:

- ❖ reflects the input of our communities, of people who have personal experience with the opioid crisis, of experts in treatment and prevention, and of staff and organizations that are carrying out the abatement work;
- ❖ addresses disparities in existing services and outcomes and improves equity and the health of individuals and communities disadvantaged by race, wealth, and stigma, including through efforts to increase diversity among service providers;
- ❖ addresses mental health conditions, substance use disorders, and other behavior health needs that occur together with opioid use disorder (“OUD”);
- ❖ leverages programs and services already reimbursed by state agencies and programs, including direct care reimbursed by MassHealth and the state’s Bureau of Substance Addiction Services (“BSAS”); and
- ❖ encourages innovation, fills gaps and fixes shortcomings of existing approaches; supplements rather than supplants resources for prevention, harm reduction, treatment, and recovery; includes evidence-based, evidence-informed, and promising programs; and takes advantage of the flexibility that is allowed for these funds.<sup>2</sup>

This document sets forth: how abatement funds from these settlements must be used by the state and its municipalities (Sections II and III); how the state will support municipal abatement initiatives (Section IV); and state and municipal reporting requirements (Section V).

### **II. STATE USE OF ABATEMENT FUNDS**

Abatement funds directed to the state shall be deposited into the statewide Opioid Recovery and Remediation Fund to supplement prevention, harm reduction, treatment, and recovery programs throughout Massachusetts. The Fund is overseen by the Commonwealth’s Executive Office of Health and Human Services (“EOHHS”) together with a Council comprised of 10 municipal appointees appointed by the Massachusetts Municipal Association and 10 state

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<sup>2</sup> In this document, the words “fund” and “support” are used interchangeably and mean to create, expand, or sustain a program, service, or activity. References to persons with opioid use disorder are intended in a broad practical manner to address the public health crisis, rather than to require a clinical diagnosis, and they include, for example, persons who have suffered an opioid overdose. It is also understood that OUD is often accompanied by co-occurring substance use disorder or mental health conditions, and it is intended that the strategies in this document will support persons with OUD and any co-occurring SUD and mental health conditions.

appointees qualified by experience and expertise regarding opioid use disorder. Appointees serve for two years. The Council holds public meetings every quarter to identify priorities for addressing the opioid epidemic in Massachusetts.

### **III. MUNICIPAL USE OF ABATEMENT FUNDS**

Abatement funds allocated to municipalities shall be used to implement the strategies set forth below. Municipalities are encouraged to pool abatement funds to increase their impact, including by utilizing the Office of Local and Regional Health's Shared Service infrastructure. Municipal abatement funds shall not be used to fund care reimbursed by the state, including through MassHealth and BSAS, although local or area agencies or programs that provide state-reimbursed services can be supported financially in other ways that help meet the needs of their participants.

#### **1. Opioid Use Disorder Treatment**

Support and promote treatment of persons with OUD, including through programs or strategies that:

- a. Expand mobile intervention, treatment, telehealth treatment, and recovery services offered by qualified providers, including peer recovery coaches.
- b. Support evidence-based withdrawal management services for people with OUD and any co-occurring mental health conditions.
- c. Make capital expenditures to rehabilitate and expand facilities that offer treatment for OUD, in partnership with treatment providers.
- d. Treat trauma for individuals with OUD (e.g., violence, sexual assault, human trafficking, or adverse childhood experiences) and family members (e.g., surviving family members after an overdose).

#### **2. Support People In Treatment And Recovery**

Support and promote programs or strategies that:

- a. Provide comprehensive wrap-around services to individuals with OUD, including job placement, job training, or childcare.
- b. Provide access to housing for people with OUD, including supportive housing, recovery housing, housing, rent, move-in deposits, and utilities assistance programs, training for housing providers, or recovery housing programs that integrate FDA-approved medication with other support services.
- c. Rehabilitate properties appropriate for low-threshold and recovery housing, including in partnership with DHCD-funded agencies and OUD-specialized organizations.
- d. Provide peer support specialists that support people in accessing OUD treatment, trauma-informed counseling and recovery support, harm reduction services, primary healthcare,

or other services, including support for long-term recovery encompassing relapse, treatment, and continued recovery.

- e. Provide community support services, including social and legal services, to assist in deinstitutionalizing persons with OUD.
- f. Support or expand peer-recovery centers, which may include support groups, social events, computer access, or other services for persons with OUD.
- g. Provide transportation to treatment or recovery services for persons with OUD.
- h. Provide employment training or educational services for persons with OUD, such as job training, job placement, interview coaching, community college or vocational school courses, transportation to these activities, or similar supports.
- i. Increase the number and capacity of high-quality recovery programs to help people in recovery.
- j. Engage non-profits, faith-based communities, and community coalitions to support people in treatment and recovery and to support family members in their efforts to support the person with OUD in the family.
- k. Support programs for recovery in schools and/or standalone recovery high schools.
- l. Support bereaved families and frontline care providers.

### **3. Connections To Care**

Provide connections to care for people who have, or are at risk of developing, OUD through programs or strategies that:

- a. Support the work of Emergency Medical Systems, including peer support specialists and post-overdose response teams, to connect individuals to trauma-informed treatment recovery support, harm reduction services, primary healthcare, or other appropriate services following an opioid overdose or other opioid-related adverse event.
- b. Support school-based services related to OUD, such as school-based contacts that parents can engage with to seek immediate treatment services for their child; and support prevention, intervention, treatment, and recovery programs focused on young people. This should include alternatives to suspension or interaction with school resource officers such as restorative justice approaches.
- c. Fund services or training to encourage early identification and intervention for families, children, or adolescents who may be struggling with use of drugs or mental health conditions, including peer-based programs and Youth Mental Health First Aid. Training programs may target families, caregivers, school staff, peers, neighbors, health or human services professionals, or others in contact with children or adolescents.

- d. Include Fire Department partnerships such as Safe Stations.<sup>3</sup>

#### 4. Harm Reduction

Support efforts to prevent overdose deaths or other opioid-related harms through strategies that:

- a. Increase availability of naloxone and other drugs that treat overdoses for first responders,<sup>4</sup> overdose patients, individuals with OUD and their friends and family, schools, community-based organizations, community navigators and outreach workers, persons being released from jail or prison, or the public.
- b. Provide training and education regarding naloxone and other drugs that treat overdoses.
- c. “Naloxone Plus” strategies to ensure that individuals who receive naloxone to reverse an overdose are linked to treatment programs or other appropriate services.
- d. Approve and fund syringe service programs and other programs to reduce harms associated with drug use, including supplies, staffing, space, peer support services, referrals to treatment, fentanyl checking, syringe collection and disposal, connections to care, and the full range of harm reduction and treatment services provided by these programs.
- e. Support mobile units that offer or provide referrals to harm reduction services, treatment, recovery supports, primary and behavioral health care, recovery support, or other appropriate services to persons with OUD.
- f. Promote efforts to train health care providers, students, peer recovery coaches, recovery outreach specialists, or other professionals that provide care to persons who use opioids or persons with OUD in crisis training and harm reduction strategies.
- g. Active outreach strategies such as the Drug Abuse Response Team model or the Post Overdose Support Team model.
- h. Provide outreach and services for people who use drugs and are not yet in treatment, including services that build relationships with and support for people with OUD.

#### 5. Address The Needs Of Criminal-Justice-Involved Persons

Support diversion and deflection programs and strategies for criminal-justice-involved persons with OUD, including:

- a. Programs, that connect individuals involved in the criminal justice system and upon release from jail or prison to OUD harm reduction services, treatment, recovery support, primary healthcare, prevention, legal support, or other supports, or that provide these

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<sup>3</sup> Safe Stations currently operate in Fall River and Revere. *See, e.g.,* <https://www.mma.org/fall-river-fire-stations-become-safe-stations-for-people-seeking-addiction-treatment/>.

<sup>4</sup> Municipalities can purchase discounted naloxone kits from the State Office of Pharmacy Services. *See* <https://www.mass.gov/service-details/bulk-purchasing-of-naloxone>.

services.

- b. Co-responder and/or alternative responder models to address OUD-related 911 calls with greater OUD expertise.
- c. Public safety-led diversion strategies such as the Law Enforcement Assisted Diversion model.
- d. Participate in membership organizations such as the Police Assisted Addiction Recovery Initiative for training and networking and utilize law enforcement training opportunities such as the Safety and Health Integration in the Enforcement of Laws on Drugs (SHIELD) model.<sup>5</sup>

#### **6. Support Pregnant Or Parenting Women And Their Families, Including Babies With Neonatal Abstinence Syndrome**

Support pregnant or parenting women with OUD and their families, including babies with neonatal abstinence syndrome, through programs or strategies that provide family supports or childcare services for parents with OUD, including supporting programs such as:

- a. FIRST Steps Together, a home visiting program for parents in recovery that currently has seven sites serving cities and towns across the state;
- b. Pregnant/post-partum and family residential treatment programs, including and in addition to the eight family residential treatment programs currently funded by DPH; and
- c. the Moms Do Care recovery support program that has grown from two to ten programs in the state.

#### **7. Prevent Misuse Of Opioids And Implement Prevention Education**

Support efforts to prevent misuse of opioids through strategies that:

- a. Support programs, policies, and practices that have demonstrated effectiveness in preventing drug misuse among youth. These strategies can be found at a number of existing evidence-based registries such as Blueprints for Health Youth Development (<https://www.blueprintsprograms.org/>).
- b. Support community coalitions in developing and implementing a comprehensive strategic plan for substance misuse prevention. There are a number of evidence based models for strategic planning to consider including but not limited to the Strategic Prevention Framework developed by the U.S. Substance Abuse and Mental Health Services Administration (<https://www.samhsa.gov/sites/default/files/20190620-samhsa-strategic-prevention-framework-guide.pdf>) and Communities That Care developed by the University of Washington (<https://www.communitiesthatcare.net/programs/ctc-plus/>).
- c. Engage a robust multi-sector coalition of stakeholders in both the development and implementation of the above stated strategic plan (<https://www.prevention->

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<sup>5</sup> See <https://paariusa.org>

[first.org/centers/center-for-community-engagement/about-this-center/](https://www.first.org/centers/center-for-community-engagement/about-this-center/)).

- d. Support community-based education or intervention services for families, youth, and adolescents at risk for OUD.
- e. Support greater access to mental health services and supports for young people, including services provided in school and in the community to address mental health needs in young people that (when not addressed) increase the risk of opioid or another drug misuse.
- f. Initiate, enhance, and sustain local youth health assessment through the implementation of a validated survey tool to develop localized strategic plans that will inform the best ways to institute or enhance strategies to reduce and prevent youth substance misuse, including mental health services and supports for young people, intervention services for families, and youth-focused programs, policies, and practices that have demonstrated effectiveness in reducing and preventing drug misuse.

#### **IV. STATE SUPPORT FOR MUNICIPAL ABATEMENT AND INTER-MUNICIPAL COLLABORATION**

EOHHS and the Department of Public Health (DPH), including through its Office of Local and Regional Health (OLRH), will support municipal abatement initiatives by providing strategic guidance to help Massachusetts municipalities select and implement abatement strategies and effectively pool their resources through inter-municipal Shared Service Agreements, as well as other technical assistance. By pooling resources, functions, and expertise, a consortium of cities and towns can expand the public health protections and services they offer residents.

In addition, EOHHS/DPH will collect information regarding municipal abatement and publish an annual report to provide the public with information about the municipal abatement work and to highlight effective strategies, lessons learned, and opportunities for further progress. The support for municipal abatement described in this Section IV will be funded by the state abatement funds described in Section II, above.

#### **V. REPORTING AND RECORD-KEEPING REQUIREMENTS**

**A. STATE REPORTING.** Annually, not later than October 1, the secretary of EOHHS shall file a report on the activity, revenue and expenditures to and from the statewide Opioid Recovery and Remediation Fund in the prior fiscal year with the clerks of the senate and the house of representatives, the house and senate committees on ways and means and the joint committee on mental health, substance use and recovery and made available on the executive office of health and human services' public website. The report shall include, but not be limited to: revenue credited to the fund; expenditures attributable to the administrative costs of the executive office; an itemized list of the funds expended from the fund; data and an assessment of how well resources have been directed to vulnerable and under-served communities. EOHHS filed its first Annual Report on October 1, 2021.



**B. MUNICIPAL REPORTING.** Cities and towns that receive annual abatement distributions of \$35,000<sup>6</sup> or more, whether individually or pooled through OLRH Shared Service arrangements, will be required to submit annual reports of their Municipal Abatement Fund expenditures in the prior fiscal year to EOHHS, starting in FY2023. The reports shall include, but not be limited to: municipal abatement funds received; an itemized list of the funds expended for abatement and administrative costs, if applicable; the unexpended balance; a brief description of the funded abatement strategies and efforts to direct resources to vulnerable and under-served communities. Additional reporting-related guidance shall be provided. All municipalities must: maintain, for a period of at least 5 years after funds are received, documents sufficient to reflect that Municipal Abatement Funds were utilized for the Municipal Abatement Strategies listed herein.<sup>7</sup>

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<sup>6</sup> EOHHS retains the right to modify this reporting threshold.

<sup>7</sup> Nothing in this document reduces obligations under public records law.

**GRANT AGREEMENT**  
**BY AND BETWEEN**  
**THE CITY OF GARDNER**  
**AND**  
**GAAMHA**

THIS AGREEMENT, made as of this \_\_\_ day of July 2022, is by and between the **City of Gardner**, a municipal corporation having a principal location at 95 Pleasant Street, Gardner, Massachusetts (hereinafter "the City"), and the **Gardner Athol Area Mental Health Association ("GAAHMA")**, a non-profit organization having a principal location at 208 Coleman Street, Gardner, MA 01440 (hereinafter "the Contractor") (collectively, together "the Parties").

WHEREAS, the City is an eligible Massachusetts municipality having elected to participate in the statewide opioid settlements with the distributors and Johnson & Johnson as more particularly described in the "Massachusetts State-Subdivision Agreement for Statewide Opioid Settlements" (hereinafter the "State-Subdivision Agreement"), attached hereto as **Exhibit A**;

WHEREAS, the State-Subdivision Agreement includes various requirements for the allocation of said abatement funds to municipalities, including but not limited to: strategies addressing opioid use disorder treatment, supporting people in treatment and recovery, connections to care, harm reduction, preventing misuse of opioids, and implementing prevention education; and

WHEREAS, in lieu of the procurement process under M.G.L. c. 30B, the City is entering into this grant agreement with the Contractor, the express purpose of which is to carry out the public purposes outlined above, as more particularly described in this Agreement.

NOW, THEREFORE, the Parties, in mutual consideration of the terms and conditions contained herein, agree as follows:

1. **ENGAGEMENT OF CONTRACTOR:** The City hereby engages the Contractor to perform the services set forth herein and the Contractor hereby accepts the engagement.

1.1 **CONTRACT DOCUMENTS:** The Contract Documents shall consist of this Agreement between the City and the Contractor, as well as any and all documents, attachments, forms, and exhibits specified therein which are incorporated herein by reference.

1.2 **SUBCONTRACTS:** No subcontracts or any assignment of any kind may be awarded by the Contractor the purpose of which is to fulfill in whole or in part the services required of the Contractor without prior written approval of the City. If the Contractor assigns this Contract in whole or in part without prior City approval, said assignment shall be a material breach of the Contract.

2. SCOPE OF SERVICES: The Contractor shall perform all contracted and negotiated services as more particularly described in **Exhibit B**, which is incorporated herein by reference. All work shall be performed in compliance with all applicable laws, codes, regulations, and ordinances.

3. RESPONSIBILITY OF THE CITY: The City shall assist the Contractor insofar as practicable for the purposes of efficiency.

3.1. The City shall designate a project representative authorized to act on its behalf with respect to the project except said Project Representative shall have no authority to bind the City to expend money in excess of the appropriation or the grant.

4. TIME OF PERFORMANCE: This Agreement shall commence on the date above first written and shall terminate on \_\_\_\_\_, unless otherwise extended or amended in writing by the parties hereto.

5. COMPENSATION: The City, having been awarded via the State-Subdivision Agreement, the following amounts: \$72,840.00, \$38,601.00, \$52,560.00, and \$55,049.00 in fiscal years 2022, 2023, 2024, and 2025, respectively, shall pay the Contractor an amount not to exceed \$ \_\_\_\_\_ based on invoices submitted in the approved form and according to the "Method of Schedule of Compensation," affixed hereto as **Exhibit C** and incorporated herein by reference. All payments to the Contractor by the City are contingent upon receipt of funds from the Commonwealth of Massachusetts, as well as appropriation from the City Council. The City shall not make payments from funds other than those received under the State-Subdivision Agreement.

#### 6. GENERAL PROVISIONS:

6.1. RETENTION OF RECORDS: The Parties shall maintain, in accordance with the State-Subdivision Agreement, those books, records and other documents, as are required to be submitted to the Commonwealth's Executive Office of Health and Human Services ("EOHHS") as part of the City's annual reports of its Municipal Abatement Fund expenditures for the prior fiscal year. Said reports shall include but not be limited to: municipal abatement funds received; an itemized list of the funds expended for abatement and administrative costs, if applicable; the unexpended balance; and a brief description of the funded abatement strategies and efforts to direct resources to vulnerable and underserved communities. Such records shall also contain all information pertaining to grant awards, authorizations, obligations, unobligated balances, assets, liabilities, outlays and income. The Parties shall maintain such records for a period of at least five (5) years from the date of expiration of this Agreement, or if such records become the subject of audit findings, they shall be retained until such findings have been resolved, whichever is later.

6.2. ACCESS TO RECORDS: The Contractor shall make all books, accounts, records, reports, files and other papers, things or property, that relate to its activities under this Agreement available at all reasonable times for inspection, review, and audit by the City, the Project Representative, their authorized representatives, authorized representatives of the City's Board of Health, the Inspector General of the United States, or of the Commonwealth, the Auditor of the Commonwealth, and the U.S. General Accounting Office. The Commonwealth, by the Governor or his designee, the Secretary of Administration and Finance or his designee, and the State Auditor or his designee, at reasonable times and upon reasonable notice, shall have the right to examine the books, records, and other compilative

data of the Contractor which pertain to the performance of the provisions and requirements of this Agreement.

6.3. TERMINATION: The City may in its sole discretion terminate the contract upon fifteen (15) days written notice to the Contractor. In case of termination, all finished and unfinished documents shall become the property of the City.

6.3.1. In the event of termination, the Contractor shall be compensated solely for services provided and accepted to the date of termination, according to the Contract Documents. The Contractor shall have no right to recover for indirect, consequential damages or lost profits.

6.4. AMENDMENTS: This Agreement may be amended provided such amendment is in writing and agreed to by the Parties hereto and such amended Agreement continues to provide for the express public purpose(s) outlined in the State-Subdivision Agreement.

6.5. NON-DISCRIMINATION: The Contractor shall adhere to the requirements set forth in Title VI of the Civil Rights Act of 1964 (Public Law 88-352), and the regulations issued pursuant thereto by HUD (24 CFR Part I); Title VIII of the Civil Rights Act of 1968 (Public Law 90-284), as amended; section 109 of the Housing and Community Development Act of 1974, and the HUD regulations issued pursuant thereto (24 CFR 570.601); Federal Executive Order 11063, as amended by Executive Order 12259 and the HUD regulations issued pursuant thereto (24 CFR 107); the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.); Section 402 of the Veterans of Vietnam Era Act (for projects of \$10,000 or more); Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794); Massachusetts General Laws Chapter 151B Section 1 et seq.; State Executive Order 74, as amended and revised by Executive Orders 116, 143, and 227; and any and all applicable local or state regulations, procedures or guidelines.

The Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, handicap, or national origin. The Contractor shall take affirmative action to assure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, age, handicap, or national origin. Such action shall include, but not limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoffs or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor shall post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause. The Contractor shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, age, handicap or national origin.

7. AVAILABILITY OF FUNDS: The compensation provided by this Agreement is subject to appropriation by the City Council, as well as the continued availability of funds from the State-Subdivision Agreement and the City's continued eligibility to receive such funds.

8. INDEMNIFICATION: The Contractor hereby indemnifies and shall at all times save and hold harmless the City of Gardner, and its officers, attorneys, employees, and agents from and against any and all claims (including worker's compensation and wage claims) demands, suits, actions, liabilities, damages, penalties, judgments, and costs and expenses of litigation, of or by anyone that in any way is caused by, arises out of, or is occasioned by the performance, activities, operations, conducts,

negligence, or omissions of the Contractor, or any of its subcontractors or the agents or employees of either, regardless of whether or not they are caused in part by a party indemnified hereunder.

9. LICENSES: The Contractor shall keep current any licenses, certifications, or permits required for any activity to be undertaken as part of the Scope of Services, as required by federal, state, or local laws or regulations.

10. CONFIDENTIALITY: The Contractor shall protect the privacy of, and respect the confidentiality of information provided by, program participants, consistent with applicable federal and state regulations including Massachusetts General Laws, Chapter 66, Section 10, regarding access to public records.

11. COPYRIGHT: No material prepared in whole or in part under this Agreement shall be subject to copyright in the United States of America or in any country except with the prior written approval of the City.

12. CLOSE-OUT: The Contractor shall follow such policies and procedures with respect to close-out of any associated grant or funds as may be required by the City.

13. SEVERABILITY: If any provision of this Agreement is held invalid, the remainder of the Agreement shall not be affected thereby, and all other parts of the Agreement shall nevertheless be in full force and effect.

14. CONSTRUCTION: This Agreement shall be construed under the laws of the Commonwealth of Massachusetts.

IN WITNESS THEREOF, the City and the Contractor have executed this Agreement under seal as of the date first above written.

[signature page follows]

CONTRACTOR:  
GAAMHA

CERTIFICATION AS TO THE  
AVAILABILITY OF FUNDS IN THE  
AMOUNT OF \$\_\_\_\_\_ AND THE  
AUTHORITY OF THE MAYOR TO  
SIGN ON BEHALF OF THE CITY.

By: \_\_\_\_\_  
Name:  
Title:

By: \_\_\_\_\_  
Name: John Richard  
Title: City Auditor

By: \_\_\_\_\_  
Name: Michael J. Nicholson  
Title: Mayor

By: \_\_\_\_\_  
Name: Joshua Cormier  
Title: Purchasing Agent

**Exhibit A**

**(MA State-Subdivision Agreement for Statewide Opioid Settlements)**

## Exhibit B

### SCOPE OF SERVICES

GAAMHA, Inc. will offer individual Family Support Services and group Family Support Services to family members (loved ones) of men and women with substance use disorders. Group Family Support Services will occur once a month for families to develop a better understanding of addiction and educate them on the development and use of healthy coping skills and boundaries related to accompanying and assisting their loved ones in the addiction and recovery process. Individual Family Support Services will be provided to families through a Family Support Coach to allow families to identify and understand individual needs and develop skills to support their loved ones through the recovery journey.

The program aims to benefit Low-to-Moderate Income (LMI) persons with an estimated number of beneficiaries at 24 LMI individuals. The project will enable GAAMHA, Inc. to provide families with the support, education, information, resources, group meetings, and individual coaching they need to support their family members, and loved ones, impacted by the opioid epidemic which is a local, regional, and national crisis. Such activities are consistent with the City of Gardner's Community Development Strategy and National Objectives of the CDBG Program.

GAAMHA Inc.'s project will expand services to offer individual and group Family Support Services. The development of such support services, at the family level, a service that is not currently provided by any other local health or social service agencies, will meet a need that has been identified and is critically important. Further, it will provide benefits to LMI individuals within Gardner, the service area of our organization.

GAAMHA will provide Family Support services in Gardner to family members impacted by the Opioid Epidemic and other addictions. Group meetings will be held monthly at GAAMHA or convenient location in the City of Gardner. Individual meetings will be held at the convenience of family members.

Additionally, the following other services are to be provided to the City by the Contractor:

**Recovery Support Navigators (RSN)**- provide care management and systems navigation to support individuals with a diagnosis of a substance use disorder and/ or co-occurring mental health disorders. The RSN is a paraprofessional who partners with a broad base of individuals, clinicians, medical staff, and other organizations to provide outreach, case management, and supports to navigate various systems of care. RSN's engage individuals wherever they present in the treatment system and assist in the creation and implementation of personal goals and objectives around treatment and recovery. RSN's possess a thorough understanding of community culture to address the barriers to successful recovery, use human experience language and provide links to community resources and treatment options. Access to RSN services is based on necessity and a referral by a medical or behavioral health provider, community partner, or other care managers who can identify the need for additional support.

**Function:** Having a regional RSN would give municipalities (PD, FD, Health Dept etc) access to a clinical substance use disorder professional who could assist community members in need, on an on-going basis. This could happen by referral, during post overdose or post incident/interaction follow-ups,



or perhaps even in the midst of an interaction if appropriate. GAAMHA is already the subcontractor for the DA's COSSAP grant which provides Recovery Coaches to all PD's in the region to provide post overdose follow-up support. Our connectivity to provider networks at all level of care allow us to assist people in identifying their specific needs, and then accessing resources via warm referrals rather than cold calls. We have an exciting new partnership with a telehealth provider who provides both psychiatric and substance use support. This partnership allows us to get a patient in front of a psychiatric prescriber in under a week, instead of the 10-16 week wait times that are the norm in our region. This same provider can also provide MAT/MOUD very quickly, often the same day as the referral is made. By working with GAAMHA on this initiative, the cities and towns would also gain expedited access to GAAMHA's entire continuum of substance use care and support which is by far the most robust in the region, and perhaps anywhere else. This includes the aforementioned Recovery Coaching and Recovery Support Navigation, but also includes:

**Pathway House** – 27 bed Clinical Recovery Home for adult men with average enrollment of 6 months (free for all Mass residents who qualify)

**The Carl E. Dahl House at Evergreen Grove** – 16 Bed Co-Occurring Enhanced Clinical Recovery Home on 115 acre therapeutic farm (in-network with most Mass Health plans)

**R.O.O.T.S. at Evergreen Grove** – Outpatient Clinical Treatment and Early Intervention program for young people experience substance misuse or mental health challenges using Care Farming modality (ages 12-24, free for all participants) *opens in Gardner May 2022*

**GAAMHA Transitional Supportive Housing** – 56 beds Sober Housing with Clinical Case Mgmt for Adult Men & Women for up to 24 months

**GAAMHA Permanent Supportive Housing** – 12 Units Sober Studio Apartments with Clinical Case Mgmt for Adult Men & Women with no time limits

**GAAMHA Family Supportive Housing** – Sober Housing with Clinical Case Mgmt for Mothers who are pregnant and/or parenting AND their school aged children for up to 24 months (free for all Mass residents who qualify) *opens in Petersham in October 2022*

**Alyssa's Place: Peer Recovery and Resource Center** – Peer governed and delivered support program for people seeking help for substance related issues and their loved ones, support programs, social activities, etc.

## Exhibit C

### METHOD AND SCHEDULE FOR COMPENSATION

The City shall pay the Contractor the maximum sum of \$\_\_\_\_\_ in consideration of completion of the Services as set forth in this Agreement and funded through the State-Subdivision Agreement.

#### PAYMENTS TO CONTRACTOR

Payments to the Contractor by the City shall be made upon receipt and acceptance of an invoice from the Contractor detailing the actual amounts for work performed in accordance with the Contract Documents, and actual completion of said services. The Contractor shall submit payment requests to the City, and the City shall make payments to the Contractor, according to the following schedule:

Invoices **received and approved** by Tuesday shall be processed and a check shall be cut the following Thursday (9 days later).

#### AMOUNTS DISPUTED

Any requests for payment or portions thereof which are deemed unacceptable by the City shall not be made to the Contractor. In the event of dispute, the Contractor may, within thirty (30) days of said denial, request the Project Representative review the payment request for compliance with the appropriateness of the payment request. The request for review shall be delivered to the Project Representative detailing the amount disputed and all necessary supporting documentation which demonstrates compliance with the objective of the program and the Agreement.

The Project Representative shall respond to the request for review within fourteen (14) days of receipt of such request for review. The Contractor shall be notified, in writing, of the Project Representative's decision and informed of the reasoning for the decision.

If the Contractor is not satisfied with the decision of the Project Representative, the Contractor may request the Mayor of the City of Gardner to conduct a review of the request for payment. The request for review by the Mayor shall be made in writing within fourteen (14) days of receipt of the decision of the Project Representative. The response by the Mayor shall be made in writing within fourteen (14) days of receipt of the request for review.

The decision of the Mayor is final and the Contractor shall have no other recourse than that described above.

#### TIME PERIOD FOR PAYMENTS

The City agrees to make payments to the Contractor in an expeditious manner based on invoices received. However, payments to Contractors are contingent upon receipt of funds from the Commonwealth of Massachusetts, as well as appropriation from the City Council. The City shall not make payments from funds other than those received under the State-Subdivision Agreement.



City of Gardner - *Executive Department*

Mayor Michael J. Nicholson

September 23, 2022

Hon. Elizabeth J. Kazinskas, Council President  
And City Councilors  
Gardner City Hall, Rm 121  
95 Pleasant St  
Gardner, MA 01440

RE: Acceptance of Donation – Weeping Cherry Tree from Alyssa’s Place Peer Recovery Center

Dear Madam President and Councilors,

The month of September has been nationally recognized as Substance Abuse Recovery Month.

Alyssa’s Place Peer Recovery Center has donated a Weeping Cherry Tree for Volney Howe Park in memory of all of those in the City who have lost their lives to substance abuse addiction and overdose.

Since this tree and the memorial plaque that will be installed with it are being donated to a City park, I respectfully ask that the City Council vote to accept this donation, per the provisions of the General Laws of the Commonwealth.

Respectfully Submitted,

Michael J. Nicholson  
Mayor, City of Gardner

RECEIVED  
2022 SEP 23 AM 9:44  
CITY CLERK'S OFFICE  
GARDNER, MA

**ACCEPTANCE OF DONATIONS AND GIFTS – PARKS DEPT.**

***VOTED:*** That the City of Gardner is authorized to accept certain donations and gifts for use by the Dept. of Public Works in the Parks Dept., said acceptance in accordance with the provisions of Chapter 44, Section 53A½ of the General Laws.



City of Gardner - *Executive Department*  
Mayor Michael J. Nicholson

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September 23, 2022

Hon. Elizabeth J. Kazinskas, Council President  
And City Councilors  
Gardner City Hall, Rm 121  
95 Pleasant St  
Gardner, MA 01440

RE: Acceptance of Donations- Flower Pot Sponsorships

Dear Madam President and Councilors,

The attached list of individuals have donated funding to sponsor the flowers in the new flower pots that have been placed throughout the City.

There are 100 flower pots in the Downtown area and an additional 25 flower pots in the village center of South Gardner.

These individuals each donated \$75.00 to cover the cost of the flowers from now through Thanksgiving before the pots are removed for the winter.

Sponsorships for next year will be available in the spring but will likely have a slightly increased cost due to the increased time frame from May through Thanksgiving.

I respectfully ask that the City Council vote to accept these donations/sponsorships per the provisions of the General Laws of the Commonwealth.

Respectfully Submitted,

Michael J. Nicholson  
Mayor, City of Gardner

RECEIVED  
2022 SEP 23 11:11:02  
CITY OF GARDNER  
CITY CLERK

**ACCEPTANCE OF DONATIONS AND GIFTS – MAYOR’S DEPT.**

***VOTED:*** That the City of Gardner is authorized to accept certain donations and gifts for use by the Mayor’s Dept. – Summer Celebration Account., said acceptance in accordance with the provisions of Chapter 44, Section 53A½ of the General Laws.

| <b>Company/Organization</b>                           | <b># of Flowerpots</b> | <b>Downtown</b> | <b>South Gardner</b> |
|-------------------------------------------------------|------------------------|-----------------|----------------------|
| Elite Accounting Services, LLC.                       | 2                      | 1               | 1                    |
| National Lumber                                       | 4                      | 4               | 0                    |
| Surroundings Gallery & Custom Framing                 |                        |                 |                      |
| Heywood Wakefield Commons                             | 4                      | 3               | 1                    |
| Empire Management Company                             | 2                      | 2               | 0                    |
| Empire Real Estates Group, LLC                        | 3                      | 3               | 0                    |
| Terrapin Moon                                         |                        |                 |                      |
| Mass Ave Rentals                                      | 1                      | 1               | 0                    |
| Out Back Laundry                                      | 1                      | 1               | 0                    |
| Bob Reed Plumbing and Heating                         | 2                      | 1               | 1                    |
| Parker House of Pizza                                 | 2                      | 2               | 0                    |
| Blessington Corporation                               | 2                      | 2               | 0                    |
| Open Sky Community Services - Crystal House Clubhouse | 4                      | 2               | 2                    |
| Garrick Contract Carriers, Inc.                       | 1                      | 1               | 0                    |
| Moon Hill Brewing Co. Inc.                            | 1                      | 1               | 0                    |
| Gardner Danceworks                                    | 2                      | 1               | 1                    |
| Bab's Auto Body                                       | 3                      | 2               | 1                    |
| GAAMHA, INC.                                          | 2                      | 1               | 1                    |
| Energica of New England                               | 1                      | 1               | 0                    |
| Rob's Dyno Service                                    | 1                      | 1               | 0                    |
| LaChance Interiors, Inc.                              | 1                      | 1               | 0                    |
| Dow's Family Shoe Store                               | 1                      | 1               | 0                    |
| W.E. Aubuchon Co., Inc.                               | 2                      | 2               | 0                    |
| 99 Restaurants                                        | 2                      | 1               | 1                    |
| The Velvet Goose                                      | 1                      | 1               | 0                    |
| John's Sport Shop                                     | 1                      | 1               | 0                    |
| Anne's Bridal & Tux                                   | 1                      | 1               | 0                    |
| Jon & Margaret Hogue                                  | 1                      | 1               | 0                    |
| Brady Associates Asset Management                     |                        |                 |                      |
|                                                       | <b>48</b>              | <b>39</b>       | <b>9</b>             |



**City of Gardner - Executive Department**

**Mayor Michael J. Nicholson**

September 20, 2022

Hon. Elizabeth J. Kazinskas, Council President

And City Councilors

Gardner City Hall, Rm 121

95 Pleasant St

Gardner, MA 01440

RE: Notification on the Status of Funding from the American Rescue Plan Act ("ARPA")

Dear Madam President and Councilors,

Attached, please find the current breakdown of expenditures that have been made from the funds we received from the American Rescue Plan Act ("ARPA").

As a reminder, the way these funds can be spent is regulated to specific requirements set by regulations issued by the United States Department of the Treasury.

| Project                               | Amount Obligated       | Amount Expended        |
|---------------------------------------|------------------------|------------------------|
| ARPA Regulation Compliance Consultant | \$ 180,000.00          | \$ 8,750.00            |
| Water Infrastructure Repair           | \$ 425,324.67          | \$ 425,324.67          |
| Stormwater Management                 | \$ 10,914.94           | \$ 10,914.94           |
| Expand Broadband Access               | \$ 85,000.00           | \$ 85,000.00           |
| Senior Center Air Purifiers           | \$ 20,219.09           | \$ 20,219.09           |
| Fire Engine                           | \$ 650,410.14          | \$ 650,410.14          |
| Fire Rescue Truck                     | \$ 850,000.00          | \$ 850,000.00          |
| Ambulance                             | \$ 300,000.00          | \$ 300,000.00          |
| Fitness Court Installation            | \$ 121,350.00          | \$ 121,350.00          |
| COVID Building Sanitization           | \$ 3,780.00            | \$ 3,780.00            |
| COVID Test Kits                       | \$ 432,214.85          | \$ 432,214.85          |
| Police Cruisers                       | \$ 164,184.75          | \$ 59,979.35           |
| Outdoor Skating Rink Project          | \$ 14,500.00           | \$ 14,500.00           |
| Econ Dev Façade Improvement Grants    | \$ 400,000.00          | \$ -                   |
| Econ Dev Sign Replacement Grant       | \$ 50,000.00           | \$ 3,535.43            |
| Small Business Assistance Grant       | \$ 400,000.00          | \$ 184,579.52          |
| Downtown Improvement Project          | \$ 21,083.73           | \$ 13,083.73           |
| <b>TOTAL</b>                          | <b>\$ 4,128,982.17</b> | <b>\$ 3,183,641.72</b> |

This leaves us with \$1,922,771.83 in unobligated ARPA funds that need to be obligated by the end of 2024.

Respectfully,

Michael J. Nicholson

Mayor, City of Gardner

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 CITY OF GARDNER, MA





City of Gardner - *Executive Department*

Mayor Michael J. Nicholson

September 19, 2022

Hon. Elizabeth J. Kazinskas, Council President  
And City Councilors  
Gardner City Hall, Rm 121  
95 Pleasant Street  
Gardner, MA 01440

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 2022 SEP 22 PM 3:57  
 CITY CLERK'S OFFICE  
 GARDNER, MA

RE: Notification of Independent Auditor's Report – FY2022 Federal Single Audit: No Findings

Dear Madam President and Councilors,

As you are aware, pursuant to both federal and state law, the City is required to have a third party, independent auditor review our financial records periodically. There are two (2) types of audits that the City must undertake as a result of these statutes –

- 1) An audit known as a “**federal single audit**” that solely reviews how all federal grants were received and spent. This must be conducted annually unless a municipality receives an audit with no findings for three (3) consecutive years. If this later qualification is met, the audit must be done once every three (3) years. The Federal Single Audit Act of 1984 sets these requirements for all municipalities that receive over \$750,000 in federal funding in a single fiscal year.
- 2) An audit known as a “**full audit**” that reviews the entirety of the City’s financial records for the fiscal year. This must be done on an annual basis.

Last year, for the first time in the City’s history, we received a perfect score on both our single audit and our full audit by our third-party auditors.

**I am happy to report that for the second year in a row, the City has received a perfect score, with no finding, nor suggestions, on our Federal Single Audit for the 2022 Fiscal Year (July 1, 2020 to June 30, 2021).**

This is especially significant due to the significant amount of federal grant funding that was released during that time frame as a result of the COVID-19 Pandemic, with the CARES Act, the ESSR Funds, COVID-19 FEMA Assistance Grant, FEMA Vaccination Grants, and the ARPA Funds, to name a few. (Full listing can be found on page 6 of the attached report).

In total, in FY2022, the City received \$7,709,920 in Federal Grant Funding- approximately ten percent (10%) of the City’s annual operating budget.

I would like to thank our City Auditor, John Richard, and everyone on our Finance Team for helping to ensure that the City remains in a strong and stable financial standing.

Respectfully Submitted,

Michael J. Nicholson  
Mayor, City of Gardner



**CITY OF GARDNER, MASSACHUSETTS**

Independent Auditor's Reports Pursuant  
to Government Auditing Standards  
and Uniform Guidance

For the Year Ended June 30, 2021

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**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF  
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

**INDEPENDENT AUDITOR'S REPORT**

Honorable Mayor and City Council  
City of Gardner, Massachusetts

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Gardner, Massachusetts (the City), as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated March 28, 2022.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) as a basis for designing procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

---

Merrimack, New Hampshire  
Andover, Massachusetts  
Greenfield, Massachusetts  
Ellsworth, Maine

800.282.2440 | melansoncpas.com



Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in cursive script that reads "Melanson".

Merrimack, New Hampshire  
March 28, 2022



**REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM,  
REPORT ON INTERNAL CONTROL OVER COMPLIANCE, AND  
REPORT ON SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
REQUIRED BY THE UNIFORM GUIDANCE**

**INDEPENDENT AUDITOR'S REPORT**

Honorable Mayor and City Council  
City of Gardner, Massachusetts

**Report on Compliance for Each Major Federal Program**

We have audited the City of Gardner, Massachusetts' (the City) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the City's major federal programs for the year ended June 30, 2021. The City's major federal programs are identified in the summary of auditor's results section of the accompanying Schedule of Findings and Questioned Costs.

***Management's Responsibility***

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

***Auditor's Responsibility***

Our responsibility is to express an opinion on compliance for each of the City's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

---

Merrimack, New Hampshire  
Andover, Massachusetts  
Greenfield, Massachusetts  
Ellsworth, Maine

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We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the City's compliance.

#### ***Opinion on Each Major Federal Program***

In our opinion, the City complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2021.

#### **Report on Internal Control Over Compliance**

Management of the City is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.



The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

#### **Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance**

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Gardner, Massachusetts (the City) as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the City's basic financial statements. We issued our report thereon dated March 28, 2022, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Expenditures of Federal Awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

A handwritten signature in cursive script that reads "Melanson".

Merrimack, New Hampshire  
September 16, 2022



**CITY OF GARDNER, MASSACHUSETTS**  
 Schedule of Expenditures of Federal Awards  
 For the Year Ended June 30, 2021

| <i>Federal Agency</i>                                                                                                                                  | Federal | Pass Through          | Federal             |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|---------|-----------------------|---------------------|
| Cluster                                                                                                                                                | AL      | Identifying           | Expenditures        |
| Pass-through Agency                                                                                                                                    | Number  | Number                | Expenditures        |
| Program Title                                                                                                                                          | Number  | Number                | Expenditures        |
| <b>U.S. Department of Agriculture</b>                                                                                                                  |         |                       |                     |
| Child Nutrition Cluster                                                                                                                                |         |                       |                     |
| Passed Through Massachusetts Department of Elementary and Secondary Education                                                                          |         |                       |                     |
| National School Lunch Program - Non-Cash Assistance                                                                                                    | 10.555  | 14-103                | \$ 57,901           |
| Summer Food Service Program for Children                                                                                                               | 10.559  | 14-103                | <u>611,411</u>      |
| Total Child Nutrition Cluster                                                                                                                          |         |                       | <u>669,312</u>      |
| Total U.S. Department of Agriculture                                                                                                                   |         |                       | 669,312             |
| <b>U.S. Department of Housing and Urban Development</b>                                                                                                |         |                       |                     |
| CDBG-Entitlement Grants Cluster                                                                                                                        |         |                       |                     |
| Passed Through the Commonwealth of Massachusetts Department of Housing and Community Development Community Development Block Grants/Entitlement Grants |         |                       |                     |
|                                                                                                                                                        | 14.218  | Unknown               | <u>282,507</u>      |
| Total CDBG-Entitlement Grants Cluster                                                                                                                  |         |                       | 282,507             |
| Passed Through the Commonwealth of Massachusetts Department of Housing and Community Development Community Development Block Grants/State's Program    |         |                       |                     |
|                                                                                                                                                        | 14.228  | ME-G-2019             | <u>544,375</u>      |
| Total U.S. Department of Housing and Urban Development                                                                                                 |         |                       | 826,882             |
| <b>U.S. Department of Justice</b>                                                                                                                      |         |                       |                     |
| Passed Through Massachusetts Executive Office of Public Safety and Security                                                                            |         |                       |                     |
| COVID-19 Coronavirus Emergency Supplemental Funding                                                                                                    | 16.034  | Unknown               | 20,174              |
| Bulletproof Vest Partnership Program                                                                                                                   | 16.607  | Unknown               | 20,396              |
| Edward Byrne Memorial Justice Assistance Grant Program                                                                                                 | 16.738  | Unknown               | <u>12,957</u>       |
| Total U.S. Department of Justice                                                                                                                       |         |                       | 53,527              |
| <b>U.S. Department of Transportation</b>                                                                                                               |         |                       |                     |
| Passed Through Massachusetts Aeronautics Commission                                                                                                    |         |                       |                     |
| Airport Improvement Program                                                                                                                            | 20.106  | 3-25-0020-017-2018    | <u>756,798</u>      |
| Total U.S. Department of Transportation                                                                                                                |         |                       | 756,798             |
| <b>U.S. Department of the Treasury</b>                                                                                                                 |         |                       |                     |
| Passed Through Massachusetts Executive Office for Administration and Finance                                                                           |         |                       |                     |
| COVID-19 CARES Act Coronavirus Relief Fund - Municipal Program                                                                                         | 21.019  | RD3COVID19 103        | 1,446,416           |
| Passed Through Massachusetts Department of Elementary and Secondary Education                                                                          |         |                       |                     |
| COVID-19 CARES Act Coronavirus Relief Fund - School Reopening                                                                                          | 21.019  | 102-2021-0103         | 556,618             |
| COVID-19 CARES Act Coronavirus Relief Fund - Remote Learning Tech                                                                                      | 21.019  | 118-2021-0103         | <u>340,504</u>      |
| Total U.S. Department of the Treasury                                                                                                                  |         |                       | 2,343,538           |
| <b>Environmental Protection Agency</b>                                                                                                                 |         |                       |                     |
| Clean Water State Revolving Fund Cluster                                                                                                               |         |                       |                     |
| Passed Through Massachusetts Clean Water Trust                                                                                                         |         |                       |                     |
| Capitalization Grants for Clean Water State Revolving Funds                                                                                            | 66.458  | CS25000119- CW 2019   | <u>119,809</u>      |
| Total Clean Water State Revolving Fund Cluster                                                                                                         |         |                       | <u>119,809</u>      |
| Total Environmental Protection Agency                                                                                                                  |         |                       | 119,809             |
| <b>U.S. Department of Education</b>                                                                                                                    |         |                       |                     |
| Special Education Cluster                                                                                                                              |         |                       |                     |
| Passed Through Massachusetts Department of Elementary and Secondary Education                                                                          |         |                       |                     |
| Special Education Grants to States                                                                                                                     | 84.027  | 240-102036-2020-0103  | 835,787             |
| Special Education Grants to States                                                                                                                     | 84.027  | 248-413258-2021-0103  | 41,000              |
| Special Education Grants to States                                                                                                                     | 84.027  | 274-485577-2021-0103  | 12,899              |
| Passed Through Massachusetts Department of Early Education and Care                                                                                    |         |                       |                     |
| Special Education Preschool Grants                                                                                                                     | 84.173  | 26218GARDNERPUBSPAY1  | <u>36,079</u>       |
| Total Special Education Cluster                                                                                                                        |         |                       | 925,765             |
| Passed Through Massachusetts Department of Elementary and Secondary Education                                                                          |         |                       |                     |
| Title I Grants to Local Educational Agencies                                                                                                           | 84.010  | 320-202-7-2021-0103-B | 915,778             |
| English Language Acquisition State Grants                                                                                                              | 84.365A | 180-113445-2021-0103  | 12,428              |
| Supporting Effective Instruction State Grants                                                                                                          | 84.367A | 140-094210-2021-0103  | 42,528              |
| Comprehensive Literacy Development                                                                                                                     | 84.371  | 507-2021-0103         | 5,000               |
| Student Support Academic and Enrichment Program                                                                                                        | 84.424A | 309-395193-2021-0103  | 58,277              |
| COVID-19 - Elementary and Secondary School Emergency Relief (ESSER) Fund                                                                               | 84.425D | 113-379761-2021-0103  | <u>557,033</u>      |
| Total U.S. Department of Education                                                                                                                     |         |                       | 2,516,809           |
| <b>U.S. Department of Homeland Security</b>                                                                                                            |         |                       |                     |
| Direct Federal Program                                                                                                                                 |         |                       |                     |
| COVID-19 Disaster Grants-Public Assistance (Presidentially Declared Disasters)                                                                         |         |                       |                     |
| COVID-19 Disaster Grants-Public Assistance (Presidentially Declared Disasters)                                                                         | 97.036  | N/A                   | 57,583              |
| COVID-19 Disaster Grants-Public Assistance (Presidentially Declared Disasters)                                                                         | 97.036  | N/A                   | 117,480             |
| Passed Through Massachusetts Emergency Management Agency                                                                                               |         |                       |                     |
| Assistance to Firefighters Grant                                                                                                                       | 97.044  | Unknown               | <u>248,182</u>      |
| Total U.S. Department of Homeland Security                                                                                                             |         |                       | <u>423,245</u>      |
| Total Federal Expenditures                                                                                                                             |         |                       | \$ <u>7,709,920</u> |

The accompanying notes are an integral part of this schedule.

**CITY OF GARDNER, MASSACHUSETTS****Notes to Schedule of Expenditures of Federal Awards  
For the Year Ended June 30, 2021****Note 1. Summary of Significant Accounting Policies**

- The accompanying Schedule of Expenditures of Federal Awards (the Schedule) includes the federal award activity of the City of Gardner, Massachusetts (the City) under programs of the federal government for the year ended June 30, 2021. The information in the Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the City, it is not intended to and does not present the financial position, changes in net position, or cash flows of the City.
- Expenditures reported on the Schedule are reported on the modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited to reimbursement.
- The amounts reported for the National School Lunch Program – Non-Cash Assistance represent the fair value of commodities received.
- Expenditures awarded from the Federal Emergency Management Agency (FEMA), must be presented on the Schedule when; 1) FEMA has approved the City's project worksheet (PW) and 2) the City has incurred the eligible expenditures. The \$175,063 reported for Disaster Grants – Public Assistance (Presidentially Declared Disasters), AL 97.036, represents expenditures incurred in prior years that were approved by FEMA during fiscal year 2021.

**Note 2. De Minimis Cost Rate**

The City has elected not to use the 10-percent de minimis indirect cost rate as allowed under the Uniform Guidance.

**Note 3. Donated Personal Protective Equipment (PPE) (Unaudited)**

During fiscal year 2021, the City did not receive donated PPE from federal sources.

**Note 4. Subrecipients**

Of the federal expenditures presented in the Schedule, the City did not provide federal awards to subrecipients.

**CITY OF GARDNER, MASSACHUSETTS**

Schedule of Findings and Questioned Costs  
For the Year Ended June 30, 2021

**SECTION I - SUMMARY OF AUDITOR'S RESULTS**

***Financial Statements***

Type of auditor's report issued: Unmodified

Internal control over financial reporting:

- Material weaknesses identified?  yes  no
- Significant deficiencies identified?  yes  none reported

Noncompliance material to financial statements noted?  yes  no

***Federal Awards***

Internal control over major federal programs:

- Material weaknesses identified?  yes  no
- Significant deficiencies identified?  yes  none reported

Type of auditor's report issued on compliance for major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?  yes  no

Identification of major federal programs:

| <b><i>AL Number(s)</i></b> | <b><i>Name of Federal Program or Cluster</i></b>                          |
|----------------------------|---------------------------------------------------------------------------|
| 20.106                     | Airport Improvement Program                                               |
| 21.019                     | COVID-19 Coronavirus Relief Fund                                          |
| 84.425D                    | COVID-19 Elementary and Secondary School<br>Emergency Relief (ESSER) Fund |

Dollar threshold used to distinguish between type A and type B programs: \$750,000

Auditee qualified as low-risk auditee?  yes  no

**SECTION II - FINANCIAL STATEMENT FINDINGS**

None.

**SECTION III - FEDERAL AWARDS FINDINGS AND QUESTIONED COSTS**

None.

**SECTION IV - SCHEDULE OF PRIOR YEAR FINDINGS**

There were no findings in the prior year.

RECEIVED

August 30, 2022

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CITY OF GARDNER OFFICE  
GARDNER, MA  
**Commonwealth of Massachusetts**

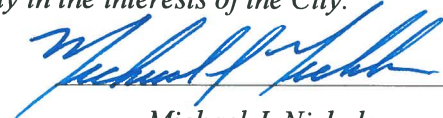
*Worcester County*

*City of Gardner*

**CERTIFICATE OF APPOINTMENT**

I appoint Frances LeMieux to the position of Member, Cultural Council, and I certify

that in my opinion he/she is a person specially fitted by education, training, or experience to perform the duties of said office, and that I make the appointment solely in the interests of the City.

  
\_\_\_\_\_  
Michael J. Nicholson  
Mayor

Confirmed by City Council \_\_\_\_\_

\_\_\_\_\_  
Titi Siriphan  
City Clerk

Expires: August 30, 2025

Worcester, ss., \_\_\_\_\_

Then personally appeared the above named Frances LeMieux and made oath that he/she would faithfully and impartially perform the duties of the office of Member, Cultural Council according to law and the best of his/her abilities.

Before me,  
\_\_\_\_\_  
City Clerk

Chapter 303 Acts of 1975  
and  
Chapter 409 Acts of 1983

Received \_\_\_\_\_

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August 30, 2022

2022 AUG 30 10:51

**Commonwealth of Massachusetts**

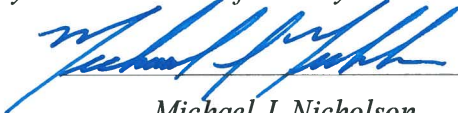
*Worcester County*

*City of Gardner*

**CERTIFICATE OF APPOINTMENT**

I appoint **Paulette Burns** to the position of **Member, Cultural Council**, and I certify

that in my opinion he/she is a person specially fitted by education, training, or experience to perform the duties of said office, and that I make the appointment solely in the interests of the City.

  
\_\_\_\_\_  
Mayor  
Michael J. Nicholson

Confirmed by City Council \_\_\_\_\_

\_\_\_\_\_  
City Clerk  
Titi Siriphan

Expires: August 30, 2025

Worcester, ss., \_\_\_\_\_

Then personally appeared the above named **Paulette Burns** and made oath that he/she would faithfully and impartially perform the duties of the office of **Member, Cultural Council** according to law and the best of his/her abilities.

Before me,  
\_\_\_\_\_  
City Clerk

Chapter 303 Acts of 1975  
and  
Chapter 409 Acts of 1983

Received \_\_\_\_\_

RECEIVED

August 30, 2022

2022 AUG 30 AM 11:01

# Commonwealth of Massachusetts

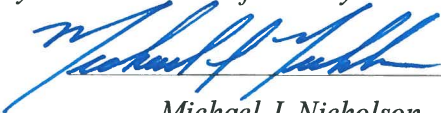
Worcester County

City of Gardner

## CERTIFICATE OF APPOINTMENT

I appoint Kristina Singer to the position of Member, Cultural Council, and I certify

that in my opinion he/she is a person specially fitted by education, training, or experience to perform the duties of said office, and that I make the appointment solely in the interests of the City.

 Mayor  
Michael J. Nicholson

Confirmed by City Council \_\_\_\_\_

\_\_\_\_\_  
Titi Siriphan  
City Clerk

Expires: August 30, 2025

Worcester, ss., \_\_\_\_\_

Then personally appeared the above named Kristina Singer and made oath that he/she would faithfully and impartially perform the duties of the office of Member, Cultural Council according to law and the best of his/her abilities.

Before me,  
\_\_\_\_\_  
City Clerk

Chapter 303 Acts of 1975  
and  
Chapter 409 Acts of 1983

Received \_\_\_\_\_

RECEIVED

August 30, 2022

2022 AUG 30 AM

**Commonwealth of Massachusetts**

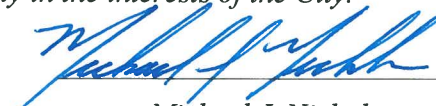
*Worcester County*

*City of Gardner*

**CERTIFICATE OF APPOINTMENT**

I appoint **Kathleen Deal** to the position of **Member, Cultural Council**, and I certify

that in my opinion he/she is a person specially fitted by education, training, or experience to perform the duties of said office, and that I make the appointment solely in the interests of the City.

 Mayor  
Michael J. Nicholson

Confirmed by City Council \_\_\_\_\_

\_\_\_\_\_  
Titi Siriphan  
City Clerk

Expires: August 30, 2025

Worcester, ss., \_\_\_\_\_

Then personally appeared the above named **Kathleen Deal** and made oath that he/she would faithfully and impartially perform the duties of the office of **Member, Cultural Council** according to law and the best of his/her abilities.

Before me,  
\_\_\_\_\_  
City Clerk

Chapter 303 Acts of 1975  
and  
Chapter 409 Acts of 1983

Received \_\_\_\_\_



September 13, 2022

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2022 SEP 13 PM 1:41

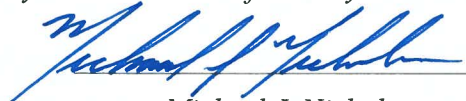
**Commonwealth of Massachusetts**

**Worcester County**

**City of Gardner**

**CERTIFICATE OF APPOINTMENT**

I appoint **Charles LaHaye** to the position of **Member, Historical Commission**, and I certify that in my opinion he/she is a person specially fitted by education, training, or experience to perform the duties of said office, and that I make the appointment solely in the interests of the City.

 Mayor  
Michael J. Nicholson

Confirmed by City Council \_\_\_\_\_

\_\_\_\_\_  
Titi Siriphan  
City Clerk

Expires: September 13, 2025

Worcester, ss., \_\_\_\_\_

Then personally appeared the above named **Charles LaHaye** and made oath that he/she would faithfully and impartially perform the duties of the office of **Member, Historical Commission** according to law and the best of his/her abilities.

Before me,  
\_\_\_\_\_  
City Clerk

Chapter 303 Acts of 1975  
and  
Chapter 409 Acts of 1983

Received \_\_\_\_\_

RECEIVED

September 13, 2022

2022 SEP 13 PM 1:4

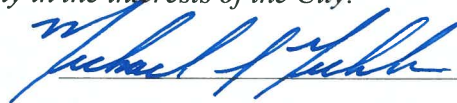
**Commonwealth of Massachusetts**

Worcester County

City of Gardner

**CERTIFICATE OF APPOINTMENT**

I appoint **Scott Huntoon** to the position of **Member, Historical Commission**, and I certify that in my opinion he/she is a person specially fitted by education, training, or experience to perform the duties of said office, and that I make the appointment solely in the interests of the City.

 Mayor  
Michael J. Nicholson

Confirmed by City Council \_\_\_\_\_

\_\_\_\_\_  
Titi Siriphan  
City Clerk

Expires: September 13, 2025

Worcester, ss., \_\_\_\_\_

Then personally appeared the above named Scott Huntoon and made oath that he/she would faithfully and impartially perform the duties of the office of **Member, Historical Commission** according to law and the best of his/her abilities.

Before me,  
\_\_\_\_\_  
City Clerk

Chapter 303 Acts of 1975  
and  
Chapter 409 Acts of 1983

Received \_\_\_\_\_

RECEIVED

September 13, 2022

2022 SEP 13 PM 1:4

Commonwealth of Massachusetts

Worcester County

City of Gardner

CERTIFICATE OF APPOINTMENT

I appoint Alanna Toomey to the position of Member, Historical Commission, and I certify that in my opinion he/she is a person specially fitted by education, training, or experience to perform the duties of said office, and that I make the appointment solely in the interests of the City.

*Michael J. Nicholson* Mayor  
Michael J. Nicholson

Confirmed by City Council \_\_\_\_\_

\_\_\_\_\_  
Titi Siriphan  
City Clerk

Expires: September 13, 2025

Worcester, ss., \_\_\_\_\_

Then personally appeared the above named Alanna Toomey and made oath that he/she would faithfully and impartially perform the duties of the office of Member, Historical Commission according to law and the best of his/her abilities.

Before me,  
\_\_\_\_\_  
City Clerk

Chapter 303 Acts of 1975  
and  
Chapter 409 Acts of 1983

Received \_\_\_\_\_

RECEIVED

September 13, 2022

2022 SEP 13 PM

Commonwealth of Massachusetts

Worcester County

City of Gardner

CERTIFICATE OF APPOINTMENT

I appoint Chris Pera to the position of Member, Historical Commission, and I certify that in my opinion he/she is a person specially fitted by education, training, or experience to perform the duties of said office, and that I make the appointment solely in the interests of the City.

[Signature] Mayor
Michael J. Nicholson

Confirmed by City Council \_\_\_\_\_

\_\_\_\_\_  
Titi Siriphan  
City Clerk

Expires: September 13, 2025 \_\_\_\_\_

Worcester, ss., \_\_\_\_\_

Then personally appeared the above named Chris Pera and made oath that he/she would faithfully and impartially perform the duties of the office of Member, Historical Commission according to law and the best of his/her abilities.

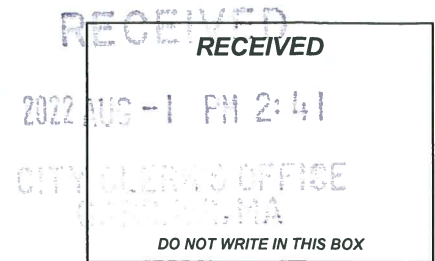
Before me, \_\_\_\_\_  
City Clerk

Chapter 303 Acts of 1975  
and  
Chapter 409 Acts of 1983

Received \_\_\_\_\_



**CITY OF GARDNER**  
**MASSACHUSETTS 01440**  
 95 PLEASANT STREET - ROOM 121  
 TELEPHONE (978) 630-4058  
 FACSIMILE (978) 630-2589



**APPLICATION FOR BILLIARD TABLE AND/OR BOWLING ALLEY LICENSE**

**APPLICANT INFORMATION**

Applicant / Licensee Name: MICHAEL S BUDWICK  
 Applicant / Licensee Address: 63 BROOK LANE GARDNER, MA 01440  
 Applicant / Licensee phone number(s): 978-695-3367 Applicant / Licensee E-mail: GARDNER TEN PINS @GMAIL.COM  
 Social Security Number \_\_\_\_\_ OR FEIN 04-2443117

**ESTABLISHMENT INFORMATION**

Establishment Name: GARDNER TEN PINS, INC.  
 Establishment address: 560 W. BROADWAY Establishment Phone: 978-632-0010  
 On-Site manager / contact person: MICHAEL BUDWICK  
 License(s) applied for? BOWLING ALLEY No. of lanes? 24 No. of billiard tables? 0

THE APPLICANT CERTIFIES THAT ALL STATE TAX RETURNS HAVE BEEN FILED AND ALL STATE AND LOCAL TAXES REQUIRED BY LAW HAVE BEEN PAID AND AGREES TO COMPLY WITH THE TERMS OF ITS LICENSE AND APPLICABLE LAW, AND ALL RULES AND REGULATIONS PROMULGATED THERETO. I FURTHER CERTIFY THAT THE INFORMATION CONTAINED IN THIS APPLICATION IS TRUE AND ACCURATE AND ALSO AUTHORIZE THE LICENSING AUTHORITY OR ITS AGENTS TO CONDUCT WHATEVER INVESTIGATION IS NECESSARY TO VERIFY THE INFORMATION CONTAINED IN THIS APPLICATION.

I HAVE RECEIVED AND READ THE PROVISIONS OF MASSACHUSETTS GENERAL LAW CHAPTER 140, §177 AND §§ 201-205.

SIGNED UNDER THE PAINS AND PENALTIES OF PERJURY.

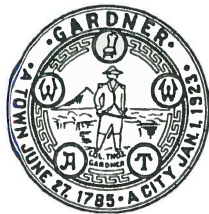
Michael S Budwick DATE SIGNED 4/12/22  
 INDIVIDUAL, PARTNER OR AUTHORIZED CORPORATE OFFICER OR APPLICANT

**NOTICE:** THE FILING OF THIS APPLICATION CONFERS NO RIGHTS ON THE PART OF THE APPLICANT TO UNDERTAKE ANY ACTIVITIES UNTIL THE LICENSE HAS BEEN GRANTED. THE ISSUANCE OF A LICENSE UNDER THIS SECTION OR SECTIONS IS SUBJECT TO THE APPLICANT'S COMPLIANCE WITH ALL OTHER APPLICABLE FEDERAL, STATE OR LOCAL STATUTES, ORDINANCES, BYLAWS, RULES OR REGULATIONS. THE LICENSING AUTHORITY RESERVES THE RIGHT TO REQUEST ANY ADDITIONAL INFORMATION IT REASONABLY DEEMS APPROPRIATE FOR THE PURPOSE OF DETERMINING THE TERMS AND CONDITIONS OF THE LICENSE AND ITS DECISION TO ISSUE A LICENSE. THE PROVISIONS OF G.L. C.152 MAY REQUIRE THE FILING OF A WORKERS' COMPENSATION INSURANCE AFFIDAVIT WITH THIS APPLICATION. FAILURE TO FILE THE AFFIDAVIT, ALONG WITH ANY OTHER REQUIRED INFORMATION AND/OR DOCUMENTATION, SHALL BE SUFFICIENT CAUSE FOR THE DENIAL OF THE LICENSE APPLICATION.

**LICENSE APPLICATION PROCESSING FEE MUST BE SUBMITTED WITH THIS FORM. MAKE CHECK PAYABLE TO CITY OF GARDNER. MAIL APPLICATION FORM, WORKERS' COMPENSATION AFFIDAVIT AND CHECK TO: CITY CLERK, 95 PLEASANT STREET, ROOM 121, GARDNER, MA 01440-2690.**

**BILLIARD TABLE AND BOWLING ALLEY LICENSES EXPIRE ON APRIL 30<sup>TH</sup> ANNUALLY**

COLLECTOR LICENSE APPLICATION FEE - \$30.00  
DEALER LICENSE APPLICATION FEE - \$100.00



# CITY OF GARDNER MASSACHUSETTS 01440

95 PLEASANT STREET - ROOM 121  
TELEPHONE (978) 630-4058  
FACSIMILE (978) 630-2589

RECEIVED  
2022 AUG 31 AM 9:57  
CITY OF GARDNER OFFICE  
DO NOT WRITE IN THIS BOX  
*Paid Cash*

## APPLICATION FOR LICENSE TO COLLECT OR DEAL IN SECOND HAND ARTICLES

### APPLICANT INFORMATION

Applicant / Licensee Name: Daniel Quinlan  
Applicant / Licensee Address: 275 Central St apt #6  
Applicant / Licensee phone number(s): 978-467-3427  
Applicant / Licensee E-mail: Quinlandan@yahoo.com  
Social Security number: ~~XXXXXXXXXX~~ XXXXXXXXXX OR Business FID number \_\_\_\_\_

### ESTABLISHMENT INFORMATION

Establishment Name: Gardner Thrift Store  
Establishment address: 280 Central St  
Establishment Phone: 978-467-3427  
On-Site manager / contact person: Daniel Quinlan  
For which type of license(s) are you applying? Secondhand Dealer

**Check all that apply to this Application:**

- SECONDHAND COLLECTOR** has the same meaning as the term "junk collector" in MGL c. 140, § 56.
- SECONDHAND DEALER** has the same meaning as the term "junk dealer" and "keeper of a shop for the purchase, sale or barter of junk, old metals or secondhand articles" in MGL c. 140, § 54.

What types of articles will be purchased, stored, and/or sold? Clothing, nick-nacks, jewelry, electronics, furniture, household goods

Where at the licensed address will the articles be stored, displayed, etc? Within the store, on ~~shelf~~ shelves and Glass display cassess and on hanger racks

Massachusetts Sales & Use Tax Registration number: \_\_\_\_\_  
(Attach a copy of your Massachusetts Sales & Use Tax Registration Certificate)

THE APPLICANT CERTIFIES THAT ALL STATE TAX RETURNS HAVE BEEN FILED AND ALL STATE AND LOCAL TAXES REQUIRED BY LAW HAVE BEEN PAID AND AGREES TO COMPLY WITH THE TERMS OF ITS LICENSE AND APPLICABLE LAW, AND ALL RULES AND REGULATIONS PROMULGATED THERETO. I FURTHER CERTIFY THAT THE INFORMATION CONTAINED IN THIS APPLICATION IS TRUE AND ACCURATE AND ALSO AUTHORIZE THE LICENSING AUTHORITY OR ITS AGENTS TO CONDUCT WHATEVER INVESTIGATION IS NECESSARY TO VERIFY THE INFORMATION CONTAINED IN THIS APPLICATION.

I HAVE RECEIVED AND READ THE PROVISIONS OF MASSACHUSETTS GENERAL LAW CHAPTER 140, §§54-56, 202-205 AND CITY OF GARDNER ORDINANCE No. 32 GOVERNING JUNK DEALERS AND DEALERS IN SECOND HAND ARTICLES:

SIGNED UNDER THE PAINS AND PENALTIES OF PERJURY.

*Darnell O'Connell*

*8-129/2022*  
DATE SIGNED

INDIVIDUAL, PARTNER OR AUTHORIZED CORPORATE  
OFFICER OR APPLICANT

**NOTICE:** THE FILING OF THIS APPLICATION CONFERS NO RIGHTS ON THE PART OF THE APPLICANT TO UNDERTAKE ANY ACTIVITIES UNTIL THE LICENSE HAS BEEN GRANTED. THE ISSUANCE OF A LICENSE UNDER THIS SECTION OR SECTIONS IS SUBJECT TO THE APPLICANT'S COMPLIANCE WITH ALL OTHER APPLICABLE FEDERAL, STATE OR LOCAL STATUTES, ORDINANCES, BYLAWS, RULES OR REGULATIONS. THE LICENSING AUTHORITY RESERVES THE RIGHT TO REQUEST ANY ADDITIONAL INFORMATION IT REASONABLY DEEMS APPROPRIATE FOR THE PURPOSE OF DETERMINING THE TERMS AND CONDITIONS OF THE LICENSE AND ITS DECISION TO ISSUE A LICENSE. THE PROVISIONS OF G.L. c.152 MAY REQUIRE THE FILING OF A WORKERS' COMPENSATION INSURANCE AFFIDAVIT WITH THIS APPLICATION. FAILURE TO FILE THE AFFIDAVIT, ALONG WITH ANY OTHER REQUIRED INFORMATION AND/OR DOCUMENTATION, SHALL BE SUFFICIENT CAUSE FOR THE DENIAL OF THE LICENSE APPLICATION.

**LICENSE APPLICATION PROCESSING FEE MUST BE SUBMITTED WITH THIS FORM. MAKE CHECK PAYABLE TO CITY OF GARDNER. MAIL APPLICATION FORM, WORKERS' COMPENSATION AFFIDAVIT AND CHECK TO: CITY CLERK, 95 PLEASANT STREET, ROOM 121, GARDNER, MA 01440-2690.**

**JUNK DEALERS AND DEALERS IN SECOND HAND ARTICLES LICENSES  
EXPIRE ON APRIL 30<sup>TH</sup> ANNUALLY.**



**City of Gardner - Executive Department**  
**Mayor Michael J. Nicholson**

RECEIVED

2022 SEP -1 PM 2:15

CITY CLERK'S OFFICE  
 GARDNER, MA

August 23, 2022

Hon. Elizabeth J. Kazinskas, Council President  
 And City Councilors  
 Gardner City Hall, Rm 121  
 95 Pleasant St  
 Gardner, MA 01440

RE: An Act to Establish a Special Act Charter Drafting Committee

Dear Madam President and Councilors,

The current City Charter was originally drafted ninety-nine (99) years ago, and aside from a few small changes, has remained largely the same over the course of the last century.

In both a spirit of collaboration between the branches of the City's government and a spirit of looking forward, I am asking that the City Council vote to establish a Special Act Charter Drafting Committee to review our City Charter and submit proposed amendments in order to keep the business of the City's government up to date in modern times.

As we approach the document's 100<sup>th</sup> anniversary on January 1<sup>st</sup> of this year, I believe it would be prudent to update the Charter to ensure the operations of the City's government are meeting the needs of a modern municipality.

While I fully believe the structure of the City's Mayor-Council form of government works well and fits what this City needs, I do believe that some of the systems and operational aspects of the existing charter could be updated.

Over the past 100 years, our world as a whole has gone through a Great Depression, two World Wars, the Cold War, and a global pandemic. Since the current document was enacted, man has landed on the moon, the airplane was invented, the Berlin Wall was constructed and torn down, the Civil Rights Act was adopted, citizens between the ages of 18 and 21 were given the right to vote, and eighteen (18) individuals have held the office of President of the United States.

In all of the aforementioned events, the world changed and adapted to meet the times - as we as a City must also do. A lot has changed over the past century, and as we move forward to a stronger tomorrow, we must make sure this City has all of the tools and processes it needs to be successful in dealing with the obstacles, issues, and opportunities that were not yet even dreamt of when the current Charter was penned in 1921 and enacted in 1923.

Respectfully,

Michael J. Nicholson  
 Mayor, City of Gardner



**AN ACT TO ESTABLISH A  
SPECIAL ACT CHARTER DRAFTING COMMITTEE**

BE IT VOTED BY THE CITY COUNCIL AS FOLLOWS:

- Section 1: That there be established a Special Act Charter Drafting Committee consisting of three members to be appointed by the Mayor and confirmed by two-thirds vote of the City Council. Said Committee shall draft a Special Act Charter for the City for submission to the General Court and placement on the municipal general election ballot.
- Section 2: The Committee shall meet in open session, hold public hearings, and shall submit its draft Special Act to the City Council for its consideration.
- Section 3: Upon final action on the draft Special Act Charter by the City Council, the Special Act Charter Drafting Committee shall be dissolved.



City of Gardner – *Executive Department*

Mayor Michael J. Nicholson

September 27, 2022

Hon. Elizabeth J. Kazinskas, Council President  
 And City Councilors  
 Gardner City Hall, Rm 121  
 95 Pleasant St  
 Gardner, MA 01440

RECEIVED  
 2022 SEP 28 PM 2:07  
 CITY OF GARDNER MA

RE: Follow Up Regarding *Item #19781: An Act Relative to Establishing a Special Act Charter Drafting Committee*

Dear Madam President and Councilors,

At the City Council Meeting of September 7, 2022, the question was raised as to what potential changes the Administration thought could be looked into and updated in the existing charter.

I believe, and what is outlined in the General Laws is that is the purview of the charter review committee themselves. However, I do respect the question concerning whether or not there is merit in creating a committee to review the Charter or not. With that said, I think to facilitate the practical considerations of this process, I should elucidate the Council with respect to the suggestions I intend to make in order for that question to be more thoroughly answered, at least concerning my intentions.

As such, I have outlined the issues and updates that I believe should be reviewed in the City Charter as it exists today.

However, I feel the need to reiterate that the question currently before the City Council is whether or not to create the committee to review the charter, and **NOT** on the items I have listed below. The committee, if created may, in the end, look at any, all, none, or other sections of the Charter in their process, and the items listed below are just the items I believe merit consideration.

Furthermore, the question was asked as to the number of members of the Committee. The initial proposal only had the minimum number required for a committee as a way to begin the conversation. I do believe that adding additional members appointed by the City Council or the Council President would allow for a more thorough, vetted, and collaborative process. However, I would caution that a committee too large in size may also hinder the work and quality of the final product. Furthermore, as you will see in your review of my suggestions, I have consolidated the work that was done years ago, by the review committee, the City Council, and the outside consultant to focus on what I believe were then areas of greatest and clearest consensus. Therefore I believe this can be a more concise and expedient process.

Respectfully Submitted,

Michael J. Nicholson  
 Mayor, City of Gardner

# PROPOSED AMENDMENTS FOR CONSIDERATION BY CHARTER REVIEW COMMITTEE

In the event that the Special Act Charter Drafting Committee is created by vote of the City Council, the Administration plans to submit the following suggestions to the Committee for their review.

Additions are coded in green

Deletions are coded in red in ~~strike print~~

## **Proposed Amendment 1:**

### Current Section:

SECTION 4. There shall be a mayor, elected by and from the qualified voters of the city, who shall be the chief executive officer of the city. He shall hold office for the term of two years from the first Monday in January following his election and until his successor is elected and qualified.

### Proposed Amendment:

SECTION 4. There shall be a mayor, elected by and from the qualified voters of the city, who shall be the chief executive officer of the city. He shall hold office for the term of two years from the first Monday in January following his election and until his successor is elected and qualified. **In the event that first Monday falls on a legal holiday, the term shall begin on the following day, and shall continue until a successor has been qualified.**

### Reasoning:

The current Charter requires that the current terms of office for all City elected officials begin on the first Monday in January regardless of whether the first Monday in January is New Years Day or not. This has lead to times where City Hall has had to been open on New Years Day so that the oath of office could be administered by the City Clerk, and leaves times when some elected officials have had to take their oaths of office at different times due to family commitments on the holiday.

This would fix that by moving the date to the day after the holiday, similar to other portions of the Charter, such as the schedule of meetings for the City Council.

This proposed change was originally included in the proposal submitted by the 2015 Charter Review Committee.

## **Proposed Amendment 2:**

### Current Section:

SECTION 5. The Legislative powers of the city shall be vested in a city council. The city council shall be composed of not less than eleven members, of whom one shall be elected from each ward by and from the qualified voters of that ward, and the remaining members shall be elected at large by and from the qualified voters of the city. One of its members shall be elected annually by the council as its president. (At the first regular city election after acceptance of this act the councilors elected from each ward shall serve for one year and those elected at large for two years, from the first Monday in January following their election and until their successors are elected and qualified. (Deleted by Ch. 332 of the Acts of 1936). At each regular city election thereafter, their respective successors shall be elected to serve for two years. If the number of wards shall be increased, as provided in section two, the number of councilors shall also be increased, so that the number of councilors elected at large shall always exceed by one the number elected by wards.

Proposed Changes:

SECTION 5. **THE CITY COUNCIL**

- A) The Legislative powers of the city shall be vested in a city council.
- B) The city council shall be composed of not less than eleven members, of whom one shall be elected from each ward by and from the qualified voters of that ward, and the remaining members shall be elected at large by and from the qualified voters of the city.
- C) One of its members shall be elected **annually** by the council as its president.
- ~~D) (At the first regular city election after acceptance of this act the councilors elected from each ward shall serve for one year and those elected at large for two years, from the first Monday in January following their election and until their successors are elected and qualified. (Deleted by Ch. 332 of the Acts of 1936).~~
- E) At each regular city election ~~thereafter, their respective successors~~ city councilors shall be elected to serve for two years. If the number of wards shall be increased, as provided in section two, the number of councilors shall also be increased, so that the number of councilors elected at large shall always exceed by one the number elected by wards.

Reasoning:

Formatting change for ease of access and understanding of information.

c) This change would remove the term of office for the Council President from the City Charter, but the Rules of the City Council would still apply to the President's election. Whereas the Charter is silent on electing a president after the year has started, in the event of a resignation as president or loss of confidence by the Council, but the Rules of the City Council due address those concerns, I believe the procedures for electing the president are more suited for the Rules of the Council rather than the Charter.

D and E) Subsection D applies to the 1925 City election and this section was deleted from the City Charter by Chapter 332 of the Acts of 1936 but never removed from the document. The Amendment to subsection E is made to coincide with the removal of subsection D.

**PROPOSED AMENDMENT 3:**

Current Section:

SECTION 6. All heads of departments and members of municipal boards, except the school committee, the city clerk, city treasurer, city auditor and city collector of taxes, officers whose election is provided for by this act and officials appointed by the governor, shall be appointed by the mayor, subject to confirmation by the city council; but the city solicitor shall be appointed by the mayor, without confirmation by the city council.

Proposed Amendment:

SECTION 6. **APPOINTMENTS**

- a) All heads of departments and members of municipal boards, except the school committee, the city clerk, city treasurer, city auditor and city collector of taxes, officers whose election is provided for by this act and officials appointed by the governor, shall be appointed by the mayor, subject to confirmation by the city council;
- b) ~~but the city solicitor~~ All members of the Law Department shall be appointed by the mayor, without confirmation by the city council.

Reasoning:

Formatting change for ease of access and understanding to information.

B) Places the Assistant City Solicitor position in the same appointment process as the City Solicitor, in keeping with the current spirit of the Charter of the Law Department reporting directly to the Mayor.

**PROPOSED AMENDMENT 4:**

Current Section:

SECTION 9. The city clerk, city treasurer, city auditor and city collector of taxes shall be elected by the city council for terms of three years and may be removed at any time by a two- thirds vote of the city council.

Proposed Amendment:

SECTION 9. The city clerk, city treasurer, city auditor and city collector of taxes shall be elected by the city council for terms of three years and may be removed at any time by a two- thirds vote of the city council. The person so removed shall 15 receive a copy of the reasons for removal and may, if desired, to contest the same before 16 the city council and may be represented by counsel at the hearing.

Reasoning:

This amendment was proposed in the amendment to the City Charter proposed by the City Council in 2016.

**PROPOSED AMENDMENT 5:**

Current Section:

SECTION 11. The mayor shall receive for this services such salary as the city council by ordinance shall determine and he shall receive no other compensation from the city. His salary shall not be increased or diminished during the term for which he is elected.

The council may, by a two thirds vote of all its members, taken by a call of the yeas and nays, establish a salary for its members. Such salary may be reduced but no increase therein shall be made to take effect during the year in which the increase is voted. (As amended by Chapter 184 of the Acts of 1939 and Compilation of City Ordinance No. 40.)

Proposed Amendment:

SECTION 11. The mayor shall receive for ~~this~~ their services such salary as the city council by ordinance passed by majority vote shall determine and he shall receive no other compensation from the city. His salary shall not be increased or diminished during the term for which he is elected.

The council may, by majority vote of all its members, taken by a call of the yeas and nays, establish a salary for its members. Such salary may be reduced but no increase therein shall be made to take effect during the year in which the increase is voted. ~~(As amended by Chapter 184 of the Acts of 1939 and Compilation of City Ordinance No. 40.)~~

Reasoning:

The first proposal – “this services” to “their services” – appears to have been a typographical error.

The vote threshold is a suggestion that follows what other cities have adopted.

Lastly, removing the statutory reference that was adopted in 1939

**PROPOSED AMENDMENT 6:**Current Section:

SECTION 12. On the fourth Tuesday preceding every regular and special city election at which any officer mentioned in this act is to be elected, there shall be held a preliminary election for the purpose of nominating candidates for such offices as, under the provisions of this act, are to be filled at such election. Voters qualified to vote at a regular city election shall be qualified to vote at a preliminary election. No special election for mayor or any officer shall be held after the expiration of forty days from the calling of the preliminary election. (See also G.L. Chap. 54 sec. 103A as amended).

Proposed Amendment:

SECTION 12. On the ~~fourth~~ seventh Tuesday preceding every regular and special city election at which any officer mentioned in this act is to be elected, there shall be held a preliminary election for the purpose of nominating candidates for such offices as, under the provisions of this act, are to be filled at such election. Voters qualified to vote at a regular city election shall be qualified to vote at a

preliminary election. No special election for mayor or any officer shall be held after the expiration of forty days from the calling of the preliminary election. (~~See also G.L. Chap. 54 sec. 103A as amended~~).

Reasoning:

This amendment was proposed in the amendment to the City Charter proposed by the City Council in 2016.

I would also agree with this due to all of the statutory changes regarding elections that have been adopted by the legislature in the last three years.

**PROPOSED AMENDMENT 7:**

Current Section:

SECTION 23. On the first Monday in January the mayor-elect and the councilors-elect shall meet and be sworn to the faithful discharge of their duties. The oath may be administered by the city clerk or by any justice of the peace, and a certificate that the oath has been taken shall be entered on the journal of the city council. At any meeting thereafter the oath may be administered, in the presence of the city council, to the mayor, or to any councilor absent from the meeting on the first Monday in January.

Proposed Amendment:

SECTION 23: On the first Monday in January or on the following day whenever said first Monday shall also be New Year's Day, the mayor-elect and the councilors-elect shall meet and be sworn to the faithful discharge of their duties. The oath may be administered by the city clerk or by any justice of the peace, and a certificate that the oath has been taken shall be entered on the journal of the city council. At any meeting no more than sixty (60) days thereafter the oath may be administered, in the presence of the city council, to any councilor absent from the meeting on the first Monday in January. The Council may, upon a two-thirds vote extend the period of time in which a councilor-elect has to take the oath of office up to ninety (90) additional days. If the mayor-elect fails to take the office as set forth herein, the office of Mayor shall be filled pursuant to Section 32. If the mayor-elect continues in his or her failure to take the oath of office for a period of six (6) months after the first Monday in January, the office shall be deemed vacant and thereafter filled in accordance with Section 32.

Reasoning:

This amendment was proposed in the amendment to the City Charter proposed by the City Council in 2016.

**PROPOSED AMENDMENT 8:**

Current Section:

SECTION 25. The city council may at any time request from the mayor specific information upon any municipal matter within its jurisdiction, and may request his presence to answer written questions relating thereto at a meeting to be held not earlier than one week after the date of the receipt by the mayor of said questions. The mayor shall personally, or through a head of a department or a member of a board, attend such meeting and publicly answer all such questions. The person so attending shall not be obliged to answer questions relating to any other matter. The mayor at any time may attend and address the city council in person, or through the head of a department or a member of a board, upon any subject. The council, or any committee thereof duly authorized by the council so to do, may investigate the financial transactions of any office or department of the city government, and the official acts and conduct of any official, and, by similar investigations, may secure information upon any matter.

Proposed Amendment:

SECTION 25. The city council may, **by majority vote**, at any time request from the mayor specific information upon any municipal matter within its jurisdiction, and may request his presence to answer written questions relating thereto at a meeting to be held not earlier than one week after the date of the receipt by the mayor of said questions. The mayor shall personally, or through a head of a department or a member of a board, attend such meeting and publicly answer all such questions. The person so attending shall not be obliged to answer questions relating to any other matter. The mayor at any time may attend and address the city council in person, or through the head of a department or a member of a board, upon any subject. The council, or any committee thereof duly authorized by the council so to do, may investigate the financial transactions of any office or department of the city government, and the official acts and conduct of any official, and, by similar investigations, may secure information upon any matter.

Reasoning:

The proposed amendment seeks to clarify the procedure listed in Section 25 for the City Council issuing a specific information request of the Executive.

**PROPOSED AMENDMENT 9:**

Current Section:

SECTION 26. No ordinance shall be passed finally on the date on which it is introduced, except in cases of special emergency involving the health or safety of the people or their property.

No ordinance shall be regarded as an emergency measure unless the emergency is defined and declared in a preamble thereto separately voted on and receiving the affirmative vote of two thirds of the members of the city council.

No ordinance making a grant, renewal or extension, whatever its kind or nature, of any franchise or special privilege shall be passed as an emergency measure, and except as provided in sections seventy and seventy-one of chapter one hundred and sixty-four of the General Laws and in chapter one hundred and sixty-six thereof, no such grant, renewal or extension shall be made otherwise than by ordinance.



Proposed Amendment:

SECTION 26. No ordinance shall be passed finally on the date on which it is introduced, except in cases of special emergency ~~involving the health or safety of the people or their property.~~

No ordinance shall be regarded as an emergency measure unless the emergency is defined and declared in a preamble thereto separately voted on and receiving the affirmative vote of two thirds of the members of the city council.

No ordinance making a grant, renewal or extension, whatever its kind or nature, of any franchise or special privilege shall be passed as an emergency measure, and except as provided in sections seventy and seventy-one of chapter one hundred and sixty-four of the General Laws and in chapter one hundred and sixty-six thereof, no such grant, renewal or extension shall be made otherwise than by ordinance.

Reasoning:

Allowing greater flexibility in what can be deemed an emergency, since the City Council must vote to approve emergency designation by two-thirds vote anyway.

**PROPOSED AMENDMENT 10:**Current Section:

SECTION 29. Every proposed ordinance, except emergency measures, as hereinbefore defined, shall at least ten days before its final passage, be published in full in at least one newspaper of the city, and in any additional manner that may be provided by ordinance.

After final passage, it shall, in the same manner as before, again be published once, as amended and completed, except in the case of an emergency ordinance which may be passed as hereinbefore provided and which shall take effect on its passage, and shall so be published at the earliest practicable moment. (Section 29 is given as amended by Chapter 65 of the Acts of 1935.)

Proposed Amendment:

SECTION 29. Every proposed ordinance, except emergency measures, as hereinbefore defined, shall at least ten days before its final passage, be published ~~in full~~ in summary in at least one newspaper of the city, and in any additional manner that may be provided by ordinance.

After final passage, it shall, in the same manner as before, again be published once, as amended and completed, in summary, except in the case of an emergency ordinance which may be passed as hereinbefore provided and which shall take effect on its passage, and shall so be published at the earliest practicable moment. ~~(Section 29 is given as amended by Chapter 65 of the Acts of 1935.)~~

Reasoning:

This amendment was originally suggested by the City Clerk's Office during the 2016 City Charter review as a means to save on publication costs for the publications of ordinances, particularly those of longer length- like the annual compensation schedule ordinance.

### **PROPOSED AMENDMENT 11:**

#### Current Section:

SECTION 30. Every order, ordinance, resolution and vote relative to the affairs of the city, adopted or passed by the city council, shall be presented to the mayor for his approval. If he approves it he shall sign it; if he disapproves it he shall return it, with his objections in writing, to the city council, which shall enter his objections at large on its records, and again consider it. If the city council, notwithstanding such disapproval of the mayor, shall again pass such order, ordinance, resolution or vote by a two thirds vote of all the members of the city council, it shall then be in force, but such vote shall not be taken for seven days after its return to the city council. Every such order, ordinance, resolution or vote shall be in force if it is not returned by the mayor within ten days after it was presented to him. This section shall not apply to budgets submitted under section thirty-two of chapter forty-four of the General Laws or to appropriations by the city council under section thirty-three of said chapter.

#### Proposed Amendment:

SECTION 30. Every order, ordinance, resolution and vote relative to the affairs of the city, adopted or passed by the city council, shall be presented to the mayor for his approval. If he approves it he shall sign it; if he disapproves it he shall return it, with his objections in writing, to the city council, which shall enter his objections at large on its records, and again consider it. **The mayor may also submit proposed amendments and revisions to measures presented for signature by the City Council, which the City Council may consider to amend the measure and send it back to the Mayor for signature.** If the city council, notwithstanding such disapproval of the mayor, shall again pass such order, ordinance, resolution or vote **unamended as originally presented** by a two thirds vote of all the members of the city council, it shall then be in force, but such vote shall not be taken for seven days after its return to the city council. Every such order, ordinance, resolution or vote shall be in force if it is not returned by the mayor within ten days after it was presented to him. This section shall not apply to budgets submitted ~~under section thirty-two of chapter forty-four of the General Laws~~ or to appropriations by the city council ~~under section thirty-three of said chapter.~~ Pursuant to the provisions of the General Laws.

#### Reasoning:

This is a change that some communities in the Commonwealth have begun to adopt following the procedures of the Executive and Legislature at the Commonwealth level.

This gives all proposed measures that have been voted on by the City Council one final chance for consideration and collaboration between the branches of government for compromise rather than the current system of just adoption, "veto," or "veto overrides" (disapproval and vote over disapproval).

By doing so, it allows for greater deliberation in order to truly get the best final result for the City's residents.

The final amendment removes the references to specific sections of the General Laws of the Commonwealth, as those could change with any amendments adopted by the General Court.

### **PROPOSED AMENDMENT 12:**

#### **Current Section:**

SECTION 31. The civil service laws shall not apply to the appointment of the mayor's secretaries nor of stenographers, clerks, telephone operators and messengers connected with his office, and the mayor may remove such appointees without a hearing and without making a statement of the cause for their removal.

#### **Proposed Amendment:**

SECTION 31. The civil service laws shall not apply to the appointment of any position within the mayor's office, and the mayor may remove such appointees without a hearing and without making a statement of the cause for their removal.

#### **Reasoning:**

This amendment was proposed in the amendment to the City Charter proposed by the City Council in 2016.

### **PROPOSED AMENDMENT 13:**

#### **Current Section:**

SECTION 32. If a vacancy occurs in the office of mayor before the last six months of the term of office, the city council shall order an election to fill the same for the unexpired term; and if such vacancy occurs in the office of the mayor in the last six months of said term, the president of the city council shall succeed thereto for the unexpired term.

If a vacancy occurs in the position of councilor at large, the city council shall appoint the person who received the seventh highest vote total for the position of councilor at large during the most recent municipal election to fill the vacancy for the unexpired term, if the person is willing to serve, then to the eighth and so on until a person is appointed.

If a vacancy occurs in the position of ward councilor, the city council shall appoint the person from the same ward who received the next highest vote total in the most recent municipal election to fill the vacancy for the unexpired term, except that if there was not another candidate for the ward councilor position, then the city council, by a majority vote, may elect a resident of the same ward to fill the vacancy for the unexpired term.

If the Mayor is absent or unable from any cause temporarily to perform his duties, or if his office is vacant during the first eighteen months of his term, his duties shall be performed by the president of the city council. The person upon whom such duties shall devolve shall be called “acting mayor”, and he shall possess the powers of mayor only in matters not admitting of delay, but shall have no power to make permanent appointments.

Should an appointive officer of the city be temporarily unable for any cause to perform his duties, the mayor or the city council, whichever has the power of original appointment, may make a temporary appointment of some person to act until the official shall resume his duties. (Section 32 is given as amended by Chap.590 Acts of 1975.)

Proposed Amendment:

SECTION 32. If a vacancy occurs in the office of mayor before the last ~~six~~ twelve months of the term of office, the city council shall order an election to fill the same for the unexpired term; and if such vacancy occurs in the office of the mayor in the last ~~six~~ twelve months of said term, the president of the city council shall succeed thereto for the unexpired term.

If a vacancy occurs in the position of councilor at large, the city council by a majority vote, shall elect a resident of the City at large to fill the vacancy for the unexpired term. ~~appoint the person who received the seventh highest vote total for the position of councilor at large during the most recent municipal election to fill the vacancy for the unexpired term, if the person is willing to serve, then to the eighth and so on until a person is appointed.~~

If a vacancy occurs in the position of ward councilor, the city council ~~shall appoint the person from the same ward who received the next highest vote total in the most recent municipal election to fill the vacancy for the unexpired term, except that if there was not another candidate for the ward councilor position, then the city council,~~ by a majority vote, ~~may~~ shall elect a resident of the same ward to fill the vacancy for the unexpired term.

If the Mayor is absent or unable from any cause temporarily to perform his duties, or if his office is vacant during the first ~~eighteen~~ twelve months of his term, his duties shall be performed by the president of the city council. The person upon whom such duties shall devolve shall be called “acting mayor”, and he shall possess the powers of mayor ~~only in matters not admitting of delay~~, but shall have no power to make permanent appointments or removal from city service unless the disability or absence of the mayor shall extend beyond sixty (60) days nor shall an acting mayor approve or disapprove of any measure adopted by the city council unless the time within which the mayor must act would expire before the return of the mayor. In the event that the office of Mayor shall be vacated due to resignation or death prior to the end of the term, the acting mayor shall be entitled to the compensation as city council president in addition to ninety-percent (90%) the current rate of compensation of the mayor.

Should an appointive officer of the city be temporarily unable for any cause to perform his duties, the mayor or the city council, whichever has the power of original appointment, may make a temporary appointment of some person to act until the official shall resume his duties. ~~(Section 32 is given as amended by Chap.590 Acts of 1975.)~~

Reasoning:

*Mayoral Special Election and Acting Mayor Timeline:*

Elections are quite costly for the City and the requirements that have recently been put on elections by recent changes to the General Laws have only expanded the requirements for elections.

If someone holding the position of Mayor were to resign on January 1<sup>st</sup> in an odd numbered year, the earliest a preliminary election could be called would likely be in Mid-March, around the same time that nomination papers would be issued by the City Clerk's Office for the regular city election that same year- and that's with a January 1<sup>st</sup> resignation. The timeline only pushes closer as the year progresses.

Under the current system, between preliminary elections and final elections, there could be four (4) elections within the same calendar year for the same position, each with a cost of approximately \$15,000.

This proposed amendment allows the Acting Mayor to serve for the last year of the term to let the final decision be made by the voters during the regularly scheduled biennial City election. This would help keep elections consistent for the voters, as historical data in the City of Gardner shows that more voters turn out in regularly scheduled elections than in special elections, and help keep costs and excess procedures down for the City during these periods.

*Powers of the Acting Mayor:*

A lot has changed in how the City operates and functions since this section of the City Charter was drafted a century ago.

The phrase "in matters not admitting of delay," really constricts City operations that require mayoral consent and approval when there is a period with an Acting Mayor. Whether the current timeline changes or stays the same, only being able to conduct "matters not admitting of delay," can cause confusion as to what can and cannot be done and can hinder the City's progress.

The proposed amendment gives the Acting Mayor the powers of Mayor except in specific cases with procedures on how to proceed when those exceptions arise.

While most periods with an acting mayor are anomalies, the purpose of the City Charter is to protect the City when anomalies arise and to ensure that the City has the resources and tools necessary to care and serve the City's residents.

*Compensation of the Acting Mayor:*

This mirrors, in spirit, the legislation that the City proposed to the Legislature as a home rule petition when the City had an acting mayor in the spring of 2020.

Under the current system, the Council President is only entitled to the compensation they receive as Council President, even if they are serving in an Acting Mayor capacity. As such, it really limits whether someone is able to truly serve the City with the attention that the position of mayor deserves in providing executive functions and oversight, unless a person is either unemployed or retired.

*Procedure for filling a vacancy in the City Council:*

The current charter is silent on how to fill a vacancy in the position of City Councilor At-Large if there is no 7<sup>th</sup> candidate.

The proposed amendments unifies the methods of filling vacancies that exist in the City Council and School Committee.

*Removal of Statutory Reference*

Removing statutory reference and amendment note

**PROPOSED AMENDMENT 14:**

Current Section:

SECTION 33. It shall be unlawful for the mayor or for a member of the city council or school committee or for any officer or employee of the city, directly or indirectly, to make a contract with the city, or to receive any commission, discount, bonus, gift, contribution, or reward from or any share in the profits of any person or corporation, making or performing such a contract, unless the mayor, such member, officer or employee, immediately upon learning of the existence of such contract, or that such a contract is proposed, shall notify in writing the mayor, city council or school committee of the nature of his interest in such contract, and shall abstain from doing any official act on behalf of the city in reference thereto. In case of such interest on the part of an officer whose duty it is to sign the contract on behalf of the city, the contract may be signed by any other officer of the city duly authorized thereto by the mayor, or if the mayor has such interest, by the city clerk, provided,

however, that when a contractor with the city is a corporation or a voluntary stock association, the ownership of less than five per cent of the stock or shares actually issued shall not be considered, as involving an interest in the contract within the meaning of this section, and such ownership shall not affect the validity of the contract unless the owner of such stock or shares is also an officer or agent of the corporation or association, or solicits or takes part in the making of the contract.

A violation of this section shall render the contract in respect to which such violation occurs voidable at the option of the city. Any person violating the provisions of this section shall be punished by a fine of not more than one thousand dollars, or by imprisonment for not more than one year, or by both such fine and imprisonment.

Proposed Amendment:

Deletion of Section in its entirety

Reasoning:

This amendment was proposed in the amendment to the City Charter proposed by the City Council in 2016.

This section currently conflicts with the General Laws procurement requirements.

**PROPOSED AMENDMENT 15:**

Current Section:

SECTION 34. No contract for construction work or for the purchase of apparatus, supplies or material, whether the same shall be for repairs or original construction, the estimated cost of which amounts to or exceeds four thousand dollars (see compilation of ordinances no. 52, see also G.L. Chap. 40, sec. 4G as amended), except in cases of special emergency involving the health or safety of the people or their property, shall be awarded unless proposals for the same shall have been invited by advertisements in at least one newspaper published in the city once a week for at least two consecutive weeks, the last publication to be at least one week before the time specified for the opening of said proposals. Such advertisements shall state the time and place where plans and specifications of the proposed work or supplies may be had and the time and place for opening the proposals in answer to said advertisements, and shall reserve to the city the right to reject any or all of such proposals. All such proposals shall be opened in public. No bill or contract shall be split or divided for the purpose of evading any provision of this act. (Section 34 is given as amended by Chapter 16 of the Acts of 1934), and again amended by Chapter 191 of the Acts of 1960, sec.1).

Proposed Amendment:

Deletion of Section in its entirety

Reasoning:

This amendment was proposed in the amendment to the City Charter proposed by the City Council in 2016.

This section currently conflicts with the General Laws procurement requirements.

**PROPOSED AMENDMENT 16:**

Current Section:

SECTION 35. All contracts made by any department, board or commission in which the amount involved is one thousand dollars or more shall be in writing, and no such contract shall be deemed to have been made or executed until the approval of the mayor and of the department or board making the contract is affixed thereto. Any contract made as aforesaid may be required to be accompanied by a bond with sureties satisfactory to the board of officials having the matter in

charge, or by a deposit of money, certified check or other security conditioned on the faithful performance thereof, and such bonds or other securities shall be deposited with the city treasurer until the contract has in all respects been carried out; and no such contract shall be altered except by a written agreement of the contractor, the sureties on his bond, and the officer, department or board making the contract, with the approval of the mayor affixed thereto. (Section 35 is given as amended by Chapter 191 of the Acts of 1960, section 2.)

Proposed Amendment:

Deletion of Section in its entirety

Reasoning:

This section currently conflicts with the General Laws procurement requirements.

It also severely complicates procedures for City Departments as it requires a written contract signed by the Mayor and a vendor for all contracts for an amount exceeding \$1,000.

By means of example, under the current system, if the School Department wants to purchase pencils for every student currently enrolled in our schools from WB Mason, and the bill comes to \$1,284 (based on current pricing on WB Mason's website). A written contract would need to be executed between WB Mason and the Mayor.

\$1,000 was a lot different in 1923 in terms of purchasing power than it is today. When adjusted for inflation, \$1,000 in 1923 was worth the equivalent of \$17,319.94 in today's purchasing power.

Chapter 30B of the General Laws currently governs all aspects covered by this section of the City Charter and requires mayoral signature on a contact for all purchases over \$10,000.

**PROPOSED AMENDMENT 17:**

Current Section:

SECTION 37. The school committee shall consist of the mayor, who shall be chairman, and six persons who shall be elected at large from the registered voters of the city. At the biennial municipal election to be held in the year nineteen hundred and ninety-one there shall be elected three persons to serve for two years and three persons to serve for four years. At each biennial election thereafter there shall be elected three persons to serve for the term of four years. (*Section 37 is given as amended by Chapter 290 of the Acts of 1989, section 1*). NOTE: For provisions with respect to election of members to and powers and duties of the Montachusett Regional Vocational Technical School District Committee, see Chapter 560 of the Acts of 1964 and Chapter 543 of the Acts of 1965).

Proposed Amendment:



SECTION 37. The school committee shall consist of the mayor, or their designee, who shall be chairman, and six persons who shall be elected at large from the registered voters of the city. ~~At the biennial municipal election to be held in the year nineteen hundred and ninety one there shall be elected three persons to serve for two years and three persons to serve for four years.~~ At each biennial election ~~thereafter~~ there shall be elected three persons to serve for the term of four years. ~~(Section 37 is given as amended by Chapter 290 of the Acts of 1989, section 1). NOTE: For provisions with respect to election of members to and powers and duties of the Montachusett Regional Vocational Technical School District Committee, see Chapter 560 of the Acts of 1964 and Chapter 543 of the Acts of 1965).~~

Reasoning:

This allows and gives the Mayor the option to designate someone to serve as the Chair of the School Committee.

Furthermore it removes all references to an election that has already passed and statutory references which could change overtime by vote of the General Court.

**PROPSOED AMENDMENT 18:**

Current Section:

SECTION 42. All meetings of the school committee shall be open to the public, except that when requested by not less than four members of the committee, any particular meeting shall be private. The vote on any particular measure shall be by the call of yeas and nays, when it is so requested by not less than two members of the committee.

Proposed Amendment:

Deletion of Section in its entirety.

Reasoning:

This section blatantly conflicts the Commonwealth's open meeting law.

**PROPOSED AMENDMENT 19:**

Current Section:

SECTION 43. If a vacancy occurs in the school committee by failure to elect, or otherwise, the city council and the remaining members of the school committee shall meet in joint convention and elect a suitable person to fill the vacancy until the next regular city election. The mayor, if present, shall preside at the convention.

Proposed amendment:

SECTION 43: On the first Monday in January the school committee members -elect shall appear before the city council and be sworn to the faithful discharge of their duties. The oath may be

administered by the city clerk or by any justice of the peace. At any meeting no more than sixty (60) days thereafter the oath may be administered in the presence of the school committee, to any school committee member-elect absent from the meeting on the first Monday in January. The school committee may, upon a two thirds vote extend the period of time in which a school committee member-elect has to take the oath of office up to ninety (90) additional days. If a vacancy occurs in the school committee by failure to elect, or otherwise, the city council and the remaining members of the school committee shall meet in joint convention and elect a suitable person to fill the vacancy until the next regular city election. The mayor, if present, shall preside at the convention.

Reasoning:

This amendment was proposed in the amendment to the City Charter proposed by the City Council in 2016.

**PROPOSED AMENDMENT 20:**

Current Section:

SECTION 51. The ballots used in voting upon such proposed measure shall state the nature of the measure in terms sufficient to show the substance thereof. No measure shall go into effect unless it receives the affirmative votes of at least a third of the whole number of registered voters.

Proposed Amendment:

Deletion of section in its entirety

Reasoning:

This amendment was proposed in the amendment to the City Charter proposed by the City Council in 2016.

This section is currently in conflict with the General Laws of the Commonwealth.

## **SUGGESTED AREAS OF FURTHER REVIEW**

I believe the following sections should be reviewed to see whether they should remain in the Charter, be deleted, or amended to meet current operations, though their current placement in the charter does not provide any substantial detriment to current operations even if the language is outdated.

**SUGGESTED AREA OF REVIEW 1:**

Sections 1 through three of the City Charter deal with how the Selectmen of the Town of Gardner in 2022 shall call for elections and oversee the transition from a Town form of government to a City form.

**SUGGESTED AREA OF REVIEW 2:**

Section 7 of the City Charter gives the specific language that must be used by the Mayor when making appointments of individuals to City offices. While the language certainly works, I believe that defining specific language that must be used on appointment certificates can somewhat restrict the Office of Mayor in some cases or cause the mayor to appoint someone who may not truly fit the required wording based on how you interpret the language.

I can firmly stand behind every appointment I have made during my tenures as Mayor in Gardner for the past two years, and believe each one of them to have been the best for the jobs that they were appointed to. However, the Charter should look to the position, not the person, and the “what ifs” that may arise in the operations of the City’s government in order to ensure that the City’s governing document can insulate the City from any issues that may arise when anomalies occur.

**SUGGESTED AREA OF REVIEW 3:**

Section 13 of the City Charter gives an example of what a nomination form should look like “in substantial form.” I personally believe that examples such as this do not belong in a document like a Charter, since they one provide date references to the nineteen hundreds and as the language of the charter states, could differ in some ways from what is printed.

The same can be said with the language provided by the City Charter regarding the “PETITION ACCOMPANYING STATEMENT OF CANDIDATE”- which title in and of itself can be thought to be grammatically incorrect as currently printed in the Charter.

**SUGGESTED AREA OF REVIEW 4:**

Section 14 of the City Charter provides language for the official primary ballot, which for the same reasons listed in Suggested Area of Review 3, I believe should be discussed as to whether or not that should remain in the charter. These types of documents are largely governed by regulations issued by the Secretary of the Commonwealth’s office and would be covered without Charterial reference.

**SUGGESTED AREA OF REVIEW 5:**

Section 22 of the City Charter relates to the municipal election of 1937 and states that all elections after that under the current system, except for the current way school committee members are elected.

I believe this should be looked at to clean up the language and provide for the current system by which the school committee is elected.

This section is also in conflict with Chapter 290 of the Acts of 1989 which staggered the terms of those on the School Committee.

**SUGGESTED AREA OF REVIEW 6:**

Section 24 of the City Charter can be interpreted, in some ways, to be in conflict with the Conflict of Interest and Ethics laws of the Commonwealth.

Furthermore, it states that all “motions, resolutions, and ordinances,” need a majority vote of all members of the City Council. I believe it may be worth discussing whether the majority vote should be considered of all members of the City Council versus those present and voting, as is allowed under certain circumstances of the General Laws.

**SUGGESTED AREA OF REVIEW 7:**

In the event the Committee issues formal recommendations for amending the City Charter, Section 53 would have to be amended to provide for new language for the citizens on the ballot for when the proposed amendments are voted on.

**SUGGESTED AREA OF REVIEW 8:**

As stated in some of the previous items, I believe that any statutory references should be removed from the document as those references could change at any time by vote of the General Court and thus could cause confusing or conflicting language in the current charter.

**SUGGESTED AREA OF REVIEW 9:**

All references to personnel in the charter are male, as was the way with legislative drafting in 1923, only 4 years after women received the right to vote through the 19<sup>th</sup> Amendment.

I would suggest that the Committee review changing these references throughout the document to make the document more inclusive as several women have held elective and appointed office in the City’s history since the Charter was first adopted.

**SUGGESTED AREA OF REVIEW 10:**

The following Session Laws were originally proposed by the 2015 Charter Review Committee to be included in new Charter legislation to be repealed in order to bring the Charter and its amendments in line with current practice and current state law.

- Chapter 16 of the Acts of 1934
  - o Required that all City Contracts valued over \$500 be advertised in a newspaper of general circulation in the City
    - This is now in conflict and covered by MGL c.30B
- Chapter 65 of the Acts of 1935
  - o Required that all ordinances be advertised in a newspaper of general circulation in the City
    - Currently governed by the General Laws following the Municipal Modernization Act of 2016

- Also stated that ballot initiatives be placed on the ballot if twelve percent (12%) of the voters in an election.
  - This is governed by State Law and is in conflict with the language in the Charter itself which requires 8% for a general election or 20% for a special election. I believe the committee should determine how this adopted statute relates to the language and how to proceed with that matter.
- Chapter 111 of the Acts of 1947
  - This set the Mayor's salary at \$4,000 per year and the City Council Salary at \$500
    - While this is no longer in practice, it was never repealed.
- Chapter 184 of the Acts of 1939
  - This set the Mayor's salary at \$2,500 per year and the City Council Salary at \$300
    - While this is no longer in practice, it was never repealed.
- Chapter 191 of the Acts of 1960
  - Confirmed that all purchases over \$1,000 must be made through a contract in writing
    - Currently covered by MGL c.30B
- Chapter 34 of the Acts of 1975
  - Set the School Committee temporarily to 2 year terms and required that the membership of the school committee be one representative from each ward of the City.
    - Not current practice but never repealed
    - In conflict with Chapter 290 of the Acts of 1989 which set the term for school committee members to 4 year terms and all members as at large candidates.
- Chapter 206 of the Acts of 1975 and Chapter 590 of the Acts of 1975
  - Set the procedures to fill vacancies in elected office
    - Later adopted as regular language into the City Charter but never repealed
- Chapter 150 of the Acts of 2011
  - A ward councilor who no longer resides in their respective ward following constitutionally required redistricting after the federal census is allowed to finish their term representing their former ward until the winners of the next election take office.
    - I believe the committee should review adding this language into the Charter itself rather than just through a session law that the General Court adopted.



# Christine Tree Legal

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September 14, 2022

Elizabeth J. Kazinskas, Gardner City Council President  
 c/o Titi Siriphan, City Clerk  
 City Hall  
 Gardner, MA 01440

Re: Petition to Amend Gardner Zoning Map, Ward 3, West Broadway

Dear President Kazinskas:

Please be advised that I represent PrivateOversight, LLC, managed by Joanne Tavano, which owns property off West Broadway and more particularly three parcels on West Broadway with the property ID's H17-7-1, H17-12-2, and H17-13-9. As permitted by M.G.L. c. 40A §5, and after consultation with the Building Department, the Planning Department, and informal presentation to the Planning Board, I am submitting the enclosed Petition on behalf of the property owner for amendment of the Gardner Zoning Map on the westerly side of West Broadway in Ward 3. PrivateOversight's lots lie in two different zoning districts for Gardner, C2 and R2, and a corner lies in Templeton. My client is requesting a change in the zoning designation for these lots and the surrounding area to GR3, which would be substantially more suitable for the company's planned residential development as well as for the existing residential uses on the surrounding parcels.

Under the Zoning Ordinance the C2 Zoning District does not permit residential development, not even single family homes, without a variance. Currently, only 7 of the 28 occupied parcels in this section of the C2 district are conforming (most parcels are not being used in conformity with zoning), and a map showing the parcels proposed to be changed to a GR3 designation is enclosed with a list. My client has also conducted a traffic study concerning her proposed residential development, which is enclosed herewith for informational purposes.

A change in the zoning would be beneficial not only for my client, but for the other parcels in this district. Most of the properties on West Broadway west of Kendall Pond are residential uses, but are located in C2, a commercial zone. These are either preexisting nonconforming residences, or allowed by a use variance such as the cul-de-sac neighborhood on Deer Hill Road. All residential uses,

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including single-family homes, are prohibited in C2, and are therefore treated as a nonconforming use for zoning purposes. This means the use is subject to more limitations. As an example, if any single family home is vacant for two or more years, it can be deemed abandoned and will lose its right to be used as a single family home. Additions, extensions or modifications may require zoning relief. In short, the C2 zoning does not match the actual use of the land in this area.

By contrast, the property uses allowed in C2 are likely to cause detriment to the surrounding residents. A retail store, bank, car salesroom, or restaurant could operate by right. A marijuana retailer could open by special permit. Disruptive commercial uses could lead to problems with the surrounding residents due to the hours of operation, delivery trucks, noise and general incompatibility of the use.

For these reasons, we believe that the proposed zoning map amendment would be beneficial to the City and the surrounding neighborhood. My client and I would welcome a chance to meet with you or with any member of the City Council and go through the proposal to answer any questions or concerns. I am also happy to go through the history of this project with the City.

I expect this petition will be referred and pass through a review process with the Planning Board and with the Council. We are happy to respond to any requests for additional information.

Thank you for your time and consideration of the Petition.

**Sincerely,**

**Christine M. Tree**

Enclosures  
CMT/jjr

## TO THE HONOURABLE CITY COUNCIL OF THE CITY OF GARDNER

Ladies and Gentlemen:

The undersigned PrivateOversight LLC Petition your Honorable Body to:

Amend the Gardner Zoning Map by changing the zoning district designation for the following listed parcels, lying at the westerly end of West Broadway to the Templeton municipal boundary, from the Commercial 2 Zoning District and the Rural Residential 2 Zoning District to the General Residential 3 Zoning District, as follows:

| <b>Assessor's Map/Lot/Block</b> | <b>Property Address</b> | <b>Current Zoning District</b> | <b>Proposed Zoning District</b> |
|---------------------------------|-------------------------|--------------------------------|---------------------------------|
| H17-72-1                        | West Broadway           | COM2                           | GR3                             |
| H17-7-1                         | West Broadway           | COM2 & RR2                     | GR3                             |
| H17-12-2                        | West Broadway           | COM2 & RR2                     | GR3                             |
| H17-13-9                        | Airport Road            | RR2                            | GR3                             |
| H17-7-8                         | 1022 West Broadway      | COM2                           | GR3                             |
| H17-7-7                         | 9 Deer Hill Road        | COM2                           | GR3                             |
| H17-7-6                         | 17 Deer Hill Road       | COM2                           | GR3                             |
| H17-7-5                         | 25 Deer Hill Road       | COM2                           | GR3                             |
| H17-12-9                        | 33 Deer Hill Road       | COM2 & RR2                     | GR3                             |
| H17-12-4                        | 41 Deer Hill Road       | COM2 & RR2                     | GR3                             |
| H17-7-4                         | 30 Deer Hill Road       | COM2 & RR2                     | GR3                             |
| H17-7-3                         | 22 Deer Hill Road       | COM2                           | GR3                             |
| H17-7-2                         | 14 Deer Hill Road       | COM2                           | GR3                             |
| H17-7-10                        | 6 Deer Hill Road        | COM2                           | GR3                             |
| H17-3-9                         | 985 West Broadway       | COM2                           | GR3                             |
| H17-8-13A                       | 950 West Broadway       | COM2                           | GR3                             |
| H17-8-16                        | 957 West Broadway       | COM2                           | GR3                             |
| H17-8-13                        | 940 West Broadway       | RR2                            | GR3                             |
| H17-8-15                        | 945 West Broadway       | COM2                           | GR3                             |
| H17-3-1                         | 935 West Broadway       | COM2                           | GR3                             |

The proposed amendment to the zoning map will bring the zoning district for these parcels into better conformity with their current actual use for residential purposes, while still allowing for the possibility of home occupations accessory to the primary residential use. This will also eliminate parcels falling across two zones, and nonconformities in the neighborhood, and is in furtherance of declared purpose of the Zoning Ordinance “to encourage the most appropriate use of land throughout the City.”

No new lot boundaries are created by this proposed amendment, merely the reclassification of existing parcels.

The Petitioner PrivateOversight, LLC, by Joanne M. Tavano, Member/Manager, is the owner of Parcels H17-7-1, H17-12-2 and H17-13-9, which are parcels to be affected by the zoning map amendment pursuant to M.G.L. c. 40A §5, and is therefore eligible to Petition for this zoning map amendment.

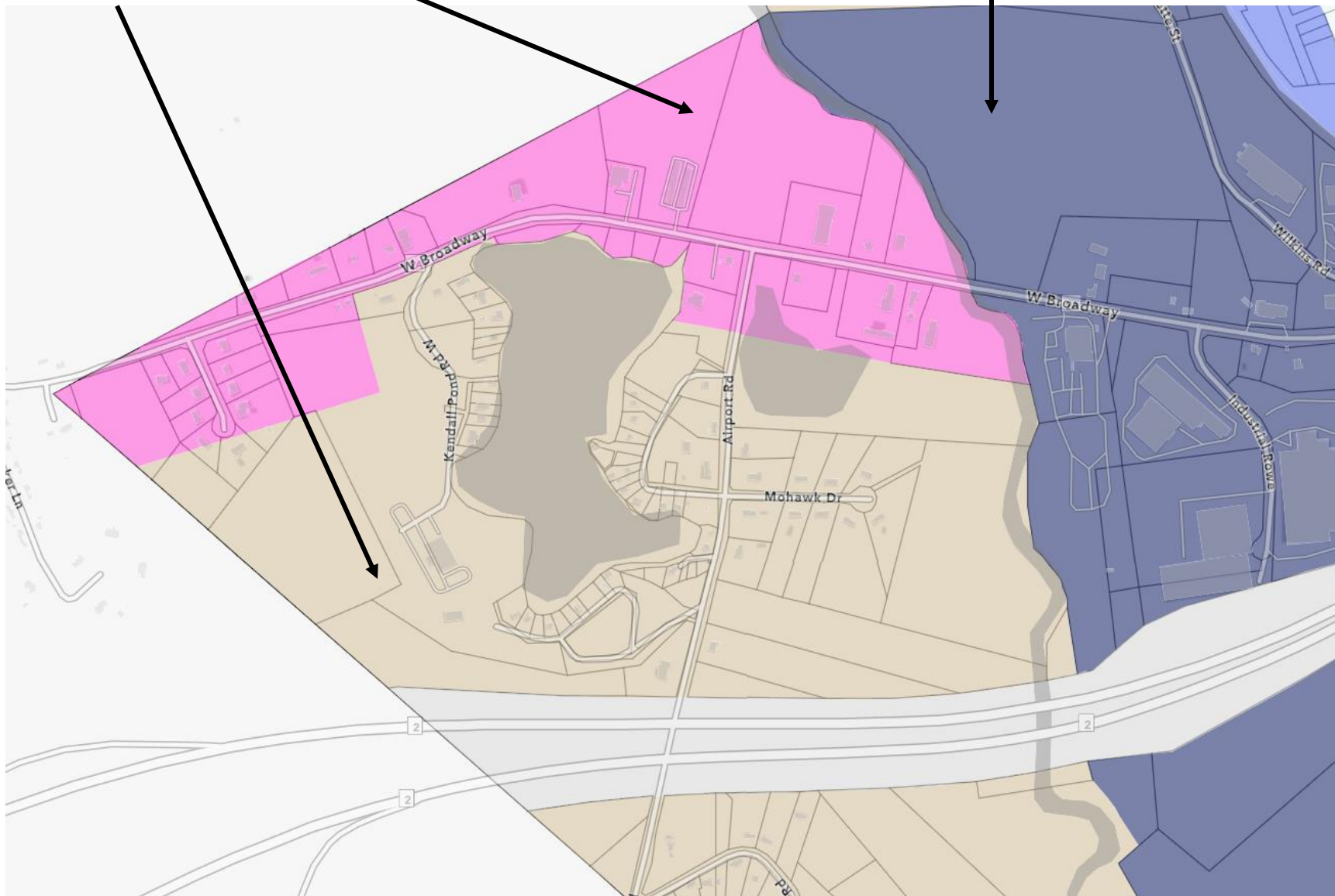


CURRENT ZONING MAP

COMMERCIAL 2 DISTRICT

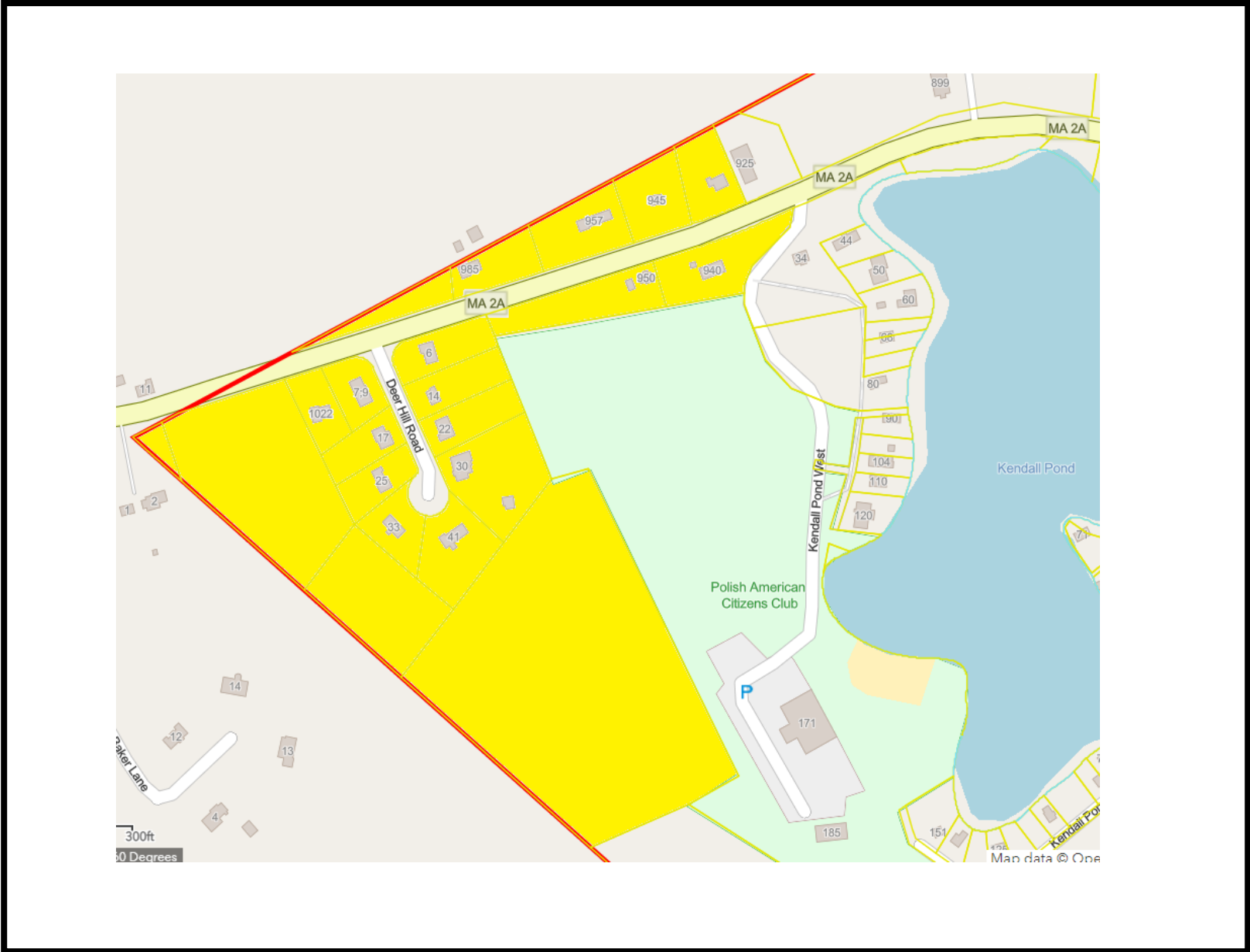
INDUSTRIAL 2 DISTRICT

RURAL RESIDENTIAL 2 DISTRICT

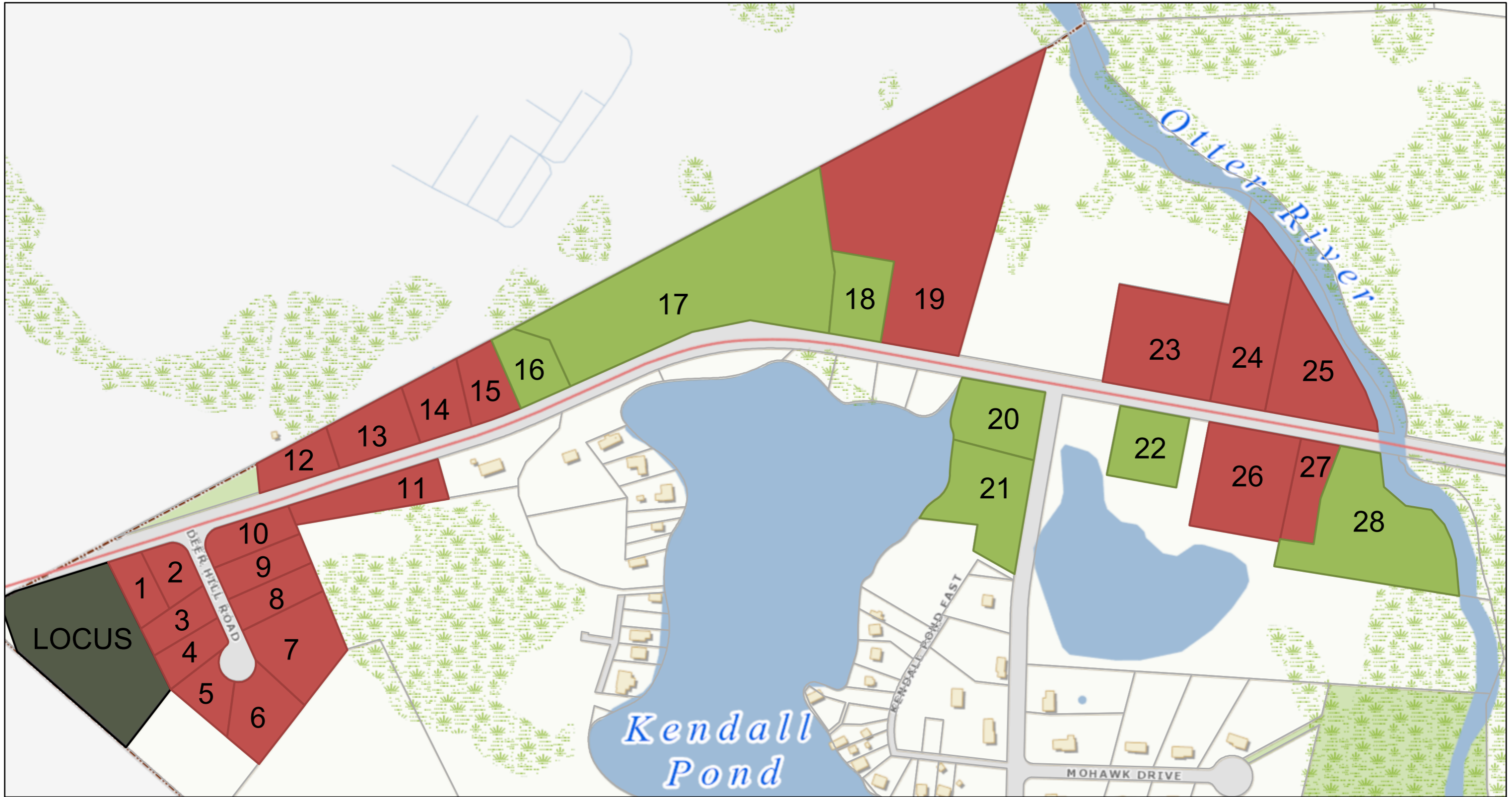


# Proposed Zoning Map Amendment

## Parcels to be designated as General Residential 3 Zoning District



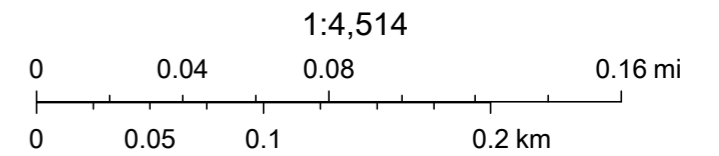
# Gardner- Conformity Parcels



7/16/2021, 1:11:01 PM

### Areas

- Override 1
- Override 2
- Override 3
- Parcels (2020)



City of Gardner GIS

| <b>TABLE OF NONCONFORMING USES</b> |                   |                                                |                    |                    |
|------------------------------------|-------------------|------------------------------------------------|--------------------|--------------------|
| <b>Parcel No.</b>                  | <b>Address</b>    | <b>Owner</b>                                   | <b>Use</b>         | <b>Conforming?</b> |
| 1                                  | 1022 W. Broadway  | Charles Lemos                                  | Single Family      | NO                 |
| 2                                  | 9 Deer Hill Road  | Bryan & Nicole Keith                           | Single Family      | NO                 |
| 3                                  | 17 Deer Hill Road | Thomas & Dianne Lupaczyk                       | Single Family      | NO                 |
| 4                                  | 25 Deer Hill Road | Linda Daniels                                  | Single Family      | NO                 |
| 5                                  | 33 Deer Hill Road | Becky Cooper-Glenz                             | Single Family      | NO                 |
| 6                                  | 41 Deer Hill Road | Cornerstone Church of the<br>Assemblies of God | Rectory            | NO                 |
| 7                                  | 30 Deer Hill Road | Jeanne Kia                                     | Single Family      | NO                 |
| 8                                  | 22 Deer Hill Road | Louise, Daniel,<br>& Christopher Caissie       | Single Family      | NO                 |
| 9                                  | 14 Deer Hill Road | Monique Aviles                                 | Single Family      | NO                 |
| 10                                 | 6 Deer Hill Road  | Thurston Silva                                 | Single Family      | NO                 |
| 11                                 | 950 W. Broadway   | Deborah G. Leabman<br>Revocable Trust          | Single Family      | NO                 |
| 12                                 | 985 W. Broadway   | Joseph Kiarie                                  | Single Family      | NO                 |
| 13                                 | 957 W. Broadway   | Barbara & Lee Forgues                          | Single Family      | NO                 |
| 14                                 | 945 W. Broadway   | Mark & Susan Harty                             | Single Family      | NO                 |
| 15                                 | 935 W. Broadway   | N/A                                            | Single Family?     | NO                 |
| 16                                 | 925 W. Broadway   | Global Investments 1, Inc.                     | Office             | YES                |
| 17                                 | 899 W. Broadway   | City of Gardner                                | Animal Control     | YES                |
| 18                                 | 871 W. Broadway   | Christine Caron, Trustee                       | Gym                | YES                |
| 19                                 | 855 W. Broadway   | D & A Holdings, Inc.                           | Self Storage       | NO                 |
| 20                                 | 838 W. Broadway   | Grove Street Realty Trust                      | Daycare            | YES                |
| 21                                 | 23 Airport Road   | Lithuanian Outing Assoc., Inc.                 | Fraternal Org.     | YES                |
| 22                                 | 800 W. Broadway   | Eric Hill                                      | Auto Repair        | YES                |
| 23                                 | 795 W. Broadway   | Anthony Manca, Trustee                         | Truck Terminal     | NO                 |
| 24                                 | 771 W. Broadway   | Anthony Manca, Trustee                         | Warehouse          | NO                 |
| 25                                 | 765 W. Broadway   | Garrick Contract Carriers, Inc.                | Truck Terminal     | NO                 |
| 26                                 | 766 W. Broadway   | Charles Manca                                  | Warehouse          | NO                 |
| 27                                 | 758 W. Broadway   | Charles Bachelder                              | Three Family       | NO                 |
| 28                                 | 750 W. Broadway   | City Electric Supply Company                   | Retail < 10,000 SF | YES                |

**ON MAP: GREEN= CONFORMING; RED=NONCONFORMING**



August 12, 2022

Joanne Tavano  
Privateoversight, LLC  
21 B West Hill Dr  
Westminster, MA 01473

Re: Traffic Review  
West Broadway Condos, Gardner, MA  
Fuss & O'Neill Reference No. 20220691.A10

Dear Ms. Tavano,

Fuss & O'Neill, Inc. (F&O) has completed a traffic review for the proposed condominium development on West Broadway in the Town of Gardner, MA. The following sections are a summary of the traffic related findings.

### **Existing Traffic Conditions**

A site visit was conducted on Tuesday, July 27, 2022, to observe the existing traffic conditions in the vicinity of the site. The observation was performed during the anticipated AM peak hours, between 8:15 AM and 9:15 AM. Over the course of this hour 265 vehicles were recorded, with 110 going westbound and 155 going eastbound. Photos 1 and 2 show the existing conditions at the site and depict the existing visibility in both roadway directions from the proposed driveway.



Photo 1: West Broadway at Proposed Driveway (looking east)

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FUSS & O'NEILL

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August 12, 2022  
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Photo 2: West Broadway at Proposed Driveway (looking west)

Speed data adjacent to the proposed site was gathered using radar. The 85<sup>th</sup> percentile of speeds during this one-hour interval are 43 mph westbound and 49 mph eastbound with a combined 85<sup>th</sup> percentile speed of 46 mph. The roadway posted speed limit is 40 mph at the Templeton town line.

Intersection sight distance (ISD) and stopping sight distance (SSD) were measured and evaluated at the proposed site driveway location in accordance with criteria set forth by the American Association of State Highway and Transportation Officials (AASHTO). Intersection sight distance accounts for the perception time and reaction time needed to identify an appropriate gap in oncoming traffic that allows the vehicle to safely turn onto a roadway and accelerate without undue speed differential conflicts with vehicles already on the roadway, measured using a line of sight across the corners of the intersection. The target used for sighting the proposed driveway was placed in the grassed area approximately 16 feet from the shoulder of the road to represent the location of the driver's eye.

Stopping sight distance ensures that vehicles will have sufficient visibility to safely stop for another stopped vehicle on the roadway particularly at an intersection where the situation is likely to occur, measured using a line of sight along the major roadway centerline. Stopping sight distance is generally considered the absolute minimum visibility criteria, while intersection sight distance is recommended where feasible and readily achievable.

The SSD on the westbound approach of West Broadway was measured as being greater than 900 feet. The road follows a near straight trajectory for over 900 feet heading towards the intersection



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 August 12, 2022  
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with no visual obstructions. The recommended SSD was calculated to be 350 feet based on the prevailing operating speed of 46 mph on a 5% grade. The existing SSD meets the requirement.

The SSD on the eastbound approach of West Broadway was measured as 400 feet. The vertical and horizontal curvature of the roadway impede vision of the intersection. The recommended SSD was calculated to be 295 feet based on the prevailing operating speed of 46 mph on 2% grade. The existing SSD meets the requirement.

The ISD was measured for the westbound approach of West Broadway (looking east from proposed site). An available ISD of 525 feet was measured. The recommended ISD was calculated to be 510 feet based off *Case B1, Left Turn from stop on minor street*, which uses a time gap of 7.5 seconds for passenger cars. The obstruction was trees and vegetation along the south side of West Broadway. The recommended ISD was calculated using the prevailing operating speed of 46 mph. The available distance meets the recommended distance. Table 1 summarizes the sight distance analysis.

The ISD was measured for the eastbound approach of West Broadway (looking west from proposed site driveway). An available ISD of 444 feet was measured. The recommended ISD was calculated to be 440 feet based off *Case B2: Right Turn from stop on Minor Street* which uses a time gap of 6.5 seconds for passenger cars. The obstruction was the vertical curvature of West Broadway heading towards the intersection and the tree line that spans the southern portion of the West Broadway. The recommended ISD was calculated using the prevailing operating speed of 46 mph. The available distance meets the recommended distance. Table 1 summarizes the sight distance analysis.

| TABLE 1<br>SIGHT DISTANCE MEASUREMENTS<br>West Broadway Condominiums - West Broadway, Gardner, MA |                     |                |                         |          |                             |          |
|---------------------------------------------------------------------------------------------------|---------------------|----------------|-------------------------|----------|-----------------------------|----------|
| Location                                                                                          | Direction of Travel | Observed Speed | Stopping Sight Distance |          | Intersection Sight Distance |          |
|                                                                                                   |                     |                | Recommended             | Existing | Recommended                 | Existing |
| <b>West Broadway at Proposed Driveway</b>                                                         |                     |                |                         |          |                             |          |
|                                                                                                   | Westbound           | 46 mph         | 350 ft                  | > 900 ft | 510 ft                      | 525 ft   |
|                                                                                                   | Eastbound           | 46 mph         | 385 ft                  | 400 ft   | 440 ft                      | 444 ft   |

Notes:

Source: American Association of State Highway and Transportation Officials (AASHTO). 2011. *A Policy on Geometric Design of Highways and Streets*



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### Safety Analysis

State published vehicle crash history between 2018 and 2021, the most recent verified available years, was analyzed on West Broadway adjacent to the proposed site. Only one crash was reported over the 3-year period, indicating no predominant safety deficiency or concern.

### Site Generated Traffic

The expected site generated traffic volume was calculated using existing empirical data from the Institute of Transportation Engineers (ITE) Trip Generation Web-based App. This publication is an industry-accepted resource for determining trip generation.

Trip generation for the proposed development was estimated based on a fully occupied facility. The land use chosen for this analysis is LUC 215: Single-Family Attached Housing as this category most closely matches the proposed use of the site. A total of 43 occupied dwelling units was used based on information from the applicant. Based on ITE Fitted Curve Equations, the proposed development is estimated to produce 25 trips during the weekday morning peak hour and 29 trips will be generated during the weekday afternoon peak hour. All of these trips will be new trips added to adjacent roadways. Table 2 presents the daily and peak hour trip generation estimates.

| <b>LUC: 215 - Single-Family Attached Housing<br/>(43 housing units)</b> | <b>Enter<br/>(vpd)</b> | <b>Exit<br/>(vpd)</b> | <b>Total<br/>(vpd)</b> |
|-------------------------------------------------------------------------|------------------------|-----------------------|------------------------|
| AM Peak Hour of Generator                                               | 6                      | 19                    | 25                     |
| PM Peak Hour of Generator                                               | 18                     | 11                    | 29                     |
| Weekday 24-Hour                                                         | 155                    | 155                   | 310                    |

### Recommendations

Fuss & O'Neill recommends installing standard 30"x30" W2-2 intersection advanced warning signs 175' in advance of the site driveway on the eastbound approach to inform drivers of the driveway location.







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Based on the field observations, site trip estimates and results relating to traffic safety, and with implementation of the recommended improvements, it is the professional opinion of Fuss & O'Neill, Inc. that the proposed West Broadway Condos will not have a significant impact to vehicular movements at the proposed driveway nor exacerbate any pre-existing safety concerns.

Sincerely,

Stephen J. Savaria, PE, PTOE  
Senior Project Manager