City of Gardner, Massachusetts
Office of the City Council

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CALENDAR FOR THE MEETING
of
MONDAY, JUNE 6, 2022
CITY COUNCIL CHAMBER
7:30 P.M.

ORDER OF BUSINESS

I. CALL TO ORDER

II. CALL OF THE ROLL OF COUNCILLORS

III. OPENING PRAYER

IV. PLEDGE OF ALLEGIANCE

V. ANNOUNCEMENT OF OPEN MEETING RECORDINGS

Any person may make a video or audio recording of an open session of a meeting, or may transmit the meeting through any medium, subject to reasonable requirements of the chair as to the number, placement and operation of equipment used so as not to interfere with the conduct of the meeting. Any person intending to make such recording shall notify the Chair forthwith. All documents and exhibits used or referenced at the meeting must be submitted in duplicate to the City Clerk, as they become part of the Meeting Minutes.

VI. READING OF MINUTES OF PRIOR MEETING(S)

April 4, 2022 Regular Meeting Minutes

VII. PUBLIC HEARINGS

10685 – A Petition by National Grid and Verizon New England Inc., Cross Street – to install 1 Jointly Owned Pole on Cross Street beginning at a point approximately 45 feet west of the centerline of the intersection of Sherman Street. Install Stub Pole 5-84 Cross Street, across from existing Pole 5 Cross Street, at the intersection of Sherman Street. *(In the City Council and Referred to Public Service 5/16/2022; Public Hearing 6/6/2022)*

10686 – A Petition by National Grid, Timpany Blvd. – to install electric conduits 269.5 feet northwest of the centerline of the intersection of Donlan Street and Timpany Blvd and continuing approximately 411 feet in a south direction. Install 411' of 1-2" conduit from HH 3-80, HH 6-80 on Timpany Blvd as shown in the plans. Install heavy duty handholes HH 3-80, HH 5-80, and HH 6-80 on Timpany Blvd. *(In the City Council and Referred to Public Service 5/16/2022; Public Hearing 6/6/2022)*
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10687 – A Petition by National Grid, Pearson Blvd. – to install electric conduits at a point approximately 588 feet southeast of the centerline of the intersection of Elm Street and Pearson Blvd and continuing approximately 128 feet in a southeast direction. Install 149' of 1-2" conduit from P4-80 to P5 on Pearson Blvd as shown in the plans. Install heavy duty hand holes HH4-80 and HH5 on Pearson Blvd as shown in the plans. *(In the City Council and Referred to Public Service 5/16/2022; Public Hearing 6/6/2022)*

10688 – A Petition by National Grid, Pearson Blvd. – to install electric conduits beginning at a point approximately 176 feet northeast of the centerline of the intersection of Olney Street and Pearson Blvd. and continuing approximately 88 feet in a northeast direction. Install 106' of 1-2" conduit from P21-80 to P15-80 on Pearson Blvd. as shown in the plans. Install heavy duty hand holes HH21-80 and HH15-80 on Pearson Blvd. as shown in the plans. *(In the City Council and Referred to Public Service 5/16/2022; Public Hearing 6/6/2022)*

VIII. COMMUNICATIONS FROM THE MAYOR

ORDERS

10692 – An Order Appropriating $40,086.00 from Sewer Surplus to DPW New Equipment Expenses. *(Finance Committee)*

10693 – An Order Appropriating $18,000.00 from Free Cash to Personnel Department – Medical Exams Expense Account. *(Finance Committee)*

10694 – An Order Appropriating $11,000.00 from Free Cash to City Hall – Repairs and Maintenance Expense Account. *(Finance Committee)*

10695 – An Order Appropriating $45,000.00 from Free Cash to the Unclassified Termination Leave Account. *(Finance Committee)*

10696 – An Order Appropriating $100,000.00 from Free Cash to School Capital Project – Music Support Account. *(Finance Committee)*

10697 – An Order Transferring $10,000.00 from Election & Registration, Election Officers' Salaries to Professional Services Expenditures. *(Finance Committee)*

10698 – An Order Appropriating $47,645.00 from Free Cash to Board of Health Department for New Vehicle Expense Account. *(Finance Committee)*

10707 – An Order Appropriating $100,000.00 from Free Cash to the Mayor's Unclassified-City Centennial Celebration Expense Account. *(Finance Committee)*

10708 – An Order Appropriating $22,200.00 from Free Cash to the Assessor's Department – Valuation Update Expense Account. *(Finance Committee)*

10709 – An Order Appropriating $180,000.00 from Free Cash to the Maki Park – Expense Account. *(Finance Committee)*

10710 – An Order Appropriating $268,000.00 from Free Cash to the Park Street Park – Expense Account. *(Finance Committee)*

10711 – An Order Appropriating $18,000.00 from Free Cash to the Fire Department – Repairs & Maintenance Expense Account. *(Finance Committee)*

10712 – An Order Appropriating $10,000.00 from Free Cash to the Ambulance Department – Overtime Salary Expense Account. *(Finance Committee)*

10713 – An Order Appropriating $135,000.00 from Free Cash to the Fire Department – Overtime Salary Expense Account. *(Finance Committee)*

10714 – An Order Transferring $94,400.00 from DPW Department Maintenance Crew Salaries to Various Operating Expenditures. *(Finance Committee)*

10715 – An Order Transferring $9,800.00 from Assessor Department, Clerk/Assistant Clerk Salaries to Valuation Update Expenditures. *(Finance Committee)*

ORDINANCES

10699 – An Ordinance to Amend the Code of the City of Gardner, Chapter 171, Thereof, Entitled "Personnel" to Change Compensation Schedule Exhibit E. *(Finance Committee)*

10704 – An Ordinance to Amend the Code of the City of Gardner by adding a new Chapter Entitled "Litter and Handbills." *(Public Safety)*

COMMUNICATIONS

10700 – A Measure Declaring Surplus for the Purpose of Disposal of Land and Buildings on Conant Street. *(Finance Committee)*

10701 – A Measure Declaring Surplus for the Purpose of Disposal of Land and Buildings on Chelsea Street. *(Finance Committee)*

10702 – A Communication from Mayor Nicholson Regarding the FY2023 City Budget Proposal. *(Finance Committee)*

10705 – A Communication from Mayor Nicholson Regarding Parking for Handicap/Disabled Personnel.

10706 – A Resolution Regarding Electric Vehicles in the City Fleet. *(Finance Committee)*

IX. PETITIONS, APPLICATIONS, COMMUNICATIONS, ETC.

10703 – An Application to Buy & Sell Second Hand Motor Vehicles, Class 2 for North East Bus and Truck d/b/a Gardner Five Star Auto Sales, located at 407 Chestnut Street. *(Public Safety)*

X. REPORTS OF STANDING COMMITTEES

PUBLIC SAFETY COMMITTEE

10679 – An Ordinance to Amend the Code of City of Gardner Chapter 664, Entitled "Yard Sales." *(In the City Council and Ordered to First Printing 5/16/2022; First Printing 5/23/2022)*

10680 – An Ordinance to Amend the Code of the City of Gardner, Chapter 500, Entitled "Nuisances: Vacant, Abandoned, and Blighted Buildings." *(In the City Council and Ordered to First Printing 5/16/2022; First Printing 5/23/2022)*

10681 – An Ordinance to Amend the Code of the City of Gardner, Chapter 330, Entitled "Bicycles and Play Vehicles", by Adding a New Article III, to be Entitled "Sharable Dockless Mobility Devices," Which Article Provides for the Definition of Sharable Dockless Mobility Devices, Licensing and Operation Requirements, Regulatory Authority, and Enforcement. *(In the City Council and Referred to Public Safety 5/16/2022)*

10689 – An Application by ECO ATM, LLC for a License to deal in Second-hand Articles at 677 Timpany Blvd. *(In the City Council and Referred to Public Safety 5/16/2022)*

PUBLIC SERVICE COMMITTEE

10655 – A petition by National Grid and Verizon New England Inc., Matthews Street - to install 2 Jointly Owned Poles on Matthews Street beginning at a point approximately 3,700 feet east of the centerline of the intersection of Green Street and continuing approximately 300 feet in a south direction. Install 2 Poles underneath transmission crossing. *(In the City Council and Referred to Public Service 4/19/2022; Public Hearing 5/2/2022; More Time 5/2/2022, 5/16/2022)*

10656 – A petition by National Grid, Matthews Street – to install 5 Single Owned Poles on Matthews Street beginning at a point approximately 1400 feet west of the centerline of the intersection of Route 140 and continuing approximately 780 feet in a north direction. Install 5 poles to extend line for a new service. *(In the City Council and Referred to Public Service 4/19/2022; Public Hearing 5/2/2022; More Time 5/2/2022, 5/16/2022)*

10685 – A Petition by National Grid and Verizon New England Inc., Cross Street – to install 1 Jointly Owned Pole on Cross Street beginning at a point approximately 45 feet west of the centerline of the intersection of Sherman Street. Install Stub Pole 5-84 Cross Street, across from existing Pole 5 Cross Street, at the intersection of Sherman Street. *(In the City Council and Referred to Public Service 5/16/2022; Public Hearing 6/6/2022)*

10686 – A Petition by National Grid, Timpany Blvd. – to install electric conduits 269.5 feet northwest of the centerline of the intersection of Donlan Street and Timpany Blvd and continuing approximately 411 feet in a south direction. Install 411' of 1-2" conduit from HH 3-80, HH 6-80 on Timpany Blvd as shown in the plans. Install heavy duty handholes HH 3-80, HH 5-80, and HH 6-80 on Timpany Blvd. *(In the City Council and Referred to Public Service 5/16/2022; Public Hearing 6/6/2022)*

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XI. UNFINISHED BUSINESS AND MATTERS FOR RECONSIDERATION

XII. NEW BUSINESS

XIII. CLOSING PRAYER

XIV. ADJOURNMENT

Items listed on the Council Calendar are those reasonably anticipated by the Council President to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

CITY OF GARDNER IN CITY COUNCIL

REGULAR MEETING OF APRIL 4, 2022

Regular Meeting of the City Council was held in the Council Chambers, Room 219, City Hall, on Monday evening, April 4, 2022.

CALL TO ORDER

City Clerk Titi Siriphan called the meeting to order at 7:30 o'clock p.m.

CALL OF THE ROLL

City Clerk Titi Siriphan called the Roll of Members. Nine (9) Councillors were present including Councillor James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, and James Walsh. Council President Elizabeth Kazinskas and Councillor George Tyros were absent.

ELECTION OF PRESIDENT PRO-TEMPORE

The City Clerk called to elect a President Pro-Tempore to preside over the Regular Meeting scheduled for 7:30 p.m., due to the absence of President Elizabeth Kazinskas.

The City Clerk opened the floor for nominations for President Pro-Tempore.

Councillor James Walsh nominated Councillor Ronald Cormier, seconded by Councillor Nathan Boudreau.

On a motion made by Councillor James Walsh, seconded by Councillor Nathan Boudreau, it was voted on voice vote, nine (9) yeas, Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, and James Walsh; two (2) absent, President Elizabeth Kazinskas and Councillor George Tyros, to close nominations.

On a motion by Councillor James Walsh and seconded by Councillor Nathan Boudreau, it was voted on call of the roll, nine (9) yeas, Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, and James Walsh; two (2) absent, President Elizabeth Kazinskas and Councillor George Tyros, to close nominations, to elect Councillor Ronald Cormier President Pro-Tempore.

OPENING PRAYER

President Pro-Tempore Ronald Cormier led the Council in reciting the Opening Prayer.

UNACCEPTED/UNCORRECT PROOF

PLEDGE OF ALLEGIANCE

President Pro-Tempore Ronald Cormier led the Council in reciting the "Pledge of Allegiance".

OPEN MEETING RECORDING & PUBLIC RECORDS ANNOUNCEMENT

President Pro-Tempore Ronald Cormier announced to the assembly that the Open Meeting Recording and Public Records Announcement. Any person may make a video or audio recording of an open session of a meeting or may transmit the meeting through any medium subject to reasonable requirements of the chair as to the number placement and operation of equipment used so as not to interfere with the conduct of the meeting. Any person intending to make such recordings shall notify the Chair forthwith. All documents and exhibits used or referenced at the meeting must be submitted in duplicate to the chair as they become part of the meeting minutes pursuant to General Law Chapter 38 Section 20.

READING & ACCEPTANCE OF MINUTES

There were no minutes to approve.

COMMUNICATIONS FROM THE MAYOR
APPOINTMENTS

President Pro-Tempore Ronald Cormier announced, "As you are aware of the following appointments from the Mayor, item #10636 through item #10653 are new and have not yet been reviewed by the Appointments Committee. Therefore, if there be no objection, I will present them sequentially and at the end, entertain either a motion to refer them all to the committee by one motion. I suggest this as a method of easing the workload on the Clerk who would need to record the eighteen individual votes.

The items are as follows having been appointed by the Mayor to their respective position in that his opinion they are each specially fitted by education, training, or experience to perform the duties of said offices, and the appointments are made solely in the interests of the city."

On a motion made by Councillor James Walsh and seconded by Councillor Judy Mack, it was voted viva voce, nine (9) yeas, Councillor James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, and James Walsh to refer the following appointments to the Appointments Committee for further study and report:

UNACCEPTED/INCORRECT PROOF

#10636
A Measure Confirming the Mayor's Appointment of Stephen Hirons to the position of Sealer of Weights and Measures, for term expiring March 23, 2023.

#10637
A Measure Confirming the Mayor's Appointment of Ronald G. Darmetka to the position of Council on Aging Member, for term expiring March 22, 2025.

#10638
A Measure Confirming the Mayor's Appointment of David Orwig to the position of Conservation Commission Member, for term expiring March 22, 2025.

#10639
A Measure Confirming the Mayor's Appointment of Aleksander Dernalowicz to the position of Golf Commission Member, for term expiring March 22, 2025.

#10640
A Measure Confirming the Mayor's Appointment of David Noyes to the position of Golf Commission Member, for term expiring March 22, 2025.

#10641
A Measure Confirming the Mayor's Appointment of Jeffrey Gallant to the position of Golf Commission Member, for term expiring March 22, 2025.

#10642
A Measure Confirming the Mayor's Appointment of Michael Budwick to the position of Golf Commission Member, for term expiring March 22, 2025.

#10643
A Measure Confirming the Mayor's Appointment of Tina Sbrega to the position of Williams-Rockwell Educational Gift Fund Trustee, for term expiring March 22, 2025.

#10644
A Measure Confirming the Mayor's Appointment of Mark Monahan to the position of Bandstand Committee Member, for term expiring March 22, 2025.

UNACCEPTED/UNCORRECT PROOF

#10645
A Measure Confirming the Mayor's Appointment of George Ouellet to the position of Housing Authority Member, for term expiring March 22, 2027.

#10646
A Measure Confirming the Mayor's Appointment of Stephen Hancock to the position of Housing Authority Member, for term expiring March 22, 2027.

#10647
A Measure Confirming the Mayor's Appointment of Mario Guay to the position of Board of Registrars Member, for term expiring March 24, 2025.

#10648
A Measure Confirming the Mayor's Appointment of Brian LaRoche to the position of Cemetery Commission Member, for term expiring March 29, 2025.

#10649
A Measure Confirming the Mayor's Appointment of Denise Merriam to the position of Cemetery Commission Member, for term expiring March 30, 2025.

#10650
A Measure Confirming the Mayor's Appointment of John Awdycki to the position of Cemetery Commission Member, for term expiring March 30, 2025.

#10651
A Measure Confirming the Mayor's Appointment of Brian LaRoche to the position of Municipal Grounds Commission, for term expiring March 29, 2025.

#10652
A Measure Confirming the Mayor's Appointment of John Awdycki to the position of Municipal Grounds Commission, for term expiring March 30, 2025.

#10653
A Measure Confirming the Mayor's Appointment of Denise Merriam to the position of Municipal Grounds Commission, for term expiring March 30, 2025.

UNACCEPTED/UNCORRECT PROOF

REPORTS OF STANDING COMMITTEES
APPOINTMENTS COMMITTEE

Reporting for the Appointments Committee, Councillor James Walsh informed the Council that the Committee has not met on the following items and the new appointments on this evening's calendar. Councillor James Walsh requested more time. There were no oppositions and the following appointments were granted more time:

#10631
A Measure Confirming the Mayor's Appointment of Casey Bashaw to the position of Alternate Plumbing & Gas Inspector, for term expiring March 9, 2025. *(In the City Council and Referred to Appointments Committee 3/21/2022)*

#10632
A Measure Confirming the Mayor's Appointment of Philip Morrissey to the position of Airport Commission Member, for term expiring March 4, 2025. *(In the City Council and Referred to Appointments Committee 3/21/2022)*

#10633
A Measure Confirming the Mayor's Appointment of James Morrissey to the position of Airport Commission Member, for term expiring March 4, 2025. *(In the City Council and Referred to Appointments Committee 3/21/2022)*

#10634
A Measure Confirming the Mayor's Appointment of John Lavoie to the position of Airport Commission Member, for term expiring March 4, 2025. *(In the City Council and Referred to Appointments Committee 3/21/2022)*

#10635
A Measure Confirming the Mayor's Appointment of Andre Guertin to the position of Airport Commission Member, for term expiring March 3, 2025. *(In the City Council and Referred to Appointments Committee 3/21/2022)*

UNACCEPTED/UNCORRECT PROOF

NEW BUSINESS

Councillor Craig Cormier would like to thank Councillor Ronald Cormier and the Mayor who has been helping with Holy Family Academy continue their tradition of student

government that goes way back. He sat in his father's chair in eighth grade many years ago. The students are currently running their election this week. It will culminate an assembly here at the Perry Auditorium on April 13th at 9:30 a.m. This is where the kids will get to be sworn in. The public is welcome to attend.

Councillor Nathan Boudreau informed the public that the Public Welfare Committee will be attending a budget presentation and tour of Monty Tech tomorrow at 5 p.m. He invites the public to attend.

Councillor James Walsh would like to follow up on the Appointments Committee matters and inform the public that they committee plans to schedule a subcommittee meeting next Monday, April 11th to discuss the appointments that were on tonight's calendar.

CLOSING PRAYER

President Pro-Tempore Ronald Cormier led the Council in the Closing Prayer.

ADJOURNMENT

On a motion by Councillor Nathan Boudreau and seconded by Councillor Craig Cormier, it was voted viva voce, nine (9) yeas, President Pro-Tempore Ronald Cormier and Councillors James Boone, Nathan Boudreau, Craig Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, and James Walsh to adjourn at 7:41 p.m.

Accepted by the City Council:

UNACCEPTED/UNCORRECT PROOF

CITY OF GARDNER
MASSACHUSETTS 01440-2630

OFFICE OF THE
CITY CLERK
Room 121, City Hall
Tel (978) 630-4058
Fax (978) 630-2589

NOTICE TO ABUTTERS

May 18, 2022

TO ABUTTERS AND OTHER INTERESTED PARTIES:

Pursuant to the provisions of M.G.L., c. 166, §22, you are hereby notified that a Public Hearing will be conducted on **MONDAY, JUNE 6, 2022** at **7:30 o'clock P.M.** in the City Council Chamber, 2nd Floor, City Hall, 95 Pleasant Street, Gardner, Massachusetts, upon the petition of Massachusetts Electric Company, d/b/a NATIONAL GRID and Verizon New England, Inc. for permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, under along and across the following public way:

> CROSS STREET – A Petition by National Grid and Verizon New England to install 1 Jointly Owned Pole on Cross Street beginning at a point approximately 45 feet west of the centerline of the intersection of Sherman Street. Install Stub Pole 5-84 Cross Street, across from existing Pole 5 Cross Street, at the intersection of Sherman Street.

A sketch of the proposed pole location is attached for your edification.

CITY COUNCIL OF GARDNER

Titi Siriphan

By: TITI SIRIPHAN
City Clerk

nationalgrid

May 2, 2022

City of Gardner

To Whom It May Concern:

Enclosed please find a petition of NATIONAL GRID and VERIZON, covering joint NATIONAL GRID-VERIZON pole location(s)

If you have any questions regarding this permit please contact:

Please notify National Grid's Vincent LoGuidice of the hearing date / time.
If this petition meets with your approval, please return an executed copy to each of the above named Companies.

National Grid Contact: Vincent LoGuidice; 1101 Turnpike Street; North Andover, MA 01845. Phone 978-725-1392.

Very truly yours,

Pat Cody

Patrick Cody
Supervisor, Distribution Design

Enclosures

Questions contact – Nick Huff 518-453-3922

PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

North Andover, Massachusetts

To the City Council
Of Gardner, Massachusetts

Massachusetts Electric Company d/b/a National Grid and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Cross St - National Grid to install 1 JO Pole on Cross St beginning at a point approximately 45 feet west of the centerline of the intersection of Sherman St. Install Stub Pole 5-84 Cross Street, across from existing Pole 5 Cross St, at the intersection of Sherman St.

Location approximately as shown on plan attached

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Cross St - Gardner - Massachusetts.

No. 30553890 April 5, 2022

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a National Grid
BY Pat Cody
Engineering Department

VERIZON NEW ENGLAND, INC.
BY _____
Manager / Right of Way

ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS
To the City Council - Gardner, Massachusetts

Notice having been given and public hearing held, as provided by law,
IT IS HEREBY ORDERED: that Massachusetts Electric Company d/b/a National Grid and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 5th day of April, 2022.
All construction under this order shall be in accordance with the following conditions:
Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Cross St - Gardner - Massachusetts.
No. 30553890 Dated April 5, 2022. Filed with this order
There may be attached to said poles by Massachusetts Electric Company d/b/a National Grid and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Cross St - National Grid to install 1 JO Pole on Cross St beginning at a point approximately 45 feet west of the centerline of the intersection of Sherman St. Install Stub Pole 5-84 Cross Street, across from existing Pole 5 Cross St, at the intersection of Sherman St.

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the
of the City/Town of , Massachusetts held on the day of 20 .

City/Town Clerk.
Massachusetts 20 .

Received and entered in the records of location orders of the City/Town of
Book Page

Attest:
City/Town Clerk

I hereby certify that on 20 , at o'clock, M
at a public hearing was held on the petition of
Massachusetts Electric Company d/b/a National Grid and VERIZON NEW ENGLAND, INC.

for permission to erect the poles, wires, and fixtures described in the order herewith recorded, and that we mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to erect poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

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.....
Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of hearing with notice adopted by the of the City of Massachusetts, on the day of 20 , and recorded with the records of location orders of the said City, Book , Page . This certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:
City/Town Clerk

ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS
To the City Council - Gardner, Massachusetts

Notice having been given and public hearing held, as provided by law,
IT IS HEREBY ORDERED: that Massachusetts Electric Company d/b/a National Grid and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 5th day of April, 2022.
All construction under this order shall be in accordance with the following conditions:
Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Cross St - Gardner - Massachusetts.
No. 30553890 Dated April 5, 2022. Filed with this order
There may be attached to said poles by Massachusetts Electric Company d/b/a National Grid and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Cross St - National Grid to install 1 JO Pole on Cross St beginning at a point approximately 45 feet west of the centerline of the intersection of Sherman St. Install Stub Pole 5-84 Cross Street, across from existing Pole 5 Cross St, at the intersection of Sherman St.

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the
of the City/Town of , Massachusetts held on the day of 20 .

City/Town Clerk.
Massachusetts 20 .

Received and entered in the records of location orders of the City/Town of
Book Page

Attest:
City/Town Clerk

I hereby certify that on 20 , at o'clock, M
at a public hearing was held on the petition of
Massachusetts Electric Company d/b/a National Grid and VERIZON NEW ENGLAND, INC.

for permission to erect the poles, wires, and fixtures described in the order herewith recorded, and that we mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to erect poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

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.....
.....

Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of hearing with notice adopted by the of the City of Massachusetts, on the day of 20 , and recorded with the records of location orders of the said City, Book , Page . This certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:
City/Town Clerk

INSTALL NEW POLE 5-84, ~40' FROM EXISTING POLE 5 CROSS STREET, NEAR THE INTERSECTION OF SHERMAN STREET
194 CENTRAL ST
Pole 5-84
40'
CROSS ST
Pole 5
SHERMAN ST
226 CROSS ST
218 CROSS ST
PEABODY ST
Existing J.O. Pole
Install J.O. Pole
CHA
nationalgrid
WR 30553890
INSTALL POLE 5-84 CROSS ST
GARDNER, MA
SCALE
NTS
DRAWN BY
NWH
APPROVED BY
DATE
03-25-22

CITY OF GARDNER
MASSACHUSETTS 01440-2630

OFFICE OF THE
CITY CLERK
Room 121, City Hall
Tel (978) 630-4058
Fax (978) 630-2589

NOTICE TO ABUTTERS

May 18, 2022

TO ABUTTERS AND OTHER INTERESTED PARTIES:

Pursuant to the provisions of M.G.L., c. 166, §22, you are hereby notified that a Public Hearing will be conducted on **MONDAY, JUNE 6, 2022** at **7:30 o'clock P.M.** in the City Council Chamber, 2nd Floor, City Hall, 95 Pleasant Street, Gardner, Massachusetts, upon the petition of Massachusetts Electric Company, d/b/a NATIONAL GRID for permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, under along and across the following public way:

> TIMPANY BLVD. – A Petition by National Grid to install electric conduits 269.5 feet northwest of the centerline of the intersection of Donlan Street and Timpany Blvd and continuing approximately 411 feet in a south direction. Install 411' of 1-2" conduit from HH 3-80, HH 6-80 on Timpany Blvd as shown in the plans. Install heavy duty handholes HH 3-80, HH 5-80, and HH 6-80 on Timpany Blvd.

A sketch of the proposed pole location is attached for your edification.

CITY COUNCIL OF GARDNER

Titi Siriphan

By: TITI SIRIPHAN
City Clerk

nationalgrid

May 2, 2022

City of Gardner

To Whom It May Concern:

Enclosed please find a petition of NATIONAL GRID covering the installation of underground facilities.

If you have any questions regarding this permit please contact:

If this petition meets with your approval, please return an executed copy to:

National Grid Contact: Vincent LoGuidice; 1101 Turnpike Street; North Andover, MA 01845

Very truly yours,

Pat Cody

Patrick Cody
Supervisor, Distribution Design

Enclosures

Questions contact – Daniel Lopez 774-235-2603

Petition of the NATIONAL GRID
Of NORTH ANDOVER, MASSACHUSETTS
For Electric conduit Location:

To the City Council of Gardner, Massachusetts

Respectfully represents the NATIONAL GRID of North Andover, Massachusetts, that it desires to construct a line of underground electric conduits, including the necessary sustaining and protecting fixtures, under and across the public way or ways hereinafter named.

Wherefore it prays that after due notice and hearing as provided by law, it be granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan filed herewith marked – Timpany Blvd - Gardner – Massachusetts.

The following are the streets and highways referred to: Plan number # 30315434
Timpany Blvd - National Grid to install 269.5' feet northwest of the centerline of the intersection of Donlan St & Timpany Blvd and continuing approximately 411 feet in a south direction. Install ~411' of 1-2" conduit from HH 3-80 to HH 6-80 on Timpany Blvd as shown in the plans. Install heavy duty handholes HH 3-80, HH 5-80, and HH 6-80 on Timpany Blvd.

Location approximately as shown on plan attached

NATIONAL GRID
BY Pat Cody
Engineering Department

Dated: May 2, 2022

ORDERED:

Notice having been given and public hearing held, as provided by law, that the NATIONAL GRID be and it is hereby granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as said company may deem necessary, in the public way or ways hereinafter referred to, and to make the necessary house connections along said extensions, as requested in petition with said company dated the 2nd day of May, 2022.

Said underground electric conduits shall be located substantially in accordance with the plan filed herewith marked – Timpany Blvd - Gardner – Massachusetts. Plan number # 30315434.

The following are the public ways or part of ways along which the underground electric conduits above referred to may be laid:

Timpany Blvd - National Grid to install 269.5' feet northwest of the centerline of the intersection of Donlan St & Timpany Blvd and continuing approximately 411 feet in a south direction. Install ~411' of 1-2" conduit from HH 3-80 to HH 6-80 on Timpany Blvd as shown in the plans. Install heavy duty handholes HH 3-80, HH 5-80, and HH 6-80 on Timpany Blvd.

I hereby certify that the foregoing order was adopted at a meeting of the .....
.....
....., held on the ..... day of ....., 20 .....

....., ..., 20 .....

Received and entered in the records of location orders of the City/Town of
Book ..... Page .....

Attest:
.....

..... hereby certify that on .....20....., at ..... o'clock, ...M at ....., a public hearing was held on the petition of NATIONAL GRID for permission to construct the underground electric conduits described in the order herewith recorded, and that I mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to construct the underground electric conduits under said order. And that thereupon said order was duly adopted.

.....

ORDERED:

Notice having been given and public hearing held, as provided by law, that the NATIONAL GRID be and it is hereby granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as said company may deem necessary, in the public way or ways hereinafter referred to, and to make the necessary house connections along said extensions, as requested in petition with said company dated the 2nd day of May, 2022.

Said underground electric conduits shall be located substantially in accordance with the plan filed herewith marked – Timpany Blvd - Gardner – Massachusetts. Plan number # 30315434.

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.....
....., held on the ..... day of ....., 20 .....

....., ..., 20 .....

Received and entered in the records of location orders of the City/Town of
Book ..... Page .....

Attest:
.....

..... hereby certify that on .....20....., at ..... o'clock, ...M at ....., a public hearing was held on the petition of NATIONAL GRID for permission to construct the underground electric conduits described in the order herewith recorded, and that I mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to construct the underground electric conduits under said order. And that thereupon said order was duly adopted.

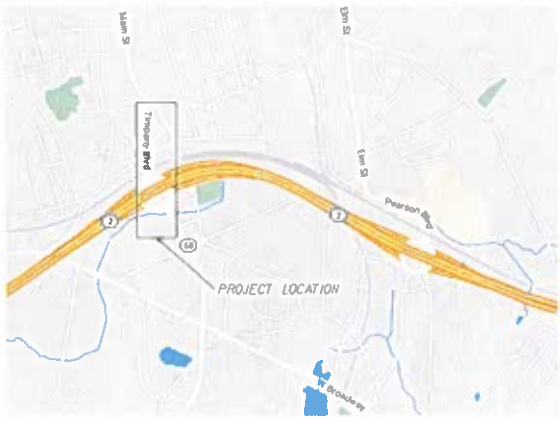
.....

DISTRIBUTION CIVIL DRAWINGS

TIMPANY BLVD

GARDNER, MA

DRAWING LIST	
DRAWING NO.	CONTENT
G-0	COVER SHEET
G-1	GENERAL NOTES
PP-1 - PP-3	LAYOUT PLAN
DET-1	HANDHOLE CARDS
DET-2	HANDHOLE/CONDUIT TRENCH DETAILS



PROJECT SCOPE:

NATIONAL GRID TO INSTALL APPROXIMATELY 1000 OF #6 DUPLEX SCU XLPE CONDUCTOR AND 2" CONDUIT IN A NEW HANDHOLE AND DUCT SYSTEM FOR STREETLIGHTS WITHIN THE MASSACHUSETTS DEPARTMENT OF TRANSPORTATION AND MUNICIPAL PUBLIC RIGHT OF WAY KNOWN AS TIMPANY BOULEVARD (STATE ROUTE 68) IN GARDNER, MASSACHUSETTS. INCLUDED IN THIS WORK IS THE REMOVAL OF APPROXIMATELY 128' OF OH SECONDARY CONDUCTOR, (1) STREETLIGHT POLE AND THE RELOCATION OF (1) STREETLIGHT POLE.
THE PROJECT IS ALSO TO INCLUDE THE INSTALLATION OF (7) HEAVY DUTY HANDHOLES AND THE REPLACEMENT OF (3) STREETLIGHT GATE/COVERS.

DESIGNER: DANIEL LOPEZ VELEZ
TRC
774-235-2603

VOLTAGE: 13.8KV (600AMP)

KNOWN HAZARDS: NONE

TRC 134 Grove St. Franklin, MA 02038
PROJECT NO 233017

REV	DESCRIPTION	DATE	DES	CHK	APP

nationalgrid
GARDNER STREET LIGHTS CIVIL
COVER SHEET
TRC
G-0
WR#30315434
REV 0

GENERAL NOTES:

1. CONTRACTOR TO PROVIDE AS-BUILT INFORMATION 10 DAYS AFTER COMPLETION OF CONDUIT INSTALLATION WORK.

2. THE LOCATIONS OF UNDERGROUND STRUCTURES SHOWN HEREON ARE DEPICTED ACCORDING TO THE BEST AVAILABLE INFORMATION THEY ARE NOT GUARANTEED TO BE CORRECT OR COMPLETE. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO CONFIRM ALL CONDITIONS IN THE FIELD AND MAKE ADJUSTMENTS AS REQUIRED TO ACCOMMODATE THE WORK BY GETTING APPROVAL FROM NATIONAL GRID CONSTRUCTION MANAGEMENT FIRST. IT IS ASSUMED ALL PREMISES HAVE WATER, GAS, TEL, ELEC, SEWER, ETC. LATERAL CROSSINGS WHICH SHOULD BE INCLUDED IN THE BASE BID.

3. ANY QUESTIONS REGARDING THE CIVIL ENGINEERING DESIGN OF THESE CONSTRUCTION PLANS SHOULD BE REFERRED TO THE DISTRIBUTION ENGINEER DANIEL SOPEY 774-235-2603 OR DAVID TEYON AT 508 290 7523.

4. DO NOT DEVIATE FROM THESE PLANS WITHOUT FIRST CONTACTING NATIONAL GRID CIVIL CONSTRUCTION SUPERVISOR:

   - TEYON DAVE 781-426-5912

5. ALL UNDERGROUND CONSTRUCTION SHALL BE INSPECTED AND APPROVED BY NATIONAL GRID PERSONAL PRIOR TO CONCRETE ENCASEMENT AND BACKFILL. CONTRACTOR SHALL HANDREL, PROVE, AND INSTALL MULE TAPE IN ALL CONDUITS PER NATIONAL GRID CONSTRUCTION STANDARDS UNDER SUPERVISION OF NATIONAL GRID CONSTRUCTION SUPERVISOR.

6. CONTRACTOR TO ARRANGE TO MAKE ALL FOREIGN UTILITIES VERIFY THEIR LOCATIONS IN THE FIELD PRIOR TO START OF EXCAVATION WORK BY CONTACTING DIG SAFE AT "811" OR DIGSAFE, NOT ALL UTILITY SERVICES TO PROPERTIES ARE SHOWN ON THESE PLANS. REFER TO NOTE 8 ABOVE

7. PROTECT ALL MUNICIPAL, STATE, AND FEDERAL SURVEY CONTROL MONUMENTS AND BENCH MARKS. CONTRACTOR TO CONTACT RESPECTIVE MUNICIPAL ENGINEERING DEPARTMENTS FOR TYPES AND LOCATIONS BEFORE STARTING WORK AS REQUIRED.

8. PROTECT ALL PLANTS AND TREES AND THEIR ROOT SYSTEMS FROM MECHANICAL AND ENVIRONMENTAL DAMAGE DURING EXCAVATION. BACKFILL ROOT AREAS WITH SOIL MAKING TEXTURE AND FERTILITY TO SUSTAIN PLANT LIFE. CONTRACTOR TO REMOVE ALL ROOTS OF DEAD TREE STUMPS FROM TRENCH PRIOR TO PLACING CONDUIT. CONTRACTOR IS RESPONSIBLE FOR THE INSTALLATION AND MAINTENANCE OF NECESSARY EROSION CONTROL (SILT SACKS, HAY BALES, CHECK DAMS, ETC) APPROVED BY THE STATE, CITY/TOWN AND QUONSET DEVELOPMENT CORPORATION AS REQUIRED FOR THE DURATION OF THE PROJECT.

9. THE FOLLOWING MINIMUM CLEARANCES SHALL BE MAINTAINED UNLESS OTHERWISE NOTED:

UTILITY	CROSSING	PARALLEL
GAS MAIN	12"	12"
GAS SERVICE	12"	12"
WATER MAIN	12"	12"
WATER SERVICE	12"	12"
TELEPHONE/COMMUNICATION FACILITIES	12"	12"
STORM & SANITARY SEWERS	12"	12"
RAIL ROAD CROSSINGS	50'	50'

PLEASE NOTE, ANY DEVIATIONS FROM THESE MINIMUM CLEARANCES MUST BE REVIEWED AND APPROVED BY NATIONAL GRID & TRC.

UTILITY SERVICES AND LATERALS TO BUILDINGS ARE NOT SHOWN ON THESE PLANS. CONTRACTOR TO VERIFY THEIR LOCATIONS IN THE FIELD AND SUPPORT, PROTECT, MAINTAIN, AND WORK AROUND THEM AS REQUIRED IN ORDER TO COMPLETE THE PROPOSED WORK.

10. ALL CONTRACTORS SHALL COMPLY WITH MINIMUM WORKING CLEARANCES FROM ALL ENERGIZED OVERHEAD EQUIPMENT AND CONDUCTORS PER OSHA REGULATIONS 1910.333. IF MINIMUM WORKING CLEARANCES CAN NOT BE MET, CONTRACTOR MUST CONTACT NATIONAL GRID TO EVALUATE ALTERNATIVE MEASURES. THESE MEASURES MAY INCUR ADDITIONAL COSTS.

11. CONDUIT TO BE PLACED AT MINIMUM 30" BELOW ELEVATION OF NEAREST PORTION OF ROAD PAVEMENT UNLESS OTHERWISE NOTED. MANHOLE ROOF TO HAVE A MINIMUM 18" OF COVER FROM FINISH GRADE UNLESS OTHERWISE NOTED.

12. ALL WORK SHALL COMPLY WITH ALL APPLICABLE FEDERAL, STATE, AND MUNICIPAL CODES, AS WELL AS THE REQUIREMENTS OF THE NATIONAL ELECTRIC SAFETY CODE, OSHA REGULATIONS AND NATIONAL GRID CONSTRUCTION STANDARDS/REQUIREMENTS.

13. AREAS WHERE EXCAVATION IS IN ROCK LEDGE, PROVIDE A SIX (6) INCH MINIMUM SELECT FILL CUSHION AROUND CONDUITS AND TWELVE (12) INCH CUSHION AROUND MANHOLE.

14. CONTRACTOR SHALL COMPLY WITH ALL APPLICABLE FEDERAL, STATE AND LOCAL REGULATIONS REGARDING REMOVAL AND/OR DISPOSAL OF ANY AND ALL EQUIPMENT AND MATERIALS.

15. CONTRACTOR SHALL MAINTAIN A FULL SIZE SET OF SCALED DRAWINGS (ODOR OF ALL PRINTS) ON SITE AT ALL TIMES DURING THE WORK.

16. CONTRACTOR TO RECORD AND DOCUMENT A SINGLE, MULTI-PAGE .PDF PHOTOLOG OF THE ENTIRE WORK AREA. CONTRACTOR TO PROVIDE NATIONAL GRID PROJECT MANAGER A COPY OF THE PRE-CONSTRUCTION PHOTOLOG ALONG WITH A POST-CONSTRUCTION PHOTOLOG OF THE ENTIRE WORK AREA UPON COMPLETION OF ALL CIVIL WORK IN THE FIELD.

17. REFER TO ALL NATIONAL GRID CIVIL CONSTRUCTION SPECIFICATIONS INCLUDED IN THE BID DOCUMENTS FOR ADDITIONAL INFORMATION REGARDING MANHOLE AND DUCT BANK INSTALLATION

PLEASE NOTE;
THE 12" MINIMUM CLEARANCES FROM OTHER UTILITIES SHALL BE MAINTAINED WHEREVER POSSIBLE. IF THE 12" MINIMUM CLEARANCE CANNOT BE ACHIEVED IN THE FIELD, CONTRACTOR TO USE ACCEPTABLE ALTERNATIVE MEANS TO PROTECT THE OTHER UTILITIES AND/OR CONFIRM APPROVAL FROM THE UTILITY OWNER FOR LESS THAN MINIMUM CLEARANCE.

DISTRIBUTION DRAWING INDEX

REFER TO DRAWINGS:

CIVIL & PROFILE DRAWINGS	PROPOSED HANDHOLE DRAWINGS	DETAIL DRAWINGS
PP-1	DET-1	DET-1
PP-2		DET-2
PP-3		

ABBREVIATIONS

NOTE: NOT ALL ABBREVIATIONS LISTED BELOW ARE USED FOR THIS PROJECT

#	NUMBER	HV	HIGH VOLTAGE
&	AND	HW	HEATER
@	AT	HZ	HERTZ
>	GREATER THAN	HVA	KILOVOLT AMPERE
<	LESS THAN	L	LENGTH
ø	DIAMETER	LF	LINEAR FEET
Δ	INCREASE	LV	LOW VOLTAGE
ABAN	ABANDONED	M	METER
ABAND	ABANDONED	MAN	MANHOLE
AC	AIR CONDITIONER	MH	MANHOLE
AC	ALTERNATING CURRENT	MM	MILLIMETER
APPROX.	APPROXIMATE	MTC	MISCELLANEOUS
BV	BOTTOM OF	MJ	MECHANICAL JOINT
BIT	BITUMINOUS	MW	MONITORING WELL
BLDG	BUILDING	N	NORTH
BVCE	BEGIN VERTICAL CURVE ELEVATION	N/F	NOW OR FORMERLY
BVCS	BEGIN VERTICAL CURVE STATION	NGVD	NATIONAL GEODETIC VERTICAL DATUM
C/C	CENTER TO CENTER	NIOSH	NATIONAL INSTITUTE OF OCCUPATIONAL SAFETY AND HEALTH
CB	CATCH BASIN	PC	POINT OF CURVATURE
CI	CAST IRON	PCB	POLYCHLORINATED BIPHENYL
℄	CENTERLINE	PE	POLYETHYLENE
CLR	CLEAR	PILC	PAPER IN LEAD COVERED CABLE
CMP	CORRUGATED METAL PIPE	PIV	POST INDICATOR VALVE
CMPA	CORRUGATED METAL PIPE ARCH	PROP	PROPOSED
CMPP	COMPACT CABLE	PT	POINT, POINT OF TANGENCY
COM	COMMUNICATIONS	PVC	POLYVINYL CHLORIDE
CONC	CONCRETE	PVI	POINT OF VERTICAL INTERSECTION
CP	CONTROL POINT	R	RADIUS
CS	CARBON STEEL	RCP	REINFORCED CONCRETE PIPE
CU	COPPER	REQ'D	REQUIRED
CW	CLEAR WIDTH	RET	RETAINING
D	DIAMETER	RR	RAIL ROAD
DC	DIRECT CURRENT	S	SLOPE
DI	DUCTILE IRON	SCADA	SUPERVISORY CONTROL AND DATA ACQUISITION
DIA	DIAMETER	SCH	SCHEDULE
DMH	DRAIN MANHOLE	SD	STORM DRAIN
DWG	DRAWING	SF	SQUARE FEET
E	EAST	SMH	SANITARY MANHOLE
EL	ELEVATION	SQ	SQUARE
ELEC	ELECTRIC	SS	STAINLESS STEEL
ELEV	ELEVATION	STA	STATION
EMH	ELECTRIC MANHOLE	STL	STEEL
EOP	EDGE OF PAVEMENT	STORM	STORMWATER
EUE	EXISTING UNDERGROUND ELECTRIC	T&B	TOP AND BOTTOM
EUT	EXISTING UNDERGROUND TELEPHONE	T.I.	TOP OF
EVCE	END VERTICAL CURVE ELEVATION	TEL	TELEPHONE
EVCS	END VERTICAL CURVE STATION	TV	TELEVISION
EW	EACH WAY	TYP	TYPICAL
EX. EXIST	EXISTING	UE	UNDERGROUND ELECTRIC
FFE	FINISH FLOOR ELEVATION	UG	UNDERGROUND
FM	FORCE MAIN	UNO	UNLESS NOTED OTHERWISE
FO	FIBER OPTIC	V	VOLT
GALV	GALVANIZED	VAC	VOLT AMPERE REACTIVE
GEN	GENERATOR	VC	VERTICAL CURVE
GRAN	GRANITE	VCP	VITREOUS CLAY PIPE
HDD	HORIZONTAL DIRECTIONAL DRILLING	VERT	VERTICAL
HDPE	HIGH DENSITY POLYETHYLENE	WP	WATER MAIN
HH	HANDHOLE	W	WATER
HDHH	HEAVY DUTY HANDHOLE		

LEGEND

TRC 524 Grove St Freetown, MA 02838

PROJECT NO 233017

REV	DESCRIPTION	DATE	DES	CHK	APP

nationalgrid

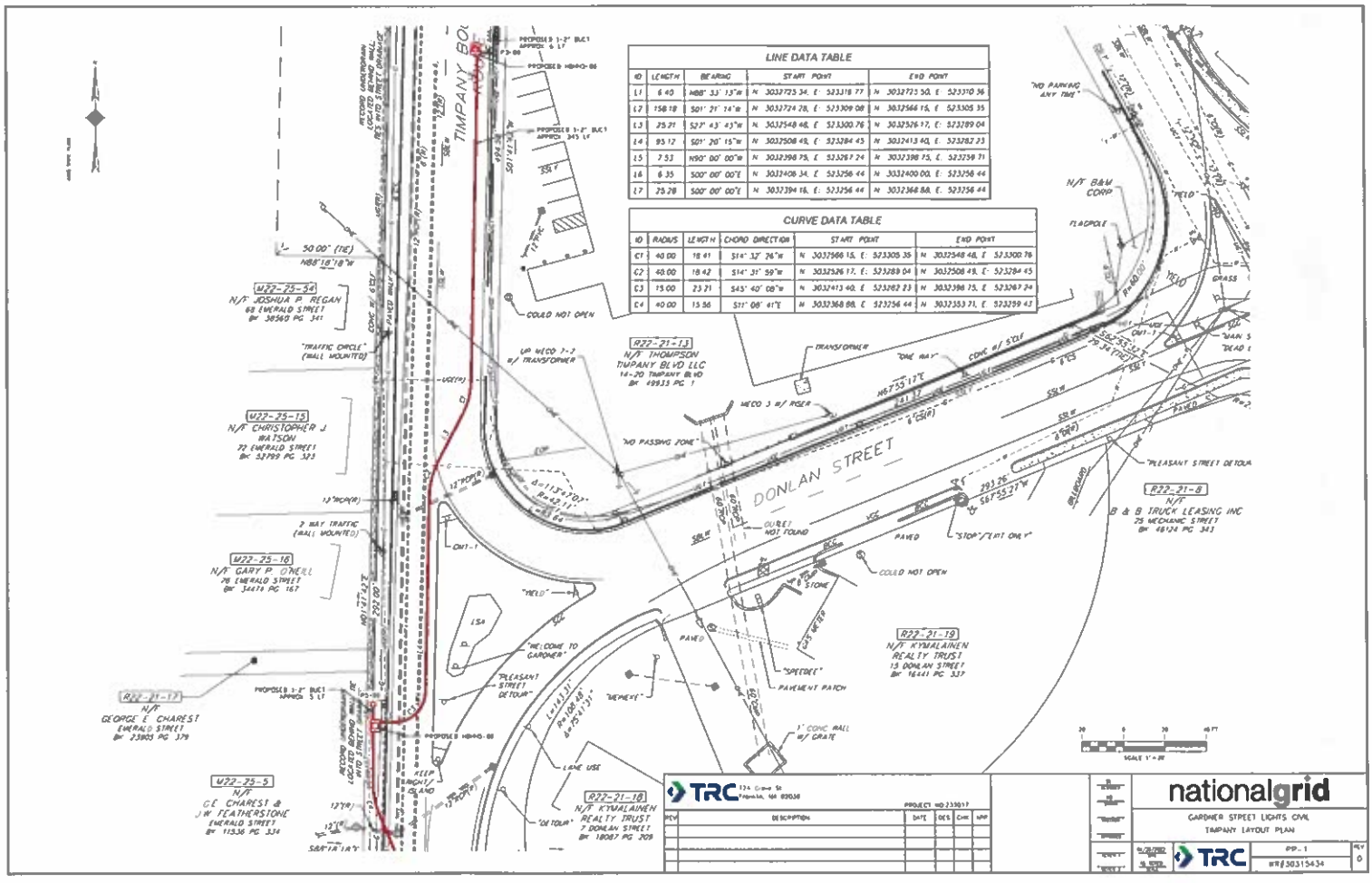
GARDNER STREET LIGHTS CIVIL
GENERAL NOTES

TRC

G-1

WR# 30315434

REV 0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L1 | 6.40 | N88° 33' 15"W | N 3032725.34, E 523318.77 | N 3032725.50, E 523310.36
L2 | 158.18 | S01° 21' 14"W | N 3032724.28, E 523309.08 | N 3032566.15, E 523305.35
L3 | 25.21 | S27° 43' 43"W | N 3032548.48, E 523300.76 | N 3032526.17, E 523289.04
L4 | 95.12 | S01° 20' 15"W | N 3032508.49, E 523284.45 | N 3032413.40, E 523282.23
L5 | 7.53 | N90° 00' 00"W | N 3032398.75, E 523267.24 | N 3032398.75, E 523259.71
L6 | 6.35 | S00° 00' 00"E | N 3032408.34, E 523256.44 | N 3032400.00, E 523256.44
L7 | 25.28 | S00° 00' 00"E | N 3032394.16, E 523256.44 | N 3032368.88, E 523256.44
CURVE DATA TABLE
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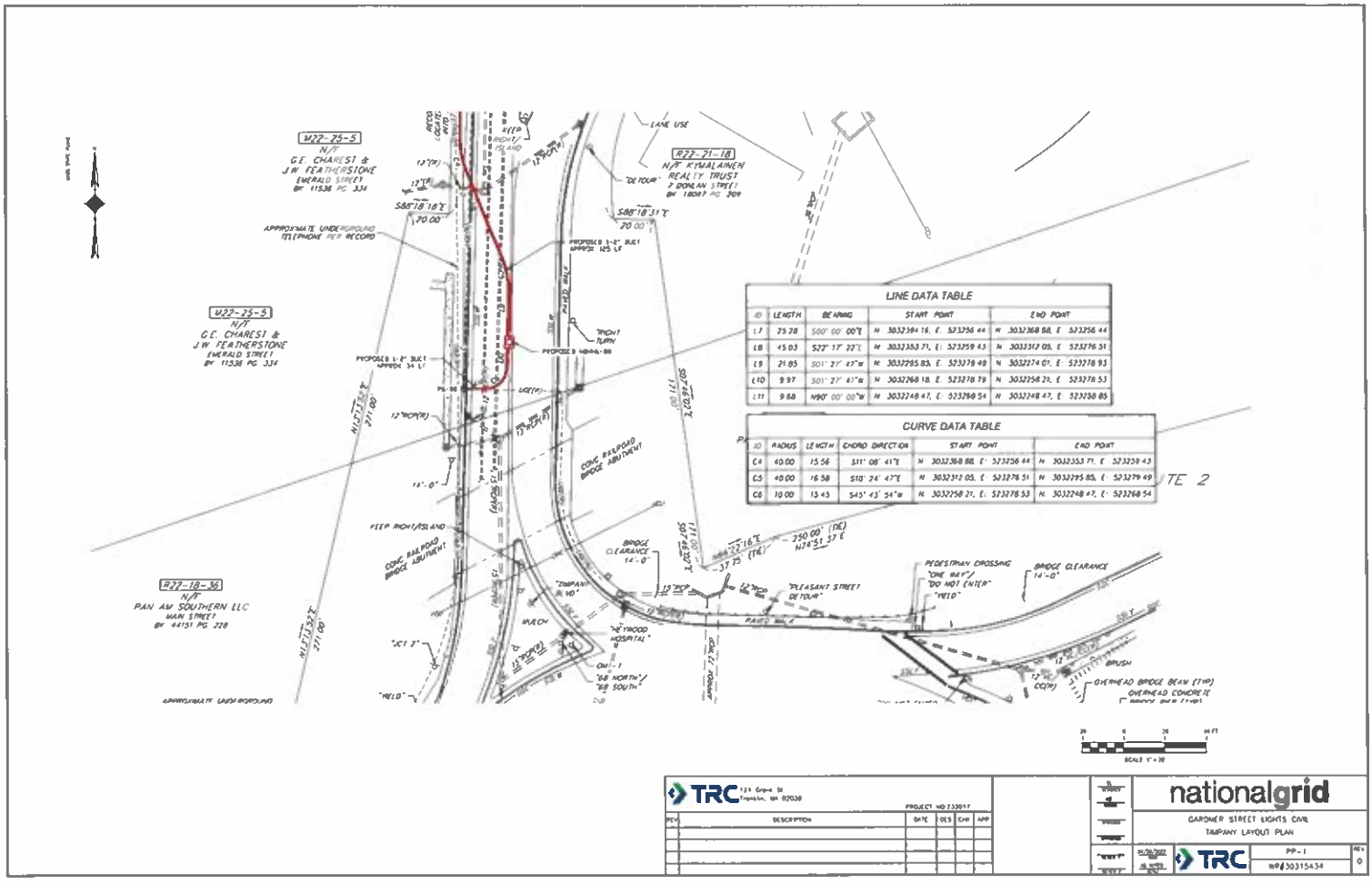
C1 | 40.00 | 18.41 | S14° 33' 26"W | N 3032566.15, E 523305.35 | N 3032548.48, E 523300.76
C2 | 40.00 | 18.42 | S14° 31' 59"W | N 3032526.17, E 523289.04 | N 3032508.49, E 523284.45
C3 | 15.00 | 23.21 | S45° 40' 08"W | N 3032413.40, E 523282.23 | N 3032398.75, E 523267.24
C4 | 40.00 | 15.56 | S11° 08' 41"E | N 3032368.88, E 523256.44 | N 3032353.71, E 523259.43
TIMPANY BOULEVARD
DONLAN STREET
U22-25-54 N/F JOSHUA P. REGAN 68 EMERALD STREET Bk 38560 PG 341
U22-25-15 N/F CHRISTOPHER J. WATSON 72 EMERALD STREET Bk 52799 PG 323
U22-25-16 N/F GARY P. O'NEIL 76 EMERALD STREET Bk 34474 PG 167
U22-25-17 N/F GEORGE E. CHAREST EMERALD STREET Bk 23805 PG 379
U22-25-5 N/F GE CHAREST & J.W. FEATHERSTONE EMERALD STREET Bk 11536 PG 334
R22-21-13 N/F THOMPSON TIMPANY BLVD LLC 14-20 TIMPANY BLVD Bk 49933 PG 1
R22-21-18 N/F KYMALAINEN REALTY TRUST 7 DONLAN STREET Bk 18087 PG 309
R22-21-19 N/F KYMALAINEN REALTY TRUST 15 DONLAN STREET Bk 16441 PG 337
R22-21-8 N/F B & B TRUCK LEASING INC 75 MECHANIC STREET Bk 48124 PG 343
"NO PARKING ANY TIME"
N/F B&M CORP
FLAGPOLE
"YIELD"
GRASS
"ONE WAY"
"NO PASSING ZONE"
TRANSFORMER
UP WECO 7-2 W/ TRANSFORMER
WECO 3 W/ POLE 8
CONC W/ STOP
"PLEASANT STREET DETOUR"
"STOP"/"EXIT ONLY"
PAVED
COULD NOT OPEN
CURB NOT FOUND
"RE-COME TO GARDNER"
"PAVEMENT PATCH"
"SPEEDEE"
1" CONC MH W/ GRATE
LANE USE
KEEP RIGHT
2 WAY TRAFFIC (WALL MOUNTED)
"TRAFFIC CIRCLE" (WALL MOUNTED)
PROPOSED 3-2" DUCT APPROX. 6 LF
PROPOSED 3-2" DUCT APPROX. 345 LF
PROPOSED HDPE-80
PROPOSED 3-2" DUCT APPROX. 5 LF
RECORD UNDERGROUND (LOCATED BEHIND WALL BY NYD STREET GARAGE)
SCALE 1" = 20'
TRC
124 Grove St Franklin, MA 02038
PROJECT NO 233017
REVISIONS
REV | DESCRIPTION | DATE | DES | CHK | APP
nationalgrid
GARDNER STREET LIGHTS CIVIL
TIMPANY LAYOUT PLAN
PP-1
WR#30315434
REV 0



LINE DATA TABLE				
ID	LENGTH	BEARING	START POINT	END POINT
L7	75.28	S00° 00' 00"E	N 3032394.16, E: 523256.44	N 3032368.88, E: 523256.44
L8	45.03	S22° 17' 22"E	N 3032353.71, E: 523259.43	N 3032317.05, E: 523276.51
L9	21.85	S01° 27' 47"W	N 3032295.85, E: 523278.49	N 3032274.01, E: 523278.93
L10	9.97	S01° 27' 47"W	N 3032268.18, E: 523278.79	N 3032258.21, E: 523278.53
L11	9.68	N90° 00' 00"W	N 3032248.47, E: 523268.54	N 3032248.47, E: 523258.85

CURVE DATA TABLE					
ID	RADIUS	LENGTH	CHORD DIRECTION	START POINT	END POINT
C4	40.00	15.56	S11° 08' 41"E	N 3032368.88, E: 523256.44	N 3032353.71, E: 523259.43
C5	40.00	16.58	S10° 24' 47"E	N 3032312.05, E: 523278.51	N 3032295.85, E: 523279.49
C6	10.00	13.45	S45° 43' 54"W	N 3032258.21, E: 523278.53	N 3032248.47, E: 523268.54

TRC 929 Grove St Framingham, MA 02030 PROJECT NO 233017

REV	DESCRIPTION	DATE	DES	DRN	APP

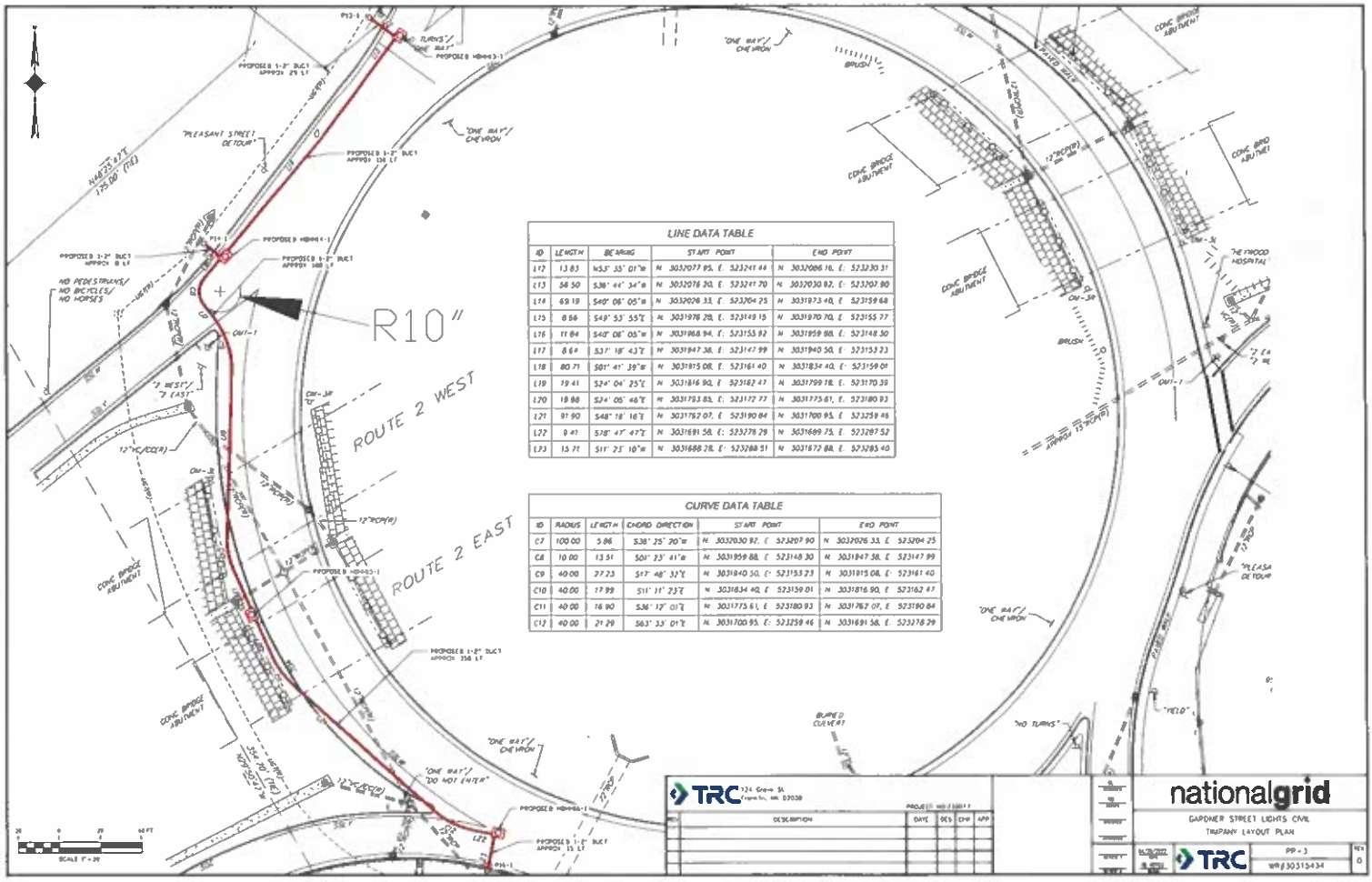
nationalgrid

GARDNER STREET LIGHTS CIVIL
TAMPANY LAYOUT PLAN

TRC

PP-1 REV 0

WR# 30315434



LINE DATA TABLE

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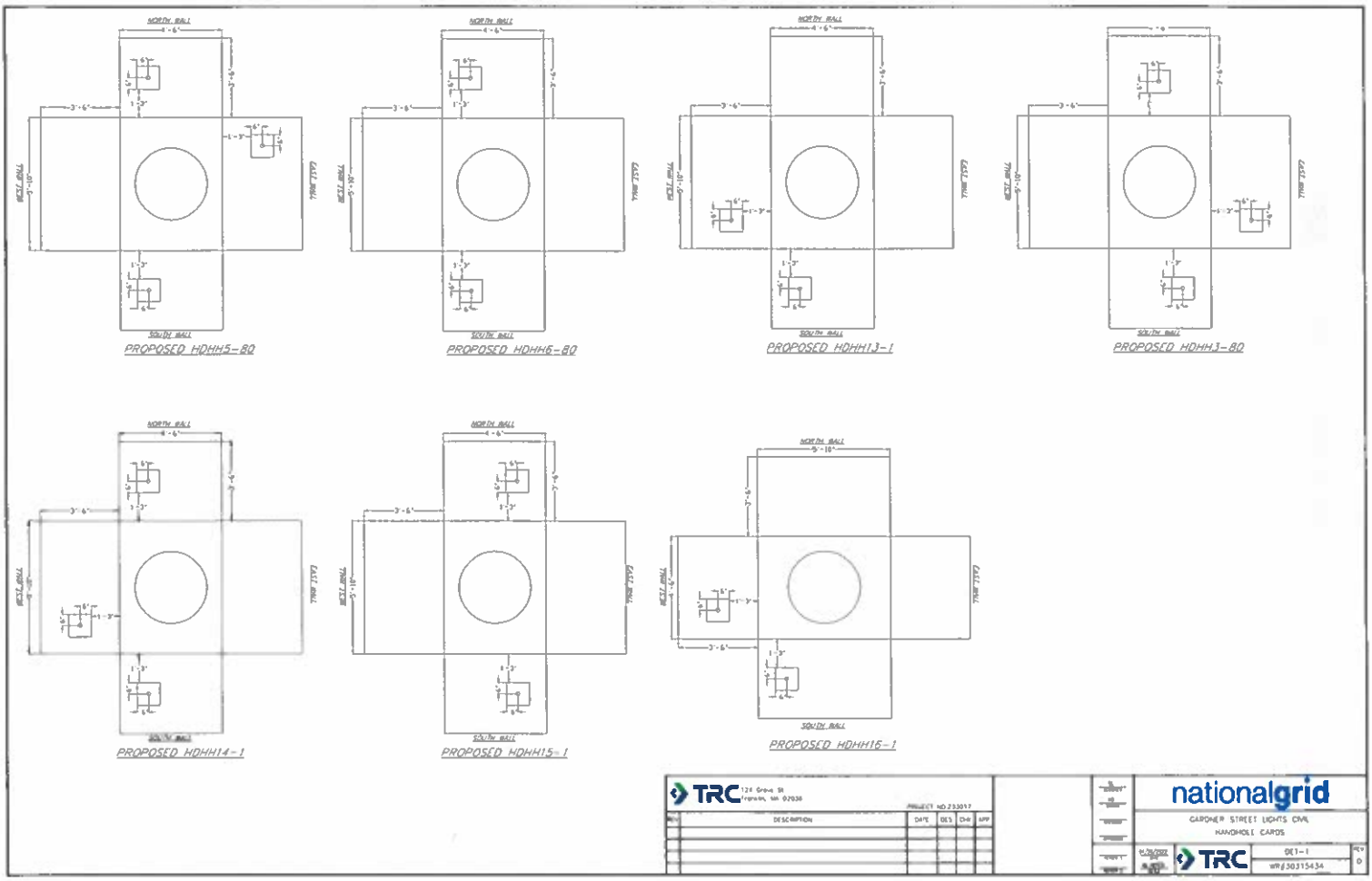
L12	13.83	N53° 33' 01"W	N 3032077.95, E: 523241.44	N 3032086.16, E: 523230.31
L13	56.50	S38° 44' 34"W	N 3032076.20, E: 523211.70	N 3032030.82, E: 523207.80
L14	69.19	S40° 06' 05"W	N 3032026.33, E: 523204.25	N 3031973.40, E: 523159.68
L15	8.56	S49° 53' 55"E	N 3031978.28, E: 523149.15	N 3031970.70, E: 523155.77
L16	11.84	S40° 06' 05"W	N 3031968.94, E: 523153.92	N 3031959.88, E: 523148.30
L17	8.64	S37° 18' 43"E	N 3031947.38, E: 523147.99	N 3031940.50, E: 523153.23
L18	80.71	S01° 41' 39"W	N 3031875.08, E: 523161.40	N 3031834.40, E: 523159.09
L19	19.41	S24° 04' 25"E	N 3031816.90, E: 523182.47	N 3031799.18, E: 523170.38
L20	19.98	S24° 05' 46"E	N 3031793.83, E: 523177.77	N 3031775.61, E: 523180.93
L21	91.90	S48° 18' 16"E	N 3031767.07, E: 523190.84	N 3031700.95, E: 523259.46
L22	9.41	S38° 47' 47"E	N 3031691.58, E: 523278.29	N 3031689.75, E: 523287.52
L23	15.71	S11° 23' 10"W	N 3031688.28, E: 523288.51	N 3031673.88, E: 523285.40

CURVE DATA TABLE

ID	RADIUS	LENGTH	CHORD DIRECTION	START POINT	END POINT
C7	100.00	5.86	S38° 25' 20"W	N 3032030.82, E: 523207.90	N 3032026.33, E: 523204.25
C8	10.00	13.51	S01° 23' 41"W	N 3031959.88, E: 523148.30	N 3031947.38, E: 523147.99
C9	40.00	27.23	S17° 48' 32"E	N 3031940.50, E: 523153.23	N 3031915.08, E: 523161.40
C10	40.00	17.99	S11° 11' 23"E	N 3031834.40, E: 523159.01	N 3031816.90, E: 523162.47
C11	40.00	16.90	S36° 12' 01"E	N 3031775.61, E: 523180.93	N 3031767.07, E: 523190.84
C12	40.00	21.29	S63° 33' 01"E	N 3031700.95, E: 523259.46	N 3031691.58, E: 523278.29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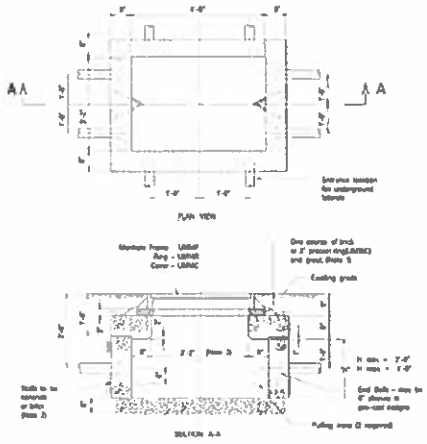
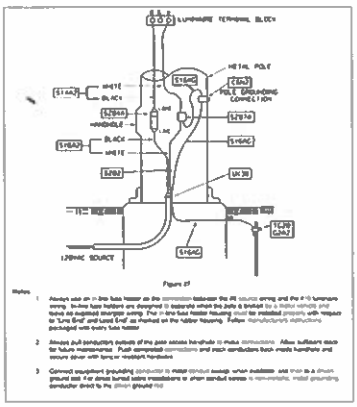
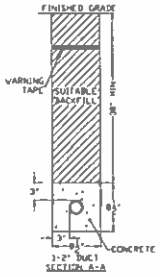
PROPOSED HDHH6-80
PROPOSED HDHH13-1
PROPOSED HDHH3-80
PROPOSED HDHH14-1
PROPOSED HDHH15-1
PROPOSED HDHH16-1
TRC
nationalgrid
GARDNER STREET LIGHTS CIVIL
MANHOLE CARDS



HEAVY DUTY HANDHOLE DETAIL



TYPICAL STREET LIGHT WIRING DETAIL



TYPICAL CONDUIT TRENCH DETAIL

TRC 124 Grove St Framingham, MA 02030

PROJECT NO 233017

REV	DESCRIPTION	DATE	DES	CHK	APP

nationalgrid

GARDNER STREET LIGHTS CIVIL

HANDHOLE/CONDUIT TRENCH DETAILS

TRC

DET-2

WR#30315434

REV 0

CITY OF GARDNER
MASSACHUSETTS 01440-2630

OFFICE OF THE
CITY CLERK
Room 121, City Hall
Tel (978) 630-4058
Fax (978) 630-2589

NOTICE TO ABUTTERS

May 18, 2022

TO ABUTTERS AND OTHER INTERESTED PARTIES:

Pursuant to the provisions of M.G.L., c. 166, §22, you are hereby notified that a Public Hearing will be conducted on **MONDAY, JUNE 6, 2022** at **7:30 o'clock P.M.** in the City Council Chamber, 2nd Floor, City Hall, 95 Pleasant Street, Gardner, Massachusetts, upon the petition of Massachusetts Electric Company, d/b/a NATIONAL GRID for permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, under along and across the following public way:

> PEARSON BLVD. – A Petition by National Grid to install electric conduits at a point approximately 588 feet southeast of the centerline of the intersection of Elm Street and Pearson Blvd and continuing approximately 128 feet in a southeast direction. Install 149' of 1-2" conduit from P4-80 to P5 on Pearson Blvd as shown in the plans. Install heavy duty hand holes HH4-80 and HH5 on Pearson Blvd as shown in the plans.

A sketch of the proposed pole location is attached for your edification.

CITY COUNCIL OF GARDNER

Titi Siriphan

By: TITI SIRIPHAN
City Clerk

nationalgrid

May 10, 2022

City of Gardner

To Whom It May Concern:

Enclosed please find a petition of NATIONAL GRID covering the installation of underground facilities.

If you have any questions regarding this permit please contact:

If this petition meets with your approval, please return an executed copy to:

National Grid Contact: Vincent LoGuidice; 1101 Turnpike Street; North Andover, MA 01845

Very truly yours,

Pat Cody

Patrick Cody
Supervisor, Distribution Design

Enclosures

Questions contact – Daniel Lopez 774-235-2603

Petition of the NATIONAL GRID
Of NORTH ANDOVER, MASSACHUSETTS
For Electric conduit Location:

To the City Council of Gardner, Massachusetts

Respectfully represents the NATIONAL GRID of North Andover, Massachusetts, that it desires to construct a line of underground electric conduits, including the necessary sustaining and protecting fixtures, under and across the public way or ways hereinafter named.

Wherefore it prays that after due notice and hearing as provided by law, it be granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan filed herewith marked – Pearson Blvd - Gardner – Massachusetts.

The following are the streets and highways referred to: Plan number # 30316304.
Pearson Blvd - National Grid to install beginning at a point approximately 588 feet southeast of the centerline of the intersection of Elm St and Pearson Blvd and continuing approximately 128 feet in a southeast direction. Install ~149' of 1-2" conduit from P4-80 to P5 on Pearson Blvd as shown in the plans. Install heavy duty hand holes HH4-80 and HH5 on Pearson Blvd as shown in the plans.

Location approximately as shown on plan attached

NATIONAL GRID
BY Pat Cody
Engineering Department

Dated: May 10, 2022

ORDERED:

Notice having been given and public hearing held, as provided by law, that the NATIONAL GRID be and it is hereby granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as said company may deem necessary, in the public way or ways hereinafter referred to, and to make the necessary house connections along said extensions, as requested in petition with said company dated the 10th day of May, 2022.

Said underground electric conduits shall be located substantially in accordance with the plan filed herewith marked – Pearson Blvd - Gardner – Massachusetts. Plan number # 30316304.

The following are the public ways or part of ways along which the underground electric conduits above referred to may be laid:

Pearson Blvd - National Grid to install beginning at a point approximately 588 feet southeast of the centerline of the intersection of Elm St and Pearson Blvd and continuing approximately 128 feet in a southeast direction. Install ~149' of 1-2" conduit from P4-80 to P5 on Pearson Blvd as shown in the plans. Install heavy duty hand holes HH4-80 and HH5 on Pearson Blvd as shown in the plans.

I hereby certify that the foregoing order was adopted at a meeting of the .....
.....
....., held on the ..... day of ....., 20 .....

....., ..., 20 .....

Received and entered in the records of location orders of the City/Town of
Book ..... Page .....
Attest:
.....

..... hereby certify that on .....20....., at ..... o'clock, ...M at ....., a public hearing was held on the petition of NATIONAL GRID for permission to construct the underground electric conduits described in the order herewith recorded, and that I mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to construct the underground electric conduits under said order. And that thereupon said order was duly adopted.

.....

.....

.....

ORDERED:

Notice having been given and public hearing held, as provided by law, that the NATIONAL GRID be and it is hereby granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as said company may deem necessary, in the public way or ways hereinafter referred to, and to make the necessary house connections along said extensions, as requested in petition with said company dated the 10th day of May, 2022.

Said underground electric conduits shall be located substantially in accordance with the plan filed herewith marked – Pearson Blvd - Gardner – Massachusetts. Plan number # 30316304.

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....., held on the ..... day of ....., 20 .....

....., ..., 20 .....

Received and entered in the records of location orders of the City/Town of
Book ..... Page .....
Attest:
.....

..... hereby certify that on .....20....., at ..... o'clock, ...M at ....., a public hearing was held on the petition of NATIONAL GRID for permission to construct the underground electric conduits described in the order herewith recorded, and that I mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to construct the underground electric conduits under said order. And that thereupon said order was duly adopted.

.....

.....

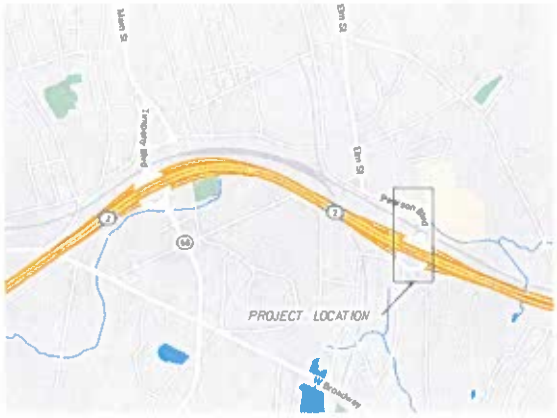
.....

DISTRIBUTION CIVIL DRAWINGS

PEARSON BLVD

GARDNER, MA

DRAWING LIST	
DRAWING NO.	CONTENT
G-0	COVER SHEET
G-1	GENERAL NOTES
PP-1 - PP-3	LAYOUT PLAN
DET-1	HANDHOLE CARDS
DET-2	HANDHOLE/CONDUIT TRENCH DETAILS



PROJECT SCOPE:

NATIONAL GRID TO INSTALL APPROXIMATELY 772' OF #6 DUPLEX SCU XLPE CONDUCTOR AND 2" CONDUIT IN A NEW HANDHOLE AND DUCT SYSTEM FOR STREETLIGHTS WITHIN THE THE MASSACHUSETTS DEPARTMENT OF TRANSPORTATION AND MUNICIPAL PUBLIC RIGHT OF WAY KNOWN AS PEARSON BOULEVARD IN GARDNER, MASSACHUSETTS. INCLUDED IN THIS WORK IS THE REMOVAL OF APPROXIMATELY 128' OF OH SECONDARY CONDUCTOR, AND THE REPLACEMENT & RELOCATION OF (4) STREETLIGHT POLES.
THE PROJECT IS ALSO TO INCLUDE THE INSTALLATION OF (8) HEAVY DUTY HANDHOLES AND THE REPLACEMENT OF (1) STREETLIGHT GATE/COVER.

DESIGNER: DANIEL LOPEZ VELEZ
TRC
774-235-2603

VOLTAGE: 13.8KV 1602W21

KNOWN HAZARDS: NONE

TRC 21 Grove St Peabody, MA 01960 PROJECT NO: 233017

REV	DESCRIPTION	DATE	DES	CHK	APP

nationalgrid

GARDNER STREET LIGHT CAPL
COVER SHEET

5/24/2022	TRC	G-0	REV 0
AS NOTED		WR#30316304	

GENERAL NOTES:

1. CONTRACTOR TO PROVIDE AS-BUILT INFORMATION 10 DAYS AFTER COMPLETION OF CONDUIT INSTALLATION WORK.
2. THE LOCATIONS OF UNDERGROUND STRUCTURES SHOWN HEREIN ARE DEPICTED ACCORDING TO THE BEST AVAILABLE INFORMATION. THEY ARE NOT GUARANTEED TO BE CORRECT OR COMPLETE. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO CONFIRM ALL CONDITIONS IN THE FIELD AND MAKE ADJUSTMENTS AS REQUIRED TO ACCOMMODATE THE WORK BY GETTING APPROVAL FROM NATIONAL GRID CONSTRUCTION MANAGEMENT FIRST. IT IS ASSUMED ALL PREMISES HAVE WATER, GAS, TEL, ELEC, SEWER, ETC. LATERAL CROSSINGS WHICH SHOULD BE INCLUDED IN THE BASE BID.
3. ANY QUESTIONS REGARDING THE CIVIL ENGINEERING DESIGN OF THESE CONSTRUCTION PLANS SHOULD BE REFERRED TO THE DISTRIBUTION ENGINEER DANIEL LOPEZ 774-233-2003 OR DAVID TERRY AT 508-890-5123.
4. DO NOT DEVIATE FROM THESE PLANS WITHOUT FIRST CONTACTING NATIONAL GRID CIVIL CONSTRUCTION SUPERVISION.
   - TEYON DAVE 781-426-5982
5. ALL UNDERGROUND CONSTRUCTION SHALL BE INSPECTED AND APPROVED BY NATIONAL GRID PERSONAL PRIOR TO CONCRETE ENCASEMENT AND BACKFILL. CONTRACTOR SHALL HANDRAIL, PROVE, AND INSTALL BLUE TAPE IN ALL CONDUITS PER NATIONAL GRID CONSTRUCTION STANDARDS UNDER SUPERVISION OF NATIONAL GRID CONSTRUCTION SUPERVISOR.
6. CONTRACTOR TO ARRANGE TO HAVE ALL FOREIGN UTILITIES VERIFY THEIR LOCATIONS IN THE FIELD PRIOR TO START OF EXCAVATION WORK BY CONTACTING DIG SAFE AT "811". NOTE: DIG SAFE, NOT ALL UTILITY SERVICES TO PROPERTIES ARE SHOWN ON THESE PLANS. REFER TO NOTE 2 ABOVE.
7. PROTECT ALL MUNICIPAL, STATE, AND FEDERAL SURVEY CONTROL MONUMENTS AND BENCH MARKS. CONTRACTOR TO CONTACT RESPECTIVE MUNICIPAL ENGINEERING DEPARTMENTS FOR TYPES AND LOCATIONS BEFORE STARTING WORK AS REQUIRED.
8. PROTECT ALL PLANTS AND TREES AND THEIR ROOT SYSTEMS FROM MECHANICAL AND ENVIRONMENTAL DAMAGE DURING EXCAVATION. BACKFILL ROOT AREAS WITH SOIL HAVING TEXTURE AND FERTILITY TO SUSTAIN PLANT LIFE. CONTRACTOR TO REMOVE ALL ROOTS OF DEAD TREE STUMPS FROM TRENCH PRIOR TO PLACING CONDUIT. CONTRACTOR IS RESPONSIBLE FOR THE INSTALLATION AND MAINTENANCE OF NECESSARY EROSION CONTROL (SILT SACKS, HAY BALES, CHECK DAMS, ETC.) APPROVED BY THE STATE, CITY/TOWN, AND QUONSET DEVELOPMENT CORPORATION AS REQUIRED FOR THE DURATION OF THE PROJECT.
9. THE FOLLOWING MINIMUM CLEARANCES SHALL BE MAINTAINED UNLESS OTHERWISE NOTED.

UTILITY	CROSSING	PARALLEL
GAS MAIN	12"	12"
GAS SERVICE	12"	12"
WATER MAIN	12"	12"
WATER SERVICE	12"	12"
TELEPHONE/COMMUNICATION FACILITIES	12"	12"
STORM & SANITARY SEWERS	12"	12"
RAIL ROAD CROSSINGS	50'	50'

PLEASE NOTE, ANY DEVIATIONS FROM THESE MINIMUM CLEARANCES MUST BE REVIEWED AND APPROVED BY NATIONAL GRID & TRC.

UTILITY SERVICES AND LATERALS TO BUILDINGS ARE NOT SHOWN ON THESE PLANS. CONTRACTOR TO VERIFY THEIR LOCATIONS IN THE FIELD AND SUPPORT, PROTECT, MAINTAIN, AND WORK AROUND THEM AS REQUIRED IN ORDER TO COMPLETE THE PROPOSED WORK.

10. ALL CONTRACTORS SHALL COMPLY WITH MINIMUM WORKING CLEARANCES FROM ALL ENERGIZED OVERHEAD EQUIPMENT AND CONDUCTORS PER OSHA REGULATIONS 1910.333. IF MINIMUM WORKING CLEARANCES CAN NOT BE MET, CONTRACTOR MUST CONTACT NATIONAL GRID TO EVALUATE ALTERNATIVE MEASURES. THESE MEASURES MAY INCUR ADDITIONAL COSTS.
11. CONDUIT TO BE PLACED AT MINIMUM 30" BELOW ELEVATION OF NEAREST PORTION OF ROAD PAVEMENT UNLESS OTHERWISE NOTED. MANHOLE ROOF TO HAVE A MINIMUM 18" OF COVER FROM FINISH GRADE UNLESS OTHERWISE NOTED.
12. ALL WORK SHALL COMPLY WITH ALL APPLICABLE FEDERAL, STATE, AND MUNICIPAL CODES, AS WELL AS THE REQUIREMENTS OF THE NATIONAL ELECTRIC SAFETY CODE, OSHA REGULATIONS AND NATIONAL GRID CONSTRUCTION STANDARDS/REQUIREMENTS.
13. AREAS WHERE EXCAVATION IS IN ROCK LEDGE, PROVIDE A SIX (6) INCH MINIMUM SELECT FILL CUSHION AROUND CONDUITS AND TWELVE (12) INCH CUSHION AROUND MANHOLE.
14. CONTRACTOR SHALL COMPLY WITH ALL APPLICABLE FEDERAL, STATE AND LOCAL REGULATIONS REGARDING REMOVAL AND/OR DISPOSAL OF ANY AND ALL EQUIPMENT AND MATERIALS.
15. CONTRACTOR SHALL MAINTAIN A FULL SIZE SET OF SCALED DRAWINGS (ODOR OF ALL PRINTS) ON SITE AT ALL TIMES DURING THE WORK.
16. CONTRACTOR TO RECORD AND DOCUMENT A SINGLE WALK-PAGE .PDF PHOTOLOG OF THE ENTIRE WORK AREA. CONTRACTOR TO PROVIDE NATIONAL GRID PROJECT MANAGER A COPY OF THE PRE-CONSTRUCTION PHOTOLOG ALONG WITH A POST-CONSTRUCTION PHOTOLOG OF THE ENTIRE WORK AREA UPON COMPLETION OF ALL CIVIL WORK IN THE FIELD.
17. REFER TO ALL NATIONAL GRID CIVIL CONSTRUCTION SPECIFICATIONS INCLUDED IN THE BID DOCUMENTS FOR ADDITIONAL INFORMATION REGARDING MANHOLE AND DUCT BANK INSTALLATION.

PLEASE NOTE:
THE 12" MINIMUM CLEARANCES FROM OTHER UTILITIES SHALL BE MAINTAINED WHEREVER POSSIBLE. IF THE 12" MINIMUM CLEARANCE CANNOT BE ACHIEVED IN THE FIELD, CONTRACTOR TO USE ACCEPTABLE ALTERNATIVE MEANS TO PROTECT THE OTHER UTILITIES AND/OR CONFIRM APPROVAL FROM THE UTILITY OWNER FOR LESS THAN MINIMUM CLEARANCE.

DISTRIBUTION DRAWING INDEX

REFER TO DRAWINGS

CIVIL & PROFILE DRAWINGS	PROPOSED HANDHOLE DRAWINGS	DETAIL DRAWINGS
PP-1	DET-1	DET-1
PP-2		DET-2
PP-3		

ABBREVIATIONS

NOTE: NOT ALL ABBREVIATIONS LISTED BELOW ARE USED FOR THIS PROJECT

#	NUMBER	HV	HIGH VOLTAGE
&	AND	IN	INCHES
@	AT	KV	KILOVOLT
>	GREATER THAN	KVA	KILOVOLT AMPERE
<	LESS THAN	L	LENGTH
ø	DIAMETER	LF	LINEAR FOOT
A	AMPERE	LV	LOW VOLTAGE
ABAN	ABANDONED	M	METER
ABAND	ABANDONED	MAN	MANHOLE
AC	AIR CONDITIONED	MH	MANHOLE
AC	ALTERNATING CURRENT	MIN	MINIMUM
APPROX APPR	APPROXIMATE	MISC	MISCELLANEOUS
BF	BOTTOM OF	MJ	MECHANICAL JOINT
BIT	BITUMINOUS	MW	MONITORING WELL
BLDG	BUILDING	N	NORTH
BMCE	BEGIN VERTICAL CURVE ELEVATION	N/F	NOW OR FORMERLY
BMCS	BEGIN VERTICAL CURVE STATION	NAVD	NATIONAL GEODETIC VERTICAL DATUM
C/C	CENTER TO CENTER	NIOSH	NATIONAL INSTITUTE OF OCCUPATIONAL SAFETY AND HEALTH
CB	CATCH BASIN	NC	POINT OF CURVATURE
CI	CAST IRON	PCB	POLYCHLORINATED BIPHENYL
℄	CENTERLINE	PE	POLYETHYLENE
CLR	CLEAR	PILC	PAPER IN LEAD COVERED CABLE
CMP	CORRUGATED METAL PIPE	PIV	POST INDICATOR VALVE
CMPA	CORRUGATED METAL PIPE ARCH	PROP	PROPOSED
CMPT	COMPACT CABLE	PT	POINT, POINT OF TANGENCY
COM	COMMUNICATIONS	PVC	POLYVINYL CHLORIDE
CONC	CONCRETE	PVI	POINT OF VERTICAL INTERSECTION
CP	CONTROL POINT	R	RADIUS
CS	CARBON STEEL	RCP	REINFORCED CONCRETE PIPE
CU	COPPER	REQ'D	REQUIRED
CW	CLEAN WATER	RET	RETAINING
D	DIAMETER	RR	RAIL ROAD
DC	DIRECT CURRENT	S	SLOPE
DI	DUCTILE IRON	SCADA	SUPERVISORY CONTROL AND DATA ACQUISITION
DIA	DIAMETER	SCH	SCHEDULE
DMH	DRAIN MANHOLE	SD	STORM DRAIN
DWG	DRAWING	SF	SQUARE FEET
E	EAST	SMH	SANITARY MANHOLE
EL	ELEVATION	SQ	SQUARE
ELEC	ELECTRIC	SS	STAINLESS STEEL
ELEV	ELEVATION	STA	STATION
EMH	ELECTRIC MANHOLE	STL	STEEL
EOP	EDGE OF PAVEMENT	STORM	STORMWATER
EUE	EXISTING UNDERGROUND ELECTRIC	T&B	TOP AND BOTTOM
EVT	EXISTING UNDERGROUND TELEPHONE	T/	TOP OF
EVCE	END VERTICAL CURVE ELEVATION	TEL	TELEPHONE
EVCS	END VERTICAL CURVE STATION	TV	TELEVISION
EW	EACH WAY	TYP	TYPICAL
EX. (EXIST)	EXISTING	UE	UNDERGROUND ELECTRIC
FFE	FINISH FLOOR ELEVATION	UG	UNDERGROUND
FM	FORCE MAIN	UNO	UNLESS NOTED OTHERWISE
FO	FIBER OPTIC	V	VOLT
GALV	GALVANIZED	VA	VOLT AMPERE REACTIVE
GEN	GENERATOR	VC	VERTICAL CURVE
GRAV	GRAVITY	VCP	VITREOUS CLAY PIPE
HDD	HORIZONTAL DIRECTIONAL DRILLING	VERT	VERTICAL
HDPE	HIGH DENSITY POLYETHYLENE	VP	VAULT PIT
HH	HANDHOLE	W	WATER
HDMH	HEAVY DUTY MANHOLE		

LEGEND

- CB/CBDI — CATCH BASIN CURB INLET
- CB/CI — CATCH BASIN
- 10" SDMH Ø 48" — DRAIN LINE/MANHOLE
- 12" SAN S MH — SEWER LINE/MANHOLE
- 12" COMB MH — COMBINED SEWER/DRAIN MANHOLE
- ENMH — ELECTRIC LINE/MANHOLE
- E — ELECTRIC LINE
- LP — LIGHT POLE
- GAS — GAS LINE/GATE
- RETIRED GAS LINE
- W8"/W12" — WATERMAIN
- WV — WATER LINE/VALVE
- WPRV — WATER LINE/PRESSURE REDUCING VALVE
- ABANDONED WATER LINE
- TMH — TELEPHONE LINE/MANHOLE
- T — TELEPHONE LINE
- CC — CONCRETE CURB
- BCB — BITUMINOUS CONCRETE CURB
- VGC — VERTICAL GRANITE CURB
- CLF — CHAIN LINK FENCE
- WSF — WOOD STOCKADE FENCE
- MRAIL — HANDRAIL
- MRF — METAL RAILING FENCE
- EOG — EDGE OF GRAVEL
- APPROXIMATE STREET LINE
- "WHB" — WORCESTER HOUSE BOUND
- WB/DH — STONE BOUND/DRILL HOLE
- DH — DRILL HOLE
- IP — IRON PIPE/PIN
- FND — FOUND
- BUILDING
- PANEL ADDRESS
- CHAS SET1 N 2919726.47 E 304977.86 — SURVEY MONUMENT/REFERENCE POINT W/ APPROXIMATE STATE PLANE COORDINATE
- BIT CONC — BITUMINOUS CONCRETE
- BF RECORD
- BOLLARD
- BRW — BRICK RETAINING WALL
- CBRW — CONCRETE BLOCK RETAINING WALL
- CRW — CONCRETE RETAINING WALL
- CS — CONCRETE STAIRS
- COB — COBBLESTONE EDGING
- PROPOSED HEAVY DUTY MANHOLE
- EXISTING STREETLIGHT
- PROPOSED STREETLIGHT

REV	DESCRIPTION	DATE	DES	CHK	APP

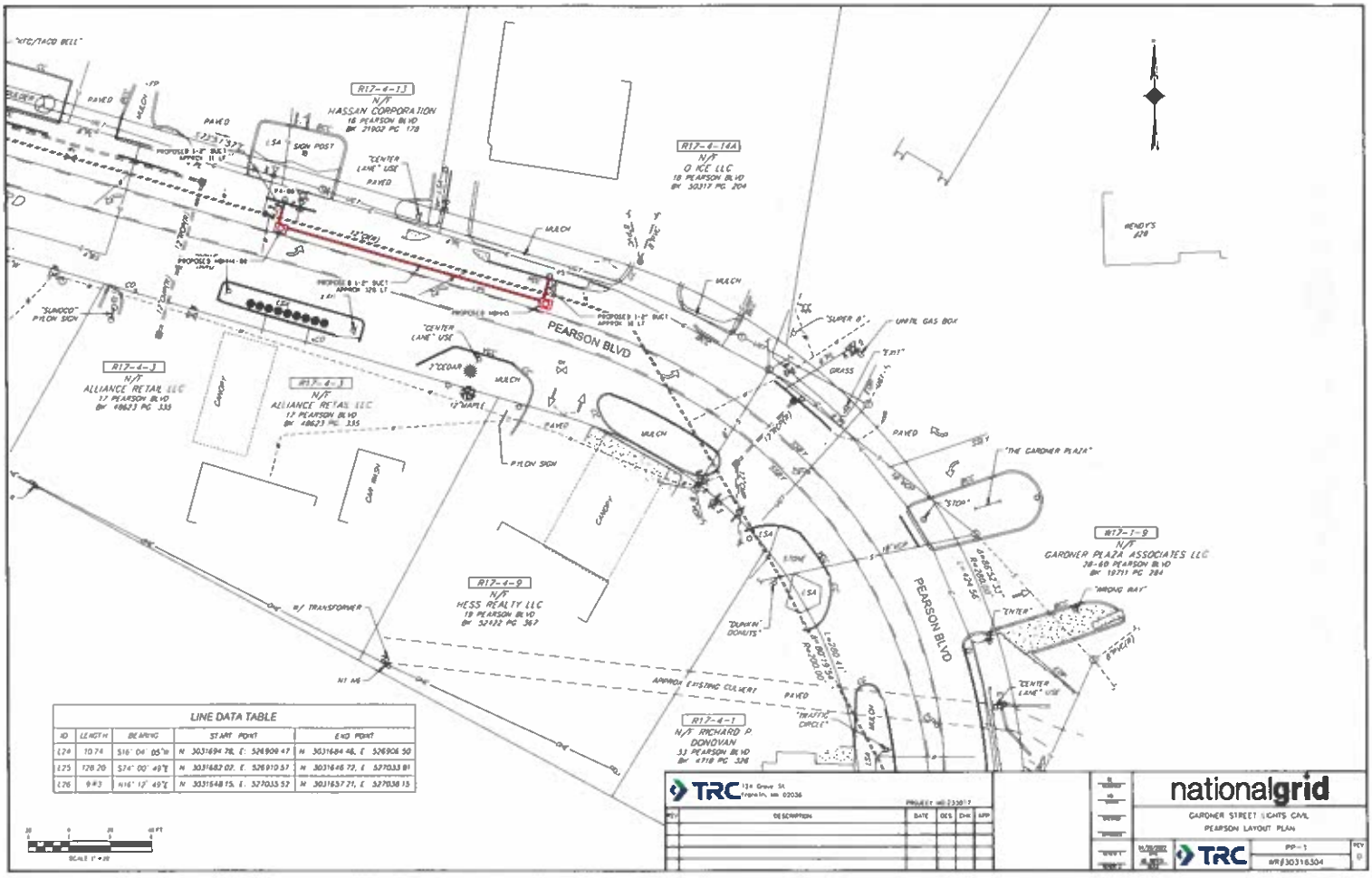
TRC — 124 Grove St, Franklin, MA 02038 — PROJECT NO: 233017

nationalgrid

GARDNER STREET LIGHTS CIVIL
GENERAL NOTES

DRAWN	CHECKED	APPROVED	SCALE	DATE
MJM	DJL	DJL	NTS	10/26/2022

TRC — DRAWING NO. G-1 — WR# 30316304 — REV 0


PEARSON BLVD
R17-4-13
N/F
HASSAN CORPORATION
18 PEARSON BLVD
BK 21902 PG 178
R17-4-14A
N/F
O ICE LLC
18 PEARSON BLVD
BK 30317 PG 304
R17-4-3
N/F
ALLIANCE RETAIL LLC
17 PEARSON BLVD
BK 48623 PG 335
R17-4-9
N/F
HESS REALTY LLC
19 PEARSON BLVD
BK 32432 PG 367
R17-4-1
N/F RICHARD P.
DONOVAN
33 PEARSON BLVD
BK 4718 PG 328
R17-1-9
N/F
GARDNER PLAZA ASSOCIATES LLC
38-60 PEARSON BLVD
BK 19711 PG 284
"KFC/TACO BELL"
"SUNOCO" PYLON SIGN
"DUNKIN' DONUTS"
"THE GARDNER PLAZA"
"WRONG WAY"
"TRAFFIC CIRCLE"
"SUPER 8"
UNITIL GAS BOX
PYLON SIGN
CANOPY
CAP MON
W/ TRANSFORMER
APPROX EXISTING CULVERT
PAVED
MULCH
GRASS
"STOP"
"ENTER"
"CENTER LANE" USE
LSA
SIGN POST
12" MAPLE
3" CEDAR
WENDY'S
LINE DATA TABLE
ID
LENGTH
BEARING
START POINT
END POINT
L74
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S16° 04' 05"W
N 3031694.78, E 526909.47
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L75
178.20
S74° 00' 49"E
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N 3031646.73, E 527033.81
L76
9.43
N16° 12' 49"E
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N 3031637.21, E 527036.15
TRC
134 Grove St.
Franklin, MA 02038
DESCRIPTION
DATE
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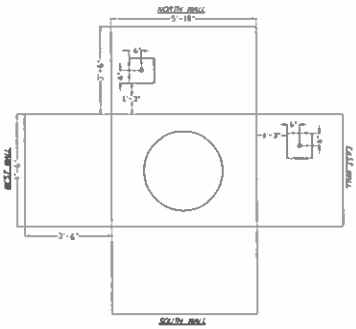
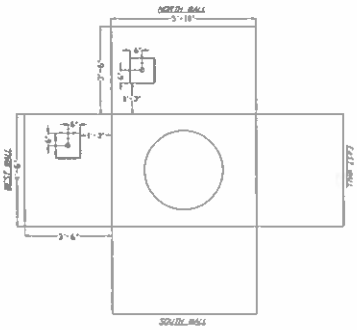
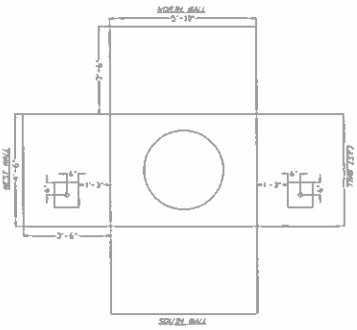
DWN
APP
nationalgrid
GARDNER STREET LIGHTS CAVL
PEARSON LAYOUT PLAN
TRC
WR#30316304
PP-1



PROPOSED HDHH4-80



PROPOSED HDHH5



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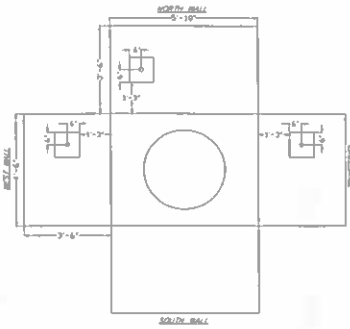

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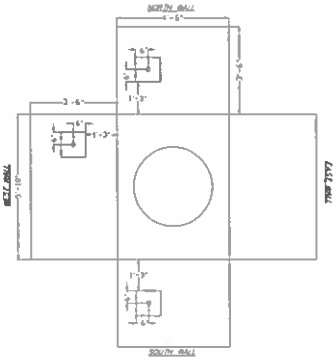

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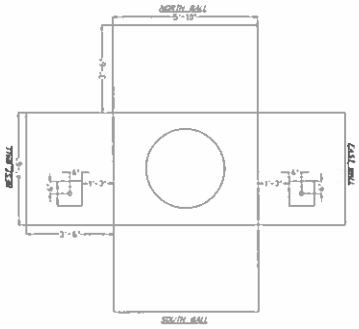

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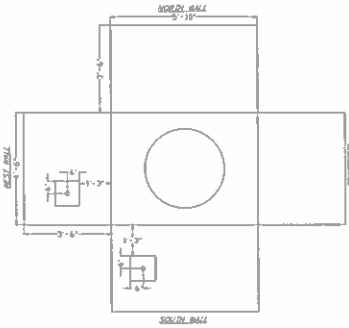

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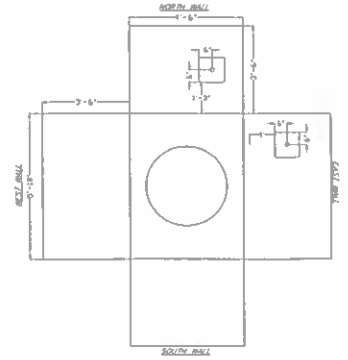


PROPOSED HDHH21-80

TRC

PROJECT NO 233017

REV	DESCRIPTION	DATE	DES	CHK	APP

nationalgrid

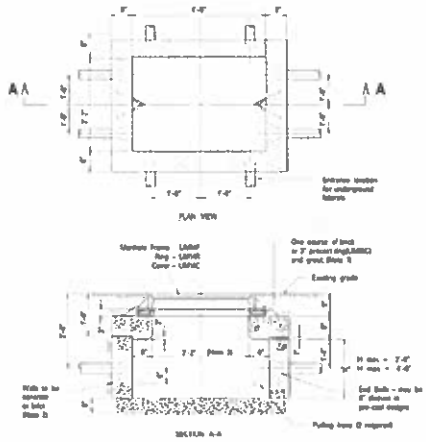
GARDNER STREET LIGHTS CIVIL
MANHOLE CARDS

TRC

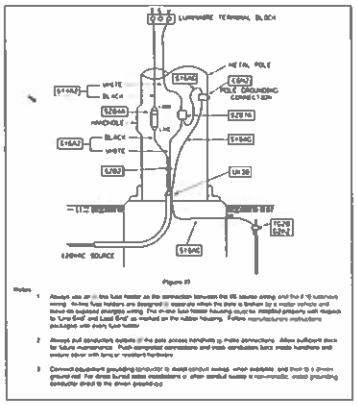
DET-1

WR# 30316304

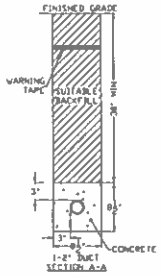
REV 0



HEAVY DUTY HANDHOLE DETAIL



TYPICAL STREET LIGHT WIRING DETAIL



TYPICAL CONDUIT TRENCH DETAIL

TRC 124 Grove St. Framingham, MA 02030

PROJECT NO. 233017

REV	DESCRIPTION	DATE	DES	CHK	APP

nationalgrid

GARDNER STREET LIGHTS CIVIL
HANDHOLE/CONDUIT TRENCH DETAILS

TRC

DET-2

WR # 30316304

CITY OF GARDNER
MASSACHUSETTS 01440-2630

OFFICE OF THE
CITY CLERK
Room 121, City Hall
Tel (978) 630-4058
Fax (978) 630-2589

NOTICE TO ABUTTERS

May 18, 2022

TO ABUTTERS AND OTHER INTERESTED PARTIES:

Pursuant to the provisions of M.G.L., c. 166, §22, you are hereby notified that a Public Hearing will be conducted on **MONDAY, JUNE 6, 2022** at **7:30 o'clock P.M.** in the City Council Chamber, 2nd Floor, City Hall, 95 Pleasant Street, Gardner, Massachusetts, upon the petition of Massachusetts Electric Company, d/b/a NATIONAL GRID for permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, under along and across the following public way:

> PEARSON BLVD. – A Petition by National Grid to install electric conduits beginning at a point approximately 176 feet northeast of the centerline of the intersection of Olney Street and Pearson Blvd. and continuing approximately 88 feet in a northeast direction. Install 106' of 1-2" conduit from P21-80 to P15-80 on Pearson Blvd. as shown in the plans. Install heavy duty hand holes HH21-80 and HH15-80 on Pearson Blvd. as shown in the plans.

A sketch of the proposed pole location is attached for your edification.

CITY COUNCIL OF GARDNER

Titi Siriphan

By: TITI SIRIPHAN
City Clerk

nationalgrid

May 10, 2022

City of Gardner

To Whom It May Concern:

Enclosed please find a petition of NATIONAL GRID covering the installation of underground facilities.

If you have any questions regarding this permit please contact:

If this petition meets with your approval, please return an executed copy to:

National Grid Contact: Vincent LoGuidice; 1101 Turnpike Street; North Andover, MA 01845

Very truly yours,

Pat Cody

Patrick Cody
Supervisor, Distribution Design

Enclosures

Questions contact – Daniel Lopez 774-235-2603

Petition of the NATIONAL GRID
Of NORTH ANDOVER, MASSACHUSETTS
For Electric conduit Location:

To the City Council of Gardner, Massachusetts

Respectfully represents the NATIONAL GRID of North Andover, Massachusetts, that it desires to construct a line of underground electric conduits, including the necessary sustaining and protecting fixtures, under and across the public way or ways hereinafter named.

Wherefore it prays that after due notice and hearing as provided by law, it be granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan filed herewith marked – Pearson Blvd - Gardner – Massachusetts.

The following are the streets and highways referred to: Plan number # 30316304.
Pearson Blvd - National Grid to install beginning at a point approximately 176 feet northeast of the centerline of the intersection of Olney St and Pearson Blvd and continuing approximately 88 feet in a northeast direction. Install ~106' of 1-2" conduit from P21-80 to P15-80 on Pearson Blvd as shown in the plans. Install heavy duty hand holes HH21-80 and HH15-80 on Pearson Blvd as shown in the plans.

Location approximately as shown on plan attached

NATIONAL GRID
BY Pat Cody
Engineering Department

Dated: May 10, 2022

ORDERED:

Notice having been given and public hearing held, as provided by law, that the NATIONAL GRID be and it is hereby granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as said company may deem necessary, in the public way or ways hereinafter referred to, and to make the necessary house connections along said extensions, as requested in petition with said company dated the 10th day of May, 2022.

Said underground electric conduits shall be located substantially in accordance with the plan filed herewith marked – Pearson Blvd - Gardner – Massachusetts. Plan number # 30316304.

The following are the public ways or part of ways along which the underground electric conduits above referred to may be laid:

Pearson Blvd - National Grid to install beginning at a point approximately 176 feet northeast of the centerline of the intersection of Olney St and Pearson Blvd and continuing approximately 88 feet in a northeast direction. Install ~106' of 1-2" conduit from P21-80 to P15-80 on Pearson Blvd as shown in the plans. Install heavy duty hand holes HH21-80 and HH15-80 on Pearson Blvd as shown in the plans.

I hereby certify that the foregoing order was adopted at a meeting of the .....
.....
....., held on the ..... day of ....., 20 .....

....., ..., 20 .....

Received and entered in the records of location orders of the City/Town of
Book ..... Page .....
Attest:
.....

..... hereby certify that on .....20....., at ..... o'clock, ...M at ....., a public hearing was held on the petition of NATIONAL GRID for permission to construct the underground electric conduits described in the order herewith recorded, and that I mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to construct the underground electric conduits under said order. And that thereupon said order was duly adopted.

.....

.....

.....

ORDERED:

Notice having been given and public hearing held, as provided by law, that the NATIONAL GRID be and it is hereby granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as said company may deem necessary, in the public way or ways hereinafter referred to, and to make the necessary house connections along said extensions, as requested in petition with said company dated the 10th day of May, 2022.

Said underground electric conduits shall be located substantially in accordance with the plan filed herewith marked – Pearson Blvd - Gardner – Massachusetts. Plan number # 30316304.

The following are the public ways or part of ways along which the underground electric conduits above referred to may be laid:

Pearson Blvd - National Grid to install beginning at a point approximately 176 feet northeast of the centerline of the intersection of Olney St and Pearson Blvd and continuing approximately 88 feet in a northeast direction. Install ~106' of 1-2" conduit from P21-80 to P15-80 on Pearson Blvd as shown in the plans. Install heavy duty hand holes HH21-80 and HH15-80 on Pearson Blvd as shown in the plans.

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....., held on the ..... day of ....., 20 .....

....., ..., 20 .....

Received and entered in the records of location orders of the City/Town of
Book ..... Page .....
Attest:
.....

..... hereby certify that on .....20....., at ..... o'clock, ...M at ....., a public hearing was held on the petition of NATIONAL GRID for permission to construct the underground electric conduits described in the order herewith recorded, and that I mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to construct the underground electric conduits under said order. And that thereupon said order was duly adopted.

.....

.....

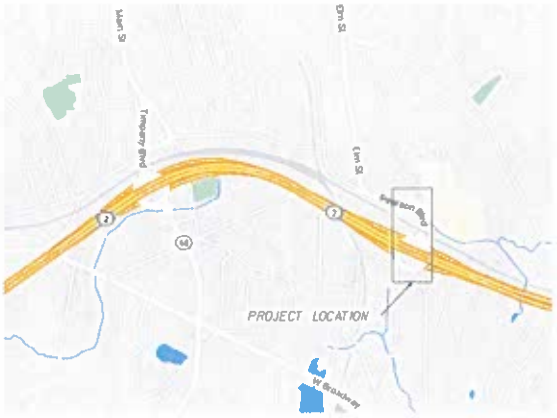
.....

DISTRIBUTION CIVIL DRAWINGS

PEARSON BLVD

GARDNER, MA

DRAWING LIST	
DRAWING NO.	CONTENT
G-0	COVER SHEET
G-1	GENERAL NOTES
PP-1 - PP-3	LAYOUT PLAN
DET-1	HANDHOLE CARDS
DET-2	HANDHOLE/CONDUIT TRENCH DETAILS



PROJECT SCOPE:

NATIONAL GRID TO INSTALL APPROXIMATELY 772' OF #6 DUPLEX SOLIDUCTOR AND 2" CONDUIT IN A NEW HANDHOLE AND DUCT SYSTEM FOR STREETLIGHTS WITHIN THE THE MASSACHUSETTS DEPARTMENT OF TRANSPORTATION AND MUNICIPAL PUBLIC RIGHT OF WAY KNOWN AS PEARSON BOULEVARD IN GARDNER, MASSACHUSETTS. INCLUDED IN THIS WORK IS THE REMOVAL OF APPROXIMATELY 128' OF OH SECONDARY CONDUCTOR, AND THE REPLACEMENT & RELOCATION OF (4) STREETLIGHT POLES.
THE PROJECT IS ALSO TO INCLUDE THE INSTALLATION OF (8) HEAVY DUTY HANDHOLES AND THE REPLACEMENT OF (1) STREETLIGHT GATE/COVER.

DESIGNER: DANIEL LOPEZ VELEZ
TRC
774.235.2803

VOLTAGE: 13.8KV (60Z42)

KNOWN HAZARDS: NONE

TRC 21 Grove St Tewksbury, MA 01876 PROJECT NO: 233817

REV	DESCRIPTION	DATE	DES	CHK	APP

nationalgrid

GARDNER STREET LIGHT CIVIL
COVER SHEET

TRC G-0 REV 0 WR # 50316304

GENERAL NOTES:

1. CONTRACTOR TO PROVIDE AS-BUILT INFORMATION 10 DAYS AFTER COMPLETION OF CONDUIT INSTALLATION WORK
2. THE LOCATIONS OF UNDERGROUND STRUCTURES SHOWN HEREIN ARE DEPICTED ACCORDING TO THE BEST AVAILABLE INFORMATION. THEY ARE NOT GUARANTEED TO BE CORRECT OR COMPLETE. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO CONFIRM ALL CONDITIONS IN THE FIELD AND MAKE ADJUSTMENTS AS REQUIRED TO ACCOMMODATE THE WORK BY GETTING APPROVAL FROM NATIONAL GRID CONSTRUCTION MANAGEMENT FIRST. IT IS ASSUMED ALL PREMISES HAVE WATER, GAS, TEL, ELEC, SEWER, ETC. LATERAL CROSSINGS WHICH SHOULD BE INCLUDED IN THE BASE BID.
3. ANY QUESTIONS REGARDING THE CIVIL ENGINEERING DESIGN OF THESE CONSTRUCTION PLANS SHOULD BE REFERRED TO THE DISTRIBUTION ENGINEER DANIEL LOPEZ 774-233-2603 OR DAVID TERK AT 508-298-1523.
4. DO NOT DEVIATE FROM THESE PLANS WITHOUT FIRST CONTACTING NATIONAL GRID CIVIL CONSTRUCTION SUPERVISOR
   - TEYON DAVE 781-426-5012
5. ALL UNDERGROUND CONSTRUCTION SHALL BE INSPECTED AND APPROVED BY NATIONAL GRID PERSONAL PRIOR TO CONCRETE ENCASEMENT AND BACKFILL. CONTRACTOR SHALL HANDREL, PROBE, AND INSTALL MULE TAPE IN ALL CONDUITS PER NATIONAL GRID CONSTRUCTION STANDARDS UNDER SUPERVISION OF NATIONAL GRID CONSTRUCTION SUPERVISOR.
6. CONTRACTOR TO ARRANGE TO HAVE ALL FOREIGN UTILITIES VERIFY THEIR LOCATIONS IN THE FIELD PRIOR TO START OF EXCAVATION WORK BY CONTACTING DIG SAFE AT "811", HOBO DIG SAFE. NOT ALL UTILITY SERVICES TO PROPERTIES ARE SHOWN ON THESE PLANS. REFER TO NOTE 2 ABOVE.
7. PROTECT ALL MUNICIPAL, STATE, AND FEDERAL SURVEY CONTROL MONUMENTS AND BENCH MARKS. CONTRACTOR TO CONTACT RESPECTIVE MUNICIPAL ENGINEERING DEPARTMENTS FOR TYPES AND LOCATIONS BEFORE STARTING WORK AS REQUIRED.
8. PROTECT ALL PLANTS AND TREES AND THEIR ROOT SYSTEMS FROM MECHANICAL AND ENVIRONMENTAL DAMAGE DURING EXCAVATION. BACKFILL ROOT AREAS WITH SOIL HAVING TEXTURE AND FERTILITY TO SUSTAIN PLANT LIFE. CONTRACTOR TO REMOVE ALL ROOTS OF DEAD TREE STUMPS FROM TRENCH PRIOR TO PLACING CONDUIT. CONTRACTOR IS RESPONSIBLE FOR THE INSTALLATION AND MAINTENANCE OF NECESSARY EROSION CONTROL (SILT SACKS, HAY BALES, CHECK DAMS, ETC.) APPROVED BY THE STATE, CITY/TOWN, AND QUONSET DEVELOPMENT CORPORATION AS REQUIRED FOR THE DURATION OF THE PROJECT.
9. THE FOLLOWING MINIMUM CLEARANCES SHALL BE MAINTAINED UNLESS OTHERWISE NOTED.

UTILITY	CROSSING	PARALLEL
GAS MAIN	12"	12"
GAS SERVICE	12"	12"
WATER MAIN	12"	12"
WATER SERVICE	12"	12"
TELEPHONE/COMMUNICATION FACILITIES	12"	12"
STORM & SANITARY SEWERS	12"	12"
RAIL ROAD CROSSINGS	50'	50'

   PLEASE NOTE, ANY DEVIATIONS FROM THESE MINIMUM CLEARANCES MUST BE REVIEWED AND APPROVED BY NATIONAL GRID & TRC.

   UTILITY SERVICES AND LATERALS TO BUILDINGS ARE NOT SHOWN ON THESE PLANS. CONTRACTOR TO VERIFY THEIR LOCATIONS IN THE FIELD AND SUPPORT, PROTECT, MAINTAIN, AND WORK AROUND THEM AS REQUIRED IN ORDER TO COMPLETE THE PROPOSED WORK.
10. ALL CONTRACTORS SHALL COMPLY WITH MINIMUM WORKING CLEARANCES FROM ALL ENERGIZED OVERHEAD EQUIPMENT AND CONDUCTORS PER OSHA REGULATIONS 1910.333. IF MINIMUM WORKING CLEARANCES CAN NOT BE MET, CONTRACTOR MUST CONTACT NATIONAL GRID TO EVALUATE ALTERNATIVE MEASURES. THESE MEASURES MAY INCUR ADDITIONAL COSTS.
11. CONDUIT TO BE PLACED AT MINIMUM 30" BELOW ELEVATION OF NEAREST PORTION OF ROAD PAVEMENT UNLESS OTHERWISE NOTED. MANHOLE ROOF TO HAVE A MINIMUM 18" OF COVER FROM FINISH GRADE UNLESS OTHERWISE NOTED.
12. ALL WORK SHALL COMPLY WITH ALL APPLICABLE FEDERAL, STATE, AND MUNICIPAL CODES, AS WELL AS THE REQUIREMENTS OF THE NATIONAL ELECTRIC SAFETY CODE, OSHA REGULATIONS AND NATIONAL GRID CONSTRUCTION STANDARDS/REQUIREMENTS.
13. AREAS WHERE EXCAVATION IS IN ROCK LEDGE, PROVIDE A SIX (6) INCH MINIMUM SELECT FILL CUSHION AROUND CONDUITS AND TWELVE (12) INCH CUSHION AROUND MANHOLE.
14. CONTRACTOR SHALL COMPLY WITH ALL APPLICABLE FEDERAL, STATE AND LOCAL REGULATIONS REGARDING REMOVAL AND/OR DISPOSAL OF ANY AND ALL EQUIPMENT AND MATERIALS.
15. CONTRACTOR SHALL MAINTAIN A FULL SIZE SET OF SCALED DRAWINGS (ROLL OF ALL PLANS) ON SITE AT ALL TIMES DURING THE WORK.
16. CONTRACTOR TO RECORD AND DOCUMENT A SINGLE, MULTI-PAGE .PDF PHOTOLOG OF THE ENTIRE WORK AREA. CONTRACTOR TO PROVIDE NATIONAL GRID PROJECT MANAGER A COPY OF THE PRE-CONSTRUCTION PHOTOLOG ALONG WITH A POST-CONSTRUCTION PHOTOLOG OF THE ENTIRE WORK AREA UPON COMPLETION OF ALL CIVIL WORK IN THE FIELD.
17. REFER TO ALL NATIONAL GRID CIVIL CONSTRUCTION SPECIFICATIONS INCLUDED IN THE BID DOCUMENTS FOR ADDITIONAL INFORMATION REGARDING MANHOLE AND DUCT BANK INSTALLATION

PLEASE NOTE:
THE 12" MINIMUM CLEARANCES FROM OTHER UTILITIES SHALL BE MAINTAINED WHEREVER POSSIBLE. IF THE 12" MINIMUM CLEARANCE CANNOT BE ACHIEVED IN THE FIELD, CONTRACTOR TO USE ACCEPTABLE ALTERNATIVE MEANS TO PROTECT THE OTHER UTILITIES AND/OR OBTAIN APPROVAL FROM THE UTILITY OWNER FOR LESS THAN MINIMUM CLEARANCE.

DISTRIBUTION DRAWING INDEX

REFER TO DRAWINGS:

CIVIL & PROFILE DRAWINGS	PROPOSED MANHOLE DRAWINGS	DETAIL DRAWINGS
PP-1	DET-1	DET-3
PP-2		DET-2
PP-3		

ABBREVIATIONS

NOTE: NOT ALL ABBREVIATIONS LISTED BELOW ARE USED FOR THIS PROJECT

#	NUMBER	HV	HIGH VOLTAGE
&	AND	HW	HIGHWAY
@	AT	HY	HYDRANT
>	GREATER THAN	HYD	HYDRAULIC
<	LESS THAN	I	LENGTH
ø	DIAMETER	LF	LINEAR FEET
A	AMPERE	LV	LOW VOLTAGE
ABAN	ABANDONED	M	METER
ABAND	ABANDONED	MAX	MAXIMUM
AC	AIR CONDITIONER	MH	MANHOLE
AC	ALTERNATING CURRENT	MIN	MINIMUM
APPROX.	APPROXIMATE	MISC	MISCELLANEOUS
BF	BOTTOM OF	MJ	MECHANICAL JOINT
BIT	BITUMINOUS	MW	MONITORING WELL
BLDG	BUILDING	N	NORTH
BVCE	BEGIN VERTICAL CURVE ELEVATION	N/F	NOW OR FORMERLY
BVCS	BEGIN VERTICAL CURVE STATION	NAVD	NATIONAL GEODETIC VERTICAL DATUM
C/C	CENTER TO CENTER	NOSH	NATIONAL INSTITUTE OF OCCUPATIONAL SAFETY AND HEALTH
CB	CATCH BASIN	PC	POINT OF CURVATURE
CI	CAST IRON	PCB	POLYCHLORINATED BIPHENYL
℄	CENTERLINE	PE	POLYETHYLENE
CLR	CLEAR	PILC	PAPER IN LEAD COVERED CABLE
CMP	CORRUGATED METAL PIPE	PIV	POST INDICATOR VALVE
CMPA	CORRUGATED METAL PIPE ARCH	PROP	PROPOSED
CMPP	COMPACT CABLE	PT	POINT, POINT OF TANGENCY
COM	COMMUNICATIONS	PVC	POLYVINYL CHLORIDE
CONC	CONCRETE	PVI	POINT OF VERTICAL INTERSECTION
CP	CONTROL POINT	R	RADIUS
CS	CARBON STEEL	RCP	REINFORCED CONCRETE PIPE
CU	COPPER	REQD	REQUIRED
CW	CLEAR WATER	RET	RETAINING
D	DIAMETER	RR	RAIL ROAD
DC	DIRECT CURRENT	S	SLOPE
DI	DUCTILE IRON	SCADA	SUPERVISORY CONTROL AND DATA ACQUISITION
DIA	DIAMETER	SCH	SCHEDULE
DMH	DRAIN MANHOLE	SD	STORM DRAIN
DWG	DRAWING	SF	SQUARE FEET
E	EAST	SMH	SANITARY MANHOLE
EL	ELEVATION	SQ	SQUARE
ELEC	ELECTRIC	SS	STAINLESS STEEL
ELEV	ELEVATION	STA	STATION
EMH	ELECTRIC MANHOLE	STL	STEEL
EOP	EDGE OF PAVEMENT	STORM	STORMWATER
EVE	EXISTING OVERHEAD ELECTRIC	T&B	TOP AND BOTTOM
EVP	EXISTING UNDERGROUND TELEPHONE	T/	TOP OF
EVCE	END VERTICAL CURVE ELEVATION	TEL	TELEPHONE
EVCS	END VERTICAL CURVE STATION	TV	TELEVISION
EW	EACH WAY	TYP	TYPICAL
EX. (EXIST)	EXISTING	UE	UNDERGROUND ELECTRIC
FFE	FINISH FLOOR ELEVATION	UG	UNDERGROUND
FM	FORCE MAIN	UNO	UNLESS NOTED OTHERWISE
FO	FIBER OPTIC	V	VOLT
GALV	GALVANIZED	VP	VOLT AMPERE REACTIVE
GEN	GENERATOR	VC	VERTICAL CURVE
GRAN	GRANITE	VCP	VITREOUS CLAY PIPE
HDD	HORIZONTAL DIRECTIONAL DRILLING	VERT	VERTICAL
HDPE	HIGH DENSITY POLYETHYLENE	W	WATER MAIN
HH	HANDHOLE	W	WEST
HEMH	HEAVY DUTY MANHOLE		

LEGEND

CATCH BASIN CURB INLET
CATCH BASIN
DRAIN LINE/MANHOLE
SEWER LINE/MANHOLE
COMBINED SEWER/DRAIN MANHOLE
ELECTRIC LINE/MANHOLE
ELECTRIC LINE
LIGHT POLE
GAS LINE/GATE
RETIRED GAS LINE
HYDRANT
WATER LINE/VALVE PRESSURE WATER
WATER LINE/VALVE PRESSURE WASTE
ABANDONED WATER LINE
TELEPHONE LINE/MANHOLE
TELEPHONE LINE
CONCRETE CURB
BITUMINOUS CONCRETE CURB
VERTICAL GRANITE CURB
CHAIN LINK FENCE
WOOD STOCKADE FENCE
HANDRAIL
METAL RAILING FENCE
EDGE OF GRAVEL
APPROXIMATE STREET LINE
WORCESTER MEAN(IN SOUND
STONE BOUND/DRILL HOLE
DRILL HOLE
IRON PIPE/PIN
FOUND
BUILDING
PARCEL ADDRESS
MONUMENT/REVERSE POINT W/ APPROXIMATE STATE PLANE COORDINATE
BITUMINOUS CONCRETE
BY RECORD
BOLLARD
BRICK RETAINING WALL
CONCRETE BLOCK RETAINING WALL
CONCRETE RETAINING WALL
CONCRETE STAIRS
COBBLE STONE EDGING
PROPOSED HEAVY DUTY MANHOLE
EXISTING STREETLIGHT
PROPOSED STREETLIGHT

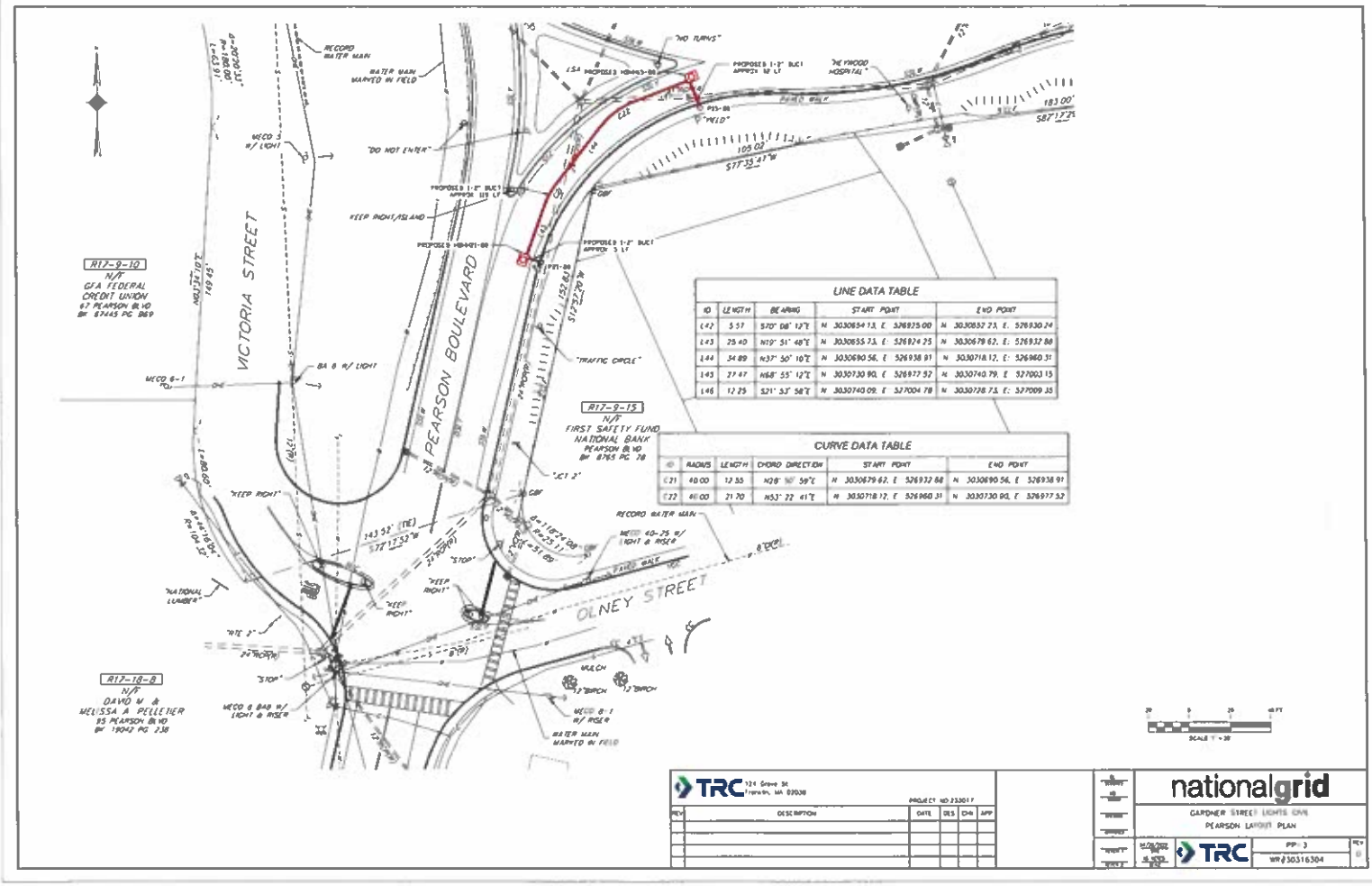
REV	DESCRIPTION	DATE	DES	CHK	APP

TRC 124 Grove St Franklin, MA 02038
PROJECT NO 233017

nationalgrid

GARDNER STREET LIGHTS CIVIL
GENERAL NOTES

TRC G-1 WR#30318304 REV 0



LINE DATA TABLE

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L43	25.40	N19° 51' 48"E	N 3030655.73, E 526974.25	N 3030678.62, E 526932.86
L44	34.89	N37° 50' 10"E	N 3030690.56, E 526938.91	N 3030718.12, E 526960.31
L45	27.47	N68° 55' 12"E	N 3030730.90, E 526977.52	N 3030740.79, E 527003.15
L46	12.25	S21° 53' 58"E	N 3030740.09, E 527004.78	N 3030728.73, E 527009.35

CURVE DATA TABLE

ID	RADIUS	LENGTH	CHORD DIRECTION	START POINT	END POINT
C21	40.00	12.55	N26° 16' 59"E	N 3030679.62, E 526932.86	N 3030690.56, E 526938.91
C22	40.00	21.70	N53° 22' 41"E	N 3030718.12, E 526960.31	N 3030730.90, E 526977.52

TRC 21 Grove St Tewksbury, MA 01876

PROJECT NO 233017

REV	DESCRIPTION	DATE	DES	DRN	APP

nationalgrid

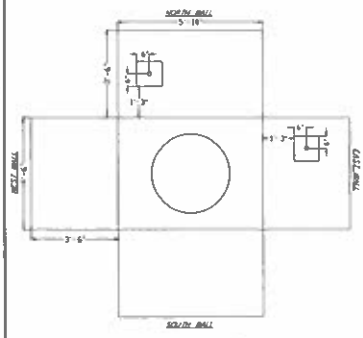
GARDNER STREET LIGHTS CIVIL

PEARSON LAYOUT PLAN

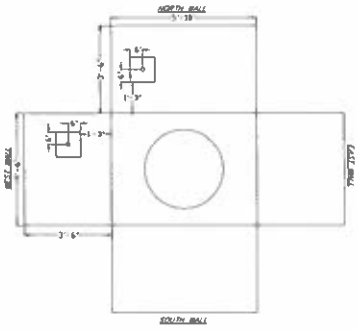
TRC

PP-3

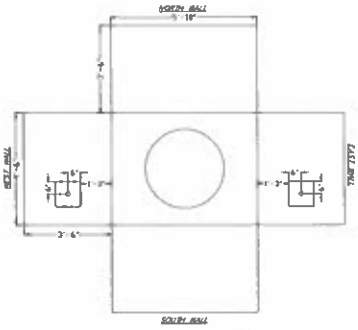
WR#30316304



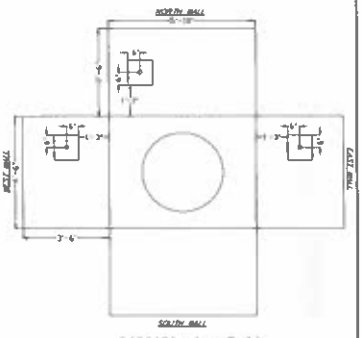
PROPOSED HDHH4-80



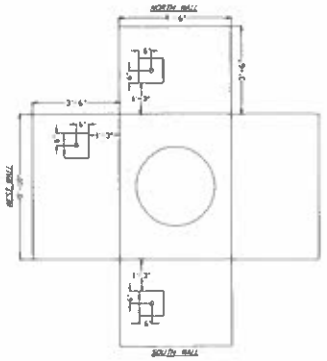
PROPOSED HDHH5



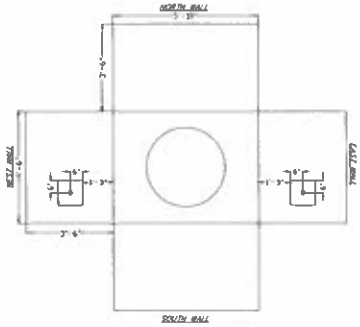
PROPOSED HDHH16-80



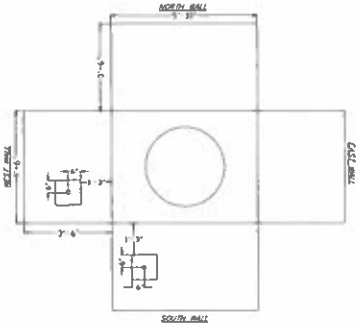
PROPOSED HDHH17-80



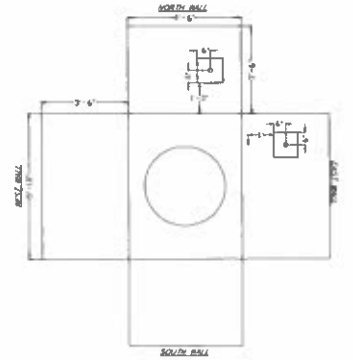
PROPOSED HDHH18-80



PROPOSED HDHH19-80



PROPOSED HDHH15-80



PROPOSED HDHH21-80

TRC
21 Grove St
Rocky Hill, CT 06067

PROJECT NO. 253017

DESCRIPTION	DATE	DES	DWN	APP

nationalgrid

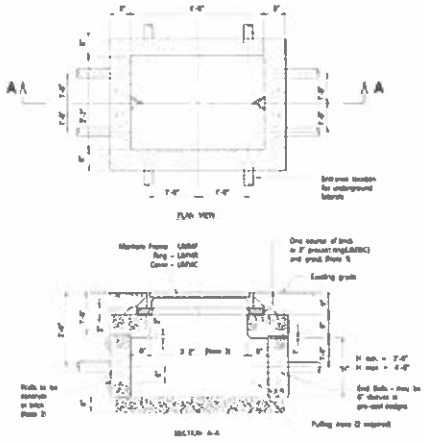
GARDNER STREET LIGHTS CWR
HANDHOLE CARDS

TRC

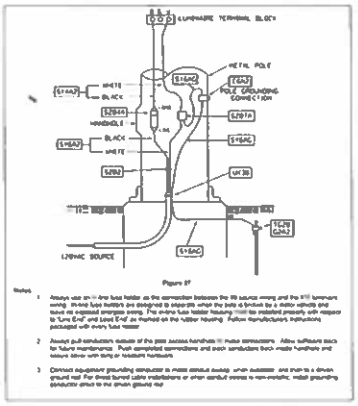
SCT-1

WO# 30316304

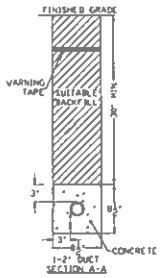
REV 0



HEAVY DUTY HANDHOLE DETAIL



TYPICAL STREET LIGHT WIRING DETAIL



TYPICAL CONDUIT TRENCH DETAIL

TRC 124 Grove St. Freeman, MA 02038

PROJECT NO 333017

REV	DESCRIPTION	DATE	DES	CHK	APP

nationalgrid

GARDNER STREET LIGHTS CIVIL

HANDHOLE/CONDUIT TRENCH DETAILS

TRC DET-2 REV 0

WR#30316304

City of Gardner, *Executive Department*

Michael J. Nicholson, Mayor

RECEIVED
2022 MAY 27 AM 11:26
CITY CLERK'S OFFICE
GARDNER, MA

May 26, 2022

Hon. Elizabeth J. Kazinskas, Council President
And City Councilors
Gardner City Hall, Rm 121
95 Pleasant St
Gardner, MA 01440

RE: Sewer Retained Earnings Appropriation Request- DPW New Equipment

Dear Madam President and Councilors,

Attached, please find a sewer enterprise fund retained earnings request.

As you are aware, Massachusetts General Laws as well as the *Emerson* case of the Massachusetts Supreme Judicial Court require the City to retain a full and completely separate accounting for all enterprise accounts and funds are not allowed to be mixed with taxpayer funded accounts. This is because not all taxpayers receive the services provided by enterprise departments. For example, someone whose property has a well and septic system still pays property taxes but does not pay into the water or sewer enterprise accounts.

This attached appropriation is related to the Sewer Department purchasing sand from the DPW gravel bank. This must be treated as a sale, due to the aforementioned statutes and regulations.

The money from this sale will be used to offset the cost of purchasing equipment for the DPW.

Respectfully Submitted,

Michael J. Nicholson
Mayor, City of Gardner

AN ORDER APPROPRIATING FROM SEWER SURPLUS TO DPW NEW EQUIPMENT EXPENSES.

ORDERED:

That there be and is herby appropriated the sum of Forty Thousand Eighty-six Dollars and 00/100 ($40,086.00) from Sewer Surplus to DPW New Equipment Expenses.

CITY OF GARDNER
Department of Public Works

Highway
Water
Sewer
Forestry
Parks/Playgrounds
Cemeteries

Dane E. Arnold, Director
50 Manca Drive
Gardner, MA 01440-2687
Telephone (978) 630-8195
darnold@gardner-ma.gov

Mayor Michael J. Nicholson
City Hall
95 Pleasant Street
Gardner, MA 01440

RE: Cover Material Transfer

May 17, 2022

Dear Mayor Nicholson:

I am requesting the **$40,086.00** from available **Sewer Surplus** to be transferred into the Department of Public Works ***New Equipment*** line item **14421 - 55123.**

The Sewer Department requires sand to be used for mixing and cover material at the Sludge Landfill. With the City owning a gravel bank and we now use a limited amount of sand for road treatment during the winter, the City has an abundance that can supply the Sewer Department with sand.

The retail cost to purchase cover material is approximately $8.50 per yard. We determined that a fair cost of $4.25 per yard would be charged, as we used last year. Approximately 9,400 yards were used from the City's gravel bank. The funds will be used to offset the City costs of purchasing new equipment.

If you have any questions regarding this matter, please do not hesitate to call.

Sincerely,

Dane E. Arnold, Director
Department of Public Works

PC: Public Service Committee
John Richard, City Auditor

City of Gardner, *Executive Department*

Michael J. Nicholson, Mayor

May 23, 2022

Hon. Elizabeth J. Kazinskas, Council President
And City Councilors
Gardner City Hall, Rm 121
95 Pleasant St
Gardner, MA 01440

RE: Free Cash Appropriation Request – Personnel Dept Medical Exams

Dear Madam President and Councilors,

As we begin our year end procedures for FY2022, we have begun the process of replenishing accounts that currently stand with a negative balance due to expenses coming in higher than when we budgeted for them last May.

Every time the City hires a new employee, we are required by ordinance to send them to a mandatory physical and drug test.

During the past year we have hired 169 employees for the City and Schools. Several of these hires were public safety personnel who require additional physical abilities testing which comes at a higher price but is required by state law and regulation.

The attached appropriation is being requested to cover the existing shortfall and carry the account through to the end of the fiscal year.

Respectfully,

Michael J. Nicholson
Mayor, City of Gardner

AN ORDER APPROPRIATING FROM FREE CASH TO PERSONNEL DEPT. – MEDICAL EXAMS EXPENSE ACCOUNT.

ORDERED:

That there be and is hereby appropriated the sum of Eighteen Thousand Dollars and No Cents ($18,000.00) from Free Cash to the Personnel Dept. – Medical Exam Expense Account.

City of Gardner, *Executive Department*

Michael J. Nicholson, Mayor

RECEIVED
2022 MAY 27 AM 11:25
CITY CLERK'S OFFICE
GARDNER, MA

May 23, 2022

Hon. Elizabeth J. Kazinskas, Council President
And City Councilors
Gardner City Hall, Rm 121
95 Pleasant St
Gardner, MA 01440

RE: Free Cash Appropriation Request – City Hall Repairs and Maintenance Replenishment

Dear Madam President and Councilors,

As we begin our year end procedures for FY2022, we have begun the process of replenishing accounts that currently stand with a negative balance due to expenses coming in higher than when we budgeted for them last May.

During the past fiscal year, there were a few instances in which building repairs needed to be made, including $9,138.16 in emergency calls due to repairs needing to be made to the City Hall heating and panic button systems.

The attached appropriation is being requested to cover the existing shortfall and carry the account through to the end of the fiscal year.

Respectfully,

Michael J. Nicholson
Mayor, City of Gardner

AN ORDER APPROPRIATING FROM FREE CASH TO CITY HALL. – REPAIRS AND MAINTENANCE EXPENSE ACCOUNT.

ORDERED:

That there be and is hereby appropriated the sum of Eleven Thousand Dollars and No Cents ($11,000.00) from Free Cash to the City Hall Repairs and Maintenance Expense Account.

City of Gardner, *Executive Department*

Michael J. Nicholson, Mayor

RECEIVED
2022 MAY 27 AM 11:25
CITY CLERK'S OFFICE
GARDNER, MA

May 23, 2022

Hon. Elizabeth J. Kazinskas, Council President
And City Councilors
Gardner City Hall, Rm 121
95 Pleasant St
Gardner, MA 01440

RE: Free Cash Appropriation Request – Mayor's Unclassified Termination Leave Replenishment

Dear Madam President and Councilors,

As we begin our year end procedures for FY2022, we have begun the process of replenishing accounts that currently stand with a negative balance due to expenses coming in higher than when we budgeted for them last May.

During the past fiscal year, we hired 169 new employees for both the City and School Departments. By City Ordinance, every new employee is required to undergo a mandatory physical and drug test at the City's expense prior to beginning employment with the City. Furthermore, employees who work for the City's public safety departments are required to undergo a physical ability test that is required by state law which comes at an additional cost to the City.

The attached appropriation is being requested to cover the existing shortfall and carry the account through to the end of the fiscal year.

Respectfully,

Michael J. Nicholson
Mayor, City of Gardner

AN ORDER APPROPRIATING FROM FREE CASH TO THE UNCLASSIFIED TERMINATION LEAVE ACCOUNT.

ORDERED:

That there be and is hereby appropriated the sum of Forty-Five Thousand Dollars and No Cents ($45,000.00) from Free Cash to the Unclassified Termination Leave Account.

City of Gardner, *Executive Department*

Michael J. Nicholson, Mayor

RECEIVED
2022 MAY 27 AM 11:25
CITY CLERK'S OFFICE
GARDNER, MA

May 23, 2022

Hon. Elizabeth J. Kazinskas, Council President
And City Councilors
Gardner City Hall, Rm 121
95 Pleasant St
Gardner, MA 01440

RE: Free Cash Appropriation Request – School Dept Music Support Account

Dear Madam President and Councilors,

Elementary School beginner band and instrumental instruction was reintroduced to Gardner Public Schools during this current fiscal year. In its first year, over 155 students are enrolled in the program, so much so, that its concerts had to be divided up because the students could not fit in the same room at once.

In order to maintain this momentum, the following free cash appropriation is being requested to strengthen our music programs across our schools to help gives our students these options to express themselves in our schools.

During the past several years, we have provided additional support in improving our athletic facilities at Watkins Field and LaChance Gymnasium at Gardner High School, new lockers at Gardner Middle School, new art supplies and equipment purchased through the Williams-Rockwell fund, upgrades to Landry Auditorium, and the construction of the new elementary school. This appropriation will compliment all the above by providing a direct investment into our music programs like we have with the other aspects of our school department to give them the tools they need to be successful in providing our students with a memorable and rewarding experience.

Respectfully,

Michael J. Nicholson
Mayor, City of Gardner

AN ORDER APPROPRIATING FROM FREE CASH TO SCHOOL CAPITAL PROJECT - MUSIC SUPPORT ACCOUNT.

ORDERED:

That there be and is hereby appropriated the sum of One Hundred Thousand dollars and No Cents ($100,000.00) from Free Cash to the School Capital Project – Music Support Account.

Item	Brand	Serial	Quantity	Unit Price	Price	Notes
GMS (Larry and Jon together)						
Concert Bass Drum Stand	Pearl	PEA-CBS38C			$ 344.95	
Concert Cymbal Cradle	Liberty One	SW-CYM-CRADLE			$ 69.95	May purchase soon with concert $
Xylophone (3.5 Octave)	Majestic	MAJ-X6535P			$2,029.95	
Vibraphone (3 Octave)	Majestic	MAJ-V6530S			$3,069.95	
Bass Clarinet	Yamaha	YCL-221			$2,462.99	
Tenor Saxophone	Yamaha	YTS-480			$3,208.99	
Saxophone Neck Straps (multiple)	Neotech	Regular/Swivel Hook			$ 15.99	Price for one. Want multiple
Timpani Heads (4 sizes)	Remo	REM-TI			$ 230.00	Get drums from GHS
Timpani Covers (4 sizes)	Liberty One	SW-#T			$ 205.00	
Crash Cymbals	Zildjian	ZIL-A0444			$ 489.95	
Suspended Cymbal	Zildjian	ZIL-A0419			$ 339.95	
Drumset Cymbal Pack	Steve Weiss	SW-BEST-CYMBAL-PACK			$ 979.95	
Music Stands	Manhasset	M48 (Box of 6) x 3			$ 765.00	Want 15-20. Maybe joint purchase with Elm/GHS
Sheet Music (Band)					$1,000.00	
Sheet Music (Chorus)					$1,000.00	
Extra mouthpieces	Tuba, Bari Sax, etc				$ 500.00	Have 3 total per big instrument
Instrument Repairs					$5,000.00	Want 5 working for each instrument
Mallets					$ 600.00	Need to itemize. Also may purchase with concert $
iPads	Apple	9th Generation			$3,000.00	For 10 (not sure how many we want)
MIDI Keyboard	Akai Professional	LPK25V2			$ 52.00	Price for one. How many? Same as GHS
Cafetorium Repairs					$5,000.00	Need a pro to come in. Back drop, lights, etc
GES						
BAND REQUEST						
Band Literature				Various Prices	$ 800.00	
Majestic 2.5 Octave Concert Bells (B3525A)			2	$799.95	$1,599.90	
DeMorrow XK1 Xylophone Kit			2	$739.95	$1,479.90	
Salyers Etude Series Birch Mallets - Poly			5	$11.95	$ 59.75	
Gon Bops Sleigh Bells			3	$49.99	$ 149.97	
GENERAL MUSIC REQUEST						
Basic Beat BB25B 25 Player Rhythm Set 201076			1	$217.74	$ 217.74	
Drums Alive Drumtastic 2.0 Participant Set 205169			1	$1, 497.00	$1,497	
Drums Alive! Drumtastic Curriculum Kit 867973			1	$487.00	$ 487.00	
Sing a Song, Play a Game 869902			1	$29.95	$ 29.95	
Kitty Alone 867265			1	$16.95	$ 16.95	
My Aunt Came Back 830622			1	$16.95	$ 16.95	
Risseldy, Rosseldy 841804			1	$16.95	$ 16.95	
Over in the Meadow 861252			$1.00	$16.95	$ 16.95	
There Was a Man and He Was Mad 830758			1	$16.95	$ 16.95	
Basic Beat BB532 Stamped Finger Cymbals 200606			2	$9.95	$ 19.90	
Westco Triangles 203767			4	$4.80	$ 19.90	
Grover Trophy FN75 Musical Washboard 201615			1	$22.15	$ 22.15	
Basic Beat Fish-Shaped Guiros 200901			4	$12.95	$ 51.80	
Basic Beat BBV12 Vibraslap 201611			1	$21.95	$ 21.95	
Boomwhacker BWMP Move and Play Set 205401			1	$89.95	$ 89.95	
Boomwhackers BWMP-Bag 264868			2	$15.95	$ 31.90	
Boomwhackers ML1G Whacker Mallets 255051			5	$7.35	$ 39.75	
Boomwhackers XTBG XyloTote Tube Holder 256001			1	$21.25	$ 21.25	
West Music WM27S 27" Hemmed Scarves 540053			2	$28.20	$ 56.40	
Basic Beat Lummi Sticks 540003			2	$20.00	$ 40.00	
The Puppet Company "Kitty" 540344			1	$23.99	$ 23.99	
Baby Monster Hand Puppets Purple 540314			1	$23.99	$ 23.99	
Kala Ukulele Strap I 355036			1	$9.59	$ 9.59	
On-Stage GA200 Ukulele Capo 355062			1	$15.95	$ 15.95	

TOTAL
$99,974.18

Middle
$30,364.62

Elementary
$11,634.56

GHS
$57,975.00

A & S Crafted Band Room Multi-sized Ukulele Racks 356418	1	$699.00	$ 699.00
On-Stage GS5000Fold Flat Small Instument Stand 356748	1	$14/95	$ 14.95
Lummi Sticks for Kids 850423	1	$15.95	$ 15.95
In the Hall of the Mountain King 844221	1	$25.00	$ 25.00
First Steps in Music for Preschool and Beyond Curriculum Bundle 833820	1	$170.00	$ 170.00
Yamaha DGX660B 88-Key Digital Piano 101091	1	$874.98	$ 874.98
Beethoven Lives Upstairs DVD 850873	1	$19.95	$ 19.95
Mr. Bach Comes to Call 852085	1	$19.95	$ 19.95
RE -Markable Boards Q142 without clefs	30	$4.00	$ 120.00
Erasable Markers 4079	6	$10.95	$ 64.70
Mini Felt Erasers 28044	3	$12.00	$ 36.00
Peter and the Wolf HB and CD	1	$35.00	$ 35.00
Peter and the Wolf DVD 5630	1	$29.95	$ 29.95
Peter and the Wolf Music -G0-Round 28171	1	$18.00	$ 18.00
Rainbow Ribbon Wands 36" 1007	4	$20.00	$ 80.00
Rhythm Sticks Set of 12 pairs 2797	3	$27.95	$ 83.85
About Time to Celebrate 21609	1	$29.99	$ 29.99
Beatbox: World Music Drumming 101 7579	1	$29.99	$ 29.99
Casio SA -78 44 Key Mini Personnal Keyboard	16	$54.00	$ 864.00
First, We Sing! 99448	1	$309.00	$ 309.00
Yamaha Gigmaker Steel String Guitara Package D 303684	1	$169.99	$ 169.99
Kala Gloss Mahogany Ukulele L303744	1	$174.99	$ 174.99
Money for Musical Props		$500.00	$ 500.00
Califone 1776 Spirit Multimedia Player/Recorder 690076	1	$119.99	$ 119.00
Fender Acoustasonic 40 40-Watt Combo Acoustic Guitar Amplifier 600908	1	$199.99	$ 199.99
Proformance Instrument Cables 356045	2	$17.95	$ 35.90
GHS			
Music Stands (box of 6)	15	$255.00	$3,825.00
Music stand carts	4	$427.00	$1,708.00
Choral Risers	5	$1,921.00	$9,605.00
Percussion Workstation	1	$2,524.00	$2,524.00
Music Sorting/Storage Rack	1	$1,459.00	$2,524.00
Music Folder Cabinets	2	$2,046.00	$2,524.00
Megavox PA System	2	$1,290.00	$2,580.00
Megavox Collar Mics	2	$125.00	$250.00
Megavox Headset Mics	2	$125.00	$250.00
Megavox Speaker Stands	2	$280.00	$560.00
Megavox Wireless Transmitter	2	$270.00	$540.00
Piano audio boxes	10	$100.00	$1,000.00
Headphones	50	$20.00	$1,000.00
Demo Flute	1	$1,200.00	$1,200.00
Demo Clarinet	1	$1,100.00	$1,100.00
Demo Alto Sax	1	$1,100.00	$1,100.00
Yamaha YEP-201M Series Convertible Marching Bb Euphonium	2	$2,970.00	$5,940.00
Yamaha YCL-221 Student Bass Clarinet with Low Eb	2	$2,463.00	$4,926.00
Bari Saxes	1	$5,569.00	$5,569.00
Uniform Tops	12	$500.00	$6,000.00
Concert men's shirts	20	$26.00	$520.00
Concert men's pants	20	$25.00	$500.00
Concert women's shoes	50	$34.00	$1,700.00
Let's Get Started Sight-singing	1	$190.00	$190.00
Concert men's shoes	10	$34.00	$340.00

City of Gardner, *Executive Department*

Michael J. Nicholson, Mayor

RECEIVED
2022 MAY 27 PM 2:00
CITY CLERK'S OFFICE
GARDNER, MA

May 27, 2022

Hon. Elizabeth J. Kazinskas, Council President
And City Councilors
Gardner City Hall, Rm 121
95 Pleasant Street
Gardner, MA 01440

RE: Appropriation Transfer Request – City Clerk's Office

Dear Madam President and Councilors,

As we begin our year end procedures for FY2022, we have begun the process of replenishing accounts that currently stand with a negative balance due to expenses coming in higher than when we budgeted for them last May.

As you may be aware, the General Laws of the Commonwealth and the Code of Massachusetts Regulations require City Council approval for transfers between salary line items and expense line items.

Attached, please find an appropriation transfer request for the accounts overseen by the City Clerk's Office.

Due to unexpended salaries in the Election Workers line items, we are able to cover the full costs of the deficits for the remainder of the year through this transfer.

Respectfully submitted,

Michael J. Nicholson
Mayor, City of Gardner

CITY of GARDNER
Office of the City Clerk
95 Pleasant Street, Room 121
Gardner, MA 01440
*Tel. 978-630-4058 *Fax: 978-630-2589

TITI SIRIPHAN, City Clerk
JOHN A. OLIVARI, Asst. City Clerk
Faith A. Glover, Asst. City Clerk

May 27, 2022

Honorable Michael J. Nicholson
President Elizabeth Kazinskas and City Councillors
City Hall
Gardner, MA 01440

Re: FY2022 Budget Transfers

Dear Mayor Nicholson, President Kazinaskas and City Councillors,

I am writing to respectfully request a transfer of $10,000.00 from Election Officers Salary & Wages, to Operating Expenses in order to address a shortfall in the election expenses.

Should you have any questions, please feel free to contact me. Thank you very much for your kind attention and consideration in this matter

Sincerely,

Titi Siriphan

Titi Siriphan
City Clerk

AN ORDER TRANSFERRING APPROPRIATIONS FROM ELECTION & REGISTRATION, ELECTION OFFICERS SALARIES TO PROFESSIONAL SERVICES EXPENDTURES.

ORDERED:

That there be and is hereby transferred the appropriations sum of Ten Thousand Dollars and No Cents ($10,000.00) from Election & Registration Department, Election Officer Salaries to Professional Services Expenditures.

City of Gardner, *Executive Department*

Michael J. Nicholson, Mayor

May 26, 2022

Hon. Elizabeth J. Kazinskas, Council President
And City Councilors
Gardner City Hall, Rm 121
95 Pleasant St
Gardner, MA 01440

RE: Free Cash Appropriation Request- Health Department Vehicle

Dear Madam President and Councilors,

Attached, please find an appropriation request for a new vehicle for the Health Department.

This vehicle is replacing an existing 2013 Ford Explorer which the department has been using since 2019.

Prior to this, this vehicle was being used by the local building inspector in the Building Department before they purchased the current pick-up truck being used for that position.

This vehicle is a fully electric vehicle which is projected to save money in our gas line item while utilizing existing charging infrastructure already installed at City Hall.

Respectfully Submitted,

Michael J. Nicholson
Mayor, City of Gardner

AN ORDER APPROPRIATING FROM FREE CASH TO B.O.H. DEPT FOR NEW VEHICLE EXPENSE ACCOUNT.

ORDERED:

That there be and is hereby transferred the appropriations sum of Forty-Seven Thousand Dollars, Six Hundred, forty-five and No Cents ($47,645.00) from Free Cash to the BOH Dept New Vehicle Expense Account.

Mayor

From: Lauren Saunders
Sent: Friday, May 27, 2022 12:17 PM
To: Mayor
Subject: new BOH vehicle

Hello Mayor,
After extensive research and quote gathering I would like to update you on the vehicle search.
I am interested in purchasing an all-electric vehicle for the health department. My only requirement for this electric vehicle was an AWD compact SUV (preferably with rubber mats as I go a lot of muddy places for septic work).

I have looked at 3 different makes of electric AWD SUVs and obtained quotes. I think the best option out of the three is the Ford, as this vehicle in on the state contract list and would be coming from the Colonial Municipal Group. None of the other vehicles are on the state contract list at this time (VW or Hyundai).
The prices of the base model VW and the Ford are comparable however, the Ford appears to be coming out on top because of the ease of the state contact. Also, since the group I am dealing with sells to municipalities, they are able to add safety lights to my vehicle which would be beneficial due to the nature of my job. As you will see, those are included in the quote from CMG Colonial Municipal Group, which makes the cost slightly higher than the VW.
The account executive from CMG also reported to me that the Ford Mustang Mach E is selling to many communities in Massachusetts right now. Acton PD, Chelmsford DPW, Concord PD and OSD have all purchased recently (about 20 vehicles in total) with more municipalities on the list for the FY23 budget year.
All of this has been discussed with the purchasing director as well and he said everything looks good. I have included a picture of the vehicle since the quote does not have a photo. Please let me know if you have any questions or concerns. I will also provide you with the other quotes.

Lauren Saunders
Director of Public Health
City of Gardner

CITY OF GARDNER

OFFICE OF THE
BOARD OF HEALTH ROOM 29, CITY HALL
GARDNER, MASSACHUSETTS 01440
(978) 630-4013
FAX (978) 632-4682

May 27, 2022

Mayor Michael J. Nicholson
Executive Department
Gardner City Hall
95 Pleasant St.
Gardner, MA 01440

RE: New BOH Vehicle

I am respectfully requesting a new vehicle for the health department, for my use specifically. I am interested in purchasing an all-electric vehicle for the health department. My only requirement for this electric vehicle was an AWD compact SUV (preferably with rubber mats as I go a lot of muddy places for septic work).

My current vehicle is a 2013 Ford Explorer. This vehicle used to be part of the building department fleet and went through multiple building commissioners and inspectors until I made a trade with the building department in 2019. At that time I was hired as director and felt I did not need an 8ft bed extended cab pickup truck (purchased previously for the Health Dept by Director Sullivan).

The vehicle has 89,000 miles on it currently. In FY21 and to date in FY22 $1,442.81 has been spent on maintenance of the car (this does not include general upkeep such as oil changes). This includes battery replacement, an exhaust and exhaust repairs, a new AC gasket and compressor, alternator and belt. Currently the sun roof leaks when it rains a lot or snow melts.

After extensive research and quote gathering, I would like to update you on the vehicle search. I have looked at 3 different makes of electric AWD SUVs and obtained quotes. I think the best option out of the three is the Ford, as this vehicle in on the state contract list and would be coming from the Colonial Municipal Group. None of the other vehicles are on the state contract list at this time (VW or Hyundai).The prices of the base model VW and the Ford are comparable however, the Ford appears to be coming out on top because of the ease of the state contact. Also, since the group I am dealing with sells to municipalities, they are able to add safety lights to my vehicle which would be beneficial due to the nature of my job. As you will see, those are included in the quote from CMG Colonial Municipal Group, which makes the cost slightly higher than the VW. The account executive from CMG also reported to me that the Ford Mustang Mach E is selling to many communities in Massachusetts right now. Acton PD, Chelmsford DPW, Concord PD and OSD have all purchased recently (about 20 vehicles in total) with more municipalities on the list for the FY23 budget year.

All of this has been discussed with the purchasing director as well and he said everything looks good. I have included a picture of the vehicle since the quote does not have a photo. Please let me know if you have any questions or concerns. I will also provide you with the other quotes.

Sincerely,

Lauren Saunders

Lauren Saunders
Director of Public Health

10698

STATE CONTRACT
Ford (includes safety lights)

Estimate

Date: 5/26/2022

Town of Gardner Health Dept
Lauren Saunders
978-630-4013
lsaunders@gardner-ma.gov

Salesperson: **Jay Matisko**
774-556-2548

Contract: VEH 110

Qty	Item #	Description	Unit Price	Line Total
1.00	K1S	2022 Ford Mustang Mach E Select AWD	$ 46,595.00	$ 46,595.00
1.00		Color: Dark Matter Gray	included	included
1.00		Black Onyx seats	included	included
1.00		Single Speed Transmission	included	included
4.00		Whelen LED TIONS (2) front grille (2) rear license plate	$ 710.00	$ 710.00
1.00		Switch for Lighting	$ 50.00	$ 50.00
1.00		Weathertech mats front and rear	$ 290.00	$ 290.00

Special Instructions:

Custom or Special Orders are Non-Refundable

This Estimate is for Budgetary Purposes and is Not a Guarantee of Cost for Services.
Estimate is Based on Current Information From Client About the Project Requirements

Subtotal	$ 47,645.00
Sales Tax	
Grand Total	$ 47,645.00

Lauren Saunders

From: JWelch@buycmg.com
Sent: Thursday, May 26, 2022 2:58 PM
To: Lauren Saunders
Cc: jmatisko@buycmg.com
Subject: [EXTERNAL] Vehicle availability

CAUTION: This email originated from a sender outside of the City of Gardner mail system. Do not click on links or open attachments unless you verify the sender and know the content is safe.
Good afternoon Lauren,

It was nice speaking with you today. As discussed, we have many vehicles on order that we should be receiving over the next few months. The following is a list:

- Ford Mustang Mach E- Fully electric, All wheel drive
- Ford F150 Crew Cab pickup, Fully electric, four wheel drive
- Ford Escape SE Hybrid- Hybrid, all wheel drive
- Ford Escape SE Plug In Hybrid- front wheel drive

Please let me know if you would like a quote on any of the incoming units.

Regards,

John

John Welch
President
Colonial Municipal Group
61 Brigham Street
Marlborough, MA 01752
774-283-6400
jwelch@buycmg.com

COLONIAL MUNICIPAL GROUP

All information in this message and attachments is confidential and may be legally privileged. Only intended recipients are authorized to use it. E-mail transmissions are not guaranteed to be secure or error free and sender does not accept liability for such errors or omissions. The company will not accept any liability in respect of such communication that violates our e-Mail Policy

10698

VW Base model $46,485

Availability of some equipment, options or features may be limited due to global supply issues affecting the auto industry. Please continue to build your vehicle here and request a quote but be sure to contact your local VW Dealer for more information, and to verify that the vehicle you purchase includes all expected features and equipment.

Reserve your new ID.4 online now.

The Volkswagen ID.4 SUV is truly something to behold. On the outside, clean aerodynamic lines make for a striking presence on the road. On the inside, plenty of room makes for a spacious, comfortable cabin–it will transform how you think about electric cars. Best of all? You can reserve it right now with a refundable $100 deposit. [1]

Step 1: Configure

Step 2: Reserve

Your new ID.4

Change trim

Pro 1-speed automatic

Menu

Gallery

$46,485

Engines and Transmissions

Pro 1-speed automatic

Colors

Interior

Options

1 selected

Menu

Your Build Cost	$45,290
Destination Charge	$1,195
Total	**$46,485**

Show less

Your standard equipment More information

Your chosen engine and transmission

- 1-speed automatic

electric Electric gearbox All-wheel drive

Performance: 295 hp; Torque: 229 Lb-ft;

More information

Change selection

Your chosen wheels

19" 5-spoke two-tone machined alloy wheels

Standard equipment

Your chosen exterior color

Moonstone Gray

Change selection

Menu

Your chosen interior

Black Cloth

seats: Black Cloth

Change selection

Your chosen options

Add options

Protection & Convenience Package

More details

Remove

$380

Contact Dealer

Find Inventory

Reserve your **ID.4 now**

Menu

change. Should you proceed with placing reservation, we will notify you when MY22 details are available to review and modify your reservation accordingly prior to locking in your configuration and placing a vehicle deposit.

Reserve Now

About Volkswagen

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Newsroom

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US Media Site

Site Map

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Carefree Shopping

Financial Services

Certified Pre-Owned

Partner Program

Corporate Fleet

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Service & Parts

TDI Emissions Modification Lookup

Recalls

In-Use Verification Program (IUVP)

Social Media

Facebook

Twitter

YouTube

Instagram

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English | español

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Volkswagen of America, Inc., believes the information and specifications in this website to be correct at the time of publishing. Model specifications provided may vary based on selected trim, options, and installed accessories. Specifications, standard features, options, fabrics, accessories and colors are subject to change without notice. Some features may be unavailable when your vehicle is built. Some vehicles are pictured with options that may be available at extra cost or may not be available on some

VW mid-model Builder $50,985

Menu

Availability of some equipment, options or features may be limited due to global supply issues affecting the auto industry. Please continue to build your vehicle here and request a quote but be sure to contact your local VW Dealer for more information, and to verify that the vehicle you purchase includes all expected features and equipment.

Reserve your new ID.4 online now.

The Volkswagen ID.4 SUV is truly something to behold. On the outside, clean aerodynamic lines make for a striking presence on the road. On the inside, plenty of room makes for a spacious, comfortable cabin–it will transform how you think about electric cars. Best of all? You can reserve it right now with a refundable $100 deposit. [1]

Step 1: Configure

Step 2: Reserve

Your new ID.4

Change trim

Pro S 1-speed automatic

Menu

Gallery

$50,985

Engines and Transmissions

Pro S 1-speed automatic

Colors

Interior

Options

2 selected

Menu

Your Build Cost	$49,790
Destination Charge	$1,195
Total	**$50,985**

Show less

Your standard equipment More information

Your chosen engine and transmission

- 1-speed automatic

electric Electric gearbox All-wheel drive

Performance: 295 hp; Torque: 229 Lb-ft;

More information

Change selection

Your chosen wheels

19" 5-spoke two-tone machined alloy wheels

Standard equipment

Your chosen exterior color

Moonstone Gray

Change selection

Menu

Your chosen interior

Lunar Gray

seats: Lunar Gray

Change selection

Your chosen options

Add options

Platinum Gray dash

Remove

No additional cost

Protection & Convenience Package

More details

Remove

$380

Contact Dealer

Find Inventory

Menu

Reserve your **ID.4 now**

It's an EV that's truly evolved - start reserving your ID.4 now with a refundable $100 deposit.

Based on production timing, pricing, product specifications, model year and pick-up timeframe may change. Should you proceed with placing reservation, we will notify you when MY22 details are available to review and modify your reservation accordingly prior to locking in your configuration and placing a vehicle deposit.

Reserve Now

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Carefree Coverage

Know Your VW

Software Updates

myVW

Service & Parts

TDI Emissions Modification Lookup

Recalls

In-Use Verification Program (IUVP)

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YouTube

Instagram

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English | español

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Hyundai $48,745

10698

New build 0 Saved

Save Share

Summary

2022 IONIQ 5 SE

Total MSRP $48,745

Exterior Interior

The 2022 IONIQ 5 has limited inventory at select Hyundai dealerships.

Price details

2022 IONIQ 5 SE	**$44,000**
Phantom Black exterior	$0
Gray 2-Tone interior	$0
Powertrain, packages & options	**$47,500**
All-Electric Powertrain Dual-Motor	$3,500

Change build

Accessories	$0

Most popular IONIQ 5 accessories

Cargo net $55

Mudguards $120

Freight	$1,245
Total MSRP	**$48,745**

Key highlights

- 303-mile All-Electric Range
- 168 kW (225 hp)
- Ultra-fast charging
- 19-inch alloy wheels
- 12.3-inch HD touchscreen navigation
- 12.3-inch digital instrument cluster

See specs >

< Change build

Finance Cash

2.79% APR

Financing for up to 60 months

See Offer Details >

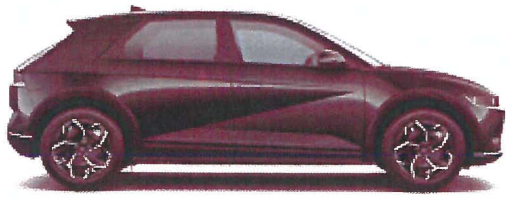
Local Inventory

3 exact matches within
250 miles of **02108**

< Change build

2022 IONIQ 5
SE

Contact Dealer For Pricing

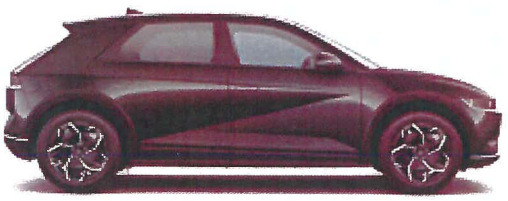


HEALEY HYUNDAI
159 miles away

View details

2022 IONIQ 5
SE

$48,880
Total MSRP



WAYNE AUTO MALL HYUNDAI
192 miles away

View details

View All Inventory

Dealerships Near You

02108

Mirak Hyundai
7.0 miles

Change build

Arlington, MA 02476

Visit Dealer Page >

Schedule test drive

< Change build

An official website of the Commonwealth of Massachusetts Here's how you know

ALERTS Coronavirus Update

Mass.gov

Apply for MassEVIP Fleets Incentives

This program helps eligible public entities acquire electric vehicles for their fleets.

Notices & Alerts

MassDEP reception areas are open 9:00 am to 5:00 pm Monday - Friday to serve the public. | *Jan. 31, 2022, 12:01 am*

Incentives are available on a first-come, first-served basis until all available funding is spent.

APPLY ONLINE: MassEVIP Fleets Incentives
(https://massgov.formstack.com/forms/massevip_fleets_20)

CONTACT

MassEVIP Questions?

Phone

Call Erin Bostwick 857-753-1902 (tel:8577531902)

Online

Email MassDEP
massevip.massdep@mass.gov (mailto:massevip.massdep@mass.gov)

THE DETAILS

How to apply

Online

See details below.

Please contact MassDEP if you need the application in an alternate format.

Next steps

What to Know

MassEVIP Fleets is a MassDEP rolling grant program aimed at making electric vehicles (EVs) more widely available across Massachusetts. The program provides incentives for public entities to buy or lease EVs. Maximum funding amounts depend on vehicle type and means of acquisition.

Type of Acquisition	Available Funding Level
BEV Purchase	Up to $7,500 per Vehicle
BEV Lease	Up to $5,000 per Vehicle
PHEV Purchase	Up to $5,000 per Vehicle
PHEV Lease	Up to $3,000 per Vehicle
ZEM Purchase	Up to $750 per Vehicle

Key to Acronyms:

BEV = Battery Electric Vehicle

PHEV = Plug-in Hybrid Electric Vehicle

ZEM = Zero Emission Motorcycle

See the program requirements and frequently asked questions below to learn more.

Please Note: If your project is not for the purchase or lease of EVs by a municipality, state agency, or state college/university, scroll to **Step 5** below to **Learn About Other MassEVIP Programs** for which you might be eligible.

MassEVIP Fleets Requirements (https://www.mass.gov/doc/massevip-fleets-requirements/download)

(PDF 203.99 KB)

MassEVIP Frequently Asked Questions
(https://www.mass.gov/doc/massevip-frequently-asked-questions/download) (PDF 158.92 KB)

Apply Online

Follow the link below to complete your application. Submit one application per entity. MassDEP accepts applications on a first-come, first-served basis until all available funding is spent.

Please email massevip.massdep@mass.gov (mailto:massevip.massdep@mass.gov) if you need the application in an alternate format, or to be placed on the mailing list for future MassEVIP funding opportunities.

APPLY ONLINE: MassEVIP Fleets Incentives (https://massgov.formstack.com/forms/massevip_fleets_20)

MassDEP Reviews Your Application

The agency begins by verifying your eligibility and checking your application for completeness. If you are not eligible, MassDEP will notify you by email.

After receiving your complete application, MassDEP will issue you an approval letter and contract documents within 30 days.

Example Contract Documents
(https://www.mass.gov/lists/osd-forms#contract-forms-and-attachments-for-all-goods-and-services-)

Complete Your MassEVIP Project

Once you sign and return the contract documents to MassDEP, you have 180 days to acquire the EV(s).

As a public entity, your organization is eligible to use statewide contracts to acquire electric passenger cars, sport utility vehicles, trucks, vans, special services vehicles, and police pursuit vehicles.

MassDEP provides MassEVIP incentive payments directly to vendors on statewide contract, or directly to your organization if you select one or more vendors not on statewide contract.

Statewide Contract User Guide: Contract VEH110: Light- & Medium-Duty Vehicles
(/doc/veh110-light-and-medium-duty-vehicles/download)

Learn About Other MassEVIP Programs

If you are not eligible to apply for MassEVIP funding through the program described on this page, you may qualify for others. For more detailed information about available funding, eligible entities and locations, and requirements, follow the links in this table or see the matrix below.

Program	Eligible to Apply

Program	Eligible to Apply
Direct Current Fast Charging (/how-to/apply-for-massevip-direct-current-fast-charging-incentives)	Non-residential private, public, or non-profit sites available for public use and educational campuses with at least 15 students on site
Multi-Unit Dwelling & Educational Campus Charging (/how-to/apply-for-massevip-multi-unit-dwelling-charging-incentives)	Private, public, or non-profit dwellings with five or more residential units and educational campuses with at least 15 students on site
Public Access Charging (/how-to/apply-for-massevip-public-access-charging-incentives/)	Non-residential public, private, or non-profit sites available for public use
Workplace & Fleet Charging (/how-to/apply-for-massevip-workplace-fleet-charging-incentives)	Private, public, or non-profit workplaces with at least 15 employees on site, and private, public or non-profit locations where fleet vehicles are garaged

Matrix of MassEVIP Grant Programs (https://www.mass.gov/doc/matrix-of-massevip-grant-programs/download)
(PDF 118.51 KB)

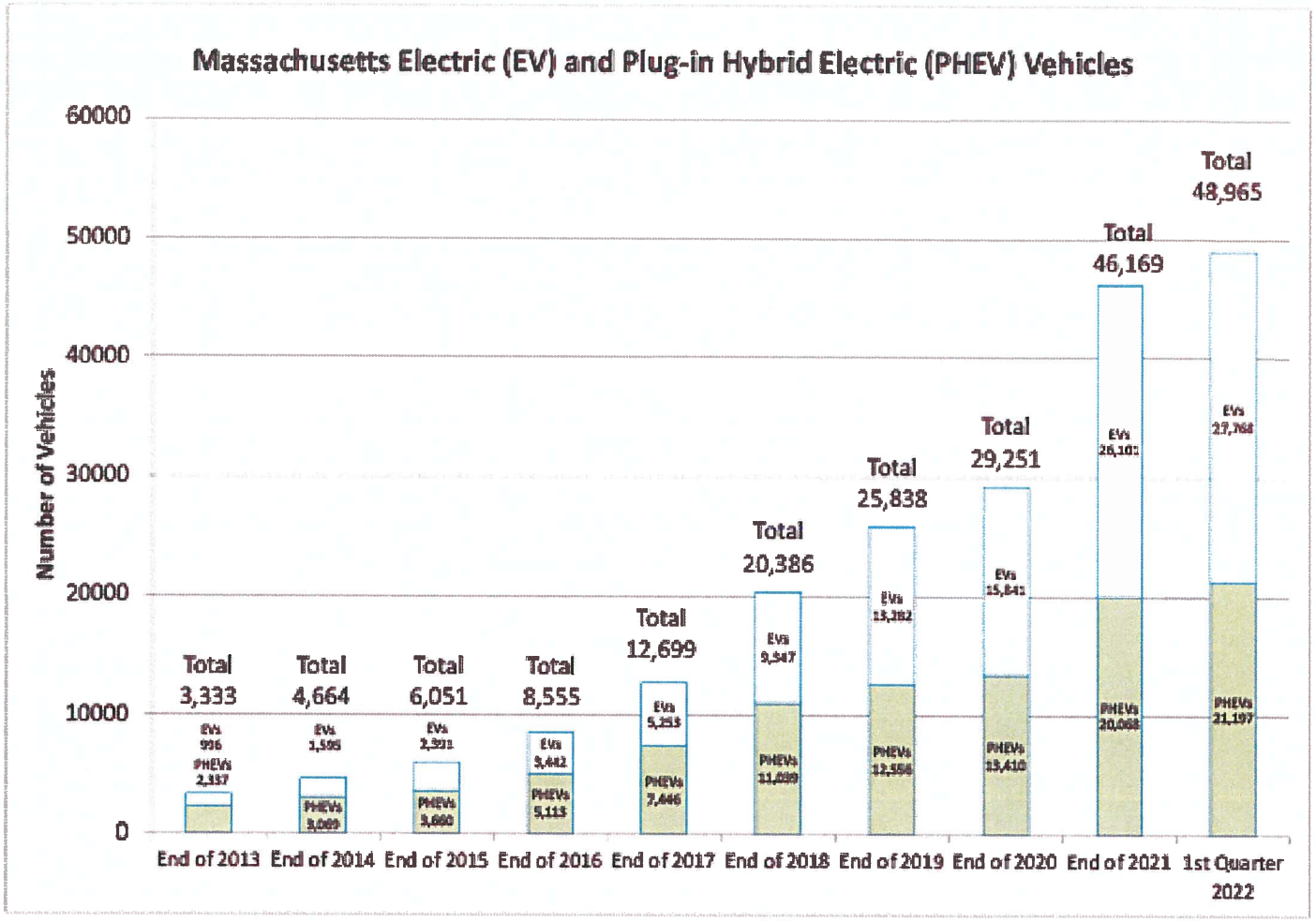
More info

MassDEP has provided municipalities and regional entities across the state with millions of dollars in MassEVIP Fleets grant funds to acquire hundreds of electric vehicles and charging stations.

Please Note: Funding for fleet charging stations now requires a separate application through the MassEVIP Workplace & Fleet Charging (/how-to/apply-for-massevip-workplace-fleet-charging-incentives) program.

To learn more, see:

- ☐ Downloads (#downloads) below for a list of completed projects and community case studies.
- ☐ The MassDEP Flickr Photostream (https://www.flickr.com/photos/massdep/collections/72157654394389582/) for images of electric vehicles and charging stations that cities, towns, and municipal authorities have acquired or installed with MassEVIP assistance.
- ☐ Follow MassDEP on Twitter (https://twitter.com/massdep?lang=en) to see updates on MassEVIP projects.
- ☐ The following table, which charts the growth in electric (EV) and plug-in hybrid (PHEV) vehicles across Massachusetts since the MassEVIP program began.



Downloads

MassEVIP Fleets Completed Projects List, April 2021

(https://www.mass.gov/doc/massevip-fleets-completed-projects-list-april-2021/download) (PDF 580.78 KB)

MassEVIP Fleets Case Study: Brockton

(https://www.mass.gov/doc/massevip-fleets-case-study-brockton/download) (PDF 130.01 KB)

MassEVIP Fleets Case Study: Dalton (https://www.mass.gov/doc/massevip-fleets-case-study-dalton/download)

(PDF 129.03 KB)

MassEVIP Fleets Case Study: New Bedford

(https://www.mass.gov/doc/massevip-fleets-case-study-new-bedford/download) (PDF 129.39 KB)

MassEVIP Fleets Case Study: Rochester

(https://www.mass.gov/doc/massevip-fleets-case-study-rochester/download) (PDF 131.04 KB)

Contact

MassEVIP Questions?

Phone

Call Erin Bostwick 857-753-1902 (tel:8577531902)

Online

Email MassDEP

massevip.massdep@mass.gov (mailto:massevip.massdep@mass.gov)

City of Gardner, *Executive Department*

Michael J. Nicholson, Mayor

RECEIVED
2022 JUN -2 PM 1:25
CITY CLERK'S OFFICE
GARDNER, MA

May 31, 2022

Hon. Elizabeth J. Kazinskas, Council President
And City Councilors
Gardner City Hall, Rm 121
95 Pleasant St
Gardner, MA 01440

RE: Free Cash Appropriation Request- City Centennial Celebration

Dear Madam President and Councilors,

Next year, the City will be celebrating its 100th year as a City.

In order to commemorate our centennial year as a City, I will be appointing an advisory committee to oversee planning of different events regarding this milestone.

This free cash appropriation request is being requested to provide this volunteer group with an initial budget from which to build their events from and begin their fundraising efforts.

Respectfully Submitted,

Michael J. Nicholson
Mayor, City of Gardner

AN ORDER APPROPRIATING FROM FREE CASH TO THE MAYOR'S UNCLASSIFIED – CITY CENTENNIAL CELEBRATION EXPENSE ACCOUNT.

ORDERED:

That there be and is hereby appropriated the sum of One Hundred Thousand Dollars and No Cents ($100,000.00) from Free Cash to the Mayor's Unclassified –City Centennial Celebration Expense Account.

City of Gardner, *Executive Department*

Michael J. Nicholson, Mayor

RECEIVED
2022 JUN -2 PM 1:25
CITY CLERK'S OFFICE
GARDNER, MA

May 31, 2022

Hon. Elizabeth J. Kazinskas, Council President
And City Councilors
Gardner City Hall, Rm 121
95 Pleasant St
Gardner, MA 01440

RE: Free Cash Appropriation Request – Valuation Update

Dear Madam President and Councilors,

As we begin our year end procedures for FY2022, we have begun the process of replenishing accounts that currently stand with a negative balance due to expenses coming in higher than when we budgeted for them last May.

Due to increased requirements by the Department of Revenue for our valuation procedures, additional expenses were incurred by the Assessor's Department due to having to perform additional cyclical inspections of properties.

The remaining amount outstanding is being proposed through an appropriation transfer request that has also been submitted to the Council.

The attached appropriation is being requested to cover the existing shortfall and carry the account through to the end of the fiscal year.

Respectfully,

Michael J. Nicholson
Mayor, City of Gardner

AN ORDER APPROPRIATING FROM FREE CASH TO THE ASSESSOR'S DEPT. – VALUATION UPDATE EXPENSE ACCOUNT.

ORDERED:

That there be and is hereby appropriated the sum of Twenty-Two Thousand Two Hundred Dollars and No Cents ($22,200.00) from Free Cash to the Assessor's Dept. – Valuation Update Expense Account.

CITY OF GARDNER

Office of the Board of Assessors

95 Pleasant Street
Room 223
Gardner, MA 01440

Tel: 978-630-4004
Fax: 978-630-4080
Email: ckumar@gardner-ma.gov

May 31, 2022

Mayor Nicholson
95 Pleasant Street
Gardner, MA 01440

Re: Request for Free Cash

Mayor Nicholson:

Our "Valuation Update" account (11141-55050) is falling short of funds because the DOR has instructed us (through the revaluation process) to complete the cyclical inspection that were supposed to be completed in FY21, resulting in unforeseen expenses.

Therefore, I would like to formerly request the amount of $22,200 from Free Cash. This amount should cover the unforeseen cost incurred to complete the project.

Sincerely,

Christine Kumar

Christine Kumar, MAA
City Assessor

10709

City of Gardner, *Executive Department*

Michael J. Nicholson, Mayor

RECEIVED
2022 JUN -2 PM 1:25
CITY CLERK'S OFFICE
GARDNER, MA

June 1, 2022

Hon. Elizabeth J. Kazinskas, Council President
And City Councilors
Gardner City Hall, Rm 121
95 Pleasant Street
Gardner, MA 01440

RE: Free Cash Appropriation Request – Maki Park Construction

Dear Madam President and Councilors,

Attached please find an appropriation request for the renovation of the existing pocket park, located at the site of the former Maki Block Building on the corner of Graham and Parker Streets.

The City has had ownership of this site since February 13, 2017.

The area has been planted with grass, but is currently unusable due to the steep slope and grade of the area.

This project would terrace the location in order to correct the grading issues, bring the slopes to a level that is compliant with ADA standards, and allow us to utilize the area in a productive manner, rather than just a location for planting and mowing grass.

With all of the development currently underway in the Downtown area, this project will truly compliment the private sector investments and partnerships the City has made to breathe new life into our historic downtown.

Respectfully Submitted,

Michael J. Nicholson
Mayor, City of Gardner

AN ORDER APPROPRIATING FROM FREE CASH TO THE MAKI PARK – EXPENSE ACCOUNT.

ORDERED:

That there be and is hereby appropriated the sum of One Hundred Eighty Thousand Dollars and No Cents ($180,000.00) from Free Cash to the Maki Park – Expense Account.

CITY OF GARDNER
Maki Park Project

The City of Gardner is applying for $160,375 to enhance Maki Park, located in its Downtown Urban Renewal Area to create outdoor dining opportunities for downtown restaurants offering take out service and encouraging increased multi-model transportation in the downtown by enhancing safe transportation model options. In addition, this area will also serve as a waiting area for customers of barbers, and hair and nail salons. This common area has been strategically identified within the downtown for repurposing to support curbside retail and dining opportunities with easy and safe access by the customers.

Benefits of the Project

The City of Gardner proposes to develop an outdoor seating area at Maki Park located downtown to assist restaurants with their takeout business along with providing seating areas for persons waiting to enter beauty salons and barbershops.

Despite COVID 19 restrictions being lifted by the end of the month, the downtown businesses will benefit from having an outdoor area for their customers as they have limited indoor space and confined indoor seating areas. After a difficult year, it is critical that the businesses maintain a service level to remain open. The more waiting area they have, the more customers will utilize their services.

As an example of the challenges these businesses have faced, the eight eateries located in downtown have a normal maximum seating capacity of 336, however, under the current COVID restrictions their seating capacities have diminished to 137. This includes two that have existing limited outdoor seating (Gardner Ale House and Blue Moon Diner). Barbershops and salons are also experiencing hardship by turning people away due to a reduction or elimination of seating in their waiting areas. The pre-pandemic seating capacity for the six barber and salon businesses was 27, which has been reduced to 10, resulting in these businesses turning away potential customers. Supplying outdoor seating in close proximity to these businesses can assist with increasing their respective customer base both during and after the COVID-19 restrictions are lifted.

A map showing the proposed outdoor seating area and related businesses assisted by this project is attached as Exhibit 1. This project is located in an Environmental Justice Area.

The City is also in the process of extending the North Central Pathway trail into downtown in close proximity to the Maki Park project area. The project area includes a bike rack for those coming from or going to the trail who want to take a break or need a place to leave their bike while shopping downtown.

Maki Park is also situated near schools, senior housing, the senior center, and bus stops, making it an ideal location for children, seniors, and commuters to stop and rest in route to their destinations. The addition of outdoor seating can assist with increasing traffic into our downtown for community events and shopping.

Description of project and project locations

The City of Gardner proposes to develop an outdoor seating and function area in downtown on the Maki Park site on Parker Street. The site consists of a vacant municipal grass lot next to a municipal parking lot. In 2017 the Gardner Redevelopment Authority in partnership with the City acquired the property, which included a three story building that had been vacant and in disrepair for two decades. The City

demolished the building in 2018 with Community Development Block Grant funds. The vacant lot is currently used for the Growing Places Mobile Market one day a week. The mobile market is a community-driven healthy food access solution that brings fresh local produce and value added products to residents. The site is also used for overflow parking during fall events like the infamous Chair Luge and Octoberfest celebrations that attract over 10,000 people to downtown Gardner. The City has contemplated expanding the adjacent parking lot onto this site; however, transformation of this site into an outdoor seating and function area would be more practical and have a more positive impact on downtown businesses and community events.

Since the property has a natural incline from the front of the site along Parker Street to the rear of the site, the City proposes three tiered gravel pad areas for an outdoor seating and function area as depicted in Exhibit 2. The site will be handicap accessible and include accessible picnic tables on each tier in addition to a mixture of rectangular and round tables protected with sunshades. Seating capacity is forty-eight and will be aligned to enable social distancing in case it is needed again in the future. At the highest point of the site is a grassy knoll that can be utilized for additional picnic seating, outdoor entertainment, arts and crafts, and other community events. Although the project area is not considered a quick launch/quick build project, it will be permanent year round once complete.

Confirmation of ownership / control of project areas

The City of Gardner owns and controls the Maki Park site identified in this application.

Demonstration of compliance with safety and accessibility related regulations:

Phase 2 of the Downtown Infrastructure Improvement Project (DIIP) includes replacement and reconstruction of sidewalks, handicap accessible ramps, crosswalks, and lighting using Community Development Block Grant funds. Construction is expected to start in the summer of 2021, which will ensure handicap accessibility to and from the Maki site. Handicap accessible tables are being procured for the site, and metal fencing will surround the site. The City of Gardner is currently using Complete Streets funding to extend the North Central Pathway into downtown in close proximity to the project area. This project area includes a bike rack for access.

Explanation whether the project is intended to be temporary or to pilot a potentially permanent change:

The Maki outdoor seating area is expected to be permanent. Businesses are in agreement with this and support turning this area into outdoor seating.

Description of the role of the City:

The City of Gardner Department of Community Development and Planning (DCDP) will manage the project. The Director of DCDP, Trevor Beauregard, will act as Project Manager for the project. The City's Economic Development Coordinator, Jessica DeRoy, will assist the Director with day-to-day oversight. The equipment identified for these projects including picnic tables, sunshades, metal fencing, bike rack and decorative trash receptacles will be procured with the assistance of the City's Purchasing Department. The City expects to utilize the Commonwealth's Operational Services Division Contracts for equipment purchases. The City's Department of Public Works has the expertise to assemble and set up equipment.

A project timeline with milestones and a project budget:
A detailed project budget is included in Exhibit 3.

The Maki Park project cost is estimated at $160,375. This cost includes $137,375 for the project plus the design cost estimated at $23,000 and will take six weeks to complete. The City of Gardner will contract the design work out to an engineering firm already on-call with the City. The Maki lot construction will follow the procurement procedure established under MGL, Chapter 149, and will be conducted through the City's Purchasing Department. Bidding the construction project will take three weeks and the contractor will be hired the following week. Construction will commence in September of 2021 and be completed in November of 2021.

Exhibit 1 - Project Overview Map

10709

Downtown Businesses

- Project Site
- Restaurants
- Salons / Barbershops

DOWNTOWN GARDNER

RESTAURANT AND SALON / BARBERSHOPS

CITY OF GARDNER

0 75 150 Feet

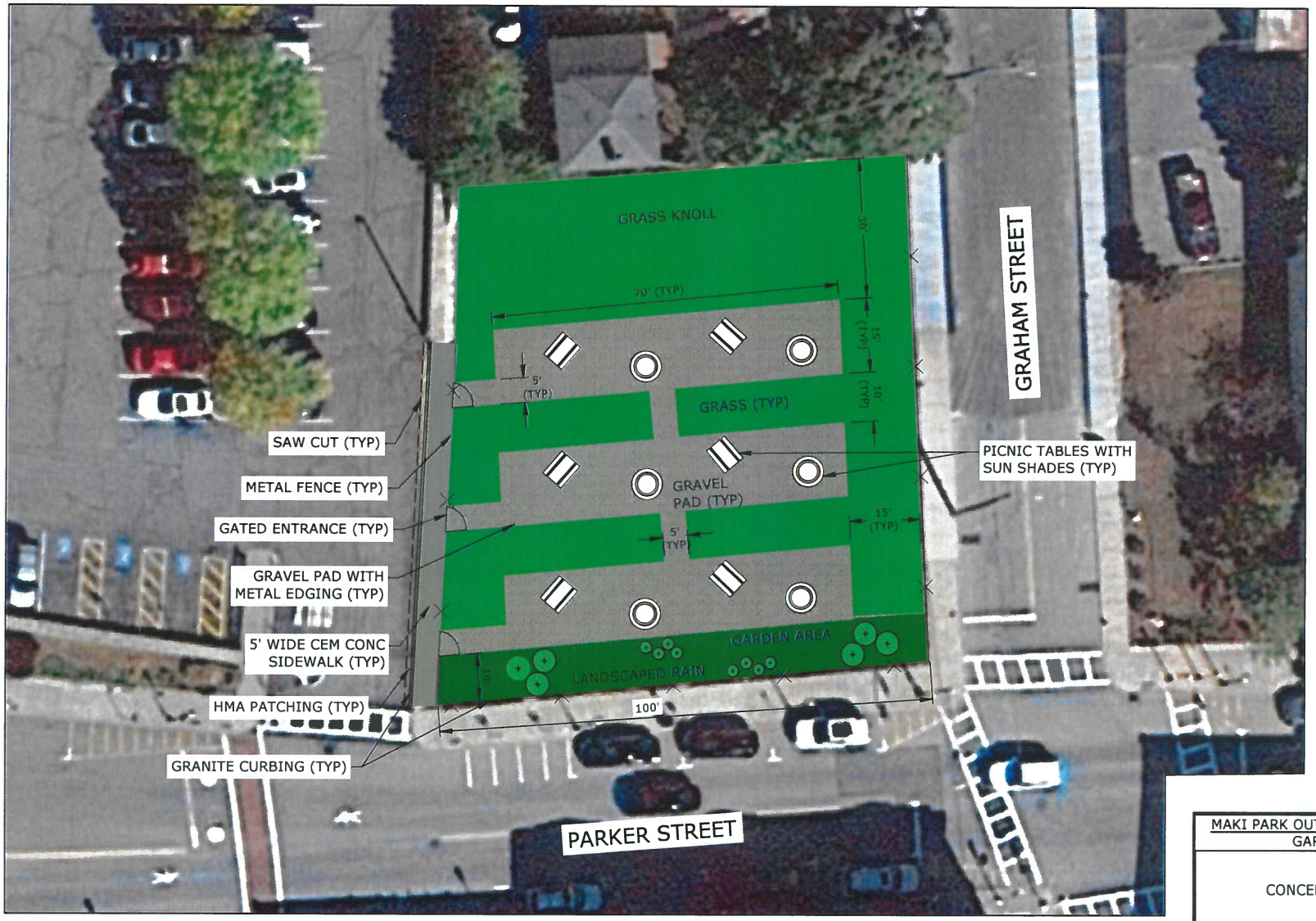
Data Sources

City of Gardner Engineering, Office of Geographic and Environmental Information (MassGIS), Commonwealth of Massachusetts, EOEA

City of Gardner GIS

\\garddpwgis\gis\Projects\CommunityDevelopment\DowntownProjects\DowntownProjects.aprx 5/20/2021

Exhibit 2 - Maki Park Outdoor Seating Concept



MAKI PARK OUTDOOR SEATING AREA
GARDNER, MA

CONCEPTUAL LAYOUT

DATE:	06/29/2020
SCALE:	1" = 20'
FIGURE:	1

Tighe&Bond

10709

EXHIBIT 3 - MAKI PARK PROJECT BUDGET, CITY OF GARDNER, MA				
MAKI OUTDOOR SEATING PARK				
QUANTITY	UNIT	CATEGORY	UNIT PRICE	AMOUNT
220	CY	Unclassified Excavation	$ 44.00	$ 9,680.00
120	CY	Processed Gravel Borrow (8" depth)	$ 56.00	$ 6,720.00
60	TON	Stone Dust (4" Depth)	$ 112.00	$ 6,720.00
910	SY	Fine Grading and Compacting	$ 3.00	$ 2,730.00
400	SY	Geotextile Fabric for Separation	$ 6.00	$ 2,400.00
75	LF	Sawcutting Asphalt Pavement	$ 4.00	$ 300.00
50	SY	Cement Concrete Sidewalk	$ 88.00	$ 4,400.00
210	LF	Granite Curb	$ 53.00	$ 11,130.00
10	SY	Hot Mix Asphalt for Patching	$ 63.00	$ 630.00
635	LF	Metal Edging	$ 25.00	$ 15,875.00
7	EA	Picnic Tables	$ 2,200.00	$ 15,400.00
12	EA	Sun Shades	$ 500.00	$ 6,000.00
280	LF	Ornamental Metal Fence with Gates	$ 150.00	$ 42,000.00
470	SY	Loam and Seed	$ 12.00	$ 5,640.00
6	EA	Tree Planting	$ 625.00	$ 3,750.00
8	EA	Shrubs	$ 125.00	$ 1,000.00
1	LS	Misc. Plantings for Rain Garden	$ 1,250.00	$ 1,250.00
2	EA	Decorative Trash Receptacles	$ 500.00	$ 1,000.00
1	EA	Metal Bike Rack	$ 750.00	$ 750.00
PROJECT COSTS				**$ 137,375.00**
		Design		$ 23,000.00
TOTAL PROJECT COSTS				**$ 160,375.00**

10710

City of Gardner, *Executive Department*

Michael J. Nicholson, Mayor

RECEIVED
2022 JUN -2 PM 1:25
CITY CLERK'S OFFICE
GARDNER, MA

June 1, 2022

Hon. Elizabeth J. Kazinskas, Council President
And City Councilors
Gardner City Hall, Rm 121
95 Pleasant Street
Gardner, MA 01440

RE: Free Cash Appropriation Request – Park Street Park Construction

Dear Madam President and Councilors,

Attached please find an appropriation request for the construction of a new park and parking lot at the site of the former National Grid substation on Park Street.

The City has licensed the property from National Grid and has site control of the property.

Due to its former use as an electrical power substation, there are several restrictions associated with what can be done with the property. No excavation or any digging can be done per restrictions put in place by National Grid, the Massachusetts Department of Environment Protection, and the Federal Environmental Protection Agency.

The plan we have in place is to pave a small portion of the site for a small parking lot to the area and plant a grass park with some benches and walking areas by Crystal Lake.

This will truly enhance the area the area by removing the existing chain link fence, providing additional parking for the area and Monument Park, cutting down the overgrowth and creating a new place for the public to enjoy the views of Crystal Lake.

Respectfully Submitted,

Michael J. Nicholson
Mayor, City of Gardner

AN ORDER APPROPRIATING FROM FREE CASH TO THE PARK STREET PARK – EXPENSE ACCOUNT.

ORDERED:

That there be and is hereby appropriated the sum of Two Hundred Sixty-Eight Thousand Dollars and No Cents ($268,000.00) from Free Cash to the Park Street Park – Expense Account.

Park Street Park Design Project

Project Description:

The proposed project will include the design of a small park on the former substation parcel on Park Street. The work will include a detailed topographic survey, design preparation, and related engineering services necessary for the preparation of biddable construction documents for the proposed park. The design concept will include a parking area for approximately 40-50 cars, benches, picnic tables, and landscaping. It will improve public access to existing recreational amenities including the Greenwood Memorial Pool & Splash Park, Crystal Lake Cemetery and Park, and Monument Park. Further, it will facilitate access to the North Central Pathway, an existing bike path between Gardner and Winchendon and with connections to many local public service and commercial areas including Mount Wachusett Community College, Heywood Hospital, Gardner High School and Middle School, and the downtown commercial district. The design will generally include plans and drawings related to site grading, parking, site lighting, sidewalks, curbing, bike path connections to the North Central Pathway, site amenities, and landscaping.

The Park Street Park will be located in the City's defined Downtown Target Area. The project is located within Census Tract 7075, Block Group 1, which is 55% LMI. The property also directly abuts the boundaries of an Environmental Justice Population area for income.

Project Need:

The proposed park and parking area will serve as the primary access point for the North Central Pathway Bike Trail connecting the downtowns of the communities of Gardner and Winchendon. The North Central Pathway also provides connections to Heywood Hospital, Mount Wachusett Community College, and eventually downtown Gardner and beyond to South Gardner via the rear Main Street (Derby Drive) and Timpany Blvd. Corridor. A central access point and off street parking area located near the heart of downtown and adjacent to other recreational amenities such as Monument Park, Greenwood Memorial Outdoor Swimming Pool and Splash Park, and the Veteran's Memorial Ice Skating Rink will provide a substantial benefit to LMI persons on an area basis (LMA).

The proposed design, will directly improve the blighted conditions of a vacant lot by developing a design that will lead to the rehabilitation and repurposing of that lot through the creation of a park and parking lot which will benefit the LMI families and youth of the surrounding neighborhoods (55% LMI and 63% LMI) as well as all of Gardner (54% LMI). Within a half mile of the project area, there are close to 900 single family homes, 100 multifamily homes and multiple condominium properties. On the parcels directly abutting the proposed park, there are four other existing regionally significant public recreational amenities (Monument Park, Greenwood Memorial Pool and Splash Park, DCR Veteran's Memorial Ice Skating Rink, and the North Central Pathway Bike Trail) and a large residential housing complex with over 150 units (Wakefield Place).

The design of a park to serve as the terminus and parking area for the North Central Pathway is also consistent with Gardner's Community Development Strategy and Open Space and Recreation Plan both of which identify the community need for increasing and improving recreational opportunities and, specifically, further implementing and expanding the North Central Pathway bike trail. For example, the 2018 – 2021 CDS specifically lists Open Space and Recreation as a major theme and primary community need. Specifically, our CDS echoes our OSRP by stating that, "Enhancing the quality of life in a community must maintain a careful balance between equity, environment and economy." Further,

our CDS and OSRP states that, "To meet the overall goals of the OSRP, it is important that the City focuses on… complete[ing] the North Central Pathway in partnership with the Town of Winchendon… [and] look for opportunities to repurpose existing land for recreational facilities".

This project will meet that need within the Target Area and will benefit LMI persons on an area basis (LMA). This project is consistent with and meets the goals and overall purpose of the City of Gardner's most recent Open Space and Recreation Plan, our primary guidance document for Open Space and Recreation related activities. It will support the selective expansion of open spaces, parks, and recreational opportunities by creating recreational opportunities in West Gardner, and expanding outdoor facilities for young children. It will accommodate growth where the environment can best support it by concentrating growth, redeveloping a vacant site, concentrating growth in established neighborhoods, and continuing to implement Gardner's Urban Renewal Plans. Further, it will meet another need identified in our CDS, the application of "Smart Parking" standards and strategies and increase availability of parking in the Downtown Urban Renewal Area. This project meets many identified community needs, benefits LMI persons on an area basis, and is also highly consistent with our CDS and several of the principles of sustainable development.

The original plan for the North Central Pathway called for the direct connection between the downtowns of Winchendon and Gardner. This connection has been made on the Winchendon end where the trail leads directly to the downtown Clark Memorial YMCA property, which includes an outdoor public park, athletic fields, walking track, playground, and other recreational amenities. The need for a central terminus in close proximity to downtown Gardner and, ideally, with access to similar recreational amenities is needed at the trails Gardner terminus. Currently, there is no central location and the only parking lot specifically designated for the trail exists close to ¾ of a mile from downtown near MWCC. This design project will create the plan for a trail head terminus "park" with benches and pathways of the North Central pathway leaving in two directions (northwest to Winchendon, and Northeast to Heywood Hospital, Mount Wachusett Community College, Gardner High, Middle School and future Elementary School, and beyond to Dunn Pond State Park. Not only will that plan complete the original concept for the pathway conceived over 30 years ago, but it will provide substantial benefits to LMI persons on an area basis and serve as a regional (and even National) example of an exemplary multi-use recreational trail. The term "community connections" will apply in all senses of the expression.

Project Feasibility:

1. The City is fully committed to supporting and implementing the plans for the North Central Pathway as is evidenced by publicly reviewed and supported plans such as the Open Space and Recreation Plan, Complete Streets Prioritization Plan, Community Development Strategy, and Urban Renewal Plans. The importance of the North Central Pathway is recognized in all of these plans and the longevity and sustained persistence of the efforts to implement the original plan drafted in 1996 is evidence of its value to the community and City.

2. The City's Complete Streets Prioritization Plan includes three identified priority projects related to the North Central Pathway, all of which originate (or terminate) at the identified location of the Park Street Park. The City will be eligible for Complete Streets funding in future grant cycles to implement those three pathways which will provide connections to existing portions of the North Central Pathway and downtown and South Gardner Commercial Districts.

3. A lease agreement is currently being drafted by National Grid which will allow the City to construct, maintain, and operate a parking area and recreational park for the purpose of providing

access to the North Central Pathway and recreational activities. Utility companies are encouraged to establish such recreational access agreements within and along their right-of-way corridors as part of their state and federal mandates.

4. The design will provide the engineering services necessary for the preparation of biddable construction documents for the proposed Park Street Park, including the development of bid ready plans consisting of an Existing Conditions Plan, Site Layout Plan, Drainage and Grading Plan, Site Lighting and Electrical Plan, Landscape Plan, and General Construction Details.

5. The Park Street Park and Parking Area Project has been reviewed for compliance with the laws and authorities, listed in Section 58.5, and has been found to be exempt as a design project and, as such, will require no additional compliance with any of those laws and authorities. In accordance with the provisions of Section 58.34(a)(12), this activity is determined to be exempt, and no Request for Release of Funds and Certification is required. Determination and supporting documentation is on file and available for review as part of the Environmental Record.

6. Upon notification of award, the City will issue a Notice to Proceed to its on-call engineering firm, Tighe & Bond, Inc., to begin the design of this project. The firm has an existing on-call contract with the City and was hired by utilizing a Request for Qualifications. They are one of two firms that were selected to provide on-call engineering services for a period of five (5) years. Upon completion of design the City will utilize the bid-ready plans and specifications to advertise an Invitation to Bid on the future construction of the park, according to the rules in M.G.L. Chapter 30, 39M, in the Central Register and The Gardner News.

7. The Assistant Director will manage this project and will work closely with the Senior Project Manager from Tighe & Bond, Inc., with oversight from the Director of the Department, to deliver a completed project. Invoices will be processed by the Financial Manager, approved by the Department's Director and then forwarded for approval by the City's Auditor and paid by the City's Treasurer to ensure checks and balances in the process.

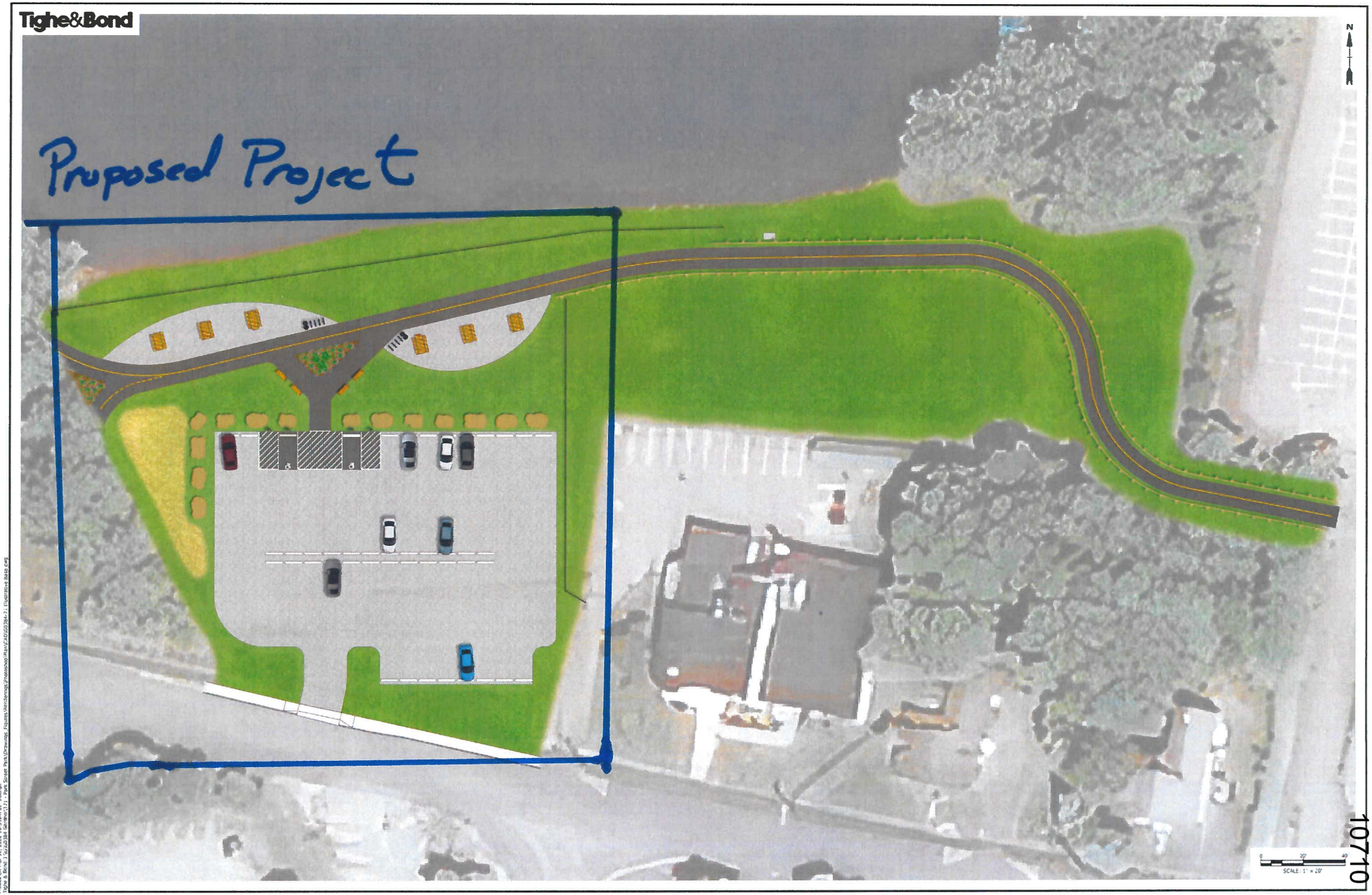
8. The City has successfully completed and managed many design, planning, and public infrastructure projects under its CDBG Program. All projects have completed on time and within reasonable expectations of the original budget, many completing at a cost below budget. The Assistant Director has strong project management skills and the ability to coordinate the completion of projects on time and on budget.

9. Tighe & Bond has been the Engineer of Record for many related City Projects in the capacity of Design Engineer, Oversight Construction Engineer (Clerk of the Work), and/orThird-party Review Engineer. Their Design and Construction Oversight Engineering services have been utilized by the City on related projects such as the ongoing phases of the CDBG funded Downtown Improvement Project, a major sidewalk and crossing accessibility enhancement project and will be completing the design of Phase III of that project which is located directly adjacent to the proposed location of the Park Street Park and Parking Area around Monument Park.

Project Impact:

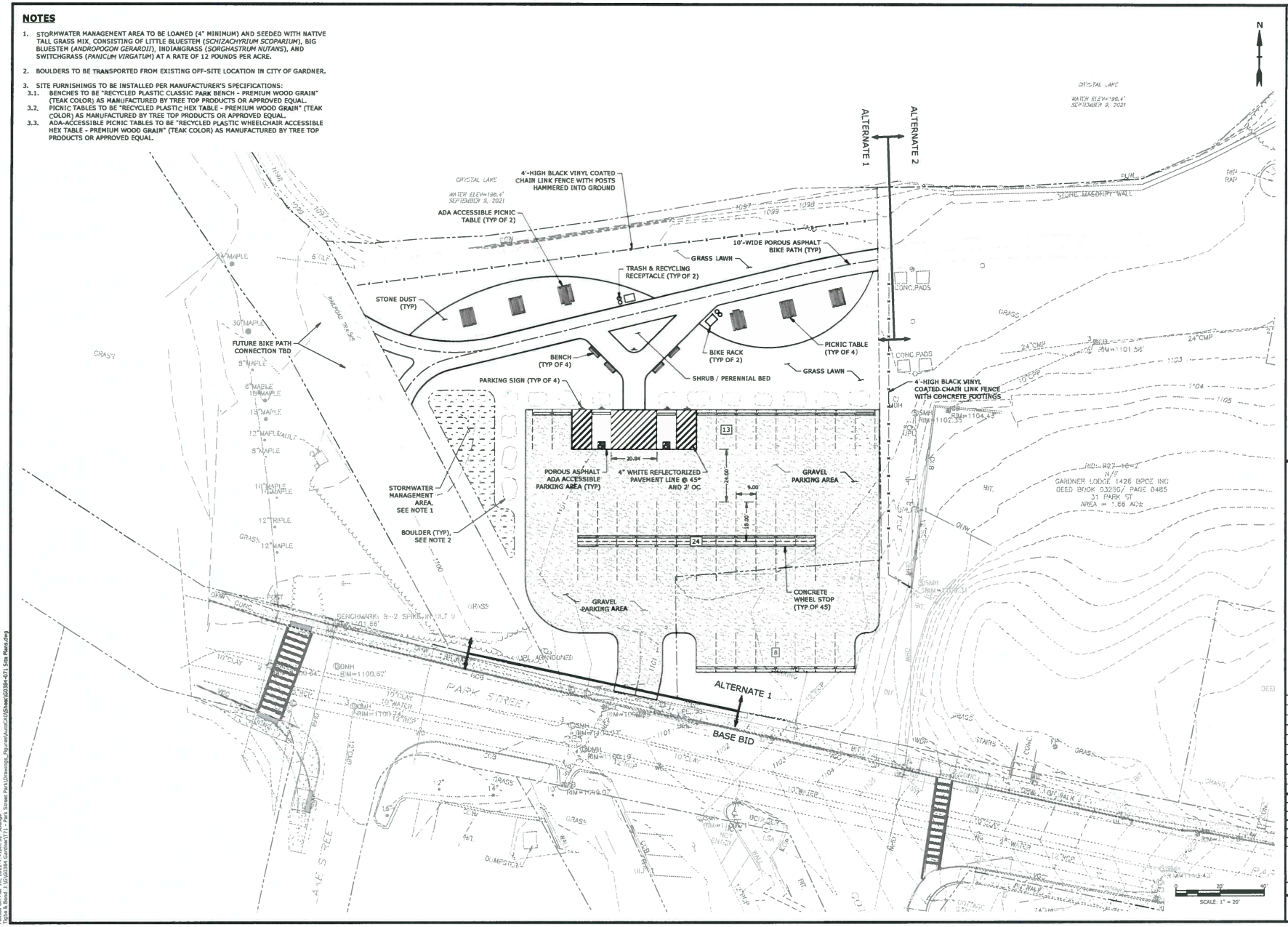
The design of a Park and Parking area to serve as the main terminus of the North Central Pathway in downtown Gardner and to provide improved access to other existing nearby Recreational Amenities will

provide substantial benefits to the Community, region, and will directly serve LMI individuals from within immediate project area (Tract 7075, Block Group 1, 55% LMI, Tract 7072, Block Group 1, and Tract 7073, Block Group 3) and throughout the City (54% LMI). The design lead directly to the implementation of components of the plan for the North Central Pathway that were originally put forward as early as 1996. Making a direct connection to the Downtown area (and other nearby recreational amenities) from the existing bike trail is consistent with that plan and the portions of the trail that have already been completed all the way to downtown Winchendon. The direct connection to a public recreation that already exists in Downtown Winchendon will soon exist here in Downtown Gardner making the North Central Pathway one of the most easily accessible and economically significant bike trails in the entire region. Further, the path, complete with access and connections to areas of populations with special needs, including LMI, provides a unique and leading example of such a bike trail outside of urban areas or areas of greater wealth and economic status.


Tighe&Bond
Proposed Project
N
SCALE: 1" = 20'
10710

NOTES

1. STORMWATER MANAGEMENT AREA TO BE LOAMED (4" MINIMUM) AND SEEDED WITH NATIVE TALL GRASS MIX, CONSISTING OF LITTLE BLUESTEM (*SCHIZACHYRIUM SCOPARIUM*), BIG BLUESTEM (*ANDROPOGON GERARDII*), INDIANGRASS (*SORGHASTRUM NUTANS*), AND SWITCHGRASS (*PANICUM VIRGATUM*) AT A RATE OF 12 POUNDS PER ACRE.
2. BOULDERS TO BE TRANSPORTED FROM EXISTING OFF-SITE LOCATION IN CITY OF GARDNER.
3. SITE FURNISHINGS TO BE INSTALLED PER MANUFACTURER'S SPECIFICATIONS:
   - 3.1. BENCHES TO BE "RECYCLED PLASTIC CLASSIC PARK BENCH - PREMIUM WOOD GRAIN" (TEAK COLOR) AS MANUFACTURED BY TREE TOP PRODUCTS OR APPROVED EQUAL.
   - 3.2. PICNIC TABLES TO BE "RECYCLED PLASTIC HEX TABLE - PREMIUM WOOD GRAIN" (TEAK COLOR) AS MANUFACTURED BY TREE TOP PRODUCTS OR APPROVED EQUAL.
   - 3.3. ADA-ACCESSIBLE PICNIC TABLES TO BE "RECYCLED PLASTIC WHEELCHAIR ACCESSIBLE HEX TABLE - PREMIUM WOOD GRAIN" (TEAK COLOR) AS MANUFACTURED BY TREE TOP PRODUCTS OR APPROVED EQUAL.



Tighe&Bond

60% DESIGN DRAFT SET - NOT FOR CONSTRUCTION

Downtown Improvements Project - Phase 3

Department of Community Development and Planning

Gardner, Massachusetts

MARK	DATE	DESCRIPTION

PROJECT NO:	G0384-070
DATE:	12/2021
FILE:	G0384-071 Site Plans.dwg
DRAWN BY:	JOG
CHECKED BY:	MPW
APPROVED BY:	JPV

ALTERNATE 1: SITE LAYOUT PLAN

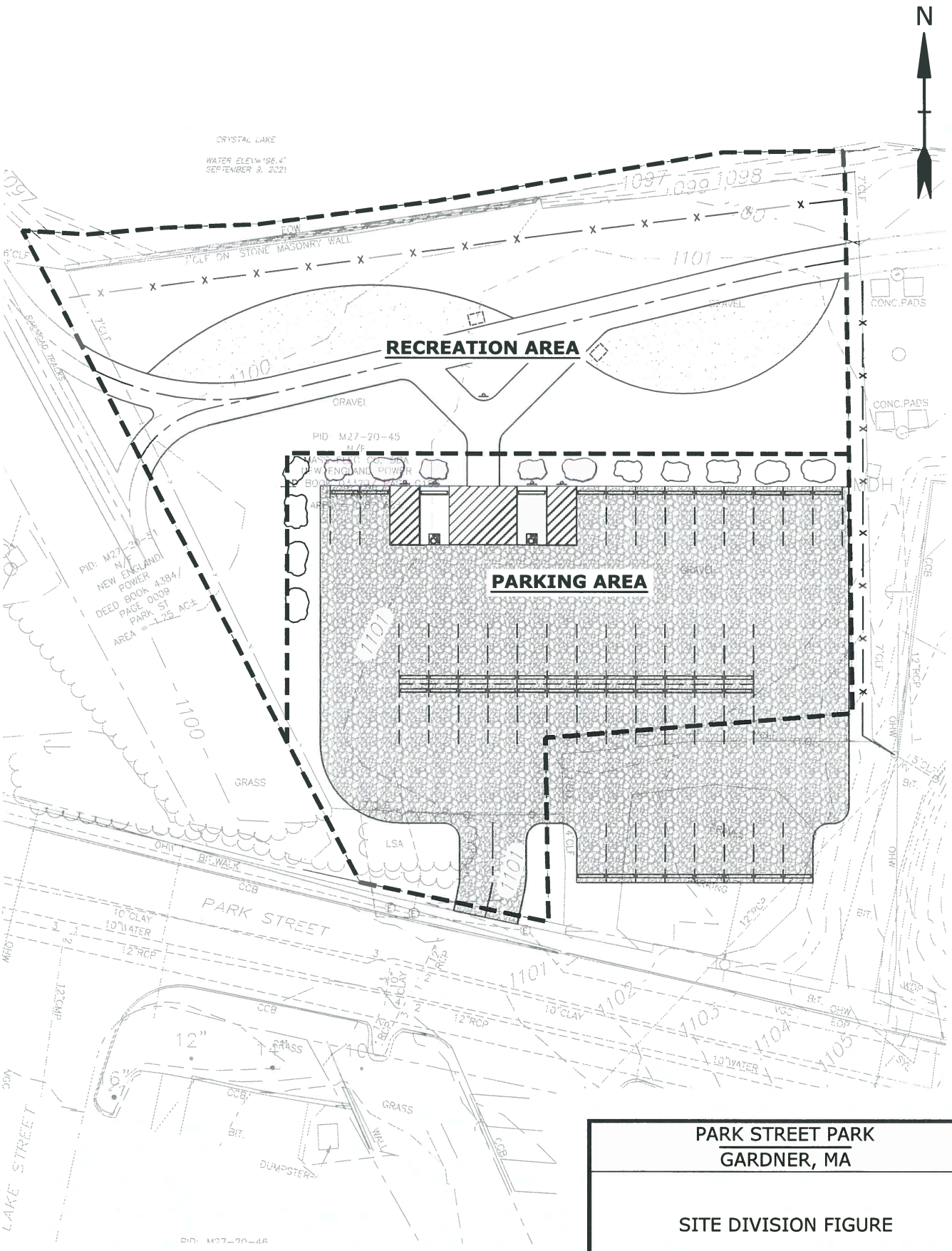
SCALE: 1" = 20'

C-202
SHEET 8 OF 18

10710

Last Saved: 1/6/2021 10:02:22-4:11pm By: JKonge
Plotted: 1/6/2021 10:02:22-4:11pm By: JKonge
Tighe & Bond J:\G\G0384 Gardner\171 - Park Street Park\Drawings_Figures\Mxds\CAD\Sheet\G0384-071 Site Plans.dwg

10710



PARK STREET PARK GARDNER, MA	
SITE DIVISION FIGURE	
DATE: 03/10/2022	Tighe&Bond
SCALE: 1" = 40'	
FIGURE: 1 OF 1	

Mar 10, 2022-4:42pm Plotted By: JGenga
Tighe & Bond, Inc. J:\G\G0384 Gardner\T71 - Park Street Park\Drawings_Figures\AutoCAD\Sheet\G0384-071 Site Plans.dwg

ENGINEER'S OPINION OF PROBABLE COST

Project: **Downtown Improvements - Phase 3**

Location: **Gardner, MA**

Tighe&Bond

Prepared By: TAS / JDG

Date Prepared: 12/21/2021

Estimate Type:

- ☐ Conceptual
- ☐ Preliminary (w/o plans)
- ☑ Design Development @ 60 % Complete

- ☐ Construction
- ☐ Change Order

Alternate 1 - Park Street Park

Item No.	Quantity	Unit	Description	Unit Price	Amount
1	1	LS	Mobilization and Demobilization (5%)	$ 11,300.00	$ 11,300.00
2	1	LS	Traffic Control	$ 1,000.00	$ 1,000.00
3	1	Allowance	Uniformed Traffic Police	$ 3,000.00	$ 3,000.00
4	750	LF	Erosion and Sediment Controls	$ 15.00	$ 11,250.00
5	500	LF	Cut and Remove Existing Fence	$ 15.00	$ 7,500.00
6	320	LF	Remove Existing Fence and Foundations	$ 30.00	$ 9,600.00
7	400	SF	Clearing and Grubbing	$ 15.00	$ 6,000.00
8	770	CY	Processed Gravel Borrow	$ 45.00	$ 34,650.00
9	80	TON	Porous Asphalt Bike Path / ADA Parking	$ 125.00	$ 10,000.00
10	50	CY	Stone Dust Pathway	$ 100.00	$ 5,000.00
11	50	CY	Ordinary Borrow	$ 40.00	$ 2,000.00
12	5,000	SY	Fine Grading and Compaction	$ 7.00	$ 35,000.00
13	4	EA	Parking Signage	$ 150.00	$ 600.00
14	300	LF	4-inch Reflectorized White Pavement Marking	$ 1.00	$ 300.00
15	2	SY	ADA Parking Pavement Symbol	$ 80.00	$ 160.00
16	45	EA	Concrete Wheel Stops	$ 250.00	$ 11,250.00
17	6	EA	Benches	$ 3,000.00	$ 18,000.00
18	6	EA	Picnic Tables (4 standard & 2 ADA)	$ 2,000.00	$ 12,000.00
19	250	LF	Rehabilitate Existing Fence	$ 30.00	$ 7,500.00
20	150	LF	New Chain Link Fence and Foundations	$ 60.00	$ 9,000.00
21	1	EA	Bike Rack	$ 1,500.00	$ 1,500.00
22	2	EA	Waste Bin	$ 1,500.00	$ 3,000.00
23	2	EA	Shrub / Perennial Bed	$ 1,000.00	$ 2,000.00
24	1,500	SY	Loam and Seed	$ 10.00	$ 15,000.00
25	135	SY	Stormwater Management Area	$ 20.00	$ 2,700.00
26	15	EA	Transport and Position Boulders from Off-Site	$ 200.00	$ 3,000.00
				Subtotal:	$ 222,310.00
				Contingency (10%):	$ 22,200.00
				2022 Price Escalation (3%):	$ 6,700.00
				Alternate 1 Total:	**$ 251,210.00**

City of Gardner, *Executive Department*

Michael J. Nicholson, Mayor

RECEIVED
2022 JUN -2 PM 1:25
CITY CLERK'S OFFICE
GARDNER, MA

May 31, 2022

Hon. Elizabeth J. Kazinskas, Council President
And City Councilors
Gardner City Hall, Rm 121
95 Pleasant St
Gardner, MA 01440

RE: Free Cash Appropriation Request – Fire Department Maintenance and Repairs

Dear Madam President and Councilors,

As we begin our year end procedures for FY2022, we have begun the process of replenishing accounts that currently stand with a negative balance due to expenses coming in higher than when we budgeted for them last May.

Due to several unanticipated expenditures related to repairs of vehicles at the Fire Department and overtime costs due to short staffing, these two line items are currently in deficit.

The attached appropriation is being requested to cover the existing shortfall and carry the account through to the end of the fiscal year.

Respectfully,

Michael J. Nicholson
Mayor, City of Gardner

AN ORDER APPROPRIATING FROM FREE CASH TO THE FIRE DEPARTMENT – REPAIRS & MAINTENANCE EXPENSE ACCOUNT.

ORDERED:

That there be and is hereby appropriated the sum of Eighteen Thousand Dollars and No Cents ($18,000.00) from Free Cash to the Fire Department – Repairs & Maintenance Expense Account.

CITY OF GARDNER

FIRE DEPARTMENT
70 CITY HALL AVENUE
GARDNER, MA 01440-2671

OFFICE OF FIRE CHIEF
GREGORY F. LAGOY

(978) 632-1616 Ext. 5
FAX (978) 630-4028

June 1, 2022

Mayor Michael Nicholson
Gardner City Hall
95 Pleasant Street
Gardner, MA 01440

Dear Mayor Nicholson,

I am requesting appropriations totaling $163,000.00 from free cash for the following FY22 budget shortfalls:

$18,000.00 for unexpected repairs to Tower 1 (2002 E-One 95' tower ladder). This truck was at a repair shop for regular maintenance when several critical safety issues were discovered that need to be completed before being returned to service. These include replacement of the ladder extension cables, replacement of the platform leveling valves, and replacement of an outrigger holding valve.

$135,000.00 for Fire Department overtime and $10,000.00 for Ambulance overtime. As you are aware, vacant Firefighter positions continue to be the main source of high overtime costs. Every attempt to fill vacant positions is being taken, but the lack of candidates along with the cumbersome Civil Service hiring process continue to hamper this effort. We also had one Firefighter out of work on Injury Leave for an extended period this fiscal year.

Please contact me with any questions.

Respectfully,

Gregory F. Lagoy
Fire Chief

City of Gardner, *Executive Department*

Michael J. Nicholson, Mayor

RECEIVED
2022 JUN -2 PM 1:25
CITY CLERK'S OFFICE
GARDNER, MA

May 31, 2022

Hon. Elizabeth J. Kazinskas, Council President
And City Councilors
Gardner City Hall, Rm 121
95 Pleasant St
Gardner, MA 01440

RE: Free Cash Appropriation Request – Ambulance Overtime

Dear Madam President and Councilors,

As we begin our year end procedures for FY2022, we have begun the process of replenishing accounts that currently stand with a negative balance due to expenses coming in higher than when we budgeted for them last May.

Due to several positions being vacant at the Fire Department throughout the year, overtime costs came in much higher than budgeted as crews were forced to stay over to meet minimum staffing levels. As you are aware, the eight most junior firefighters are budgeted for in the Ambulance department and the remaining fire department personnel are budgeted for in the Fire Department. This is why this appropriation, while caused by the same reason as the deficit in the Fire Department Overtime line item, is budgeted separately.

The attached appropriation is being requested to cover the existing shortfall and carry the account through to the end of the fiscal year.

Respectfully,

Michael J. Nicholson
Mayor, City of Gardner

AN ORDER APPROPRIATING FROM FREE CASH TO THE AMBULANCE DEPARTMENT – OVERTIME SALARY EXPENSE ACCOUNT.

ORDERED:

That there be and is hereby appropriated the sum of Ten Thousand Dollars and No Cents ($10,000.00) from Free Cash to the Ambulance Department – Overtime Salary Expense Account.

CITY OF GARDNER

FIRE DEPARTMENT
70 CITY HALL AVENUE
GARDNER, MA 01440-2671

OFFICE OF FIRE CHIEF
GREGORY F. LAGOY

(978) 632-1616 Ext. 5
FAX (978) 630-4028

June 1, 2022

Mayor Michael Nicholson
Gardner City Hall
95 Pleasant Street
Gardner, MA 01440

Dear Mayor Nicholson,

I am requesting appropriations totaling $163,000.00 from free cash for the following FY22 budget shortfalls:

$18,000.00 for unexpected repairs to Tower 1 (2002 E-One 95' tower ladder). This truck was at a repair shop for regular maintenance when several critical safety issues were discovered that need to be completed before being returned to service. These include replacement of the ladder extension cables, replacement of the platform leveling valves, and replacement of an outrigger holding valve.

$135,000.00 for Fire Department overtime and $10,000.00 for Ambulance overtime. As you are aware, vacant Firefighter positions continue to be the main source of high overtime costs. Every attempt to fill vacant positions is being taken, but the lack of candidates along with the cumbersome Civil Service hiring process continue to hamper this effort. We also had one Firefighter out of work on Injury Leave for an extended period this fiscal year.

Please contact me with any questions.

Respectfully,

Gregory F. Lagoy
Fire Chief

City of Gardner, *Executive Department*

Michael J. Nicholson, Mayor

RECEIVED
2022 JUN -2 PM 1:25
CITY CLERK'S OFFICE
GARDNER, MA

May 31, 2022

Hon. Elizabeth J. Kazinskas, Council President
And City Councilors
Gardner City Hall, Rm 121
95 Pleasant St
Gardner, MA 01440

RE: Free Cash Appropriation Request – Fire Department Overtime Acct

Dear Madam President and Councilors,

As we begin our year end procedures for FY2022, we have begun the process of replenishing accounts that currently stand with a negative balance due to expenses coming in higher than when we budgeted for them last May.

Due to several positions being vacant at the Fire Department throughout the year, overtime costs came in much higher than budgeted as crews were forced to stay over to meet minimum staffing levels.

The attached appropriation is being requested to cover the existing shortfall and carry the account through to the end of the fiscal year.

Respectfully,

Michael J. Nicholson
Mayor, City of Gardner

AN ORDER APPROPRIATING FROM FREE CASH TO THE FIRE DEPARTMENT – OVERTIME SALARY EXPENSE ACCOUNT.

ORDERED:

That there be and is hereby appropriated the sum of One Hundred Thirty-Five Dollars and No Cents ($135,000.00) from Free Cash to the Fire Department – Overtime Salary Expense Account.

CITY OF GARDNER

FIRE DEPARTMENT
70 CITY HALL AVENUE
GARDNER, MA 01440-2671

OFFICE OF FIRE CHIEF
GREGORY F. LAGOY

(978) 632-1616 Ext. 5
FAX (978) 630-4028

June 1, 2022

Mayor Michael Nicholson
Gardner City Hall
95 Pleasant Street
Gardner, MA 01440

Dear Mayor Nicholson,

I am requesting appropriations totaling $163,000.00 from free cash for the following FY22 budget shortfalls:

$18,000.00 for unexpected repairs to Tower 1 (2002 E-One 95' tower ladder). This truck was at a repair shop for regular maintenance when several critical safety issues were discovered that need to be completed before being returned to service. These include replacement of the ladder extension cables, replacement of the platform leveling valves, and replacement of an outrigger holding valve.

$135,000.00 for Fire Department overtime and $10,000.00 for Ambulance overtime. As you are aware, vacant Firefighter positions continue to be the main source of high overtime costs. Every attempt to fill vacant positions is being taken, but the lack of candidates along with the cumbersome Civil Service hiring process continue to hamper this effort. We also had one Firefighter out of work on Injury Leave for an extended period this fiscal year.

Please contact me with any questions.

Respectfully,

Gregory F. Lagoy
Fire Chief

City of Gardner, *Executive Department*

RECEIVED
2022 JUN -2 PM 3:05
CITY CLERK'S OFFICE
GARDNER, MA

Michael J. Nicholson, Mayor

May 26, 2022

Hon. Elizabeth J. Kazinskas, Council President
And City Councilors
Gardner City Hall, Rm 121
95 Pleasant St
Gardner, MA 01440

RE: Appropriation Transfer Request – DPW Salaries to Expenses

Dear Madam President and Councilors,

As we begin our year end procedures for FY2022, we have begun the process of replenishing accounts that currently stand with a negative balance due to expenses coming in higher than when we budgeted for them last May.

As you may be aware, the General Laws of the Commonwealth and the Code of Massachusetts Regulations require City Council approval for transfers between salary line items and expense line items.

The Department of Public Works ("DPW") currently has deficits in the Street Lights, Snow and Ice, and Fuel Accounts.

Costs associated with streetlights came in over budgeted due to differences in allocations of solar net metering credits from the City's solar field on West Street.

Fuel accounts saw higher expenses due to the substantial increases in the cost of oil as a result of the inflation onset by the COVID-19 Pandemic and the Russian invasion of Ukraine.

While the Council did already vote to a free cash appropriation to cover the majority of the Snow and Ice account deficit, the City has since completed collective bargaining negotiations which are retroactive to July 1, 2021. As such, there are retroactive wage payments that need to be made for when DPW crews worked to clear roads during winter weather events.

Due to the large number of vacancies seen in the DPW this fiscal year, there is enough funding remaining in unspent salary line items to cover the full amount of these three deficits.

The attached appropriation transfer is being requested to cover the existing shortfall and carry the account through to the end of the fiscal year.

Respectfully,

Michael J. Nicholson
Mayor, City of Gardner

AN ORDER TRANSFERRING APPROPRIATIONS FROM DPW DEPARTMENT, MAINTENANCE CREW SALARIES TO VARIOUS OPERATING EXPENDITURES.

ORDERED:

That there be and is hereby appropriated the sum of Ninety-Four Thousand Dollars and No Cents ($94,000.00) from DPW Department, Maintenance Crew Salaries to Various Operating Expenditures.

STREET LIGHTING EXPENDITURES	$46,000.00
SNOW & ICE EXPENDITURES	$16,000.00
VEHICLE FUEL EXPENDITURES	$17,000.00
ROAD MAINTENANCE EXPENDITURES	$15,000.00
TOTAL	$94,000.00

CITY OF GARDNER
Department of Public Works

Highway
Water
Sewer
Forestry
Parks/Playgrounds
Cemeteries

Dane E. Arnold, Director
50 Manca Drive
Gardner, MA 01440-2687
Telephone (978) 630-8195
darnold@gardner-ma.gov

Mayor Michael J. Nicholson
City Hall
95 Pleasant Street
Gardner, MA 01440

June 2, 2022

Dear Mayor Nicholson:

The Department of Public Works has had 4-6 vacancies consistently throughout Fiscal Year 2022. Because of these vacancies, we have a large amount of funds remaining in the Maintenance Crew Salary and Wages line item. Below are four (4) line items I am requesting the City transfer from a Salary Account to the Operating Budget to offset deficits mainly tied to the increase in Fuel, Energy, and Utility costs. This action requires City Council approval.

The Department of Public Works is requesting a transfer of **$46,000** from the **Maintenance Crew Salary and Wages** line item in the Department of Public Works to the **Street Lighting** line item **(14421-52150).**

Street Lighting has been budgeted at $90,000 in recent years but has had a shortfall in the account consistently since. The City has undergone changing out all our street lights to more efficient LED lighting which has led to initial lower bills from National Grid, however they are slowly increasing over the years with inflation. As part of the change over to LED, the City has undertaken the maintenance of the lights. In the past, maintenance was built into the fee the City paid National Grid. These current repair costs are higher than anticipated. The City also receives "Solar Credits" from various solar fields throughout the City. These credits are distributed to various Energy and Utility line items throughout the City to various departments. The City is currently determining if the disbursements of these credits need to be adjusted.

The Department of Public Works is requesting a transfer of **$16,000** from the **Maintenance Crew Salary and Wages** line item in the Department of Public Works to the **Snow and Ice** line item **(14421-52210).**

The additional funds over and above the recent $335,000 transfer to Snow and Ice is needed because the salaries of the DPW Employees was adjusted during contract negotiations for FY2022. This additional amount is to pay retro-salaries to the employees from July 1, 2021 through June 30, 2022.

The Department of Public Works is requesting a transfer of **$17,000** from the **Maintenance Crew Salary and Wages** line item in the Department of Public Works to the **Vehicle Fuel** line item **(14421-52243).**

This request is an estimate as to how much funding the City will need to purchase fuel for the remainder of FY22. As we all know, the cost of fuel has doubled and only increasing every week. This is a best guess as to how much fuel the Police, Fire, City Hall, School, DPW, Airport, Water, and Sewer will need for the remainder of the Fiscal Year.

The Department of Public Works is requesting a transfer of **$15,000** from the **Maintenance Crew Salary and Wages** line item in the Department of Public Works to the **Road Maintenance** line item **(14421-52700).**

With the large increase in fuel, the cost of asphalt has increased as well. We also have more and more potholes every year using more and more asphalt. This request should be enough to have the necessary repairs made to the City Streets until FY2023 budget.

If you have any questions on any of these requests, please do not hesitate to contact my office.

Sincerely

Dane E. Arnold, Director
Department of Public Works

Pc: Public Service Committee
John Richard, City Auditor

City of Gardner, *Executive Department*

Michael J. Nicholson, Mayor

RECEIVED
2022 JUN -2 PM 3:05
CITY CLERK'S OFFICE
GARDNER, MA

May 31, 2022

Hon. Elizabeth J. Kazinskas, Council President
And City Councilors
Gardner City Hall, Rm 121
95 Pleasant St
Gardner, MA 01440

RE: Appropriation Transfer Request – Valuation Update

Dear Madam President and Councilors,

As we begin our year end procedures for FY2022, we have begun the process of replenishing accounts that currently stand with a negative balance due to expenses coming in higher than when we budgeted for them last May.

Due to increased requirements by the Department of Revenue for our valuation procedures, additional expenses were incurred by the Assessor's Department due to having to perform additional cyclical inspections of properties.

The remaining amount outstanding is being proposed through a free cash appropriation request that has also been submitted to the Council.

The attached appropriation is being requested to cover the existing shortfall and carry the account through to the end of the fiscal year.

Respectfully,

Michael J. Nicholson
Mayor, City of Gardner

AN ORDER TRANSFERRING APPROPRIATIONS FROM ASSESSOR DEPT, CLERK/ASST SALARIES TO VALUATION UPDATE EXPENDTURES.

ORDERED:

That there be and is hereby transferred the appropriations sum of Nine Thousand, Eight Hundred Dollars and No Cents ($9,800) from Assessor Department, Clerk/Asst Salaries to Valuation Update Expenditures.

CITY OF GARDNER

Office of the Board of Assessors

95 Pleasant Street
Room 223
Gardner, MA 01440

Tel: 978-630-4004
Fax: 978-630-4080
Email: ckumar@gardner-ma.gov

May 31, 2022

Mayor Nicholson
95 Pleasant Street
Gardner, MA 01440

Re: Transfer of funds from Salary to Operating Expenses

Mayor Nicholson:

I spoke with John Richardson regarding our "Valuation Update" account (11141-55050)—which will be in the negative. He informed me that the Assessor's dept will have an available budget overage of about $9,800 in our Salary accounts (51010 and 51012).

Therefore, I would like to formerly request that $9,800 be transferred from Salary to Operating Expenses.

The additional funding for that account is needed because the DOR has instructed us (through the revaluation process) to complete the cyclical inspections that were supposed to be completed in FY21.

Sincerely,

Christine Kumar

Christine Kumar, MAA
City Assessor

10699

City of Gardner, *Executive Department*

Michael J. Nicholson, Mayor

RECEIVED
2022 MAY 27 AM 11:26
CITY CLERK'S OFFICE
GARDNER, MA

May 26, 2022

Hon. Elizabeth J. Kazinskas, Council President
And City Councilors
Gardner City Hall, Rm 121
95 Pleasant St
Gardner, MA 01440

RE: FY2023 Compensation Ordinance Amendment

Dear Madam President and Councilors,

Attached, please find the annual Compensation Schedule Ordinance Amendment that coincides with the FY2023 Budget proposal.

The majority of positions received a two percent (2%) cost of living adjustment ("COLA"). Those that are seeing more than a 2% COLA are proposed in recognition of increasing the duties of that position and reorganizing what aspects their position covers.

Respectfully Submitted,

Michael J. Nicholson
Mayor, City of Gardner

City Hall, 95 Pleasant Street, Room 125, Gardner, Massachusetts 01440
Telephone: (978) 630-1490 • Facsimile (978) 630-3778 • Email: mayor@gardner-ma.gov

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF GARDNER, CHAPTER 171, ENTITLED PERSONNEL

Be it ordained by the City Council of the City of Gardner as follows:

SECTION 1: Exhibit E, Section 68 of Chapter 171 of the Code of the City of Gardner, entitled "Personnel: Compensation Schedule- Non-Union Employees" be deleted in its entirety and replaced by the following:

A classification plan is hereby established for offices and positions in the service of the City, and establishing compensation grades thereof.

All appointive officers and all positions in the City of Gardner, except those filled by popular election and those under the direction and control of the School Committee, shall be classified into positions, groups, and grades according to their duties pertaining to each as herein provided.

CLASSIFICATION CLASS TITLE

Pay Grade	Class/Title
S-4	Certified Pool Operator (Seasonal)
S-5	Head Lifeguard (Seasonal)
S-6	Lifeguard (Seasonal)
T-4	Temporary Seasonal Employees (Department of Public Works)
T-5	Temporary Seasonal Recreational Playground Supervisor
T-6	Temporary Seasonal Technical
GC-4	Golf Course Laborers/Pro-Shop Assistants - Temporary Seasonal Employment
GC-5	Golf Course Groundsman
GC-6	Golf Course Ranger
GC-8	Grounds Maintenance Man or Motor Equipment Repairman
GC-9	Working Foreman Grounds Maintenance Man or Working Foreman Motor Equipment Repairman

The officers, positions, and classifications are hereby allocated and fixed into salary grades in accordance with the following schedule:

A. DEPARTMENT HEADS

Position	Grade					07/01/22 Annual			Weekly
Building Commissioner	G-10					$83,341.65			$1,602.72
						$350.00			
						$83,691.65			
Chief of Police	G-13					$110,074.45			$2,116.82
						Masters	*Bachelors*	*Associates*	
			Article XIV §171-64	Education Incentive		$13,759.31	$11,007.45	$5,503.72	
			Article XI §171-45	Clothing		$1,045.00	$1,045.00	$1,045.00	
					Total	$124,878.76	$122,126.90	$116,623.17	
City Assessor	G-9					$77,994.86			$1,499.90
City Auditor	G-10					$89,651.12			
		MGL c. 32, §20(6)				$3,500.00			
		Total Compensation				$93,151.12			$1,791.37
City Clerk	G-10					$85,008.48			
		MGL c. 41, §19F				$3,500.00			
		MGL c. 41, §19G				$550.00			
		Total Compensation				$89,058.48			$1,712.66
City Collector/Treasurer	G-10					$89,651.12			
		MGL c. 32, §20				$300.00			
		Total Compensation				$89,951.12			$1,729.83
City Engineer	G-11					$90,831.94			$1,746.77
City Solicitor	G-10					$85,986.98			$1,653.60
Council on Aging Director	G-6					$61,412.07			$1,181.00
Director of Community		City				$72,659.49			
Development & Planning	G-10	GRA				$26,223.87			
		Total Compensation				$98,883.36			$1,901.60
Director of Cable Operations	G-6					$69,085.50			$1,328.57
Director of Public Health	G-10	Step 1				$75,030.57			$1,442.90
			Article XI §171-45	Clothing		$350.00			
					Total	$75,380.57			

		Step 2				$79,359.26			$1,526.14
			Article XI §171-45	Clothing		$350.00			
					Total	$79,709.26			
		Step 3				$83,687.95			$1,609.38
			Article XI §171-45	Clothing		$350.00			
					Total	$84,037.95			
Fire Chief	G-12					$105,595.50			$2,030.68
						Masters	*Bachelors*	*Associates*	
			Article XIV §171-63	Education Incentive		$6,000.00	$4,000.00	$2,000.00	
			Article X §171-44	Holiday		$10,717.94	$10,717.94	$10,717.94	
			Article XI §171-45	Clothing		$1,045.00	$1,045.00	$1,045.00	
				Total		$123,358.44	$121,358.44	$119,358.44	
Golf Course Driving Range/Superintendent	G-9					$81,657.12			$1,570.33
			Article XI §171-45	Clothing		$350.00			
					Total	$82,007.12			
Human Resources Director	G-11					$102,000.00			$1,961.54
Information Technology Director	G-11					$102,282.16			$1,966.96
Library Director	G-9					$80,419.27			$1,546.52
Public Works Director	G-12					$106,740.51			$2,052.70
			Article XI §171-45	Clothing		$350.00			
					Total	$107,090.51			
Purchasing Agent/Civil Enforcement Director	G-10					$78,534.45			
		MGL c. 148A, §5				$2,500.00			
		Total Compensation				$81,034.45			$1,558.35
Veterans' Director	G-6					$61,860.97			$1,189.63

B. NON-UNION DIRECT AND SUPERVISORY STAFF POSITIONS

Position	Grade		07/01/22 Annual		Weekly	Hourly
Airport Manager			$25,500.00		$490.38	
Assistant City Clerk	G-3		$45,605.68		$877.03	$23.70
		Step 2 (5 Yrs)	$46,517.79		$894.57	$24.18
		Step 3 (10 Yrs)	$47,448.16		$912.46	$24.66
Assistant City Auditor	G-4		$51,897.60		$998.03	$26.97
Assistant City Engineer	G-8		$71,559.54		$1,376.15	
Assistant City Solicitor	G-3		$65,000.00		$1,250.00	
Assistant City Treasurer/Collector	G-5		$56,915.22		$1,094.52	
Assistant Director of Community		City	$3,564.81			
Development**	G-7	CDBG	$67,731.22			
		Total Compensation	$71,296.03		$1,371.08	
Assistant Director of Public Health	G-5		$56,915.20		$1,094.52	
		Article XI §171-45 Clothing	$350.00			
		Total	$57,265.20			
Assistant Library Director	G-6		$62,300.96		$1,198.10	
Assistant Veteran's Service Agent			$25,500.00		$490.38	
Senior Civil Engineer	G-9		$77,994.86		$1,499.90	
		Article XI §171-45 Clothing	$350.00			
		Total	$78,344.86			
Conservation/Planning Agent	G-6		$62,931.31		$1,210.22	
Deputy Chief of Police	G-11		$95,373.88		$1,834.11	
			Masters	*Bachelors*	*Associates*	
		Article XIV §171-64 Education Incentive	$11,921.74	$9,537.39	$4,768.69	
		Article XI §171-45 Clothing	$1,045.00	$1,045.00	$1,045.00	
		Total	$108,340.62	$105,956.27	$101,187.57	
Director of Public Safety Regional Dispatch Center	G-9		$79,217.80	$1,523.42		
		Article XI §171-45 Clothing	$350.00			
		Total	$79,567.80			
Economic Development Coordinator	G-7		$62,131.61		$1,194.84	
Executive Secretary	G-4		$50,711.43		$975.22	$26.36
Executive Aide						$28.86
GIS Coordinator	G-5		$57,502.50		$1,105.82	
Golf Professional	G-6		$1,366.40	Weekly		
Golf Pro Manager	G-6		$1,177.40	Weekly		
Local Inspector	G-6		$64,335.66		$1,237.22	
		Article XI §171-45 Clothing	$350.00			

			Total	$64,685.66		
Producer	G-2			$56,850.00	$1,093.27	
Systems Manager	G-6			$68,046.95	$1,308.60	
Electrical Inspector	G-6			$64,329.11	$1,237.10	$33.44
		Article XI §171-45	Clothing	$650.00		
			Total	$64,979.11		
Plumbing Inspector	G-6			$34,772.49	$668.70	$33.44
		Article XI §171-45	Clothing	$350.00		
			Total	$35,122.49		
Transfer Station Supervisor	G-3			$49,178.69	$945.74	$23.64
		Article XI §171-45	Clothing	$350.00		
			Total	$49,528.69		

	Annual	Monthly
Civil Defense Director	$9,780.99	$815.08
Sealer of Weights & Measures	$9,961.74	$830.15

C. NON-UNION STAFF POSITIONS

	07/01/22		
Position	**Annual**	**Weekly**	**Hourly**
Business Manager - DPW	$39,283.26	$755.45	$39.76
Prevention Coordinator	$52,275.00	$1,005.29	$25.13

		07/01/22 (Hourly)					
		Step 1	**Step 2**	**Step 3**	**Step 4 (5 Yrs)**	**Step 5(10 Yrs)**	**01/01/23**
Administrative Assistant		$18.05	$21.76	$22.20	$22.63	$23.09	
Administrative Coordinator		$17.39	$20.01	$20.41	$20.81	$21.12	
Administrative Clerk		$16.62	$18.93	$19.31	$19.69	$20.08	
Animal Shelter Attendant		$14.25					$15.00
Budget/Project Manager**	City	$1.16					
	GRA	$0.69					
	CDBG	$24.37					
	Total Compensation	$26.22					
Building Maintenance Craftsman		$19.29	$21.77	$24.25			
Building Maintenance Technician		$17.64	$20.04	$22.43			
Council on Aging Coordinator		$15.30	$15.69				
Data Collector			$15.69				
Financial Administrator		$18.71	$20.57	$22.63			
Financial Clerk		$16.95	$18.65	$20.27			
Parking Meter Clerk		$17.75					
Production Assistant		$15.76					
Transfer Station Monitor		$15.30	$16.32	$17.34			
Golf Course Positions							
Golf Pro Shop Supervisor		$15.01	$15.59	$16.17			
Grounds Maintenance Worker	GC-8	$17.66	$19.42	$21.49			
Mechanic	GC-8	$17.66	$19.42	$21.49			

C. NON-UNION STAFF POSITIONS CONT.

		07/01/22 (Hourly)					
Position		**Step 1**	**Step 2**	**Step 3**	**Step 4 (5 Yrs)**	**Step 5(10 Yrs)**	**01/01/23**
Working Foreman - Grounds Maintenance Worker	GC-9	$21.71					
Working Foreman - Mechanic	GC-9	$21.71					
Library Department Positions							
Staff Librarian		$23.31					
Senior Library Technician		$21.24					
Library Technician		$20.03					
Library Clerical Staff		$15.00	$15.50				
Alternate Animal Control Officer		$14.25				$15.00	
Certified Pool Operator	S-4		$23.57				
COVID Temporary Staff			$15.00				
Election Warden		$16.25				$17.00	

Election Inspector		$14.25				$15.00
Election Clerk		$15.25				$16.00
Golf Course Laborer/Pro Shop Assistant	GC-4	$14.25				$15.00
Golf Course Groundsman	GC-5	$15.25				$16.00
Golf Course Ranger	GC-6	$14.25				$15.00
Head Life Guard			$17.00	$18.00		
Lifeguard	S-6	$14.25	$16.00			

D. NON-UNION STAFF: TEMPORARY, SEASONAL AND INTERMITTENT POSITIONS CONT.

		01/01/22	07/01/21 (Hourly)			01/01/23
Position	**Grade**	**Step 1**	**Step 1**	**Step 2**	**Step 3**	**Step 1**
Assistant Recreation Director			$ 25.00			
Recreation Season Coach			$750.00	Annual (per sport & season)		
Recreational Playground Supervisor (T-5)			$16.25	$17.75		
Recreational Support Staff		$14.25				$15.00
Special Detail Police Officer			$51.00			
Temporary Seasonal Laborer	T-4		$14.75	$15.25	$16.25	
Temporary Seasonal Technical	T-6		$16.00			

SECTION 2: This ordinance shall take effect upon passage and publication as required by law.

10704

City of Gardner, *Executive Department*

Michael J. Nicholson, Mayor

RECEIVED
2022 JUN -2 AM 10: 15
CITY CLERK'S OFFICE
GARDNER, MA

May 28, 2022

Hon. Elizabeth J. Kazinskas, Council President
And City Councilors
Gardner City Hall, Rm 121
95 Pleasant St
Gardner, MA 01440

RE: An Ordinance to Amend the Code of the City of Gardner by adding a new Chapter entitled "Litter and Handbills"

Dear Madam President and Councilors,

Attached please find a proposed ordinance amendment to create a new chapter entitled "Litter and Handbills."

Organizations, such as Keep Gardner Beautiful, have done tremendous work in organizing clean up events across the City to reduce the amount of litter laying around.

This ordinance is being proposed to assist in preventing the problems and sources of litter to begin with.

This ordinance was drafted in conjunction with the Health Department and Law Department and used the current ordinance in place in the City of Fitchburg for its basis.

Respectfully Submitted,

Michael J. Nicholson
Mayor, City of Gardner

City Hall, 95 Pleasant Street, Room 125, Gardner, Massachusetts 01440
Telephone: (978) 630-1490 • Facsimile (978) 630-3778 • Email: mayor@gardner-ma.gov

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF GARDNER BY ADDING A NEW CHAPTER 503 TO BE ENTITLED "LITTER AND HANDBILLS," WHICH CHAPTER PROVIDES FOR THE DEFINITION OF LITTER, PREVENTION EFFORTS, PENALTIES FOR LITTERING, AND PROHIBITED ACTIVITIES RESULTING IN INCREASED LITTER

Be it ordained by the City Council of the City of Gardner as follows:

SECTION 1: The Code of the City of Gardner be amended by creating a new Chapter 503 to be entitled "Litter and Handbills" as follows:

Chapter 503
LITTER AND HANDBILLS

§503-1: Definitions.
§503-2: Deposits in public places restricted.
§503-3: Prevention of scattering.
§503-4: Sweeping into gutters prohibited.
§503-5: Duty of abutting owners.
§503-6: Throwing from vehicles.
§503-7: Deposits in parks.
§503-8: Deposits in lakes and fountains.
§503-9: Distribution or throwing of handbills.
§503-10: Placing of handbills on vehicles.
§503-11: Handbills on vacant premises.
§503-12: Handbills on posted land.
§503-13: Handbills on occupied private property; exceptions.
§503-14: Litter on occupied private property.
§503-15: Litter on vacant lots.
§503-15: Litter on vacant lots.
§503-16: Litter deposits from trucks.
§503-17: Duty of owner.
§503-18: Removal of litter; non-compliance
§503-19: Violations and Penalties.
§503-20: Severability

§503-1: Definitions.

A. For the purposes of this chapter, the following terms, phrases, words and their derivations shall have the meaning given herein. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number and words used in the singular number include the plural number.

B. As used in this chapter, the following terms shall have the meanings indicated:

AIRCRAFT - Any contrivance now known or hereafter invented, used or designated for navigation or for flight in the air. The word "aircraft" shall include helicopters and lighter-than-air dirigibles and balloons.

AUTHORIZED PRIVATE RECEPTACLE - A litter storage and collection receptacle as required and authorized in the State Sanitary Code, 105 CMR § 410.600.

CITY - The City of Gardner, County of Worcester, Commonwealth of Massachusetts.

COMMERCIAL HANDBILL - Any printed or written matter, any sample or device, dodger, circular, leaflet, pamphlet, paper, booklet or any other printed or otherwise reproduced original or copies of any matter of literature which:

(1) Advertises for sale any merchandise, product, commodity or thing;

(2) Directs attention to any business, mercantile or commercial establishment or other activity for the purpose of, either directly or indirectly, promoting the interest thereof by sales; or

(3) Directs attention to or advertises any meeting, theatrical performance, exhibition or event of any kind, when any of the same are held, given or take place in connection with the dissemination of information which is not restricted under the ordinary rules of decency, good morals, public peace, safety and good order; or charitable function, provided that nothing contained in this subsection shall be deemed to authorize the holding, giving or taking place or any meeting, theatrical performance, exhibition or event of any kind without a license, where such license is or may be required by law of this Commonwealth or under any ordinance of this City.

DIRECTOR – the Director of Public Health or his or her designee.

GARBAGE - Putrescible animal and vegetable or other organic wastes resulting from the handling, preparation, cooking and consumption or cultivation of food and cans and containers which have contained food.

LITTER - Garbage, refuse and rubbish, as defined herein, and all other waste material which, if thrown or deposited, as herein prohibited, tends to create a danger to public health, safety and welfare and/or the aesthetic.

NEWSPAPER - Any newspaper of general circulation as defined by general law, any newspaper duly entered with the Post Office Department of the United States, in accordance with federal statute or regulations, and any newspaper filed and recorded with any recording

officer as provided by general law and, in addition thereto, shall mean and include any periodical or magazine, regularly published and sold to the public.

NONCOMMERCIAL HANDBILL - Any printed or written matter, any sample or device, dodger, circular, leaflet, pamphlet, newspaper, magazine, paper, booklet or any other printed or otherwise reproduced original or copies of any matter of literature not included in the aforesaid definitions of a "commercial handbill" or "newspaper."

PARK - A park, reservation, playground, beach, recreation center or any other public area in the City, owned or used by the City and devoted to active or passive recreation.

PERSON - Any person, firm, partnership, association, corporation, company or organization of any kind.

PRIVATE PREMISES - Any dwelling, house, building or other structure designed or used either wholly or in part for private residential purposes, whether inhabited or temporarily or continuously uninhabited or vacant, and shall include any yard, grounds, walk, driveway, porch, steps, vestibule or mailbox belonging or appurtenant to such dwelling, house, building or other structure.

PUBLIC PLACE - Any and all streets, sidewalks, boulevards, alleys or other public ways or passage and any and all public parks, squares, spaces, grounds and buildings.

REFUSE - All putrescible and nonputrescible solid wastes, except body wastes, including but not limited to garbage, ashes, street cleanings, dead animals, abandoned automobile and solid market and industrial wastes and rubbish as defined in 105 CMR § 410.041.

RUBBISH - Nonputrescible solid wastes consisting of both combustible and noncombustible wastes, such as paper, wrappings, cigarettes, cardboard, tin cans, yard clippings, leaves, wood, glass, bedding, crockery and similar materials.

VEHICLE - Every device in, upon or by which any person or property is or may be transported or drawn upon a highway, including devices used exclusively upon stationary rails or tracks.

§503-2: Deposits in public places restricted.

A. No person shall throw or deposit litter in or upon any street, sidewalk or other public place within the City except in public receptacles, in authorized private receptacles for collection or in official City dumps.

B. Additionally, said receptacles shall be placed outside the owner's property for collection by the City no later than 7:00 a.m. on the day of collection pursuant to Chapter 560-5

§503-3: Prevention of scattering.

Persons placing litter in public receptacles or in authorized private receptacles shall do so in such a manner as to prevent it from being carried or deposited by the elements upon any street, sidewalk or other public place or upon private property.

§503-4: Sweeping into gutters prohibited.

No person shall sweep into or deposit in any gutter, street or other public place within the City the accumulation of litter from any building or lot or from any public or private sidewalk or driveway. Persons owning or occupying property shall keep the sidewalk in front of their premises free of litter.

§503-5: Duty of abutting owners.

No person owning or occupying a place of business shall sweep into or deposit in any gutter, street or other public place within the City the accumulation of litter from any building or lot or from any public or private sidewalk or driveway. Persons owning or occupying places of business within the City shall keep the sidewalk in front of their business premises free of litter.

§503-6: Throwing from vehicles.

No person, while a driver or passenger, shall throw from any vehicle or deposit litter upon any street or other public place within the City or upon private property.

§503-7: Deposits in parks.

No person shall throw or deposit litter in any park within the City except in public receptacles and in such a manner that the litter will be prevented from being carried or deposited by the elements upon any part of the park or upon any street or other public place. Where public receptacles are not provided, all such litter shall be carried away from the park by the person responsible for its presence and properly disposed of elsewhere as provided herein.

§503-8: Deposits in lakes and fountains.

No person shall throw or deposit litter in any fountain, pond, lake, stream or any other body of water in a park or elsewhere within the City.

§503-9: Distribution or throwing of handbills.

No person shall throw or deposit any commercial or noncommercial handbill in or upon any sidewalk, street or other public place within the City, nor shall any person hand out or distribute or sell any commercial handbill in any public place, nor shall any person paint or post any commercial or noncommercial handbill on public property, public trees, or public fixtures such as light posts, street signs, or traffic signs; provided, however, that it shall not be unlawful on any sidewalk, street or other public place within the City for any person to hand out or distribute, without charge to the receiver thereof, any handbill to any person willing to accept it.

§503-10: Placing of handbills on vehicles.

No person shall throw or deposit any commercial or noncommercial handbill in or upon any vehicle without the consent of the owner; provided, however, that it shall not be unlawful in any public place for a person to hand out or distribute without charge to the receiver thereof a handbill to any occupant of a vehicle who is willing to accept it.

§503-11: Handbills on vacant premises.

No person shall throw or deposit any letter or commercial or noncommercial handbill in or upon any private premises which are temporarily or continuously uninhabited or vacant.

§503-12: Handbills on posted land.

No person shall throw, deposit or distribute any commercial or noncommercial handbill upon any private premises if requested by the owner or lawful occupant not to do so or if there is placed on said premises in a conspicuous position near the entrance thereof a sign bearing the words "no trespassing," "no peddlers or agents," "no advertisements" or any similar notice, indicating in any matter that the occupants of said premises do not desire to be molested or have their right of privacy disturbed or to have any such handbills left upon such premises.

§503-13: Handbills on occupied private property; exceptions.

A. No person shall throw, deposit or distribute any litter or commercial or noncommercial handbill in or upon private premises which are inhabited, except in the case of handbills by handing or transmitting any such handbill directly to the owner, occupant or other person then present in or upon such private premises; provided, however, that in case of inhabited private premises which are not posted, as provided in this chapter, such person, unless requested by anyone upon such premises not to do so, may place or deposit any such handbill in or upon such inhabited private premises if such handbill is placed or deposited so as to secure or prevent such handbill from being blown or drifted about such premises or sidewalks, streets or other public places and except that mailboxes may not be so used when so prohibited by federal postal law or regulations.

B. Exemption for mail and newspapers. The provisions of this section shall not apply to the distribution of mail by the United States Postal Service nor to newspapers (as defined herein), except that newspapers shall be placed on private property in such a manner as to prevent their being carried or deposited by the elements upon any street, sidewalk or other public place or upon private property.

§503-14: Litter on occupied private property.

No person shall throw or deposit litter on any occupied private property within the City, whether owned by such person or not, except that the owner or person in control of private property may maintain authorized private receptacles for collection in such a manner that litter

will be prevented from being carried or deposited by the elements upon any street, sidewalk or other public place or upon any private property.

§503-15: Litter on vacant lots.

No person shall throw or deposit litter on any open or vacant property within the City limits, whether owned by such person or not.

§503-16: Litter deposits from trucks.

No person shall drive or move any truck or other vehicle within the City unless such vehicle is so constructed or loaded as to prevent any load, contents or litter from being blown or deposited upon any street, alley or other public place

§503-17: Duty of owner.

The owner of any parcel of land, vacant or otherwise, shall be responsible for maintaining such parcel of land in a clean and sanitary condition and free from the litter. The owner of such parcel shall correct any condition caused by or on such parcel which affects the public health, safety or well-being or which violates or causes a violation of this chapter.

§503-18: Removal of litter; non-compliance

A. Notice to remove.

The Director or his or her agent is hereby authorized and empowered to order the owner of any parcel of land, vacant or otherwise, within the City limits or the agent of such owner to properly dispose of litter located on such owner's property or to correct any condition which violates the duties imposed by §503-16. Such order shall be provided to the owner or his or her designee by certified mail, addressed to said owner at his or her last known address or served upon him or her in person.

B. Action upon noncompliance.

Upon the failure, neglect or refusal of any person notified to dispose of the litter properly within 10 days after receipt of written order provided for in Subsection A above or within 30 days after the date of such order in the event that the same is returned to the office of the City Health Director because of its inability to make delivery thereof, provided that the same was properly addressed to the last known address of such owner or agent, the Director or his or her agent is hereby authorized and empowered to pay for the disposing of such litter or to order its disposal by the City at the expense of the person liable to comply. Such expense may be recovered on a civil suit for breach of contract.

C. Charge included in tax bill.

When the City has removed such litter or has paid for its removal, the actual cost thereof, plus accrued interest at the rate of 8% per annum from the date of the completion of the work, if not paid by such owner prior thereto, shall be charged to the owner of such property on the next regular tax bill forwarded to such owner by the City, and said charge shall be due and payable by said owner at the time of payment of such bill.

D. Recorded statement constitutes lien.

Where the full amount due to the City is not paid by such owner within 30 days after the disposal of such litter, as provided for in Subsections A and B above, then and in that case, the Treasurer shall cause to be recorded in the Registry of Deeds, Worcester County, a sworn statement showing the cost and expense incurred for the work, the date the work was done and the locations of the property on which said work was done. The recordation of such sworn statement shall constitute a lien and privilege on the property and shall remain in full force and effect for the amount due in principal and interest, plus costs of court, if any, for collection, until final payment has been made. Said costs and expenses shall be collected in the manner fixed by law for the collection of taxes and, further, shall be subject to a delinquent penalty of 8% in the event that the same is not paid in full on or before the date that the tax bill upon which said charge appears, becomes delinquent. Sworn statements recorded in accordance with the provisions hereof shall be prima facie evidence that all legal formalities have been complied with and that the work has been done properly and satisfactorily and shall be full notice to every person concerned that the amount of the statement, plus interest, constitutes a charge against the property designated or described in the statement and that the same is due and collectible as provided by law.

§503-19: Violations and Penalties.

A. Any person violating any provisions of this chapter shall be fined as follows: $250 for the first offense, $500 for the second offense, $1,000 for the third offense and $2,000 for the fourth and any subsequent offenses for such illegal dumping within the City limits.

B. The City may collect and enforce the payment of any charges or costs imposed pursuant to this chapter by appropriate legal proceedings or by the procedures, powers and privileges granted to cities under MGL c. 40, § 38, and/or MGL c. 83, §§ 16-16F, inclusive.

C. Any person found responsible in a civil action to enforce this chapter shall be required to pay a civil penalty of three times the amount, up to a maximum of $5,000, estimated or actually paid by the City to remove such material from either public or private property. In the event that a person fails or refuses to pay such civil penalty, the amount so owed shall constitute a municipal charge and the City shall have a lien upon any real estate owned by such person in the Commonwealth.

§503-20: Severability

If any section, subsection, sentence, clause, phrase or portion of this chapter is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be

deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

SECTION 2: This ordinance shall take effect upon passage and publication as required by law.

CITY OF GARDNER

OFFICE OF THE
BOARD OF HEALTH ROOM 29, CITY HALL
GARDNER, MASSACHUSETTS 01440
(978) 630-4013
FAX (978) 632-4682

May 27, 2022

Mayor Michael J. Nicholson
Executive Department
Gardner City Hall
95 Pleasant St.
Gardner, MA 01440

RE: Proposed Litter and Handbills Ordinance

Dear Mayor Nicholson:

I have reviewed the drafted proposal to amend the Gardner City Code by adding a new chapter 503 to be entitled "Litter and Handbills." I am in full support of adding this chapter to the City of Gardner Code. Litter is a problem everywhere, and Gardner is no exception. There are many people here in the city that dedicate a lot of time and effort into picking up our streets, trying to keep them clean. I feel that this addition to the Code could benefit these efforts greatly by allowing this office to issue citations to those that continue to litter our streets, parks and neighborhoods. With this ordinance in place, I envision a cleaner, healthier City and I would be happy to help in any way necessary to adopt this into out Code.

Sincerely,

Lauren Saunders

Lauren Saunders
Director of Public Health

CITY OF GARDNER
LAW DEPARTMENT

John M. Flick
City Solicitor

Ethan Kolodny
Assistant City Solicitor

144 Central Street, Suite 201
Gardner, MA 01440

Telephone (978) 632-7948
Fax (978) 630-3703

Writer's Email:

June 1, 2022

VIA ELECTRONIC DELIVERY (Mayor@gardner-ma.gov)

Mayor Michael J. Nicholson
City of Gardner
95 Pleasant Street
Gardner, MA 01440

Re: Litter Ordinance

Dear Mayor Nicholson:

You have requested an opinion from the City Law Department concerning the proposed enactment of a new Ordinance to the City Code, Chapter 503, to be entitled "Litter and Handbills," which Chapter provides for the definition of litter, prevention efforts, penalties for littering, and prohibited activities resulting in increased litter.

As you are aware, the City Law Department assisted with the initial drafting of this proposed new Ordinance. I have reviewed the supplemental revisions made thereto and, having no further changes to make, it is the opinion of the City Law Department that this Ordinance be submitted to the City Council for enactment and approval.

I hope this answers your question. Please let me know if you have any additional questions or if I may be of any further assistance.

Very truly yours,

Ethan D. Kolodny, Esq.
Assistant City Solicitor

City of Gardner, *Executive Department*

Michael J. Nicholson, Mayor

RECEIVED
2022 MAY 27 AM 11:25
CITY CLERK'S OFFICE
GARDNER, MA

May 23, 2022

Hon. Elizabeth J. Kazinskas, Council President
And City Councilors
Gardner City Hall, Rm 121
95 Pleasant St
Gardner, MA 01440

RE: Declaration of Surplus – Conant Street

Dear Madam President and Councilors,

The City owns a small portion of land on Conant Street, marked as parcel ID R17-2-14.

After speaking with our Department Heads, this land is not being used by the City.

I respectfully request that the City Council vote to declare the property surplus and authorize the Administration to sell the property. The minimum amount asked in the declaration of surplus is the appraised value listed on the property record card - $22,800.

Pursuant to Chapter 30B of the General Laws of the Commonwealth, when a property is sold by a municipality, which has a cost of $35,000 or greater, the property must be disposed of through a Request for Proposal ("RFP") process. At the end of which, the City must award the property to the proposal that it believes to offer both the best price and proposed use of the property. Any property valued under $35,000 can be sold directly by the City for the best price and value received without requiring a formal RFP process.

Respectfully,

Michael J. Nicholson
Mayor, City of Gardner

DECLARING SURPLUS FOR PURPOSE OF DISPOSAL OF LAND AND BUILDINGS AT CONANT STREET

VOTED: To declare surplus for the purpose of disposal, in accordance with prevailing General Laws, all land and buildings at Conant Street, further identified on the City of Gardner Assessor's Map as R17-2-14, to establish as a minimum amount of $22,800 to be paid for any conveyance of said property, and to authorize the Mayor to convey said land, or part thereof, for such amount or a larger amount, and upon such other terms as the mayor shall consider proper in accordance with this Vote.

Property Location CONANT ST | Map ID R17/ 2/ 14/ / | Bldg Name | State Use 9300
Vision ID 4222 | Account # | Bldg # 1 | Sec # 1 of 1 | Card # 1 of 1 | Print Date 2/24/2022 6:22:15 PM

CURRENT OWNER

CITY OF GARDNER

95 PLEASANT ST STE 125

GARDNER MA 01440

TOPO / UTILITIES / STRT / ROAD / LOCATION

SUPPLEMENTAL DATA

Alt Prcl ID
Sub-Div
Photo
Ward
Prec.

GIS ID M_160094_924108 Assoc Pid#

CURRENT ASSESSMENT

Description	Code	Appraised	Assessed
EXM LAND	9300	22,800	22,800
	Total	22,800	22,800

316

GARDNER, MA

VISION

RECORD OF OWNERSHIP

RECORD OF OWNERSHIP	BK-VOL/PAGE		SALE DATE	Q/U	V/I	SALE PRICE	VC
CITY OF GARDNER	1	0	01-01-1900	Q	V	0	00

PREVIOUS ASSESSMENTS (HISTORY)

Year	Code	Assessed	Year	Code	Assessed	Year	Code	Assessed
2022	9300	22,800	2021	9300	19,800	2021	9300	19,800
	Total	22,800		Total	19,800		Total	19,800

EXEMPTIONS

Year	Code	Description	Amount
		Total	0.00

OTHER ASSESSMENTS

Code	Description	Number	Amount	Comm Int

This signature acknowledges a visit by a Data Collector or Assessor

ASSESSING NEIGHBORHOOD

Nbhd	Nbhd Name	B	Tracing	Batch
0001				

NOTES

MARY E WHALEN

APPRAISED VALUE SUMMARY

Appraised Bldg. Value (Card)	0
Appraised Xf (B) Value (Bldg)	0
Appraised Ob (B) Value (Bldg)	0
Appraised Land Value (Bldg)	22,800
Special Land Value	0
Total Appraised Parcel Value	22,800
Total Appraised Parcel Value	22,800

BUILDING PERMIT RECORD

Permit Id	Issue Date	Type	Description	Amount	Insp Date	% Comp	Date Comp	Comments

VISIT / CHANGE HISTORY

Date	Id	Type	Is	Cd	Purpost/Result
07-14-1981	11			20	MLS Listing

LAND LINE VALUATION SECTION

B	Use Code	Description	Zone	Land Type	Land Units		Unit Price	Size Adj.	Site Index	Cond.	Nbhd.	Nbhd. Adj	Notes	Location Adjustment		Adj Unit Pric	Land Value
1	9300	City of Gardner V	R1		7,590	SF	6	1.00000	5	0.50		1.000	POT DEV		1.0000	3	22,800
				Total Card Land Units	0	AC	Parcel Total Land Area:	0								Total Land Value	22,800

19700

Property Location CONANT ST | Map ID R17/ 2/ 14/ / | Bldg Name | State Use 9300
Vision ID 4222 | Account # | Bldg # 1 | Sec # 1 of 1 | Card # 1 of 1 | Print Date 2/24/2022 6:22:15 PM

CONSTRUCTION DETAIL

Element	Cd	Description
Style:	99	Vacant Land
Model	00	Vacant
Grade:		
Stories:		
Occupancy		
Exterior Wall 1		
Exterior Wall 2		
Roof Structure:		
Roof Cover		
Interior Wall 1		
Interior Wall 2		
Interior Flr 1		
Interior Flr 2		
Heat Fuel		
Heat Type:		
AC Type:		
Total Bedrooms		
Total Bthrms:		
Total Half Baths		
Total Xtra Fixtrs		
Total Rooms:		
Bath Style:		
Kitchen Style:		

CONSTRUCTION DETAIL (CONTINUED)

Element	Cd	Description

MIXED USE

Code	Description	Percentage
9300	City of Gardner V	100
		0
		0

COST / MARKET VALUATION

RCN	0
Year Built	0
Effective Year Built	0
Depreciation Code	
Remodel Rating	
Year Remodeled	
Depreciation %	
Functional Obsol	0
Economic Obsol	0
Trend Factor	1
Condition	
Condition %	0
Percent Good	
RCNLD	0
Dep % Ovr	
Dep Ovr Comment	
Misc Imp Ovr	
Misc Imp Ovr Comment	
Cost to Cure Ovr	
Cost to Cure Ovr Comment	

No Sketch

OB - OUTBUILDING & YARD ITEMS(L) / XF - BUILDING EXTRA FEATURES(B)

Code	Description	L/B	Units	Unit Price	Yr Blt	Cond. Cd	% Gd	Grade	Grade Adj.	Appr. Value

BUILDING SUB-AREA SUMMARY SECTION

Code	Description	Living Area	Floor Area	Eff Area	Unit Cost	Undeprec Value
	Ttl Gross Liv / Lease Area	0	0	0		0

10700

City of Gardner, *Executive Department*

Michael J. Nicholson, Mayor

RECEIVED
2022 MAY 27 AM 11:25
CITY CLERK'S OFFICE
GARDNER, MA

May 23, 2022

Hon. Elizabeth J. Kazinskas, Council President
And City Councilors
Gardner City Hall, Rm 121
95 Pleasant St
Gardner, MA 01440

RE: Declaration of Surplus – Chelsea Street

Dear Madam President and Councilors,

The City owns a small portion of land on Chelsea Street, marked as parcel ID R17-15-1.

After speaking with our Department Heads, this land is not being used by the City.

I respectfully request that the City Council vote to declare the property surplus and authorize the Administration to sell the property. The minimum amount asked in the declaration of surplus is the appraised value listed on the property record card - $43,400.

Pursuant to Chapter 30B of the General Laws of the Commonwealth, when a property is sold by a municipality, which has a cost of $35,000 or greater, the property must be disposed of through a Request for Proposal ("RFP") process. At the end of which, the City must award the property to the proposal that it believes to offer both the best price and proposed use of the property.

Respectfully,

Michael J. Nicholson
Mayor, City of Gardner

DECLARING SURPLUS FOR PURPOSE OF DISPOSAL OF LAND AND BUILDINGS AT CHELSEA STREET

VOTED: To declare surplus for the purpose of disposal, in accordance with prevailing General Laws, all land and buildings at Chelsea Street, further identified on the City of Gardner Assessor's Map as R17-15-1, to establish as a minimum amount of $43,400 to be paid for any conveyance of said property, and to authorize the Mayor to convey said land, or part thereof, for such amount or a larger amount, and upon such other terms as the mayor shall consider proper in accordance with this Vote.

Property Location CHELSEA ST | Map ID R17/ 15/ 1/ / | Bldg Name | State Use 9300
Vision ID 5335 | Account # | Bldg # 1 | Sec # 1 of 1 | Card # 1 of 1 | Print Date 2/24/2022 8:26:05 PM

CURRENT OWNER	TOPO	UTILITIES	STRT / ROAD	LOCATION
CITY OF GARDNER				
95 PLEASANT ST STE 125				
GARDNER MA 01440				

SUPPLEMENTAL DATA

Alt Prcl ID
Sub-Div
Photo
Ward
Prec.
GIS ID M_160844_923558
Assoc Pid#

CURRENT ASSESSMENT

Description	Code	Appraised	Assessed
EXM LAND	9300	43,400	43,400
		Total 43,400	43,400

316

GARDNER, MA

VISION

RECORD OF OWNERSHIP

RECORD OF OWNERSHIP	BK-VOL/PAGE		SALE DATE	Q/U	V/I	SALE PRICE	VC
CITY OF GARDNER	1	0	01-01-1900	Q	V	0	00

PREVIOUS ASSESSMENTS (HISTORY)

Year	Code	Assessed	Year	Code	Assessed	Year	Code	Assessed
2022	9300	43,400	2021	9300	37,800	2021	9300	37,800
	Total	43,400		Total	37,800		Total	37,800

EXEMPTIONS

Year	Code	Description	Amount
		Total	0.00

OTHER ASSESSMENTS

Code	Description	Number	Amount	Comm Int

This signature acknowledges a visit by a Data Collector or Assessor

APPRAISED VALUE SUMMARY

Appraised Bldg. Value (Card)	0
Appraised Xf (B) Value (Bldg)	0
Appraised Ob (B) Value (Bldg)	0
Appraised Land Value (Bldg)	43,400
Special Land Value	0
Total Appraised Parcel Value	43,400
Total Appraised Parcel Value	43,400

ASSESSING NEIGHBORHOOD

Nbhd	Nbhd Name	B	Tracing	Batch
0001				

NOTES

BUILDING PERMIT RECORD

Permit Id	Issue Date	Type	Description	Amount	Insp Date	% Comp	Date Comp	Comments

VISIT / CHANGE HISTORY

Date	Id	Type	Is	Cd	Purpost/Result
07-14-1981	11			90	

LAND LINE VALUATION SECTION

B	Use Code	Description	Zone	Land Type	Land Units		Unit Price	Size Adj.	Site Index	Cond.	Nbhd.	Nbhd. Adj	Notes	Location Adjustment	Adj Unit Pric	Land Value
1	9300	City of Gardner V	R1		49,045	SF	1.18	0.75000	4	1.00		1.000		1.0000	0.89	43,4
		Total Card Land Units			1	AC	Parcel Total Land Area:	1							Total Land Value	43,400

18701

Property Location CHELSEA ST | Map ID R17/ 15/ 1/ / | Bldg Name | State Use 9300
Vision ID 5335 | Account # | Bldg # 1 | Sec # 1 of 1 | Card # 1 of 1 | Print Date 2/24/2022 8:26:06 PM

CONSTRUCTION DETAIL

Element	Cd	Description
Style:	99	Vacant Land
Model	00	Vacant
Grade:		
Stories:		
Occupancy		
Exterior Wall 1		
Exterior Wall 2		
Roof Structure:		
Roof Cover		
Interior Wall 1		
Interior Wall 2		
Interior Flr 1		
Interior Flr 2		
Heat Fuel		
Heat Type:		
AC Type:		
Total Bedrooms		
Total Bthrms:		
Total Half Baths		
Total Xtra Fixtrs		
Total Rooms:		
Bath Style:		
Kitchen Style:		

CONSTRUCTION DETAIL (CONTINUED)

Element	Cd	Description

MIXED USE

Code	Description	Percentage
9300	City of Gardner V	100
		0
		0

COST / MARKET VALUATION

RCN	0
Year Built	0
Effective Year Built	0
Depreciation Code	
Remodel Rating	
Year Remodeled	
Depreciation %	
Functional Obsol	0
Economic Obsol	0
Trend Factor	1
Condition	
Condition %	0
Percent Good	
RCNLD	0
Dep % Ovr	
Dep Ovr Comment	
Misc Imp Ovr	
Misc Imp Ovr Comment	
Cost to Cure Ovr	
Cost to Cure Ovr Comment	

No Sketch

OB - OUTBUILDING & YARD ITEMS(L) / XF - BUILDING EXTRA FEATURES(B)

Code	Description	L/B	Units	Unit Price	Yr Blt	Cond. Cd	% Gd	Grade	Grade Adj.	Appr. Value

BUILDING SUB-AREA SUMMARY SECTION

Code	Description	Living Area	Floor Area	Eff Area	Unit Cost	Undeprec Value
	Ttl Gross Liv / Lease Area	0	0	0		0

10701

CITY OF GARDNER - EXECUTIVE DEPARTMENT
Mayor Michael J. Nicholson, J.D.

RECEIVED
2022 MAY 27 PM 4:09
CITY CLERK'S OFFICE
GARDNER, MA

May 27, 2022

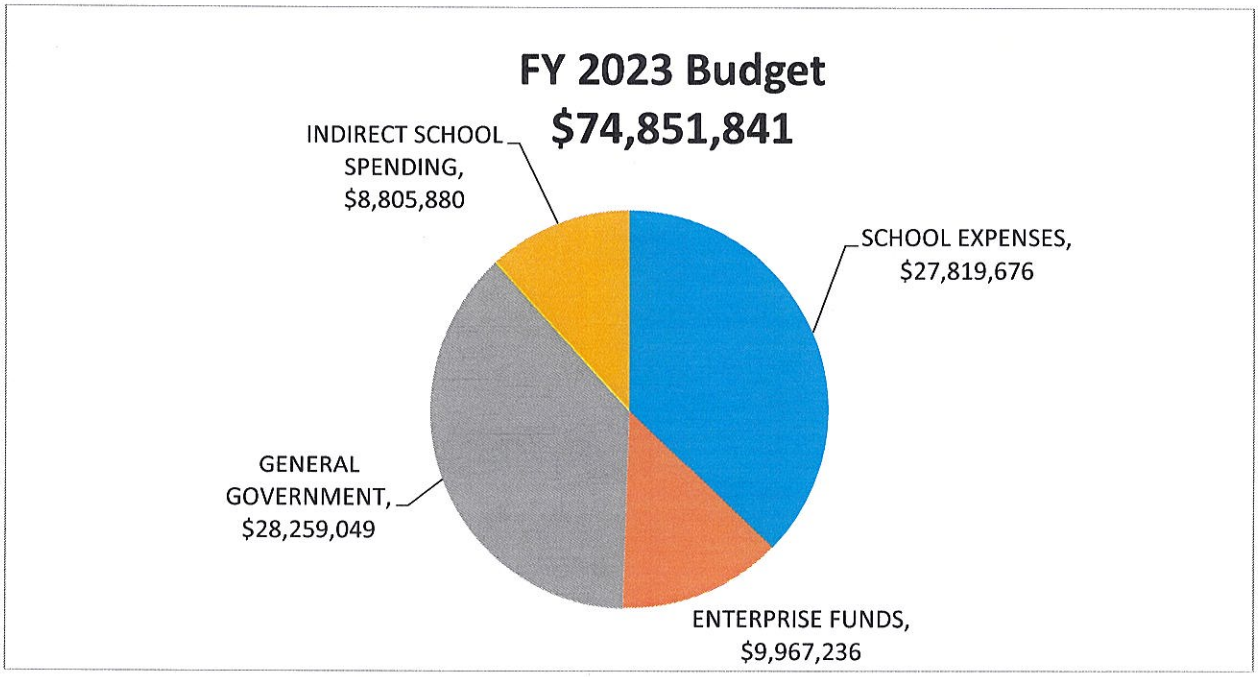
Hon. Elizabeth J. Kazinskas, Council President
And City Councilors
Gardner City Hall, Rm 121
95 Pleasant St
Gardner, MA 01440

RE: Fiscal Year 2023 Operating Budget

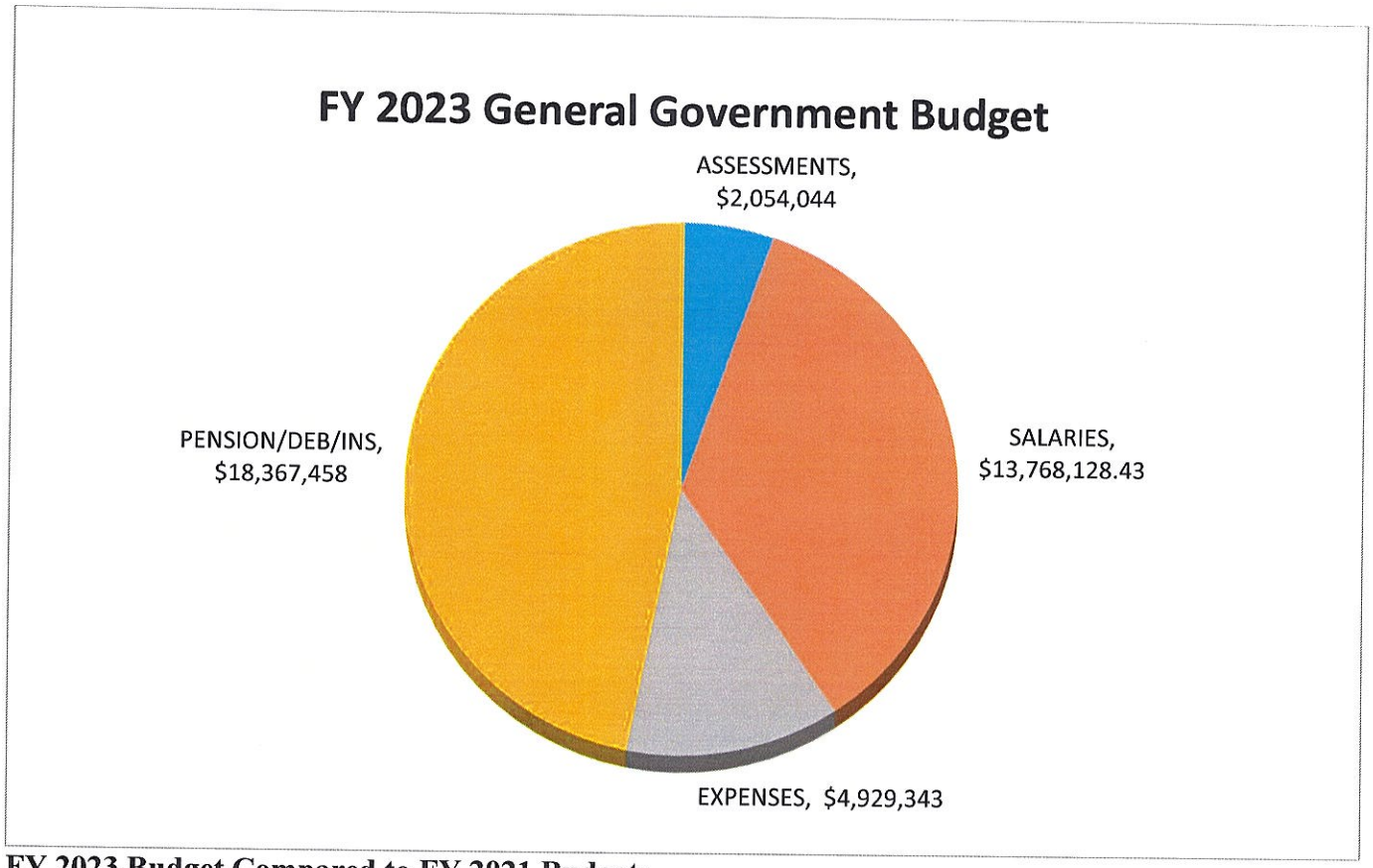
Dear Madam President and Councilors,

I hereby submit my Fiscal Year 2023 Operating Budget for the City of Gardner.

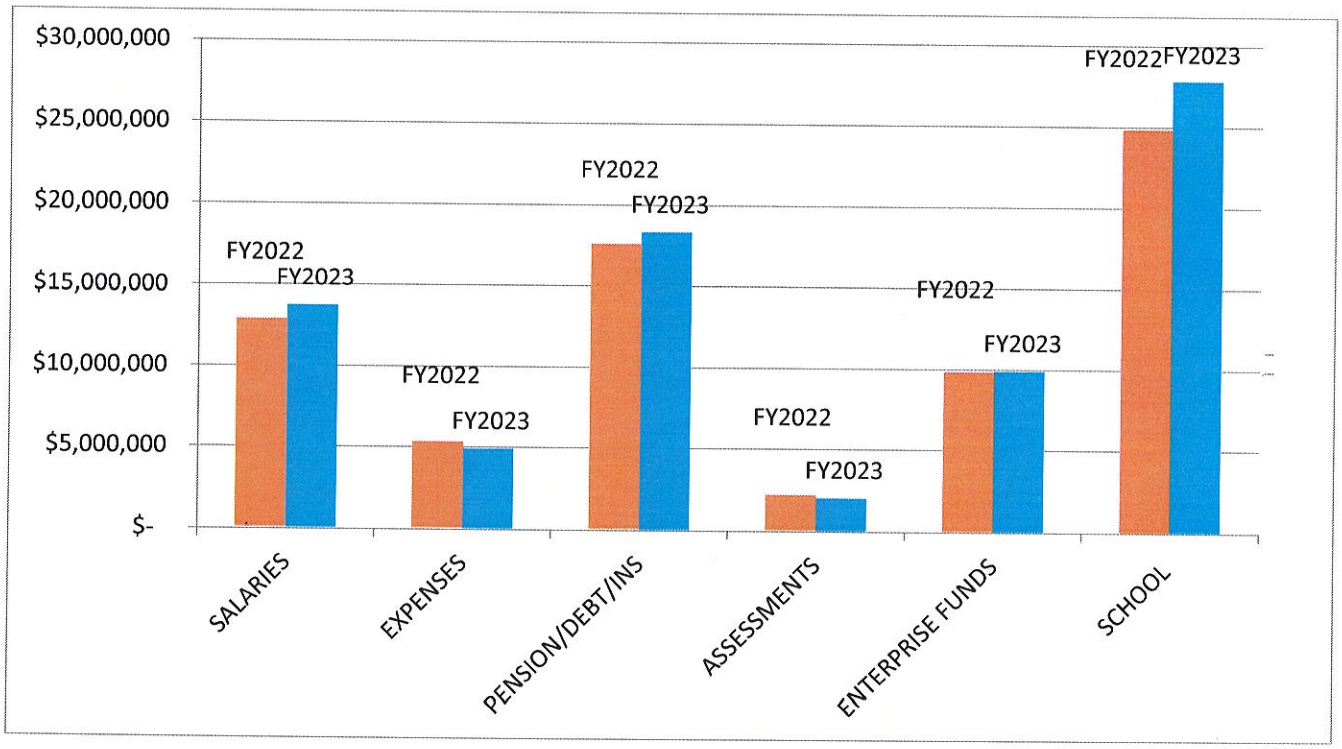
Fiscal Year 2023 Budget by functional area:



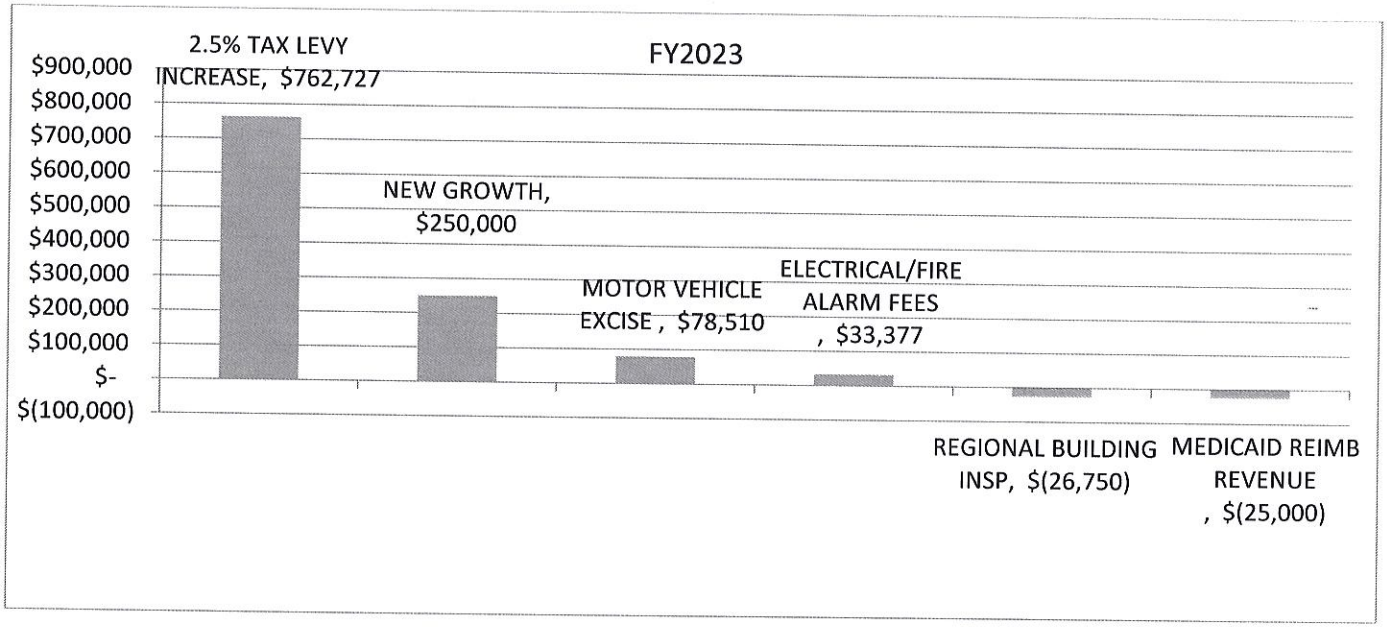
FY 2023 General Government by Functional Area:



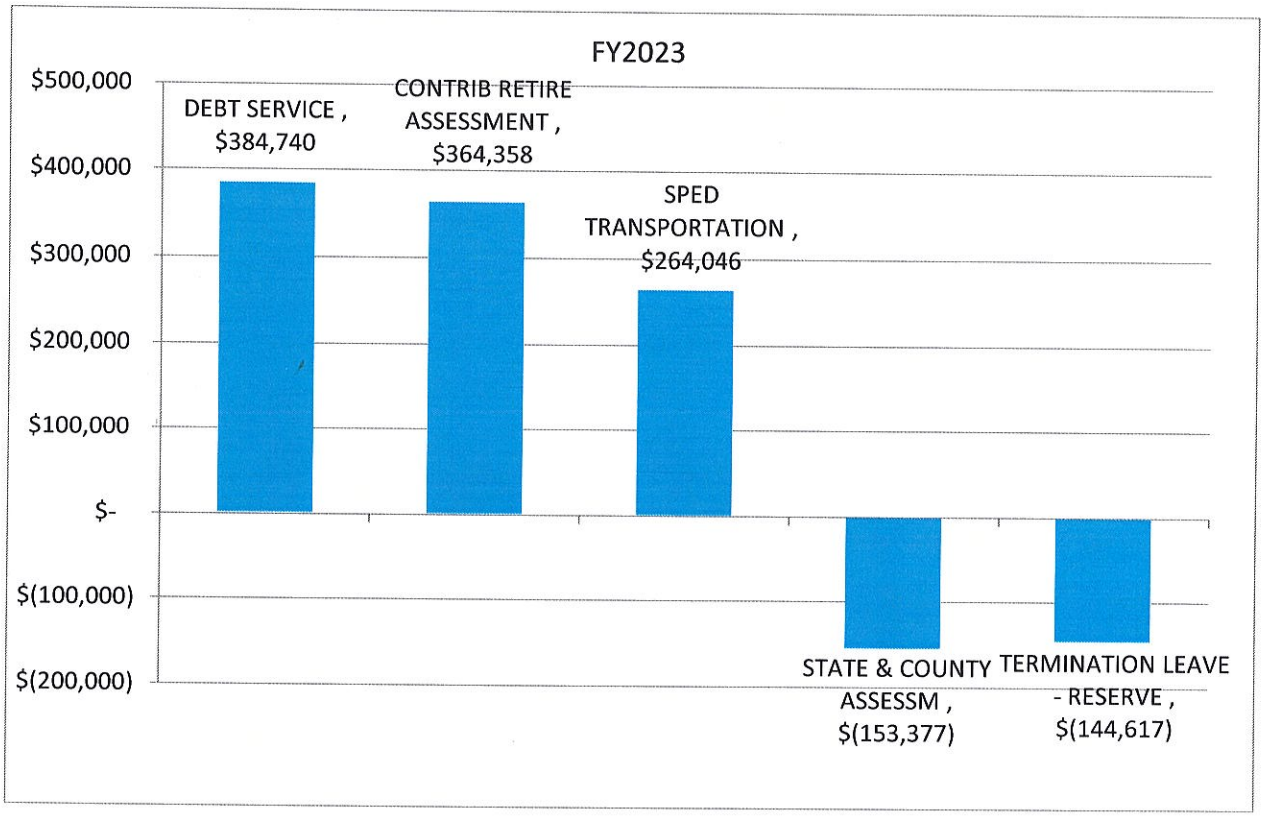
FY 2023 Budget Compared to FY 2021 Budget:



FY 2023 Notable Revenue Changes:



FY 2023 Notable Operating Expense Changes:



The FY 2023 Budget proposal contains the following position additions/changes:

1. A Cost of Living Adjustment (COLA) for non-union positions. This equates to about two percent (2%) increase for most non-union position. Some positions are seeing additional increased associated directly with increases or changes in duties associated with their positions.
2. An additional half year position in the City Clerk's Office in order to train for upcoming retirements we expect within the next fiscal year.
3. Funding for our statutorily required five (5) year re-valuation year for the Assessor's Department
4. Upgrades to City software systems and licenses to boost cyber security measures.
5. Increasing the currently unfilled part time building department local inspector to a full-time position. This position has been vacant since it was created in FY2018 and has been unable to be filled since. This is being done to attract more applicants for the position to help the department catch up with the record number of permits that the department is seeing.
6. Increases in Debt Service to begin to pay the cost of the new elementary school.

The proposed budget also funds our schools over Minimum Net School Spending ("MNSS") for the sixth (6^{th}) year in a row.

Our revenue sources continue to remain stable, with the Commonwealth restoring our Chapter 70 funding to pre-pandemic levels, unrestricted local government aid coming in higher than anticipated, and as has been the City's practice in the past, local receipt revenue was budgeted at ninety-four percent (94%) of the past three years average, in order to utilize conservative estimates.

Respectfully Submitted,

Michael J. Nicholson, JD
Mayor, City of Gardner

FY 2023 Budget Proposal City Council Review

Line #				FY2020 ACTUALS	FY2021 ACTUALS	FY2022 CUR ACTUALS	FY2022 BUDGET	FY2023 DEPARTMENT	FY2023 MAYOR	FY2023 CITY COUNCIL
1	11111	CITY COUNCIL								
2	11111	51010	COUNCILORS SALARIES	$ 79,693.50	$ 76,641.00	$ 69,643.75	$ 83,967.00	$ 83,967.00	$ 83,967.00	
3	11111	51012	CLERK/ASST SAL & WAGES	$ 3,566.92	$ 3,534.83	$ 3,261.93	$ 4,000.00	$ 6,000.00	$ 6,000.00	
4	11111	51023	TEMP SALARY & WAGES	$ -	$ -	$ -	$ -	$ 1,500.00	$ 1,500.00	
5	11111	52050	MINOR EQUIPMENT	$ 500.00	$ 256.61	$ -	$ 500.00	$ 500.00	$ 500.00	
6	11111	52150	COMMUNICATIONS	$ 5,169.22	$ 6,275.76	$ 8,338.36	$ 10,500.00	$ 10,500.00	$ 10,500.00	
7	11111	52170	PROFESSIONAL DEV & TRAVEL	$ 389.36	$ 529.93	$ 503.06	$ 2,585.00	$ 2,900.00	$ 2,585.00	
8	11111	52190	PROFESSIONAL SERVICES	$ 262.50	$ 970.09	$ -	$ 2,000.00	$ 2,000.00	$ 2,000.00	
9	11111	52230	OFFICE SUPPLIES	$ 625.84	$ 230.47	$ 368.93	$ 1,000.00	$ 1,000.00	$ 1,000.00	
10	11111	55010	GOVERNMENT PICTURE	$ -	$ -	$ -	$ 1,000.00	$ 1,000.00	$ 1,000.00	
11	11111	62050	ENCUMB MINOR EQUIPMENT	$ -	$ -	$ -	$ -	$ -	$ -	
12	11111	62150	ENCUMB COMMUNICATIONS	$ -	$ -	$ -	$ -	$ -	$ -	
13	11111	62190	ENCUMB PROFESSIONAL SERV	$ 153.50	$ -	$ 868.21	$ -	$ -	$ -	
14	11111	62230	ENCUMB OFFICE SUPPLIES	$ -	$ -	$ 527.42	$ -	$ -	$ -	
15	11111	65010	ENCUMB GOV PICTURE	$ -	$ -	$ 1,215.00	$ -	$ -	$ -	
16	11111	68308	ENCUMB CC CHAMBER AUGMT EXP	$ -	$ -	$ -	$ -	$ -	$ -	
17										
18	TOTAL	CITY COUNCIL		$ 90,360.84	$ 88,438.69	$ 84,726.66	$ 105,552.00	$ 109,367.00	$ 109,052.00	
19										
20	11121	MAYOR								
21	11121	51010	MAYOR SALARY & WAGES	$ 52,183.70	$ 89,819.62	$ 82,367.19	$ 93,297.04	$ 94,961.88	$ 93,297.01	
22	11121	51011	EXECUTIVE ASSIST SAL & WAGE	$ -	$ 47,579.28	$ 48,567.03	$ 54,534.63	$ 56,062.82	$ 55,518.56	
23	11121	51012	EXECUTIVE ASSIST SALARY & WAGE	$ 47,948.94	$ 48,660.84	$ 44,360.98	$ 49,812.70	$ 51,207.64	$ 50,710.48	
24	11121	51023	TEMP SALARY & WAGES	$ -	$ 1,523.60	$ -	$ 2,500.00	$ 2,500.00	$ 2,500.00	
25	11121	51460	LONGEVITY	$ 150.00	$ 180.00	$ -	$ 210.00	$ 240.00	$ 240.00	
26	11121	51551	TERMINATION LEAVE	$ -	$ -	$ -	$ -	$ -	$ -	
27	11121	52030	REPAIRS & MAINTENANCE	$ -	$ 169.99	$ -	$ 500.00	$ 500.00	$ 500.00	
28	11121	52050	MINOR EQUIPMENT	$ 31.47	$ 699.99	$ -	$ 300.00	$ 300.00	$ 300.00	
29	11121	52150	COMMUNICATIONS	$ 1,039.76	$ 2,120.41	$ 1,550.14	$ 1,200.00	$ 2,500.00	$ 2,500.00	
30	11121	52151	TELECOMMUNICATIONS	$ 1,138.59	$ 1,163.57	$ 990.02	$ 3,650.00	$ 3,650.00	$ 3,650.00	
31	11121	52170	PROFESSIONAL DEV & TRAVEL	$ 603.00	$ 4,066.77	$ 6,031.89	$ 3,000.00	$ 3,000.00	$ 3,000.00	
32	11121	52190	PROFESSIONAL SERVICES	$ 12,124.47	$ 13,823.71	$ 13,964.38	$ 13,000.00	$ 14,000.00	$ 13,000.00	
33	11121	52230	OFFICE SUPPLIES	$ 1,192.13	$ 1,684.25	$ 1,975.83	$ 1,500.00	$ 1,500.00	$ 1,500.00	
34	11121	52240	VEHICLE SUPPLIES	$ 35.00	$ 264.09	$ 432.93	$ 100.00	$ 100.00	$ 100.00	
35	11121	55010	MAYOR'S PORTRAIT	$ -	$ 350.00	$ 242.08	$ 2,500.00	$ 2,500.00	$ 1,000.00	
36										
37	TOTAL	MAYOR		$ 116,447.06	$ 212,106.12	$ 200,482.47	$ 226,104.37	$ 233,022.34	$ 227,816.05	
38										
39	11135	CITY AUDITOR								
40	11135	51010	DEPT HEAD SALARY & WAGES	$ 81,951.89	$ 83,168.55	$ 75,820.78	$ 85,137.21	$ 89,651.12	$ 89,651.12	
41	11135	51011	ASSISTANT SALARY & WAGES	$ 46,657.00	$ 45,084.96	$ 45,398.24	$ 51,098.08	$ 56,915.22	$ 52,120.04	
42	11135	51460	LONGEVITY	$ -	$ 690.00	$ -	$ 180.00	$ 360.00	$ 360.00	
43	11135	51551	TERMINATION LEAVE	$ -	$ 2,469.10	$ -	$ -	$ -	$ -	
44	11135	52030	REPAIRS & MAINTENANCE	$ -	$ -	$ -	$ 200.00	$ 200.00	$ 200.00	
45	11135	52050	MINOR EQUIPMENT	$ 797.00	$ 395.00	$ -	$ 200.00	$ 200.00	$ 100.00	
46	11135	52170	PROFESSIONAL DEV & TRAVEL	$ 1,626.69	$ 165.00	$ 1,184.19	$ 2,500.00	$ 3,000.00	$ 3,000.00	
47	11135	52190	PROFESSIONAL SERVICES	$ 55,002.10	$ 54,360.00	$ 61,438.95	$ 66,300.00	$ 63,250.00	$ 63,250.00	
48	11135	52230	OFFICE SUPPLIES	$ 19.82	$ 965.56	$ 188.21	$ 1,000.00	$ 1,000.00	$ 1,000.00	
49	11135	62190	ENCUMB PROFESSIONAL SERV	$ -	$ 3,000.00	$ 5,045.00	$ -	$ -	$ -	
50										

Line #				FY2020 ACTUALS	FY2021 ACTUALS	FY2022 CUR ACTUALS	FY2022 BUDGET	FY2023 DEPARTMENT	FY2023 MAYOR	FY2023 CITY COUNCIL
51	TOTAL CITY AUDITOR			$ 186,054.50	$ 190,298.17	$ 189,075.37	$ 206,615.29	$ 214,576.34	$ 209,681.16	
52										
53	11138 PURCHASING									
54	11138	51010	DEPT HEAD SALARY & WAGES	$ 61,963.21	$ 75,358.66	$ 68,700.92	$ 77,142.62	$ 78,685.47	$ 78,534.21	
55	11138	51012	SENIOR ACCOUNT CLERK SAL & WAG	$ 35,832.82	$ 34,328.53	$ 35,996.62	$ 40,596.42	$ 42,655.08	$ 42,655.08	
56	11138	51460	LONGEVITY	$ 210.00	$ 240.00	$ -	$ 270.00	$ 300.00	$ 300.00	
57	11138	51551	TERMINATION LEAVE	$ -	$ -	$ -	$ -	$ -	$ -	
58	11138	52150	COMMUNICATIONS	$ 484.75	$ 696.50	$ 415.54	$ 700.00	$ 500.00	$ 500.00	
59	11138	52151	TELECOMMUNICATIONS	$ 767.73	$ 697.88	$ 414.90	$ 740.00	$ 500.00	$ 700.00	
60	11138	52170	PROFESSIONAL DEV & TRAVEL	$ 1,346.03	$ 2,226.60	$ 817.79	$ 2,000.00	$ 2,000.00	$ 2,500.00	
61	11138	52190	PROFESSIONAL SERVICES	$ -	$ -	$ 300.00	$ 500.00	$ 500.00	$ 500.00	
62	11138	52230	OFFICE SUPPLIES	$ 1,004.78	$ 901.48	$ 726.20	$ 1,100.00	$ 1,100.00	$ 1,000.00	
63										
64	TOTAL PURCHASING			$ 101,609.32	$ 114,449.65	$ 107,371.97	$ 123,049.04	$ 126,240.55	$ 126,689.29	
65										
66	11141 ASSESSORS									
67	11141	51010	CHAIRMAN ASSESS SAL&WAGES	$ 73,746.22	$ 70,537.23	$ 65,288.02	$ 76,612.60	$ 78,145.00	$ 77,994.79	
68	11141	51012	CLERK/ASST SAL & WAGES	$ 11,852.01	$ 23,874.03	$ 26,988.11	$ 36,652.20	$ 37,385.00	$ 38,504.82	
69	11141	51014	BOARD & COMM SAL & WAGES	$ 4,000.08	$ 4,000.08	$ 3,666.74	$ 4,001.00	$ 4,001.00	$ 4,001.00	
70	11141	51023	TEMP PROJ SALARY & WAGES	$ 3,755.14	$ 180.00	$ -	$ -	$ -	$ -	
71	11141	51460	LONGEVITY	$ 180.00	$ 210.00	$ -	$ -	$ -	$ -	
72	11141	51551	TERMINATION LEAVE	$ -	$ 1,766.10	$ 9,533.75	$ -	$ -	$ -	
73	11141	52151	TELECOMMUNICATIONS	$ -	$ 556.32	$ 344.04	$ 1,000.00	$ 1,000.00	$ 1,000.00	
74	11141	52170	PROFESSIONAL DEV & TRAVEL	$ 1,020.90	$ 222.00	$ 125.00	$ 2,500.00	$ 2,500.00	$ 2,500.00	
75	11141	52190	PROFESSIONAL SERVICES	$ 261.00	$ 87.00	$ 980.88	$ 2,500.00	$ 2,500.00	$ 2,500.00	
76	11141	52230	OFFICE SUPPLIES	$ 1,244.49	$ 549.24	$ 1,203.66	$ 1,200.00	$ 1,200.00	$ 1,500.00	
77	11141	55030	COMPUTER SOFTWARE	$ -	$ -	$ -	$ -	$ 1,000.00	$ 1,000.00	
78	11141	55040	VALUATION MAINTENANCE	$ -	$ -	$ -	$ -	$ 9,400.00	$ 9,400.00	
79	11141	55050	VALUATION UPDATE	$ 12,878.49	$ 22,899.79	$ 91,547.52	$ 85,676.00	$ 85,000.00	$ 85,000.00	
80	11141	62190	ENCUMB PROFESSIONAL SERV	$ -	$ -	$ -	$ -	$ -	$ -	
81	11141	62230	ENCUMB OFFICE SUPPLIES	$ -	$ -	$ 112.67	$ -	$ -	$ -	
82	11141	65050	ENCUMB UPDATE PROGRAM	$ 13,741.51	$ 4,700.00	$ -	$ -	$ -	$ -	
83										
84	TOTAL ASSESSORS			$ 122,679.84	$ 129,581.79	$ 199,790.39	$ 210,141.80	$ 222,131.00	$ 223,400.61	
85										
86	11145 CITY TREASURER									
87	11145	51010	DEPT HEAD SALARY & WAGES	$ 83,586.70	$ 84,635.07	$ 78,425.74	$ 86,638.55	$ 89,651.12	$ 89,650.86	
88	11145	51011	ASSISTANT SALARY & WAGES	$ 53,814.55	$ 54,613.73	$ 42,393.33	$ 55,906.54	$ 57,024.67	$ 56,915.10	
89	11145	51012	SENIOR ACCT CLERK SAL & WAGES	$ 37,904.87	$ 40,727.22	$ 37,304.93	$ 40,596.40	$ 41,408.33	$ 42,655.08	
90	11145	51015	COMP PROG/OP SAL & WAGES	$ 64,339.84	$ 65,295.45	$ 55,678.04	$ 66,840.99	$ -	$ -	
91	11145	51018	PARKING METER CLERK	$ 10,142.33	$ 16,251.89	$ 12,917.59	$ 14,508.39	$ 14,500.00	$ 14,766.34	
92	11145	51030	OVERTIME	$ 503.62	$ -	$ -	$ 1,000.00	$ 500.00	$ 500.00	
93	11145	51460	LONGEVITY	$ 2,400.00	$ 1,770.00	$ 1,290.00	$ 1,770.00	$ 570.00	$ 570.00	
94	11145	51540	VACATION BUYBACK	$ -	$ 1,251.65	$ -	$ -	$ -	$ -	
95	11145	51551	TERMINATION LEAVE	$ 101,654.33	$ -	$ 43,610.33	$ -	$ -	$ -	
96	11145	52030	REPAIRS & MAINTENANCE	$ 26.99	$ -	$ -	$ 500.00	$ 500.00	$ 500.00	
97	11145	52033	PARKING METER MAINTENANCE	$ 18,711.45	$ 19,531.23	$ 15,886.01	$ 25,000.00	$ 25,000.00	$ 25,000.00	
98	11145	52050	MINOR EQUIPMENT	$ 258.38	$ -	$ 1,500.00	$ 1,000.00	$ 1,000.00	$ 1,000.00	
99	11145	52170	PROFESSIONAL DEV & TRAVEL	$ 100.00	$ 546.84	$ 512.75	$ 750.00	$ 750.00	$ 750.00	
100	11145	52190	PROFESSIONAL SERVICES	$ 27,290.44	$ 40,380.46	$ 9,858.61	$ 35,000.00	$ 35,000.00	$ 35,000.00	
101	11145	52230	OFFICE SUPPLIES	$ 10,092.86	$ 5,775.04	$ 5,637.11	$ 11,000.00	$ 11,000.00	$ 11,000.00	
102	11145	52250	POSTAGE	$ 38,913.71	$ 49,663.34	$ 46,332.12	$ 55,000.00	$ 55,000.00	$ 55,000.00	
103	11145	62190	ENCUMB PROFESSIONAL SERV	$ -	$ -	$ -	$ -	$ -	$ -	
104										
105	TOTAL CITY TREASURER			$ 449,740.07	$ 388,421.62	$ 351,346.56	$ 395,510.87	$ 331,904.12	$ 333,307.38	

Line #				FY2020 ACTUALS	FY2021 ACTUALS	FY2022 CUR ACTUALS	FY2022 BUDGET	FY2023 DEPARTMENT	FY2023 MAYOR	FY2023 CITY COUNCIL
106										
107	11151 LAW									
108	11151	51010	DEPT HEAD SALARY & WAGES	$ 81,302.78	$ 82,509.78	$ 75,220.38	$ 84,463.08	$ 84,463.08	$ 84,463.08	
109	11151	51011	ASSISTANT SALARY & WAGES	$ 44,569.20	$ 45,474.05	$ 41,577.96	$ 46,686.71	$ 65,000.00	$ 65,000.00	
110	11151	51460	LONGEVITY	$ 360.00	$ 390.00	$ -	$ 420.00	$ 450.00	$ 450.00	
111	11151	52170	PROFESSIONAL DEV & TRAVEL	$ 610.26	$ 575.70	$ 17.78	$ 1,500.00	$ 1,500.00	$ 1,000.00	
112	11151	52172	LEGAL RESEARCH	$ 3,112.46	$ 3,401.02	$ 3,718.21	$ 5,000.00	$ 5,000.00	$ 5,000.00	
113	11151	52191	OUTSIDE COUNSEL	$ 2,204.36	$ 2,389.50	$ 812.50	$ 2,000.00	$ 2,000.00	$ 2,000.00	
114	11151	52193	ARBITRATION	$ -	$ -	$ -	$ 100.00	$ 100.00	$ 100.00	
115	11151	52230	OFFICE SUPPLIES	$ 3,636.50	$ 3,505.00	$ 3,300.00	$ 3,600.00	$ 36,000.00	$ 3,600.00	
116	11151	55051	DEPOSITION & DISCOVERY	$ 216.93	$ 400.00	$ 35.00	$ 500.00	$ 500.00	$ 500.00	
117	11151	55052	LEGAL FEES/CLOSING COST	$ 670.32	$ 228.99	$ -	$ -	$ 2,500.00	$ 2,500.00	
118	11151	62191	ENCUMB OUTSIDE COUNSEL	$ -	$ -	$ -	$ -	$ -	$ -	
119										
120	TOTAL LAW			$ 136,682.81	$ 138,874.04	$ 124,681.83	$ 144,269.79	$ 197,513.08	$ 164,613.08	
121										
122	11152 PERSONNEL									
123	11152	51010	DEPT HEAD SALARY & WAGES	$ 89,319.17	$ 90,645.78	$ 82,637.26	$ 92,791.40	$ 102,000.00	$ 102,000.00	
124	11152	51012	CLERK/ASST SAL & WAGES	$ 27,608.88	$ 40,205.59	$ 33,108.36	$ 55,603.60	$ 56,715.68	$ 56,153.57	
125	11152	51460	LONGEVITY	$ 750.00	$ 570.00	$ -	$ 600.00	$ 630.00	$ 630.00	
126	11152	51540	VACATION BUYBACK	$ -	$ 3,475.18	$ -	$ -	$ -	$ -	
127	11152	51551	TERMINATION LEAVE	$ 4,308.06	$ -	$ -	$ -	$ -	$ -	
128	11152	52050	MINOR EQUIPMENT	$ -	$ -	$ 985.00	$ 500.00	$ 500.00	$ 500.00	
129	11152	52150	COMMUNICATIONS	$ 1,107.40	$ 1,750.29	$ 3,373.56	$ 3,000.00	$ 5,000.00	$ 3,000.00	
130	11152	52170	PROFESSIONAL DEV & TRAVEL	$ 725.72	$ 1,091.88	$ 1,615.40	$ 2,000.00	$ 2,000.00	$ 2,000.00	
131	11152	52190	PROFESSIONAL SERVICES	$ 550.00	$ -	$ -	$ 400.00	$ 400.00	$ 400.00	
132	11152	52191	V.I.P.S. PROGRAM	$ 1,144.11	$ 916.21	$ 1,481.16	$ 1,400.00	$ 1,400.00	$ 1,400.00	
133	11152	52192	MEDICAL EXAMS	$ 24,737.00	$ 22,547.00	$ 32,052.00	$ 20,000.00	$ 25,000.00	$ 20,000.00	
134	11152	52230	OFFICE SUPPLIES	$ 800.60	$ 980.22	$ 1,133.01	$ 1,200.00	$ 1,500.00	$ 1,200.00	
135	11152	62192	ENCUMB MEDICAL EXAMS	$ -	$ -	$ -	$ -	$ -	$ -	
136										
137	TOTAL PERSONNEL			$ 151,050.94	$ 162,182.15	$ 156,385.75	$ 177,495.00	$ 195,145.68	$ 187,283.57	
138										
139	11155 INFORMATION TECHNOLOGY									
140	11155	51010	DEPT HEAD SALARY & WAGES	$ 48,355.29	$ 49,637.41	$ 89,475.44	$ 100,469.47	$ 102,981.21	$ 102,282.34	
141	11155	51013	P/T CLERK/ASST SAL & WAGS	$ -	$ -	$ -	$ -	$ 3,800.00	$ 3,800.00	
142	11155	51015	COMP PROG/OP SAL & WAGES	$ -	$ -	$ -	$ -	$ 68,380.00	$ 68,380.00	
143	11155	51460	LONGEVITY	$ 240.00	$ 270.00	$ -	$ 300.00	$ 330.00	$ 330.00	
144	11155	51540	VACATION BUYBACK	$ -	$ 3,762.60	$ -	$ -	$ -	$ -	
145	11155	52040	INFORMATION TECHNOLOGY	$ 28,857.30	$ 31,920.45	$ 36,359.89	$ 35,000.00	$ 36,750.00	$ 36,750.00	
146	11155	52041	SOFTWARE/SERVICE/LISC RENEWALS	$ 143,240.77	$ 167,280.76	$ 223,709.29	$ 182,600.00	$ 273,230.00	$ 223,230.00	
147	11155	52151	TELECOMMUNICATIONS	$ 7,691.38	$ 11,385.64	$ 11,030.68	$ 11,575.00	$ 12,153.75	$ 12,153.75	
148	11155	52170	PROFESSIONAL DEV & TRAVEL	$ 1,370.36	$ 1,258.74	$ 316.25	$ 1,500.00	$ 1,575.00	$ 1,575.00	
149	11155	52230	OFFICE SUPPLIES	$ 440.44	$ 409.96	$ 447.77	$ 500.00	$ 750.00	$ 750.00	
150	11155	52231	PRINTER/COPIER SUPPLIES	$ 6,451.08	$ 7,200.61	$ 8,842.43	$ 8,000.00	$ 10,420.00	$ 9,000.00	
151	11155	62040	ENC INFORMATION TECH	$ -	$ 13,642.70	$ 6,407.88	$ -	$ -	$ -	
152	11155	62041	ENCUB SOFTW/SERVICE/LISC RENEW	$ -	$ 8,662.22	$ 3,801.25	$ -	$ -	$ -	
153	11155	62230	ENCUMB OFFICE SUPPLIES	$ -	$ -	$ 61.66	$ -	$ -	$ -	
154	11155	62231	ENCUMB PRINTER/COPIER SUP	$ -	$ -	$ 487.35	$ -	$ -	$ -	
155										
156	TOTAL INFORMATION TECHNOLOGY			$ 236,646.62	$ 295,431.09	$ 380,939.89	$ 339,944.47	$ 510,369.96	$ 458,251.09	
157										
158	11161 CITY CLERK									
159	11161	51010	DEPT HEAD SALARY & WAGES	$ 80,377.35	$ 82,000.55	$ 74,364.34	$ 83,501.91	$ 83,501.92	$ 85,008.27	
160	11161	51011	ASSISTANT SALARY & WAGES	$ 86,252.40	$ 88,356.33	$ 81,374.27	$ 91,404.79	$ 113,830.44	$ 93,021.55	

Line #				FY2020 ACTUALS	FY2021 ACTUALS	FY2022 CUR ACTUALS	FY2022 BUDGET	FY2023 DEPARTMENT	FY2023 MAYOR	FY2023 CITY COUNCIL
161	11161	51013	PT CLERK/ASST SAL & WAGS	$ -	$ -	$ -	$ -	$ 20,000.00	$ 20,280.00	
162	11161	51023	TEMP CLERK SALARY & WAGES	$ -	$ 6,240.90	$ -	$ -	$ -	$ -	
163	11161	51030	OVERTIME	$ -	$ 732.66	$ -	$ 480.00	$ -	$ -	
164	11161	51460	LONGEVITY	$ 690.00	$ 780.00	$ -	$ -	$ 480.00	$ 540.00	
165	11161	51540	VACATION BUYBACK	$ -	$ 855.81	$ -		$ -	$ -	
166	11161	51551	TERMINATION LEAVE	$ -	$ 30,015.37	$ -	$ -	$ -	$ -	
167	11161	52050	MINOR EQUIPMENT	$ 888.32	$ 395.00	$ -	$ 500.00	$ 500.00	$ 500.00	
168	11161	52151	TELECOMMUNICATIONS	$ -	$ 315.09	$ 491.34	$ 700.00	$ 700.00	$ 700.00	
169	11161	52170	PROFESSIONAL DEV & TRAVEL	$ 275.00	$ 100.00	$ 450.00	$ 500.00	$ 500.00	$ 500.00	
170	11161	52190	PROFESSIONAL SERVICES	$ 4,637.15	$ 14,889.04	$ 5,575.24	$ 4,000.00	$ 8,000.00	$ 4,000.00	
171	11161	52230	OFFICE SUPPLIES	$ 1,343.48	$ 948.88	$ 2,456.29	$ 1,500.00	$ 2,000.00	$ 1,500.00	
172	11161	62190	ENCUMB PROFESSIONAL SERV	$ 6,863.48	$ 340.00	$ -	$ -	$ -	$ -	
173										
174	TOTAL	CITY CLERK		$ 181,327.18	$ 226,748.53	$ 164,711.48	$ 182,586.70	$ 229,512.36	$ 206,049.82	
175										
176	11162	ELECTION & REGISTRATION								
177	11162	51010	BD OF REGISTRATION SAL&WA	$ 3,050.00	$ 2,958.32	$ 2,379.13	$ 3,050.00	$ 3,050.00	$ 3,050.00	
178	11162	51013	ELECTION OFFICERS SAL&WGS	$ 94,608.13	$ 48,116.66	$ 22,889.13	$ 50,000.00	$ 50,000.00	$ 50,000.00	
179	11162	52050	MINOR EQUIPMENT	$ 765.02	$ 910.00	$ 1,263.42	$ 750.00	$ 2,000.00	$ 2,000.00	
180	11162	52150	COMMUNICATIONS	$ 4,170.64	$ -	$ -	$ 1,040.00	$ 1,040.00	$ 1,040.00	
181	11162	52190	PROFESSIONAL SERVICES	$ 40,791.73	$ 12,936.25	$ 22,128.76	$ 15,000.00	$ 20,000.00	$ 20,000.00	
182	11162	52230	OFFICE SUPPLIES	$ 3,682.95	$ 3,875.30	$ (167.53)	$ 1,500.00	$ 3,500.00	$ 1,500.00	
183	11162	55202	VOTING EQUIPMENT	$ 68,500.00	$ -	$ -	$ -	$ -	$ -	
184	11162	62190	ENCUMB PROFESSIONAL SERV	$ -	$ 1,455.74	$ 2,017.87	$ -	$ -	$ -	
185	11162	65202	ENCUMB VOTING EQUIPMENT	$ -	$ -	$ -	$ -	$ -	$ -	
186										
187	TOTAL	ELECTION & REGISTRATIO		$ 215,568.47	$ 70,252.27	$ 50,510.78	$ 71,340.00	$ 79,590.00	$ 77,590.00	
188										
189	11165	LICENSE COMMISSION								
190	11165	51014	LICENSE BD SALARY & WAGES	$ 2,500.00	$ 2,500.00	$ 1,875.00	$ 2,500.00	$ 2,500.00	$ 2,500.00	
191	11165	51030	OVERTIME	$ -	$ -	$ -	$ 500.00	$ 500.00	$ 500.00	
192	11165	52150	COMMUNICATIONS	$ 94.18	$ -	$ -	$ 100.00	$ 100.00	$ 100.00	
193	11165	52190	PROFESSIONAL SERVICES	$ -	$ -	$ -	$ 200.00	$ 200.00	$ 200.00	
194	11165	52230	OFFICE SUPPLIES	$ 53.78	$ 71.23	$ -	$ 200.00	$ 200.00	$ 200.00	
195										
196	TOTAL	LICENSE COMMISSION		$ 2,647.96	$ 2,571.23	$ 1,875.00	$ 3,500.00	$ 3,500.00	$ 3,500.00	
197										
198	11171	CONSERVATION COMMISSION								
199	11171	51011	CONSERVATON AGENT SAL&WGS	$ 27,481.54	$ 26,952.02	$ 23,436.34	$ 30,908.03	$ 30,908.03	$ 31,465.45	
200	11171	51014	BOARD & COMM SAL & WAGES	$ 5,500.00	$ 5,500.00	$ 4,125.00	$ 5,500.00	$ 5,500.00	$ 5,500.00	
201	11171	51030	OVERTIME	$ 463.29	$ -	$ -	$ -	$ -	$ -	
202	11171	51460	LONGEVITY	$ -	$ -	$ -	$ -	$ -	$ -	
203	11171	52170	PROFESSIONAL DEV & TRAVEL	$ 322.23	$ 353.00	$ 740.25	$ 750.00	$ 750.00	$ 750.00	
204	11171	52230	OFFICE SUPPLIES	$ 14.70	$ 45.41	$ 26.35	$ 100.00	$ 100.00	$ 100.00	
205	11171	62170	ENCUMB PROF DEVELOPMENT & TRAV	$ -	$ -	$ -	$ -	$ -	$ -	
206										
207	TOTAL	CONSERVATION COMMISSIO		$ 33,781.76	$ 32,850.43	$ 28,327.94	$ 37,258.03	$ 37,258.03	$ 37,815.45	
208										
209	11175	PLANNING BOARD								
210	11175	51011	PLANNING AGENT SALARY & WAGES	$ 27,482.01	$ 26,952.47	$ 23,349.87	$ 30,908.03	$ 30,908.03	$ 31,465.45	
211	11175	51014	BOARD & COMM SAL & WAGES	$ 3,812.50	$ 4,000.00	$ 3,000.00	$ 4,000.00	$ 4,000.00	$ 4,000.00	
212	11175	52030	REPAIRS & MAINTENANCE	$ 102.87	$ 102.74	$ 112.28	$ 200.00	$ 200.00	$ 200.00	
213	11175	52150	COMMUNICATIONS	$ 1,735.65	$ 2,097.26	$ 1,760.54	$ 2,000.00	$ 2,000.00	$ 2,000.00	
214	11175	52170	PROFESSIONAL DEV & TRAVEL	$ 145.00	$ 170.00	$ 95.29	$ 200.00	$ 200.00	$ 200.00	
215	11175	52198	OPEN SPACE PLAN	$ -	$ -	$ 29,500.00	$ -	$ -	$ -	

Line #				FY2020 ACTUALS	FY2021 ACTUALS	FY2022 CUR ACTUALS	FY2022 BUDGET	FY2023 DEPARTMENT	FY2023 MAYOR	FY2023 CITY COUNCIL
216	11175	62198	ENCUMB OPEN SPACE PLAN	$ -	$ -	$ -	$ -	$ -	$ -	
217										
218	TOTAL	PLANNING BOARD		$ 33,278.03	$ 33,322.47	$ 57,817.98	$ 37,308.03	$ 37,308.03	$ 37,865.45	
219										
220	11176	ZONING BOARD OF APPEALS								
221	11176	51014	BOARD & COMM SAL & WAGES	$ 2,900.00	$ 2,900.00	$ 2,175.00	$ 2,900.00	$ 2,900.00	$ 2,900.00	
222	11176	52150	COMMUNICATIONS	$ 893.75	$ 2,213.76	$ 1,847.13	$ 3,000.00	$ 3,000.00	$ 3,000.00	
223	11176	52170	PROFESSIONAL DEV & TRAVEL	$ -	$ -	$ -	$ 200.00	$ 200.00	$ 200.00	
224	11176	52230	OFFICE SUPPLIES	$ 734.98	$ 229.55	$ 131.52	$ 300.00	$ 300.00	$ 300.00	
225	11176	62150	ENCUMB COMMUNICATIONS	$ -	$ 500.50	$ -	$ -	$ -	$ -	
226										
227	TOTAL	ZONING BOARD OF APPEAL		$ 4,528.73	$ 5,843.81	$ 4,153.65	$ 6,400.00	$ 6,400.00	$ 6,400.00	
228										
229	11182	COMMUNITY DEVELOPMENT								
230	11182	51010	DEPT HEAD SALARY & WAGES	$ 68,701.17	$ 69,988.17	$ 63,558.67	$ 72,848.19	$ 72,848.18	$ 73,173.69	
231	11182	51011	ASST DIR/GRANTS ADMINISTRATOR	$ 2,984.68	$ 2,582.44	$ 2,480.28	$ 3,501.62	$ 2,645.00	$ 2,697.69	
232	11182	51012	CLERK/ASST SAL & WAGES	$ 34,379.95	$ 34,889.31	$ 36,135.92	$ 35,062.97	$ 44,140.00	$ 43,403.52	
233	11182	51013	PROJ MNGR/FINANCIAL ADMIN	$ 2,108.08	$ 1,659.76	$ 2,206.76	$ 2,795.32	$ 2,413.00	$ 1,513.66	
234	11182	51015	ECON DEV COORD SALARY	$ 57,202.99	$ 53,905.00	$ 33,502.04	$ 61,030.48	$ 61,030.48	$ 62,131.59	
235	11182	51460	LONGEVITY	$ 690.00	$ 210.00	$ -	$ 630.00	$ 390.00	$ 420.00	
236	11182	51540	VACATION BUYBACK	$ -	$ 1,818.85	$ -	$ -	$ -	$ -	
237	11182	51551	TERMINATION LEAVE	$ -	$ 14,848.40	$ -	$ -	$ -	$ -	
238	11182	52030	REPAIRS & MAINTENANCE	$ 102.86	$ 102.73	$ 112.23	$ 200.00	$ 200.00	$ 250.00	
239	11182	52151	TELECOMMUNICATIONS	$ 1,935.71	$ 1,732.31	$ 2,134.58	$ 2,600.00	$ 2,700.00	$ 2,100.00	
240	11182	52170	PROFESSIONAL DEV & TRAVEL	$ 2,965.54	$ 1,213.56	$ 3,475.68	$ 3,500.00	$ 3,500.00	$ 3,500.00	
241	11182	52230	OFFICE SUPPLIES	$ 400.00	$ 339.76	$ 366.36	$ 400.00	$ 400.00	$ 400.00	
242	11182	62190	ENCUMB PROFESSIONAL SERV	$ -	$ -	$ -	$ -	$ -	$ -	
243										
244	TOTAL	COMMUNITY DEVELOPMENT		$ 171,470.98	$ 183,290.29	$ 143,972.52	$ 182,568.58	$ 190,266.66	$ 189,590.15	
245										
246	11192	CITY HALL MAINTENANCE								
247	11192	51016	CUSTODIAN SALARY & WAGES	$ 78,417.98	$ 86,605.37	$ 74,577.71	$ 88,079.78	$ 88,079.78	$ 96,390.86	
248	11192	51030	OVERTIME	$ 2,606.09	$ 2,599.43	$ 3,805.43	$ 4,000.00	$ 4,000.00	$ 4,000.00	
249	11192	51031	ON-CALL/STANDBY	$ -	$ -	$ 100.00	$ -	$ -	$ 1,000.00	
250	11192	51090	CLOTH/UNIFORM ALLOWANCE	$ 1,312.50	$ 1,000.00	$ 1,000.00	$ 700.00	$ 1,000.00	$ 1,000.00	
251	11192	51100	SHIFT DIFFERENTIAL	$ 635.16	$ 634.68	$ 449.38	$ 1,000.00	$ 1,000.00	$ 1,000.00	
252	11192	51551	TERMINATION LEAVE	$ -	$ -	$ 4,657.63	$ -	$ -	$ -	
253	11192	52030	REPAIRS & MAINTENANCE	$ 22,987.25	$ 32,894.95	$ 31,091.82	$ 25,000.00	$ 28,750.00	$ 25,000.00	
254	11192	52050	MINOR EQUIPMENT	$ 402.40	$ 17,511.05	$ 220.40	$ 3,000.00	$ 3,450.00	$ 3,450.00	
255	11192	52110	ENERGY & UTILITIES	$ 40,506.44	$ 42,825.06	$ 38,597.51	$ 35,000.00	$ 35,000.00	$ 35,000.00	
256	11192	52151	TELECOMMUNICATIONS	$ 1,235.76	$ 1,195.76	$ 941.03	$ 1,500.00	$ 1,500.00	$ 1,500.00	
257										
258	TOTAL	CITY HALL MAINTENANCE		$ 148,103.58	$ 185,266.30	$ 155,440.91	$ 158,279.78	$ 162,779.78	$ 168,340.86	
259										
260	11194	CABLE COMMISSION								
261	11194	51010	DEPT HEAD SALARY & WAGES	$ 65,004.68	$ 65,970.87	$ 59,293.25	$ 67,531.71	$ 69,085.50	$ 69,085.50	
262	11194	51011	ASSISTANT SALARY & WAGES	$ 48,788.38	$ 49,512.84	$ 44,289.27	$ 50,684.22	$ 56,850.00	$ 56,850.00	
263	11194	51013	PART TIME PRODUCTION ASST	$ 8,758.62	$ 12,196.16	$ 11,652.32	$ 16,095.51	$ 16,095.51	$ 16,095.51	
264	11194	51460	LONGEVITY	$ 600.00	$ 630.00	$ -	$ 660.00	$ 690.00	$ 690.00	
265	11194	51551	TERMINATION LEAVE	$ -	$ -	$ -	$ -	$ -	$ -	
266	11194	52030	REPAIRS & MAINTENANCE	$ -	$ -	$ -	$ 1,500.00	$ 1,000.00	$ 1,000.00	
267	11194	52040	INFORMATION TECHNOLOGY	$ 2,700.00	$ 2,700.00	$ 2,700.00	$ 3,500.00	$ 3,500.00	$ 3,500.00	
268	11194	52050	MINOR EQUIPMENT	$ -	$ 554.12	$ -	$ 1,000.00	$ 1,000.00	$ 1,000.00	
269	11194	52151	TELECOMMUNICATIONS	$ 2,563.27	$ 1,859.85	$ 1,276.36	$ 2,500.00	$ 2,500.00	$ 2,500.00	
270	11194	52170	PROFESSIONAL DEV & TRAVEL	$ -	$ -	$ -	$ 200.00	$ 200.00	$ 200.00	

Line #				FY2020 ACTUALS	FY2021 ACTUALS	FY2022 CUR ACTUALS	FY2022 BUDGET	FY2023 DEPARTMENT	FY2023 MAYOR	FY2023 CITY COUNCIL
271	11194	52190	PROFESSIONAL SERVICES	$ -	$ -	$ -	$ 1,000.00	$ 1,000.00	$ 1,000.00	
272	11194	52230	OFFICE SUPPLIES	$ 359.98	$ 398.62	$ 249.00	$ 1,000.00	$ 1,000.00	$ 1,000.00	
273	11194	52380	INDIRECT COSTS REIMBURSE	$ -	$ -	$ -	$ 12,000.00	$ 12,000.00	$ 12,000.00	
274	11194	55123	NEW EQUIPMENT	$ 1,773.03	$ 2,238.00	$ 1,760.00	$ 25,000.00	$ 20,000.00	$ 20,000.00	
275	11194	62050	ENCUMB MINOR EQUIPMENT	$ -	$ -	$ 598.99	$ -	$ -	$ -	
276	11194	65123	ENCUMB NEW EQUIPMENT	$ -	$ 2,764.75	$ 174,214.00	$ -	$ -	$ -	
277										
278	TOTAL	CABLE COMMISSION		$ 130,547.96	$ 138,825.21	$ 296,033.19	$ 182,671.44	$ 184,921.01	$ 184,921.01	
279										
280		11199 MAYOR'S UNCLASSIFIED								
281	11199	51551	TERMINATION LEAVE - RESERVE	$ -	$ -	$ -	$ 293,116.94	$ 148,500.00	$ 148,500.00	
282	11199	52110	ENERGY & UTILITIES -PSS	$ -	$ -	$ 6,022.43	$ -	$ 36,000.00	$ 36,000.00	
283	11199	52152	TELEPHONE	$ 48,755.17	$ 48,015.51	$ 50,067.97	$ 50,000.00	$ 50,000.00	$ 50,000.00	
284	11199	52153	VIRUS PANDEMIC SERV/COVID-19	$ 61,638.49	$ -	$ -	$ -	$ -	$ -	
285	11199	52171	MASS MUNICIPAL DUES	$ 2,874.00	$ 2,874.00	$ 2,932.00	$ 3,000.00	$ 3,500.00	$ 3,500.00	
286	11199	52193	ARBITRATION/LEGAL FEES	$ 7,102.50	$ -	$ -	$ -	$ -	$ -	
287	11199	52195	BUILDING DEMOLITION	$ -	$ 225,500.00	$ -	$ 23,000.00	$ 23,000.00	$ -	
288	11199	56900	MONT REG PLANN COMMISSION	$ 6,635.65	$ 6,801.54	$ 6,971.58	$ 6,800.00	$ 7,232.87	$ 7,232.87	
289	11199	56902	TAXES OTHER TOWNS	$ 1,760.17	$ 1,690.60	$ 1,599.05	$ 2,600.00	$ 2,600.00	$ 2,600.00	
290	11199	57303	WATER	$ 12,403.14	$ 16,226.28	$ 8,697.13	$ 19,000.00	$ 19,000.00	$ 19,000.00	
291	11199	57500	DAMAGES PERS & PROPERTY	$ 500.00	$ 428.72	$ 471.00	$ 3,000.00	$ 3,000.00	$ 3,000.00	
292	11199	57511	S. GRAVES VS. CITY LAWSUIT EXP	$ -	$ -	$ 16,699.31	$ -	$ -	$ -	
293	11199	58000	CAPITAL IMPR PLAN/RESEARCH	$ 27,379.81	$ 47,685.57	$ 52,079.72	$ 52,500.00	$ 52,500.00	$ 52,500.00	
294	11199	58220	RENOVATIONS	$ -	$ -	$ 9,400.00	$ -	$ -	$ -	
295	11199	62152	ENCUMB TELEPHONE	$ 1,480.00	$ -	$ -	$ -	$ -	$ -	
296	11199	62153	ENCUM COVID-19 EXPENSE	$ -	$ 11,024.81	$ 189.99	$ -	$ -	$ -	
297	11199	68000	ENCUMB CAPITAL PROJECTS/RESEAR	$ 6,385.00	$ 20,504.74	$ 4,283.95	$ -	$ -	$ -	
298										
299	TOTAL	MAYOR'S UNCLASSIFIED		$ 176,913.93	$ 380,751.77	$ 159,414.13	$ 453,016.94	$ 345,332.87	$ 322,332.87	
300										
301		12210 POLICE								
302	12210	51010	DEPT HEAD SALARY & WAGES	$ 104,077.85	$ 105,623.24	$ 114,316.93	$ 108,123.65	$ 143,277.71	$ 110,074.44	
303	12210	51012	SENIOR CLERKS SAL & WGS	$ 108,960.07	$ 112,055.92	$ 93,468.08	$ 106,833.59	$ 108,960.00	$ 112,796.68	
304	12210	51013	POLICE OFFICERS SAL & WGS	$ 1,163,529.72	$ 1,242,688.42	$ 1,028,528.39	$ 1,470,975.21	$ 1,487,639.79	$ 1,498,897.80	
305	12210	51014	POLICE SERGEANTS SAL&WGS	$ 329,234.20	$ 338,644.76	$ 310,239.00	$ 369,704.56	$ 361,898.75	$ 392,740.77	
306	12210	51015	PUB SAFETY COMM DIR SAL & WAGE	$ 74,284.60	$ 61,771.23	$ 40,968.87	$ 77,813.86	$ 77,317.04	$ 79,217.89	
307	12210	51016	CUSTODIAN SALARY & WAGES	$ 40,150.36	$ 41,804.53	$ 43,705.23	$ 42,608.72	$ 42,608.72	$ 53,487.20	
308	12210	51017	POL LIEUTENANTS SAL & WGS	$ 148,471.87	$ 150,597.84	$ 136,765.99	$ 175,010.09	$ 157,701.77	$ 183,994.50	
309	12210	51021	DEPUTY CHIEF SAL & WGS	$ 90,178.02	$ 91,466.97	$ 83,482.15	$ 93,683.62	$ 114,622.17	$ 95,373.88	
310	12210	51030	OVERTIME	$ 240,996.11	$ 279,366.20	$ 291,799.23	$ 330,000.00	$ 330,000.00	$ 330,000.00	
311	12210	51031	ON-CALL/STANDBY	$ -	$ -	$ 200.00	$ -	$ -	$ -	
312	12210	51032	COMPENSATORY TIME	$ 18,535.55	$ (1,752.46)	$ (5,628.53)	$ -	$ -	$ -	
313	12210	51050	HOLIDAY PAY	$ 134,905.92	$ 146,780.08	$ 74,716.73	$ 239,664.69	$ 239,664.69	$ 247,887.98	
314	12210	51090	CLOTH/UNIFORM ALLOWANCE	$ 34,490.00	$ 35,565.00	$ 35,565.00	$ 50,000.00	$ 50,000.00	$ 60,000.00	
315	12210	51100	SHIFT DIFFERENTIAL	$ 139,776.87	$ 140,611.90	$ 121,391.36	$ 176,892.32	$ 176,892.32	$ 180,250.15	
316	12210	51101	COLLEGE CREDITS	$ 90,371.41	$ 94,280.12	$ 96,954.00	$ 25,225.91	$ 110,730.64	$ 25,932.83	
317	12210	51102	WORKING OUT OF GRADE	$ 1,056.96	$ 619.24	$ 2,453.81	$ 2,000.00	$ 2,000.00	$ 2,000.00	
318	12210	51460	LONGEVITY	$ 2,070.00	$ 1,440.00	$ -	$ 1,500.00	$ 1,500.00	$ 1,560.00	
319	12210	51540	VACATION BUYBACK	$ -	$ 2,024.69	$ -	$ -	$ -	$ -	
320	12210	51551	TERMINATION LEAVE	$ 106,979.59	$ 73,300.11	$ 1,973.28	$ -	$ -	$ -	
321	12210	52030	REPAIRS & MAINTENANCE	$ 26,597.50	$ 15,037.54	$ 17,078.48	$ 25,000.00	$ 25,000.00	$ 25,000.00	
322	12210	52033	PARKING METER MAINTENANCE	$ 4,592.75	$ 2,975.96	$ 2,747.04	$ 21,500.00	$ 21,500.00	$ 21,500.00	
323	12210	52040	INFORMATION TECHNOLOGY	$ 37,943.98	$ 28,712.20	$ 27,369.84	$ 45,000.00	$ 45,000.00	$ 45,000.00	
324	12210	52050	MINOR EQUIPMENT	$ 4,371.06	$ 2,310.63	$ 1,242.43	$ 5,000.00	$ 5,000.00	$ 5,000.00	
325	12210	52110	ENERGY & UTILITIES	$ 27,202.97	$ 19,757.48	$ 16,476.01	$ 36,000.00	$ 36,000.00	$ 36,000.00	

Line #				FY2020 ACTUALS	FY2021 ACTUALS	FY2022 CUR ACTUALS	FY2022 BUDGET	FY2023 DEPARTMENT	FY2023 MAYOR	FY2023 CITY COUNCIL
326	12210	52150	COMMUNICATIONS	$ 588.53	$ 596.40	$ 568.50	$ 1,500.00	$ 1,500.00	$ 1,500.00	
327	12210	52151	TELECOMMUNICATIONS	$ 22,363.66	$ 23,211.82	$ 24,798.71	$ 30,000.00	$ 30,000.00	$ 30,000.00	
328	12210	52170	PROFESSIONAL DEV & TRAVEL	$ 27,840.04	$ 22,266.90	$ 23,148.65	$ 33,100.00	$ 33,100.00	$ 33,100.00	
329	12210	52190	PROFESSIONAL SERVICES	$ 23,317.58	$ 29,059.48	$ 25,926.96	$ 36,100.00	$ 36,100.00	$ 36,100.00	
330	12210	52230	OFFICE SUPPLIES	$ 16,619.37	$ 14,199.47	$ 14,416.43	$ 16,500.00	$ 16,500.00	$ 16,500.00	
331	12210	52240	VEHICLE SUPPLIES	$ 23,235.70	$ 27,698.80	$ 30,615.97	$ 18,000.00	$ 18,000.00	$ 18,000.00	
332	12210	55060	ARMORY EQUIPMENT	$ 14,285.41	$ 14,685.02	$ 7,722.80	$ 18,000.00	$ 18,000.00	$ 18,000.00	
333	12210	55080	PORTABLE RADIOS	$ 226.60	$ 2,589.87	$ 6,620.87	$ 10,000.00	$ 10,000.00	$ 10,000.00	
334	12210	55090	NEW POLICE VEHICLES	$ 135,700.00	$ 141,053.05	$ -	$ -	$ -	$ 50,000.00	
335	12210	55145	RADIO SYSTEM UPGRADE	$ 140.34	$ 372.27	$ -	$ 2,000.00	$ 2,000.00	$ -	
336	12210	57090	CLOTH/UNIFORM ALLOWANCE	$ 7,311.34	$ 8,293.80	$ 1,654.00	$ 6,000.00	$ 6,000.00	$ 6,000.00	
337	12210	57800	BUILDING REPAIRS	$ -	$ 420.00	$ -	$ 9,500.00	$ 9,500.00	$ 9,500.00	
338	12210	62030	ENCUMB REPAIRS & MAINTEN	$ -	$ 12,527.46	$ 29,426.21	$ -	$ -	$ -	
339	12210	62033	ENC PARKING METER MAINTENANCE	$ -	$ 6,075.98	$ 3,195.84	$ -	$ -	$ -	
340	12210	62040	ENC INFORMATION TECH	$ 2,371.25	$ -	$ 16,287.80	$ -	$ -	$ -	
341	12210	62151	ENCUMB TELECOMMUNICATIONS	$ -	$ -	$ 2,788.18	$ -	$ -	$ -	
342	12210	62190	ENCUMB PROFESSIONAL SERV	$ -	$ 6,543.18	$ 2,012.93	$ -	$ -	$ -	
343	12210	62230	ENCUMB OFFICE SUPPLIES	$ -	$ -	$ 1,800.53	$ -	$ -	$ -	
344	12210	62240	ENCUMB VEHICLE SUPPLIES	$ -	$ -	$ 701.20	$ -	$ -	$ -	
345	12210	65060	ENC ARMORY EQUIPMENT	$ -	$ -	$ 5,135.24	$ -	$ -	$ -	
346	12210	65080	ENCUMB PORTABLE RADIOS	$ -	$ -	$ 2,589.87	$ -	$ -	$ -	
347	12210	65090	ENC NEW VEHICLES	$ 6,124.45	$ 4,813.36	$ 49,395.25	$ -	$ -	$ -	
348	12210	65145	ENCUMB RADIO SYSTEM UPGRADE	$ -	$ -	$ -	$ -	$ -	$ -	
349	12210	67090	ENCUMB CLOTH/UNIFORM ALLOWANCE	$ -	$ 3,006.00	$ -	$ -	$ -	$ -	
350										
351	TOTAL	POLICE		$ 3,208,901.63	$ 3,302,604.96	$ 2,784,619.26	$ 3,583,236.22	$ 3,718,013.60	$ 3,735,414.12	
352										
353	12220	FIRE								
354	12220	51010	DEPT HEAD SALARY & WAGES	$ 95,486.28	$ 99,270.99	$ 91,975.77	$ 103,724.09	$ 103,526.00	$ 105,595.75	
355	12220	51011	CAPTAINS SALARY & WAGES	$ 82,737.33	$ 94,200.06	$ 73,650.74	$ 83,313.59	$ 83,273.00	$ 86,603.17	
356	12220	51012	SENIOR CLERK SAL & WAGES	$ 49,866.95	$ 49,827.38	$ 46,971.58	$ 49,811.69	$ 52,603.00	$ 52,602.16	
357	12220	51013	PRIVATES SALARY & WAGES	$ 1,221,804.68	$ 1,089,467.27	$ 1,015,370.76	$ 1,303,556.07	$ 1,313,589.00	$ 1,359,260.24	
358	12220	51014	SUPT FIRE ALARM SAL & WGS				$ -	$ 80,000.00	$ -	
359	12220	51016	LIEUTENANTS SALARY&WAGES	$ 469,549.41	$ 513,873.41	$ 369,662.79	$ 524,405.67	$ 436,040.00	$ 527,687.76	
360	12220	51020	CALL FIREFIGHTERS SAL&WGS				$ -	$ 50,000.00	$ -	
361	12220	51021	DEPUTY FIRE CHIEF SAL & WAGES				$ -	$ 94,000.00	$ -	
362	12220	51030	OVERTIME	$ 432,136.51	$ 552,558.74	$ 601,939.69	$ 300,000.00	$ 400,000.00	$ 310,000.00	
363	12220	51050	HOLIDAY PAY	$ 190,860.24	$ 195,207.23	$ 98,119.04	$ 196,336.55	$ 206,408.00	$ 207,222.87	
364	12220	51090	CLOTH/UNIFORM ALLOWANCE	$ 36,800.00	$ 37,675.00	$ 40,170.00	$ 39,050.00	$ 35,920.00	$ 39,050.00	
365	12220	51101	COLLEGE CREDITS	$ 32,000.00	$ 32,000.00	$ 28,000.00	$ 36,000.00	$ 26,000.00	$ 36,000.00	
366	12220	51102	COLLATERAL JOBS	$ 61,474.45	$ 42,917.17	$ 37,376.19	$ 55,000.00	$ 60,000.00	$ 55,000.00	
367	12220	51103	EDUCATIONAL INCENTIVE	$ 2,865.29	$ 3,944.87	$ 12,884.31	$ 10,000.00	$ 10,000.00	$ 10,000.00	
368	12220	51105	SICK LEAVE INCENTIVE	$ 1,948.51	$ 19,686.73	$ 734.73	$ 3,500.00	$ 3,500.00	$ 3,500.00	
369	12220	51200	PHYSICAL FITNESS	$ 12,200.00	$ 11,600.00	$ 11,600.00	$ 12,800.00	$ 15,600.00	$ 12,800.00	
370	12220	51460	LONGEVITY	$ 1,380.00	$ 2,450.00	$ -	$ 1,410.00	$ 990.00	$ 1,220.00	
371	12220	51540	VACATION BUYBACK	$ -	$ 1,857.55	$ -	$ -	$ -	$ -	
372	12220	51551	TERMINATION LEAVE	$ 1,206.24	$ 149,079.29	$ 83,675.42	$ -	$ -	$ -	
373	12220	52030	REPAIRS & MAINTENANCE	$ 104,442.88	$ 102,446.79	$ 69,346.36	$ 80,000.00	$ 85,000.00	$ 85,000.00	
374	12220	52037	AMBULANCE EXPENSES	$ -	$ 769.78	$ -	$ -	$ -	$ -	
375	12220	52040	INFORMATION TECHNOLOGY	$ 4,161.38	$ 4,348.31	$ 5,651.26	$ 10,000.00	$ 10,000.00	$ 10,000.00	
376	12220	52050	MINOR EQUIPMENT	$ 11,208.63	$ 11,687.62	$ 10,084.45	$ 12,500.00	$ 15,000.00	$ 15,000.00	
377	12220	52110	ENERGY & UTILITIES	$ 29,594.49	$ 24,250.70	$ 24,389.89	$ 30,600.00	$ 32,000.00	$ 32,000.00	
378	12220	52150	COMMUNICATIONS	$ 127.84	$ 36.53	$ -	$ 500.00	$ 500.00	$ 500.00	
379	12220	52151	TELECOMMUNICATIONS	$ 3,801.26	$ 4,490.12	$ 3,707.82	$ 4,800.00	$ 4,800.00	$ 4,800.00	
380	12220	52170	PROFESSIONAL DEV & TRAVEL	$ 9,339.90	$ 5,771.65	$ 8,364.60	$ 10,000.00	$ 10,000.00	$ 10,000.00	

Line #				FY2020 ACTUALS	FY2021 ACTUALS	FY2022 CUR ACTUALS	FY2022 BUDGET	FY2023 DEPARTMENT	FY2023 MAYOR	FY2023 CITY COUNCIL
381	12220	52190	PROFESSIONAL SERVICES	$ -	$ 2,500.00	$ 2,315.00	$ 2,500.00	$ 5,000.00	$ 5,000.00	
382	12220	52230	OFFICE SUPPLIES	$ 3,650.35	$ 5,295.47	$ 3,550.77	$ 5,000.00	$ 6,000.00	$ 6,000.00	
383	12220	52238	FIRE PREVENT/TRAINING SUPPLIES	$ 570.00	$ 1,881.90	$ 1,791.69	$ 2,200.00	$ 2,200.00	$ 2,200.00	
384	12220	52240	VEHICLE SUPPLIES	$ 17,980.04	$ 20,135.67	$ 15,080.42	$ 22,000.00	$ 25,000.00	$ 25,000.00	
385	12220	52995	PHYSICAL FITNESS	$ 2,052.35	$ 2,000.00	$ 131.75	$ 2,000.00	$ 2,000.00	$ 2,000.00	
386	12220	55090	NEW FIRE VEHICLES	$ 58,415.76	$ 40,000.00	$ -	$ -	$ -	$ -	
387	12220	55114	PROTECTIVE FF CLOTHING	$ 11,023.89	$ 64,689.31	$ 36,801.89	$ 37,000.00	$ 40,000.00	$ 40,000.00	
388	12220	55123	NEW EQUIPMENT	$ -	$ 24,818.18	$ -	$ -	$ -	$ -	
389	12220	55146	STUDENT AWARE OF FIRE EDU	$ 1,476.94	$ -	$ 119.99	$ 2,000.00	$ 2,000.00	$ 2,000.00	
390	12220	62030	ENCUMB REPAIRS & MAINTEN	$ 2,371.25	$ 5,203.51	$ -	$ -	$ -	$ -	
391	12220	65090	ENC NEW VEHICLES	$ -	$ 1,584.24	$ -	$ -	$ -	$ -	
392	12220	65114	ENC PROTECT FF CLOTHES	$ 10,291.22	$ 18,565.04	$ 21,947.32	$ -	$ -	$ -	
393										
394	TOTAL FIRE			$ 2,962,824.07	$ 3,235,520.81	$ 2,715,414.23	$ 2,940,007.66	$ 3,210,949.00	$ 3,046,041.95	
395										
396	12231 AMBULANCE									
397	12231	51013	PRIVATE AMBULANCE SAL&WAGES	$ 353,284.97	$ 365,327.75	$ 321,749.55	$ 408,051.27	$ 368,286.00	$ 418,515.38	
398	12231	51030	OVERTIME	$ 102,317.94	$ 112,894.53	$ 99,191.31	$ 75,000.00	$ 100,000.00	$ 75,000.00	
399	12231	51050	HOLIDAY PAY	$ 33,761.52	$ 38,876.02	$ 18,298.71	$ 42,262.45	$ 42,756.00	$ 43,944.12	
400	12231	51090	CLOTH/UNIFORM ALLOWANCE	$ 7,875.00	$ 9,000.00	$ 9,000.00	$ 9,000.00	$ 9,000.00	$ 9,000.00	
401	12231	51101	COLLEGE CREDITS	$ -	$ -	$ -	$ -	$ 4,000.00	$ 4,000.00	
402	12231	51102	COLLATERAL JOBS	$ 39,989.20	$ 37,134.27	$ 36,695.24	$ 30,000.00	$ 40,000.00	$ 30,000.00	
403	12231	51103	EDUCATIONAL INCENTIVE	$ 112.34	$ -	$ -	$ 2,000.00	$ 2,000.00	$ 2,000.00	
404	12231	51415	AMBULANCE SERV STIPEND	$ 17,396.00	$ 17,667.00	$ 15,598.00	$ 17,520.00	$ 17,472.00	$ 17,520.00	
405	12231	52030	REPAIRS & MAINTENANCE	$ 4,452.27	$ 14,979.39	$ 5,340.07	$ 10,000.00	$ 15,000.00	$ 10,000.00	
406	12231	52037	AMBULANCE SUPP/EXPENSES	$ 14,975.81	$ 21,109.89	$ 16,904.29	$ 20,000.00	$ 22,000.00	$ 20,000.00	
407	12231	52040	INFORMATION TECHNOLOGY	$ 5,855.13	$ 2,730.99	$ 6,500.00	$ 6,500.00	$ 13,500.00	$ 10,500.00	
408	12231	52041	LISC RENEWALS/FEES/ INSPECTION	$ 6,381.83	$ 5,622.69	$ 6,760.32	$ 5,000.00	$ 7,000.00	$ 7,000.00	
409	12231	52050	MINOR EQUIPMENT	$ -	$ -	$ -	$ 3,500.00	$ 3,500.00	$ 3,500.00	
410	12231	52151	TELECOMMUNICATIONS	$ 1,620.61	$ 2,518.01	$ 2,205.39	$ 2,700.00	$ 2,700.00	$ 2,700.00	
411	12231	52170	PROFESSIONAL DEV & TRAVEL	$ 3,334.25	$ 3,619.68	$ 2,594.55	$ 6,000.00	$ 6,000.00	$ 6,000.00	
412	12231	52190	PROFESSIONAL SERVICES	$ 308,788.81	$ 306,901.25	$ 286,000.00	$ 320,000.00	$ 320,000.00	$ 320,000.00	
413	12231	52230	OFFICE SUPPLIES	$ 368.46	$ 471.38	$ 243.75	$ 500.00	$ 500.00	$ 500.00	
414	12231	52240	VEHICLE SUPPLIES	$ 2,709.10	$ 1,846.22	$ 3,542.81	$ 4,000.00	$ 4,000.00	$ 4,000.00	
415										
416	TOTAL AMBULANCE			$ 903,223.24	$ 940,699.07	$ 830,623.99	$ 962,033.72	$ 977,714.00	$ 984,179.50	
417										
418	12240 DISPATCHERS									
419	12240	51010	DISPATCH SUPERV SALARY & WAGES	$ 153,216.85	$ 101,962.40	$ 12,838.94	$ 160,521.55	$ 160,521.55	$ -	
420	12240	51013	FULL TIME DISPATCHERS SAL	$ 310,441.70	$ 324,194.71	$ 317,774.12	$ 326,851.75	$ 326,851.74	$ 484,203.20	
421	12240	51022	PART TIME DISPATCHERS SAL	$ 42,154.48	$ 48,001.56	$ 49,996.25	$ 42,759.64	$ 42,759.65	$ 65,988.00	
422	12240	51030	OVERTIME	$ 170,317.39	$ 158,313.78	$ 144,616.03	$ 120,000.00	$ 120,000.00	$ 120,000.00	
423	12240	51032	COMPENSATORY TIME	$ (2,862.33)	$ (1,960.21)	$ (5,723.46)	$ -	$ -	$ -	
424	12240	51050	HOLIDAY PAY	$ 45,174.02	$ 42,183.49	$ 16,198.55	$ 56,978.05	$ 56,978.05	$ 57,770.08	
425	12240	51090	CLOTH/UNIFORM ALLOWANCE	$ 7,600.00	$ 5,875.00	$ 6,687.50	$ 9,800.00	$ 9,800.00	$ 9,000.00	
426	12240	51100	SHIFT DIFFERENTIAL	$ 36,235.47	$ 35,554.41	$ 31,157.42	$ 30,000.00	$ 30,000.00	$ 30,000.00	
427	12240	51200	PHYSICAL FITNESS	$ -	$ -	$ -	$ 200.00	$ 200.00	$ 200.00	
428	12240	51551	TERMINATION LEAVE	$ -	$ 1,536.03	$ 645.44	$ -	$ -	$ -	
429	12240	52170	PROFESSIONAL DEV & TRAVEL	$ 1,031.25	$ 8,195.65	$ 4,528.80	$ 17,000.00	$ 17,000.00	$ 17,000.00	
430										
431	TOTAL DISPATCHERS			$ 763,308.83	$ 723,856.82	$ 578,719.59	$ 764,110.99	$ 764,110.99	$ 784,161.28	
432										
433	12241 BUILDING INSPECTOR									
434	12241	51010	DEPT HEAD SALARY & WAGES	$ 78,801.75	$ 79,971.42	$ 72,906.44	$ 81,864.63	$ 81,864.63	$ 83,341.66	
435	12241	51011	LOCAL BLDG INSP SAL & WGS	$ 60,831.06	$ 65,846.81	$ 62,404.07	$ 94,004.61	$ 94,004.61	$ 128,670.00	

Line #				FY2020 ACTUALS	FY2021 ACTUALS	FY2022 CUR ACTUALS	FY2022 BUDGET	FY2023 DEPARTMENT	FY2023 MAYOR	FY2023 CITY COUNCIL
436	12241	51012	CLERK/ASST SAL & WAGES	$ 39,944.60	$ 40,534.20	$ 36,549.39	$ 40,201.59	$ 40,201.59	$ 46,733.96	
437	12241	51013	P/T CLERK/ASST SAL & WGS	$ 27,963.48	$ 35,189.60	$ 30,778.83	$ 36,468.59	$ 36,468.59	$ 45,367.92	
438	12241	51018	PLUMBING & GAS INSP SAL & WAGE	$ 31,871.94	$ 33,371.82	$ 30,690.28	$ 34,156.24	$ 34,156.24	$ 34,773.02	
439	12241	51019	WIRE INSPECTOR SAL & WAGES	$ 60,819.00	$ 61,727.80	$ 56,275.26	$ 63,189.04	$ 63,189.04	$ 64,330.09	
440	12241	51023	ALTERNATE INSPECTOR SALARY	$ 3,577.82	$ 350.00	$ 5,970.05	$ 9,726.49	$ 9,726.49	$ 9,795.27	
441	12241	51030	OVERTIME	$ 125.42	$ 226.95	$ -	$ 1,800.00	$ 1,800.00	$ 1,800.00	
442	12241	51090	CLOTH/UNIFORM ALLOWANCE	$ 1,350.00	$ 1,175.00	$ 1,525.00	$ 2,050.00	$ 2,050.00	$ 2,050.00	
443	12241	51460	LONGEVITY	$ 750.00	$ 690.00	$ -	$ 780.00	$ 870.00	$ 870.00	
444	12241	51551	TERMINATION LEAVE	$ -	$ -	$ 871.15	$ -	$ -	$ -	
445	12241	52020	ABANDONED BUILDING MAINT	$ 1,031.37	$ 531.13	$ 139.98	$ 1,100.00	$ 1,100.00	$ 1,100.00	
446	12241	52030	REPAIRS & MAINTENANCE	$ 377.60	$ 1,060.79	$ 186.62	$ 2,500.00	$ 2,875.00	$ 2,875.00	
447	12241	52031	REPAIRS TO POLES & LIGHTS	$ 5,305.06	$ 4,984.52	$ 1,465.58	$ 9,000.00	$ 10,350.00	$ 10,350.00	
448	12241	52050	MINOR EQUIPMENT	$ 541.68	$ 3,350.00	$ 537.75	$ 3,350.00	$ 3,853.00	$ 3,853.00	
449	12241	52110	ENERGY & UTILITIES	$ 8,256.59	$ 8,428.24	$ 6,789.57	$ 7,500.00	$ 7,500.00	$ 8,500.00	
450	12241	52151	TELECOMMUNICATIONS	$ 2,616.37	$ 2,383.54	$ 1,709.60	$ 3,500.00	$ 3,500.00	$ 3,500.00	
451	12241	52170	PROFESSIONAL DEV & TRAVEL	$ 2,009.28	$ 684.00	$ 827.60	$ 4,000.00	$ 4,000.00	$ 4,000.00	
452	12241	52230	OFFICE SUPPLIES	$ 1,176.92	$ 758.99	$ 409.99	$ 2,000.00	$ 2,300.00	$ 2,000.00	
453	12241	52240	VEHICLE SUPPLIES	$ 7,011.46	$ 2,166.59	$ 1,720.50	$ 3,000.00	$ 3,450.00	$ 3,000.00	
454	12241	52280	COPIER EXPENSES	$ 158.20	$ 253.84	$ 42.37	$ 500.00	$ 500.00	$ 500.00	
455	12241	55120	NEW VEHICLE EXPENSE	$ -	$ 30,000.00	$ 39,811.00	$ -	$ -	$ -	
456	12241	62030	ENCUMB REPAIRS & MAINTEN	$ 1,200.00	$ -	$ -	$ -	$ -	$ -	
457	12241	62031	ENC REPAIRS TO POLES & LIGHTS	$ -	$ 3,214.12	$ 3,982.44	$ -	$ -	$ -	
458	12241	62050	ENCUMB MINOR EQUIPMENT	$ -	$ -	$ 8,545.00	$ -	$ -	$ -	
459	12241	62170	ENCUMB PROF DEVELOPMENT & TRAV	$ -	$ 1,470.00	$ -	$ -	$ -	$ -	
460										
461	TOTAL	BUILDING INSPECTOR		$ 335,719.60	$ 377,636.63	$ 364,138.47	$ 400,691.19	$ 403,759.19	$ 457,409.92	
462										
463	12244	WEIGHTS & MEASURES								
464	12244	51010	DEPT HEAD SALARY & WAGES	$ 9,341.40	$ 9,528.23	$ 8,952.57	$ 9,785.19	$ 9,785.19	$ 9,961.77	
465	12244	52230	OFFICE SUPPLIES	$ 64.08	$ 63.94	$ 77.56	$ 200.00	$ 200.00	$ 200.00	
466										
467	TOTAL	WEIGHTS & MEASURES		$ 9,405.48	$ 9,592.17	$ 9,030.13	$ 9,985.19	$ 9,985.19	$ 10,161.77	
468										
469	12290	ANIMAL CONTROL OFFICER								
470	12290	51010	SENIOR ANIMAL OFFICER SAL & WA	$ 40,940.89	$ 41,529.26	$ 40,723.56	$ 42,327.76	$ 48,464.00	$ 47,528.00	
471	12290	51011	ANIMAL CONT OFF SAL & WAGES	$ 61,115.79	$ 69,323.32	$ 68,967.55	$ 70,655.92	$ 80,121.80	$ 80,121.60	
472	12290	51030	OVERTIME	$ 3,840.80	$ 6,064.90	$ 5,358.03	$ 3,000.00	$ 5,000.00	$ 3,000.00	
473	12290	51031	ON-CALL/STANDBY	$ -	$ -	$ 10,390.00	$ -	$ -	$ 20,060.00	
474	12290	51090	CLOTH/UNIFORM ALLOWANCE	$ 1,166.67	$ 1,050.00	$ 1,500.00	$ 1,500.00	$ 1,500.00	$ 1,950.00	
475	12290	51460	LONGEVITY	$ 210.00	$ -	$ 240.00	$ 270.00	$ -	$ -	
476	12290	51551	TERMINATION LEAVE	$ 838.89	$ -	$ -	$ -	$ -	$ -	
477	12290	52030	REPAIRS & MAINTENANCE	$ -	$ 3,930.39	$ 1,954.35	$ 4,000.00	$ 4,000.00	$ 4,000.00	
478	12290	52151	TELECOMMUNICATIONS	$ 1,524.87	$ 1,595.79	$ 3,000.00	$ 3,000.00	$ 3,000.00	$ 3,000.00	
479	12290	52170	PROFESSIONAL DEV & TRAVEL	$ 725.00	$ 350.00	$ 481.90	$ 2,500.00	$ 2,500.00	$ 2,500.00	
480	12290	52240	VEHICLE SUPPLIES	$ 1,693.20	$ 1,448.57	$ 682.56	$ 2,600.00	$ 2,600.00	$ 2,600.00	
481	12290	55090	NEW VEHICLES	$ -	$ 36,000.00	$ -	$ -	$ -	$ -	
482	12290	62240	ENCUMB VEHICLE SUPPLIES	$ -	$ 1,020.45	$ -	$ -	$ -	$ -	
483	12290	65090	ENC NEW VEHICLES	$ -	$ -	$ 34,936.80	$ -	$ -	$ -	
484										
485	TOTAL	ANIMAL CONTROL OFFICER		$ 112,056.11	$ 162,312.68	$ 168,234.75	$ 129,853.68	$ 147,185.80	$ 164,759.60	
486										
487	12291	CIVIL DEFENSE								
488	12291	51010	DEPT HEAD SALARY & WAGES	$ 9,171.84	$ 9,355.32	$ 8,790.10	$ 9,607.64	$ 9,607.64	$ 9,542.43	
489	12291	52040	INFORMATION TECHNOLOGY	$ 1,357.94	$ 79.95	$ -	$ 1,500.00	$ 1,500.00	$ 1,500.00	
490	12291	52050	MINOR EQUIPMENT	$ 221.69	$ -	$ -	$ 1,500.00	$ 1,500.00	$ 1,500.00	

Line #				FY2020 ACTUALS	FY2021 ACTUALS	FY2022 CUR ACTUALS	FY2022 BUDGET	FY2023 DEPARTMENT	FY2023 MAYOR	FY2023 CITY COUNCIL
491	12291	52230	OFFICE SUPPLIES	$ -	$ 337.60	$ 22.57	$ 500.00	$ 500.00	$ 500.00	
492	12291	52996	EMERGENCY FUND	$ -	$ 144.72	$ -	$ 500.00	$ 500.00	$ 500.00	
493	12291	62040	ENC INFORMATION TECH	$ -	$ -	$ 1,420.05	$ -	$ -	$ -	
494										
495	TOTAL	CIVIL DEFENSE		$ 10,751.47	$ 9,917.59	$ 10,232.72	$ 13,607.64	$ 13,607.64	$ 13,542.43	
496										
497	12292	ANIMAL SHELTER								
498	12292	51023	ALT ANIMAL CONT OFF SAL&W	$ 24,584.21	$ 25,910.54	$ 29,142.65	$ 30,379.03	$ 30,379.03	$ 31,606.34	
499	12292	51030	OVERTIME	$ -	$ 274.85	$ -	$ 1,500.00	$ 1,500.00	$ 1,500.00	
500	12292	52030	REPAIRS & MAINTENANCE	$ 6,700.00	$ 2,977.06	$ 2,623.40	$ 4,200.00	$ 4,200.00	$ 4,200.00	
501	12292	52040	INFORMATION TECHNOLOGY	$ 477.96	$ 734.76	$ 966.06	$ 1,300.00	$ 1,300.00	$ 1,300.00	
502	12292	52050	MINOR EQUIPMENT	$ 1,051.48	$ 99.95	$ 2,200.00	$ 2,200.00	$ 2,200.00	$ 2,200.00	
503	12292	52110	ENERGY & UTILITIES	$ 7,930.78	$ 6,382.12	$ 6,566.51	$ 9,000.00	$ 9,000.00	$ 9,000.00	
504	12292	52190	PROFESSIONAL SERVICES	$ -	$ 3,200.00	$ 654.00	$ 1,200.00	$ 1,200.00	$ 1,200.00	
505	12292	52230	OFFICE SUPPLIES	$ 748.54	$ 885.65	$ 82.37	$ 750.00	$ 750.00	$ 750.00	
506	12292	52240	VEHICLE SUPPLIES	$ -	$ -	$ -	$ 1,000.00	$ 1,000.00	$ 1,000.00	
507	12292	52997	ANIMAL CARE & DISPOSAL	$ 26,189.86	$ 29,208.94	$ 7,652.96	$ 33,000.00	$ 33,000.00	$ 33,000.00	
508	12292	62030	ENCUMB REPAIRS & MAINTEN	$ -	$ -	$ -	$ -	$ -	$ -	
509	12292	62190	ENCUMB PROFESSIONAL SERV	$ -	$ 12,910.00	$ 205.32	$ -	$ -	$ -	
510	12292	62997	ENCUMB ANIMAL CARE & DISPOSAL	$ -	$ 2,187.20	$ 25,561.23	$ -	$ -	$ -	
511										
512	TOTAL	ANIMAL SHELTER		$ 67,682.83	$ 84,771.07	$ 75,654.50	$ 84,529.03	$ 84,529.03	$ 85,756.34	
513										
514	12293	CIVIL ENFORCEMENT								
515	12293	51010	DEPT HEAD SALARY & WAGES	$ 2,083.30	$ 2,499.96	$ 2,291.63	$ 2,500.00	$ 2,500.00	$ 2,500.00	
516	12293	52190	PROFESSIONAL SERVICES	$ 4,285.00	$ 2,212.50	$ 807.50	$ 8,500.00	$ 8,500.00	$ 8,500.00	
517	12293	62190	ENCUMB PROFESSIONAL SERV	$ -	$ -	$ -	$ -	$ -	$ -	
518										
519	TOTAL	CIVIL ENFORCEMENT		$ 6,368.30	$ 4,712.46	$ 3,099.13	$ 11,000.00	$ 11,000.00	$ 11,000.00	
520										
521										
522	13999	REGIONAL SCHOOL DISTRICTS								
523	13999	56500	9500-MONT VOC TEC SCH ASSESS	$ 1,155,223.00	$ 1,183,237.08	$ 1,068,430.14	$ 1,187,518.00	$ 1,253,518.00	$ 1,134,654.00	
524										
525	TOTAL	REGIONAL SCHOOL DISTRI		$ 1,155,223.00	$ 1,183,237.08	$ 1,068,430.14	$ 1,187,518.00	$ 1,253,518.00	$ 1,134,654.00	
526										
527	14410	SURVEY								
528	14410	51010	DEPT HEAD SALARY & WAGES	$ 42,941.64	$ 43,579.30	$ 39,474.90	$ 44,611.08	$ 44,611.09	$ 45,415.97	
529	14410	51013	GIS / AUTOCAD TECHNICIAN	$ 51,307.78	$ 29,976.74	$ 43,161.90	$ 48,745.19	$ 48,745.19	$ 49,624.66	
530	14410	51460	LONGEVITY	$ 420.00	$ 470.00	$ 270.00	$ 270.00	$ -	$ -	
531	14410	51551	TERMINATION LEAVE	$ -	$ 2,782.73	$ 2,640.52	$ -	$ -	$ -	
532	14410	52030	REPAIRS & MAINTENANCE	$ 83.10	$ 744.52	$ 537.61	$ 1,500.00	$ 1,500.00	$ 1,500.00	
533	14410	52040	INFORMATION TECHNOLOGY	$ 5,845.00	$ -	$ 3,618.49	$ 6,000.00	$ 6,500.00	$ 6,000.00	
534	14410	52050	MINOR EQUIPMENT	$ 113.09	$ -	$ -	$ 1,500.00	$ 1,500.00	$ 1,500.00	
535	14410	52150	COMMUNICATIONS	$ 20.00	$ -	$ 192.50	$ 400.00	$ 400.00	$ 400.00	
536	14410	52151	TELECOMMUNICATIONS	$ 450.16	$ 646.32	$ 1,100.00	$ 1,000.00	$ 1,000.00	$ 1,000.00	
537	14410	52170	PROFESSIONAL DEV & TRAVEL	$ 150.00	$ 75.00	$ -	$ 600.00	$ 600.00	$ 600.00	
538	14410	52190	PROFESSIONAL SERVICES	$ 15,568.01	$ 6,912.43	$ 4,415.00	$ 18,000.00	$ 18,000.00	$ 18,000.00	
539	14410	52230	OFFICE SUPPLIES	$ 1,100.27	$ 514.69	$ 458.91	$ 1,500.00	$ 1,500.00	$ 1,500.00	
540	14410	52240	VEHICLE SUPPLIES	$ -	$ -	$ -	$ 500.00	$ 500.00	$ 500.00	
541	14410	58000	CAPITAL IMPROVEMENT PLAN	$ -	$ -	$ -	$ -	$ -	$ -	
542	14410	58100	EPA NPDES	$ 2,500.00	$ -	$ -	$ 40,000.00	$ 40,000.00	$ 40,000.00	
543	14410	58605	HONEYWELL MV FEE	$ -	$ -	$ -	$ -	$ -	$ -	
544	14410	62170	ENCUMB PROF DEVELOPMENT & TRAV	$ -	$ -	$ -	$ -	$ -	$ -	
545	14410	62190	ENCUMB PROFESSIONAL SERV	$ 33,341.75	$ 8,107.45	$ 5,465.67	$ -	$ -	$ -	

Line #				FY2020 ACTUALS	FY2021 ACTUALS	FY2022 CUR ACTUALS	FY2022 BUDGET	FY2023 DEPARTMENT	FY2023 MAYOR	FY2023 CITY COUNCIL
546	14410	68100	ENCUMB EPA NPDES	$ 7,500.00	$ 33,683.08	$ 16,816.92	$ -	$ -	$ -	
547										
548	TOTAL	SURVEY		$ 161,340.80	$ 127,832.06	$ 118,152.42	$ 164,626.27	$ 164,856.28	$ 166,040.63	
549										
550	14421	PUBLIC WORKS								
551	14421	51010	DEPT HEAD SALARY & WAGES	$ 50,462.55	$ 51,212.26	$ 45,837.94	$ 52,424.40	$ 53,472.89	$ 53,370.26	
552	14421	51012	CLERK/ASST SAL & WAGES	$ 24,926.45	$ 24,169.19	$ 22,021.22	$ 24,178.39	$ 24,661.96	$ 25,531.48	
553	14421	51013	MAINTENANCE CREW SAL & WAGES	$ 987,839.86	$ 971,498.11	$ 859,575.09	$ 1,118,961.30	$ 1,211,675.00	$ 1,149,593.64	
554	14421	51014	BOARD & COMM SAL & WAGES	$ 2,062.50	$ 2,500.00	$ 1,875.00	$ 3,100.00	$ 3,100.00	$ 3,100.00	
555	14421	51030	OVERTIME	$ 72,469.93	$ 67,728.21	$ 46,177.94	$ 50,000.00	$ 50,000.00	$ 50,000.00	
556	14421	51031	WEEK-END STANDBY	$ 22,900.00	$ 21,539.29	$ 19,447.03	$ 20,000.00	$ 22,650.00	$ 20,000.00	
557	14421	51090	CLOTH/UNIFORM ALLOWANCE	$ 26,360.00	$ 21,990.00	$ 21,730.00	$ 21,730.00	$ 22,260.00	$ 26,020.00	
558	14421	51100	SHIFT DIFFERENTIAL	$ 315.50	$ 610.65	$ 59.43	$ 1,000.00	$ 1,000.00	$ 1,000.00	
559	14421	51102	WORKING OUT OF GRADE	$ 8,175.51	$ 9,385.10	$ 8,844.66	$ 12,000.00	$ 12,000.00	$ 12,000.00	
560	14421	51105	SICK LEAVE INCENTIVE	$ 3,956.55	$ 4,921.18	$ 3,947.44	$ 3,500.00	$ 4,200.00	$ 3,500.00	
561	14421	51460	LONGEVITY	$ 570.00	$ 600.00	$ -	$ 630.00	$ 660.00	$ 660.00	
562	14421	51551	TERMINATION LEAVE	$ 31,169.77	$ 10,493.31	$ 5,861.33	$ -	$ -	$ -	
563	14421	52030	REPAIRS & MAINTENANCE	$ 157,598.85	$ 207,276.92	$ 153,639.77	$ 200,000.00	$ 220,000.00	$ 200,000.00	
564	14421	52032	TRAFFIC MAINTENANCE	$ 30,175.24	$ 29,711.49	$ 12,113.76	$ 40,000.00	$ 40,000.00	$ 40,000.00	
565	14421	52033	PARKING METER MAINTENANCE	$ 6,858.78	$ 4,135.37	$ 2,236.88	$ 20,000.00	$ 20,000.00	$ 20,000.00	
566	14421	52034	CRUSHER MAINTENANCE	$ 1,489.54	$ 43.17	$ -	$ 2,000.00	$ 2,000.00	$ 2,000.00	
567	14421	52035	CEMETERY MAINTENANCE	$ 9,000.00	$ 8,999.12	$ 9,000.00	$ 9,000.00	$ 9,000.00	$ 9,000.00	
568	14421	52038	UNACCEPTED ROAD MAINTENAN	$ 4,773.00	$ -	$ -	$ 5,000.00	$ 5,000.00	$ 5,000.00	
569	14421	52040	INFORMATION TECHNOLOGY	$ 2,428.62	$ 2,704.20	$ 1,326.10	$ 2,500.00	$ 2,500.00	$ 2,500.00	
570	14421	52050	MINOR EQUIPMENT	$ 6,659.02	$ 7,157.57	$ 122.11	$ 20,000.00	$ 20,000.00	$ 20,000.00	
571	14421	52070	EQUIPMENT RENTAL	$ 3,507.25	$ 1,000.00	$ -	$ 1,000.00	$ 1,000.00	$ 1,000.00	
572	14421	52110	ENERGY & UTILITIES	$ 25,728.19	$ 26,589.77	$ 25,487.26	$ 25,000.00	$ 25,000.00	$ 25,000.00	
573	14421	52120	STREET LIGHTING	$ 136,676.61	$ 134,752.65	$ 117,716.40	$ 90,000.00	$ 120,000.00	$ 100,000.00	
574	14421	52150	COMMUNICATIONS	$ -	$ -	$ -	$ 3,000.00	$ 3,000.00	$ 3,000.00	
575	14421	52151	TELECOMMUNICATIONS	$ 6,893.93	$ 7,337.69	$ 6,937.32	$ 9,000.00	$ 9,000.00	$ 9,000.00	
576	14421	52170	PROFESSIONAL DEV & TRAVEL	$ 3,527.37	$ 4,172.69	$ 2,172.05	$ 5,000.00	$ 5,000.00	$ 5,000.00	
577	14421	52190	PROFESSIONAL SERVICES	$ 14,106.62	$ 28,938.94	$ 11,305.99	$ 15,000.00	$ 15,000.00	$ 15,000.00	
578	14421	52192	TREE PLANTING	$ -	$ -	$ -	$ 10,000.00	$ 10,000.00	$ 10,000.00	
579	14421	52210	SNOW & ICE	$ 571,851.71	$ 562,124.54	$ 648,008.23	$ 300,000.00	$ 300,000.00	$ 300,000.00	
580	14421	52230	OFFICE SUPPLIES	$ 3,766.82	$ 4,000.00	$ 2,779.34	$ 4,500.00	$ 4,500.00	$ 4,500.00	
581	14421	52243	VEHICLE FUEL	$ 177,274.23	$ 189,743.66	$ 210,680.60	$ 220,000.00	$ 240,000.00	$ 220,000.00	
582	14421	52700	ROAD MAINTENANCE	$ 120,279.72	$ 116,674.53	$ 118,163.59	$ 120,000.00	$ 120,000.00	$ 120,000.00	
583	14421	55090	NEW VEHICLES	$ 148,860.00	$ -	$ 249,115.00	$ -	$ -	$ -	
584	14421	55123	NEW EQUIPMENT	$ -	$ -	$ (6,162.32)	$ -	$ 1,205,000.00	$ -	
585	14421	55163	BUILDING REHAB	$ 10,650.35	$ 1,908.77	$ 1,601.54	$ 10,000.00	$ 10,000.00	$ 10,000.00	
586	14421	58602	ROAD RESURFACING EXPENSES	$ 142,311.99	$ 385,290.97	$ 563,541.90	$ 150,000.00	$ 150,000.00	$ 150,000.00	
587	14421	62030	ENCUMB REPAIRS & MAINTEN	$ 161.08	$ 42,970.64	$ 24,219.59	$ -	$ -	$ -	
588	14421	62032	ENCUMB TRAFFIC MAINTENANCE	$ 8,665.19	$ 11,235.85	$ 15,129.83	$ -	$ -	$ -	
589	14421	62033	ENC PARKING METER MAINTENANCE	$ 7,196.58	$ 21,441.85	$ 19,936.14	$ -	$ -	$ -	
590	14421	62035	ENC CEMETERY MAINTENANCE	$ 649.98	$ -	$ -	$ -	$ -	$ -	
591	14421	62050	ENCUMB MINOR EQUIPMENT	$ 7,396.84	$ 5,000.00	$ 1,272.73	$ -	$ -	$ -	
592	14421	62151	ENCUMB TELECOMMUNICATIONS	$ -	$ 0.50	$ -	$ -	$ -	$ -	
593	14421	62190	ENCUMB PROFESSIONAL SERV	$ -	$ -	$ 480.00	$ -	$ -	$ -	
594	14421	62192	ENC TREE PLANTING	$ 5,558.00	$ 216.54	$ 6,832.47	$ -	$ -	$ -	
595	14421	62230	ENCUMB OFFICE SUPPLIES	$ -	$ -	$ 2,507.81	$ -	$ -	$ -	
596	14421	62243	ENCUMB VEHICLE FUEL EXP	$ -	$ 6,041.83	$ 18,288.71	$ -	$ -	$ -	
597	14421	62700	ENCUMB ROAD MAINTENANCE	$ 16,779.12	$ -	$ 8,325.47	$ -	$ -	$ -	
598	14421	65090	ENC NEW VEHICLES	$ -	$ 1,140.00	$ -	$ -	$ -	$ -	
599	14421	65123	ENCUMB NEW EQUIPMENT	$ 27,367.00	$ 18,151.00	$ 131,943.42	$ -	$ -	$ -	
600	14421	65163	ENCUMB BUILDING REHAB	$ -	$ -	$ 8,091.23	$ -	$ -	$ -	

Line #				FY2020 ACTUALS	FY2021 ACTUALS	FY2022 CUR ACTUALS	FY2022 BUDGET	FY2023 DEPARTMENT	FY2023 MAYOR	FY2023 CITY COUNCIL
601	14421	68602	ENC ROAD RESURFACE EXP	$ 73,329.53	$ 496,728.21	$ 348,657.30	$ -	$ -	$ -	
602	14421	68626	ENCUMB TIP - PEARSON BLVD	$ -	$ 3,877.50	$ -		$ -	$ -	
603										
604	TOTAL	PUBLIC WORKS		$ 2,962,729.78	$ 3,516,013.27	$ 3,750,847.30	$ 2,568,524.09	$ 3,941,679.85	$ 2,615,775.38	
605										
606	14482	AIRPORT								
607	14482	51010	DEPT HEAD MANAGER SAL & WAGES	$ -	$ -	$ -	$ -	$ 25,000.00	$ 25,000.00	
608	14482	52030	REPAIRS & MAINTENANCE	$ 5,301.89	$ 3,861.20	$ 915.00	$ 11,000.00	$ 11,000.00	$ 11,000.00	
609	14482	52050	MINOR EQUIPMENT	$ -	$ -	$ -	$ 100.00	$ 100.00	$ 100.00	
610	14482	52110	ENERGY & UTILITIES	$ 3,301.02	$ 4,853.36	$ 4,024.20	$ 3,500.00	$ 3,500.00	$ 3,500.00	
611	14482	52150	COMMUNICATIONS	$ -	$ -	$ 675.91	$ 100.00	$ 100.00	$ 100.00	
612	14482	52151	TELECOMMUNICATIONS	$ 596.46	$ 1,556.29	$ 738.32	$ 600.00	$ 600.00	$ 600.00	
613	14482	52190	PROFESSIONAL SERVICES	$ -	$ 889.67	$ 100.00	$ 100.00	$ 100.00	$ 100.00	
614	14482	52230	OFFICE SUPPLIES	$ -	$ 3.09	$ -	$ -	$ 100.00	$ 100.00	
615	14482	52240	VEHICLE SUPPLIES	$ 520.35	$ 541.89	$ 2,755.23	$ 100.00	$ 500.00	$ 500.00	
616	14482	62030	ENCUMB REPAIRS & MAINTEN	$ 2,221.99	$ 4,828.65	$ 2,054.01	$ 500.00	$ -	$ -	
617	14482	62190	ENCUMB PROFESSIONAL SERV	$ 730.53	$ 26,594.52	$ 1,103.40	$ -	$ -	$ -	
618										
619	TOTAL	AIRPORT		$ 12,672.24	$ 43,128.67	$ 12,366.07	$ 16,000.00	$ 41,000.00	$ 41,000.00	
620										
621	15512	HEALTH								
622	15512	51010	DEPT HEAD SALARY & WAGES	$ 51,177.82	$ 58,791.24	$ 51,429.58	$ 58,464.61	$ 58,464.62	$ 63,033.72	
623	15512	51011	P/T AST SANI INSPE SAL&WG	$ 31,893.44	$ 41,103.21	$ 36,491.36	$ 41,929.89	$ 41,929.89	$ 42,686.40	
624	15512	51012	CLERK/ASST SAL & WAGES	$ 20,211.84	$ 7,627.10	$ 10,952.52	$ 19,790.58	$ 39,045.76	$ 39,045.76	
625	15512	51013	PREVENT COORD SALARY & WAGES	$ -	$ 23,653.88	$ 45,788.58	$ 51,250.00	$ 51,250.00	$ 52,275.00	
626	15512	51014	BOARD & COMM SAL & WAGES	$ 2,916.68	$ 3,776.88	$ 3,000.00	$ 4,000.00	$ 4,000.00	$ 4,000.00	
627	15512	51030	OVERTIME	$ -	$ -	$ 264.87	$ 500.00	$ 500.00	$ 500.00	
628	15512	51090	CLOTH/UNIFORM ALLOWANCE	$ 350.00	$ -	$ 350.00	$ 700.00	$ 700.00	$ 700.00	
629	15512	51460	LONGEVITY	$ -	$ 112.50	$ -	$ 180.00	$ 210.00	$ 210.00	
630	15512	51540	VACATION BUYBACK	$ -	$ 1,459.72	$ -	$ -	$ -	$ -	
631	15512	51551	TERMINATION LEAVE	$ -	$ -	$ -	$ -	$ -	$ -	
632	15512	52030	REPAIRS & MAINTENANCE	$ -	$ 175.00	$ 170.00	$ 500.00	$ 500.00	$ 500.00	
633	15512	52040	INFORMATION TECHNOLOGY	$ -	$ -	$ -	$ 600.00	$ 600.00	$ 600.00	
634	15512	52041	SOFTWARE EXPENSE	$ -	$ 19,896.53	$ -	$ -	$ -	$ -	
635	15512	52050	MINOR EQUIPMENT	$ -	$ -	$ 362.49	$ 500.00	$ 500.00	$ 500.00	
636	15512	52150	COMMUNICATIONS	$ 72.00	$ -	$ 219.32	$ 300.00	$ 300.00	$ 300.00	
637	15512	52151	TELECOMMUNICATIONS	$ 2,111.82	$ 1,343.49	$ 1,730.21	$ 3,000.00	$ 3,000.00	$ 3,000.00	
638	15512	52170	PROFESSIONAL DEV & TRAVEL	$ 1,205.00	$ 428.42	$ 2,348.53	$ 2,500.00	$ 2,500.00	$ 2,500.00	
639	15512	52190	PROFESSIONAL SERVICES	$ 3,143.65	$ 5,683.40	$ 2,974.52	$ 6,500.00	$ 6,500.00	$ 6,500.00	
640	15512	52230	OFFICE SUPPLIES	$ 1,883.00	$ 1,305.68	$ 1,011.00	$ 4,000.00	$ 4,000.00	$ 4,000.00	
641	15512	52240	VEHICLE SUPPLIES	$ 205.00	$ 184.00	$ 1,419.99	$ 750.00	$ 750.00	$ 750.00	
642	15512	54100	NURSING SERVICES	$ 2,675.00	$ -	$ 2,500.00	$ 5,000.00	$ 5,000.00	$ 5,000.00	
643	15512	55371	MUNICIPAL DUMPSTER COLLECTION	$ 14,498.79	$ 18,684.46	$ -	$ 20,000.00	$ 20,600.00	$ 20,000.00	
644	15512	62190	ENCUMB PROFESSIONAL SERV	$ 75.00	$ -	$ -	$ -	$ -	$ -	
645	15512	62230	ENCUMB OFFICE SUPPLIES	$ 121.34	$ 37.99	$ -	$ -	$ -	$ -	
646										
647	TOTAL	HEALTH		$ 132,540.38	$ 184,263.50	$ 161,012.97	$ 220,465.08	$ 240,350.27	$ 246,100.88	
648										
649	15541	COUNCIL ON AGING								
650	15541	51010	DEPT HEAD SALARY & WAGES	$ 58,066.82	$ 39,725.40	$ 53,722.45	$ 60,323.70	$ 62,000.00	$ 61,412.08	
651	15541	51012	CLERKS/DISPATCHER SAL&WAG	$ 37,361.72	$ 33,563.11	$ 30,542.09	$ 37,827.78	$ 37,827.78	$ 37,383.32	
652	15541	51016	CUSTODIAN SALARY & WAGES	$ 40,002.80	$ 40,516.73	$ 42,805.01	$ 40,278.16	$ 50,062.48	$ 51,062.96	
653	15541	51030	OVERTIME	$ 216.51	$ 422.09	$ 513.80	$ 500.00	$ 750.00	$ 500.00	
654	15541	51031	ON-CALL/STANDBY	$ -	$ -	$ 100.00	$ -	$ -	$ -	
655	15541	51090	CLOTH/UNIFORM ALLOWANCE	$ 350.00	$ 500.00	$ 500.00	$ 350.00	$ 500.00	$ 500.00	

Line #				FY2020 ACTUALS	FY2021 ACTUALS	FY2022 CUR ACTUALS	FY2022 BUDGET	FY2023 DEPARTMENT	FY2023 MAYOR	FY2023 CITY COUNCIL
656	15541	51328	COA MEAL SITE MGR	$ 9,140.16	$ 8,352.03	$ 14,904.23	$ 9,368.00	$ 9,750.00	$ 9,542.76	
657	15541	51540	VACATION BUYBACK	$ -	$ 664.48	$ -	$ -	$ -	$ -	
658	15541	51551	TERMINATION LEAVE	$ -	$ 3,499.89	$ -	$ -	$ -	$ -	
659	15541	52030	REPAIRS & MAINTENANCE	$ 9,040.56	$ 15,450.57	$ 10,070.05	$ 13,500.00	$ 13,500.00	$ 13,500.00	
660	15541	52040	INFORMATION TECHNOLOGY	$ 3,080.86	$ 2,584.87	$ 2,227.95	$ 3,000.00	$ 3,000.00	$ 3,000.00	
661	15541	52050	MINOR EQUIPMENT	$ 312.00	$ -	$ -	$ 500.00	$ 500.00	$ 500.00	
662	15541	52110	ENERGY & UTILITIES	$ 13,853.51	$ 16,352.93	$ 12,650.89	$ 15,000.00	$ 16,500.00	$ 15,000.00	
663	15541	52151	TELECOMMUNICATIONS	$ -	$ -	$ -	$ 600.00	$ 600.00	$ 600.00	
664	15541	52170	PROFESSIONAL DEV & TRAVEL	$ -	$ 44.85	$ -	$ -	$ 500.00	$ 500.00	
665	15541	52230	OFFICE SUPPLIES	$ 1,321.03	$ 1,979.71	$ 1,008.45	$ 2,000.00	$ 2,000.00	$ 2,000.00	
666	15541	62030	ENCUMB REPAIRS & MAINTEN	$ 98.98	$ -	$ -	$ -	$ -	$ -	
667										
668	TOTAL	COUNCIL ON AGING		$ 172,844.95	$ 163,656.66	$ 169,044.92	$ 183,247.64	$ 197,490.26	$ 195,501.12	
669										
670	15542	YOUTH COMMISSION								
671	15542	52230	OFFICE SUPPLIES	$ -	$ -	$ -	$ 100.00	$ 100.00	$ 100.00	
672	15542	52995	YOUTH ACTIVITIES	$ -	$ -	$ -	$ 900.00	$ 900.00	$ 900.00	
673										
674	TOTAL	YOUTH COMMISSION		$ -	$ -	$ -	$ 1,000.00	$ 1,000.00	$ 1,000.00	
675										
676	15543	VETERANS								
677	15543	51010	DEPT HEAD SALARY & WAGES	$ 58,491.00	$ 59,359.41	$ 48,788.18	$ 60,764.64	$ 61,861.08	$ 61,860.97	
678	15543	51012	CLERK/ASST SAL & WAGES	$ -	$ -	$ 7,407.40	$ 900.00	$ 64,018.48	$ 65,000.00	
679	15543	51460	LONGEVITY	$ 840.00	$ 870.00	$ 900.00	$ -	$ -	$ -	
680	15543	51540	VACATION BUYBACK	$ -	$ 1,137.86	$ -	$ -	$ -	$ -	
681	15543	51551	TERMINATION LEAVE	$ -	$ -	$ 52,049.53	$ -	$ -	$ -	
682	15543	52040	INFORMATION TECHNOLOGY	$ -	$ -	$ 449.00	$ -	$ -	$ -	
683	15543	52050	MINOR EQUIPMENT	$ -	$ 2,112.90	$ -	$ -	$ -	$ -	
684	15543	52170	PROFESSIONAL DEV & TRAVEL	$ 35.00	$ 35.00	$ 545.00	$ 35.00	$ 1,000.00	$ 1,000.00	
685	15543	52190	PROFESSIONAL SERVICES	$ -	$ -	$ 12,881.25	$ -	$ -	$ -	
686	15543	52230	OFFICE SUPPLIES	$ 1,743.49	$ 1,833.94	$ 10,104.01	$ 2,000.00	$ 3,000.00	$ 2,000.00	
687	15543	57100	VETERANS BENEFITS	$ 710,027.57	$ 516,208.32	$ 439,316.03	$ 700,000.00	$ 600,000.00	$ 600,000.00	
688	15543	67100	ENCUMB VETERANS BENEFITS	$ 1,634.50	$ 1,318.87	$ 8,564.37	$ -	$ -	$ -	
689										
690	TOTAL	VETERANS		$ 772,771.56	$ 582,876.30	$ 581,004.77	$ 763,699.64	$ 729,879.56	$ 729,860.97	
691										
692	15549	DISABILITIES COMMISSION								
693	15549	52170	PROFESSIONAL DEV & TRAVEL	$ -	$ -	$ -	$ 250.00	$ 250.00	$ 250.00	
694	15549	52230	OFFICE SUPPLIES	$ -	$ -	$ -	$ 250.00	$ 250.00	$ 250.00	
695										
696	TOTAL	DISABILITIES COMMISSIO		$ -	$ -	$ -	$ 500.00	$ 500.00	$ 500.00	
697										
698	16610	LIBRARY								
699	16610	51010	DEPT HEAD SALARY & WAGES	$ 76,038.56	$ 77,167.45	$ 70,350.21	$ 78,994.05	$ 78,994.05	$ 80,419.28	
700	16610	51011	ASST LIBRARY DIRECTOR SAL&WAG	$ 60,165.11	$ 61,004.02	$ 52,701.97	$ 61,196.83	$ 61,196.83	$ 62,300.78	
701	16610	51012	LIBRARY TECHNICIAN SAL&WAG	$ 131,843.72	$ 131,976.74	$ 77,843.87	$ 147,522.68	$ 56,681.04	$ 98,182.56	
702	16610	51013	SENIOR LIBRARY TECH SAL&WA	$ 78,345.02	$ 82,308.21	$ 108,149.80	$ 81,345.89	$ 121,797.00	$ 124,232.94	
703	16610	51014	STAFF LIBRARIAN SALARY & WAG	$ 140,149.95	$ 132,355.54	$ 141,691.63	$ 146,275.75	$ 197,241.20	$ 156,344.38	
704	16610	51015	LIBRARY CLERICAL STAFF SAL&WAG	$ 4,442.10	$ 2,597.39	$ 4,039.73	$ 6,068.13	$ 6,136.00	$ 6,258.72	
705	16610	51016	CUSTODIAN SALARY & WAGES	$ 45,789.99	$ 52,175.33	$ 48,757.40	$ 58,715.39	$ 55,543.32	$ 60,108.64	
706	16610	51030	OVERTIME	$ 1,993.92	$ 3,037.89	$ 2,686.36	$ 500.00	$ 500.00	$ 500.00	
707	16610	51460	LONGEVITY	$ 3,660.00	$ 4,155.00	$ 1,350.00	$ 4,425.00	$ 3,360.00	$ 3,360.00	
708	16610	51551	TERMINATION LEAVE	$ -	$ -	$ 50,527.10	$ -	$ -	$ -	
709	16610	52030	REPAIRS & MAINTENANCE	$ 12,261.24	$ 18,047.49	$ 19,511.14	$ 100.00	$ 100.00	$ 100.00	
710	16610	52040	INFORMATION TECHNOLOGY	$ 6,702.85	$ 5,135.47	$ 5,691.47	$ 4,000.00	$ 7,200.00	$ 7,200.00	

Line #				FY2020 ACTUALS	FY2021 ACTUALS	FY2022 CUR ACTUALS	FY2022 BUDGET	FY2023 DEPARTMENT	FY2023 MAYOR	FY2023 CITY COUNCIL
711	16610	52110	ENERGY & UTILITIES	$ 40,625.74	$ 43,670.27	$ 39,034.98	$ 43,000.00	$ 43,000.00	$ 43,000.00	
712	16610	52150	COMMUNICATIONS	$ 825.00	$ 616.00	$ 557.64	$ 900.00	$ 1,000.00	$ 1,000.00	
713	16610	52151	TELECOMMUNICATIONS	$ 5,591.05	$ 6,249.26	$ 5,013.60	$ 6,000.00	$ 6,000.00	$ 6,000.00	
714	16610	52190	PROFESSIONAL SERVICES	$ 37,465.00	$ 38,252.00	$ 37,366.00	$ 37,366.00	$ 37,704.00	$ 37,704.00	
715	16610	52230	OFFICE SUPPLIES	$ 11,030.05	$ 9,494.74	$ 9,449.24	$ 10,000.00	$ 10,000.00	$ 10,000.00	
716	16610	52231	LIBRARY SUPPLIES	$ 5,217.69	$ 5,430.13	$ 4,322.30	$ 5,000.00	$ 7,000.00	$ 5,000.00	
717	16610	52270	BOOKS & PERIODICALS	$ 89,005.78	$ 78,827.94	$ 77,691.29	$ 95,000.00	$ 100,000.00	$ 100,000.00	
718	16610	53333	LIBRARY DRAW IN TRANSIT	$ -	$ -	$ 24,011.34	$ -	$ -	$ -	
719	16610	57500	GENERAL LIABILITY	$ 11,768.60	$ 10,776.40	$ 12,351.00	$ 12,000.00	$ 12,500.00	$ 12,500.00	
720										
721	TOTAL	LIBRARY		$ 762,921.37	$ 764,077.57	$ 793,098.07	$ 798,409.72	$ 805,953.44	$ 814,211.30	
722										
723	16620	RECREATION								
724	16620	52112	HOLIDAY LIGHT & DECORAT	$ 15,000.00	$ 15,000.00	$ 15,440.28	$ 17,500.00	$ 17,500.00	$ 17,500.00	
725	16620	55057	CELEBRATIONS&SPEC EVENTS	$ 125.00	$ -	$ -	$ 1,000.00	$ 1,000.00	$ 1,000.00	
726	16620	58150	PLAYGROUND IMPROVEMENTS	$ 19,414.44	$ 25,975.62	$ 16,025.21	$ 20,000.00	$ 100,000.00	$ 20,000.00	
727	16620	68150	ENCUMB PLAYGROUND IMPROVMENTS	$ 15,315.35	$ 4,493.83	$ 10,604.32	$ -	$ -	$ -	
728										
729	TOTAL	RECREATION		$ 49,854.79	$ 45,469.45	$ 42,069.81	$ 38,500.00	$ 118,500.00	$ 38,500.00	
730										
731	16621	GREENWOOD MEMORIAL POOL								
732	16621	51013	P/T LIFE GUARDS SAL&WGS	$ 42,112.88	$ 55,538.89	$ 35,839.34	$ 46,000.00	$ 50,000.00	$ 50,000.00	
733	16621	51030	OVERTIME	$ 66.33	$ 518.59	$ 780.01	$ 600.00	$ 600.00	$ 600.00	
734	16621	52030	REPAIRS & MAINTENANCE	$ 2,297.86	$ 3,843.78	$ 2,190.94	$ 4,000.00	$ 4,000.00	$ 4,000.00	
735	16621	52050	MINOR EQUIPMENT	$ -	$ -	$ -	$ 500.00	$ 500.00	$ 500.00	
736	16621	52110	ENERGY & UTILITIES	$ 9,709.16	$ 8,097.79	$ 5,944.12	$ 9,000.00	$ 9,000.00	$ 9,000.00	
737	16621	52151	TELECOMMUNICATIONS	$ -	$ -	$ -	$ 500.00	$ 500.00	$ 500.00	
738	16621	52230	OFFICE SUPPLIES	$ 464.46	$ 158.76	$ 83.77	$ 200.00	$ 200.00	$ 200.00	
739	16621	52231	POOL SUPPLIES	$ 11,269.86	$ 10,982.21	$ 8,013.21	$ 15,000.00	$ 20,000.00	$ 15,000.00	
740	16621	62110	ENCUMB ENERGY & UTILITIES	$ -	$ 77.84	$ -	$ -	$ -	$ -	
741	16621	62231	ENCUMB POOL SUPPLIES	$ -	$ 2,678.68	$ 4,017.79	$ -	$ -	$ -	
742	16621	65161	ENCUM NEW POOL FILTRATION SYST	$ -	$ -	$ 60,246.00	$ -	$ -	$ -	
743										
744	TOTAL	GREENWOOD MEMORIAL POO		$ 65,920.55	$ 81,896.54	$ 117,115.18	$ 75,800.00	$ 84,800.00	$ 79,800.00	
745										
746	16625	MUNICIPAL RECREATION								
747	16625	51010	DEPT HEAD SALARY & WAGES	$ 30,000.00	$ 30,000.00	$ 30,000.00	$ 30,000.00	$ 30,000.00	$ 30,000.00	
748	16625	51011	SUPERVISOR SALARY & WAGES	$ 4,024.17	$ 93.66	$ 3,890.34	$ 4,000.00	$ 4,000.00	$ 4,000.00	
749	16625	51014	COACHES SAL & WAGES	$ -	$ -	$ -	$ 3,500.00	$ 3,500.00	$ 3,500.00	
750	16625	51020	P/T PLAYGROUNDS SAL&WGS	$ 19,570.00	$ 2,135.25	$ 27,150.00	$ 26,400.00	$ 32,500.00	$ 28,000.00	
751	16625	51090	CLOTH/UNIFORM ALLOWANCE	$ -	$ -	$ -	$ 500.00	$ 1,000.00	$ 1,000.00	
752	16625	52050	MINOR EQUIPMENT	$ -	$ 18,087.55	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 1,000.00	
753	16625	62050	ENCUMB MINOR EQUIPMENT	$ -	$ -	$ 11,447.38	$ -	$ 2,000.00	$ -	
754										
755	TOTAL	MUNICIPAL RECREATION		$ 53,594.17	$ 50,316.46	$ 73,487.72	$ 65,400.00	$ 74,000.00	$ 67,500.00	
756										
757	16650	HISTORICAL COMMISSION								
758	16650	52230	OFFICE SUPPLIES	$ -	$ -	$ -	$ 100.00	$ 100.00	$ 100.00	
759	16650	65141	ENCUMB CEMETERY RESTORATION	$ -	$ -	$ -	$ -	$ -	$ -	
760										
761	TOTAL	HISTORICAL COMMISSION		$ -	$ -	$ -	$ 100.00	$ 100.00	$ 100.00	
762										
763	17710	DEBT SERVICE								
764	17710	57600	PRINCIPAL - INSIDE DEBT	$ 1,672,013.32	$ 522,360.02	$ 784,360.71	$ 1,690,000.00	$ 1,538,000.00	$ 1,983,740.00	
765	17710	57605	LEASE PURCH AGREEMENT	$ 380,000.00	$ 380,000.00	$ 380,000.00	$ 380,000.00	$ 380,000.00	$ 380,000.00	

Line #				FY2020 ACTUALS	FY2021 ACTUALS	FY2022 CUR ACTUALS	FY2022 BUDGET	FY2023 DEPARTMENT	FY2023 MAYOR	FY2023 CITY COUNCIL
766	17710	57610	INTEREST - INSIDE DEBT	$ 523,150.85	$ 522,796.36	$ 657,897.55	$ 625,000.00	$ 741,000.00	$ 741,000.00	
767	17710	57621	INTEREST TEMPORARY LOANS	$ -	$ -	$ -	$ 50,000.00	$ 50,000.00	$ 25,000.00	
768	17710	67600	ENCUMB PRINCIPAL - INSIDE DEBT	$ -	$ -	$ 500,000.00		$ -	$ -	
769	17710	67610	ENCUM INTEREST - INSIDE DEBT	$ -	$ -	$ 102,203.64		$ -	$ -	
770										
771	TOTAL	DEBT SERVICE		$ 2,575,164.17	$ 1,425,156.38	$ 2,424,461.90	$ 2,745,000.00	$ 2,709,000.00	$ 3,129,740.00	
772										
773	18810	STATE & COUNTY ASSESSMENT								
774	18810	56100	COUNTY ASSESS-COUNTY TAX	$ 65,463.00	$ 65,255.00	$ 56,200.00	$ 67,437.00	$ 69,122.00	$ 69,122.00	
775	18810	56202	RMV NON-RENEWAL SURCHARGE	$ 39,620.00	$ 41,260.00	$ 29,030.00	$ 41,260.00	$ 34,560.00	$ 34,560.00	
776	18810	56204	AIR POLLUTION ASSESSMENT	$ 4,747.00	$ 4,877.00	$ 4,180.00	$ 5,005.00	$ 5,164.00	$ 5,164.00	
777	18810	56205	MONT RTA ASSESSMENT	$ 219,666.00	$ 263,311.00	$ 198,500.00	$ 238,194.00	$ 232,531.00	$ 232,531.00	
778	18810	56206	SPECIAL EDUCATION ASSESS	$ 6,954.00	$ 5,103.00	$ 4,430.00	$ 5,232.00	$ 4,834.00	$ 4,994.00	
779	18810	56209	CHARTER SCHOOL TUITION ASSESSM	$ 331,272.00	$ 444,737.00	$ 295,286.00	$ 502,072.00	$ 401,870.00	$ 387,712.00	
780	18810	56210	SCHOOL CHOICE ASSESSMENT	$ 1,488,959.00	$ 1,370,593.00	$ 1,106,585.00	$ 1,348,221.00	$ 1,319,961.00	$ 1,319,961.00	
781										
782	TOTAL	STATE & COUNTY ASSESSM		$ 2,156,681.00	$ 2,195,136.00	$ 1,694,211.00	$ 2,207,421.00	$ 2,068,042.00	$ 2,054,044.00	
783										
784	19910	CONTRIBUTORY RETIREMENT								
785	19910	51011	BOARD ADMINISTR SAL & WAGES	$ 63,019.59	$ 65,310.81	$ 59,579.73	$ 67,600.00	$ 71,000.00	$ 71,000.00	
786	19910	51014	BOARD & COMM SAL & WAGES	$ 17,837.65	$ 17,800.20	$ 16,316.85	$ 17,800.00	$ 17,800.00	$ 17,800.00	
787	19910	51023	TEMP SALARY & WAGES	$ 2,383.76	$ 5,282.79	$ 2,827.26	$ 8,000.00	$ 4,000.00	$ 4,000.00	
788	19910	51460	LONGEVITY	$ 180.00	$ 210.00	$ -	$ 240.00	$ 270.00	$ 270.00	
789	19910	57070	CONTRIB RETIRE ASSESSMENT	$ 4,074,610.00	$ 4,424,510.00	$ 4,799,440.00	$ 4,799,440.00	$ 5,163,798.00	$ 5,163,798.00	
790										
791	TOTAL	CONTRIBUTORY RETIREMEN		$ 4,158,031.00	$ 4,513,113.80	$ 4,878,163.84	$ 4,893,080.00	$ 5,256,868.00	$ 5,256,868.00	
792										
793	19914	EMPLOYEE BENEFITS								
794	19914	52200	111F CLAIMS REVIEW	$ 30,443.00	$ 31,190.00	$ 35,170.00	$ 30,000.00	$ 40,000.00	$ 40,000.00	
795	19914	57010	WORKER'S COMPENSATION	$ 95,815.84	$ 113,788.00	$ 163,076.89	$ 120,000.00	$ 170,000.00	$ 120,000.00	
796	19914	57011	WORKER'S COMPENSATION-SCHOOL	$ 119,870.00	$ 170,682.00	$ 109,399.11	$ 125,284.00	$ 131,626.94	$ 120,000.00	
797	19914	57021	UNEMPLOYMENT COMPENSATION	$ 53,757.76	$ 75,617.45	$ 57,294.54	$ 79,000.00	$ 79,000.00	$ 79,000.00	
798	19914	57022	UNEMPLOYMENT COMPENSATION-SCHI	$ 81,768.33	$ 123,524.52	$ 68,430.85	$ 102,000.00	$ 102,818.76	$ 102,818.76	
799	19914	57040	MEDICARE	$ 180,187.49	$ 190,484.06	$ 207,692.26	$ 210,000.00	$ 210,000.00	$ 210,000.00	
800	19914	57041	MEDICARE-SCHOOL	$ 279,569.20	$ 290,189.77	$ 228,649.09	$ 295,000.00	$ 317,206.80	$ 295,000.00	
801	19914	57051	LIFE INSURANCE	$ 28,619.05	$ 28,332.13	$ 52,595.57	$ 32,000.00	$ 35,000.00	$ 35,000.00	
802	19914	57052	LIFE INSURANCE-SCHOOL	$ 36,533.10	$ 36,538.35	$ 9,138.29	$ 37,382.13	$ 38,129.77	$ 38,129.77	
803	19914	57060	HEALTH INSURANCE	$ 2,881,822.62	$ 3,058,961.38	$ 2,838,035.92	$ 3,452,863.77	$ 3,483,939.55	$ 3,452,863.77	
804	19914	57061	HEALTH INSURANCE-SCHOOL	$ 4,455,883.27	$ 4,317,046.53	$ 4,372,107.71	$ 4,668,038.13	$ 4,671,926.80	$ 4,668,038.13	
805	19914	57062	CHAP 41 MEDICAL ALLOWANCE	$ 54,566.03	$ 9,625.23	$ 15,396.95	$ 55,000.00	$ 55,000.00	$ 55,000.00	
806										
807	TOTAL	EMPLOYEE BENEFITS		$ 8,298,835.69	$ 8,445,979.42	$ 8,156,987.18	$ 9,206,568.03	$ 9,334,648.62	$ 9,215,850.43	
808										
809	19945	PROPERTY INSURANCES								
810	19945	57501	PROP & GEN LIABILITY INS	$ 402,841.59	$ 426,519.76	$ 437,452.12	$ 575,000.00	$ 575,000.00	$ 575,000.00	
811	19945	57503	PUBLIC OFFIC LIABILITY	$ 87,148.38	$ 64,903.51	$ 64,142.50	$ 95,000.00	$ 95,000.00	$ 95,000.00	
812	19945	57504	MOTOR VEHICLE FLOATER	$ 70,649.95	$ 65,808.00	$ 57,937.00	$ 95,000.00	$ 95,000.00	$ 95,000.00	
813										
814	TOTAL	PROPERTY INSURANCES		$ 560,639.92	$ 557,231.27	$ 559,531.62	$ 765,000.00	$ 765,000.00	$ 765,000.00	
815										
816										
817			**TOTAL GENERAL GOVERNMENT**	**$ 32,964,766.51**	**$ 33,507,398.62**	**$ 33,302,599.15**	**$ 35,836,105.92**	**$ 38,477,137.53**	**$ 37,064,929.46**	**$ -**
818										
819										
820										

10702 City Budget

Line #				FY2020 ACTUALS	FY2021 ACTUALS	FY2022 CUR ACTUALS	FY2022 BUDGET	FY2023 DEPARTMENT	FY2023 MAYOR	FY2023 CITY COUNCIL
821										
822	61440	SEWER EXPENSES								
823	61440	51010	DEPT HEAD SALARY & WAGES	$ 25,231.54	$ 25,606.07	$ 23,343.74	$ 26,212.20	$ 26,684.00	$ 26,685.13	
824	61440	51011	CITY ENGINEER SALARY & WAGES	$ 21,471.08	$ 21,789.90	$ 19,864.77	$ 22,305.54	$ 22,600.00	$ 22,707.98	
825	61440	51012	CLERK/ASST SAL & WAGES	$ 61,185.83	$ 53,701.38	$ 38,292.54	$ 59,380.88	$ 73,360.00	$ 57,883.54	
826	61440	51013	PT/CLERK/GIS	$ 31,857.24	$ 36,122.49	$ 36,100.05	$ 50,132.24	$ 23,250.00	$ 50,036.02	
827	61440	51014	MAINTENANCE CREW-SAL&WGS	$ 215,825.46	$ 251,600.59	$ 259,070.55	$ 348,460.00	$ 352,586.11	$ 372,185.72	
828	61440	51015	DPW CLERK SALARY & WAGES	$ 12,463.47	$ 12,086.79	$ 11,401.38	$ 12,416.89	$ 12,666.00	$ 12,765.74	
829	61440	51016	ASSISTANT DIR SALARY & WAGES	$ 36,873.11	$ 13,345.48	$ 28,426.23	$ 38,306.68	$ -	$ -	
830	61440	51019	BUSINESS MANAGER SAL & WAGES	$ -	$ -	$ 3,703.10	$ 13,510.82	$ 19,260.00	$ 19,641.63	
831	61440	51020	ENGINEERS SALARY & WAGES	$ 5,330.99	$ -	$ -	$ -	$ 9,690.00	$ 13,781.04	
832	61440	51030	OVERTIME	$ 2,563.41	$ 7,822.12	$ 4,929.99	$ 25,000.00	$ 25,000.00	$ 25,000.00	
833	61440	51031	WEEK-END STANDBY	$ 14,041.11	$ 14,563.27	$ 11,919.82	$ 20,000.00	$ 20,000.00	$ 20,000.00	
834	61440	51090	CLOTH/UNIFORM ALLOWANCE	$ 2,760.00	$ 1,500.00	$ 750.00	$ 5,200.00	$ 5,940.00	$ 7,230.00	
835	61440	51102	WORKING OUT OF GRADE	$ 141.96	$ -	$ -	$ 5,000.00	$ 5,000.00	$ 5,000.00	
836	61440	51105	SICK LEAVE INCENTIVE	$ -	$ -	$ -	$ 2,500.00	$ 2,500.00	$ 2,500.00	
837	61440	51551	TERMINATION LEAVE	$ 18,701.49	$ -	$ 1,237.87	$ -	$ -	$ -	
838	61440	52030	REPAIRS & MAINTENANCE	$ 26,558.85	$ 25,342.16	$ 7,208.30	$ 20,000.00	$ 20,000.00	$ -	
839	61440	52031	REPAIRS TO MAINS	$ 31,784.41	$ 23,784.97	$ 5,322.76	$ 100,000.00	$ 100,000.00	$ 100,000.00	
840	61440	52040	INFORMATION TECHNOLOGY	$ 1,875.01	$ 3,092.07	$ -	$ 5,000.00	$ 5,000.00	$ 5,000.00	
841	61440	52050	NEW EQUIPMENT	$ 4,265.00	$ 103,815.19	$ 21,874.52	$ 50,000.00	$ 50,000.00	$ 50,000.00	
842	61440	52110	ENERGY & UTILITIES	$ 188,959.93	$ 185,058.47	$ 104,968.02	$ 216,300.00	$ 222,789.00	$ 222,789.00	
843	61440	52150	COMMUNICATIONS	$ 1,374.50	$ 1,140.43	$ 2,474.91	$ 4,000.00	$ 4,000.00	$ 4,000.00	
844	61440	52151	TELECOMMUNICATIONS	$ 2,920.92	$ 3,269.26	$ 3,118.97	$ 10,000.00	$ 10,000.00	$ 10,000.00	
845	61440	52170	PROFESSIONAL DEV & TRAVEL	$ 75.00	$ 20.00	$ 732.50	$ 10,000.00	$ 10,000.00	$ 10,000.00	
846	61440	52190	PROFESSIONAL SERVICES	$ 23,290.08	$ 23,013.90	$ 13,455.86	$ 28,000.00	$ 38,000.00	$ 38,000.00	
847	61440	52230	OFFICE SUPPLIES	$ 19,370.05	$ 19,818.20	$ 10,694.21	$ 20,000.00	$ 20,000.00	$ 20,000.00	
848	61440	52231	CHEMICALS/LAB SUPPLIES	$ 34,919.59	$ 155,206.96	$ 167,001.85	$ 217,485.00	$ 224,010.00	$ 224,010.00	
849	61440	52240	VEHICLE SUPPLIES	$ 5,581.17	$ 6,929.47	$ 14,483.43	$ 10,000.00	$ 10,000.00	$ 10,000.00	
850	61440	52360	AWWTP CONTRACT OPERATIONS	$ 667,239.38	$ 746,592.98	$ 739,491.76	$ 778,240.00	$ 801,590.00	$ 801,590.00	
851	61440	52380	INDIRECT COSTS REIMBURSE	$ -	$ -	$ -	$ -	$ 340,000.00	$ 340,000.00	
852	61440	55030	SEWER SYSTEM MODEL SOFTWARE	$ 18,500.00	$ 6,163.61	$ -	$ -	$ -	$ -	
853	61440	55035	NPDES REPORT/WWTF STUDY	$ 6,400.00	$ 2,500.00	$ -	$ 10,000.00	$ -	$ -	
854	61440	55163	FACILITY MAINTENANCE	$ -	$ 33,383.48	$ 699.50	$ 50,000.00	$ 50,000.00	$ 50,000.00	
855	61440	56902	TAXES OTHER TOWNS	$ -	$ -	$ -	$ 300.00	$ 300.00	$ 300.00	
856	61440	57600	PRINCIPAL - INSIDE DEBT	$ -	$ -	$ -	$ -	$ -	$ -	
857	61440	57601	PRINCIPAL - OUTSIDE DEBT	$ 239,117.80	$ 241,220.80	$ 564,061.16	$ 777,352.00	$ 694,502.00	$ 694,502.00	
858	61440	57610	INTEREST - INSIDE DEBT	$ -	$ -	$ -	$ -	$ -	$ -	
859	61440	57611	INTEREST - OUTSIDE DEBT	$ 95,271.02	$ 88,002.69	$ 167,997.76	$ 189,461.00	$ 218,660.00	$ 218,660.00	
860	61440	58616	SLUDGE LANDFILL	$ 139,640.97	$ -	$ -	$ -	$ -	$ -	
861	61440	62030	ENCUMB REPAIRS & MAINTEN	$ 975.00	$ -	$ -	$ -	$ -	$ -	
862	61440	62031	ENCUMB REPAIRS TO MAINS	$ 27,139.06	$ 125,389.11	$ 96,588.80	$ -	$ -	$ -	
863	61440	62040	ENC INFORMATION TECH	$ -	$ (1,776.67)	$ -	$ -	$ -	$ -	
864	61440	62050	ENCUMB NEW EQUIPMENT	$ 53,442.14	$ 166,243.11	$ 84,184.81	$ -	$ -	$ -	
865	61440	62110	ENCUMB ENERGY & UTILITIES	$ -	$ 21.81	$ 45,959.79	$ -	$ -	$ -	
866	61440	62150	ENCUMB COMMUNICATIONS	$ -	$ -	$ 548.63	$ -	$ -	$ -	
867	61440	62190	ENCUMB PROFESSIONAL SERV	$ 360.67	$ 1,923.06	$ 42,943.11	$ -	$ -	$ -	
868	61440	62230	ENCUMB OFFICE SUPPLIES	$ -	$ -	$ 10,141.69	$ -	$ -	$ -	
869	61440	62231	ENCUMB CHEMICAL TREATMENT	$ -	$ 105,910.80	$ 70,882.65	$ -	$ -	$ -	
870	61440	62360	ENCUMB AWWT CONT&OPERATIO	$ -	$ 16,459.90	$ 8,979.02	$ -	$ -	$ -	
871	61440	65030	ENCUMB SEWER SYS SOFTWARE MODL	$ -	$ -	$ 8,900.00	$ -	$ -	$ -	
872	61440	65123	ENCUMB COLD STORAGE BUILDING	$ 6,000.00	$ 101,095.94	$ 54,527.55	$ -	$ -	$ -	
873	61440	65163	ENCUMB FACILITY MAINT	$ -	$ -	$ 408,645.90	$ -	$ -	$ -	
874	61440	68203	ENCUMB WWTF-PLAN/HEADWORK DES	$ 145,736.43	$ 23,337.83	$ 126.69	$ -	$ -	$ -	
875	61440	68610	ENC FACILITY PLANNING	$ 17,608.45	$ 24,170.65	$ 8,362.90	$ -	$ -	$ -	

Line #				FY2020 ACTUALS	FY2021 ACTUALS	FY2022 CUR ACTUALS	FY2022 BUDGET	FY2023 DEPARTMENT	FY2023 MAYOR	FY2023 CITY COUNCIL
876	61440	68614	ENC PUMP STATIONS	$ 35,165.80	$ 13,201.11	$ -	$ -	$ -	$ -	
877	61440	68616	ENC SLUDGE LANDFILL	$ 47,597.15	$ 114,061.53	$ 342,366.42	$ -	$ -	$ -	
878										
879	TOTAL	SEWER EXPENSES		$ 2,289,615.07	$ 2,797,080.91	$ 3,445,783.51	$ 3,124,563.25	$ 3,417,387.11	$ 3,434,267.80	
880										
881	61999	SEWER OTHER EXPENDITURES								
882	61999	59980	TRANSFER TO CAPITAL FUND	$ 95,500.00	$ -	$ -	$ -	$ -	$ -	
883	61999	59996	TRANSFER TO GENERAL FUND	$ 246,762.00	$ 352,600.00	$ 340,000.00	$ 340,000.00	$ -	$ -	
884										
885	TOTAL	SEWER OTHER EXPENDITUR		$ 342,262.00	$ 352,600.00	$ 340,000.00	$ 340,000.00	$ -	$ -	
886	TOTAL	SEWER FUND		$ 2,631,877.07	$ 3,149,680.91	$ 3,785,783.51	$ 3,464,563.25	$ 3,417,387.11	$ 3,434,267.80	
887										
888	62450	WATER EXPENSES								
889	62450	51010	DEPT HEAD SALARY & WAGES	$ 25,231.54	$ 25,592.05	$ 23,357.76	$ 26,212.20	$ 26,684.00	$ 26,685.13	
890	62450	51011	CITY ENGINEER SALARY & WAGES	$ 21,471.08	$ 21,777.96	$ 19,876.70	$ 22,305.54	$ 22,599.00	$ 22,707.98	
891	62450	51012	CLERK/ASST SAL & WAGES	$ 58,757.70	$ 52,791.93	$ 51,032.85	$ 57,601.68	$ 61,905.00	$ 57,883.54	
892	62450	51013	PT/CLERK/GIS	$ 4,072.41	$ 2,377.25	$ 3,446.44	$ 3,850.24	$ -	$ 3,977.54	
893	62450	51014	MAINTENANCE CREW SAL&WGS	$ 275,988.47	$ 251,940.12	$ 257,548.13	$ 386,670.42	$ 352,586.11	$ 352,586.11	
894	62450	51015	DPW CLERK SALARY & WAGES	$ 12,463.47	$ 12,086.78	$ 11,401.38	$ 12,416.89	$ 12,766.00	$ 13,148.71	
895	62450	51016	ASSISTANT DIR SALARY & WAGES	$ 36,873.11	$ 13,345.50	$ 28,426.60	$ 38,306.68	$ -	$ -	
896	62450	51019	BUSINESS MANAGER SAL & WAGES	$ -	$ -	$ 3,703.20	$ 13,510.82	$ 19,260.00	$ 19,641.63	
897	62450	51020	ENGINEERS SALARY & WAGES	$ 5,331.20	$ -	$ -	$ -	$ 9,690.00	$ 13,781.04	
898	62450	51030	OVERTIME	$ 32,244.37	$ 51,209.99	$ 36,240.29	$ 35,000.00	$ 35,000.00	$ 35,000.00	
899	62450	51031	WEEK-END STANDBY	$ 14,134.77	$ 15,056.78	$ 12,475.00	$ 20,000.00	$ 20,000.00	$ 20,000.00	
900	62450	51090	CLOTH/UNIFORM ALLOWANCE	$ 3,780.00	$ 2,520.00	$ 2,520.00	$ 5,200.00	$ 5,940.00	$ 5,940.00	
901	62450	51102	WORKING OUT OF GRADE	$ 331.73	$ 525.45	$ -	$ 5,000.00	$ 5,000.00	$ 5,000.00	
902	62450	51105	SICK LEAVE INCENTIVE	$ -	$ -	$ -	$ 2,500.00	$ 2,500.00	$ 2,500.00	
903	62450	51551	TERMINATION LEAVE	$ 464.55	$ -	$ -	$ -	$ -	$ -	
904	62450	52030	REPAIRS & MAINTENANCE	$ 31,954.29	$ 26,244.57	$ 18,845.61	$ 25,000.00	$ 25,000.00	$ 25,000.00	
905	62450	52031	REPAIRS TO MAINS	$ 66,062.94	$ 55,868.54	$ 105,647.04	$ 125,000.00	$ 125,000.00	$ 125,000.00	
906	62450	52040	INFORMATION TECHNOLOGY	$ 1,418.64	$ 2,673.40	$ 2,229.46	$ 5,000.00	$ 5,000.00	$ 5,000.00	
907	62450	52050	NEW EQUIPMENT	$ 56,999.45	$ 106,142.55	$ 176,550.67	$ 50,000.00	$ 50,000.00	$ 50,000.00	
908	62450	52110	ENERGY & UTILITIES	$ 252,140.26	$ 262,454.79	$ 162,432.04	$ 319,300.00	$ 328,880.00	$ 328,880.00	
909	62450	52150	COMMUNICATIONS	$ 4,374.50	$ 1,520.91	$ 2,929.90	$ 10,000.00	$ 10,000.00	$ 10,000.00	
910	62450	52151	TELECOMMUNICATIONS	$ 5,946.05	$ 3,259.33	$ 3,118.98	$ 15,000.00	$ 15,000.00	$ 15,000.00	
911	62450	52170	PROFESSIONAL DEV & TRAVEL	$ 2,381.38	$ 4,911.52	$ 2,439.31	$ 8,000.00	$ 8,000.00	$ 8,000.00	
912	62450	52190	PROFESSIONAL SERVICES	$ 13,987.10	$ 10,692.37	$ 10,188.92	$ 25,000.00	$ 25,000.00	$ 25,000.00	
913	62450	52192	WPAT ADMINISTRATIVE FEES	$ 4,325.00	$ 6,159.10	$ 8,060.44	$ 12,300.00	$ 12,300.00	$ 12,300.00	
914	62450	52194	DAM INSPECTIONS	$ 33,798.72	$ 5,841.46	$ -	$ 12,000.00	$ 6,000.00	$ 6,000.00	
915	62450	52230	OFFICE SUPPLIES	$ 19,156.69	$ 20,095.10	$ 3,295.08	$ 20,000.00	$ 20,000.00	$ 20,000.00	
916	62450	52231	CHEMICALS/LAB SUPPLIES	$ 20,312.86	$ 61,834.87	$ 67,171.03	$ 112,000.00	$ 114,740.00	$ 114,740.00	
917	62450	52240	VEHICLE SUPPLIES	$ 5,204.45	$ 8,175.85	$ 15,595.74	$ 10,000.00	$ 10,000.00	$ 10,000.00	
918	62450	52359	CONTRACT OPERATIONS	$ 625,558.35	$ 746,451.79	$ 739,350.57	$ 778,240.00	$ 801,587.00	$ 801,587.00	
919	62450	52380	INDIRECT COSTS REIMBURSE	$ -	$ -	$ -	$ -	$ 350,000.00	$ 350,000.00	
920	62450	55030	WATER SYSTEM SOFTWARE MODEL	$ 2,031.02	$ 11,924.50	$ 4,825.50	$ 40,000.00	$ 40,000.00	$ 40,000.00	
921	62450	55163	FACILITY MAINTENANCE	$ -	$ 33,503.36	$ 75,540.34	$ 175,000.00	$ 50,000.00	$ 50,000.00	
922	62450	56902	TAXES OTHER TOWNS	$ -	$ -	$ -	$ 3,000.00	$ 3,000.00	$ 3,000.00	
923	62450	57600	PRINCIPAL - INSIDE DEBT	$ -	$ -	$ -	$ -	$ -	$ -	
924	62450	57601	PRINCIPAL - OUTSIDE DEBT	$ 1,059,369.87	$ 470,777.02	$ 539,062.40	$ 1,006,560.00	$ 1,022,350.00	$ 1,022,350.00	
925	62450	57610	INTEREST - INSIDE DEBT	$ -	$ -	$ -	$ -	$ -	$ -	
926	62450	57611	INTEREST - OUTSIDE DEBT	$ 80,843.61	$ 52,949.70	$ 59,095.45	$ 46,134.00	$ 150,045.00	$ 150,045.00	
927	62450	62030	ENCUMB REPAIRS & MAINTEN	$ 975.00	$ -	$ 2,818.29	$ -	$ -	$ -	
928	62450	62031	ENCUMB REPAIRS TO MAINS	$ 153,090.14	$ 103,665.49	$ 104,568.60	$ -	$ -	$ -	
929	62450	62050	ENCUMB NEW EQUIPMENT	$ 2,842.00	$ 50,202.24	$ 162,167.76	$ -	$ -	$ -	
930	62450	62110	ENCUMB ENERGY & UTILITIES	$ -	$ 1,275.00	$ 84,106.87	$ -	$ -	$ -	

Line #				FY2020 ACTUALS	FY2021 ACTUALS	FY2022 CUR ACTUALS	FY2022 BUDGET	FY2023 DEPARTMENT	FY2023 MAYOR	FY2023 CITY COUNCIL
931	62450	62150	ENCUMB COMMUNICATIONS	$ -	$ 3,000.00	$ 548.62	$ -	$ -	$ -	
932	62450	62151	ENCUMB TELECOMMUNICATIONS	$ -	$ 3,309.95	$ -	$ -	$ -	$ -	
933	62450	62190	ENCUMB PROFESSIONAL SERV	$ 1,015.26	$ 505.29	$ 33,396.72	$ -	$ -	$ -	
934	62450	62194	ENCUMB DAM INSPECTIONS	$ -	$ 7,417.53	$ 1,583.75	$ -	$ -	$ -	
935	62450	62230	ENCUMB OFFICE SUPPLIES	$ -	$ -	$ 19,370.03	$ -	$ -	$ -	
936	62450	62231	ENCUMB CHEMICAL TREATMENT	$ -	$ 39,888.70	$ 60,426.57	$ -	$ -	$ -	
937	62450	62359	ENCUMB CONTRACT OPERATIONS	$ -	$ -	$ 9,120.21	$ -	$ -	$ -	
938	62450	65030	ENCUMB WATER SYS SOFTWARE MODL	$ -	$ 30,401.40	$ 7,567.58	$ -	$ -	$ -	
939	62450	65123	ENCUMB NEW EQUIPMENT	$ -	$ 48,287.01	$ 7,033.10	$ -	$ -	$ -	
940	62450	65163	ENCUMB BUILDING REHAB	$ -	$ 144,149.26	$ 355,180.23	$ -	$ -	$ -	
941	62450	67601	ENCUMB PRINCIPAL-OUTSIDE DEBT	$ -	$ 70,000.00	$ -	$ -	$ -	$ -	
942	62450	68213	ENCUMB DESIGN & ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ -	
943	62450	68610	ENC FACILITY PLANNING	$ -	$ -	$ -	$ -	$ -	$ -	
944										
945	TOTAL	WATER EXPENSES		$ 2,934,931.98	$ 2,852,829.49	$ 3,294,295.16	$ 3,426,108.47	$ 3,745,832.11	$ 3,750,753.68	
946										
947	62999	WATER OTHER EXPENDITURES								
948	62999	59996	TRANSFER TO GENERAL FUND	$ 286,318.00	$ 330,000.00	$ 350,000.00	$ 350,000.00	$ -	$ -	
949										
950	TOTAL	WATER OTHER EXPENDITUR		$ 286,318.00	$ 330,000.00	$ 350,000.00	$ 350,000.00	$ -	$ -	
951	TOTAL	WATER FUND		$ 3,221,249.98	$ 3,182,829.49	$ 3,644,295.16	$ 3,776,108.47	$ 3,745,832.11	$ 3,750,753.68	
952										
953	63640	GOLF COURSE EXPENSES								
954	63640	51010	DEPT HEAD SALARY & WAGES	$ 77,208.85	$ 78,313.17	$ 71,477.56	$ 80,209.95	$ 78,500.00	$ 81,657.13	
955	63640	51011	GOLF PRO SALARY & WAGES	$ 45,744.72	$ 44,077.49	$ 39,740.44	$ 50,887.49	$ 49,551.00	$ 51,805.43	
956	63640	51012	CLERK/ASST SAL & WAGES	$ 11,852.00	$ 17,424.74	$ 17,186.27	$ 19,190.64	$ 20,953.00	$ 19,634.61	
957	63640	51013	LABORERS SALARY & WAGES	$ 181,013.87	$ 207,743.17	$ 176,784.94	$ 194,744.42	$ 190,000.00	$ 198,128.00	
958	63640	51018	PRO SHOP STAFF SALARY & WAGES	$ 2,400.07	$ -	$ 6,729.59	$ 30,000.00	$ 30,000.00	$ 30,000.00	
959	63640	51030	OVERTIME	$ 6,054.16	$ 8,226.65	$ 9,993.05	$ 8,900.00	$ 8,900.00	$ 8,900.00	
960	63640	51090	CLOTH/UNIFORM ALLOWANCE	$ 2,150.00	$ 2,150.00	$ 2,150.00	$ 2,150.00	$ 2,150.00	$ 2,150.00	
961	63640	51460	LONGEVITY	$ 2,760.00	$ 2,820.00	$ 1,050.00	$ 2,880.00	$ 2,150.00	$ 2,150.00	
962	63640	51551	TERMINATION LEAVE	$ 2,981.01	$ 4,096.41	$ 21,287.01	$ -	$ 22,000.00	$ -	
963	63640	52030	REPAIRS & MAINTENANCE	$ 36,973.05	$ 43,639.14	$ 53,798.52	$ 40,000.00	$ 38,000.00	$ 38,000.00	
964	63640	52031	GOLF CART RENT & MAINTENANCE	$ 50,306.24	$ 71,616.22	$ 54,541.36	$ 50,000.00	$ 60,000.00	$ 60,000.00	
965	63640	52050	EQUIPMENT	$ -	$ -	$ 193,714.49	$ 6,000.00	$ 6,000.00	$ 6,000.00	
966	63640	52110	ENERGY & UTILITIES	$ 33,858.19	$ 25,385.12	$ 22,350.38	$ 32,000.00	$ 27,000.00	$ 27,000.00	
967	63640	52150	COMMUNICATIONS	$ 325.00	$ -	$ -	$ -	$ -	$ -	
968	63640	52151	TELECOMMUNICATIONS	$ 5,611.93	$ 6,180.34	$ 5,799.58	$ 4,000.00	$ 6,000.00	$ 6,000.00	
969	63640	52170	PROFESSIONAL DEV & TRAVEL	$ 1,245.88	$ 400.00	$ 2,026.88	$ 2,500.00	$ 2,000.00	$ 2,000.00	
970	63640	52190	PROFESSIONAL SERVICES	$ 15,181.60	$ 32,419.88	$ 27,754.40	$ 13,200.00	$ 33,200.00	$ 33,200.00	
971	63640	52230	OFFICE SUPPLIES	$ 1,350.00	$ 1,936.23	$ 1,242.63	$ 1,000.00	$ -	$ -	
972	63640	52231	GOLF COURSE SUPPLIES	$ 33,198.53	$ 30,721.21	$ 89,602.66	$ 66,500.00	$ 49,000.00	$ 49,000.00	
973	63640	52240	VEHICLE SUPPLIES	$ 8,111.36	$ 20,671.84	$ 29,628.31	$ 25,000.00	$ 23,000.00	$ 23,000.00	
974	63640	52380	INDIRECT COSTS REIMBURSE	$ -	$ -	$ -	$ -	$ 205,000.00	$ 205,000.00	
975	63640	57303	WATER	$ 9,497.47	$ 9,262.14	$ 7,643.63	$ 15,000.00	$ 10,000.00	$ 10,000.00	
976	63640	62030	ENCUMB REPAIRS & MAINTEN	$ -	$ 17.01	$ 10,000.00	$ -	$ -	$ -	
977	63640	62151	ENCUMB TELECOMMUNICATIONS	$ -	$ 100.00	$ -	$ -	$ -	$ -	
978	63640	62190	ENCUMB PROFESSIONAL SERV	$ -	$ 487.00	$ -	$ -	$ -	$ -	
979	63640	62240	ENCUMB VEHICLE SUPPLIES	$ -	$ 24.50	$ -	$ -	$ -	$ -	
980										
981	TOTAL	GOLF COURSE EXPENSES		$ 527,823.93	$ 607,712.26	$ 844,501.70	$ 644,162.50	$ 863,404.00	$ 853,625.17	
982										
983	63999	GOLF COURSE OTHER EXPENDITURES								
984	63999	59996	TRANSFER TO GENERAL FUND	$ 180,000.00	$ 190,000.00	$ 195,000.00	$ 195,000.00	$ -	$ -	
985										

Line #				FY2020 ACTUALS	FY2021 ACTUALS	FY2022 CUR ACTUALS	FY2022 BUDGET	FY2023 DEPARTMENT	FY2023 MAYOR	FY2023 CITY COUNCIL
986	TOTAL	GOLF COURSE OTHER EXPE		$ 180,000.00	$ 190,000.00	$ 195,000.00	$ 195,000.00	$ -	$ -	
987	TOTAL	GOLF COURSE FUND		$ 707,823.93	$ 797,712.26	$ 1,039,501.70	$ 839,162.50	$ 863,404.00	$ 853,625.17	
988										
989	64433	LANDFILL CLOSURE EXPENSES								
990	64433	52031	REPAIRS TO PUMPS	$ 10,000.00	$ 11,254.94	$ 11,011.52	$ 11,600.00	$ 12,000.00	$ 12,000.00	
991	64433	52110	ENERGY & UTILITIES	$ 6,397.85	$ 8,412.74	$ 7,728.49	$ 12,000.00	$ 12,000.00	$ 12,000.00	
992	64433	52151	TELECOMMUNICATIONS	$ 2,656.18	$ 2,445.33	$ 2,037.14	$ 3,000.00	$ 3,000.00	$ 3,000.00	
993	64433	52190	PROFESSIONAL SERVICES	$ 16,450.00	$ 13,774.27	$ 15,744.13	$ 17,200.00	$ 18,000.00	$ 18,000.00	
994	64433	52270	AIR POLLUTION CONTROL MAINTENA	$ 10,000.00	$ 18,725.00	$ 25,809.44	$ 22,800.00	$ 24,255.00	$ 24,255.00	
995	64433	52271	GROUNDWATER MONITORING	$ 9,828.24	$ 7,152.63	$ 16,352.64	$ 12,600.00	$ 13,500.00	$ 13,500.00	
996	64433	62110	ENCUMB ENERGY & UTILITIES	$ 555.82	$ -	$ -	$ -	$ -	$ -	
997	64433	62190	ENCUMB PROFESSIONAL SERV	$ -	$ -	$ -	$ -	$ -	$ -	
998	64433	62270	ENC AIR POLLUTION CONTROL	$ -	$ -	$ -	$ -	$ -	$ -	
999	64433	62271	ENCUMB GROUND WATER MONITRNG	$ -	$ -	$ -	$ -	$ -	$ -	
1000										
1001	TOTAL	LANDFILL CLOSURE EXPEN		$ 55,888.09	$ 61,764.91	$ 78,683.36	$ 79,200.00	$ 82,755.00	$ 82,755.00	
1002										
1003	64999	LANDFILL OTHER EXPENDITURES								
1004	64999	59996	TRANSFER TO GENERAL FUND	$ -	$ -	$ -	$ -	$ -	$ -	
1005										
1006	TOTAL	LANDFILL OTHER EXPENDI		$ -	$ -	$ -	$ -	$ -	$ -	
1007	TOTAL	LANDFILL CLOSURE FUND		$ 55,888.09	$ 61,764.91	$ 78,683.36	$ 79,200.00	$ 82,755.00	$ 82,755.00	
1008										
1009	65430	SOLID WASTE EXPENSES								
1010	65430	51010	DEPT HEAD SALARY & WAGES	$ 17,059.27	$ 17,358.85	$ 17,143.21	$ 19,488.21	$ 19,488.21	$ 21,011.24	
1011	65430	51011	TRANSFER STATN SUPER SALARY	$ 51,885.47	$ 47,155.08	$ 38,739.12	$ 48,297.22	$ 48,297.21	$ 49,178.69	
1012	65430	51012	ASST/STAFF SAL & WAGES	$ 5,242.76	$ 13,700.95	$ 12,447.34	$ 13,976.63	$ 13,976.63	$ 14,228.80	
1013	65430	51013	ACCOUNT CLERK SALARY & WAGES	$ 35,401.42	$ 36,770.31	$ 33,270.57	$ 36,652.20	$ 36,652.20	$ 38,499.24	
1014	65430	51018	TRANSFER STATN MONITOR SAL	$ 17,384.15	$ 17,891.64	$ 12,358.50	$ 20,826.98	$ 20,826.98	$ 21,216.00	
1015	65430	51030	OVERTIME	$ 671.67	$ 691.25	$ 239.70	$ 1,000.00	$ 1,000.00	$ 1,000.00	
1016	65430	51090	CLOTH/UNIFORM ALLOWANCE	$ 962.50	$ 1,400.00	$ 1,050.00	$ 1,050.00	$ 1,050.00	$ 1,050.00	
1017	65430	51460	LONGEVITY	$ 585.00	$ 667.50	$ 480.00	$ 630.00	$ -	$ -	
1018	65430	51551	TERMINATION LEAVE	$ -	$ 4,587.30	$ 11,893.66	$ -	$ -	$ -	
1019	65430	52030	REPAIRS & MAINTENANCE	$ 1,521.80	$ 21,257.26	$ 249.00	$ 20,000.00	$ 20,000.00	$ 20,000.00	
1020	65430	52050	MINOR EQUIPMENT	$ 47.04	$ 15.62	$ 24,810.87	$ 1,000.00	$ 5,000.00	$ 5,000.00	
1021	65430	52110	ENERGY & UTILITIES	$ 5,287.03	$ 1,973.87	$ 2,679.33	$ 6,000.00	$ 6,000.00	$ 6,000.00	
1022	65430	52150	COMMUNICATIONS	$ -	$ -	$ -	$ 300.00	$ 300.00	$ 300.00	
1023	65430	52170	PROFESSIONAL DEV & TRAVEL	$ 699.49	$ 150.00	$ 595.00	$ 700.00	$ 800.00	$ 800.00	
1024	65430	52190	PROFESSIONAL SERVICES	$ 6,825.75	$ 4,163.88	$ 7,185.13	$ 10,000.00	$ 15,000.00	$ 15,000.00	
1025	65430	52230	OFFICE SUPPLIES	$ 226.87	$ 2,466.78	$ 1,620.03	$ 2,000.00	$ 2,000.00	$ 2,000.00	
1026	65430	52232	TRASH BAGS	$ 12,220.00	$ 6,817.50	$ 8,148.00	$ 15,000.00	$ 15,000.00	$ 15,000.00	
1027	65430	52240	VEHICLE SUPPLIES	$ 1,559.99	$ 2,068.72	$ -	$ 6,500.00	$ 6,500.00	$ 6,500.00	
1028	65430	52361	TRASH DISPOSAL	$ 433,363.50	$ 402,156.94	$ 960,881.83	$ 450,000.00	$ 961,000.00	$ 961,000.00	
1029	65430	52362	RECYCLING PROCESSING EXP	$ 138,575.55	$ 110,454.14	$ 34,611.79	$ 154,530.00	$ 32,000.00	$ 32,000.00	
1030	65430	52380	INDIRECT COSTS REIMBURSE	$ -	$ -	$ -	$ -	$ 120,000.00	$ 120,000.00	
1031	65430	55126	CURBSIDE RECYCLING	$ 208,537.70	$ 211,577.53	$ 51,615.58	$ 219,437.00	$ 108,150.00	$ 108,150.00	
1032	65430	55361	CURBSIDE RUBBISH COLLECT	$ 424,060.08	$ 527,781.10	$ 400,000.00	$ 508,815.00	$ 407,900.00	$ 407,900.00	
1033	65430	55363	CURBSIDE YARD WASTE COLLECTION	$ 64,556.70	$ 53,886.40	$ 13,471.60	$ 68,000.00	$ -	$ -	
1034	65430	55365	HOUSEHOLD HAZARDOUS WASTE	$ 17,311.52	$ 18,200.00	$ -	$ 18,200.00	$ -	$ -	
1035	65430	62030	ENCUMB REPAIRS & MAINTEN	$ -	$ 17,347.35	$ -	$ -	$ -	$ -	
1036	65430	62150	ENCUMB COMMUNICATIONS	$ -	$ -	$ -	$ -	$ -	$ -	
1037	65430	62240	ENCUMB VEHICLE SUPPLIES	$ -	$ 95.88	$ -	$ -	$ -	$ -	
1038	65430	62361	ENCUMB TRASH DISPOSAL	$ 27,294.46	$ -	$ 50,000.00	$ -	$ -	$ -	
1039	65430	62362	ENCUMB RECYCLING PROCESSING	$ 9,521.10	$ -	$ -	$ -	$ -	$ -	
1040	65430	65126	ENCUMB CURBSIDE RECYCLING	$ 4,889.45	$ -	$ -	$ -	$ -	$ -	

Line #				FY2020 ACTUALS	FY2021 ACTUALS	FY2022 CUR ACTUALS	FY2022 BUDGET	FY2023 DEPARTMENT	FY2023 MAYOR	FY2023 CITY COUNCIL
1041	65430	65361	ENCUMB CURBSIDE RUBBISH C	$ 34,129.63	$ -	$ -	$ -	$ -	$ -	
1042	65430	65363	ENC CURBSIDE YARD WASTE COLLEC	$ 6,212.86	$ -	$ -	$ -	$ -	$ -	
1043	65430	65365	ENCUMB HOUSEHOLD HAZARDOUS WA	$ -	$ -	$ -	$ -	$ -	$ -	
1044										
1045	TOTAL	SOLID WASTE EXPENSES		$ 1,526,032.76	$ 1,520,635.85	$ 1,683,490.26	$ 1,622,403.24	$ 1,840,941.23	$ 1,845,833.97	
1046										
1047	65999	SOLID WASTE OTHER EXPENDITURES								
1048	65999	59996	TRANSFER TO GENERAL FUND	$ 105,000.00	$ 115,000.00	$ 120,000.00	$ 120,000.00	$ -	$ -	
1049										
1050	TOTAL	SOLID WASTE OTHER EXPE		$ 105,000.00	$ 115,000.00	$ 120,000.00	$ 120,000.00	$ -	$ -	
1051	TOTAL	SOLID WASTE FUND		$ 1,631,032.76	$ 1,635,635.85	$ 1,803,490.26	$ 1,742,403.24	$ 1,840,941.23	$ 1,845,833.97	
1052										
1053										
1054			**ENTERPRISE ACCOUNTS TOTALS**	**$ 8,247,871.83**	**$ 8,827,623.42**	**$ 10,351,753.99**	**$ 9,901,437.46**	**$ 9,950,319.45**	**$ 9,967,235.62**	**$ -**
1055										
1056										
1057	13960	SCHOOL EXPENSES								
1058	13960	50000	SCHOOL EXPENSES	$ 22,072,502.67	$ 22,591,174.53	$ 21,736,734.52	$ 23,122,415.52	$ 26,162,528.29	$ 25,322,400.29	
1059	13960	51000	ADDITIONAL SCHOOL SPENDING	$ 1,070,794.00	$ 1,097,563.85	$ 500,000.00	$ 500,000.00	$ 359,872.00	$ 500,000.00	
1060	13960	51207	5550-CROSSING GUARDS	$ 59,384.29	$ 45,965.34	$ 60,438.20	$ 58,000.00	$ 63,740.00	$ 63,740.00	
1061	13960	51362	3300-SPED BUS MONITOR SALARY	$ 43,778.56	$ 3,862.50	$ -	$ -	$ -	$ -	
1062	13960	51362	3300-SPED BUS MONITOR SALARY	$ 106,824.78	$ 88,725.30	$ 150,586.00	$ 110,000.00	$ 157,000.00	$ 157,000.00	
1063	13960	52800	3300-REGULAR TRANSPORTATION	$ 466,534.69	$ 515,028.00	$ 388,815.00	$ 406,300.00	$ 657,000.00	$ 657,000.00	
1064	13960	52801	3300-MCKINNEY-VENTO TRANSPORT	$ 63,371.01	$ 21,012.21	$ 97,046.47	$ 90,000.00	$ 90,000.00	$ 90,000.00	
1065	13960	55804	3300-SPED TRANSPORTATION	$ 503,382.61	$ 520,435.84	$ 465,349.31	$ 765,490.00	$ 1,029,536.00	$ 1,029,536.00	
1066										
1067			**TOTAL SCHOOL EXPENSES**	**$ 24,386,572.61**	**$ 24,883,767.57**	**$ 23,398,969.50**	**$ 25,052,205.52**	**$ 28,519,676.29**	**$ 27,819,676.29**	**$ -**
1068										
1069			**TOTAL GENERAL GOVERNMENT**	**$ 32,964,766.51**	**$ 33,507,398.62**	**$ 33,302,599.15**	**$ 35,836,105.92**	**$ 38,477,137.53**	**$ 37,064,929.46**	**$ -**
1070			**ENTERPRISE ACCOUNTS TOTALS**	**$ 8,247,871.83**	**$ 8,827,623.42**	**$ 10,351,753.99**	**$ 9,901,437.46**	**$ 9,950,319.45**	**$ 9,967,235.62**	**$ -**
1071			**TOTAL SCHOOL EXPENSES**	**$ 24,386,572.61**	**$ 24,883,767.57**	**$ 23,398,969.50**	**$ 25,052,205.52**	**$ 28,519,676.29**	**$ 27,819,676.29**	**$ -**
1072										
1073			**CITY OF GARDNER TOTAL**	**$ 65,599,210.95**	**$ 67,218,789.61**	**$ 67,053,322.64**	**$ 70,789,748.90**	**$ 76,947,133.27**	**$ 74,851,841.37**	**$ -**

10702 City Budget

Gardner Public Schools

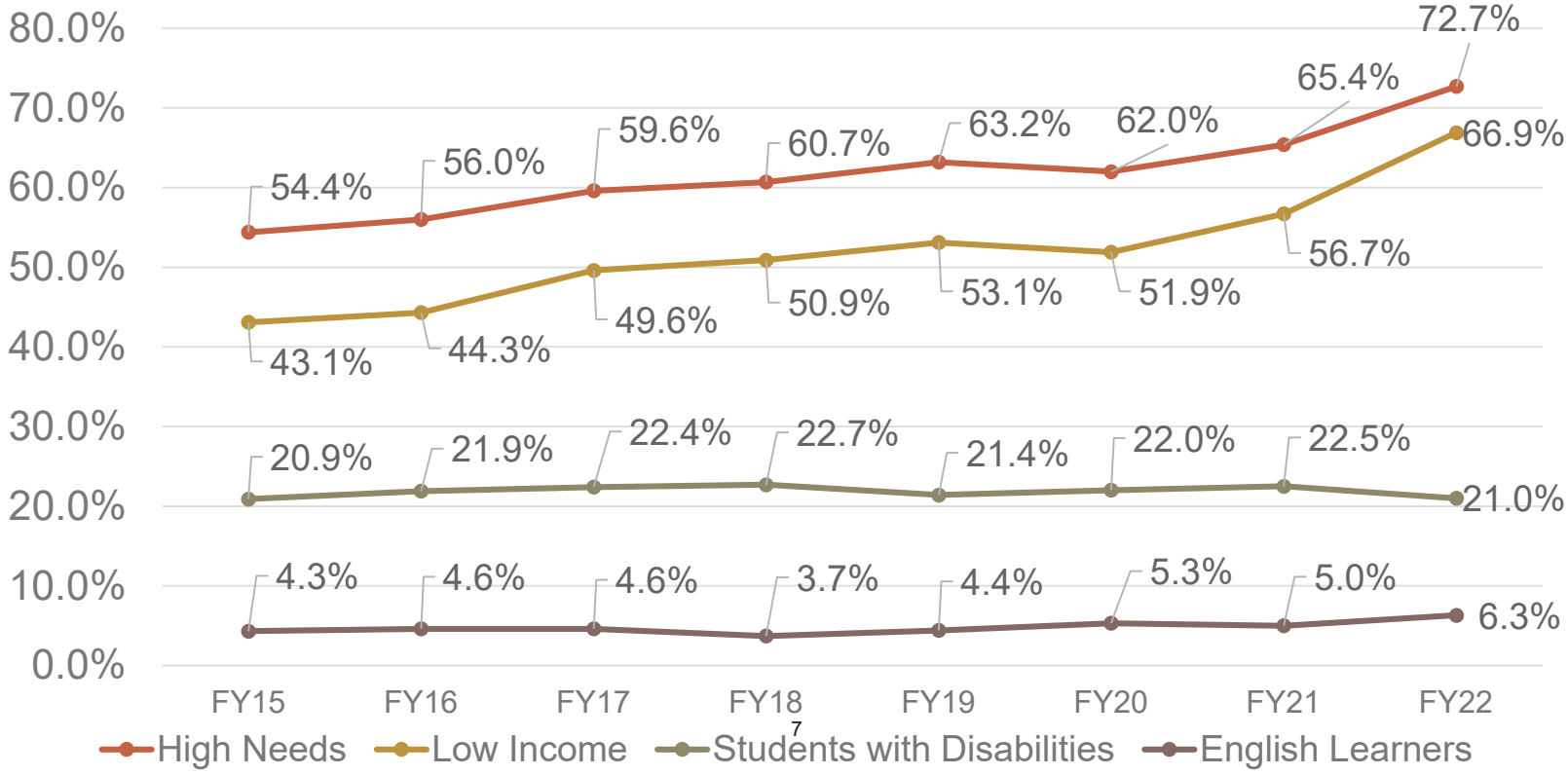
FY 2023

Level Services Budget Presentation

THE CHAIR CITY

Updated: 3/9/2022 1:56 PM

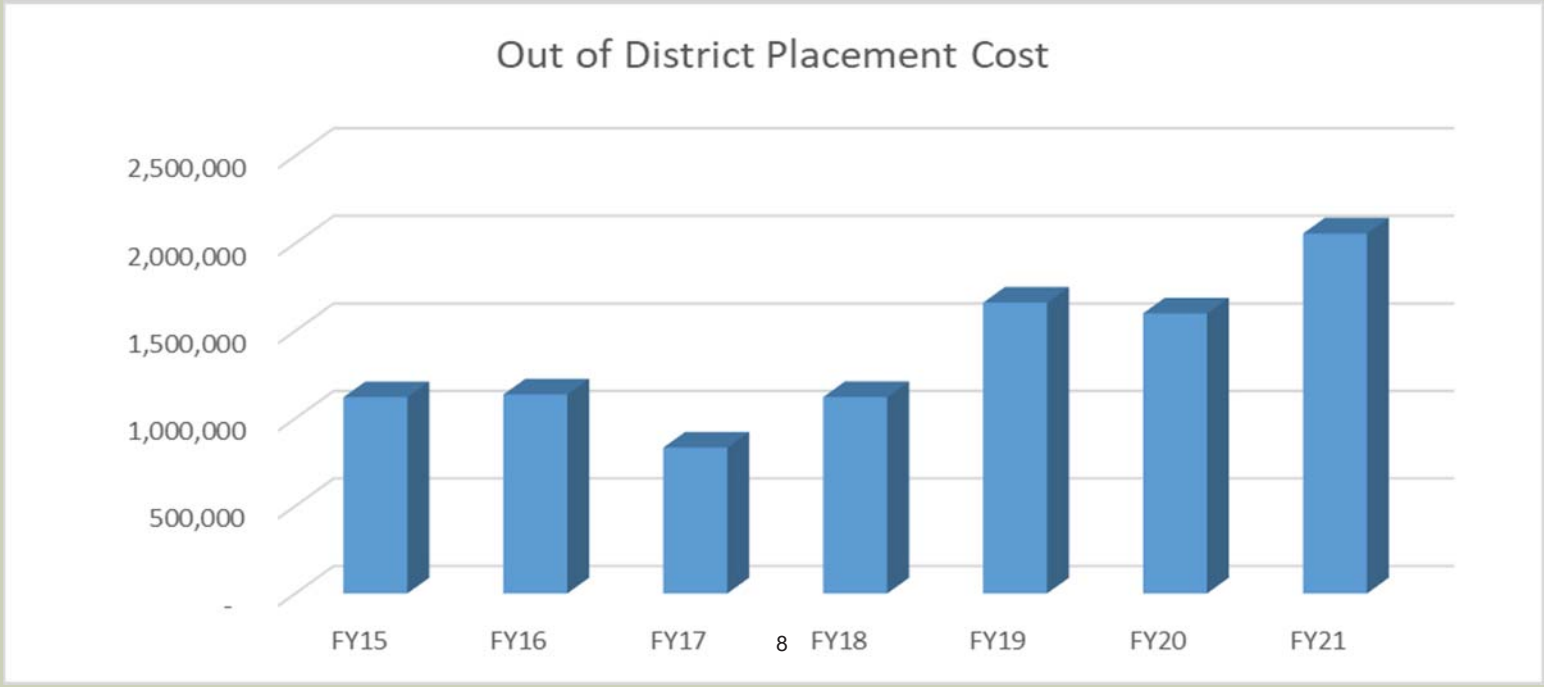
CHANGING DEMOGRAPHICS



STUDENTS LEAVING DISTRICT

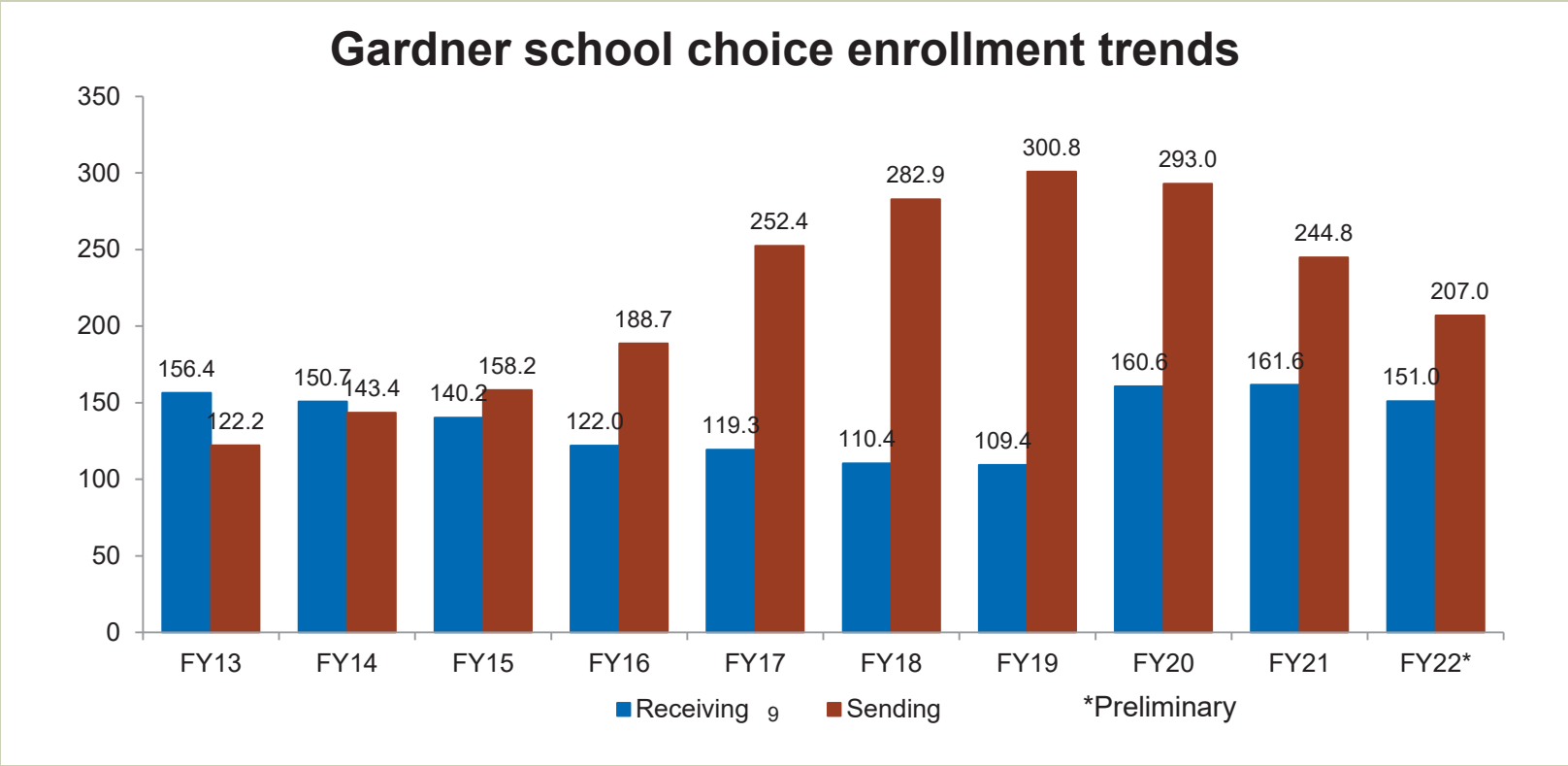
Gardner Students not in Gardner Schools = Higher Expenses

FY15	FY16	FY17	FY18	FY19	FY20	FY21
1,120,482	1,136,236	832,814	1,121,499	1,661,340	1,599,389	2,056,092



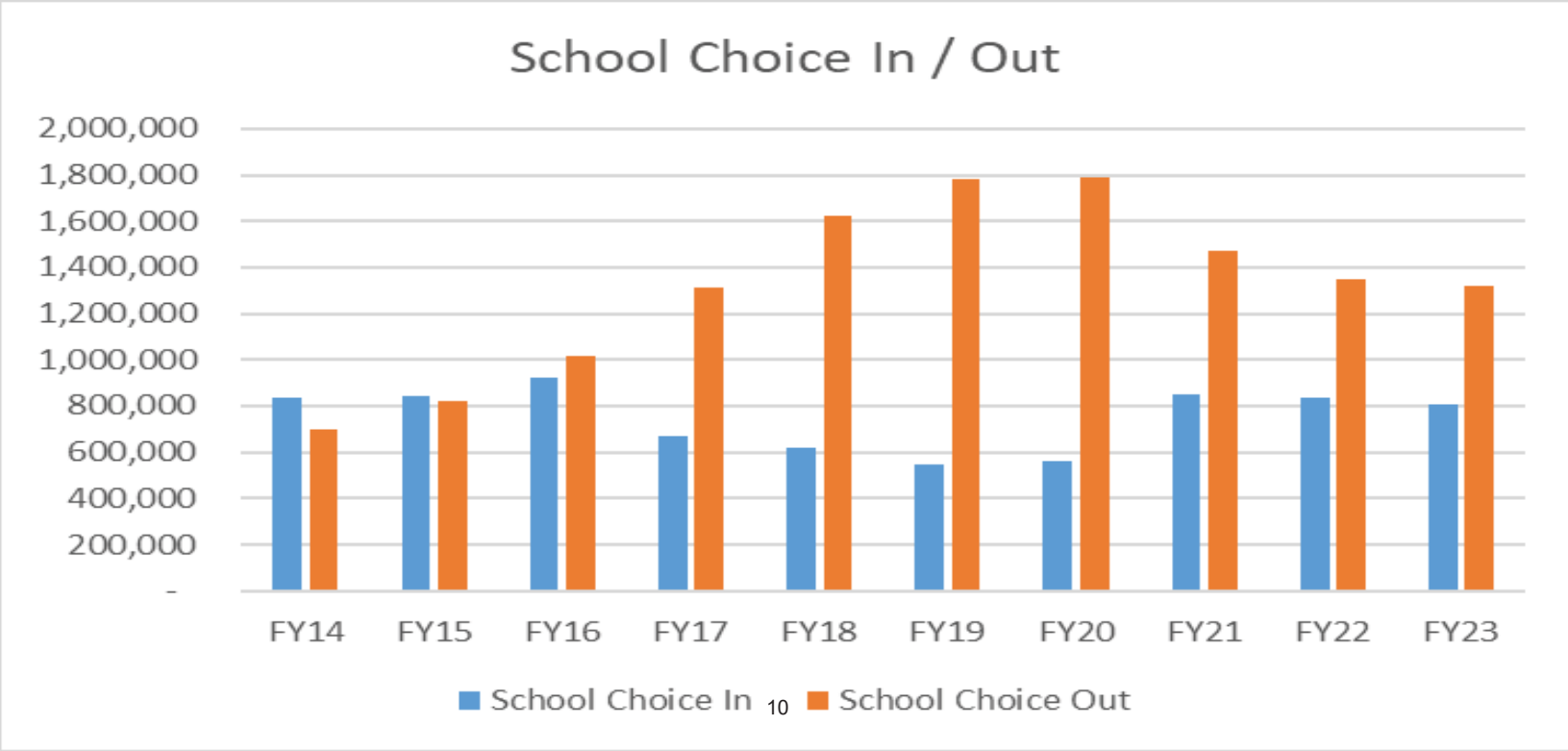
STUDENTS LEAVING DISTRICT

Gardner Students not in Gardner Schools = Higher Expenses



STUDENTS LEAVING DISTRICT

Gardner Students not in Gardner Schools = Higher Expenses



Student Opportunity Act

GPS Meeting on March 2, 2020, with over 50 stakeholders.

Identified Student Populations that have the largest gaps as compared to all students:

- Students with disabilities (Academic/Social Emotional Learning)
- English Learners (Academic)
- Economically disadvantaged students (Academic)
- Hispanic/Latinx (Social Emotional Learning)
- African American (Social Emotional Learning)

Student Opportunity Act: Commitments

Identified Student Populations that have the largest gaps as compared to all students:

1. Students with disabilities (Academic/Social Emotional Learning)
2. English Learners (Academic)
3. Economically disadvantaged students (Academic)
4. Hispanic/Latinx (Social Emotional Learning)
5. African American (Social Emotional Learning)

Evidence-based Strategies to Close Gaps

1. DESE Strategy #2: Research-based early literacy programs in Pre-K and early elementary grades:
2. DESE Strategy #3: Early college programs focused primarily on students under-represented in higher education
3. DESE Strategy #4: Supporting educators to implement high-quality, aligned curriculum
4. DESE Strategy #6: Increased Personnel and services to support holistic student needs
5. DESE Strategy # 12: Increased staffing to expand student access to arts, athletics, and enrichment, AND strategic scheduling to enable common planning time for teachers

BUDGET ADJUSTMENT PROCESS

Principals and Directors

- Submit level funded expense budgets
- Submit prioritized lists of needed additional staff
- Submit lists of proposed expense reductions
- Submit prioritized lists of potential staff reductions to own school / department. Assigned targets total $500,000
- Meet with Superintendent & Business Manager in January

BUDGET ADJUSTMENT PROCESS - 2

Principals and Directors

- Meet with Superintendent as a team over month of February to integrate and prioritize all the individual lists .

Result:

- A jointly developed alignment of budget funding to stated goals

Budget Restorations & Adjustments

Department	Description	FTE	Cost	Notes
GMS	Reading Tutor	2	$ 60,000	SOA Strategies 4 & 6
District	English Learner Director	1	$ 85,000	SOA Strategies 4 & 6
GHS/GALT	Early College Coordinator	1	$ 85,000	SOA Strategy 3-School Choice/Grants
GES	Sub-separate Program	3	$ 130,000	SOA Strategy 4 & 6
District	Maintenance	1	$ 50,000	
District	Maintenance Summer Help	0.5	$ 15,000	3 positions; $15/hr * 8 weeks
GHS	School Year Secretary	1	$ 37,000	
District	Add 2 weeks to Secretaries		$ 6,300	
GHS	Weight Room/Track Coach		$ 8,050	
	SOA Priority Additions		$ 360,000	76%
	Other Additions		$ 116,350	24%
	Total Additions		$ 476,350	
	Total Budget Impact	1	$ 391,350	

BUDGET REDUCTIONS

No positions are being eliminated

- Various expense lines were condensed to achieve a $79,423 reduction

Salaries

	FY19	FY20	FY21	FY22	FY23	Diff from PY	% Diff
Regular Education Instruction	8,681,561	8,976,128	8,880,967	8,987,193	9,691,814	704,621	7%
Special Education Instruction	4,309,891	4,602,347	4,873,752	4,918,799	5,999,225	1,080,426	18%
Support Services	1,973,036	2,060,586	1,892,241	1,999,357	2,419,194	419,836	17%
School Administration	1,714,032	1,752,265	1,804,998	1,827,919	1,964,207	136,288	7%
Central Administration	571,719	572,385	597,267	597,267	636,521	39,254	6%
Information Sevices	206,114	212,260	218,796	218,797	266,488	47,692	18%
Facilities	200,857	314,296	275,605	275,487	289,633	14,146	5%
Substitutes	212,000	212,000	217,000	217,000	217,000	-	0%
	17,869,211	18,702,267	18,760,626	19,041,819	21,484,081	2,442,262	11%

Expenses

	FY19	FY20	FY21	FY22	FY23	Diff from PY	% Diff
Regular Education Instruction	166,163	164,726	206,189	219,421	230,795	11,374	5%
Special Education Instruction	159,310	171,206	177,219	179,701	202,494	22,793	11%
Support Services	99,105	115,546	117,582	116,672	124,842	8,170	7%
Program / Staff Development	56,316	51,629	83,335	69,897	81,460	11,563	14%
Other Programs	987,267	1,182,464	1,129,361	880,610	1,041,887	161,277	15%
School Administration	172,773	166,718	168,609	171,080	167,330	(3,750)	-2%
Central Administration	253,217	170,983	332,179	329,642	342,094	12,452	4%
Information Sevices	345,145	281,087	319,600	362,898	468,041	105,143	22%
Facilities	1,136,554	1,327,032	1,327,327	1,451,680	1,381,445	(70,235)	-5%
Transportation	1,496,763	1,603,311	1,505,130	1,556,790	1,933,536	376,746	19%
Utilities	511,517	480,464	490,021	530,964	618,956	87,992	14%
	5,384,130	5,715,166	5,856,552	5,869,355	6,592,880	723,525	11%

Circuit Breaker

Eligibility is tied to four times the state average foundation budget per pupil as calculated under the chapter 70 program, with the state paying up to 75 percent (subject to appropriation) of the costs above that threshold.

In FY23, the state average foundation budget per pupil is $14,263, so if a special education student cost a district $60,000, the eligible reimbursement for that student would be ($60,000 - (4*$14,263))*.75 = $2,211.

	Circuit Breaker Revolving Fund				
	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Budget	FY23 Budget
Revenue	318,246	401,542	379,502	357310	
SE /Out of Dist Place	465,858	318,246	401,542	379,502	357,310
Contracted Services					
Total Expenses	465,858	318,246	413,181	376506	357310
Net	(147,612)	83,296	(33,679)	(19,196)	(357,310)
Beginning Balance	275,722	128,110	211,406	177,727	
Current Year	(147,612)	83,296	(33,679)	(19,196)	
Ending Balance	128,110	211,406	177,727	158,531	

Costs That Do NOT Apply to Net School Spending

	Budgeted Costs that do not apply to NSS						
	FY19	FY20	FY21	FY22	FY23	Diff.	%Diff.
Regular Transportation	$ 708,120	$ 729,360	$ 591,300	$ 591,300	$ 657,000	$ 65,700	11%
McKinney Vento Transportatio	$ 170,944	$ 185,000	$ 90,000	$ 90,000	$ 90,000	$ -	0%
Foster Care Transportation			$ 110,000	$ 110,000	$ 157,000	$ 47,000	43%
SPED Transportation	$ 617,699	$ 688,951	$ 738,601	$ 825,490	$1,029,536	$ 204,046	25%
Crossing Guard Expense	$ 500	$ 600	$ 600	$ 600	$ 500	$ (100)	-17%
Crossing Guards	$ 56,000	$ 58,000	$ 58,000	$ 62,000	$ 65,000	$ 3,000	5%
Bus Monitors	$ 45,000	$ 51,500	$ 51,500	$ -	$ -	$ -	

Revenue Projection

	FY19	FY20	FY21	FY22	FY23	Diff from prior year	
State Funding (CH. 70)	19,725,294	21,003,460	21,504,732	21,072,010	23,307,399	2,235,389	10%
Required Net School Spending (NSS)	8,778,334	9,085,400	9,400,343	10,329,492	10,721,731	392,239	4%
City Funding Over NSS	1,442,400	1,070,794	762,039	359,872	500,000	140,128	28%
Total Revenue	**29,946,028**	**31,159,654**	**31,667,114**	**31,761,374**	**34,529,130**	**2,767,756**	8%

Balancing the Budget

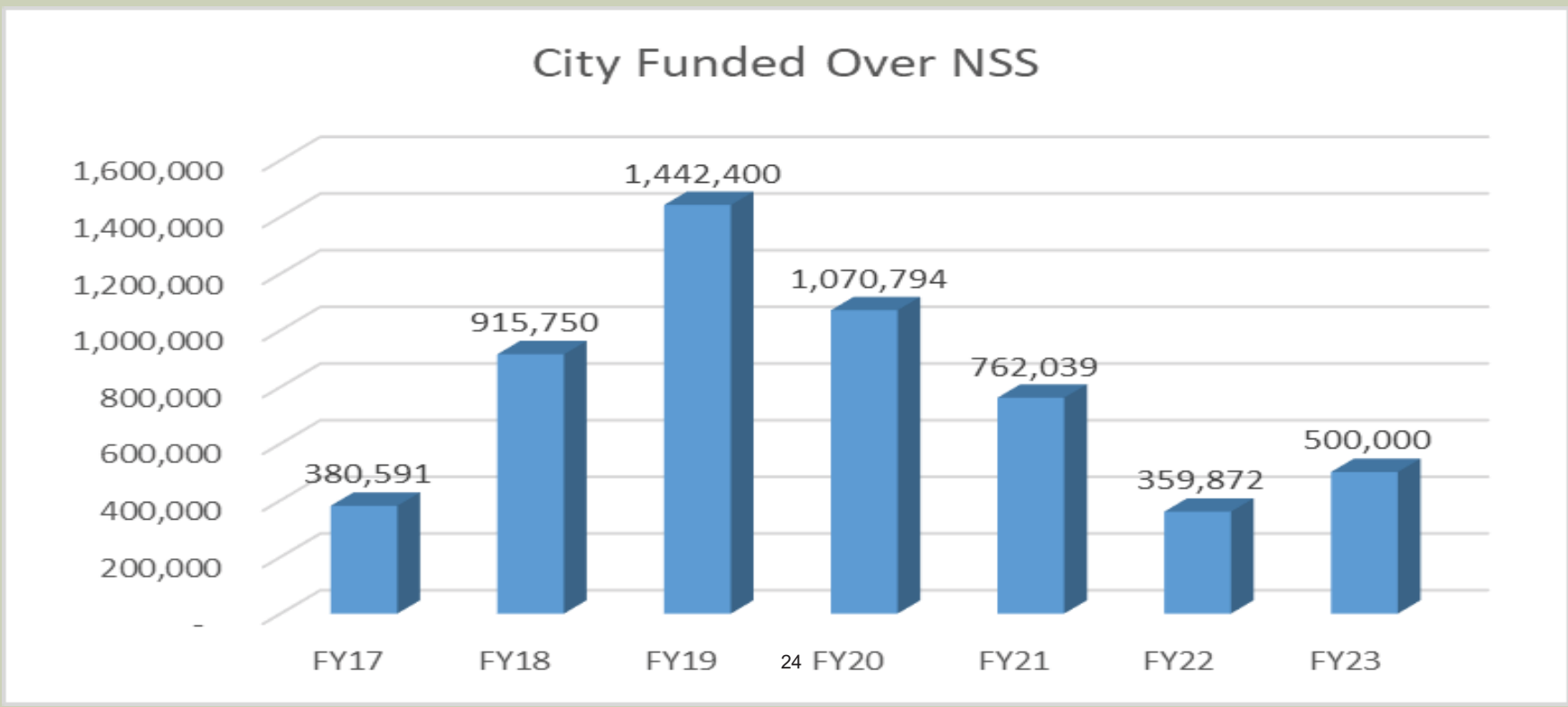
	FY19	FY20	FY21	FY22	FY23	Diff from prior year	
Total Funding	30,253,004	31,474,597	31,975,869	31,761,374	34,529,130	2,767,756	8.0%
Total School Budget	23,616,731	24,789,935	25,370,026	25,628,349	28,619,951	2,991,602	10.5%
Budgeted Costs that do not apply to NSS	(1,598,263)	(1,713,411)	(1,615,230)	(1,679,390)	(1,999,036)	(319,646)	16.0%
City Indirect Costs	8,238,481	8,398,073	8,439,886	8,761,064	8,703,950	(57,114)	-0.7%
Total Net School Spending	30,256,949	31,474,597	32,194,682	32,710,023	35,324,865	2,614,842	7.4%
				Budget Gap	(795,735)		

THE BOTTOM LINE

Funding Gap as of March 4, 2022:

$(795,735)

NSS Spending History



Discussion and Vote

Gardner Public Schools
Net School Spending Budget

		FY23 House1
Revenue		
State Funding		
Chapter 70		23,307,399
Appropriation to meet Required NSS		10,721,731
Funded Over NSS		500,000
Total City of Gardner Funding	$	11,221,731
Total Revenue	$	34,529,130
Expense		
School Budget		
PAYROLL ACCOUNTS		
Total Budgeted Salaries	$	21,484,081
EXPENSE ACCOUNTS		
Total Budgeted Expenses	$	6,889,520
Restoration / Adds / Cuts		246,350
Total School Budget		28,619,951
Budgeted Costs that do not apply to NSS		(1,999,036)
City Budgeted Indirect Costs		8,703,950
Total Net School Spending Expense	$	35,324,865 **Please Vote This Amount**
Shortfall / Excess		(795,735)
Planned ESSER Funding		795,735
Shortfall / Excess		$0.00

Gardner Public Schools

FY22 General Fund Budget

	FY19 Budget	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Budget	Change	%
PAYROLL ACCOUNTS							
Regular Education Instruction	8,681,561	8,976,128	8,880,967	8,987,193	9,691,814	704,621	8%
Special Education Instruction	4,309,891	4,602,347	4,873,752	4,918,799	5,999,225	1,080,426	22%
Support Services	1,973,036	2,060,586	1,892,241	1,999,357	2,419,194	419,836	21%
School Administration	1,714,032	1,752,265	1,804,998	1,827,919	1,964,207	136,288	7%
Central Administration	571,719	572,385	597,267	597,267	636,521	39,254	7%
Information Services	206,114	212,260	218,796	218,797	266,488	47,692	22%
Facilities	200,857	314,296	275,605	275,487	289,633	14,146	5%
Substitutes	212,000	212,000	217,000	217,000	217,000	-	0%
Total Payroll	$ 17,869,211	$ 18,702,267	$ 18,760,626	$ 19,041,819	$ 21,484,081	2,442,262	13%
EXPENSE ACCOUNTS							
Regular Education Instruction	166,163	164,726	206,189	219,421	230,795	11,374	5%
Special Education Instruction	159,310	171,206	177,219	179,701	202,494	22,793	13%
Support Services	99,105	115,546	117,582	116,672	124,842	8,170	7%
Program / Staff Development	56,316	51,629	83,335	69,897	81,460	11,563	17%
Other Programs (OOD)	987,267	1,182,464	1,129,361	880,610	1,041,887	161,277	18%
School Administration	172,773	166,718	168,609	171,080	167,330	(3,750)	-2%
Central Administration	253,217	170,983	332,179	329,642	342,094	12,452	4%
Information Services	345,145	281,087	319,600	362,898	468,041	105,143	29%
Facilities	1,136,554	1,327,032	1,327,327	1,451,680	1,381,445	(70,235)	-5%
Transportation	1,496,763	1,603,311	1,505,130	1,556,790	1,933,536	376,746	24%
Utilities	511,517	480,464	490,021	530,964	618,956	87,992	17%
Other Operations & Control Accts	363,390	372,502	275,761	717,174	296,639	(420,535)	-59%
Total Expenses	$ 5,747,520	$ 6,087,668	$ 6,132,313	$ 6,586,529	$ 6,889,520	302,990	5%
Restoration / Additions / (Reductions)		48,289	130,841	246,350	246,350		
TOTAL SPENDING	$ 23,616,731	$ 24,838,224	$ 25,023,780	$ 25,874,699	$ 28,619,951	2,745,252	11%

NOTES

Salaries Section

Includes steps for all employees, and COLAs for employees covered by a contract in effect.

Expense Section

Includes known contracted increases or projection of utility costs. Other Operations & Control Accounts includes a provision for sick leave buyback, stay well buyback, and contracted employees who do not have a negotiated increase for next fiscal year

10702 School Budget Presentation

Gardner Public Schools
Net School Spending Budget

	FY19	FY20	FY21	FY22	FY23	Increase over prior fiscal year	
Revenue							
State Funding							
Chapter 70	19,725,204	21,003,460	21,003,460	21,072,010	23,307,399	2,235,389	10.6%
Total State Funding	$ 19,725,204	$ 21,003,460	$ 21,003,460	$ 21,072,010	$ 23,307,399	2,235,389	10.6%
						-	
Appropriation to meet Required NSS	9,085,400	9,400,343	9,927,325	10,329,492	10,721,731	392,239	3.8%
Funded Over NSS	1,442,400	1,070,794	762,039	359,872	500,000	140,128	38.9%
Total City of Gardner Funding	$ 10,527,800	$ 10,471,137	$ 10,689,364	$ 10,689,364	$ 11,221,731	532,367	5.0%
Total Funding	$ 30,253,004	$ 31,474,597	$ 31,692,824	$ 31,761,374	$ 34,529,130	2,767,756	8.7%
Expense							
School Budget							
PAYROLL ACCOUNTS							
Regular Education Instruction	8,681,561	8,976,128	8,880,967	8,987,193	9,691,814	704,621	7.8%
Special Education Instruction	4,309,891	4,602,347	4,873,752	4,918,799	5,999,225	1,080,426	22.0%
Support Services	1,973,036	2,060,586	1,892,241	1,999,357	2,419,194	419,836	21.0%
School Administration	1,714,032	1,752,265	1,804,998	1,827,919	1,964,207	136,288	7.5%
Central Administration	571,719	572,385	597,267	597,267	636,521	39,254	6.6%
Information Services	206,114	212,260	218,796	218,797	266,488	47,692	21.8%
Facilities	200,857	314,296	275,605	275,487	289,633	14,146	5.1%
Substitutes	212,000	212,000	217,000	217,000	217,000	-	0.0%
Total Budgeted Salaries	$ 17,869,211	$ 18,702,267	$ 18,760,626	$ 19,041,819	$ 21,484,081	2,442,262	12.8%
EXPENSE ACCOUNTS							
Regular Education Instruction	166,163	164,726	206,189	219,421	230,795	11,374	5.2%
Special Education Instruction	159,310	171,206	177,219	179,701	202,494	22,793	12.7%
Support Services	99,105	115,546	117,582	116,672	124,842	8,170	7.0%
Program / Staff Development	56,316	51,629	83,335	69,897	81,460	11,563	16.5%
Other Programs	987,267	1,182,464	1,129,361	880,610	1,041,887	161,277	18.3%
School Administration	172,773	166,718	168,609	171,080	167,330	(3,750)	-2.2%
Central Administration	253,217	170,983	332,179	329,642	342,094	12,452	3.8%
Information Services	345,145	281,087	319,600	362,898	468,041	105,143	29.0%
Facilities	1,136,554	1,327,032	1,327,327	1,451,680	1,381,445	(70,235)	-4.8%
Transportation	1,496,763	1,603,311	1,505,130	1,556,790	1,933,536	376,746	24.2%
Utilities	511,517	480,464	490,021	530,964	618,956	87,992	16.6%
Other Operations & Control Accounts	363,390	372,502	275,761	717,174	296,639	(420,535)	-58.6%
Total Budgeted Expenses	$ 5,747,520	$ 6,087,668	$ 6,132,313	$ 6,586,529	$ 6,889,520	302,990	4.6%
Restoration / Adds / Cuts	$ -				246,350	246,350	#DIV/0!
Total School Budget	$ 23,616,731	$ 24,789,935	$ 24,892,939	$ 25,628,349	$ 28,619,951	2,991,602	11.7%
Budgeted Costs that do not apply to NSS	(1,598,263)	(1,713,411)	(1,640,001)	(1,679,390)	(1,999,036)	(319,646)	19.0%
City Budgeted Indirect Costs	8,238,481	8,398,073	8,439,887	8,761,064	8,703,950	(57,114)	-0.7%
Total Net School Spending Expense	$ 30,256,949	$ 31,474,597	$ 31,692,825	$ 32,710,023	$ 35,324,865	2,614,842	8.0%
			(1)	(948,649)	(795,735)	Budget Gap	

Gardner Public Schools
City of Gardner Indirect Costs Gardner Schools

		FY22	FY23	
Administration				
	Per Pupil Administrative Cost Allowance (DESE)	290,799	215,021	(75,778)
Pupil Support Services				
	School Safety Officer Salary	65,442	55,403	(10,039)
	School Safety Officer Fringe Benefits	18,746	15,638	(3,108)
	WGET Space and Indirect costs ($1,000/month)		(12,000)	(12,000)
Employee Retirement				
	Employee Retirement	1,159,195	1,329,880	170,685
	Medicare	301,172	317,207	16,035
Insurance Programs				
	Unemployment	97,621	102,819	5,198
	Medical & Dental Insurance	4,677,435	4,671,927	(5,508)
	Life Insurance	37,382	12,208	(25,174)
	Pre-employment Medical Exams	10,500	10,500	-
	Worker's Compensation	125,284	131,627	6,343
Non-employee Insurance				
	Buildings	212,352	216,107	3,755
	Vehicles	2,155	1,440	(715)
School Choice / Charter Tuition				
	School Choice Sending Tuition	1,348,221	1,319,961	(28,260)
	Special Education Assessment	5,232	4,834	(398)
	Charter School Tuition Assessment Reimbursement	(92,545)	(90,492)	2,053
	Charter School Sending Tuition	502,072	401,870	(100,202)
Honeywell Project funding				-
	City Budgeted Indirect Costs	8,761,063	8,703,950	(57,113)

Gardner Public Schools
Budgeted Costs that do not apply to NSS

				FY19 Budget	FY20 Budget	FY21 Budget	FY22 Budget	FY23 Request	Diff.	%Diff.
E10	13960	52800	Regular Transportation	$ 708,120	$ 729,360	$ 591,300	$ 591,300	$ 657,000	$ 65,700	11%
E10	13960	52801	McKinney Vento Transportation	$ 170,944	$ 185,000	$ 90,000	$ 90,000	$ 90,000	$ -	0%
E10	13960	52362	Foster Care Transportation			$ 110,000	$ 110,000	$ 157,000	$ 47,000	43%
E10	13960	55804	SPED Transportation	$ 617,699	$ 688,951	$ 738,601	$ 825,490	$ 1,029,536	$ 204,046	25%
E12	13960	54150	Crossing Guard Expense	$ 500	$ 600	$ 600	$ 600	$ 500	$ (100)	-17%
S4	13960	51207	Crossing Guards	$ 56,000	$ 58,000	$ 58,000	$ 62,000	$ 65,000	$ 3,000	5%
S3	13960	51362	Bus Monitors	$ 45,000	$ 51,500	$ 51,500	$ -	$ -	$ -	
				$ 1,598,263	$ 1,713,411	$ 1,640,001	$ 1,679,390	$ 1,999,036	$ 319,646	19%

City of Gardner, *Executive Department*

Michael J. Nicholson, Mayor

RECEIVED
2022 JUN -2 AM 10:40
CITY CLERK'S OFFICE
GARDNER, MA

May 23, 2022

Hon. Elizabeth J. Kazinskas, Council President
And City Councilors
Gardner City Hall, Rm 121
95 Pleasant St
Gardner, MA 01440

RE: Information regarding parking for handicap/disabled personnel

Dear Madam President and Councilors,

At the previous meeting of the City Council, the question was asked about the Administration looking into providing handicap parking in the downtown on street parking area.

Massachusetts General Law, Chapter 40, Section 22A, exempts anyone with a handicap placard or license plate, and disabled veterans from having to pay parking meters or kiosks state-wide and forbids a municipality from charging any fees or fines associated with parking their vehicles at these locations.

A copy of this statute is attached to this correspondence.

The Administration will continue to look into ways to make parking easier for those members of the community who require certain accessibility accommodations, however, I wanted to make sure this information was clear and available to our constituents as a follow up to the previous meeting.

Respectfully,

Michael J. Nicholson
Mayor, City of Gardner

Part I ADMINISTRATION OF THE GOVERNMENT

Title VII CITIES, TOWNS AND DISTRICTS

Chapter 40 POWERS AND DUTIES OF CITIES AND TOWNS

Section 22A PARKING METERS; FEES; EXEMPTION FROM FEES FOR DISABLED VETERANS AND HANDICAPPED PERSONS; BICYCLE LOCKING DEVICES; MOTORCYCLE PARKING; RESTRICTED PARKING AREAS FOR VETERANS AND HANDICAPPED PERSONS

Section 22A. Any city or town, for the purpose of enforcing its ordinances, by-laws and orders, rules and regulations relating to the parking of vehicles on ways within its control and subject to the provisions of section two of chapter eighty-five, may appropriate money for the acquisition, installation, maintenance and operation of parking meters, or by vote of the city council or of the town may authorize a board or officer to enter into agreement for such acquisition, installation or maintenance of parking meters; provided, that the city of Boston, for the purpose of enforcing the rules and regulations adopted by its traffic and parking commission, or promulgated by its commissioner of traffic and parking, under chapter two hundred and sixty-three of the acts of nineteen hundred and twenty-nine, may appropriate money for the acquisition, installation, maintenance and operation of parking meters, or, by vote of the city council of said city, subject to the provisions of its charter, may authorize the traffic and parking commission of said city to enter into agreements for the acquisition, installation or maintenance of parking meters. In any city or town that accepts this sentence, the agreement for the acquisition or installation of parking meters may provide that payments thereunder shall be made over a

period not exceeding 5 years without appropriation, from fees received for the use of such parking meters notwithstanding section 53 of chapter 44. Such fees shall be established and charged at rates determined by the city or town. Rates may be set for the purpose of managing the parking supply. The revenue therefrom may be used for acquisition, installation, maintenance and operation of parking meters and other parking payment and enforcement technology, the regulation of parking, salaries of parking management personnel, improvements to the public realm, and transportation improvements, including, but not limited to, the operations of mass transit and facilities for biking and walking. No fee shall be exacted and no penalty shall be imposed for the parking of any vehicle owned and driven by a disabled veteran or by a handicapped person and bearing the distinctive number plates authorized by section two of chapter ninety, or for any vehicle transporting a handicapped person and displaying the special parking identification plate authorized by said section two of said chapter ninety or for any vehicle bearing the official identification of a handicapped person issued by any other state or any Canadian Province. Any city or town may, in accordance with the provisions of this section, acquire and operate coin-operated locking devices for bicycle parking. A city or town may, in accordance with the provisions of this section, authorize the parking of more than one motorcycle in a single parking space and may impose a penalty for the full amount of a violation of an ordinance, by-law, order, rule or regulation related to the parking of vehicles on ways within its control and subject to section 2 of chapter 85 for each motorcycle so parked in violation of any such ordinance, by-law, order, rule or regulation. No motorcycle shall be parked in such a manner so as to inhibit the means of egress of another motorcycle currently parked in the same parking space.

Any city or town acting under this section shall further regulate the parking of vehicles on ways within its said control by restricting certain areas thereon for the parking of any vehicle owned and driven by a disabled veteran or handicapped person whose vehicle bears the distinctive number plates

authorized by section two of chapter ninety or for any vehicle transporting a handicapped person and displaying the special parking identification plate authorized by said section two of said chapter ninety, or for any vehicle bearing the official identification of a handicapped person issued by any other state, or any Canadian Province, or by prohibiting the parking or standing of any vehicles in such a manner as to obstruct any curb ramp designed for use by handicapped persons. Parking spaces designated as restricted under this paragraph shall be identified by the use of above-grade signs with white lettering against a blue background and shall bear the words "Handicapped Parking: Special Plate Required. Unauthorized Vehicles May be Removed at Owner's Expense". The spaces shall be as near as possible to a building entrance or walkway, shall be adjacent to curb ramps or other unobstructed methods permitting sidewalk access to a handicapped person and shall be at least 8 feet wide, not including the cross hatch access aisle as defined by the architectural access board established in section 13A of chapter 22. If parking spaces designated as restricted under this paragraph are made temporarily unavailable due to a construction project or other planned event, the city or town shall ensure that the nearest available nonreserved parking space, if any, shall be temporarily designated as restricted under this paragraph. The cost of acquisition, installation and maintenance and operation of any signs or other regulatory devices used to designate such restricted areas shall be considered as a necessary expense for the regulation of parking and shall be paid from appropriations authorized by this section. Any such ordinance, by-law, order, rule or regulation promulgated pursuant to this paragraph shall contain a penalty of not less than $100 nor more than $300 and shall provide for the removal of a vehicle in accordance with section 22D. This penalty shall not be a surchargeable offense under section 113B of chapter 175.

A city or town acting pursuant to this section with respect to ways within its control, or pursuant to the authority granted by chapter 40A with respect to zoning, may regulate the parking of vehicles by restricting certain areas or

requiring that certain areas be restricted for the parking of a zero emission vehicle. An ordinance, by-law, order, rule or regulation pursuant to this paragraph may contain a penalty of not more than $50 and, in a city or town that has accepted section 22D, may provide for the removal of a vehicle pursuant to said section 22D. For the purposes of this section, "zero emission vehicle", shall mean a battery electric vehicle, a plug-in hybrid electric vehicle or a fuel cell vehicle.

RECEIVED
2022 JUN -2 PM 1:14
CITY CLERK'S OFFICE
GARDNER, MA

City of Gardner

95 Pleasant St., Gardner, MA 01440
Mayor Michael J. Nicholson
Councilor Ronald Cormier, Councilor At – Large

RESOLUTION REGARDING ELECTRIC VEHICLES IN THE CITY FLEET

Be it hereby resolved that:

The Executive Department shall research and develop plans for the introduction and use of energy conserving vehicles. That departments that do not require uniquely equipped vehicles, such as those departments that provide inspectional services, and others, transition to electric vehicles and/or hybrid vehicles in the future as vehicle replacements are needed.

The city does have electric charging stations in place and they could be utilized for this purpose without additional installation costs.

The need for a cleaner environment needs to be addressed on a local level as well as the state and national level, and this would be an opportune time for the city to do its part.

Adopted as policy by vote of the City Council on _____:

Michael J. Nicholson
Mayor, City of Gardner

Elizabeth J. Kazinskas
City Council President
Councilor At- Large

10703

License Application
Processing Fee - $200.00

Paid 5/31/22
Card TS

Date Received
RECEIVED
2022 MAY 31 AM 9:59
CITY CLERK'S OFFICE
GARDNER, MA

CITY OF GARDNER, MASSACHUSETTS
City Hall - Room 121 - 95 Pleasant Street
Gardner, MA 01440-2630
Tel: 978-630-4058 Fax: 978-630-2589

APPLICATION FOR LICENSE TO BUY AND SELL SECOND HAND MOTOR VEHICLES

New __ Renewal __ Class 1 - **Class 2** - Class 3 (Circle all that apply to this Application)

1. Legal Name of Business: North East Bus and Truck Sales LLC
(Name as registered with the Secretary of the Commonwealth's Corporations Division. If individual or partnerships enter names)

2. Doing Business As: Gardner Five Star Auto Sales
(If conducted under any name other than the Applicant's Legal Name. An active Business Certificate must be on file with the City Clerk)

3. Business Address: 407 Chestnut St Gardner MA 01440
(Complete street address where business will be conducted and P.O. Box, if any)

4. Business Tel. 978-410-7171 Cellular 413-695-0411 Fax 978-410-7963 E-Mail BusandTruck@outlook.com

5. Is the business an individual, partnership, association or corporation? LLC

6. If an individual, state full name and residential address: _____

7. If a partnership, state full names and residential addresses of all partners: _____

8. If an association or corporation, state full names of the principal officers:
   President Alberto Merino
   Secretary Alberto Merino
   Treasurer Alberto Merino

9. Are you engaged principally in the business of buying, selling, or exchanging motor vehicles? yes
   a. If so, is your principal business the sale of new motor vehicles? NO
   b. Is you principal business the buying and selling or exchanging of second hand motor vehicles? yes
   c. Is your principal business that of a motor vehicle junk dealer? NO
   d. Is your principal business that of a "Repairs"? N/O
   e. Is your principal business that of "Repossession"? N/O

9. Provide a complete description of all the premises to be used for the purpose of carrying on the business:
Sales and light Repair of Used Vehicles with Display of 11,000± Square Feet of Display + 1000' of Admin. + 1500± of Garage Space

10. Are you a recognized agent of a motor vehicle manufacturer? YES _____ NO N/O
If yes, state the name of the manufacturer: _____

11. Do you have a signed contract as required by Section 58, Class I? YES _____ NO ✓

12. Have you ever applied for a license to deal in second hand motor vehicles or parts thereof? YES _____ NO ✓

If yes, in what city or town? _____

Did you receive a license? YES_____ NO _____ For what year? _____

13. Has any license issued to you in Massachusetts or any other state to deal in motor vehicles or parts thereof ever been suspended or revoked? YES _____ NO ✓ If yes, please explain: _____

_____

Provide the following items/documentation with the completed Application form:

- ☐ **Applicable License Application Processing Fee(s)**, check payable to ***"City of Gardner"***
- ☐ **Surety Bond** in the amount of **$25,000** executed by a surety company authorized to transact business in Massachusetts, or other equivalent proof of financial responsibility satisfactory to the municipal licensing authority. A separate bond shall be required for each different name under which the dealer conducts his business. (Applies only to Class 2 Dealers).
- ☐ **State and Federal Tax Certification Affidavit**
- ☐ City of Gardner **PERMIT/APPLICATION GOOD STANDING CERTIFICATE**
- ☐ **Criminal Offender Record Information (CORI) Authorization form.**
- ☐ **Workers Compensation Insurance Affidavit: General Businesses**
- ☐ **Parking Plan** (scaled 1" = 40 ft.) showing Building Department-approved parking layout. Six (6) copies shall be reduced to either 8½" x 11", or if applicable, 11" x 17".
- ☐ **Site Plan** (scaled 1" = 40 ft.) showing all available parking, driveways, entrances and exits, building location, etc. Six (6) copies shall be reduced to either 8½" x 11", or if applicable, 11" x 17".
- ☐ **Zoning Opinion** from the Building Commissioner.
- ☐ Planning Board and/or Board of Appeals Decisions *(if applicable)*.

THE APPLICANT CERTIFIES THAT ALL STATE TAX RETURNS HAVE BEEN FILED AND ALL STATE AND LOCAL TAXES REQUIRED BY LAW HAVE BEEN PAID AND AGREES TO COMPLY WITH THE TERMS OF ITS LICENSE AND APPLICABLE LAW, AND ALL RULES AND REGULATIONS PROMULGATED THERETO. APPLICANT FURTHER CERTIFIES THAT THE INFORMATION CONTAINED IN THIS APPLICATION IS TRUE AND ACCURATE AND ALSO AUTHORIZE THE LICENSING AUTHORITY OR ITS AGENTS TO CONDUCT WHATEVER INVESTIGATION IS NECESSARY TO VERIFY THE INFORMATION CONTAINED IN THIS APPLICATION.

SIGNED UNDER THE PAINS AND PENALTIES OF PERJURY.

X _____ *DATE SIGNED* _____

INDIVIDUAL, PARTNER OR AUTHORIZED CORPORATE OFFICER OR APPLICANT

_____ **OR** _____

SOCIAL SECURITY NUMBER *EMPLOYER IDENTIFICATION NUMBER (EIN)*

License Fee must be submitted with this form. Make check payable to *City of Gardner.* Mail completed Application Form, along with all required documentation and check to: *City Clerk, 95 Pleasant Street, Room 121, Gardner, MA 01440.*

NOTICE: The filing of this application confers no rights on the part of the Applicant to undertake any activities until the license has been granted. The issuance of a license under this section or sections is subject to the Applicant's compliance with all other applicable Federal, State or local statutes, ordinances, bylaws, rules or regulations. The Licensing Authority reserves the right to request any additional information it reasonably deems appropriate for the purpose of determining the terms and conditions of the License and its decision to issue a License. The provisions of G.L. c.152 requires the filing of a Workers' Compensation Insurance Affidavit with this application. Failure to file the Affidavit, along with any other required information and/or documentation, **shall be sufficient cause for the denial of the License application**.

City of Gardner

Department of Inspectional Services
115 Pleasant Street, Room 101
Gardner, MA 01440
Tel. (978) 630-4007 Fax: (978) 632-3313

May 24, 2022

Titi Siriphan
City Hall
City of Gardner
Gardner, MA 01440

Ms. Siriphan,

This is to advise that Northeast Bus and Truck sales LLC D/B/A Gardner Five Star Auto Sales has appeared in this office for the purpose of to be located at **407 Chestnut St.** Gardner, MA 01440.

As Zoning Enforcement Officer, I approve this request.

The above mentioned applicant is in compliance with the Gardner City Code Chapter 675, **Table of Uses, # 45 Salesroom for motor vehicles,** states, this is a permitted use in the C2 Zoning District of the Gardner Zoning City Code.

This approval is for zoning use clearance only. Other permits may be required in order to use the space or building, example - building permits for modification, construction and or signage.

Sincerely,

Roland Jean, C.B.O.
Building Commissioner
Zoning Enforcement Officer

10679

City of Gardner, *Executive Department*

Michael J. Nicholson, Mayor

RECEIVED
2022 MAY -5 PM 12:10
CITY CLERK'S OFFICE
GARDNER, MA

May 5, 2022

Hon. Elizabeth J. Kazinskas, Council President
And City Councilors
Gardner City Hall, Rm 121
95 Pleasant St
Gardner, MA 01440

RE: Ordinance to Amend Code of the City of Gardner Chapter 664, Entitled "Yard Sales"

Dear Madam President and Councilors,

Attached, please find an ordinance proposal to amend the time that yard sales within the City are legally allowed to start.

When the ordinance was first adopted in 2013 into the City Code, it placed the legal time that a yard sale could start at 9:00 a.m. However, in practice most yard sales have either requested or simply started at 8:00 a.m.

This request is to bring the provisions of the City Code in line with what is actually being done throughout the City in practice and to make the process easier for those who are hosting these sales.

As I have done with ordinance changes in the past, the following are included with this correspondence:

- the legislative document
- a comparison document in which any deletions are in red and additions in green
- an opinion on the amendment from the Law Department
- Correspondence with department heads whose purview relates to the topics associated with the ordinance and its implementation.

Respectfully Submitted,

Michael J. Nicholson
Mayor, City of Gardner

CC: Public Safety Committee

Legislative Document

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF GARDNER CHAPTER 664, ENTITLED "YARD SALES"

Be it ordained by the City Council of the City of Gardner as follows:

SECTION 1: Section 2(B) of Chapter 664 of the Code of the City of Gardner, entitled "Yard Sales: Registration Required, General restrictions," be amended by deleting "9:00 a.m." and inserting in place thereof, "8:00 a.m."

SECTION 2: This ordinance shall take effect upon passage and publication as required by law.

Comparison Document

ORDINANCE COMPARISON:

§ 664-2**Registration required; general restrictions.**

A. No person shall conduct a yard sale without first registering with the Building Commissioner's office at least 48 hours prior to such sale.

B. Yard sales shall take place only between the hours of ~~9:00 a.m.~~ 8:00 a.m. and 4:00 p.m., shall be held not more than four days each calendar year by any one person or household and shall take place on the premises of the owner of the property to be sold or at another location designated by the Building Commissioner or his designee.
[Amended 11-18-2013 by Ord. No. 1563]

C. In the event that inclement weather forecloses holding such sale on a day registered, the Building Commissioner or his designee may, in his discretion, allow registration for alternate sale days.
[Amended 11-18-2013 by Ord. No. 1563]

D. Such registration shall be allowed only to the owner of the premises on which the sale is to be held or to an authorized tenant of said premises.

E. All items sold or offered for sale at a yard sale shall be owned by the person who has registered for such sale.

Law Department

Legal Opinion

CITY OF GARDNER
LAW DEPARTMENT

John M. Flick
City Solicitor

Ethan Kolodny
Assistant City Solicitor

144 Central Street, Suite 201
Gardner, MA 01440

Telephone (978) 632-7948
Fax (978) 630-3703

Writer's Email:

May 5, 2022

VIA ELECTRONIC DELIVERY (Mayor@gardner-ma.gov)

Mayor Michael J. Nicholson
City of Gardner
95 Pleasant Street
Gardner, MA 01440

Re: Yard Sale Ordinance, Chapter 664 of the City Code

Dear Mayor Nicholson:

As per your request, I have reviewed the proposed Ordinance changes to Chapter 664 of the City Code, entitled "Yard Sales." Specifically, you are proposing to amend Section 2(B) of said Chapter by changing the start time of yard sales from 9:00 a.m. to 8:00 a.m. Seeing no significant legal issues posed with such an amendment, it is the opinion of the City Law Department that this Ordinance be submitted to the City Council for enactment and approval.

I hope this answers your question. Please let me know if you have any additional questions or if I may be of any further assistance.

Very truly yours,

Ethan Kolodny

Ethan D. Kolodny, Esq.
Assistant City Solicitor

Correspondence from Relevant Department Heads

City of Gardner

Department of Inspectional Services
115 Pleasant Street, Room 101
Gardner, MA 01440
Tel. (978) 630-4007 Fax: (978) 632-3313

May 4, 2022

RE: Ordinance Change

Dear Mr. Mayor,

I have read your proposed change to City Ordinance 664-2 B changing the start time from 9:00 AM to 8:00AM and I am in favor of the change.

Do not hesitate to contact me should you need any further assistance.

Roland Jean
Building Commissioner/Zoning Enforcement Officer
City Hall Annex
115 Pleasant St. RM 101
Gardner, MA 01440
(978) 630 4007
rjean@gardner-ma.gov

Mission Statement
To promote the safe and compatible development of the community through fair and consistent enforcement of building codes and zoning ordinances

LOCALiQ
NEW ENGLAND

Order Confirmation

10679

Not an Invoice

Account Number:	697844
Customer Name:	Gardner City Clerk
Customer Address:	Gardner City Clerk 95 PLEASANT ST. GARDNER MA 01440
Contact Name:	Gardner City Clerk
Contact Phone:	9786304058
Contact Email:	
PO Number:	

Date:	05/18/2022
Order Number:	7313313
Prepayment Amount:	$ 0.00

Column Count:	1.0000
Line Count:	34.0000
Height in Inches:	0.0000

Print

Product	#Insertions	Start - End	Category
NEO GRD The Gardner News	1	05/23/2022 - 05/23/2022	Govt Public Notices
NEO GRD thegardnernews.com	1	05/23/2022 - 05/23/2022	Govt Public Notices

Total Order Confirmation	**$89.42**

CITY OF GARDNER
FIRST PRINTING
MAY 23, 2022

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF GARDNER CHAPTER 664, ENTITLED "YARD SALES"

Be it ordained by the City Council of the City of Gardner as follows:

SECTION 1: Section 2(B) of Chapter 664 of the Code of the City of Gardner, entitled "Yard Sales: Registration Required, General restrictions," be amended by deleting "9:00 a.m." and inserting in place thereof, "8:00 a.m."

SECTION 2: This ordinance shall take effect upon passage and publication as required by law.

A TRUE COPY, ATTEST:
TITI SIRIPHAN
CITY CLERK
May 23, 2022

5/23/2022

RECEIVED
2022 MAY -6 PM 12:23
CITY CLERK'S OFFICE
GARDNER, MA

City of Gardner

95 Pleasant St., Gardner, MA 01440
Mayor Michael J. Nicholson
Councillor George C. Tyros

May 5, 2022

Hon. Elizabeth J. Kazinskas, Council President
And City Councilors
Gardner City Hall, Rm 121
95 Pleasant St
Gardner, MA 01440

RE: An Ordinance to Amend Code of the City of Gardner, Chapter 500, entitled "Nuisances: Vacant, Abandoned, and Blighted Buildings"

Dear Madam President and Councilors,

Earlier this year, the City Council adopted our joint proposal to update our ordinances related to problem properties throughout the City.

Following updates to different building and sanitary codes and further review of ways these updates could relate the new chapter of the City Code related to these matters, we are proposing that these additional amendments be adopted into the City Code in order to further solidify the goals that were put forward in the previous ordinance that was adopted.

Respectfully Submitted,

Michael J. Nicholson
Mayor, City of Gardner

George C. Tyros
Councilor At- Large

CC: Public Safety Committee

City of Gardner, *Executive Department*

Michael J. Nicholson, Mayor

May 16, 2022

Hon. Elizabeth J. Kazinskas, Council President
Hon. Craig R. Cormier, Public Safety Chair
And City Councilors
Gardner City Hall, Rm 121
95 Pleasant Street
Gardner, MA 01440

RE: Response to Questions from Public Safety Committee

Dear Madam President, Mr. Chairman, and Councilors,

Due to the City Council meeting on some of the items that were reviewed by the Public Safety Committee Meeting last week, I wanted to write to address the questions that were raised and were still outstanding. I will be sending a similar letter to the Public Safety Committee regarding the items that remained only on their agenda.

In order to avoid any potential open meeting law violations with the sharing of information, I am writing the attached document for inclusion in the information being presented this evening.

Item 10680- An Ordinance to Amend the Code of the City of Gardner, Chapter 500, entitled "Nuisances: Vacant, Abandoned, and Blighted Buildings

At the Public Safety Committee Meeting, Councilor Boone inquired as to the fees and fines associated with this amendment.

There are no amendments to this Chapter of the City Code that relate to the fees and fines. As can be seen in the ordinance comparison report that was included in both the supplemental information packets for the City Council meeting of May 16, 2022 and the Public Safety Committee Meeting of May 12, 2022, the fee and fine schedules were already approved by the City Council on March 21, 2022.

The fee for registering an abandoned building is located in Chapter 390 of the City Code.

The fines for violations of this Chapter of the City Code are located in Section 500-09(D) of this ordinance and were approved on March 21, 2022 at a rate of $100 for first offense, $200 for second, and $300 for third and subsequent offenses. This is located on page 9 of the "Ordinance Comparison" document that was included in the packet for both the City Council meeting of May 16, 2022 and the Public Safety Committee Meeting of May 12, 2022.

Councilor Boone also inquired how the costs of constructing fences or other actions listed in the ordinance would be covered. This is taken care of in Section 500-9(B) of the ordinance that was approved on March 21, 2022, which states that the property owner would be subject to all costs associated with these actions through a municipal lien levied on the property. This is located on page 9 of the "Ordinance Comparison" document that was included in the packet. This is located on page 9 of the "Ordinance Comparison" document that was included in the packet that was provided for both the City Council meeting of May 16, 2022 and the Public Safety Committee Meeting of May 12, 2022.

Item 10681- An Ordinance to Amend the Code of the City of Gardner, Chapter 330, Entitled "Bicycles and Play Vehicles", by Adding a New Article III, to be Entitled "Sharable Dockless Mobility Devices," Which Article Provides for the Definition of Sharable Dockless Mobility Devices, Licensing and Operation Requirements, Regulatory Authority, and Enforcement.

Councilor Boone inquired as to the reason why the ordinance proposes that the scooters not be allowed to be driven in cemeteries.

This was a direct copy from the City's current ordinance regarding bicycles, which prohibits the use of "toy vehicles" from use in cemeteries. The ordinance as it exists reads as follows.

> § 330-5 Prohibited acts. *Adopted 7-6-2004
> No person upon roller skates or roller blades or riding in or by means of any skateboard, coaster, toy vehicle or similar device shall:
>
> A. Attach the same or himself/herself to any moving vehicle upon any roadway.
>
> B. Operate so as to damage or interfere with the use and enjoyment of any park or playground within the City or with any equipment, playing fields or courts, gardens and shrubbery found therein. **Operation within a cemetery shall be strictly prohibited.**
>
> C. Go upon any sidewalk or in any City park or City parking lot within the business district (as defined in Chapter 567, Streets and Sidewalks, Article VIII) of the City of Gardner.

(Emphasis added to highlight section of ordinance)

Councilor Boone also inquired as to how the cost of the City removing a device that had to be removed by a City department due to the device being parked in an unauthorized location.

This is outlined in Section 300-14(M) which states:

A. In the event a Dockless Mobility Device is not relocated, re-parked, or removed within the timeframe specified herein, or any Dockless Mobility Device is parked in one location for more than 48 hours without moving, such Dockless Mobility Device may be removed by City crews and taken to a City facility for **storage at the expense of the Company.**

(Emphasis added to highlight section of ordinance)

This is something that exists in several portions of the City Code already, most commonly in the Nuisance Chapter, and has been interpreted to be fully inclusive of all costs taken on by the City for these actions including employee time and milage costs if City employees remove the device themselves or if we have to hire a contractor to do it, the full price of the contractor.

Please let me know if you have any further questions on these matters and I am happy to answer those as the City Council sees fit.

Respectfully Submitted,

Michael J. Nicholson
Mayor, City of Gardner

Legislative Document

AN ORDINANCE TO AMENDE THE CODE OF THE CITY OF GARDNER CHAPTER 500, ENTITLED "NUISANCES: VACANT, BLIGHTED, AND ABANDONED PROPERTIES"

Be it Ordained by the City Council of the City of Gardner as follows:

SECTION 1: Section 500-3 of the Code of the City of Gardner, entitled "Property Standards," be amended by adding the following:

> G. The owner of a vacant building must promptly repair all broken windows, doors, other openings and any unsafe conditions at a vacant building. Boarding up of open or broken windows and doors is prohibited except as a temporary measure for no longer than forty-five (45) consecutive days, unless the Commissioner determines that, due to vandalism or security reasons and due to circumstances out of the owner's control, the proper boarding of windows and doors is necessary for a period of time longer than forty-five (45) consecutive days. Boards or coverings must be fitted to the opening size and colored to blend with the existing building color scheme.
>
> H. The owner must maintain the building and property for the duration of the vacancy or abandonment. The owner shall maintain the condition of the building and property so as to appear not to be vacant. Upon notice by the Building Commissioner, any accumulated trash and/or graffiti shall be removed from the property by the owner within (7) days. The Building Commissioner and/or his designee will document violations.
>
> I. If deemed necessary by the Building Commissioner, the owner must erect and maintain, at his/her own expense, a six (6)-foot privacy fence within thirty (30) feet of the entire building. The Building Commissioner shall notify the owner in writing of the basis for requiring any such fencing. Such an order from the Commissioner must first be confirmed by obtaining written letters of support by the Fire Chief, Police Chief, City Engineer, and one (1) disinterested party who is not an employee of the City, confirming the opinion of the Building Commissioner.

SECTION 2. Section 500-4 of the Code of the City of Gardner, entitled "Certificate of Building Closure and Other Requirements," be amended by removing Subsection (A)(1) and inserting in place thereof the following:

(1) Prior to or not more than seven (7) days after a building becomes a vacant building, as defined herein, the owner(s) must file a certificate of building closure application in a form prescribed and amended from time to time by the Director, Commissioner and the Fire Chief setting forth the following: the status of such building, including in such notice the name, address and telephone number of the owner; the location of the building; the length of time the building has been vacant; the estimated time the building will remain vacant; and the nature of the contents of the building;

SECTION 3. Chapter 500 of the Code of the City of Gardner, entitled "Buildings, Vacant and Abandoned Amendment; Nuisances Amendment; Nuisances: Vacant, Blighted and Abandoned Properties," be amended by adding a new Section 6 to be entitled, "Utility Shut Offs," as follows, with the subsequent sections being renumbered to account for this new section:

> A. The Building Commissioner shall have the discretionary authority to disconnect utilities immediately if a potential hazard that may be dangerous to life and limb is present.
>
> B. The Building Commissioner shall have the authority to order that all utilities to a property be disconnected after the property has been vacant, as defined in this Chapter of the City Code, for a period of six (6) months.

SECTION 4: Chapter 500 of the Code of the City of Gardner, entitled "Buildings, Vacant and Abandoned Amendment; Nuisances Amendment; Nuisances: Vacant, Blighted and Abandoned Properties," be amended by adding a new Section 7 to be entitled, "Inspections," as follows, with the subsequent sections being renumbered to account for this new section:

> 500-7: Inspections
>
> The Building Commissioner, Police Chief, Fire Chief and the Health Agent, or their designees shall have the authority to periodically inspect the exterior and interior of any building subject to this Chapter of the City Code for compliance, as authorized under the terms of registration form filed with the Building Commissioner, required in Section 500-4.

SECTION 5: Chapter 500 of the Code of the City of Gardner, entitled "Buildings, Vacant and Abandoned Amendment; Nuisances Amendment; Nuisances: Vacant, Blighted and Abandoned Properties," be amended by adding a new Section 11 to be entitled, "Inspections," as follows:

> 500-11: Severability
>
> If any provision of this by-law is held to be invalid by a court of competent jurisdiction, such provision shall be considered separate and apart from the remaining provisions, which shall remain in full force and effect.

SECTION 6: This ordinance shall take effect upon passage and publication as required by law.

Comparison Document

ORDINANCE COMPARISON

Chapter 500
NUISANCES: VACANT, BLIGHTED, AND ABANDONED PROPERTIES

§ 500-1. Purpose.
§ 500-2. Definitions.
§ 500-3. Property standards.
§ 500-4. Certificate of building closure and other requirements.
§ 500 -5. Signs and markings.
§ 500 -6. Utility Shut Offs
§ 500 -7. Inspections
§ 500 -8. Order to remove nuisance.
§ 500 -9. Abatement by City; violations and penalties.
§ 500-10. Appeals.
§ 500 – 11. Severability

§ 500-1. Purpose.

It is the purpose and intent of this chapter to eliminate property nuisances in the City of Gardner. Nuisances, such as dilapidated buildings, overgrowth, debris, trash, stagnant pools of water, property having defective weather protection, and vacant, blighted, or abandoned buildings cause and contribute to blight within neighborhoods and commercial areas of the City. Such nuisances on property also impair the public health and safety, contribute to the decline of neighborhoods, and negatively impact the economic well-being of the City. This chapter is enacted to promote the health, safety and welfare of the public and to minimize hazards to public safety personnel inspecting or entering such buildings by preventing unauthorized persons from gaining entry to abandoned, blighted and vacant buildings. Moreover, this chapter is enacted in the hopes that many such vacant, blighted and/or abandoned buildings may be rehabilitated, redeveloped, demolished and/or reused to provide safe, decent and sanitary uses, thereby increasing the quality of life for the public, occupants, abutters and the City.

§ 500-2. Definitions.

The following words and phrases, when used in this chapter, shall have the following meanings:

ABANDONED BUILDING —

A. A vacant building, the ownership responsibilities of which have been surrendered or relinquished, whether intentionally or by failure to occupy and maintain such property; or

B. Buildings, structures and premises, for which the owner cannot be identified or located by delivery of certified mail at the last known or registered address, which persistently or repeatedly become unprotected or unsecured or which are or have been occupied by unauthorized persons.

BLIGHTED PREMISES – Any commercial or industrial building, structure, parcel of land, or any part of a commercial or industrial building or structure that is a separate unit in which at least one of the following conditions exist:

A. It is not being adequately maintained and secured as documented by the Commissioner or Director (as defined herein) based upon, but not limited to, the following factors:
   (1) Missing, broken or boarded up windows or doors for more than thirty (30) days;
   (2) Collapsing or missing walls, roof or floor;
   (3) Siding that is seriously damaged or missing;
   (4) Extensive fire or water damage;
   (5) A foundation that is structurally faulty;
   (6) The failure to remedy graffiti or other vandalism within thirty (30) days;
   (7) The exterior storage or accumulation of junk, trash, litter, bottles, cans, and/or rubbish, which definition shall include machinery parts, storage of abandoned or unregistered vehicles, or any other items not customarily used in connection with a lawfully operating business or building.
   (8) Overgrowth. All property shall be maintained free of vegetation over 12 inches high that is or may reasonably become infested with rodents, vermin, or other animals, conceal pools of stagnant water, or create a fire safety hazard. All property shall be kept free of overgrown, decayed, dead, or hazardous trees, shrubs, or any other vegetation that poses a hazard to the health and safety of any person in the vicinity of the property, including any persons traveling on any portion of any public way, or any surrounding property.

B. It has been cited for violations of the building, health, or fire codes as documented by the Commissioner, Director, and/or Fire Chief (as defined herein), and such violations have not been remedied in a timely manner. Such violations include, but are not limited to:
   (1) Conditions causing a public nuisance, harboring vermin or pests, presenting a threat to public health and safety, or which is/are a fire hazard.
   (2) Conditions which are or may attract illegal activity.

BUILDING — Any combination of materials having a roof and enclosed within exterior walls or fire walls, built to form a structure for the shelter of persons or property, excluding accessory structures that are incidental to the principal structure located on the same lot, such as but not limited to doghouses and storage sheds, structures used on a seasonal basis, such as vacation premises or resort facilities, and structures that are temporarily vacant for owner or tenant change or for remodeling.

CERTIFICATE OF BUILDING CLOSURE — Certificate issued by the Commissioner to the owner of a vacant building or abandoned building upon compliance with the provisions of § 500-4 herein.

COMMISSIONER — The Building Commissioner or his or her designee.

DANGEROUS BUILDING — Any unoccupied building that has been neglected and deteriorated or abandoned, vacated, unused or open to weather to such an extent that it is a danger or potential danger to life or property.

DIRECTOR — The Director of Public Health or his or her designee.

FIRE CHIEF — The Chief of the Gardner Fire Department or his or her designee.

NUISANCE — A failure to satisfy any one or more of the property standards set forth in § 500-3 herein.

OWNER — A person, trust, partnership, corporation, mortgagee in possession or other entity who or which is capable of owning legal or equitable title to real property or an authorized agent of the person or entity holding legal or equitable interest to real property, including but not limited to any person sufficiently identified by the name and address appearing in the records of the City Assessor.

PERSON — The owner, occupant, or his or its authorized agent who owns, possesses, occupies, manages or controls any property.

PROPERTY — Any land, building, structure on real property, including any fixtures attached thereto, or any personal property located within the City of Gardner.

UNSECURED BUILDING — Any vacant or abandoned building not continuously secured, maintained, locked or boarded to prevent unauthorized entry or which fails to provide protection from weather damage.

VACANT BUILDING —

A. Any unoccupied real property which is empty or remains empty and is not continuously maintained for 21 consecutive days or longer by occupants having custody or legal right of entry to said property; or

B. Any building which exhibits dilapidated walls, roof or doors which will fail to prevent the entry of a trespasser.

§ 500-3. Property standards.

No owner of property located within the City shall allow, create, maintain or cause to be created or maintained any blighted premises as defined herein. All property in the City of Gardner shall be maintained in accordance with the following property standards:

A. General. All property, whether occupied or vacant, shall be maintained in good repair and a safe and sanitary condition as provided herein, so as not to cause or contribute to the creation of a hazardous or blighted area or to affect adversely the public health and safety of adjacent or surrounding property.

B. Overgrowth. All property shall be maintained free of vegetation over 12 inches high that is or may reasonably become infested with rodents, vermin, or other animals, conceal pools of stagnant water, or create a fire safety hazard. All property shall be kept free of overgrown, decayed, dead, or hazardous trees, shrubs, or any other vegetation that poses a

hazard to the health and safety of any person in the vicinity of the property, including any persons traveling on any portion of any public way, or any surrounding property.

C. Structures. All structures, including any buildings, fences, storage sheds, or any element thereof, shall be maintained in a structurally sound condition and in good repair, including proper weather protection and waterproofing, and shall be maintained in a condition so as to not cause or contribute to creation of a fire safety hazard. All property shall be maintained free of extensive peeling, flaking, or chipped paint. All property with siding shall be maintained in a weather-resistant and watertight condition.

D. Accumulation of trash, rubbish or debris. All property shall be maintained in a clean and sanitary manner and free from the accumulation of litter, rubbish, trash or other debris, except in closed receptacles intended for such use.

E. Pools of stagnant water. All property shall be maintained to prohibit the formation of stagnant pools of water, which may affect adversely the public health by attracting and harboring mosquitoes and other insects.

F. Vacant, blighted, and abandoned property. All property shall be maintained in accordance with the relevant sanitary, building and fire codes, which shall include securing property in the owner's possession so as to prevent unauthorized entry and exposure to the elements, repairing or replacing broken windows or doors, and ensuring that all utilities are shut off, removed, cut, or capped to prevent accidents, if directed by the Director, Commissioner, or their designees. No owner of a vacant, blighted, or abandoned building shall allow said building to become or remain unsecured or dangerous.

G. The owner of a vacant building must promptly repair all broken windows, doors, other openings and any unsafe conditions at a vacant building. Boarding up of open or broken windows and doors is prohibited except as a temporary measure for no longer than forty-five (45) consecutive days, unless the Commissioner determines that, due to vandalism or security reasons and due to circumstances out of the owner's control, the proper boarding of windows and doors is necessary for a period of time longer than forty-five (45) consecutive days. Boards or coverings must be fitted to the opening size and colored to blend with the existing building color scheme.

H. The owner must maintain the building and property for the duration of the vacancy or abandonment. The owner shall maintain the condition of the building and property so as to appear not to be vacant. Upon notice by the Building Commissioner, any accumulated trash and/or graffiti shall be removed from the property by the owner within (7) days. The Building Commissioner and/or his designee will document violations.

I. If deemed necessary by the Building Commissioner, the owner must erect and maintain, at his/her own expense, a six (6)-foot privacy fence within thirty (30) feet of the entire building. The Building Commissioner shall notify the owner in writing of the basis for requiring any such fencing. Such an order from the Commissioner must first be

confirmed by obtaining written letters of support by the Fire Chief, Police Chief, City Engineer, and one (1) disinterested party who is not an employee of the City, confirming the opinion of the Building Commissioner.

§ 500-4. Certificate of building closure and other requirements.

A. Any owner/person who knows or reasonably should know that a building owned by said owner/person is or will become vacant, abandoned, or a blighted premises, as those terms are defined herein, or any owner/person who intends to abandon or vacate a building owned or controlled by said owner/person shall forthwith:

(1) Prior to or not more than seven (7) days after a building becomes a vacant building, as defined herein, the owner(s) must File a certificate of building closure application in a form prescribed and amended from time to time by the Director, Commissioner and the Fire Chief setting forth the following: the status of such building, including in such notice the name, address and telephone number of the owner; the location of the building; the length of time the building has been vacant; the estimated time the building will remain vacant; and the nature of the contents of the building;

(2) As may be required by the Fire Chief, file one set of space utilization floor plans for said building with the Fire Chief and one set of plans with the Commissioner;

(3) Remove from the building, to the satisfaction of the Fire Chief, hazardous material, as that term is defined in MGL c. 21K, as that statute may be amended from time to time;

(4) Secure all windows and door openings and ensure that the building is secured from all unauthorized entry continuously in accordance with the United States Fire Administration, National Arson Prevention Initiative, Board Up Procedures, or provide twenty-four-hour on-site security personnel in the building. When a building is located within a complex of buildings owned by a single owner, twenty-four-hour on-site security shall be provided within the building or within the complex wherein the building is located;

(5) Maintain all relevant sanitary, building and fire codes, including but not limited to the maintenance of major systems, the removal of trash and debris, and the upkeep of lawns, shrubbery and other landscape and external/visible features.

(6) As may be required by the Fire Chief, Director, or Commissioner, post "No Trespassing" signs on the building;

(7) Provide the Fire Chief, Commissioner and Director with the name, local address, and telephone number of a responsible person who can be contacted in case of emergency. The owner shall cause the name and contact number to be marked on the front of the building as may be required by the Fire Chief or Director;

(8) Maintain liability insurance on the building and furnish the Commissioner with a copy of said certificate of insurance;

(9) As may be required by the Commissioner, provide a cash bond acceptable to the Commissioner, in the sum of not less than $5,000, to secure the continued maintenance of the building throughout its vacancy and remunerate the City for any expenses incurred in inspecting, securing, marking or making such building safe; and

(10) Pay the appropriate certification fee or certification renewal fee as set forth in Article II of Chapter 390, Fees, of this Code, as from time to time amended.

B. The Commissioner shall undertake an investigation of any alleged violation of this section and shall coordinate inspections by and among the Board of Health, the Chief of Police and Fire Chief, or their designees, as the Commissioner deems appropriate to ensure that this Ordinance is properly enforced. In making such inspection(s), the Commissioner and/or Board of Health, Chief of Police and Fire Chief, or their designees, shall have such right of access to premises as may be lawfully required and exercised by him/her under the laws of the Commonwealth of Massachusetts.

C. If it appears that any vacant, blighted or abandoned building is unsecured or dangerous, the Commissioner shall send written notification to the owner as provided for in § 500-6, requiring that the owner promptly secure or cause the building to be secured. If the owner fails to comply with any order issued pursuant to this section, the Fire Chief or Commissioner may immediately seek to obtain the proceeds secured by the bond filed pursuant to § 500-4(A), herein and shall enter upon the premises and cause the building to be inspected, secured and marked using said proceeds.

D. The Commissioner or Fire Chief, upon being informed of the existence of an abandoned, blighted or a vacant building without a certificate of building closure, shall cause notice to issue to the owner of the status of said building and shall order said person to immediately obtain a certificate of building closure. If any person fails to comply with said order, the Fire Chief or Commissioner may enter the premises to inspect, secure and mark the building.

E. All unsecured vacant, blighted, and unsecured abandoned buildings shall be immediately referred to the Director and Commissioner for a determination relative to whether the building is a nuisance or dangerous pursuant to MGL c. 139 and MGL c. 143 and procedures promulgated thereunder.

F. Upon satisfactory compliance with the above provisions, the Commissioner shall issue a certificate of building closure. Said certificate shall be valid for period not to exceed six months from the date of issuance. Said certificate may be renewed, at the discretion of the Commissioner, subject to continued compliance with this chapter and the payment of the appropriate renewal fee as set forth in Article II of Chapter 390, Fees, of this Code, as from

time to time amended. Under no circumstances shall a certificate of building closure or any extension thereof exceed six months in duration from the date of issuance.

§ 500 -5. Signs and markings.
When required pursuant to this chapter, signs or markings shall be applied on the front of the building, and elsewhere as the Fire Chief may require, at or above the second floor level and shall not be placed over doors, windows, or other openings. All signs/markings shall be visible from the street and, when requested by the Fire Chief, shall be placed on the sides and rear of the building. Signs/markings shall be a minimum of 24 inches by 24 inches, with lines of two-inch width, and shall have a reflective background, or be painted with reflective paint, in contrasting colors. Signs/markings shall be applied directly on the surface of the building and shall state the date of posting and the most recent date of inspection by the Fire Chief and Director.

§ 500 -6. Utility Shut Offs.

A. The Building Commissioner shall have the discretionary authority to disconnect utilities immediately if a potential hazard that may be dangerous to life and limb is present.

B. The Building Commissioner shall have the authority to order that all utilities to a property be disconnected after the property has been vacant, as defined in this Chapter of the City Code, for a period of six (6) months.

§ 500 -7. Inspections.

The Building Commissioner, Police Chief, Fire Chief and the Health Agent, or their designees shall have the authority to periodically inspect the exterior and interior of any building subject to this Chapter of the City Code for compliance, as authorized under the terms of registration form filed with the Building Commissioner, required in Section 500-4.

§ 500 -8. Order to remove nuisance.
It shall be unlawful for the owner of any property in the City to violate any one or number of the property standards contained in § 500-3 and any such property in violation shall be deemed a public nuisance. Depending upon the violation, the Commissioner, Director, and/or their respective designated agent(s) shall declare the property a public health nuisance and order the owner to remove the nuisance within thirty (30) days after service of notice of the violation.

A. Notices required pursuant to this section shall contain the following information:

(1) The street address and description of the property sufficient for identification of the property.

(2) A statement that the property has been declared a public nuisance because of the presence of a nuisance on the property.

(3) A concise description of the conditions on the property that have led to the determination that the property is a public nuisance.

(4) A statement that the nuisance shall be removed from the property within 10 days from service of the notice and that if the owner fails to remove the nuisance within the time frame specified that the owner will be in violation of this chapter and subject to the penalties described therein.

B. Notice.

(1) Notices required pursuant to this chapter shall be served in the following manner:

(a) Personally on the owner, occupant or his authorized agent;

(b) Left at the last and usual place of abode of the owner, occupant or his authorized agent if such place of abode is known and is within or without the commonwealth; or

(c) By certified or registered mail, return receipt requested, to the owner, occupant or his authorized agent if such address is known and is within the commonwealth.

(2) If the residence and whereabouts of the owner, occupant or his authorized agent are unknown or are outside the commonwealth, then the notice shall be served by posting a copy thereof in a conspicuous place on the property and by advertising it for at least three out of five consecutive days in one or more newspapers of general circulation within the City.

(3) All such notices shall require the owner to bring the building into compliance with the requirements of the notice within thirty (30) days of receipt. In the event of demonstrated hardship, an extension of time may be granted at the discretion of the Commissioner, Director, or their designee. Should the Commissioner or his/her designee determine that the condition(s) of the building are subject to the jurisdiction of the Board of Health or is/are in violation of the State Sanitary Code or any health regulation, in addition to enforcing this chapter, the Commissioner shall refer the matter to the Board of Health or any other appropriate state or local officials, at which time the Director or his/her designee shall be tasked with providing the owner with notice as required under this section. Conversely, should the matter fall within the purview of the building code, the Commissioner or his/her designee shall be tasked with enforcement and providing notice to the owner.

§ 500 -9. Abatement by City; violations and penalties.

A. If the owner fails to remove such nuisance within the period provided in § 500-6, the City may enter the property and remove or cause the nuisance to be removed. The reasonable costs and expense of abating a nuisance in accordance with this section shall be assessed to the owner, who shall be liable to the City for expenses incurred by the City in making such repairs or other corrective actions. The Commissioner, Director, or their designee shall provide the owner with a written statement of all costs associated with abating the

nuisance, and the owner shall reimburse the City within 60 days of notice of expenses incurred for such abatement. If the owner fails to pay or reimburse the City, the sum so expended may be recovered by the City as provided in MGL c. 111, § 125, and MGL c. 139, § 3A, relative to liens for such debt and collection of the claims for such debt, or in an action of contract by the City against the owner.

B. In addition to the penalties set forth above, the owner of an abandoned or vacant building who fails to obtain a certificate of building closure as required herein shall be liable to the City for expenses incurred by the City in securing such building. The Commissioner shall provide the owner with a written statement of all costs associated with inspecting, securing and marking the building. If the owner fails to pay or reimburse the City within 60 days of notice of expenses, the City shall record the notice of claim in the Worcester District Registry of Deeds (or the Land Court Department) forthwith, establishing a lien on the property for the balance due.

C. This chapter may also be enforced by civil process, criminal process or by noncriminal disposition as provided in MGL c. 40, § 21D.

D. Each day on which a violation exists shall be deemed to be a separate offense, and any person in violation of this chapter shall be subject to the following fines:

(1) First violation: $100.
(2) Second violation: $200.
(3) Third violation and each subsequent violation: $300.

E. In addition to the penalties set forth above, the Commissioner, Director or their respective designated agent may seek an injunction from a court of competent jurisdiction to restrain any violation of this chapter.

F. This chapter shall not be enforced against the City or the Commonwealth of Massachusetts, its authorities, departments, or agencies.

§ 500-10 Appeals.

A. Any owner who is aggrieved by a notice of violation made by the Commissioner, Director, or their designee(s) may, within five business days from the date of notice of violation, appeal his or her case in writing for further consideration. Thereafter the decision of the Commissioner, Director or his/her designee shall be final and binding on the parties.

B. If an owner submits a written statement of action taken or to be taken within a designated time period to abate a nuisance violation, the Commissioner or Director, whichever is applicable to the nuisance violation, shall determine whether said action will eliminate the nuisance in a timely manner. If it is determined that the action taken or to be taken will result in the elimination of the nuisance a timely manner, the Commissioner or Director shall notify the owner, in writing, that no assessment will be made at that time.

§ 500-11 Severability.

If any provision of this by-law is held to be invalid by a court of competent jurisdiction, such provision shall be considered separate and apart from the remaining provisions, which shall remain in full force and effect.

Law Department

Legal Opinion

CITY OF GARDNER
LAW DEPARTMENT

John M. Flick
City Solicitor

Ethan Kolodny
Assistant City Solicitor

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Gardner, MA 01440

Telephone (978) 632-7948
Fax (978) 630-3703

Writer's Email:

May 5, 2022

VIA ELECTRONIC DELIVERY (Mayor@gardner-ma.gov)

Mayor Michael J. Nicholson
City of Gardner
95 Pleasant Street
Gardner, MA 01440

Re: Vacant Building Ordinance

Dear Mayor Nicholson:

You have requested an opinion from the City Law Department concerning the proposed Ordinance changes to Chapter 500 of the City Code, entitled "Buildings, Vacant and Abandoned Amendment; Nuisances Amendment; Nuisances: Vacant, Blighted and Abandoned Properties." As you are aware, the City Law Department assisted with the initial drafting of this proposed Ordinance and amendment. I have reviewed the supplemental revisions made thereto and, having no further changes to make, it is the opinion of the City Law Department that this Ordinance be submitted to the City Council for enactment and approval.

I hope this answers your question. Please let me know if you have any additional questions or if I may be of any further assistance.

Very truly yours,

Ethan D. Kolodny, Esq.
Assistant City Solicitor

Correspondence from Relevant Department Heads

City of Gardner

Department of Inspectional Services
115 Pleasant Street, Room 101
Gardner, MA 01440
Tel. (978) 630-4007 Fax: (978) 632-3313

May 4, 2022

RE: Ordinance Change to Chapter 500

Dear Mr. Mayor,

I have reviewed your proposed Ordinance change to Chapter 500 of the City Code and I feel these changes will give us the help we need to either bring vacant or blighted buildings into compliance, or in the interim make them safe for first responders and less enticing to squatters. I am in favor of these changes.

Do not hesitate to contact me should you need any further assistance.

Roland Jean
Building Commissioner/Zoning Enforcement Officer
City Hall Annex
115 Pleasant St. RM 101
Gardner, MA 01440
(978) 630 4007
rjean@gardner-ma.gov

CITY OF GARDNER

OFFICE OF THE
BOARD OF HEALTH ROOM 29, CITY HALL
GARDNER, MASSACHUSETTS 01440
(978) 630-4013
FAX (978) 632-4682

May 5, 2022

Mayor Michael J. Nicholson
Executive Department
Gardner City Hall
95 Pleasant St.
Gardner, MA 01440

RE: Blighted, Nuisance, Vacant and Abandoned Properties Ordinance

Dear Mayor Nicholson:

I have reviewed the updated drafted proposal to amend the Gardner City Code by adding the section "Blighted, Nuisance, Vacant and Abandoned Properties Ordinance." I believe combining all the above mentioned nuisance violations into the ordinance proposed here makes sense and should help us to enforce public health and safety in the City. I am available for any further questions or discussion if necessary.

Sincerely,

Lauren Saunders

Lauren Saunders
Director of Public Health

CITY OF GARDNER

FIRE DEPARTMENT
70 CITY HALL AVENUE
GARDNER, MA 01440-2671

OFFICE OF FIRE CHIEF
GREGORY F. LAGOY

(978) 632-1616 Ext. 5
FAX (978) 630-4028

May 5, 2022

RE: Vacant Building Ordinance

Dear Mayor Nicholson:

I have reviewed and support the proposed changes to Chapter 500 of the City Code involving vacant and/or blighted buildings. The changes will assist Code Enforcement Officials in the City to mitigate hazards found with these buildings.

Please feel free to contact me if you need any additional information regarding this subject.

Respectfully,

Gregory F. Lagoy
Fire Chief
City of Gardner

City of Gardner, *Executive Department*

Michael J. Nicholson, Mayor

RECEIVED
2022 MAY -9 PM 2:44
CITY CLERK'S OFFICE
GARDNER, MA

May 5, 2022

Hon. Elizabeth J. Kazinskas, Council President
And City Councilors
Gardner City Hall, Rm 121
95 Pleasant St
Gardner, MA 01440

RE: Shared Mobility Device Ordinance Proposal

Dear Madam President and Councilors,

Across the Untied States, several cities and towns are starting to see new motorized scooter and bicycle programs pop up. In some cases, shared mobility businesses have opened new locations in different areas, in others, people have begun to privately purchase these devices.

Gardner has been selected as a Pilot City for the scooter company, Bird.

The attached ordinance proposal is to regulate the businesses who could potentially come into the City as well as the use of these devices- both rented from these businesses or privately owned.

While these scooters have potential to provide new methods of transportation, they also need to be regulated as to where they can be ridden, stored, operated, and more.

It is also important to note that whether or not the City adopts this ordinances, these new vehicles can come into the City as they are generally available to the public for private purchase for use on their own.

This ordinance proposal seeks to address these concerns and help ensure that the City sees the benefits of these devices and preemptively alleviates and avoids any issues that may arise.

Respectfully Submitted,

Michael J. Nicholson
Mayor, City of Gardner

CC: Traffic Commission
Public Safety Committee

City of Gardner, *Executive Department*

Michael J. Nicholson, Mayor

May 16, 2022

Hon. Elizabeth J. Kazinskas, Council President
Hon. Craig R. Cormier, Public Safety Chair
And City Councilors
Gardner City Hall, Rm 121
95 Pleasant Street
Gardner, MA 01440

RE: Response to Questions from Public Safety Committee

Dear Madam President, Mr. Chairman, and Councilors,

Due to the City Council meeting on some of the items that were reviewed by the Public Safety Committee Meeting last week, I wanted to write to address the questions that were raised and were still outstanding. I will be sending a similar letter to the Public Safety Committee regarding the items that remained only on their agenda.

In order to avoid any potential open meeting law violations with the sharing of information, I am writing the attached document for inclusion in the information being presented this evening.

Item 10680- An Ordinance to Amend the Code of the City of Gardner, Chapter 500, entitled "Nuisances: Vacant, Abandoned, and Blighted Buildings

At the Public Safety Committee Meeting, Councilor Boone inquired as to the fees and fines associated with this amendment.

There are no amendments to this Chapter of the City Code that relate to the fees and fines. As can be seen in the ordinance comparison report that was included in both the supplemental information packets for the City Council meeting of May 16, 2022 and the Public Safety Committee Meeting of May 12, 2022, the fee and fine schedules were already approved by the City Council on March 21, 2022.

The fee for registering an abandoned building is located in Chapter 390 of the City Code.

The fines for violations of this Chapter of the City Code are located in Section 500-09(D) of this ordinance and were approved on March 21, 2022 at a rate of $100 for first offense, $200 for second, and $300 for third and subsequent offenses. This is located on page 9 of the "Ordinance Comparison" document that was included in the packet for both the City Council meeting of May 16, 2022 and the Public Safety Committee Meeting of May 12, 2022.

Councilor Boone also inquired how the costs of constructing fences or other actions listed in the ordinance would be covered. This is taken care of in Section 500-9(B) of the ordinance that was approved on March 21, 2022, which states that the property owner would be subject to all costs associated with these actions through a municipal lien levied on the property. This is located on page 9 of the "Ordinance Comparison" document that was included in the packet. This is located on page 9 of the "Ordinance Comparison" document that was included in the packet that was provided for both the City Council meeting of May 16, 2022 and the Public Safety Committee Meeting of May 12, 2022.

Item 10681- An Ordinance to Amend the Code of the City of Gardner, Chapter 330, Entitled "Bicycles and Play Vehicles", by Adding a New Article III, to be Entitled "Sharable Dockless Mobility Devices," Which Article Provides for the Definition of Sharable Dockless Mobility Devices, Licensing and Operation Requirements, Regulatory Authority, and Enforcement.

Councilor Boone inquired as to the reason why the ordinance proposes that the scooters not be allowed to be driven in cemeteries.

This was a direct copy from the City's current ordinance regarding bicycles, which prohibits the use of "toy vehicles" from use in cemeteries. The ordinance as it exists reads as follows.

> § 330-5 Prohibited acts. *Adopted 7-6-2004
> No person upon roller skates or roller blades or riding in or by means of any skateboard, coaster, toy vehicle or similar device shall:
>
> A. Attach the same or himself/herself to any moving vehicle upon any roadway.
>
> B. Operate so as to damage or interfere with the use and enjoyment of any park or playground within the City or with any equipment, playing fields or courts, gardens and shrubbery found therein. **Operation within a cemetery shall be strictly prohibited.**
>
> C. Go upon any sidewalk or in any City park or City parking lot within the business district (as defined in Chapter 567, Streets and Sidewalks, Article VIII) of the City of Gardner.

(Emphasis added to highlight section of ordinance)

Councilor Boone also inquired as to how the cost of the City removing a device that had to be removed by a City department due to the device being parked in an unauthorized location.

This is outlined in Section 300-14(M) which states:

A. In the event a Dockless Mobility Device is not relocated, re-parked, or removed within the timeframe specified herein, or any Dockless Mobility Device is parked in one location for more than 48 hours without moving, such Dockless Mobility Device may be removed by City crews and taken to a City facility for **storage at the expense of the Company.**

(Emphasis added to highlight section of ordinance)

This is something that exists in several portions of the City Code already, most commonly in the Nuisance Chapter, and has been interpreted to be fully inclusive of all costs taken on by the City for these actions including employee time and milage costs if City employees remove the device themselves or if we have to hire a contractor to do it, the full price of the contractor.

Please let me know if you have any further questions on these matters and I am happy to answer those as the City Council sees fit.

Respectfully Submitted,

Michael J. Nicholson
Mayor, City of Gardner

Legislative Document

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF GARDNER, CHAPTER 330, ENTITLED "BICYCLES AND PLAY VEHICLES", BY ADDING A NEW ARTICLE III, TO BE ENTITLED "SHARABLE DOCKLESS MOBILITY DEVICES," WHICH ARTICLE PROVIDES FOR THE DEFINITION OF SHARABLE DOCKLESS MOBILITY BUSINESSES AND DOCKLESS MOBILITY DEVICESS, LICENSING AND OPERATION REQUIREMENTS, REGULATORY AUTHORITY, AND ENFORCEMENT

Be it enacted by the City Council of the City of Gardner as follows:

Section 1.

The Chapter 330 of the Code of the City of Gardner be amended by creating a new Article III to be entitled "Shared Mobility Businesses and Operations" as follows:

ARTICLE III: SHARABLE DOCKLESS MOBILITY DEVICES

§330-7 Purpose
§330-8 Definitions.
§330-9 Operation of a Sharable Dockless Mobility Device System
§330-10 Licensing Requirements and Procedures
§330-11 Rental and Storage of Dockless Mobility Devices
§330-12 Authority over Dockless Mobility Devices Sharing Businesses
§330-13 Enforcement
§330-14 Operation of a Dockless Mobility Device
§330-15 Prohibited Acts While Operating Dockless Mobility Devices
§330-16 Violations and Penalties
§330-17 Severability

330-7 Purpose

WHEREAS, companies have created new business offering bicycles and scooters, ("Dockless Mobility Devices") for public use via the placement of Sharable Dockless Mobility Devices throughout the City of Gardner ("City") without being locked to a bike rack or other infrastructure; and

WHEREAS, the City's bicycle and toy vehicle ordinances do not regulate Sharable Dockless Mobility Devices; and

WHEREAS, the City has evaluated other Sharable Dockless Mobility Device ordinances from Boston, Seattle, Atlanta, Brookline, and other cities to understand the regulatory schemes they have implemented to regulate these new devices; and

WHEREAS, the City has been selected as one of three pilot cities for the use of Sharable Dockless Mobility Devices in the Commonwealth; and

WHEREAS, the City has a substantial interest in regulating how private operators of Sharable Dockless Mobility Devices operate on the public rights-of-way to promote public safety and to ensure the public right-of-way remains obstruction free; and

WHEREAS, accordingly, the City of Gardner desires to amend Chapter 330, entitled "Bicycles and Play Vehicles" by adding an additional Article III to be entitled "Sharable Dockless Mobility Devices," to establish regulations related to sharable mobility devices, which shall include a requirement that Dockless Mobility Device System Operators secure a permit issued by the City for the operation of Dockless Mobility Device Systems in the City of Gardner; and

WHEREAS, it is the desire of the City to establish an annual licensing process and fee to be paid by Dockless Mobility Device System Operators which shall permit the operation of up to 100 Dockless Mobility Devices within the City's limits, along with an additional per device fee for each device operated under a Dockless Mobility Device permit over the initial 100 devices to offset any costs to the City related to the implementation and enforcement of the regulations contained in Chapter 330, Article III of the Code of the City of Gardner;

THEREFORE, the following provisions are to be included in the Code of the City of Gardner to meet such requirements:

330-8 Definitions

When used in this section, unless the context otherwise requires, the following terms shall have the following meanings:

A. "Chief" shall mean the Chief of the Gardner Police Department or their designee.

B. "Dockless Mobility Devices" shall mean an electric/motorized device that permits an individual to move or be moved freely which shall include but not be limited to e-scooters, stand-up electric scooters, and any device with no more than two ten-inch or smaller diameter wheels that has handlebars, front and rear lights, brake lights, is designed to be stood upon, and is powered by an electric motor that is capable of propelling the device with or without human propulsion at a speed no more than fifteen (15) miles per hour on a paved level surface, and shall exclude bicycles/e-bicycles and any motor vehicle required to be registered with the Commonwealth in accordance with the General Laws, or the operation of which is otherwise governed by state law.

C. Dockless Mobility Device System Operator ("Operator'') is a private entity that owns and operates a City permitted Sharable Dockless Mobility Device System.

D. "Dockless Mobility Devices Sharing Businesses" do not include publicly maintained or publicly owned Dockless Mobility Device sharing systems.

E. "Sharable Dockless Mobility Device License ("Dockless License")" shall be a license required to operate a Sharable Dockless Mobility Device System within the City.

F. "Sharable Dockless Mobility Device System" is a fleet of Sharable Dockless Mobility Devices operated by private entities that provides the general public with Sharable Dockless Mobility Devices.

G. Sharable Dockless Mobility Device System shall not include "Transportation Network Companies" as defined by Chapter 159A ½ of the General Laws.

330-9 Operation of a Sharable Dockless Mobility Device System

A. No person or entity shall operate a Dockless Mobility Device System except pursuant to a license issued by the Chief. A license to operate such a business may be issued upon:

   a. Completion of such application as required by the Chief setting forth the required information to determine qualification under any standards and requirements as may be established; and

   b. Determination by the Chief that the applicant's proposal meets such standards and requirements, which may take into account the applicant's past conduct in the City or other locations around the Commonwealth prior to the passage of this Ordinance, and that the issuance of such license complies with applicable law and contractual arrangements.

B. Sharable Dockless Mobility Device System Operator shall ensure that their Dockless Mobility Devices comply with all applicable federal and state laws and regulations.

C. All Sharable Dockless Mobility Devices shall have permanently affixed contact information and unique company specific device identifiers on all devices for relocation requests.

D. Operators must monitor and document relocation requests and responses 24/7, including providing a 24/7 toll-free phone number and/or e-mail address on each Dockless Mobility Device for members of the public to make relocation requests, report complaints, safety concerns, questions, or any other issues with devices.

E. Operators shall provide education to Dockless Mobility Device riders on the Commonwealth of Massachusetts and City's existing rules and regulations including, but not limited to, obeying all traffic laws, being subject to arrest for OUI, Leaving the Scene of a Personal Injury accident, Failure to Stop for the Police, etc. as well as safe and courteous riding, and proper parking via technological means. Such education to Dockless Mobility Device riders shall also include:

   a. Operators shall provide notice to all users that Dockless Mobility Devices are to be ridden on streets, and where available, in bike lanes and bike paths, and are to stay to the right of street lanes and to offer the right of way to bicycles in bike lanes and on bike paths. Users of Dockless Mobility Devices shall be 16 years old or older.

b. Dockless Mobility Devices shall be parked upright on sidewalks or on the street next to an unmarked curb. To the extent Operators desire to park Dockless Mobility Devices in areas other than the public right-of-way (e.g., parks, plazas, parking lots, private property, or transit stations), Operators must first obtain the right to do so from the appropriate City Department, property owner, or public agency and shall communicate this right to users through signage approved by the respective entity and/or through a mobile or web application.

330-10 Licensing Requirements and Procedures

A. *Licensing.*

In the City, Sharable Dockless Mobility Device Systems shall be subject to annual licensure by the Chief and the minimum requirements provided in this Chapter. The minimum requirements shall be as follows:

a. Dockless Mobility Devices for rent by Dockless Mobility Device Systems shall not obstruct crosswalks, curb ramps, fire hydrants, building ingress or egress, public utilities, or as otherwise directed within the City's Traffic Rules and Regulations as issued by the City's Traffic Commission.

b. Sharable Dockless Mobility Device System applicants shall submit a safety plan, which outlines their plan to inspect, maintain, and replace, when appropriate, their Dockless Mobility Devices and how they plan to meet applicable federal and state laws.
   i. The safety plan shall also include a proposal to educate the public on proper and safe usage of their Dockless Mobility Devices.

   ii. The safety plan shall also include a proposal and commitment to ensure safe parking of such Dockless Mobility Devices.

   iii. The safety plan must be presented and approved by the Chief.

c. Sharable Dockless Mobility Device System applicants shall submit their proposed area(s) of service. Such proposed area(s) shall be subject to approval and revision by the Chief.

d. Sharable Dockless Mobility Device Systems shall have the ability to remove their Dockless Mobility Devices in advance of a Snow Emergency or other extreme weather, in advance of major events, or as otherwise directed by the Gardner Police Department or Department of Public Works.

e. Sharable Dockless Mobility Device Systems shall have the ability to remotely lock-down individual Dockless Mobility Devices when they are deemed or reported to be unsafe, in advance of a Snow Emergency or other extreme weather,

in advance of major events, when located outside approved service areas, or as otherwise directed by the Gardner Police Department or Department of Public Works.

f. The maximum speed of Dockless Mobility Devices made available by a Sharable Dockless Mobility Device System shall not exceed 15 miles per hour ("MPH").

g. Dockless Mobility Devices for rent by Sharable Dockless Mobility Device Systems shall clearly display a unique, permanent identification number that is provided to the City as required by Section 330-1 of the Code of the City of Gardner.

h. Sharable Dockless Mobility Device Systems and Sharable Dockless Mobility Device System Operators shall indemnify, defend and hold harmless the City of Gardner, as well as its employees, agents, and affiliates from and against all actions, damages or claims brought against the City arising out of Sharable Dockless Mobility Device Systems and Sharable Dockless Mobility System Operators' negligence or willful misconduct with regard to the use of Dockless Mobility Devices. Sharable Dockless Mobility Device Systems shall also be required to hold insurance.

i. Sharable Dockless Mobility Device Systems shall be required to meet with community and business groups, as directed by the Chief in consultation with the Mayor's Office, ahead of launching service.

B. *Application Fee.*

The application fee for a license or an annual renewal of a license for the operation of a Dockless Mobility Devices Sharing Business shall be $1,000.00 for 100 devices and an additional $50.00 per Dockless Mobility Device in the Operator's System for every device over the initial 100 allowed by this Article.

C. *License Requirements.*

a. Any Operator applying for a Dockless License shall submit a license application to the Gardner Police Department. The application shall be sworn to by the applicant or agent thereof and must include the following:

i. Completed Dockless Permit application form;

ii. City business license obtained from the City Clerk's Office;

iii. City Certificate of Good Standing as required by Chapter 464 of the Code of the City of Gardner;

iv. Insurance documentation and acknowledgement that the City is indemnified and held harmless for all liability related to the operation of the Sharable Dockless Mobility Device System;

v. Images and description of the applicant's Dockless Mobility Device, including technical specifications, any signage or instructions permanently affixed to the device, mobile application, and documentation that the devices meet safety standards as set forth in this Article;

vi. Address and contact information of the general manager for the Sharable Dockless Mobility Device System;

vii. Plan for educating users on proper parking, operations, and other applicable laws;

viii. Plan for encouraging helmet usage;

ix. Plan for sustainability measures when disposing of a broken Dockless Mobility Device;

x. Application fee of $1,000.

b. The Dockless License shall be valid for a period of 12 months, beginning on January 1st and expiring on December 31st of each calendar year. All permit holders shall be required to renew their permits annually with all of the documentation prescribed in this section by December 1st of each calendar year.

c. Any expansion of a Sharable Dockless Mobility Device System not originally permitted in the most current Dockless License on file may be authorized through the filing of an application to amend the permit to add devices along with the applicable fees.

d. Upon administrative declaration by the Chief, a permit holder may apply for a temporary expansion of their fleet in accordance with a temporary fleet maximum.

330-11 Rental and Storage of Dockless Mobility Devices

A. Based upon the interest of safety, no person or entity shall store or make available for rent Dockless Mobility Devices associated with their Sharable Dockless Mobility Device System on the public property in the City of Gardner, except as specifically authorized by this Chapter.

B. Public property includes but is not limited to all public ways, sidewalks, parks, plazas, bicycle paths and shared use paths owned by and/or under the care, custody and control

of the City of Gardner.

330-12 Authority over Dockless Mobility Devices Sharing Businesses

A. *Limits on Dockless Mobility Devices.*

The Chief may by regulation limit the total number of types of Dockless Mobility Devices available for rent by Dockless Mobility Devices Sharing Businesses based upon issues such as safety, accessibility of the public way, geographic availability, and usage rates. The Gardner Police Department shall evaluate this limit from time to time to determine whether the limit should be adjusted.

B. *Limits on Licenses.*

The Chief may from time to time set a limit on the number of total licenses that may be issued or renewed per year. The Chief's authority to limit the total number of licenses shall also include the ability to issue licenses for a defined period of time as "Pilot Licenses," in order to assess the impact of Dockless Mobility Devices Sharing Businesses and inform the promulgation of regulations.

C. *Transfers.*

No person holding a Dockless Mobility Devices Sharing Business license shall sell, lend, lease or in any manner transfer such license for value. However, a license holder may transfer the license as part of the sale of a majority of the stock in a corporation holding such license, as part of the sale of a majority of the membership interests of a limited liability company holding such license, or as part of the sale of a business or substantially all of its assets; provided that prior to any such transfer, the transferor shall notify the Gardner Police Department in writing and the transferee shall submit an application for approval pursuant to subsection 330-2(a) of this Chapter.

D. *Regulatory Authorities.*

The Chief may, by regulation, establish any standards and requirements for safe and responsible operation of Dockless Mobility Devices Sharing Businesses deemed necessary for reasonable management of the public right-of-way. Such regulations may include, but are not limited to:

1. Standards for safety of equipment, responsible operation and aesthetics;

2. Requirements to remove or promptly repair any vehicle determined by the City to present an impermissible risk to health or safety;

3. Standards designed to promote compliance with parking and storage requirements, including the establishment of penalties and fines in connection with Dockless Mobility Devices and Dockless Mobility Devices Sharing

Businesses;

4. Requirements to notify customers of legal or other requirements applicable to use of vehicles under the program;

5. Standards regarding the area of service;

6. Requirements to label vehicles with identifying information;

7. Requirements regarding insurance, security and indemnification of the City;

8. Requirements regarding the regular provision of data to the City regarding vehicles used by the business, such as usage rates and vehicle condition;

9. Requirements regarding the total number of Shared Vehicles in the City, or in any area of the City;

10. Standards for the suspension and revocation of a license;

11. Rules and procedures concerning renewal of a license; and

12. Such other standards or requirements as may be necessary for safe and reasonable management of the public right-of-way, and compliance with the licensing provisions of this ordinance.

E. *Revocation, Suspension, Modification.*

Once a license has been issued it may be revoked, suspended, modified, or not renewed by the Gardner Police Department for failure to comply with the provisions of this section or any rules and regulations promulgated.

F. *Enforcement.*

The provisions of this section or any rules and regulations promulgated thereof may be enforced by the Gardner Police Department.

330-13 Enforcement

A. The Chief shall have the authority to impound and/or contract with a third-party towing service to impound Dockless Mobility Devices of unlicensed Dockless Mobility Devices Sharing Businesses and impose fees related to the City's efforts to collect, store, and track such Dockless Mobility Devices.

B. The Chief shall also have the authority to impound Dockless Mobility Devices of licensed Dockless Mobility Devices Sharing Businesses that are stored or parked on the

public right-of-way in a manner that is inconsistent with this Chapter or the City of Gardner Traffic Rules and Regulations and impose fees accordingly.

330-14 Operation of a Dockless Mobility Device

A. No Person under the age of 16 may operate a Dockless Mobility Device in the City.

B. Dockless Mobility Devices shall be allowed to operate daily between of hours of 6AM and 9PM and must be removed from the public way and public property between the hours of 10PM and 5AM.

C. In the event a Dockless Mobility Device is not relocated, re-parked, or removed within the timeframe specified herein, or any Dockless Mobility Device is parked in one location for more than 48 hours without moving, such Dockless Mobility Device may be removed by City crews and taken to a City facility for storage at the expense of the Company.

D. Dockless Mobility Devices are to be ridden on streets, and where available, in bike lanes, bike paths and multi-use paths. Dockless Mobility Device are to stay to the right of street lanes and to offer the right of way to bicycles and other mobility devices in bike lanes, bike paths, and multi-use paths.

E. No person operating a Dockless Mobility Devices shall operate so as to damage or interfere with the use and enjoyment of any park or playground within the City or with any equipment, playing fields or courts, gardens and shrubbery found therein.

F. Operation within a cemetery shall be strictly prohibited.

G. Sharable Dockless Mobility Devices and Dockless Mobility Devices may be operated within the City's parks only on paved walking paths. Operations shall not be allowed on any grass areas of City Parks.

H. Sharable Dockless Mobility Devices and Dockless Mobility Devices may not be operated on sidewalks or any space exclusively for pedestrian use.

I. Sharable Dockless Mobility Devices and Dockless Mobility Devices may operate in vehicle travel lanes, in bike lanes, and along shared use paths throughout the City.

J. Sharable Dockless Mobility Devices and Dockless Mobility Devices shall be operated in a manner consistent with all applicable state and local laws.

K. Operators must educate users on proper Sharable Dockless Mobility Devices operations.

L. Sharable Dockless Mobility Device and Dockless Mobility Device riders must yield to pedestrians in all cases including along shared use paths.

M. Operators shall provide sufficient local operations and maintenance staff to address issues and remove improperly parked bikes or scooters. In the event of a safety or maintenance issue that is reported for a specific Dockless Mobility Device, said Device shall be made unavailable to all users and shall be removed by Operators at their sole expense and cost. Any inoperable or unsafe device shall be repaired by Operators prior to being placed back into service or use.

N. Operators shall work with the Gardner Police Department to enforce this Ordinance with the most advanced and appropriate available technology.

O. Operators shall work with the Gardner Police Department to enforce temporary or permanent no-ride zones authorized by the City with the most appropriate available technology.

P. Parking

a. The City reserves the right to identify parking areas and no-parking areas through administrative regulations issued by the Gardner Police Department. All parking areas and no-parking areas will be communicated directly to operators.

b. Operators must communicate proper Sharable Dockless Mobility Devices parking requirements to all users.

c. Sharable Dockless Mobility Devices shall be parked upright at all times.

d. No person shall park a Sharable Dockless Mobility Device or a Dockless Mobility Device other than upon the sidewalk in a bike rack or against a building or at a curb, in such manner as to afford the least obstruction of pedestrian traffic and provides a minimum of five (5) feet clear for pedestrians.

e. Sharable Dockless Mobility Devices and Dockless Mobility Devices shall not be parked:

i. On vegetation

ii. On any grate, manhole cover, or access lid

iii. In any loading zone, driveway, vehicle travel lane, bike lane, or shared-use path

iv. Where they obstruct vehicle parking

v. Where they obstruct pedestrian or wheelchair access to private or public buildings and establishments

vi. Street features that require pedestrian access including but not limited to benches, parklets, parking pay stations, and crosswalk buttons

vii. Accessibility and safety features including curb ramps, wheelchair ramps, ramp landings. handrails, areas of refuge, and detectable warning strips

viii. A bus stop clear zone of 40 feet long by 8 feet wide for transit stops.

ix. At or within 5 feet of a bikeshare station

x. Where it obscures any fixed, regulatory, or informational signs or traffic control devices

xi. Where it obstructs emergency service infrastructure including but not limited to fire hydrants, standpipes, or Automated External Defibrillators

xii. in such a manner as to impede or interfere with the reasonable use of any commercial window display or access to or from any building.

f. Operators will remove improperly parked Sharable Dockless Mobility Devices in accordance with local laws and without prior notice from the City

g. Upon evidence that an Operator 's Sharable Mobility Devices are found to be consistently parked improperly, the City reserves the right to reduce the number of shared devices allowed under their permit or revoke it all together

h. The City reserves the right to cite, impound and store, and dispose of improperly parked devices at the operators' expense.

330-15 Prohibited Acts While Operating Dockless Mobility Devices

A. Sharable Dockless Mobility Devices shall not be operated by more than one person at a time.

B. While operating a Sharable Dockless Mobility Device or Dockless Mobility Device, no individual shall physically hold or utilize a wireless telecommunications device, including cell phones, including but not limited to talking, texting, emailing, or otherwise using said telecommunications device.

330-16 Violations and Penalties

A. Whoever violates any of the provisions of this article shall be issued a citation by the Gardner Police Department and will be subject to a fine of $5 for each violation.

B. Any person with three or more violations, defined as a habitual offender, shall upon any subsequent violations be subject to a fine of $25 and may be prohibited from such further

use of a Dockless Mobility Device.

C. A police officer taking cognizance of any such violation may request the offender to state his/her true name and address. Whoever upon such request refuses to state his/her name and address or states a false name and address or a name and address which are not his/her name and address in ordinary use, shall be punished by a fine of not less than $25 nor more than $50. Any such offender so refusing to state his/her name and address may be arrested without a warrant, but no person shall be arrested without a warrant for any other violation of this Article.

330-17 Severability

A. If any provision of this Section is held to be invalid by a court of competent jurisdiction, then such provision shall be considered separately and apart from the remaining provisions, which shall remain in full force and effect.

Section 2.

This Article shall become effective upon adoption, final passage and publication pursuant to law.

Law Department

Legal Opinion

CITY OF GARDNER
LAW DEPARTMENT

John M. Flick
City Solicitor

Ethan Kolodny
Assistant City Solicitor

144 Central Street, Suite 201
Gardner, MA 01440

Telephone (978) 632-7948
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Writer's Email:

May 9, 2022

VIA ELECTRONIC DELIVERY (Mayor@gardner-ma.gov)

Mayor Michael J. Nicholson
City of Gardner
95 Pleasant Street
Gardner, MA 01440

Re: Sharable Dockless Mobility Devices Ordinance, Chapter 330 of the City Code

Dear Mayor Nicholson:

As per your request, I have reviewed the proposed Ordinance changes to Chapter 330 of the City Code, entitled "Bicycles and Play Vehicles." Specifically, you are proposing to amend Chapter 330 by adding a new Article III, to be entitled "Sharable Dockless Mobility Devices," which Article provides for the definition of "Sharable Dockless Mobility Businesses" and "Dockless Mobility Devices, Licensing and Operation Requirements, Regulatory Authority, and Enforcement."

Earlier today, I sent you some proposed red-line edits to the proposed Ordinance change. Apart from these edits, and seeing no significant legal issues posed with such an amendment, it is the opinion of the City Law Department that this Ordinance be submitted to the City Council for enactment and approval.

I hope this answers your question. Please let me know if you have any additional questions or if I may be of any further assistance.

Very truly yours,

Ethan D. Kolodny, Esq.
Assistant City Solicitor

Correspondence from Relevant Department Heads

CITY OF GARDNER POLICE DEPARTMENT
200 Main Street
Gardner, Massachusetts 01440
Phone: (978) 632-5600
Fax: (978) 630-9045

May 5, 2022

RE: Shared Mobility Ordinance Chapter 330 Article III

Dear Mayor,

The Gardner Police Department has reviewed the proposed Ordinance addition to Chapter 330 on shared dock less mobility devices. We are in favor of this addition and feel it will allow the police department and the city the ability to ensure these mobility devices are safe and properly licensed within the city limits.

If you need any further assistance please contact us.

Lt. Eric McAvene
BCI Commander
Gardner Police Department
200 Main Street
Gardner, MA 01440
978-632-5600
emcavene@gardner-ma.gov

Lt. Nicholas Maroni
Community Policing Supervisor
Gardner Police Department
200 Main Street
Gardner, MA 01440
978-632-5600
nmaroni@gardner-ma.gov

ecoATM | gazelle

RECEIVED
2022 MAY 12 AM 11:49
CITY CLERK'S OFFICE
GARDNER, MA

May 05, 2022

City of Gardner
Attn: Office of the City Clerk
95 Pleasant St. - Room 121
Gardner, MA 01440

RE: **2022 RENEWAL - Secondhand Dealer License**

ecoATM Kiosk(s) Located At:

1. 677 Timpany Blvd, Gardner, MA 01440 (inside Walmart2155)

To Whom It May Concern, enclosed you will find the following documents:

- Renewal Secondhand License application
- State Tax Certification form
- City Treasurer Certification form
- Check payable to "City of Gardner" in the amount of $100.00

Upon approval, please:

***Email*: Karen.Wang@ecoATM.com**
OR
***Mail*: ecoATM, LLC**
Attn: Karen Wang
10121 Barnes Canyon Rd.
San Diego, CA 92121

Please contact me if there are any issues with the enclosed documents or if further information is required.

Thank you,
Karen Wang
Regulatory Affairs Coordinator
858-766-7530
Karen.Wang@ecoATM.com

10689

COLLECTOR LICENSE APPLICATION FEE - $30.00
DEALER LICENSE APPLICATION FEE - $100.00

CITY OF GARDNER
MASSACHUSETTS 01440

95 PLEASANT STREET – ROOM 121
TELEPHONE (978) 630-4058
FACSIMILE (978) 630-2589

RECEIVED
2022 MAY 12 AM 11:49
CITY CLERK'S OFFICE
GARDNER, MA

RECEIVED
DO NOT WRITE IN THIS BOX

APPLICATION FOR LICENSE TO COLLECT OR DEAL IN SECOND HAND ARTICLES

APPLICANT INFORMATION

Applicant / Licensee Name: ECOATM, LLC

Applicant / Licensee Address: MAILING: 10121 BARNES CANYON RD. SAN DIEGO, CA 92121

Applicant / Licensee phone number(s): 858-766-7249

Applicant / Licensee E-mail: KELE.BIGKNIFE@ECOATM.COM

Social Security number: _____ **OR** Business FID number 26-3879952

ESTABLISHMENT INFORMATION

Establishment Name: ECOATM, LLC

Establishment address: 677 Timpany Blvd, Gardner, MA 01440

Establishment Phone: 858-766-7249

On-Site manager / contact person: KELE BIGKNIFE

For which type of license(s) are you applying? SECONDHAND DEALER

Check all that apply to this Application:

☐ **SECONDHAND COLLECTOR** has the same meaning as the term "junk collector" in MGL c. 140, § 56.

☒ **SECONDHAND DEALER** has the same meaning as the term "junk dealer" and "keeper of a shop for the purchase, sale or barter of junk, old metals or secondhand articles" in MGL c. 140, § 54.

What types of articles will be purchased, stored, and/or sold?
SELF-SERVE, AUTOMATED KIOSK THAT BUYS USED ELECTRONICS IN EXCHANGE FOR CASH. NO SALES MADE.

Where at the licensed address will the articles be stored, displayed, etc? _____

Massachusetts Sales & Use Tax Registration number: N/A
(Attach a copy of your Massachusetts Sales & Use Tax Registration Certificate)

THE APPLICANT CERTIFIES THAT ALL STATE TAX RETURNS HAVE BEEN FILED AND ALL STATE AND LOCAL TAXES REQUIRED BY LAW HAVE BEEN PAID AND AGREES TO COMPLY WITH THE TERMS OF ITS LICENSE AND APPLICABLE LAW, AND ALL RULES AND REGULATIONS PROMULGATED THERETO. I FURTHER CERTIFY THAT THE INFORMATION CONTAINED IN THIS APPLICATION IS TRUE AND ACCURATE AND ALSO AUTHORIZE THE LICENSING AUTHORITY OR ITS AGENTS TO CONDUCT WHATEVER INVESTIGATION IS NECESSARY TO VERIFY THE INFORMATION CONTAINED IN THIS APPLICATION.

I HAVE RECEIVED AND READ THE PROVISIONS OF MASSACHUSETTS GENERAL LAW CHAPTER 140, §§54-56, 202-205 AND CITY OF GARDNER ORDINANCE NO. 32 GOVERNING JUNK DEALERS AND DEALERS IN SECOND HAND ARTICLES:

SIGNED UNDER THE PAINS AND PENALTIES OF PERJURY.

_____ DATE SIGNED 05/05/2022

INDIVIDUAL, PARTNER OR AUTHORIZED CORPORATE OFFICER OR APPLICANT

NOTICE: THE FILING OF THIS APPLICATION CONFERS NO RIGHTS ON THE PART OF THE APPLICANT TO UNDERTAKE ANY ACTIVITIES UNTIL THE LICENSE HAS BEEN GRANTED. THE ISSUANCE OF A LICENSE UNDER THIS SECTION OR SECTIONS IS SUBJECT TO THE APPLICANT'S COMPLIANCE WITH ALL OTHER APPLICABLE FEDERAL, STATE OR LOCAL STATUTES, ORDINANCES, BYLAWS, RULES OR REGULATIONS. THE LICENSING AUTHORITY RESERVES THE RIGHT TO REQUEST ANY ADDITIONAL INFORMATION IT REASONABLY DEEMS APPROPRIATE FOR THE PURPOSE OF DETERMINING THE TERMS AND CONDITIONS OF THE LICENSE AND ITS DECISION TO ISSUE A LICENSE. THE PROVISIONS OF G.L. C.152 MAY REQUIRE THE FILING OF A WORKERS' COMPENSATION INSURANCE AFFIDAVIT WITH THIS APPLICATION. FAILURE TO FILE THE AFFIDAVIT, ALONG WITH ANY OTHER REQUIRED INFORMATION AND/OR DOCUMENTATION, SHALL BE SUFFICIENT CAUSE FOR THE DENIAL OF THE LICENSE APPLICATION.

LICENSE APPLICATION PROCESSING FEE MUST BE SUBMITTED WITH THIS FORM. MAKE CHECK PAYABLE TO *CITY OF GARDNER*. MAIL APPLICATION FORM, WORKERS' COMPENSATION AFFIDAVIT AND CHECK TO: *CITY CLERK, 95 PLEASANT STREET, ROOM 121, GARDNER, MA 01440-2690.*

JUNK DEALERS AND DEALERS IN SECOND HAND ARTICLES LICENSES EXPIRE ON APRIL 30TH ANNUALLY.

STATE TAX CERTIFICATION AFFIDAVIT

N/A — Individual Social Security #

N/A — State Identification Number

26-3879952 — Federal Identification Number

Company: ecoATM, LLC

P.O. Box (if any): _____ Street Address Only: 677 Timpany Blvd.

City/State/Zip Code: Gardner, MA 01440

Telephone Number: 858-766-7249 Fax Number: 858-597-9830

List address(es) of all other property owned by company in Gardner: N/A

State whether the applicant is a:

Corporation _____

Individual _____ Name of Individual: _____

Partnership _____ Names of all Partners: _____

Limited Liability Company x Names of all Managers: David Maquera

Limited Liability Partnership _____ Names of Partners: _____

Limited Partnership _____ Names of all General Partners: _____

You must complete the following certifications and have the signature(s) notarized on the lines below. Any certification that does not apply to you, write N/A in the blanks provided. Each section must be signed by an authorized agent of the entity and the FORM MUST BE NOTARIZED.

FEDERAL TAX CERTIFICATION AFFIDAVIT

I, Kele Bigknife (authorized agent) certify under the pains and penalties of perjury that ecoATM, LLC (applicant), to my best knowledge and belief, has/have complied with all **United States Federal taxes** required by law.

_____ _____ Date: 5/10/2022

Applicant Authorized Person's Signature

COMMONWEALTH OF MASSACHUSETTS WORCESTER COUNTY

On this _____ day of _____, 20___, before me, the undersigned notary public, personally appeared _____, proved to me through satisfactory evidence of identification, which was _____, to be the person(s) whose name is signed on the preceding and acknowledged to me that he/she signed it voluntarily for its stated purpose.

SEE ATTACHED

_____
Signature of Notary Public

(SEAL)

_____
Commission Expires

CALIFORNIA ACKNOWLEDGMENT **CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of SAN DIEGO }

On 10 MAY 2022 *Date* before me, KAREN WANG, NOTARY PUBLIC, *Here Insert Name and Title of the Officer*

personally appeared KELE BIGKNIFE *Name(s) of Signer(s)*

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

KAREN WANG
Notary Public - California
San Diego County
Commission # 2328666
My Comm. Expires May 17, 2024

Place Notary Seal and/or Stamp Above

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ *Signature of Notary Public*

OPTIONAL

Completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: LICENSE APPLICATION/FEDERAL TAX

Document Date: 10 MAY 2022 Number of Pages: _____

Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____	Signer's Name: _____
☐ Corporate Officer – Title(s): _____	☐ Corporate Officer – Title(s): _____
☐ Partner – ☐ Limited ☐ General	☐ Partner – ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact	☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator	☐ Trustee ☐ Guardian or Conservator
☐ Other: _____	☐ Other: _____
Signer is Representing: _____	Signer is Representing: _____

©2019 National Notary Association

City of Gardner Treasurer/Tax Collector

95 Pleasant Street, Gardner, MA 01440 (978) 630-4016

PERMIT/APPLICATION GOOD STANDING CERTIFICATION

License/Permit Applicant Name: ecoATM, LLC

Address: 677 Timpany Blvd, Gardner, MA 01440 (inside store WM2155)

Applicants for Building Permits, Site Plan Review, Special Permits, Variances, Conservation Permits, and Water or Sewer Connection Permits must include the following information:

Property Owner Name: _____

Property Address: _____

For City of Gardner Use Only:

☐ The above named applicant and/or property owner ***is*** in good standing with all municipal taxes, assessments, betterments, and other municipal fees and/or fines.

_____
City Collector

_____
Health Department/Liquor License Commission

_____
Civil Enforcement Officer

☐ The above named applicant and/or property owner has entered into a payment plan with the City for all past due municipal taxes, assessments, betterments, and other municipal fees. A copy of said payment plan is attached.

_____
City Collector

☐ The above named applicant and/or property owner ***is not*** in good standing with all municipal taxes, assessments, betterments, and other municipal fees.

_____
City Collector

_____
Health Department/Liquor License Commission

_____
Civil Enforcement Officer

346517

ecoATM gazelle

10121 BARNES CANYON ROAD
SAN DIEGO, CA 92121-2725

Fraud Protected by Positive Pay

CHASE
JPMorgan Chase Bank, N.A.
www.Chase.com
90-7162/3222

10689

DATE 05/10/2022

PAY TO THE ORDER OF City of Gardner

$ ********100.00

One Hundred Dollars And Zero Cents*****

DOLLARS

Details on back.

VOID AFTER 180 DAYS

City of Gardner
95 Pleasant St Rm 29
Gardner,MA 01440-2630
United States

MEMO

AUTHORIZED SIGNATURE

⑈346517⑈ ⑆322271627⑆ 608793052⑈

ecoATM

346517

Supplier	City of Gardner		Supplier Number 704063		05/10/2022
Invoice Number	Invoice Date	Description	Amount	Discount	Net Amount
WM2155 - 2022 City	05/10/2022	Renewal City-SHD WM2155 Gardner MA 2022	100.00	0.00	100.00
			100.00	0.00	100.00

Supplier	City of Gardner		Check Number 346517		05/10/2022
Invoice Number	Invoice Date	Description	Amount	Discount	Net Amount
WM2155 - 2022 City	05/10/2022	Renewal City-SHD WM2155 Gardner MA 2022	100.00	0.00	100.00
			100.00	0.00	100.00

67015587001

Questions contact – Connor Reynolds 774-312-0350

PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

North Andover, Massachusetts

To the City Council
Of Gardner, Massachusetts

Massachusetts Electric Company d/b/a National Grid and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Matthews St - National Grid to install 2 JO Poles on Matthews St beginning at a point approximately 3,700 feet east of the centerline of the intersection of Green St and continuing approximately 300 feet in a south direction. Install 2 Poles underneath transmission crossing.

Location approximately as shown on plan attached

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Matthews St - Gardner - Massachusetts.

No. 30529057 May 11, 2022

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a National Grid
BY _____
Engineering Department Pat Cody

VERIZON NEW ENGLAND, INC.
BY _____
Manager / Right of Way

ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS
To the City Council - Gardner, Massachusetts

Notice having been given and public hearing held, as provided by law,
IT IS HEREBY ORDERED: that Massachusetts Electric Company d/b/a National Grid and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 11th day of May, 2022.
All construction under this order shall be in accordance with the following conditions:
Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Matthews St - Gardner - Massachusetts.
No. 30529057 Dated May 11, 2022. Filed with this order
There may be attached to said poles by Massachusetts Electric Company d/b/a National Grid and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Matthews St - National Grid to install 2 JO Poles on Matthews St beginning at a point approximately 3,700 feet east of the centerline of the intersection of Green St and continuing approximately 300 feet in a south direction. Install 2 Poles underneath transmission crossing.

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the
of the City/Town of , Massachusetts held on the day of 20 .

City/Town Clerk.
Massachusetts 20 .

Received and entered in the records of location orders of the City/Town of
Book Page

Attest:
City/Town Clerk

I hereby certify that on 20 , at o'clock, M
at a public hearing was held on the petition of
Massachusetts Electric Company d/b/a National Grid and VERIZON NEW ENGLAND, INC.

for permission to erect the poles, wires, and fixtures described in the order herewith recorded, and that we mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to erect poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

.....
.....
.....
.....

Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of hearing with notice adopted by the of the City of Massachusetts, on the day of 20 , and recorded with the records of location orders of the said City, Book , Page . This certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:
City/Town Clerk

ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS
To the City Council - Gardner, Massachusetts

Notice having been given and public hearing held, as provided by law,
IT IS HEREBY ORDERED: that Massachusetts Electric Company d/b/a National Grid and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 11th day of May, 2022.
All construction under this order shall be in accordance with the following conditions:
Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Matthews St - Gardner - Massachusetts.
No. 30529057 Dated May 11, 2022. Filed with this order
There may be attached to said poles by Massachusetts Electric Company d/b/a National Grid and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Matthews St - National Grid to install 2 JO Poles on Matthews St beginning at a point approximately 3,700 feet east of the centerline of the intersection of Green St and continuing approximately 300 feet in a south direction. Install 2 Poles underneath transmission crossing.

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the
of the City/Town of , Massachusetts held on the day of 20 .

City/Town Clerk.
Massachusetts 20 .

Received and entered in the records of location orders of the City/Town of
Book Page

Attest:
City/Town Clerk

I hereby certify that on 20 , at o'clock, M
at a public hearing was held on the petition of
Massachusetts Electric Company d/b/a National Grid and VERIZON NEW ENGLAND, INC.

for permission to erect the poles, wires, and fixtures described in the order herewith recorded, and that we mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to erect poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

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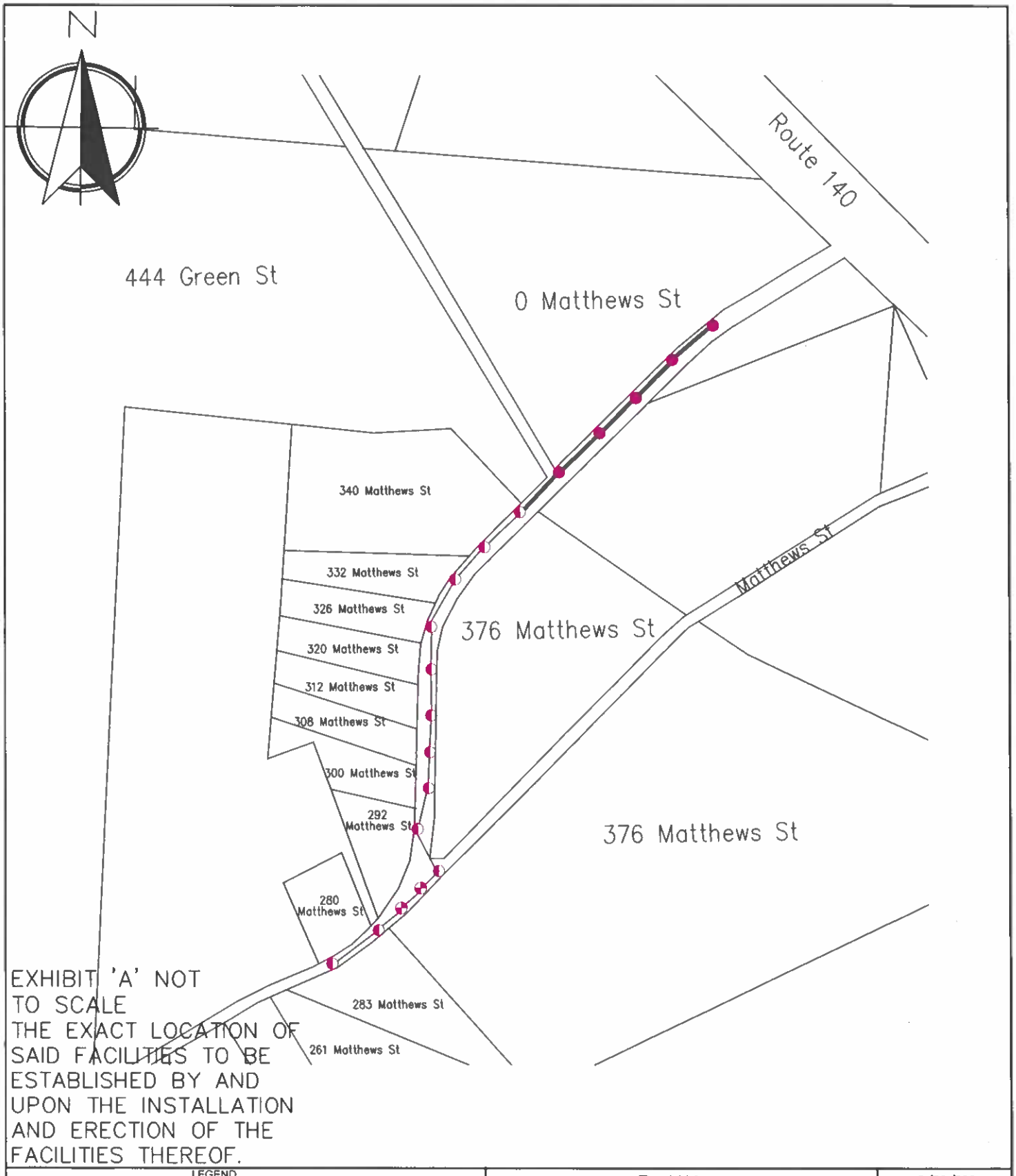
.....
.....

Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of hearing with notice adopted by the of the City of Massachusetts, on the day of 20 , and recorded with the records of location orders of the said City, Book , Page . This certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:
City/Town Clerk


N
Route 140
444 Green St
0 Matthews St
340 Matthews St
332 Matthews St
326 Matthews St
320 Matthews St
312 Matthews St
308 Matthews St
300 Matthews St
292 Matthews St
376 Matthews St
Matthews St
376 Matthews St
280 Matthews St
283 Matthews St
261 Matthews St
EXHIBIT 'A' NOT TO SCALE
THE EXACT LOCATION OF SAID FACILITIES TO BE ESTABLISHED BY AND UPON THE INSTALLATION AND ERECTION OF THE FACILITIES THEREOF.
LEGEND
Proposed OH Wire
Existing OH Wire
Existing JO Poles
Proposed SO Pole
Proposed JO Pole
Petition
Sketch
0 Matthews Street
Gardner, MA
Date: 12/30/2021
Designer: REYNOC3
W/R: 30529057
nationalgrid

CITY OF GARDNER
MASSACHUSETTS 01440-2630

OFFICE OF THE
CITY CLERK
Room 121, City Hall
Tel (978) 630-4058
Fax (978) 630-2589

NOTICE TO ABUTTERS

April 20, 2022

TO ABUTTERS AND OTHER INTERESTED PARTIES:

Pursuant to the provisions of M.G.L., c. 166, §22, you are hereby notified that a Public Hearing will be conducted on **MONDAY, MAY 2, 2022** at **7:30 o'clock P.M.** on the petition of Massachusetts Electric Company, d/b/a NATIONAL GRID and Verizon New England, Inc. for permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, under along and across the following public way:

> MATTHEWS STREET – A petition by National Grid and Verizon New England Inc., Matthews Street - to install 2 Jointly Owned Poles on Matthews Street beginning at a point approximately 3,700 feet east of the centerline of the intersection of Green Street and continuing approximately 20 feet in a south direction. Install 2 Poles underneath transmission crossing.

A sketch of the proposed pole location is attached for your edification.

CITY COUNCIL OF GARDNER

Titi Siriphan

By: TITI SIRIPHAN
City Clerk

Questions contact – Connor Reynolds 774-312-0350

PETITION FOR POLE AND WIRE LOCATIONS

North Andover, Massachusetts

To the City Council
Of Gardner, Massachusetts

Massachusetts Electric Company d/b/a National Grid requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Matthews St - National Grid to install 5 SO Poles on Matthews St beginning at a point approximately 1400' feet west of the centerline of the intersection of Route 140 and continuing approximately 780 feet in a north direction. Install 5 poles to extend line for a new service.

Location approximately as shown on plan attached

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Matthews St - Gardner – Massachusetts.

No.# 30529057 May 11, 2022

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a National Grid
BY Pat Cody
Engineering Department

ORDER FOR POLE AND WIRE LOCATIONS

In the City of Gardner, Massachusetts

Notice having been given and public hearing held, as provided by law,
IT IS HEREBY ORDERED:
that Massachusetts Electric Company d/b/a National Grid and be and it is hereby granted a location for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Company may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Company dated the 11th day of May, 2022.
All construction under this order shall be in accordance with the following conditions:
Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Matthews St - Gardner – Massachusetts
No.# 30529057 Dated: May 11, 2022. Filed with this order
There may be attached to said poles such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Matthews St - National Grid to install 5 SO Poles on Matthews St beginning at a point approximately 1400' feet west of the centerline of the intersection of Route 140 and continuing approximately 780 feet in a north direction. Install 5 poles to extend line for a new service.

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City/Town of , Massachusetts held on the day of 20 .

City/Town Clerk.

Massachusetts 20 .

Received and entered in the records of location orders of the City/Town of
Book Page

Attest:
City/Town Clerk

I hereby certify that on 20 , at o'clock, M
at a public hearing was held on the petition of

Massachusetts Electric Company d/b/a National Grid

for permission to erect the poles, wires, and fixtures described in the order herewith recorded, and that we mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to erect poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

.....
.....
.....
.....

Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of hearing with notice adopted by the of the City of Massachusetts, on the day of 20 , and recorded with the records of location orders of the said City, Book , Page . This certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof

Attest:

City/Town Clerk

ORDER FOR POLE AND WIRE LOCATIONS

In the City of Gardner, Massachusetts

Notice having been given and public hearing held, as provided by law,
IT IS HEREBY ORDERED:
that Massachusetts Electric Company d/b/a National Grid and be and it is hereby granted a location for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Company may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Company dated the 11th day of May, 2022.
All construction under this order shall be in accordance with the following conditions:
Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Matthews St - Gardner – Massachusetts
No.# 30529057 Dated: May 11, 2022. Filed with this order
There may be attached to said poles such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Matthews St - National Grid to install 5 SO Poles on Matthews St beginning at a point approximately 1400' feet west of the centerline of the intersection of Route 140 and continuing approximately 780 feet in a north direction. Install 5 poles to extend line for a new service.

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City/Town of , Massachusetts held on the day of 20 .

City/Town Clerk.

Massachusetts 20 .

Received and entered in the records of location orders of the City/Town of
Book Page

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at a public hearing was held on the petition of

Massachusetts Electric Company d/b/a National Grid

for permission to erect the poles, wires, and fixtures described in the order herewith recorded, and that we mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to erect poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

.....
.....
.....
.....

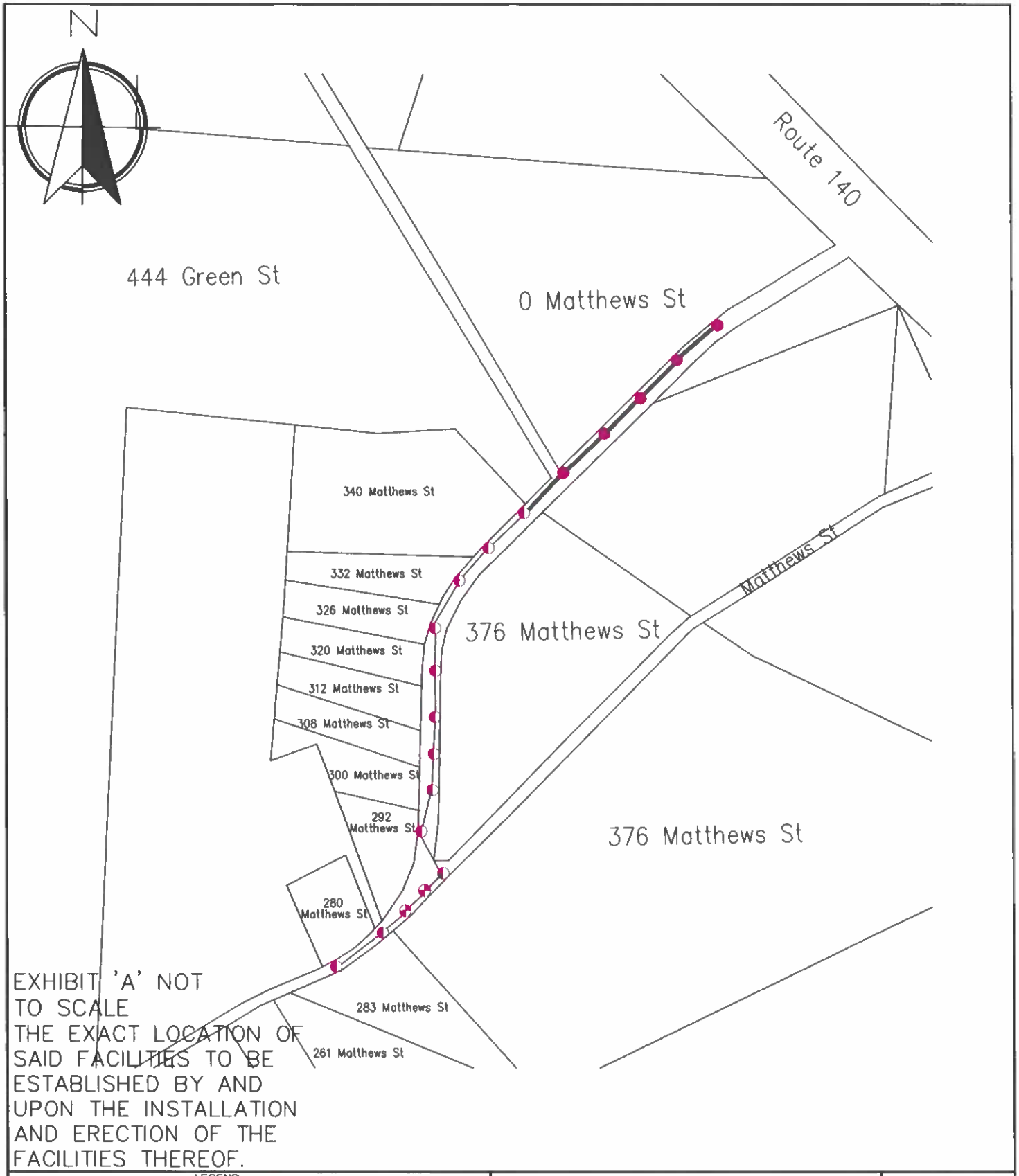
Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of hearing with notice adopted by the of the City of Massachusetts, on the day of 20 , and recorded with the records of location orders of the said City, Book , Page . This certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof

Attest:

City/Town Clerk



LEGEND

- Proposed OH Wire
- Existing OH Wire
- Existing JO Poles
- Proposed SO Pole
- Proposed JO Pole

Petition
Sketch

0 Matthews Street Gardner, MA

Date: 12/30/2021
Designer: REYNOC3
W/R: 30529057

nationalgrid

CITY OF GARDNER
MASSACHUSETTS 01440-2630

OFFICE OF THE
CITY CLERK
Room 121, City Hall
Tel (978) 630-4058
Fax (978) 630-2589

NOTICE TO ABUTTERS

April 20, 2022

TO ABUTTERS AND OTHER INTERESTED PARTIES:

Pursuant to the provisions of M.G.L., c. 166, §22, you are hereby notified that a Public Hearing will be conducted on **MONDAY, MAY 2, 2022** at **7:30 o'clock P.M.** on the petition of Massachusetts Electric Company, d/b/a NATIONAL GRID and Verizon New England, Inc. for permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, under along and across the following public way:

> MATTHEWS STREET – A petition by National Grid, Matthews Street – to install 5 Single Owned Poles on Matthews Street beginning at a point approximately 1400 feet west of the centerline of the intersection of Route 140 and continuing approximately 20 feet in a north direction. Install 5 poles to extend line for a new service.

A sketch of the proposed pole location is attached for your edification.

CITY COUNCIL OF GARDNER

Titi Siriphan

By: TITI SIRIPHAN
City Clerk