



City of Gardner, Massachusetts
Office of the City Council

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CALENDAR FOR THE MEETING

of

TUESDAY, JUNE 21, 2022  
CITY COUNCIL CHAMBER  
7:30 P.M.

**ORDER OF BUSINESS**

**I. CALL TO ORDER**

**II. CALL OF THE ROLL OF COUNCILLORS**

**III. OPENING PRAYER**

**IV. PLEDGE OF ALLEGIANCE**

**V. ANNOUNCEMENT OF OPEN MEETING RECORDINGS**

Any person may make a video or audio recording of an open session of a meeting, or may transmit the meeting through any medium, subject to reasonable requirements of the chair as to the number, placement and operation of equipment used so as not to interfere with the conduct of the meeting. Any person intending to make such recording shall notify the Chair forthwith. All documents and exhibits used or referenced at the meeting must be submitted in duplicate to the City Clerk, as they become part of the Meeting Minutes.

**VI. READING OF MINUTES OF PRIOR MEETING(S)**

Reading and Approval of the Minutes:

- April 19, 2022, Joint Convention with the School Committee
- April 19, 2022, Regular Meeting
- May 2, 2022 Regular Meeting

**VII. PUBLIC HEARINGS**

**VIII. COMMUNICATIONS FROM THE MAYOR**

**ORDERS**

**10723** – An Order Appropriating \$90,000.00 from Free Cash to the School Department Tennis Courts Capital Project Account. (*Finance Committee*)

**10724** – An Order Appropriating \$15,000.00 from Free Cash to the Recreation Department – New Equipment Account. (*Finance Committee*)

**10725** – An Order Transferring \$100,000.00 from the Golf Surplus/Retained Earnings to Golf Expenditures. (*Finance Committee*)

- 10726** – An Order Appropriating \$65,000.00 from Free Cash to the Fire Department – Salary Expense Account. (*Finance Committee*)
- 10727** – An Order Appropriating \$25,000.00 from Free Cash to the School Athletic Department – Uniform Account. (*Finance Committee*)
- 10728** – An Order Appropriating \$88,390.00 from Free Cash to the Department of Public Works Department – Road Resurfacing Expense Account. (*Finance Committee*)
- 10729** – An Order Appropriating \$2,500.00 from Free Cash to the Clerk’s Professional Services Account. (*Finance Committee*)
- 10730** – An Order Appropriating \$1,500.00 from Free Cash to the Clerk’s Office Supply Account. (*Finance Committee*)
- 10731** – An Order Appropriating \$13,028.00 from Free Cash to the Fire Department – Repairs & Maintenance Expense Account. (*Finance Committee*)

### **COMMUNICATIONS**

- 10732** – A Notification of Municipal Disbursement from the Massachusetts Department of Public Utilities for 2021 Transportation Network Company Division.
- 10733** – An Update Regarding City Property Sales.
- 10734** – A Follow Up on Item #10698 New Health Department Vehicle.

## **IX. PETITIONS, APPLICATIONS, COMMUNICATIONS, ETC.**

## **X. REPORTS OF STANDING COMMITTEES**

### **FINANCE COMMITTEE**

- 10707** – An Order Appropriating \$100,000.00 from Free Cash to the Mayor’s Unclassified-City Centennial Celebration Expense Account. (*In the City Council and Referred to Finance Committee 6/6/2022*)
- 10708** – An Order Appropriating \$22,200.00 from Free Cash to the Assessor’s Department – Valuation Update Expense Account. (*In the City Council and Referred to Finance Committee 6/6/2022*)
- 10709** – An Order Appropriating \$180,000.00 from Free Cash to the Maki Park – Expense Account. (*In the City Council and Referred to Finance Committee 6/6/2022*)

- 10710** – An Order Appropriating \$268,000.00 from Free Cash to the Park Street Park – Expense Account. *(In the City Council and Referred to Finance Committee 6/6/2022)*
- 10711** – An Order Appropriating \$18,000.00 from Free Cash to the Fire Department – Repairs & Maintenance Expense Account. *(In the City Council and Referred to Finance Committee 6/6/2022)*
- 10712** – An Order Appropriating \$10,000.00 from Free Cash to the Ambulance Department – Overtime Salary Expense Account. *(In the City Council and Referred to Finance Committee 6/6/2022)*
- 10713** – An Order Appropriating \$135,000.00 from Free Cash to the Fire Department – Overtime Salary Expense Account. *(In the City Council and Referred to Finance Committee 6/6/2022)*
- 10714** – An Order Transferring \$94,400.00 from DPW Department Maintenance Crew Salaries to Various Operating Expenditures. *(In the City Council and Referred to Finance Committee 6/6/2022)*
- 10715** – An Order Transferring \$9,800.00 from Assessor Department, Clerk/Assistant Clerk Salaries to Valuation Update Expenditures. *(In the City Council and Referred to Finance Committee 6/6/2022)*

#### **PUBLIC SAFETY COMMITTEE**

- 10703** – An Application to Buy & Sell Second Hand Motor Vehicles, Class 2 for North East Bus and Truck d/b/a Gardner Five Star Auto Sales, located at 407 Chestnut Street. *(In the City Council and Referred to Public Safety 6/6/2022)*
- 10704** – An Ordinance to Amend the Code of the City of Gardner by adding a new Chapter Entitled “Litter and Handbills.” *(In the City Council and Referred to Public Safety 6/6/2022)*

#### **COMMITTEE OF THE WHOLE**

- 10699** – An Ordinance to Amend the Code of the City of Gardner, Chapter 171, Thereof, Entitled “Personnel” to Change Compensation Schedule Exhibit E. *(In the City Council and Referred to Committee of the Whole 6/6/2022)*
- 10702** – A Communication from Mayor Nicholson Regarding the FY2023 City Budget Proposal. *(In the City Council and Referred to Committee of the Whole 6/6/2022)*

- 10716** – An Order Appropriating \$184,921.01 from Available Funds – Cable Commission Fees Reserved to the Fiscal Year 2023 Cable Commission Budget. *(Submitted by the Mayor and City Auditor on June 6, 2022. See Item #10702; In the City Council and Referred to Committee of the Whole 6/6/2022)*
- 10717** – An Order Authorizing Fiscal Year 2023 Departmental Revolving Funds. *(Submitted by the Mayor and City Auditor on June 6, 2022. See Item #10702; In the City Council and Referred to Committee of the Whole 6/6/2022)*
- 10718** – An Order to Raise and Appropriate \$23,188,101.03 for the Various Departments for the Expense Budget for the Fiscal Year 2023. *(Submitted by the Mayor and City Auditor on June 6, 2022. See Item #10702; In the City Council and Referred to Committee of the Whole 6/6/2022)*
- 10719** – An Order to Raise and Appropriate \$13,610,641.08 for the Various Departments for the Salary & Labor Budgets for Fiscal Year 2023. *(Submitted by the Mayor and City Auditor on June 6, 2022. See Item #10702; In the City Council and Referred to Committee of the Whole 6/6/2022)*
- 10720** – An Order Appropriating \$81,266.34 from Available Funds – Parking Meter Receipts Reserved to Fiscal Year 2023 City Treasurer, Parking Meter Clerk Salary and Parking Meter Maintenance; DPW Parking Meter Maintenance; and, Parking Meter Patrol. *(Submitted by the Mayor and City Auditor on June 6, 2022. See Item #10702; In the City Council and Referred to Committee of the Whole 6/6/2022)*
- 10721** – An Order to Raise and Appropriate \$27,819,676.29 for the School Department Budget for Fiscal Year 2023. *(Submitted by the Mayor and City Auditor on June 6, 2022. See Item #10702; In the City Council and Referred to Committee of the Whole 6/6/2022)*
- 10722** – An Order Appropriating \$9,967,235.62 from Available Enterprise Funds – Receipts Reserved for Fiscal Year 2023 Sewer, Water, Golf, Landfill Closure, and Solid Waste Enterprise Funds. *(Submitted by the Mayor and City Auditor on June 6, 2022. See Item #10702; In the City Council and Referred to Committee of the Whole 6/6/2022)*

## **XI. UNFINISHED BUSINESS AND MATTERS FOR RECONSIDERATION**

- 10681** – An Ordinance to Amend the Code of the City of Gardner, Chapter 330, Entitled “Bicycles and Play Vehicles”, by Adding a New Article III, to be Entitled “Sharable Dockless Mobility Devices,” Which Article Provides for the Definition of Sharable Dockless Mobility Devices, Licensing and Operation Requirements, Regulatory Authority, and Enforcement. *(In the City Council and Referred to Public Safety 5/16/2022; Ordered to First Printing 6/6/2022; First Printing 6/10/2022)*

## **XII. NEW BUSINESS**

## **XIII. CLOSING PRAYER**

## **XIV. ADJOURNMENT**

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Items listed on the Council Calendar are those reasonably anticipated by the Council President to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

JOINT CONVENTION OF APRIL 19, 2022

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Tuesday evening, April 19, 2022. The Joint Convention of the City Council and School Committee, held in the City Council Chamber, was called to order by Mayor Michael Nicholson at 7:00 o'clock p.m. for the purpose of approving the response of an open meeting law complaint filed by Scott Graves on April 1, 2022

City Clerk Titi Siriphan called the Roll of Convention. Present were:

**Members of the City Council (9)**

Elizabeth J. Kazinskas, President  
James S. Boone  
Nathan R. Boudreau  
Craig R. Cormier  
Ronald F. Cormier  
Aleksander Dernalowicz  
Karen G. Hardern  
Dana M. Heath  
George C. Tyros

**Members of the School Committee (4)**

Anne F. Hurst  
Jennifer Z. Pelavin  
Robert J. Swartz  
Mayor Michael Nicholson

Councillors James Walsh and Judy A. Mack were absent.

School Committee Members Rachel Cormier, John M. LaFreniere and Shannon Ward-Leighton were absent.

**OPEN MEETING RECORDING & PUBLIC RECORDS ANNOUNCEMENT**

Mayor Nicholson announced to the assembly that the Open Meeting Recording and Public Records Announcement. Any person may make a video or audio recording of an open session of a meeting or may transmit the meeting through any medium subject to reasonable requirements of the chair as to the number placement and operation of equipment used so as not to interfere with the conduct of the meeting. Any person intending to make such recordings shall notify the Chair forthwith. All documents and exhibits used or referenced at the meeting must be submitted in duplicate to the chair as they become part of the meeting minutes pursuant to General Law Chapter 38 Section 20.

On a motion by Councillor Aleksander Dernalowicz and seconded by Councillor Nathan Boudreau, it was voted viva voce, thirteen (13) yeas from the City Councillors including Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander

JOINT CONVENTION OF APRIL 19, 2022

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Dernalowicz, Karen Hardern, Dana Heath, Elizabeth Kazinskas, and George Tyros; and School Committee Member Michael Nicholson, Anne F. Hurst, Jennifer Z. Pelavin, and Robert Swartz to *accept the draft response that was included in this evenings packet and send the response to the open meeting law complaint filed by Scott Graves on April 1, 2022.*

On a motion by Aleksander Dernalowicz and seconded by Councillor Nathan Boudreau, it was voted viva voce to adjourn at 7:02 p.m.

Accepted by the City Council:

[INSERT LETTER HEAD WHEN FINALIZED BY VOTE OF JOINT CONVENTION]

[INSERT DATE OF VOTE TAKEN BY JOINT CONVENTION]

Scott Graves  
69 Lakeview Dr  
Gardner, MA 01440

RE: Response to Open Meeting Law Complaint, Filed 4/1/2022

Dear Mr. Graves,

The Joint Convention is in receipt of an Open Meeting Law complaint submitted by you on April 1<sup>st</sup>, 2022. (Attached hereto as **Exhibit A**).

In this complaint you allege the following occurred:

1. A member or members shared their opinions about several aspects of the two City elections (the two matters within the public body's jurisdiction) in group emails, with a quorum of members, outside of a duly-noticed and open public meeting;
2. On March 18, 2022, a member of the public body shared her own opinions about the matters within the public body's jurisdiction in group emails, amongst a quorum of members, without notice to the Citizens, and not in the open;
3. On March 18, 2022, the public body made material decisions (through one member, as discussed below) about the matters pending within its jurisdiction, and it did this without notice to the public, and not in the open;
4. On March 18, 2022, the public body made a determination (through one member, as discussed below) that the public body's final resolution of the one pending matter within its jurisdiction did not "need" (her word) to take place at a duly-noticed and open public meeting, and the public body made this decision without notice to the Citizens, and not in the open;
5. On March 18, 2022, the public body made a determination (through one member, as discussed below) that the one pending matter within its jurisdiction, the giving away of the two years remaining in Boone's term, was dispositively resolved, and it did this without notice to the Citizens, and not in the open; and
6. That the public notice for the meeting did not comply with the Open Meeting Law.
7. The supporting documents of the meeting packet constituted a sharing of opinion.

Our responses to these allegations are as follows:

1. There are no emails between a quorum of members of neither the full Joint Convention nor either of the bodies that make up the joint convention in which any opinion was shared prior to the Joint Convention being called to order. The only emails that were sent were sent prior to the meeting to a quorum of members of the meeting was the City Clerk and the Superintendent's Secretary sending the meeting packet to the City Council and School Committee respectively.
2. It is assumed that your second allegation relates to an email sent by Council President Elizabeth Kazinskas on Friday, March 18, 2022 at 3:05 PM. (Attached hereto as **Exhibit B**). In this email, Council President Kazinskas provided statements of facts about events that had occurred. Since all required documents had been received and a response submitted by Monty Tech, the simple fact that there would be no need to convene a Joint Convention was mentioned. No opinion was shared in this email. It was a simple statement of facts and not a deliberation.
3. There is no Open Meeting Law violation associated with your third allegation, as there was no material decision made. The Joint Convention had met to appoint individuals to the Monty Tech School Committee. Whereas Monty Tech had received all necessary documentation from the two individuals appointed by the City of Gardner to their School Committee, there would be no business should a joint convention convene.
4. There is no Open Meeting Law violation associated with your third allegation. Please see the reasoning provided for item 3.
5. There is no Open Meeting Law violation associated with your third allegation. Please see the reasoning provided for item 3.
6. In order to interpret the Open Meeting Law's requirements for public meeting postings, the Attorney General's Office has issued the following guidance:

#### **WHAT INFORMATION MUST MEETING NOTICES CONTAIN?**

Meeting notices must be posted in a legible, easily understandable format; contain the date, time, and place of the meeting; and list all topics that the chair reasonably anticipates, 48 hours in advance, will be discussed at the meeting. The list of topics must be sufficiently specific to reasonably inform the public of the issues to be discussed at the meeting. Where there are no anticipated topics for discussion in open session other than the procedural requirements for convening an executive session, the public body should list "open session" as a topic, in addition to the executive session, so the public is aware that it has the opportunity to attend and learn the basis for the executive session.

Meeting notices must also indicate the date and time that the notice was posted, either on the notice itself or in a document or website accompanying the notice. If a notice is revised, the revised notice must also

conspicuously record both the date and time the original notice was posted as well as the date and time the last revision was posted. Recording the date and time enables the public to observe that public bodies are complying with the Open Meeting Law's notice requirements without requiring constant vigilance. Additionally, in the event of a complaint, it provides the Attorney General with evidence of compliance with those requirements.

If a discussion topic is proposed after a meeting notice is posted, and it was not reasonably anticipated by the chair more than 48 hours before the meeting, the public body should update its posting to provide the public with as much notice as possible of what subjects will be discussed during the meeting. Although a public body may consider a topic that was not listed in the meeting notice if it was not anticipated, the Attorney General strongly encourages public bodies to postpone discussion and action on topics that are controversial or may be of particular interest to the public if the topic was not listed in the meeting notice.

(SOURCE: "Open Meeting Law Guide and Educational Materials, Office of Attorney General Maura Healey, Commonwealth of Massachusetts, January 2018. Page 10.) **Hereto Attached as Exhibit C.**

The Meeting notice for the Joint Convention was posted per the requirements of the Open Meeting Law, with all of the necessary requirements listed above. A Copy of this posting is hereto attached as **Exhibit D.**

Since this posting contained all of the requirements listed in the Open Meeting Law, there is no violation associated with the official meeting posting.

7. There is no violation associated with your allegation that the documents included in the twenty-six (26) page information packet for the meeting constitute a sharing of opinion. The documents that were shared were all legal public records that were all related to the subject of the meeting and were provided to the members of the joint convention just the same as any other items of supporting documentation to any other meeting packet. These items were publicly posted for the two (2) business days along with the public meeting posting. In fact, Councilor James Boone, himself a candidate for appointment provided documentation on the matter himself that was included in the packet. The full packet is hereto attached as **Exhibit E.**

These supplemental documents are meant to provide the members with information for them to utilize to understand the full situations of what are occurring as is done with every appointed and elected board and commission of the City, and cities and towns across the Commonwealth. These were all public records that were publicly posted and included in the Minutes of the Convention. Hereto attached as **Exhibit F.**

Due to all of the above-mentioned reasons, it is held by the Joint Convention that there were no violations of the Open Meeting Law associated with the Joint Convention held on February 22, 2022.

Sincerely,

[INSERT MAYOR'S SIGNATURE HERE FOLLOWING VOTE]

**REGULAR MEETING OF APRIL 19, 2022**

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Regular Meeting of the City Council was held in the Council Chambers, Room 219, City Hall, on Tuesday evening, April 19, 2022.

**CALL TO ORDER**

Council President Kazinskas called the meeting to order at 7:30 o'clock p.m.

**CALL OF THE ROLL**

City Clerk Titi Siriphan called the Roll of Members. Nine (9) Councillors were present including Councillor James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Elizabeth Kazinskas, and George Tyros. Councillors Judy Mack and James Walsh were absent.

**OPENING PRAYER**

President Kazinskas led the Council in reciting the Opening Prayer.

**PLEDGE OF ALLEGIANCE**

President Kazinskas led the Council in reciting the "Pledge of Allegiance".

**OPEN MEETING RECORDING & PUBLIC RECORDS ANNOUNCEMENT**

President Elizabeth Kazinskas announced to the assembly that the Open Meeting Recording and Public Records Announcement. Any person may make a video or audio recording of an open session of a meeting or may transmit the meeting through any medium subject to reasonable requirements of the chair as to the number placement and operation of equipment used so as not to interfere with the conduct of the meeting. Any person intending to make such recordings shall notify the Chair forthwith. All documents and exhibits used or referenced at the meeting must be submitted in duplicate to the chair as they become part of the meeting minutes pursuant to General Law Chapter 38 Section 20.

**READING & ACCEPTANCE OF MINUTES**

On a motion by Councillor Ronald Cormier and seconded by Councillor Nathan Boudreau, it was voted viva voce, nine (9) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, and George Tyros, to waive reading and accept the Minutes of February 22, 2022, Regular Meeting and March 7, 2022, Informal Meeting.

REGULAR MEETING OF APRIL 19, 2022

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COMMUNICATIONS FROM THE MAYOR  
COMMUNICATIONS**#10654**

Councillor George Tyros informed the Council that the Council appreciates the communication from Fire Chief Lagoy and welcomes these new members to our Fire Department.

On a motion made by Councillor George Tyros and seconded by Councillor Craig Cormier, it was voted viva voce, nine (9) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, and George Tyros, to place a COMMUNICATION on file: *A Notification of Fire Department Appointments.*

**#10657**

Councillor George Tyros informed the Council that the Council would like to congratulate Firefighter Moniz to his promotion to the rank of lieutenant for all his good work in our community.

On a motion made by Councillor George Tyros and seconded by Councillor Aleksander Dernalowicz, it was voted viva voce, nine (9) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, and George Tyros, to place a COMMUNICATION on file: *An Appointment Notification of Promotion at the Gardner Fire Department.*

**#10658**

On a motion made by Councillor Aleksander Dernalowicz and seconded by Councillor George Tyros, it was voted viva voce, nine (9) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, and George Tyros to ADOPT a *Disclosure by a Special Municipal Employee of Financial Interest in a Municipal Contract as Required by G.L. c. 268A, §20(d)* for John M. Flick.

**#10663**

Reporting for the Finance Committee, Councillor Ronald Cormier informed the Council that the City is only allowed to enter into contracts for three (3) years without taking a special vote. It is often hope by doing it this way, the city can receive more favorable contract bid and it also ensures the continuity of services.

REGULAR MEETING OF APRIL 19, 2022

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On a motion made by Councillor Ronald Cormier and seconded by Councillor Aleksander Dernalowicz, it was voted viva voce, nine (9) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, and George Tyros to ADOPT a *Measure Authorizing the City to Enter in Contract not-to-exceed 5 years for the following vendor(s)*

- *On-Call Tradesperson Contracts (Installation, Repair, and Maintenance) for HVAC, Electrical Services, Plumbing Services, and/or General Contracting*
- *School Custodial Services*
- *General Office and Janitorial Supplies*

**COMMUNICATIONS FROM THE MAYOR**  
**ORDERS**

**#10659**

Councillor Aleksander Dernalowicz abstained from the following ORDER due to a possible conflict of interest and he is a member of the Golf Commission.

Reporting for the Finance Committee, Councillor Ronald Cormier informed the Council that these are funds owed to an employee. A golf employee did not receive a longevity step that were due back in 2019. The city has contractual obligations to the owed to the employee. The monies are available are in the golf course enterprise funds.

On a motion made by Councillor Ronald Cormier and seconded by Councillor Nathan Boudreau, it was voted on call of the roll, eight (8) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Karen Hardern, Dana Heath, and George Tyros that the following ORDER ought to pass:

**AUTHORIZING PAYMENT OF PRIOR  
YEAR SALARY EXPENDITURE**

***VOTED:***

To authorize payment of prior year Golf Maint Salary Expenditure.

FY2019 – FY2021

Golf Maint. Salary Expense \$9,225.75

REGULAR MEETING OF APRIL 19, 2022

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**#10660**

Reporting for the Finance Committee, Councillor Aleksander Dernalowicz informed the Council that back in February, the Council approved an appropriation for item #10613 – An Order Appropriating \$15,000.00 from Solid Waste Surplus to Operating Expense. Those funds were used to purchase downtown trash receptacles. Additional appropriations are needed due cost increases.

On a motion made by Councillor Aleksander Dernalowicz and seconded by Councillor Ronald Cormier, it was voted on call of the roll, nine (9) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, and George Tyros that the following ORDER ought to pass:

AN ORDER APPROPRIATING FROM SOLID WASTE SURPLUS TO OPERATING EXPENSES

ORDERED: That there be and is hereby appropriated the sum of Ten Thousand Dollars and No Cents (\$10,000.00) from Solid Waste Surplus to Operating Expenses.

**#10661**

Reporting for the Finance Committee, Councillor Ronald Cormier informed the Council that the City is required by law to monitor the former West Street landfill for gases for a period of 30 years.

On a motion made by Councillor Ronald Cormier and seconded by Councillor Aleksander Dernalowicz, it was voted on call of the roll, nine (9) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, and George Tyros that the following ORDER ought to pass:

AN ORDER APPROPRIATING FROM FREE CASH TO LANDFILL CLOSURE EXPENDITURES

ORDERED: That there be and is hereby appropriated the sum of Seventy-five Thousand Dollars and No Cents (\$75,000.00) from Free Cash to Landfill Closure Expenditures.



## REGULAR MEETING OF APRIL 19, 2022

## #10662

Reporting for the Finance Committee, Councillor Aleksander Dernalowicz informed the Council that this appropriation relates to the extensive repairs and improvements to the city's water infrastructure that have been ongoing over the past year by repairing of several aged pipelines and valves. Additional funds are needed due to increasing costs related to the pandemic and Russian invasions as outlined in the packet. The appropriation is only for the paving of the streets.

On a motion made by Councillor Aleksander Dernalowicz and seconded by Councillor Ronald Cormier, it was voted on call of the roll, nine (9) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, and George Tyros that the following ORDER ought to pass:

CITY OF GARDNER  
LOAN ORDER

(Repaving Project)

## ORDERED:

That the City appropriates One Million Eight Hundred Thousand Dollars (\$1,800,000) to pay costs of paving streets effected by the Water Main Replacement Program, as follows:

| Street            | From             | To                |
|-------------------|------------------|-------------------|
| Central Street    | Maple St         | Green Street      |
| Woodland Ave      | Central St.      | Green Street      |
| Warwick Road      | Jackson Hill Rd  | West Broadway     |
| West Lynde Street | Main Street      | Pine Street       |
| Robillard Street  | Bates Road       | Douglas Rd        |
| Wickman Drive     | Pond Street      | Douglas Rd        |
| Pond Street       | Robillard Street | Wickman Drive     |
| Myrtle Road       | Douglas Rd       | End               |
| Douglas Road      | Coleman Street   | Myrtle Rd         |
| Draper Road       | Douglas Rd       | West Street       |
| Wasa Street       | Wickman Drive    | Robillard Street  |
| Monadnock Street  | West Street      | Way Street        |
| Green Street      | Rotary           | 200' North        |
| Elm Street        | Rotary           | 200' South        |
| Robillard Street  | Pond Street      | Parker Street     |
| Pearl Street      | Pearly Lane      | Betty Spring Road |
| Connors Street    | Parker Street    | City Hall Ave     |
| Parker Street     | Main Street      | Jean Street       |
| West Street       | Parker Street    | Monadnock Street  |

and for the payment of all other costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under and pursuant to G.L. c. 44, §7(1) or any other enabling authority, and to issue bonds or notes of the City therefor.

REGULAR MEETING OF APRIL 19, 2022

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PETITIONS, APPLICATIONS, COMMUNICATIONS, ECT.**#10655**

On a motion made by Councillor Aleksander Dernalowicz and seconded by Councillor Craig Cormier, it was voted viva voce, nine (9) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, and George Tyros that *A petition by National Grid and Verizon New England Inc., Matthews Street - to install 2 Jointly Owned Poles on Matthews Street beginning at a point approximately 3,700 feet in a south direction. Install 2 Poles underneath transmission crossing* be referred to the Public Service Committee for further study and report.

**#10656**

On a motion made by Councillor Aleksander Dernalowicz and seconded by Councillor Dana Heath, it was voted viva voce, nine (9) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, and George Tyros that *A petition by National Grid, Matthews Street – to install 5 Single Owned Poles on Matthews Street beginning at a point approximately 1400 feet west of the centerline of the intersection of Route 140 and continuing approximately 20 feet in a north direction. Install 5 poles to extend line for a new service* be referred to the Public Service Committee for further study and report.

REPORTS OF STANDING COMMITTEESAPPOINTMENTS COMMITTEE

President Elizabeth Kazinskas announced that there are a number of appointments up this evening. We will go through them sequentially. If there were no objection, some of the appointees will have a full report and be grouped together and voted as a group. She also mentioned that item # 10631 – A Measure Confirming the Mayor's Appointment of Casey Bashaw to the position of Alternate Plumbing & Gas Inspector, for term expiring March 9, 2025, was inadvertently left out of the agenda. It will be added on for the next council meeting agenda.

**#10632**

On a motion made by Councillor George Tyros and seconded by Councillor Aleksander Dernalowicz, it was voted viva voce, nine (9) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander

REGULAR MEETING OF APRIL 19, 2022

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Dernalowicz, Karen Hardern, Dana Heath, and George Tyros to CONFIRM the following Appointment received from the Mayor:

A Measure Confirming the Mayor's Appointment of **Philip Morrissey** to the position of Airport Commission Member, for term expiring March 4, 2025.

**#10633**

On a motion made by Councillor George Tyros and seconded by Councillor Aleksander Dernalowicz, it was voted viva voce, nine (9) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, and George Tyros to CONFIRM the following Appointment received from the Mayor:

A Measure Confirming the Mayor's Appointment of **James Morrissey** to the position of Airport Commission Member, for term expiring March 4, 2025

**#10634**

On a motion made by Councillor George Tyros and seconded by Councillor Aleksander Dernalowicz, it was voted viva voce, nine (9) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, and George Tyros to CONFIRM the following Appointment received from the Mayor:

A Measure Confirming the Mayor's Appointment of **John Lavoie** to the position of Airport Commission Member, for term expiring March 4, 2025.

**#10635**

On a motion made by Councillor George Tyros and seconded by Councillor Aleksander Dernalowicz, it was voted viva voce, nine (9) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, and George Tyros to CONFIRM the following Appointment received from the Mayor:

A Measure Confirming the Mayor's Appointment of **Andre Guertin** to the position of Airport Commission Member, for term expiring March 3, 2025

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**#10636**

On a motion made by Councillor George Tyros and seconded by Councillor Aleksander Dernalowicz, it was voted viva voce, nine (9) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, and George Tyros to CONFIRM the following Appointment received from the Mayor:

A Measure Confirming the Mayor's Appointment of **Stephen Hirons** to the position of Sealer of Weights and Measures, for term expiring March 23, 2023

**#10637**

On a motion made by Councillor George Tyros and seconded by Councillor Aleksander Dernalowicz, it was voted viva voce, nine (9) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, and George Tyros to CONFIRM the following Appointment received from the Mayor:

A Measure Confirming the Mayor's Appointment of **Ronald G. Darmetka** to the position of Council on Aging Member, for term expiring March 22, 2025

**#10638**

On a motion made by Councillor George Tyros and seconded by Councillor Aleksander Dernalowicz, it was voted viva voce, nine (9) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, and George Tyros to CONFIRM the following Appointment received from the Mayor:

A Measure Confirming the Mayor's Appointment of **David Orwig** to the position of Conservation Commission Member, for term expiring March 22, 2025

**#10639**

Councillor Aleksander Dernalowicz abstained, left the chamber and recused himself from this item due to a possible conflict of interest. He is the appointee and a member of the Golf Commission.

On a motion made by Councillor George Tyros and seconded by Councillor Craig Cormier, it was voted viva voce, eight (8) yeas, President Elizabeth Kazinskas and Councillors James

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Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Karen Hardern, Dana Heath, and George Tyros to CONFIRM the following Appointment received from the Mayor:

A Measure Confirming the Mayor's Appointment of Aleksander **Dernalowicz** to the position of Golf Commission Member, for term expiring March 22, 2025

**#10640**

Councillor Aleksander Dernalowicz abstained, left the chamber and recused himself from this item due to a possible conflict of interest. He is a member of the golf commission.

On a motion made by Councillor George Tyros and seconded by Councillor Craig Cormier, it was voted viva voce, eight (8) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Karen Hardern, Dana Heath, and George Tyros to CONFIRM the following Appointment received from the Mayor:

A Measure Confirming the Mayor's Appointment of **David Noyes** to the position of Golf Commission Member, for term expiring March 22, 2025

**#10641**

Councillor Aleksander Dernalowicz abstained, left the chamber and recused himself from this item due to a possible conflict of interest. He is a member of the golf commission.

On a motion made by Councillor George Tyros and seconded by Councillor Craig Cormier, it was voted viva voce, eight (8) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Karen Hardern, Dana Heath, and George Tyros to CONFIRM the following Appointment received from the Mayor:

A Measure Confirming the Mayor's Appointment of **Jeffrey Gallant** to the position of Golf Commission Member, for term expiring March 22, 2025

**#10642**

President Elizabeth Kazinskas announced that she will be stepping down, leave the chamber, and recuse herself from this item due to a possible conflict of interest. Councillor Aleksander Dernalowicz also recused himself from this item due to a possible conflict of interest. He is a member of the golf commission.

Councillor Ronald Cormier took over this item number in absence of the President.

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On a motion made by Councillor George Tyros and seconded by Councillor Craig Cormier, it was voted viva voce, seven (7) yeas, Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Karen Hardern, Dana Heath, and George Tyros to CONFIRM the following Appointment received from the Mayor:

A Measure Confirming the Mayor's Appointment of Michael Budwick to the position of Golf Commission Member, for term expiring March 22, 2025

**#10643**

On a motion made by Councillor George Tyros and seconded by Councillor Aleksander Dernalowicz, it was voted viva voce, nine (9) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, and George Tyros to CONFIRM the following Appointment received from the Mayor:

A Measure Confirming the Mayor's Appointment of **Tina Sbrega** to the position of Williams-Rockwell Educational Gift Fund Trustee, for term expiring March 22, 2025

**#10644**

On a motion made by Councillor George Tyros and seconded by Councillor Aleksander Dernalowicz, it was voted viva voce, nine (9) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, and George Tyros to CONFIRM the following Appointment received from the Mayor:

A Measure Confirming the Mayor's Appointment of **Mark Monahan** to the position of Bandstand Committee Member, for term expiring March 22, 2025

**#10645**

On a motion made by Councillor George Tyros and seconded by Councillor Aleksander Dernalowicz, it was voted viva voce, nine (9) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, and George Tyros to CONFIRM the following Appointment received from the Mayor:

A Measure Confirming the Mayor's Appointment of **George Ouellet** to the position of Housing Authority Member, for term expiring March 22, 2027

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**#10646**

On a motion made by Councillor George Tyros and seconded by Councillor Aleksander Dernalowicz, it was voted viva voce, nine (9) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, and George Tyros to CONFIRM the following Appointment received from the Mayor:

A Measure Confirming the Mayor's Appointment of **Stephen Hancock** to the position of Housing Authority Member, for term expiring March 22, 2027

**#10647**

On a motion made by Councillor George Tyros and seconded by Councillor Aleksander Dernalowicz, it was voted viva voce, nine (9) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, and George Tyros to CONFIRM the following Appointment received from the Mayor:

A Measure Confirming the Mayor's Appointment of **Mario Guay** to the position of Board of Registrars Member, for term expiring March 24, 2025

**#10648**

On a motion made by Councillor George Tyros and seconded by Councillor Aleksander Dernalowicz, it was voted viva voce, nine (9) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, and George Tyros to CONFIRM the following Appointment received from the Mayor:

A Measure Confirming the Mayor's Appointment of **Brian LaRoche** to the position of Cemetery Commission Member, for term expiring March 29, 2025

**#10649**

On a motion made by Councillor George Tyros and seconded by Councillor Aleksander Dernalowicz, it was voted viva voce, nine (9) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, and George Tyros to CONFIRM the following Appointment received from the Mayor:

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A Measure Confirming the Mayor's Appointment of **Denise Merriam** to the position of Cemetery Commission Member, for term expiring March 30, 2025

**#10650**

On a motion made by Councillor George Tyros and seconded by Councillor Aleksander Dernalowicz, it was voted viva voce, nine (9) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, and George Tyros to CONFIRM the following Appointment received from the Mayor:

A Measure Confirming the Mayor's Appointment of **John Awdycki** to the position of Cemetery Commission Member, for term expiring March 30, 2025

**#10651**

On a motion made by Councillor George Tyros and seconded by Councillor Aleksander Dernalowicz, it was voted viva voce, nine (9) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, and George Tyros to CONFIRM the following Appointment received from the Mayor:

A Measure Confirming the Mayor's Appointment of **Brian LaRoche** to the position of Municipal Grounds Commission, for term expiring March 29, 2025

**#10652**

On a motion made by Councillor George Tyros and seconded by Councillor Aleksander Dernalowicz, it was voted viva voce, nine (9) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, and George Tyros to CONFIRM the following Appointment received from the Mayor:

A Measure Confirming the Mayor's Appointment of John **Awdycki** to the position of Municipal Grounds Commission, for term expiring March 30, 2025

**#10653**

On a motion made by Councillor George Tyros and seconded by Councillor Aleksander Dernalowicz, it was voted viva voce, nine (9) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander

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Dernalowicz, Karen Hardern, Dana Heath, and George Tyros to CONFIRM the following Appointment received from the Mayor:

A Measure Confirming the Mayor's Appointment of **Denise Merriam** to the position of Municipal Grounds Commission, for term expiring March 30, 2025

**NEW BUSINESS**

Councillor Craig Cormier would like to congratulate all the new appointees.

Councillor Nathan Boudreau mentioned at their last Public Welfare Meeting, they met at Monty Tech regarding their budget presentation. They also had a tour of the school.

**EXECUTIVE SESSION**

President Elizabeth announced to move into executive session for the purpose of:

*MGL C.30A, §22(f) – Review and Approval of the minutes of August 2, 2021 Executive Session **(NOT TO BE RELEASED)**.*

*Exemption #3 To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares (MGL c.30A, §21(3))*

- a. Scott Graves v. City of Gardner
- b. Zhong v. City of Gardner
- c. Lawrence Petricca v. City of Gardner
- d. RA Realty Trust v. City of Gardner

*Exemption #6 To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body (MGL c.30A, §21(6)).*

The Council will reconvene in open session at the conclusion of the executive session only for the purpose of adjournment.

Mayor Michael Nicholson also announced that GETV will be cutting the live stream and will

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not resume the recordings for the closing of the meeting.

On a motion made by Councillor Aleksander Dernalowicz and seconded by Councillor Nathan Boudreau, it was voted on call of the roll, nine (9) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, and George Tyros to move into EXECUTIVE SESSION at 8:26 PM.

**CLOSING PRAYER**

President Elizabeth Kazinskas led the Council in the Closing Prayer.

**ADJOURNMENT**

On a motion by Councillor Craig Cormier and seconded by Councillor Nathan Boudreau, it was voted viva voce, nine (9) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Craig Cormier, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, and George Tyros to adjourn at 9:13 p.m.

**Accepted by the City Council:**

**REGULAR MEETING OF MAY 2, 2022**

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Regular Meeting of the City Council was held in the Council Chambers, Room 219, City Hall, on Monday evening, May 2, 2022.

**CALL TO ORDER**

Council President Kazinskas called the meeting to order at 7:30 o'clock p.m.

**CALL OF THE ROLL**

City Clerk Titi Siriphan called the Roll of Members. Ten (10) Councillors were present including Councillor James Boone, Nathan Boudreau, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Elizabeth Kazinskas, Judy Mack, George Tyros and James Walsh. Councillor Craig Cormier was absent.

**OPENING PRAYER**

President Kazinskas led the Council in reciting the Opening Prayer.

**PLEDGE OF ALLEGIANCE**

President Kazinskas led the Council in reciting the "Pledge of Allegiance".

**OPEN MEETING RECORDING & PUBLIC RECORDS ANNOUNCEMENT**

President Elizabeth Kazinskas announced to the assembly that the Open Meeting Recording and Public Records Announcement. Any person may make a video or audio recording of an open session of a meeting or may transmit the meeting through any medium subject to reasonable requirements of the chair as to the number placement and operation of equipment used so as not to interfere with the conduct of the meeting. Any person intending to make such recordings shall notify the Chair forthwith. All documents and exhibits used or referenced at the meeting must be submitted in duplicate to the chair as they become part of the meeting minutes pursuant to General Law Chapter 38 Section 20.

**READING & ACCEPTANCE OF MINUTES**

On a motion by Councillor Ronald Cormier and seconded by Councillor James Walsh, it was voted viva voce, ten (10) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros, and James Walsh, to waive reading and accept the Minutes of March 7, 2022 and March 21, 2022 Regular Meeting, as printed.

REGULAR MEETING OF MAY 2, 2022

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PUBLIC HEARINGS**#10655**

President Kazinskas opened the Public Hearing on a petition of NATIONAL GRID and VERIZON NEW ENGLAND, INC. for permission to locate poles wire and fixtures, including the necessary sustaining and protecting fixtures along and across the following public way:

MATTHEWS STREET - A petition by National Grid and Verizon New England Inc., Matthews Street - to install 2 Jointly Owned Poles on Matthews Street beginning at a point approximately 3,700 feet in a south direction. Install 2 Poles underneath transmission crossing.

The President called for persons wishing to testify in favor of the Petition.

Will Fontaine of National Grid spoke in favor of the petition. These poles are for maintaining a clearance underneath those transmission lines which run at a very high voltage.

The President again called for persons wishing to testify in favor of the Petition.

There being none, the President thrice called for persons wishing to testify in opposition.

There being none, President Kazinskas closed the Hearing at 7:34 PM.

**#10656**

President Kazinskas opened the Public Hearing on a petition of NATIONAL GRID for permission to locate poles wire and fixtures, including the necessary sustaining and protecting fixtures along and across the following public way:

MATTHEWS STREET - A petition by National Grid, Matthews Street – to install 5 Single Owned Poles on Matthews Street beginning at a point approximately 1400 feet west of the centerline of the intersection of Route 140 and continuing approximately 20 feet in a north direction. Install 5 poles to extend line for a new service.

The President called for persons wishing to testify in favor of the Petition.

Will Fontaine of National Grid spoke in favor of the petition. This pole is for a new service, and they need to get the distribution lines out there.

REGULAR MEETING OF MAY 2, 2022

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Councillor James Walsh had some concerns regarding this pole petition. The Public Service Committee had a meeting to discuss this petition and National Grid chose not to send a representative to that meeting. The description of the petition order does not make sense “1400 feet westerly at the end of the center line in the intersection of route 140 and continuing **20 feet** in the northerly direction.”

Will Fontaine responded that was a “typo.”

Councillor James Walsh does not want to act upon this petition until the language of the order is corrected.

The President again called for persons wishing to testify in favor of the Petition.

There being none, the President thrice called for persons wishing to testify in opposition.

There being none, President Kazinskas closed the Hearing at 7:39 PM.

**COMMUNICATIONS FROM THE MAYOR**  
**APPOINTMENTS**

**#10664**

On a motion made by Councillor George Tyros and seconded by Councillor James Walsh, it was voted viva voce, ten (10) yeas, President Kazinskas and Councillors James Boone, Nathan Boudreau, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros, and James Walsh to refer the following appointment to the *Appointments Committee* for further study and report:

A Measure Confirming the Mayor’s Appointment of **Robert Oliva** to the position of City Engineer, for term expiring April 15, 2025.

**#10665**

On a motion made by Councillor George Tyros and seconded by Councillor James Walsh, it was voted viva voce, ten (10) yeas, President Kazinskas and Councillors James Boone, Nathan Boudreau, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros, and James Walsh to refer the following appointment to the *Appointments Committee* for further study and report:

A Measure Confirming the Mayor’s Appointment of **Michael Zlotnik** to the position of Bandstand Committee Member, for term expiring April 15, 2025.

REGULAR MEETING OF MAY 2, 2022

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## #10666

On a motion made by Councillor George Tyros and seconded by Councillor Dana Heath, it was voted viva voce, ten (10) yeas, President Kazinskas and Councillors James Boone, Nathan Boudreau, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros, and James Walsh to refer the following appointment to the *Appointments Committee* for further study and report:

A Measure Confirming the Mayor's Appointment of **Nevonya Smith** to the position of Youth Commission Member, for term expiring April 13, 2025.

## #10667

On a motion made by Councillor George Tyros and seconded by Councillor James Walsh, it was voted viva voce, ten (10) yeas, President Kazinskas and Councillors James Boone, Nathan Boudreau, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros, and James Walsh to refer the following appointment to the *Appointments Committee* for further study and report:

A Measure Confirming the Mayor's Appointment of **Paul Leone** to the position of Council on Aging Member, for term expiring April 13, 2025.

**COMMUNICATIONS FROM THE MAYOR**  
**COMMUNICATIONS**

## #10668

Councillor Aleksander Dernalowicz abstained from discussion of this item due to conflict of interest.

Reporting for the Finance Committee, Councillor Ronald Cormier informed the Council that Mr. Antoniac is the owner of Zoey's Restaurant located at the golf course and has a contract with the city. He will also be working at the golf course as a groundskeeper.

On a motion made by Councillor Ronald Cormier and seconded by Councillor Jame Boone, it was voted viva voce, nine (9) yeas, President Kazinskas and Councillors James Boone, Nathan Boudreau, Ronald Cormier, Karen Hardern, Dana Heath, Judy Mack, George Tyros, and James Walsh to ADOPT *A Measure Relative to a Disclosure by Municipal Employee of Financial Interest in a Municipal Contract as Required by G.L.c. 268A, §20(b) for Todd Antoniac.*

REGULAR MEETING OF MAY 2, 2022

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**#10669**

Reporting for the Finance Committee, Councillor Aleksander Dernalowicz informed the Council that this is an annual requirement by the state to complete an audit. The Mayor notes in letter that this is the first year at least 2004 that the city's outside auditors had no findings, nor any recommendations that resulted in the drafting of a management letter.

On a motion made by Councillor Aleksander Dernalowicz and seconded by Councillor Ronald Cormier, it was voted viva voce, ten (10) yeas, President Kazinskas and Councillors James Boone, Nathan Boudreau, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros, and James Walsh to place a COMMUNICATION on file: *A Communication from the Mayor Regarding the Completed FY2021 Outside Audit Report.*

**#10670**

Reporting for the Finance Committee, Councillor Aleksander Dernalowicz informed the Council that this is outlined in the Mayor's letter of the funding from the American Rescue Plan Act (ARPA). These grants were dedicated to Small Business and Shuttered Venue Assistance Grants, Sign and Façade Improvement Grants and Regional Business Investment Fund.

On a motion made by Councillor Aleksander Dernalowicz and seconded by Councillor Ronald Cormier, it was voted viva voce, ten (10) yeas, President Kazinskas and Councillors James Boone, Nathan Boudreau, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros, and James Walsh to place a COMMUNICATION on file: *A Communication from the Mayor Regarding the use of ARPA Funds.*

**COMMUNICATIONS FROM THE MAYOR**  
**ORDERS**

**#10671**

Reporting for the Finance Committee, Councillor Aleksander Dernalowicz informed the Council that the Financial Communications Commission (FFC) placed Kaspersky Lab, the City's former anti-virus/cyber security provider, on their security risk list, due to their company's ownership having ties to the government of the Russian Federation. An additional appropriation is needed for the new cyber security for the IT Department.

On a motion made by Councillor Aleksander Dernalowicz and seconded by Councillor Ronald Cormier, it was voted on call of the roll, ten (10) yeas, President Kazinskas and

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Councillors James Boone, Nathan Boudreau, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros, and James Walsh that the following ORDER ought to pass:

AN ORDER APPROPRIATING FROM FREE CASH TO THE INFO TECH  
DEPARTMENT - CYBER SECURITY ACCOUNT

ORDERED: That there be and is hereby appropriated the sum of Eleven Thousand Seven Hundred Dollars and No Cents (\$11,700.00) from Free Cash to the Info Tech Department – Cyber Security Account.

**#10672**

Reporting for the Finance Committee, Councillor Aleksander Dernalowicz informed the Council that this appropriation is to fund the city's snow and ice line item. This is a line item that the city is allowed to deficit spend. With this appropriation, this will allow the city to purchase salt and pay for other costs related to snow removal.

On a motion made by Councillor Aleksander Dernalowicz and seconded by Councillor Ronald Cormier, it was voted on call of the roll, ten (10) yeas, President Kazinskas and Councillors James Boone, Nathan Boudreau, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros, and James Walsh that the following ORDER ought to pass:

AN ORDER APPROPRIATING FROM FREE CASH TO SNOW AND ICE  
REMOVAL

ORDERED: That there be and is hereby appropriated the sum of Three Hundred Thirty-Five Thousand Dollars and No Cents (\$335,000.00) from Free Cash to Snow and Ice Removal.

**#01673**

Reporting for the Finance Committee, Councillor Ronald Cormier informed the Council that this appropriation was the match portion to close the PARC phase I design fund.

On a motion made by Councillor Ronald Cormier and seconded by Councillor Aleksander Dernalowicz, it was voted on call of the roll, ten (10) yeas, President Kazinskas and Councillors James Boone, Nathan Boudreau, Ronald Cormier, Aleksander Dernalowicz,

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Karen Hardern, Dana Heath, Judy Mack, George Tyros, and James Walsh that the following ORDER ought to pass:

AN ORDER APPROPRIATING FROM FREE CASH TO THE PARC BAILEY BROOK PROJECT MATCH 1 - ACCOUNT.

ORDERED: That there be and is hereby appropriated the sum of Twenty-Six Thousand Nine Hundred Three Dollars and No Cents (\$26,903.00) from Free Cash to the Parc Bailey Brook Project Match 1 – Account.

**#10674**

Reporting for the Finance Committee, Councillor Ronald Cormier informed the Council that this appropriation was for the athletic court and playground for children under five (5). The neighbors have been notified and onboard with this project. This is the match portion that the city received several years ago.

On a motion made by Councillor Ronald Cormier and seconded by Councillor Aleksander Dernalowicz, it was voted on call of the roll, ten (10) yeas, President Kazinskas and Councillors James Boone, Nathan Boudreau, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros, and James Walsh that the following ORDER ought to pass:

AN ORDER APPROPRIATING FROM FREE CASH TO THE PARC BAILEY BROOK PROJECT MATCH 2 - ACCOUNT.

ORDERED: That there be and is hereby appropriated the sum of One Hundred Sixty-Two Thousand Nine Hundred Dollars and No Cents (\$162,900.00) from Free Cash to the Parc Bailey Brook Project Match 2 – Account.

**PETITIONS, APPLICATIONS, COMMUNICATIONS, ECT.****#10675**

On a motion made by Councillor Karen Hardern and seconded by Councillor James Boone, it was voted viva voce, ten (10) yeas, President Kazinskas and Councillors James Boone, Nathan Boudreau, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros, and James Walsh to send *An Application by GameStop, Inc. #3725, for a License to deal in Second-hand Articles at 376 Timpany Blvd.* to the Public Safety Committee for further study and report.

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**#10676**

On a motion made by Councillor Karen Hardern and seconded by Councillor James Boone, it was voted viva voce, ten (10) yeas, President Kazinskis and Councillors James Boone, Nathan Boudreau, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros, and James Walsh to send *An Application by The Salvation Army – Family Store & Donation Center, for a License to deal in Second-hand Articles at 8 Union Street* to the Public Safety Committee for further study and report.

**#10677**

On a motion made by Councillor Karen Hardern and seconded by Councillor James Boone, it was voted viva voce, ten (10) yeas, President Kazinskis and Councillors James Boone, Nathan Boudreau, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros, and James Walsh to send *An Application by Gardner Coins & Cards, Inc., for a License to deal in Second-hand Articles at 18 Parker Street* to the Public Safety Committee for further study and report.

**REPORTS OF STANDING COMMITTEES****APPOINTMENTS COMMITTEE****#10653**

Reporting for the Appointments Committee, Councillor George Tyros informed the Council that this was a new appointment for an alternate plumbing and gas inspector. The appointee was unable to attend their last meeting, so the committee respectfully requests More Time.

There was no objection, More Time was granted.

**REPORTS OF STANDING COMMITTEES****PUBLIC SERVICE COMMITTEE****#10655**

Reporting for the Public Service Committee, Councillor James Walsh informed the Council that there was a Public Hearing earlier this evening. They were informed by National Grid that they will not be sending a representative to their Service meetings. The Committee requests More Time in light of the error of the next petition item #10656.

There was no objection, More Time was granted.

REGULAR MEETING OF MAY 2, 2022

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**#10656**

Reporting for the Public Service Committee, Councillor James Walsh requests More Time until the corrected order is received.

There was no objection, More Time was granted.

**NEW BUSINESS**

Councillor Dana Heath would like to make the public aware that this is Mental Health Awareness month.

Councillor Judy Mack mentioned that there is a citywide clean up this Saturday, starting at Pearson Blvd. shopping center. It starts at 8:30 AM and hopes the public comes out and participates in cleaning up the city. It's great to show your kids community service and give back.

Councillor James Boone mentioned that he sent an email to the Mayor Saturday, asking if he could get financial information on the cost for the Police Chief and Deputy Chief to be "offline," and the cost for the interim Chief. He has not received a response.

**CLOSING PRAYER**

President Elizabeth Kazinskas led the Council in the Closing Prayer.

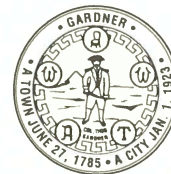
**ADJOURNMENT**

On a motion by Councillor Nathan Boudreau and seconded by Councillor James Boone, it was voted viva voce, ten (10) yeas, President Elizabeth Kazinskas and Councillors James Boone, Nathan Boudreau, Ronald Cormier, Aleksander Dernalowicz, Karen Hardern, Dana Heath, Judy Mack, George Tyros and James Walsh to adjourn at 7:56 p.m.

**Accepted by the City Council:**

# City of Gardner, *Executive Department*

Michael J. Nicholson, Mayor



June 9, 2022

Hon. Elizabeth J. Kazinskas, Council President

And City Councilors

Gardner City Hall, Rm 121

95 Pleasant St

Gardner, MA 01440

RECEIVED  
2022 JUN 14 PM 2:55  
CITY CLERK'S OFFICE  
GARDNER, MA

RE: Free Cash Appropriation Request – Gardner High School Tennis Courts

Dear Madam President and Councilors,

Attached, please find an appropriation request to resurface and re-fence the Henry Dernalowicz, Sr. Memorial Tennis Courts at Gardner High School.

The current courts are the original courts that were put in when the school was opened in 1975. While they have had some maintenance done with crack sealing and re-painting, this would be the first time these courts would be refurbished in several decades.

These courts are used by both our school tennis teams and are open to the public to use when school is not in session.

We have done a lot of work to improve our facilities at our schools recently with the renovations to Watkins Field, Landry Auditorium, the practice fields, new lockers at the Middle School, and the new Elementary School. This work continues that progress and gives our students the resources they need to have a quality educational experience.

Respectfully Submitted,

Michael J. Nicholson  
Mayor, City of Gardner

cc: Finance Committee

AN ORDER APPROPRIATING FROM FREE CASH TO SCHOOL DEPT-  
TENNIS COURTS CAPITAL PROJECT ACCOUNT

ORDERED:

That there be and is hereby appropriated the sum of Ninety Thousand dollars and No Cents (\$90,000.00) from Free Cash to the School Dept. – Tennis Courts Capital Project Account.



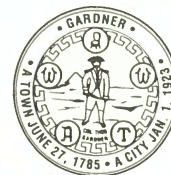






# City of Gardner, *Executive Department*

Michael J. Nicholson, Mayor



June 14, 2022

Hon. Elizabeth J. Kazinskas, Council President  
And City Councilors  
Gardner City Hall, Rm 121  
95 Pleasant St  
Gardner, MA 01440

RE: Free Cash Appropriation Request – Creation of Disc Golf Course

Dear Madam President and Councilors,

Throughout the course of the year, I have met with our department heads to discuss ways to grow what we have to offer to those who live and visit our City.

When speaking with Director Arnold of the Department of Public Works, it was brought up that as part of the requirements and regulations that the Massachusetts Department of Environmental Protection have with relation to reservoirs, we are required to implement a forestry management plan on the banks of any reservoir. This means that we are required to routinely remove trees within a certain distance from the banks of bodies of waters we use for drinking water supply to prevent any potential contamination from trees rotting or being diseased. In the past, this has been done by adding pedestrian walking trails along certain bodies of water as part of the GARDNER WALKS initiative that was started approximately ten (10) years ago.

In this discussion we began talking about how we are set to begin doing this work along the Perley Brook Reservoir. While the walking trail around the reservoir already exists, the growth on either side of the path has increased to a point where additional cutting is needed in order to remain in compliance with the aforementioned regulations.

Since the areas where trees are removed are allowed to be used for passive recreational activities, the attached appropriation request is being put forward to extend the existing walking trail around Perley Brook and add a disc golf/frisbee golf course to the location. This proposal would both offer a new recreational opportunity to the residents of the City, but also maintain the main path in a way that those utilizing the course for disc golf purposes would not interfere with those using the already existing path for walking purposes.

Respectfully Submitted,

Michael J. Nicholson  
Mayor, City of Gardner

RECEIVED  
2022 JUN 14 PM 2:56  
CITY CLERK'S OFFICE  
GARDNER, MA

AN ORDER APPROPRIATING FROM FREE CASH TO THE RECREATION  
DEPARTMENT – NEW EQUIPMENT ACCOUNT.

ORDERED:

That there be and is hereby appropriated the sum of Fifteen Thousand Dollars and  
No Cents (\$15,000.00) from Free Cash to the Recreation Department – New Equipment  
Account.

# City of Gardner, *Executive Department*

Michael J. Nicholson, Mayor

June 2, 2022

Hon. Elizabeth J. Kazinskas, Council President  
And City Councilors  
Gardner City Hall, Rm 121  
95 Pleasant St  
Gardner, MA 01440



RE: Retained Earnings Appropriation Request – Golf Dept Salaries and Expenses

Dear Madam President and Councilors,

As we begin the process of closing out Fiscal Year 2022, we are working to bring those line items in which expenses came in higher than expected back to being in the black.

As such, attached, please find an appropriation request for retained earnings of the Golf Enterprise Account to cover several unexpected costs.

Gardner Municipal Golf Course had a very successful year both last year and this current year. Revenues came in much higher than expected, but as such, expenses also increased as services needed to be provided to its increased membership.

Since the Golf Department is set up as an enterprise account, even though revenue came in higher than expected, a vote of the City Council is still required to utilize this surplus revenue in order to bring the budget whole.

Respectfully Submitted,

Michael J. Nicholson  
Mayor, City of Gardner

cc: Finance Committee

AN ORDER REQUESTING A TRANSFER FROM GOLF  
SURPLUS/RETAINED EARNINGS TO GOLF DEPT EXPENDITURES.

ORDERED:

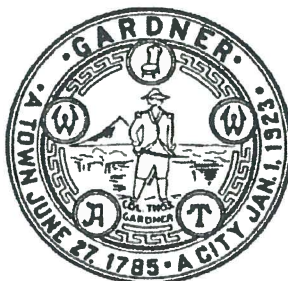
That there be and is hereby transfer the sum of Two Hundred One Thousand  
Dollars and 00/100 (\$100,000.00) from Golf Surplus/Retained Earnings to Golf  
Expenditures as follow:

|                         |             |
|-------------------------|-------------|
| TERMINATION LEAVE       | \$21,287.01 |
| REPAIRS AND MAINT.      | \$16,000.00 |
| GOLF CART RENT & MAINT. | \$ 9,000.00 |
| PROFESSIONAL SERVICES   | \$18,000.00 |
| GOLF COURSE SUPPLIES    | \$35,712.99 |

**CITY OF GARDNER  
GOLF COURSE COMMISSION**

Golf Commission Office:

Gardner City Hall  
95 Pleasant Street, Rm 226  
Gardner, MA 01440  
(978) 630-4001  
smotta@gardner-ma.gov  
www.gardner-ma.gov



William Frank, Superintendent  
100 Eaton St., Gardner, MA 01440

Daniel Berry, Golf Pro Shop Manager  
152 Eaton St., Gardner, MA 01440

(978) 632-9703  
www.gardnergolfcourse.com

June 10, 2022

The Honorable Michael Nicholson  
Mayor of Gardner  
Gardner, MA 01440

**TRANSFER FROM CERTIFIED CASH RESERVE**

Dear Mayor Nicholson:

The golf commission is seeking approval from City Council for a transfer of \$100,000.00 from our certified cash reserve. The transfer will be used to cover budget deficits in the following accounts; 51551 Termination Leave \$21,287.01, 52030 Repairs and Maintenance \$16,000.00, 52031 Golf Cart Rent & Main \$9,000.00, 52190 Professional Services \$18,000.00 and 52231 Golf Course Supplies \$35,712.99.

Thank you for your prompt attention in this matter. If you have any questions, please call me at 978-632-0340.

Sincerely,

Jeffrey J. Gallant, Chairman



***CITY of GARDNER***  
**Office of the City Auditor**

John Richard, City Auditor  
 95 Pleasant Street, Room 126  
 Gardner, MA 01440

Phone: 978-632-1900 ext. 8020 • Fax: 978-630-3778  
 Email: jrichard@gardner-ma.gov

To: City Council

Re: Money Orders for consideration on June 15, 2022

Listed below are balances in various ledger accounts that pertain to Money Order transfers for your consideration.

These balances are as of June 13, 2022:

|                                            |             |    | <u>Money<br/>Order</u> | <u>Balance</u> |
|--------------------------------------------|-------------|----|------------------------|----------------|
| Golf Enterprise Retained Earnings Fund     | 63000-31500 |    |                        | \$ 173,749     |
| to Golf Term Leave Sal Expenditures        | 63640-51551 | \$ | 21,287                 | \$ 152,462     |
| to Golf Repairs and Maint Expenditures     | 63640-52030 | \$ | 16,000                 | \$ 136,462     |
| to Golf Cart Rental & Maint Expenditures   | 63640-52031 | \$ | 9,000                  | \$ 127,462     |
| to Golf Professional Services Expenditures | 63640-52190 | \$ | 18,000                 | \$ 109,462     |
| to Golf Course Supplies Expenditures       | 63640-52231 | \$ | 35,713                 | \$ 73,749      |

The Snow & Ice account currently has available (\$16,196.57)  
 14421-52210

Sincerely

*John Richard*

John Richard  
 City Auditor

copies: Mayor  
 City Clerk

# City of Gardner, *Executive Department*

Michael J. Nicholson, Mayor



June 2, 2022

Hon. Elizabeth J. Kazinskas, Council President  
And City Council  
Gardner City Hall, Rm 121  
95 Pleasant St  
Gardner, MA 01440

RECEIVED  
2022 JUN 14 PM 2:56  
CITY CLERK'S OFFICE  
GARDNER, MA

RE: Free Cash Appropriation Request – Fire Department Salary Account

Dear Madam President and Councilors,

Attached, please find an appropriation request to cover the cost of a two percent (2%) cost of living adjustment for the Fire Department's employees for the FY2022 fiscal year.

Respectfully Submitted,

Michael J. Nicholson  
Mayor, City of Gardner

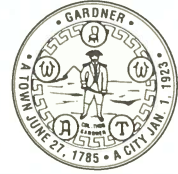
AN ORDER APPROPRIATING FROM FREE CASH TO THE FIRE  
DEPARTMENT – SALARY EXPENSE ACCOUNT.

ORDERED:

That there be and is hereby appropriated the sum of Sixty-Five Dollars and No  
Cents (\$65,000.00) from Free Cash to the Fire Department – Salary Expense Account.

# City of Gardner, *Executive Department*

Michael J. Nicholson, Mayor



June 9, 2022

Hon. Elizabeth J. Kazinskas, Council President  
And City Councilors  
Gardner City Hall, Rm 121  
95 Pleasant St  
Gardner, MA 01440

RE: Free Cash Appropriation Request – Cheerleader Uniforms

RECEIVED  
2022 JUN 14 PM 2:56  
CITY CLERK'S OFFICE  
GARDNER, MA

Dear Madam President and Councilors,

The Cheerleading Squad at Gardner High School has been quite successful over the past years, making it to the National Finals Competition on three of the past five years - even winning first in the nation in 2017. In doing so they have served as ambassadors of our City and our School System across the Commonwealth and the United States.

In order to assist in their progress, I am submitting this appropriation request to purchase them new uniforms.

The Cheering Program currently has nine (9) varsity members, ten (10) junior varsity members, and twenty-five (25) middle school members. While those numbers are up from last year, they are still well below what they used to be prior to the Pandemic. This appropriation request is being submitted to provide new uniforms for the high school cheer leaders.

Please note that the attached price quote was originally requested for all cheer leaders at the high school and middle school levels, but due to funding constraints, only the portions covering high school uniforms are being requested at this time.

This appropriation is meant to help one of our most successful sports teams as they continue their nationally recognized success and rebuild and grow their team.

Respectfully Submitted,

Michael J. Nicholson  
Mayor, City of Gardner

AN ORDER APPROPRIATING FROM FREE CASH TO SCHOOL ATHLETIC  
DEPT- UNIFORM ACCOUNT

ORDERED:

That there be and is hereby appropriated the sum of Twenty-Five Thousand dollars and No Cents (\$25,000.00) from Free Cash to the School Athletic Dept. – Uniform Account.

# Gardner High School



**Set up a team shop  
For your shoes!**

This illustration is intended as a representative image.  
Actual color, size, placement, etc. will vary.



**Gardner High School**  
**Price By Collection**  
**06/10/2022**

| Items          | Description | Unit Price | Quantity | Extended Price | Sub Total   |
|----------------|-------------|------------|----------|----------------|-------------|
| Group 1        |             |            |          |                |             |
| SFP19          |             | \$69.95    | 50       | \$3,497.50     | \$3,497.50  |
| MNBRLMWD       |             | \$18.00    | 50       | \$900.00       | \$900.00    |
| MFL151         |             | \$64.95    | 50       | \$3,247.50     | \$3,247.50  |
| WS165KP        |             | \$94.95    | 50       | \$4,747.50     | \$4,747.50  |
| CFLL3DAR3      |             | \$51.00    | 50       | \$2,550.00     | \$2,550.00  |
| MFBLR165CV     |             | \$76.95    | 50       | \$3,847.50     | \$3,847.50  |
| S165P          |             | \$89.95    | 50       | \$4,497.50     | \$4,497.50  |
| MFBL1765BRH    |             | \$165.95   | 10       | \$1,659.50     | \$1,659.50  |
| RX1765BK       |             | \$16.95    | 10       | \$169.50       | \$169.50    |
| RX1765L        |             | \$16.95    | 10       | \$169.50       | \$169.50    |
| RX1765C        |             | \$13.95    | 10       | \$139.50       | \$139.50    |
| CFSPILLS3      |             | \$63.25    | 10       | \$632.50       | \$632.50    |
| MFBR1372       |             | \$25.95    | 10       | \$259.50       | \$259.50    |
| CFASL3         |             | \$25.50    | 10       | \$255.00       | \$255.00    |
| IDBP222        |             | \$89.00    | 50       | \$4,450.00     | \$4,450.00  |
| IDBLWFS        |             | \$0.00     | 50       | \$0.00         | \$0.00      |
| IDBSPN         |             | \$5.00     | 50       | \$250.00       | \$250.00    |
| MFSAF2151      |             |            | 50       | \$6,495.00     | \$6,495.00  |
| Sub Total      |             | \$953.20   |          |                | \$37,767.50 |
| Shipping       |             | \$66.00    |          |                | \$2,642.00  |
| Group 1 Totals |             | \$1,019.20 |          |                | \$40,409.50 |
| Sub Total      |             | \$953.20   |          |                | \$37,767.50 |
| Shipping       |             | \$66.00    |          |                | \$2,642.00  |
| Totals         |             | \$1,019.20 |          |                | \$40,409.50 |

This is not an invoice. Tax is an estimate.  
 Sales tax, when applicable, is calculated at the time your order is shipped.  
 Title and risk of loss transfers to the customer upon delivery of goods to the common carrier.

# City of Gardner, *Executive Department*

Michael J. Nicholson, Mayor

June 14, 2022

Hon. Elizabeth J. Kazinskas, Council President  
And City Councilors

RE: Free Cash Appropriation Request – Paving Supplemental Funding

Dear Madam President and Councilors,

As you are aware, the Administration's Financial Policies state that every year, once free cash is certified, the Mayor shall submit a money order before the City Council for road resurfacing and paving in an amount equivalent to ten percent (10%) of certified free cash.

At the meeting of November 15, 2021, my office submitted a money order to the City Council in an amount of \$500,000, the equivalent to fourteen percent (14%) of our certified Free Cash amount, for this purpose. While our financial policies only state ten percent (10%), it was the goal of the administration to invest as much as we could in our infrastructure by improving our roadways as much as we could. This appropriation request was unanimously approved by the Council that evening.

This \$500,000 appropriation was in addition to the \$150,000 that the City appropriated in the annual operating budget that as passed by the Council on June 16, 2021. An additional \$150,000 is also proposed in the FY2023 budget proposal I have submitted to the Council.

Aside from the \$650,000 in road paving funding that my administration has put forward and the City Council has voted to approve, the City also received \$597,218.00 from the Commonwealth's Chapter 90 Infrastructure Assistance Funding. This amount is similar to what the City has received every year from the Commonwealth since 2012.

Additionally, the State Legislature approved the proposal by the Baker – Polito Administration to provide an additional \$100,000,000.00 statewide for paving support for municipalities to repair and resurface roads that were damaged as a result of the amount of icy weather events that took place this winter. Gardner will be receiving \$315,935.33 from this new Winter Recovery Assistance Program.

Lastly, at the City Council meeting of April 19, 2022, the City Council voted to approve the borrowing of an additional \$1,800,000.00 from the Water Enterprise Account to cover the cost of paving all roads that had their water lines replaced as part of our Water Infrastructure Improvement Project.

The attached appropriation request is being submitted to add additional road paving funding to that which has already been appropriated in order for us to continue the progress we have made in terms of our infrastructure investments.

During the 2021 calendar year, we paved more miles of roadways in the City than we have in our history, and we are on track to break that record again this year.

If this appropriation request passes, it would bring the total amount of funding that the City has invested in road paving and repair within the past year to \$3,601,545.13 - an amount is approximately five percent (5%) of the proposed city wide FY2023 operating budget.

Respectfully Submitted,

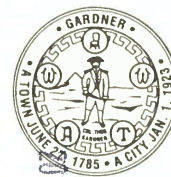


Mayor, City of Gardner

cc: Finance Committee

City Hall, 95 Pleasant Street, Room 125, Gardner, Massachusetts 01440

Telephone: (978) 630-1490 • Facsimile (978) 630-3778 • Email: [mayor@gardner-ma.gov](mailto:mayor@gardner-ma.gov)



RECEIVED  
 JUN 14 PM 2:56  
 CITY CLERK'S OFFICE  
 GARDNER, MA

AN ORDER APPROPRIATING FROM FREE CASH TO DEPARTMENT OF  
PUBLIC WORKS DEPT. - ROAD RESURFACING EXPENSE ACCOUNT.

ORDERED:

That there be and is hereby appropriated the sum of Eighty-Eight Thousand Three  
Hundred Ninety Dollars and No Cents (\$88,390.00) from Free Cash to Department of  
Public Works Dept. – Road Resurfacing Expense Account.

# City of Gardner, *Executive Department*

Michael J. Nicholson, Mayor

June 13, 2022

Hon. Elizabeth J. Kazinskas, Council President  
And City Councilors  
Gardner City Hall, Rm 121  
95 Pleasant St  
Gardner, MA 01440

RE: Free Cash Appropriation Request – City Clerk Professional Services Account

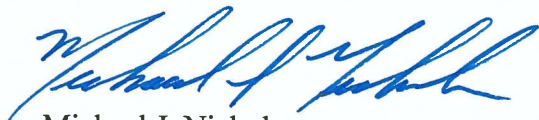
Dear Madam President and Councilors,

As we begin to close out the 2022 Fiscal Year, we have begun the process of backfilling line items that had expenses come in higher than originally anticipated when the budget was originally put together last spring.

Attached, please find an appropriation request for the City Clerk's Professional Services Line Item. During the past fiscal year, there were several pieces of ordinance legislation that were adopted by the City Council.

As such, the City Clerk Department experienced much higher costs for our General Code Subscription. This is the City's contracted company who uploads all of our ordinance legislation to the City's online version of the City Code and provides updated copies of the full City Code to the City's departments every year.

Respectfully Submitted,



Michael J. Nicholson  
Mayor, City of Gardner

cc: Finance Committee



CITY CLERK'S OFFICE  
GARDNER, MA

RECEIVED  
JUN 14 PM 2:57

AN ORDER APPROPRIATING FROM FREE CASH TO THE CLERK'S  
PROFESSIONAL SERVICES ACCOUNT.

ORDERED:

That there be and is hereby appropriated the sum of Two Thousand Five Hundred  
Dollars and No Cents (\$2,500.00) from Free Cash to the Clerk's Professional Services  
Account.

**Mayor**

---

**From:** Titi Siriphan  
**Sent:** Monday, June 13, 2022 3:43 PM  
**To:** Mayor  
**Cc:** John Richard  
**Subject:** Appropriation Request - General Code

Dear Mayor Nicholson,

I am requesting an appropriation for \$2,500.00 to help cover the expense for General Code. General Code is our vendor who maintains and archive our City Code (ordinances) online and printing of supplemental codes to update the General Code Books (23 books) that each department head has in their office.

After reviewing my budget for the end of the fiscal year, the expense for General Code are much higher due to the volume of ordinances passed by the city, the increased cost of maintenance fees, and the printing of the ordinance supplements have gone up as well.

Please do not hesitate to contact me with any further questions or concerns.

Regards,

Ti

Titi Siriphan  
City Clerk  
95 Pleasant Street, Room 121  
Gardner, MA 01440  
Tel 978-630-4058  
Fax 978-630-2589

***When writing or responding, please remember that the MA Secretary of State's Office has determined that email is a public record and therefore subject to public access under the Mass Public Records Law. M.G.L.c.66§10.***

# City of Gardner, *Executive Department*

Michael J. Nicholson, Mayor



June 9, 2022

Hon. Elizabeth J. Kazinskas, Council President  
And City Councilors  
Gardner City Hall, Rm 121  
95 Pleasant St  
Gardner, MA 01440

RECEIVED  
2022 JUN 14 PM 2:57  
CITY CLERK'S OFFICE  
GARDNER, MA

RE: Free Cash Appropriation Request – City Clerk Record Preservation

Dear Madam President and Councilors,


Attached, please find an appropriation request to purchase record preservation materials for the City Clerk's Office.

The City Clerk is required to preserve vital records in the office for the City. These include birth certificates, death certificates, voter registrations, and more.

This requires special binding materials and page protectors to help preserve these documents to the standards set by the Secretary of the Commonwealth's Office.

This appropriation request is being presented to purchase new paper preservation sleeves and binding materials for these items.

Respectfully Submitted,

  
Michael J. Nicholson  
Mayor, City of Gardner

cc: Finance Committee

AN ORDER APPROPRIATING FROM FREE CASH TO THE CLERK'S  
OFFICE SUPPLY ACCOUNT.

ORDERED:

That there be and is hereby appropriated the sum of One Thousand Five Hundred  
Dollars and No Cents (\$1,500.00) from Free Cash to the Clerk's Office Supply Account.

**From:** Titi Siriphan <[tsiriphan@gardner-ma.gov](mailto:tsiriphan@gardner-ma.gov)>  
**Sent:** Monday, June 13, 2022 1:05 PM  
**To:** Mayor <[Mayor@gardner-ma.gov](mailto:Mayor@gardner-ma.gov)>  
**Cc:** John Richard <[jrichard@gardner-ma.gov](mailto:jrichard@gardner-ma.gov)>; John Olivari <[jolivari@gardner-ma.gov](mailto:jolivari@gardner-ma.gov)>  
**Subject:** Free Cash Request - Vitals Preservation Binders

Good Afternoon Mayor Nicholson,

I would like to request \$1,500.00 from Free Cash to our vital records preservation binders for our birth certificates.

Last year I ordered the book covers (slip case) and protective sleeves for the birth certificates. When I placed the order, I thought the slip case and the binders came together in a set. When the order came in, it was just the slip case. I have no binders to accompany the books, so I now have 20 empty boxes with nothing to put in them.

Attached is the quote from University Products for 20 binders. The quote also includes the additional freight cost.

Please let me know if you have any further questions,

Regards,

Ti

Titi Siriphan  
City Clerk  
95 Pleasant Street, Room 121  
Gardner, MA 01440  
Tel 978-630-4058  
Fax 978-630-2589

***When writing or responding, please remember that the MA Secretary of State's Office has determined that email is a public record and therefore subject to public access under the Mass Public Records Law. M.G.L.c.66§10.***

**John Olivari**

---

**From:** Sheila Murray <samurray@universityproducts.com>  
**Sent:** Thursday, June 9, 2022 3:04 PM  
**To:** John Olivari  
**Subject:** [EXTERNAL] RE: Bid & Quote

**CAUTION:** This email originated from a sender outside of the City of Gardner mail system. Do not click on links or open attachments unless you verify the sender and know the content is safe.

John,

Pricing will be as follows:

|         |                                                          |            |         |
|---------|----------------------------------------------------------|------------|---------|
| *Qty 20 | 710-1195BK Black record storage binders (Birth-Marriage) | 48.56 each | 971.20  |
| *Qty 20 | 710-11BK Black slipcase to fit 710-1195BK                | 52.61 each | 1052.20 |

Freight will be an additional \$135.95.

\*These items have a long extended lead time.

If you have any questions or would like to place an order please let me know.

Thank you for the opportunity to bid.

Sheila Murray  
 Customer Service Manager  
 University Products, Inc.  
 517 Main Street  
 Holyoke, MA 01040  
 413-493-2326

samurray@universityproducts.com

**From:** no-reply@universityproducts.com <no-reply@universityproducts.com>  
**Sent:** Thursday, June 9, 2022 2:05 PM  
**To:** Sheila Murray <samurray@universityproducts.com>  
**Subject:** Bid & Quote

Bid & Quote

**Contact Information**

**Company or Organization Name:**

City of Gardner

**Address:**

95 Pleasant Street

**City:**

Gardner

**State:**

Massachusetts

**Zip Code:**

01440

**Country:**

United States

**Contact Name:**

John Olivari

**Account Number:**

101150

**Phone:**

978-630-4058

**Fax:**

978-630-2589

**Email:**[jolivari@gardner-ma.gov](mailto:jolivari@gardner-ma.gov)

## Ship-To Information

**Check if same as contact information**

Check if same as contact information

**Company or Organization Name:**

City of Gardner

**Address:**

95 Pleasant St

**City:**

Gardner

**State:**

Massachusetts

**Zip Code:**  
01440

**Country:**  
United States

**Contact Name:**  
John Olivari

**Account Number:**  
101150

**Phone:**  
978-630-4058

**Fax:**  
978-630-2589

**Email:**  
[jolivari@gardner-ma.gov](mailto:jolivari@gardner-ma.gov)

**Do you have a loading dock?**  
No

**Include freight charges:**  
Yes

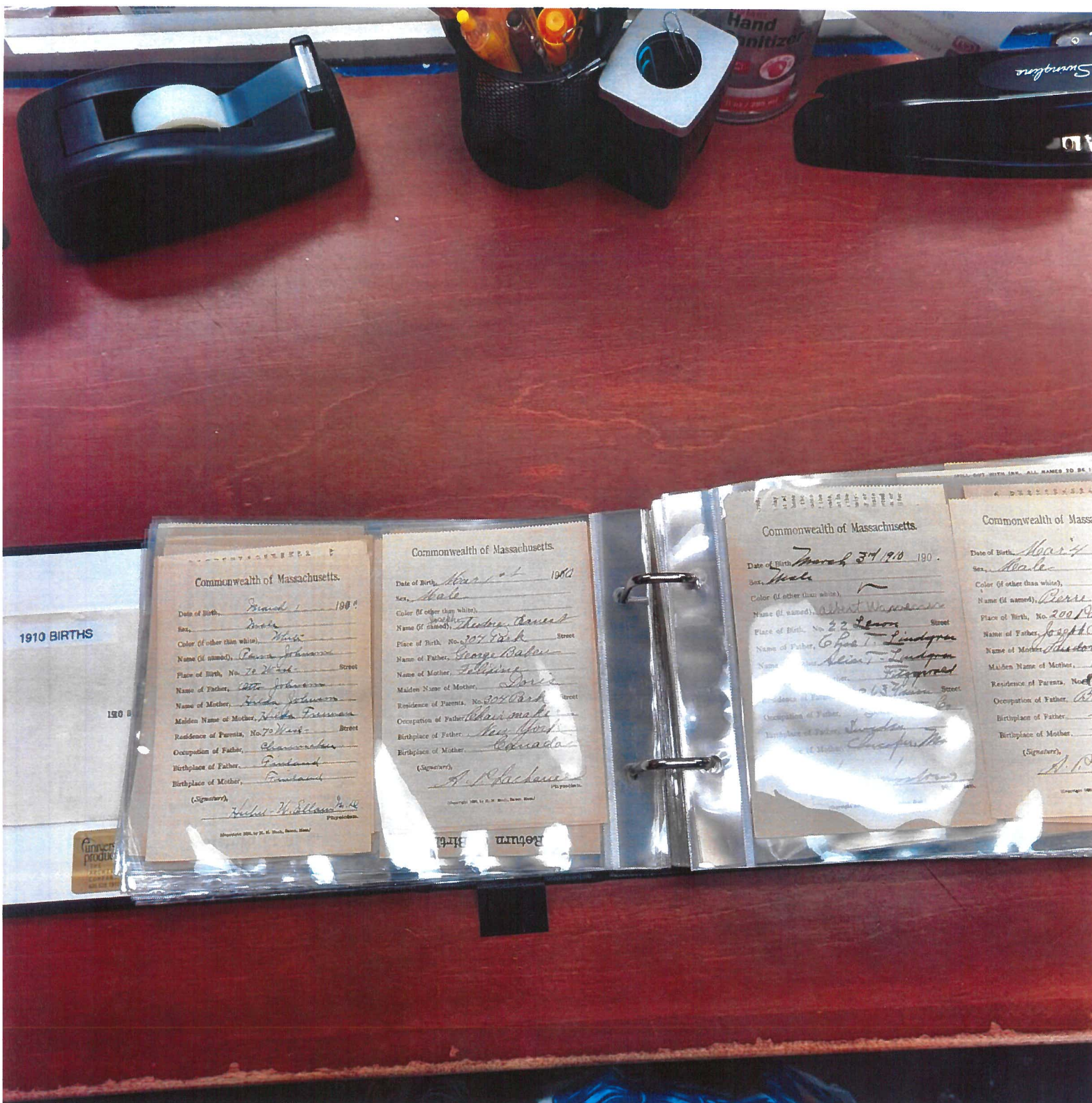
## Please List Items Below

### Items

#710-1195BK | Quantity: 20 | Description: Wire Binders for slip cases 710-11BK (Black)

## Other

**Other Information (Special Requirements):**  
Please send a quote for this product and lead times.





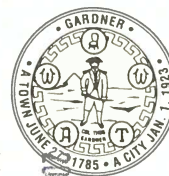


# City of Gardner, *Executive Department*

Michael J. Nicholson, Mayor

June 2, 2022

Hon. Elizabeth J. Kazinskas, Council President  
And City Councilors  
Gardner City Hall, Rm 121  
95 Pleasant St.  
Gardner, MA 01440



RECEIVED  
CITY OF GARDNER  
JUN 14 PM 2:58

RE: Free Cash Appropriation Request – Heating Units for the South Gardner Fire Station Apparatus Bay

Dear Madam President and Councilors,

Attached, please find an appropriation request for the purchase and installation of new Gas Fired Unit Heaters for the South Gardner Fire Station Apparatus Bay.

At the regular meeting of the City Council on December 16, 2021, the City Council voted to appropriate \$22,200 to hire an engineering firm to look at the heating system in the South Gardner Fire Station following issues with the original heating system that exists in the building.

Upon reviewing and inspecting the location and seeing the amount of asbestos that would need to be remediated to remove the existing boiler, our consultant, Weston & Sampson, recommended keeping the current system as is at the location and installing two (2) propane gas fired unit heaters in the apparatus bay to maintain the bay at a constant fifty (50) degrees Fahrenheit as required for the vehicles in the bay.

This would include leasing two propane tanks for the station to fuel these heaters. These would be leased rather than outright purchased due to the potential future sale of the building. This process would also discontinue heating the upper floor of the station and only provide heat to the apparatus bay.

Since the originally review that was approved ended up being far less extensive than initially anticipated, there is a remaining balance in that appropriation account. The attached appropriation request is being submitted to cover the remaining cost of this installation after the previous appropriation is exhausted.

Respectfully Submitted,

Michael J. Nicholson  
Mayor, City of Gardner

cc: Finance Committee

AN ORDER APPROPRIATING FROM FREE CASH TO THE FIRE  
DEPARTMENT – REPAIRS & MAINTENANCE EXPENSE ACCOUNT.

ORDERED:

That there be and is hereby appropriated the sum of Thirteen Thousand Twenty-  
Eight Dollars and No Cents (\$13,028.00) from Free Cash to the Fire Department –  
Repairs & Maintenance Expense Account.

Weston & Sampson<sup>SM</sup>

westonandsampson.com

WESTON & SAMPSON ENGINEERS, INC.  
55 Walkers Brook Drive, Suite 100  
Reading, MA 01867  
tel: 978.532.1900

# REPORT

May 2022

CITY OF  
**Gardner**  
MASSACHUSETTS

Fire Station No. 1  
Boiler Replacement



## 1.0 INTRODUCTION

This report was prepared by Weston & Sampson, Inc, for the City of Gardner, Massachusetts. The report evaluates existing conditions of the heating system in the Gardner Fire Station No. 1, located at 61 E. Broadway, and provides recommendations for improvements in terms of scope and probable construction costs.

The Fire Station was built in 1934. It is a two-story building that is approximately 5,000 square feet (including two floors and a below ground boiler room). The first floor consists of garage and storage spaces and is used for vehicle storage. The second floor is sleeping quarters, which is not used. The building is currently unoccupied.

The existing conditions were determined from field investigations and information obtained from personnel. Drawings for the facility were not provided to Weston & Sampson or reviewed as part of this report.

Per discussion with Fire Department personnel, the future use for this station has not been determined. The building will be in use for a few more years.

## 2.0 EXISTING CONDITIONS

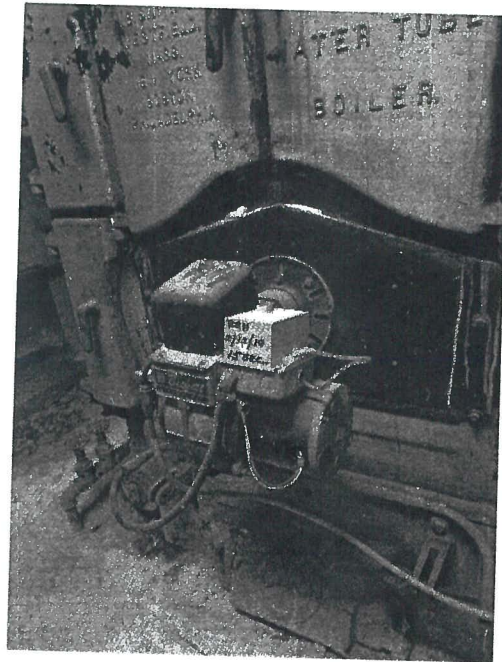
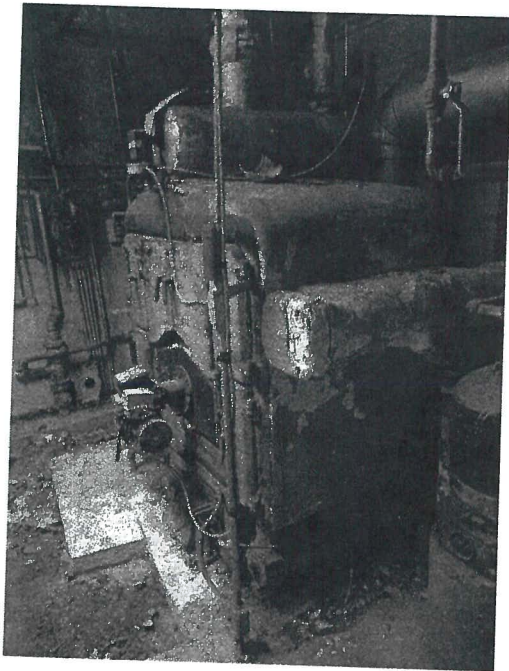
The Fire Station is heated by hot water generated by an oil-fired cast iron boiler. The boiler is original to the building, and was manufactured by The H.B. Smith Co, model No. 34 Mills, approximately in 1934. An oil burner was replaced about three years ago and was manufactured by Beckett. It appears that boiler insulation contains asbestos. The heating system is outdated and in poor condition.

The boiler has occasional leakage and violates the Massachusetts State Inspection, required by M.G.L Chapter 146.

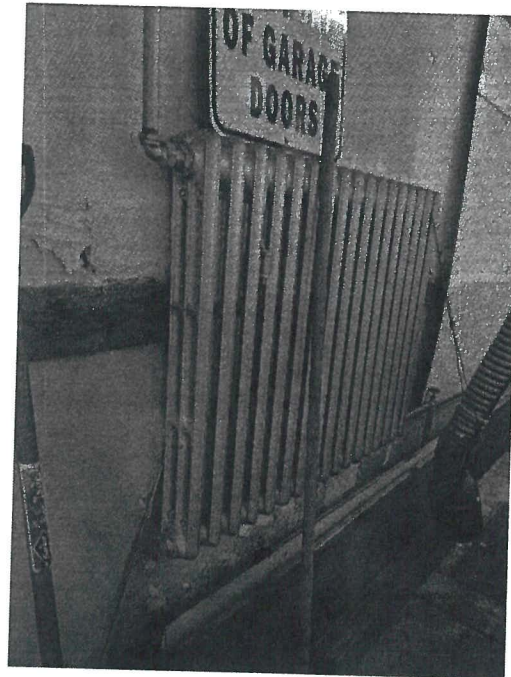
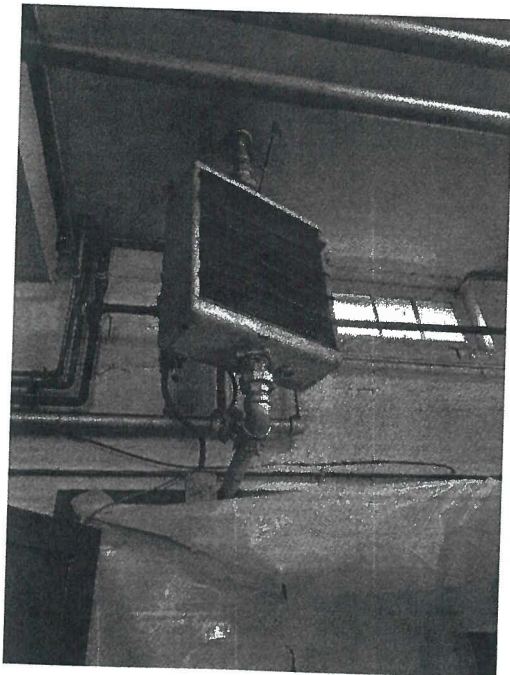
Heating hot water is distributed to the unit heater and cast-iron radiators on the first and second floors. Piping on the first floor is exposed and uninsulated. The hot water loop does not have pumps.

Domestic hot water is generated by an electric water heater.

The existing facility does not have natural gas supply. Per Unitil (a natural gas provider in Gardner MA), low pressure gas (5 inches WC maximum) is available on the street.



*Photos 1 and 2: Existing Boiler*



*Photos 3 and 4: Existing Unit Heater and Cast Iron Radiator*

### 3.0 CONSTRUCTION OPTIONS

Per investigations, and discussion with the Fire Department personnel, Weston & Sampson is providing two options.

#### 3.1 Option 1: BOILER REPLACEMENT

Description:

Existing cast iron oil-fired boiler will be replaced with a new gas-fired condensing boiler.

Work Notes:

- Hazardous materials work: Asbestos abatement, lead paint, etc.
- Remove and dispose of the existing cast iron boiler and hot water piping in the boiler room.
- Provide new natural gas service to the boiler room, install gas meter outside of the building. Coordinate work with Unitil, the utility provider.
- Provide new gas-fired condensing boiler. Install boiler on a new 6" concrete pad. Install flue exhaust vents.
- Provide two (2) hot water pumps, piping, and valves in the boiler room.
- Reuse existing hot water piping, unit heater, and cast-iron radiators outside of the boiler room.

Pros:

- Heating will be provided on both floors.
- Existing piping, unit heaters, and radiation will be reused.

Cons:

- Cost of this Option is more than Option 2.
- Asbestos and lead removal shall be done before the existing boiler demolition.
- New natural gas service shall be provided to the building.

### 3.2 Option 2: GAS FIRED UNIT HEATERS

#### Description:

Heating will be provided by two (2) new propane gas-fired unit heaters.

#### Work Notes:

- Abandon in place existing cast iron oil-fired boiler, hot water piping, unit heaters and cast-iron radiators throughout the building.
- Provide new 500-gallon above ground propane tank. Run gas supply piping from the tank to the unit heaters.
- Provide two (2) gas-fired unit heaters on the first floor, run flue exhaust piping to outside.
- Winterize second floor apartment.

#### Pros:

- Cost of this Option is less than Option 1.
- Existing boiler system with hazardous insulation will be abandoned in place.

#### Cons:

- Heating will be provided only on the first floor. Second floor apartment is not used and will be winterized. Second floor bathroom and kitchen will be unusable.
- Propane tank will be installed outside, minimum 10 feet from the building. Site work will be required to run propane piping to the building.
- Propane tank shall be filled up a few times during winter season.
- Two existing windows will be modified to accommodate unit heaters flue exhaust piping.

## 4.0 RECOMMENDATIONS

Weston & Sampson recommends Option 2: Gas Fired Unit Heaters.

Because the building is not occupied, and future of this station is unknown, Option 2 provides the most economical solution for providing heat to the building.

## 5.0 APPENDIXES

5.1 Probable Construction Costs

5.2 Proposed Equipment

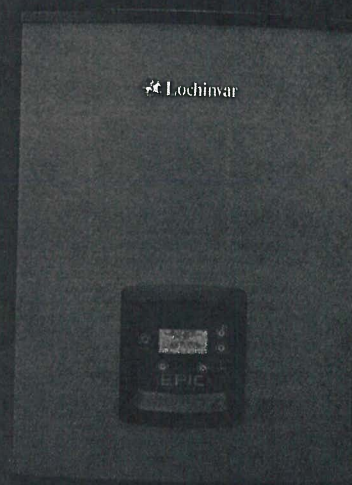
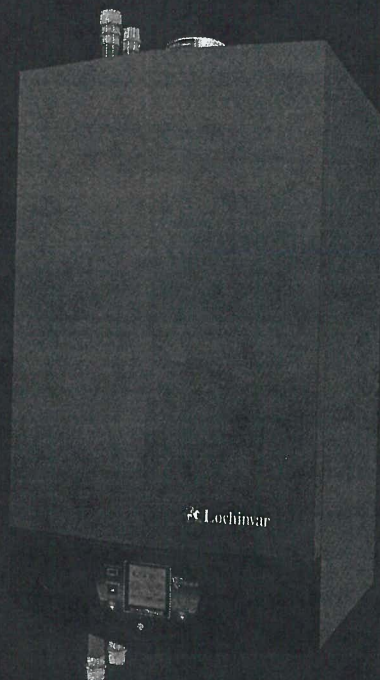
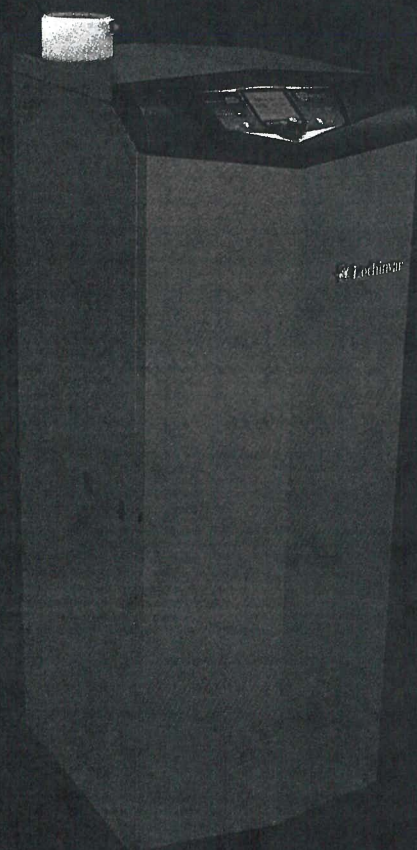
**OPTION 1 - BOILER REPLACEMENT PROBABLE CONSTRUCTION COSTS**

| <b>Project phase:</b>               |                 | <b>Project:</b> Gardner, MA Fire Station |           |                | <b>Sheet</b> |
|-------------------------------------|-----------------|------------------------------------------|-----------|----------------|--------------|
| <b>Trade Specification Section:</b> |                 | <b>WSE Project Number:</b> ENG22-0294    |           |                | <b>Date</b>  |
| By: YK                              | Checked By: MER |                                          |           |                | 2-May-22     |
| Description                         | Qty             | Units                                    | Cost      |                | Notes        |
|                                     |                 |                                          | Unit Cost | Total          |              |
| Existing boiler demolition          | 1               | ea                                       | \$5,000   | \$5,000        |              |
| Hazardous materials work            | 1               | ls                                       | \$30,000  | \$30,000       |              |
| Boiler, gas fired condensing        | 1               | ea                                       | \$16,000  | \$16,000       |              |
| Boiler gas vents                    | 1               | ea                                       | \$4,000   | \$4,000        |              |
| Concrete pad                        | 1               | ea                                       | \$2,000   | \$2,000        |              |
| Hot water pump with VFD             | 2               | ea                                       | \$8,000   | \$16,000       |              |
| Piping & insulation in Boiler room  | 100             | lf                                       | \$75      | \$7,500        |              |
| Controls                            | 1               | ls                                       | \$10,000  | \$10,000       |              |
| Gas service to building             | 1               | ls                                       | \$16,000  | \$16,000       |              |
| Testing and balancing               | 1               | ls                                       | \$3,000   | \$3,000        |              |
| Inspections                         | 1               | ls                                       | \$1,000   | \$1,000        |              |
| Water chemical treatment            | 1               | ls                                       | \$4,000   | \$4,000        |              |
| Electrical work                     | 1               | ls                                       | \$15,000  | \$15,000       |              |
| Subtotal                            |                 |                                          |           | \$129,500      | -            |
| 10% Overhead                        |                 |                                          |           | 12,950         | -            |
| Subtotal                            |                 |                                          |           | 142,450        | -            |
| 10% Profit                          |                 |                                          |           | 14,245         | -            |
| <b>TOTAL</b>                        |                 |                                          |           | <b>156,695</b> | -            |

### OPTION 2 - GAS FIRED UNIT HEATERS PROBABLE CONSTRUCTION COSTS

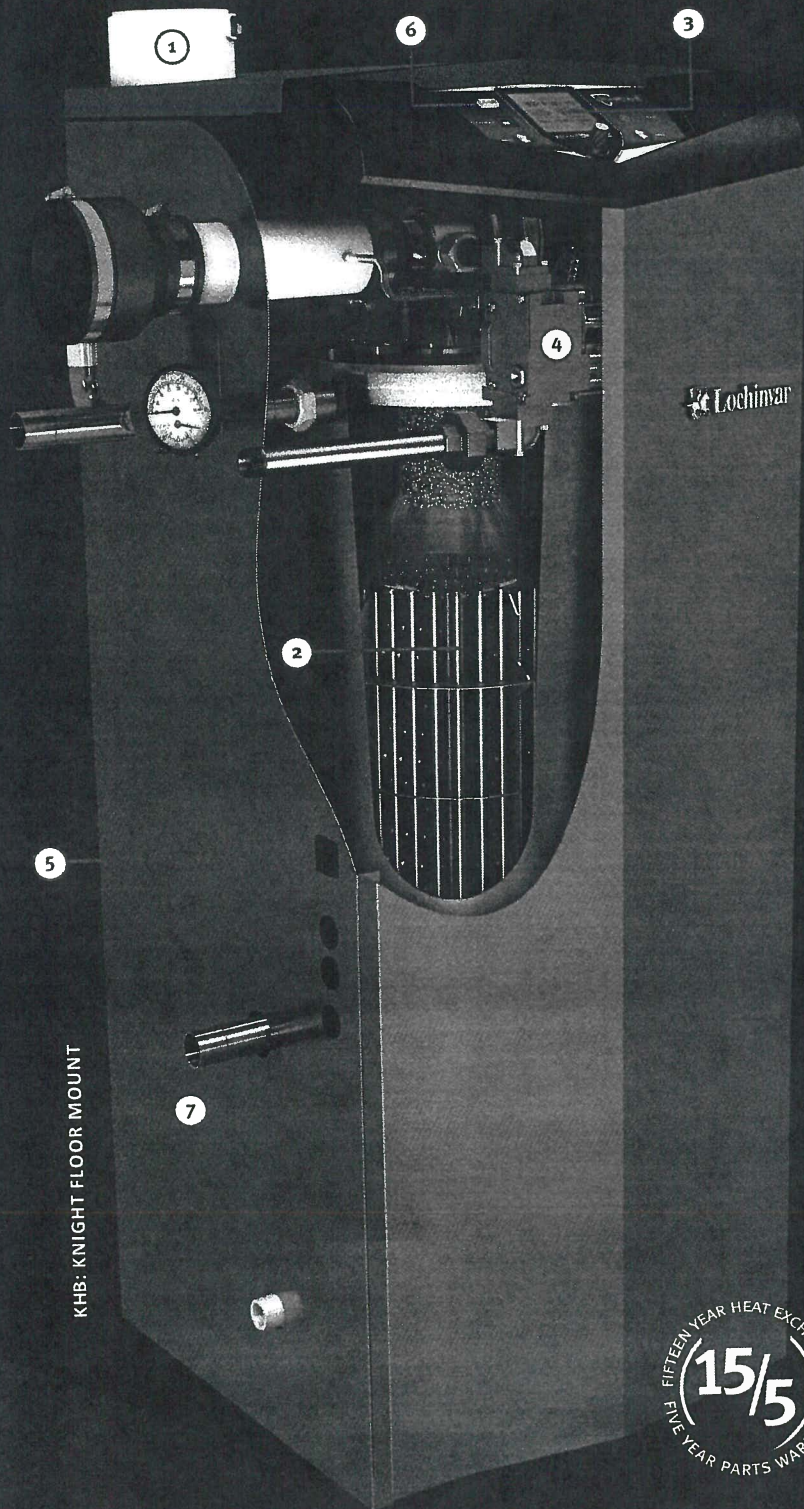
| <b>Project phase:</b><br><b>Trade Specification Section:</b> |     | <b>Project:</b> Gardner, MA Fire Station |           |               | <b>Sheet</b>            |
|--------------------------------------------------------------|-----|------------------------------------------|-----------|---------------|-------------------------|
| <b>By:</b> YK <b>Checked By:</b> MER                         |     | <b>WSE Project Number:</b> ENG22-0294    |           |               | <b>Date</b><br>2-May-22 |
| Description                                                  | Qty | Units                                    | Cost      |               | Notes                   |
|                                                              |     |                                          | Unit Cost | Total         |                         |
| Gas Fired Unit Heater                                        | 2   | ea                                       | \$500     | \$1,000       |                         |
| Gas exhaust                                                  | 2   | ea                                       | \$2,000   | \$4,000       |                         |
| Window modifications                                         | 2   | ea                                       | \$500     | \$1,000       |                         |
| Controls                                                     | 1   | ls                                       | \$2,000   | \$2,000       |                         |
| Propane gas tank, 500 gallon                                 | 1   | ea                                       | \$5,000   | \$5,000       |                         |
|                                                              |     |                                          |           |               |                         |
| Gas piping outside, underground                              | 40  | lf                                       | \$80      | \$3,200       |                         |
| Gas piping inside                                            | 300 | lf                                       | \$30      | \$9,000       |                         |
| Testing and balancing                                        | 1   | ls                                       | \$1,000   | \$1,000       |                         |
| Inspections                                                  | 1   | ls                                       | \$1,000   | \$1,000       |                         |
|                                                              |     |                                          |           |               |                         |
| Second floor winterizing                                     | 1   | ls                                       | \$0       | \$0           | by owner                |
| Electrical work                                              | 1   | ls                                       | \$6,000   | \$6,000       |                         |
|                                                              |     |                                          |           |               |                         |
|                                                              |     |                                          |           |               |                         |
|                                                              |     |                                          |           |               |                         |
|                                                              |     |                                          |           |               |                         |
|                                                              |     |                                          |           |               |                         |
|                                                              |     |                                          |           |               |                         |
|                                                              |     |                                          |           |               |                         |
|                                                              |     |                                          |           |               |                         |
|                                                              |     |                                          |           |               |                         |
|                                                              |     |                                          |           |               |                         |
| <b>Subtotal</b>                                              |     |                                          |           | \$33,200      | -                       |
| <b>10% Overhead</b>                                          |     |                                          |           | 3,320         | -                       |
| <b>Subtotal</b>                                              |     |                                          |           | 36,520        | -                       |
| <b>10% Profit</b>                                            |     |                                          |           | 3,652         | -                       |
| <b>TOTAL</b>                                                 |     |                                          |           | <b>40,172</b> | <b>-</b>                |

OPTION 1

**HIGH EFFICIENCY  
RESIDENTIAL BOILERS****EPIC™**  
— FIRE TUBE

# A PERFECT BOILER FOR EVERY NEED



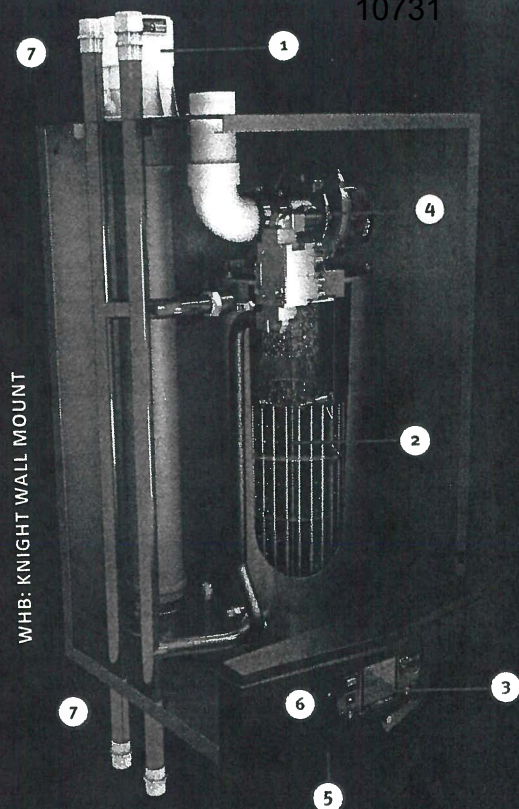


KHB: KNIGHT FLOOR MOUNT

FIFTEEN YEAR HEAT EXCHANGER  
(15/5)  
FIVE YEAR PARTS WARRANTY

Lochinvar.com

10731



WHB: KNIGHT WALL MOUNT

## KNIGHT FEATURES

### 1 UNIVERSAL VENT CONNECTOR\*

Allows for easy installation of multiple vent materials.

### 2 FIRE-TUBE HEAT EXCHANGER

Low pressure drop saves on pump operation costs and provides installation flexibility, while stainless steel fights off corrosion.

### 3 SMART SYSTEM USER INTERFACE

A plain English, code free interface with multicolor diagnostic display.

### 4 10:1 MODULATION TURNDOWN

Saves money on fuel cost.

### 5 ELECTRICAL OUTLET (not shown on WHB)\*

Plug available for work light or condensate pump.

### 6 LOCH-N-LINK® USB PROGRAMMING

Allows for saving of parameters onto a USB drive for use at a different job site.

### 7 INSTALLATION FLEXIBILITY

Top and bottom water connection for the WHB. Top and left side connections for the KHB for easy retro-fitting, such as a cast iron efficiency upgrade.

### VARIABLE SPEED ECM PUMP\*

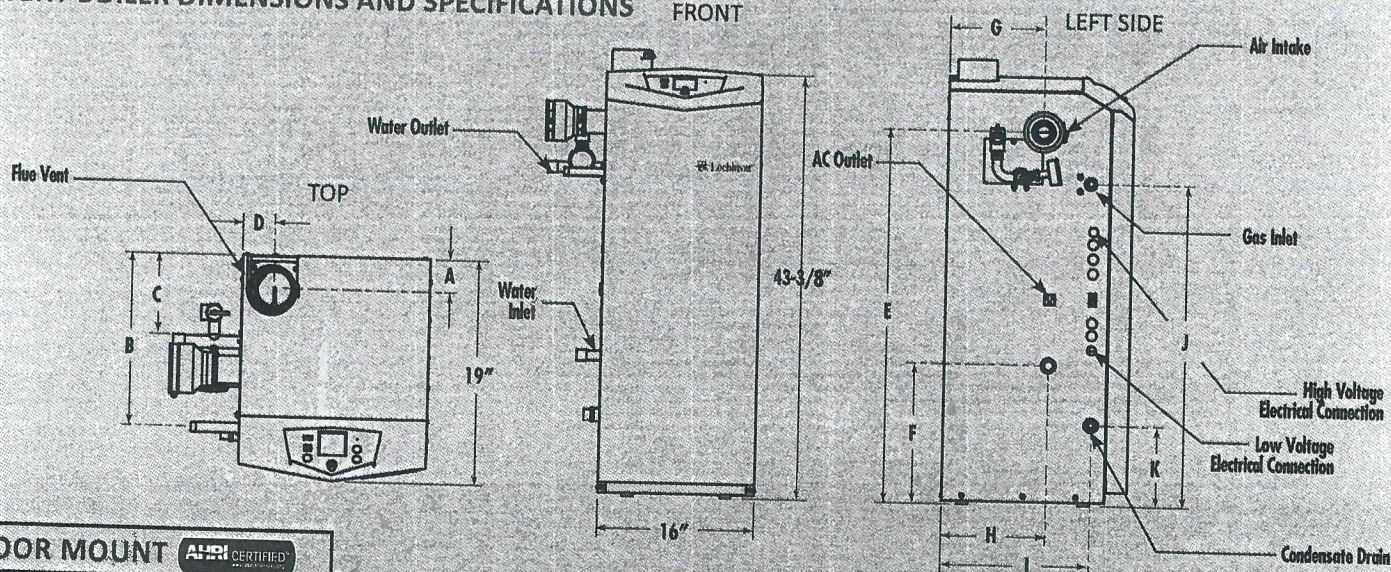
Saves electricity and lowers operating cost.

\* New Features on WHB and KHB models.



## KNIGHT BOILER DIMENSIONS AND SPECIFICATIONS

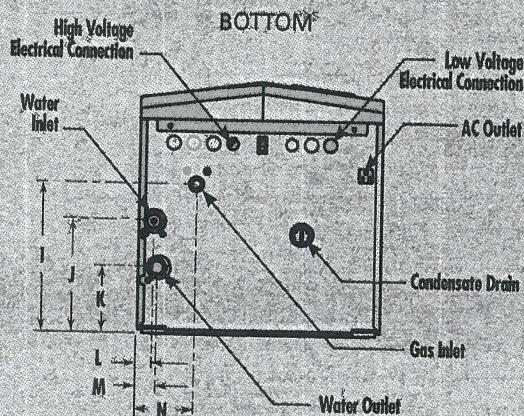
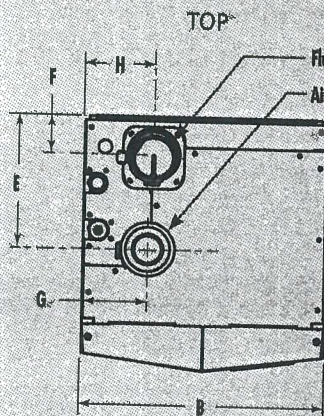
FRONT



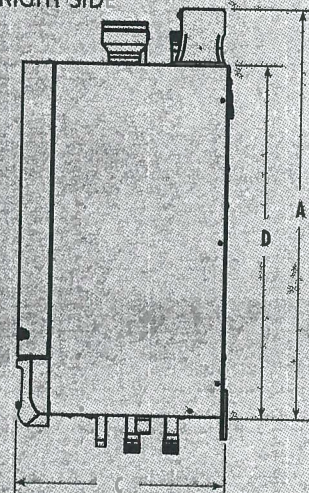
## FLOOR MOUNT

AHRI CERTIFIED

| Model Number | Input MBH |      |       | Heating Capacity MBH | Net MBH | A      | B       | C      | D      | E       | F       | G       | H       | I   | J       | K      | Gas Conn. | Water Conn. | Air Inlet | Vent Size | Shipping Wt. (lbs.) |
|--------------|-----------|------|-------|----------------------|---------|--------|---------|--------|--------|---------|---------|---------|---------|-----|---------|--------|-----------|-------------|-----------|-----------|---------------------|
|              | Max       | Min  | AFUE% |                      |         |        |         |        |        |         |         |         |         |     |         |        |           |             |           |           |                     |
| KHB055N      | 55        | 8.3  | 95.0  | 51                   | 44      | 3-1/2" | 13-1/4" | 6"     | 2-3/4" | 37 2/3" | 13-1/2" | 8-1/3"  | 10-1/2" | 15" | 32-1/2" | 8-1/3" | 1-1/2"    | 1"          | 2"        | 2"        | 160                 |
| KHB085N      | 85        | 8.5  | 95.0  | 79                   | 69      | 3-1/2" | 13-1/4" | 6"     | 2-3/4" | 37 2/3" | 13-1/2" | 8-1/3"  | 10-1/2" | 15" | 32-1/2" | 8-1/3" | 1-1/2"    | 1"          | 2"        | 2"        | 165                 |
| KHB110N      | 110       | 11   | 95.0  | 102                  | 89      | 2-3/4" | 14-3/4" | 7-1/2" | 2-3/4" | 38"     | 14-1/3" | 9-3/4"  | 10-1/2" | 15" | 33"     | 8-1/3" | 1-1/2"    | 1"          | 3"        | 3"        | 170                 |
| KHB155N      | 155       | 15.5 | 95.0  | 144                  | 125     | 2-3/4" | 14-3/4" | 7-1/2" | 2-1/2" | 38"     | 14-1/3" | 9-3/4"  | 10-1/2" | 15" | 33"     | 8-1/3" | 1-1/2"    | 1"          | 3"        | 3"        | 175                 |
| KHB199N      | 199.9     | 19.9 | 95.0  | 185                  | 161     | 3"     | 15-1/2" | 7-1/2" | 2-1/2" | 38-1/3" | 14-1/3" | 10-1/2" | 11-1/2" | 15" | 33"     | 8-1/3" | 1-1/2"    | 1-1/4"      | 3"        | 3"        | 195                 |
| KHB285N      | 285       | 28.5 | 95.0  | 264                  | 229     | 3"     | 15-1/2" | 7-1/2" | 2-1/2" | 38-1/3" | 14-1/3" | 10-1/2" | 11-1/2" | 15" | 33"     | 8-1/3" | 1-1/2"    | 1-1/4"      | 3"        | 3"        | 205                 |



RIGHT SIDE



## WALL MOUNT

AHRI CERTIFIED

| Model Number | Input MBH |      |       | Heating Capacity MBH | Net MBH | A       | B       | C       | D       | E       | F      | G       | H      | I       | J       | K      | L      | M      | N       | Gas Conn. | Water Conn. | Air Inlet | Vent Size | Shipping Wt. (lbs.) |
|--------------|-----------|------|-------|----------------------|---------|---------|---------|---------|---------|---------|--------|---------|--------|---------|---------|--------|--------|--------|---------|-----------|-------------|-----------|-----------|---------------------|
|              | Max       | Min  | AFUE% |                      |         |         |         |         |         |         |        |         |        |         |         |        |        |        |         |           |             |           |           |                     |
| WHB055N      | 55        | 8.3  | 95.0  | 51                   | 44      | 40"     | 18-3/4" | 16"     | 31-1/8" | 8-1/2"  | 3-3/4" | 4-1/2"  | 6-1/2" | 7-1/4"  | 8-7/8"  | 3-1/2" | 1-1/2" | 1-1/2" | 6"      | 1-1/2"    | 1"          | 2"        | 2"        | 139                 |
| WHB085N      | 85        | 8.5  | 95.0  | 79                   | 69      | 39-3/4" | 18-3/4" | 16"     | 31-1/8" | 8-1/2"  | 3-3/4" | 4-1/2"  | 6-1/2" | 7-1/4"  | 8-7/8"  | 3-1/2" | 1-1/2" | 1-1/2" | 6"      | 1-1/2"    | 1"          | 2"        | 2"        | 142                 |
| WHB110N      | 110       | 11   | 95.0  | 102                  | 89      | 41-1/4" | 18-3/4" | 19"     | 31-1/8" | 10"     | 2-3/4" | 5"      | 5-1/4" | 11-1/2" | 8-1/2"  | 5"     | 1"     | 1"     | 4-1/2"  | 1-1/2"    | 1"          | 3"        | 3"        | 159                 |
| WHB155N      | 155       | 15.5 | 95.0  | 144                  | 125     | 41-1/4" | 18-3/4" | 19-1/8" | 31-1/8" | 10"     | 2-3/4" | 5"      | 5-1/4" | 11-1/2" | 8-1/2"  | 5"     | 1"     | 1"     | 4-1/2"  | 1-1/2"    | 1"          | 3"        | 3"        | 166                 |
| WHB199N      | 199.9     | 19.9 | 95.0  | 185                  | 161     | 41-1/4" | 18-3/4" | 19-1/8" | 31-1/8" | 10-1/2" | 3"     | 5-1/4"  | 6"     | 11"     | 9-1/2"  | 6-1/4" | 1-1/2" | 1-1/2" | 4-1/2"  | 1-1/2"    | 1-1/4"      | 3"        | 3"        | 175                 |
| WHB285N      | 285       | 28.5 | 95.0  | 264                  | 229     | 41-3/4" | 18-3/4" | 21-1/8" | 31-1/8" | 15"     | 3"     | 3-3/4"  | 5-1/4" | 12-1/4" | 11"     | 6-1/4" | 1-1/2" | 1-1/2" | 6-1/2"  | 1-1/2"    | 1-1/4"      | 3"        | 3"        | 184                 |
| WHB399N      | 399       | 80   | 94.4  | 377                  | 328     | 43-1/4" | 25-1/4" | 21-7/8" | 34"     | 3-1/2"  | 4-1/4" | 22-1/2" | 3-7/8" | 8-7/8"  | 12-1/2" | 9-1/4" | 2"     | 2"     | 21-1/2" | 3/4"      | 1-1/2"      | 4"        | 4"        | 213                 |

\*Thermal Efficiency %  
# Gross Output MBH

Information subject to change without notice. Change "N" to "L" for LP gas models. The Net AHRI Water Ratings shown are based on a piping and pickup allowance of 1.15. Lochiver should be consulted before selecting a boiler for installations having unusual piping and pickup requirements, such as intermittent system operation, extensive piping systems, etc. The ratings have been determined under the provisions governing forced draft burners.

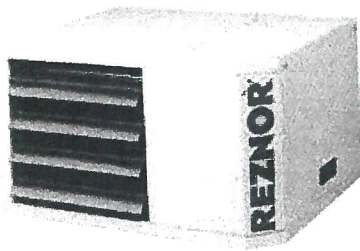
\*\*10:1 Turndown ratio and top and bottom water connections are not included on WHB399. WHB399 operates with a 5:1 turndown.



Most Efficient  
2018

# REZNOR®

## Model UDAS



## OPTION 2

### Separated Combustion, Low Static Commercial/Industrial Unit Heaters

Page Number 10731 of     

Sizes 30-125 carry an additional approval for use in residential garage/workshops under CSA International Requirement 10.96 - U.S. and CR96-0005 - Canada



CSA 2.6b



ANSI Z83.8b



## DESCRIPTION

Reznor® V3 Series Model UDAS gas-fired separated combustion unit heaters are available in 14 sizes ranging from 30,000 to 400,000 BTUH gas input. All sizes are approved for commercial/industrial installations. Sizes 30-125 carry an additional approval for use in attached residential garage/workshop application. Model UDAS heaters are designed for 82-83% thermal efficiency and are approved for installation in the United States and Canada by the Canadian Standards Association (CSA).

Reznor® V3 Series unit heaters have a refreshing new appearance with a glossy white cabinet finish and less visible hardware. Each size cabinet is easily suspended from either 2 or 4 suspension points. Or, an optional hanger kit for Sizes 30-125 allows for ceiling mounting. The low voltage terminal strip on the outside of the cabinet makes connecting control wiring easy with no panels to remove. The addition of a "G" terminal to the low voltage strip, along with the new design of the circuit board, allows for fan only operation (without adding relays). All units have a factory installed gas line nipple to the exterior of the cabinet for easy gas service connection.

The preeminent new internal feature is the T<sub>CORE</sub><sup>2</sup>® heat exchanger and single burner combustion system. Other standard features include a single-stage gas valve, multi-try direct spark ignition with timed lockout, pressure switch to verify vent flow, resiliently isolated venter motor, venter wheel with improved housing, resiliently isolated axial fan and motor assembly, a high temperature limit control, interlock door switch, and a built-in disconnect switch. Sizes 30-125 also include a flame rollout safety switch. Operation is controlled through an integrated circuit board. The circuit board monitors heater operation and has LED diagnostic indicator lights to identify abnormalities in control functions.

The 1<sup>st</sup> ever separated combustion system in the commercial/industrial heating industry was introduced on a Reznor heater in the 1960s, and that proven technology is continued in this new separated combustion product. Model UDAS separated combustion units require installation of a specially designed combustion air/vent system including the unique concentric adapter box that allows for only one building penetration for both the vent and combustion air.

The new V3 Series unit heaters are designed to provide all the features you expect in a Reznor heater plus improved efficiency, easier installation, and a new look ~ **both inside and out**. Look for the unique white unit with no visible front and bottom hardware, deep red louvers, black side handle, and angled corner to know you have a genuine Reznor heater.

## STANDARD FEATURES

- Sizes 30-400 certified for commercial/industrial heating application
- Sizes 30-125 carry an additional approval for use in residential garage/workshop heating applications
- 82-83% Thermal efficient ~ **TOP in its class!**
- 50-60°F Rise range
- T<sub>CORE</sub><sup>2</sup> titanium stabilized aluminized steel heat exchanger
- Patented <sup>A</sup> single burner combustion system including a one-piece burner assembly
- 115/1/60 Supply voltage
- 115 Volt open fan motor with internal overload protection
- Transformer for 24-volt controls
- Integrated circuit board with diagnostic indicator lights
- Multi-try direct ignition with timed lockout
- Fan relay (included on the circuit board)
- Single-stage natural gas valve (field adjustable for operation to 9,000 ft. elevation<sup>\*)</sup>)
- Vibration/noise isolated fan and venter motors
- Sealed control compartment houses all electrical components
- 2-pt **and** 4-pt Suspension ~ **standard on all sizes**
- Built-in disconnect switch (20A @ 115V Rating)
- External terminal strip for 24-volt wiring
- Sealed junction box for supply wiring
- External gas connection
- Fully gasketed door panel with safety door switch
- Full fan guard ~ **engineered for safety**
- Improved cabinet design with less visible hardware

<sup>A</sup> U.S. Patent No. 6,889,686.

**OPTIONAL FEATURES -  
FACTORY INSTALLED****ACCESSORIES - FIELD  
INSTALLED**

- Single-stage, propane gas valve (field adjustable for operation to 9,000 ft. elevation <sup>a</sup>)
- Two-stage natural gas or propane gas valve - Sizes 60-400
- 409 or 316 Stainless steel heat exchangers
- Totally enclosed fan motor (Sizes 30-250, 115V only)
- Horizontal or Vertical Combustion Air/Vent Kit including concentric adapter <sup>a</sup>
- Thermostat
- Thermostat guard with locking cover
- Vertical louvers
- Downturn nozzle kits
- Gas conversion kits (natural and propane)
- Primary/secondary controls for zoning up to six units
- Ceiling suspension kit - Sizes 30-125
- Hanger kits for 1" pipe
- Stepdown transformer (for 208/115, 230/115 or 460/115 supply voltage)
- Manual shutoff valves

<sup>a</sup> Pressure switch change required for installations above 6,000 ft.<sup>c</sup> Selection of either a horizontal or vertical combustion air/vent kit is required.**TECHNICAL DATA****Model UDAS**

| Size                                                |                       | 30     | 45     | 60     | 75     | 100     | 125     | 150     | 175     | 200     | 225     | 250     | 300     | 350     | 400     |
|-----------------------------------------------------|-----------------------|--------|--------|--------|--------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|
| Input Heating Capacity                              | BTUH                  | 30,000 | 45,000 | 60,000 | 75,000 | 105,000 | 120,000 | 150,000 | 175,000 | 200,000 | 225,000 | 250,000 | 300,000 | 350,000 | 400,000 |
|                                                     | (kw/h)                | (8.8)  | (13.2) | (17.6) | (22.0) | (30.8)  | (35.2)  | (44.0)  | (51.3)  | (58.6)  | (65.9)  | (73.3)  | (87.9)  | (102.6) | (117.2) |
| Thermal Efficiency (%)                              |                       | 82     | 83     | 83     | 83     | 83      | 83      | 83      | 83      | 83      | 83      | 83      | 83      | 83      | 83      |
| Output Heating Capacity <sup>d</sup>                | BTUH                  | 24,600 | 37,350 | 49,800 | 62,250 | 87,150  | 99,600  | 124,500 | 145,250 | 166,000 | 186,750 | 207,500 | 249,000 | 290,500 | 332,000 |
|                                                     | (kw/h)                | (7.2)  | (10.9) | (14.6) | (18.2) | (25.5)  | (29.2)  | (36.5)  | (42.6)  | (48.7)  | (54.7)  | (60.8)  | (73.0)  | (85.1)  | (97.3)  |
| Gas Connection (inches) <sup>e</sup>                | Natural               | 1/2    | 1/2    | 1/2    | 1/2    | 1/2     | 1/2     | 1/2     | 1/2     | 1/2     | 1/2     | 3/4     | 3/4     | 3/4     | 3/4     |
|                                                     | Propane               | 1/2    | 1/2    | 1/2    | 1/2    | 1/2     | 1/2     | 1/2     | 1/2     | 1/2     | 1/2     | 3/4     | 3/4     | 3/4     | 3/4     |
| Vent Connection <sup>f</sup> (inches diameter)      |                       | 4      | 4      | 4      | 4      | 4       | 4       | 5       | 5       | 5       | 5       | 5       | 6       | 6       | 6       |
| Combustion Air Inlet <sup>f</sup> (inches diameter) |                       | 4      | 4      | 4      | 4      | 4       | 4       | 6       | 6       | 6       | 6       | 6       | 6       | 6       | 6       |
| Control Amps (24 volt)                              |                       | 1.0    | 1.0    | 1.0    | 1.0    | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     |
| Full Load Amps (115 volt)                           |                       | 1.9    | 2.4    | 2.4    | 3.3    | 3.9     | 5.1     | 3.8     | 3.8     | 4.6     | 7.5     | 7.5     | 11.0    | 11.0    | 11.0    |
| Maximum Over Current Protection (115V) <sup>g</sup> |                       | 15     | 15     | 15     | 15     | 15      | 15      | 15      | 15      | 15      | 15      | 15      | 20      | 20      | 20      |
| Normal Power Consumption (watts)                    |                       | 109    | 155    | 155    | 217    | 276     | 354     | 392     | 392     | 491     | 747     | 747     | 1086    | 1086    | 1086    |
| Discharge Air Temperature Rise (°F)                 |                       | 50     | 55     | 60     | 60     | 60      | 60      | 60      | 60      | 60      | 60      | 60      | 60      | 60      | 60      |
| Air Volume                                          | CFM                   | 456    | 629    | 769    | 961    | 1345    | 1537    | 1921    | 2242    | 2562    | 2882    | 3202    | 3843    | 4483    | 5123    |
|                                                     | (M <sup>3</sup> /min) | (12.9) | (17.8) | (21.8) | (27.2) | (38.1)  | (43.5)  | (54.4)  | (63.5)  | (72.5)  | (81.6)  | (90.7)  | (108.8) | (126.9) | (145.1) |
| Discharge Air Opening Area                          | ft <sup>2</sup>       | 0.96   | 0.96   | 1.25   | 1.25   | 2.01    | 2.01    | 2.56    | 2.56    | 2.56    | 3.51    | 3.51    | 4.79    | 4.79    | 4.79    |
|                                                     | (M <sup>2</sup> )     | (0.09) | (0.09) | (0.12) | (0.12) | (0.19)  | (0.19)  | (0.24)  | (0.24)  | (0.24)  | (0.33)  | (0.33)  | (0.45)  | (0.45)  | (0.45)  |
| Output Velocity                                     | FPM                   | 475    | 656    | 616    | 770    | 668     | 763     | 752     | 877     | 1003    | 820     | 911     | 802     | 936     | 1069    |
|                                                     | (M/min)               | (145)  | (200)  | (188)  | (235)  | (204)   | (233)   | (229)   | (267)   | (306)   | (250)   | (278)   | (244)   | (285)   | (326)   |
| Fan Motor HP <sup>h</sup>                           | Open                  | 0.02   | 0.03   | 0.03   | 0.06   | 1/30    | 1/20    | 1/6     | 1/6     | 1/6     | 1/4     | 1/4     | 1/2     | 1/2     | 1/2     |
|                                                     | Enclosed              | 0.06   | 0.06   | 0.06   | 0.06   | 1/4     | 1/4     | 1/4     | 1/4     | 1/4     | 1/4     | 1/4     | 1/2     | 1/2     | 1/2     |
| Fan Motor                                           | RPM                   | 1550   | 1550   | 1550   | 1550   | 1050    | 1050    | 1050    | 1050    | 1050    | 1050    | 1050    | 1050    | 1050    | 1050    |
| Fan Diameter                                        | inches                | 10     | 10     | 12     | 12     | 16      | 16      | 18      | 18      | 18      | 20      | 20      | 24      | 24      | 24      |
| Sound Level                                         | dba @ 15 ft           | 40     | 40     | 40     | 49     | 54      | 55      | 51      | 52      | 53      | 56      | 56      | 59      | 61      | 62      |
| Approximate Net Weight                              | lbs                   | 55     | 60     | 68     | 73     | 97      | 102     | 173     | 188     | 188     | 204     | 216     | 270     | 295     | 307     |
|                                                     | (kg)                  | (25)   | (27)   | (31)   | (33)   | (44)    | (46)    | (78)    | (85)    | (85)    | (93)    | (98)    | (122)   | (134)   | (139)   |
| Approximate Ship Weight                             | lbs                   | 63     | 68     | 76     | 81     | 120     | 125     | 206     | 221     | 221     | 247     | 259     | 323     | 348     | 360     |
|                                                     | (kg)                  | (29)   | (31)   | (34)   | (37)   | (54)    | (57)    | (93)    | (100)   | (100)   | (112)   | (117)   | (147)   | (158)   | (163)   |

<sup>d</sup> CSA rating for altitudes to 2000 ft.<sup>e</sup> Size shown is for gas connection to a single stage gas valve, not supply line size.<sup>f</sup> Smaller and/or larger vent and combustion air pipe diameters may be allowed; refer to the Venting Installation Manual for Separated Combustion Units, Form I-V-SC. If vent diameter is different from vent connection, reducer/enlargers will be field-required.<sup>g</sup> MOP = 2.25 x largest motor FLA + remaining load. Answer is rounded down to the next size of commercially available circuit breaker or fuse.<sup>h</sup> All other information in this table is based on a heater equipped with a standard 115 volt open fan motor.

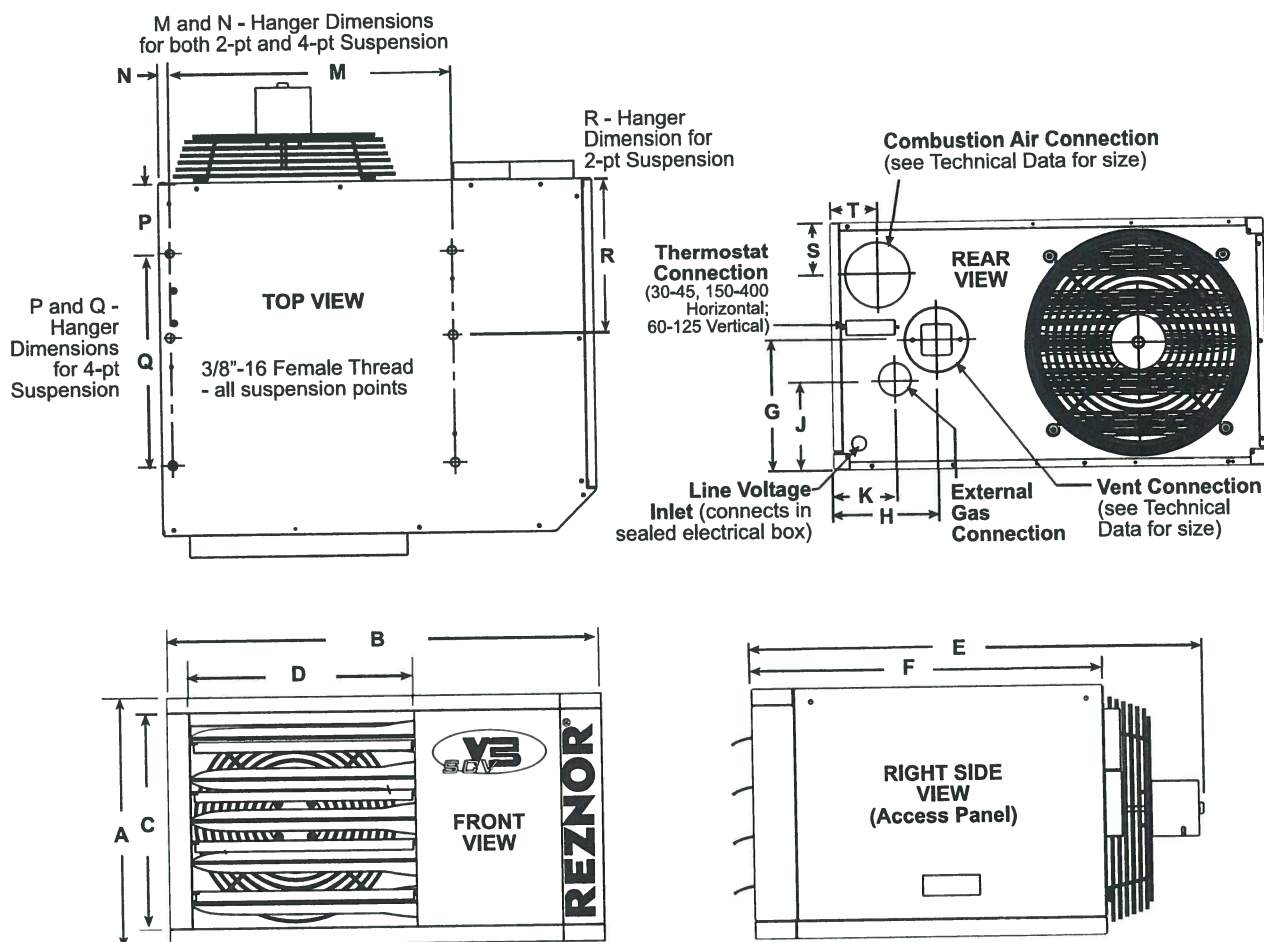
*For installations where dirt, dust, and other air borne contamination is present in the indoor environment, it is recommended to use separated combustion units (Model UDAS). These models use air from outside the space for combustion. This will help reduce the build up of contaminants on the burner which would affect the combustion process. Refer to the installation manuals for recommended frequency of maintenance and cleaning.*

## DIMENSIONS

Model UDAS ±1/16" (2mm)

| Size          | A      | B       | C  | D        | E      | F       | G       | H       | J        | K      | M        | N     | P      | Q       | R       | S       | T       |
|---------------|--------|---------|----|----------|--------|---------|---------|---------|----------|--------|----------|-------|--------|---------|---------|---------|---------|
| 30, 45        | 12 1/8 | 26 5/8  | 10 | 13 13/16 | 26     | 21 9/16 | 5 3/16  | 6 1/2   | 2 11/16  | 3 7/8  | 17 3/8   | 11/16 | 4 5/16 | 13      | 9 9/16  | 2 15/16 | 2 15/16 |
| 60            | 15 1/8 | 26 5/8  | 13 | 13 13/16 | 27     | 21 9/16 | 7 7/8   | 6 1/2   | 5 1/2    | 3 7/8  | 17 3/8   | 11/16 | 4 5/16 | 13      | 10 1/2  | 3 1/4   | 2 15/16 |
| 75            | 15 1/8 | 26 5/8  | 13 | 13 13/16 | 27 5/8 | 21 9/16 | 7 7/8   | 6 1/2   | 5 1/2    | 3 7/8  | 17 3/8   | 11/16 | 4 5/16 | 13      | 10 1/2  | 4 5/8   | 2 15/16 |
| 100           | 23 1/8 | 26 5/8  | 21 | 13 13/16 | 28 5/8 | 21 9/16 | 14 1/2  | 6 1/2   | 8 3/4    | 3 7/8  | 17 3/8   | 11/16 | 4 5/16 | 13      | 10 1/2  | 4 5/8   | 2 15/16 |
| 125           | 23 1/8 | 26 5/8  | 21 | 13 13/16 | 29 3/8 | 21 9/16 | 14 1/2  | 6 1/2   | 8 3/4    | 3 7/8  | 17 3/8   | 11/16 | 4 5/16 | 13      | 10 1/2  | 4 5/8   | 2 15/16 |
| 150, 175, 200 | 20 1/8 | 38 3/16 | 16 | 23       | 42     | 35 3/8  | 8 1/2   | 8 1/4   | 5 7/16   | 6 1/2  | 25 11/16 | 1 3/8 | 8 3/16 | 22 3/16 | 16 3/8  | 4 1/8   | 8 5/16  |
| 225, 250      | 26 1/8 | 38 3/16 | 22 | 23       | 42     | 35 3/8  | 13 1/16 | 8 13/16 | 9        | 6 1/2  | 25 11/16 | 1 3/8 | 8 3/16 | 22 3/16 | 15 5/8  | 5 9/16  | 8 5/16  |
| 300, 350, 400 | 34 1/8 | 41      | 30 | 23       | 42     | 35 3/8  | 17 1/16 | 9       | 11 13/16 | 7 5/16 | 27 11/16 | 1 3/8 | 8 3/16 | 22 3/16 | 16 3/16 | 9 1/16  | 8 9/16  |

| Size          | A     | B       | C     | D     | E       | F     | G     | H     | J     | K     | M     | N    | P     | Q     | R     | S     | T     |
|---------------|-------|---------|-------|-------|---------|-------|-------|-------|-------|-------|-------|------|-------|-------|-------|-------|-------|
| 30, 45        | (308) | (676)   | (254) | (351) | (660)   | (548) | (132) | (165) | (68)  | (98)  | (441) | (17) | (110) | (330) | (243) | (75)  | (75)  |
| 60            | (384) | (676)   | (330) | (351) | (686)   | (548) | (200) | (165) | (140) | (98)  | (441) | (17) | (110) | (330) | (267) | (83)  | (75)  |
| 75            | (384) | (676)   | (330) | (351) | (702)   | (548) | (200) | (165) | (140) | (98)  | (441) | (17) | (110) | (330) | (267) | (83)  | (75)  |
| 100           | (587) | (676)   | (533) | (351) | (727)   | (548) | (368) | (165) | (222) | (98)  | (441) | (17) | (110) | (330) | (267) | (117) | (75)  |
| 125           | (587) | (676)   | (533) | (351) | (746)   | (548) | (368) | (165) | (222) | (98)  | (441) | (17) | (110) | (330) | (267) | (117) | (75)  |
| 150, 175, 200 | (511) | (970)   | (406) | (584) | (1,067) | (899) | (216) | (210) | (138) | (165) | (652) | (35) | (208) | (564) | (416) | (105) | (211) |
| 225, 250      | (664) | (970)   | (559) | (584) | (1,067) | (899) | (332) | (224) | (229) | (165) | (652) | (35) | (208) | (564) | (397) | (141) | (211) |
| 300, 350, 400 | (867) | (1,041) | (762) | (584) | (1,067) | (899) | (433) | (229) | (300) | (186) | (703) | (35) | (208) | (564) | (411) | (230) | (217) |



## CLEARANCE FROM COMBUSTIBLES

| Size    | Top    |     | Flue Connector |     | Access Panel <sup>J</sup> |     | Non-Access Side |    | Bottom <sup>K</sup> |    | Rear <sup>L</sup> |     |
|---------|--------|-----|----------------|-----|---------------------------|-----|-----------------|----|---------------------|----|-------------------|-----|
|         | inches | mm  | inches         | mm  | inches                    | mm  | inches          | mm | inches              | mm | inches            | mm  |
| 30-125  | 1      | 25  | 6              | 152 | 18                        | 457 | 1               | 25 | 1                   | 25 | 18                | 457 |
| 150-400 | 4      | 102 | 6              | 152 | 18                        | 457 | 2               | 51 | 1                   | 25 | 18                | 457 |

<sup>J</sup> Access Panel clearance is required for service clearance to controls<sup>K</sup> Suspend the heater so that the bottom is a minimum of 5' (1.5M) above the floor.<sup>L</sup> Rear clearance is required for air movement. Rear clearance should be measured from the fan motor.Refer to Reznor web site [www.ReznorSpec.com](http://www.ReznorSpec.com) for venting/inlet air requirements for Reznor Separated Combustion Units

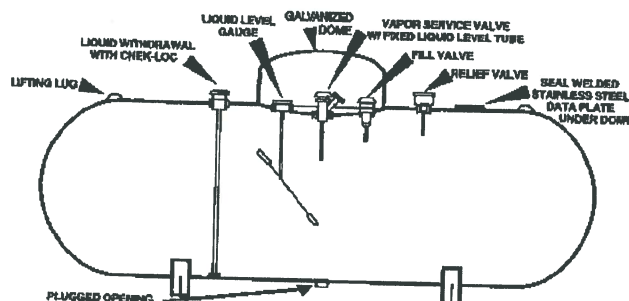


# Aboveground Propane Tanks - 120-1990 Gallon

48



## American Welding & Tank



**500 GALLON PROPANE TANK**

### HORIZONTAL TANK REPLACEMENT PARTS

| DOMESTIC TANK REPLACEMENT PARTS |             |                   |          |              |              |            |
|---------------------------------|-------------|-------------------|----------|--------------|--------------|------------|
| Tank Size                       | Multivalve* | Check Lock Valves |          | Relief Valve | Filler Valve | Dome Cover |
|                                 |             | New Style         |          |              |              |            |
|                                 |             | Bottom 1 1/4"     | Top 3/4" |              |              |            |
| RMI Part No.                    |             |                   |          |              |              |            |
| 120 WG                          | 2033CLT15.0 | 5137              | 5136     | 433AM        | 623B         | AWTDOME-AG |
| 250 WG                          |             |                   |          | 443AM        |              |            |
| 325 WG                          |             |                   |          | 443AM        |              |            |
| 500 WG                          |             |                   |          | 443AM        |              |            |
| 850 WG                          |             | 5137              | (2)      | 453AM        |              |            |
| 1000 WG                         |             |                   |          | 453AM        |              |            |
| 1450 WG                         |             |                   |          | 453AM        |              |            |
| 1990 WG                         |             |                   |          | 453AM        |              |            |

\*Must cut dip tube to D.T. length stamped on tank.

### ABOVEGROUND ASME TANKS

- Epoxy primer with urethane finish for greater rust protection
- Galvanized domes
- Stainless steel seal-welded data plates
- Factory direct, dependable, on-time delivery
- RMI stocking locations for convenient pick up
- Vacuum purged for ease and safety
- New multivalve has 1/8" tapping for easy "gas check" leak testing. Optional Presto-Tap PT-RV valve installed.

### HORIZONTAL ABOVEGROUND TANKS

| RMI Part No. | Number/Stack | Capacity in W.G. | Overall Length | Leg Spacing | Outside Diameter | Height w/Hood | Weight (Lbs) |
|--------------|--------------|------------------|----------------|-------------|------------------|---------------|--------------|
| AWT120AGW    | 16           | 120              | 5' 9"          | 45 1/4"     | 24"              | 4' 1"         | 257          |
| AWT250AGW    | 9            | 250              | 7' 10"         | 60"         | 30"              | 4' 7"         | 483          |
| AWT325AGW    | 9            | 325              | 9' 11"         | 60"         | 30"              | 4' 7"         | 597          |
| AWT500AGW    | 8            | 500              | 9' 11"         | 60"         | 37"              | 5' 2"         | 949          |
| AWT850AGW    | 5            | 850              | 13' 9"         | 86"         | 41"              | 5' 6"         | 1440         |
| AWT1000AGW   | 5            | 1000             | 16' 0"         | 121"        | 41"              | 5' 6"         | 1760         |
| AWT1450AGW   | 4            | 1450             | 17' 4"         | 139 1/2"    | 46"              | 5' 11"        | 2659         |
| AWT1990AGW   | 4            | 1990             | 23' 11"        | 192"        | 46"              | 5' 11"        | 3400         |

### STANDARD REPLACEMENT FLOAT GAUGES FOR ASME BULK TANKS & DOT CYLINDERS ABOVEGROUND TANKS

| RMI PART NO. |        |                     |        |          | Tank Size               |
|--------------|--------|---------------------|--------|----------|-------------------------|
| Jr. Flange   |        | Jr. 1 1/2" Threaded |        | 1" Screw |                         |
| Rochester    | Squibb | Sherwood            | Squibb | Squibb   |                         |
| 6281-12-24   | JA124I | 2281-001            | TA130A | HA130A   | 24" dia., 120 gal.      |
| 6281-15-30   | JA154I | 2281-002            | TA160A | HA160A   | 30" dia., 250 gal.      |
| 6281-15-30   | JA154I | 2281-002            | TA160A | HA160A   | 30" dia., 320 gal.      |
| 6281-19-37   | JA192J | 2281-003            | TA194A | HA194A   | 37" dia., 500 gal.      |
| 6281-21-41   | JA206I | 2281-004            | TA210A | HA210A   | 41" dia.r, 1000 gal.    |
| 6281-85      | JA250J | --                  | TA254S | HA254J   | 420# vertical           |
| 6281-89B     | JA176B | --                  | TA180A | HA180A   | 200# vertical           |
| --           | --     | --                  | TA240A | --       | 45" dia., 1450/1990 gal |

CYLINDERS &amp; TANKS

- Epoxy primer with white urethane finish for great protection
- Phenolic epoxy coated bottom
- Lifting lugs on both models

### NEW 60 & 120 GALLON TANKS-AMERICAN WELDING & TANK

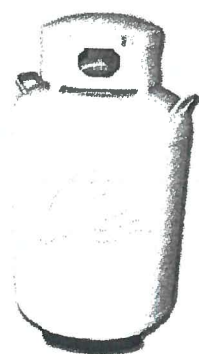
#### VERTICAL ABOVEGROUND TANKS

| RMI Part No.   |                  | Number/Stack | Capacity in W.G. | Outside Diameter | Approx. Height | Weight (Lbs) |
|----------------|------------------|--------------|------------------|------------------|----------------|--------------|
| Dome Style No. | Collar Style No. |              |                  |                  |                |              |
| AWTV60         | AWTV60C          | 16           | 60               | 24"              | 3' 3"          | 150          |
| AWTV120        | AWTV120C         | 9            | 120              | 30"              | 4'             | 260          |

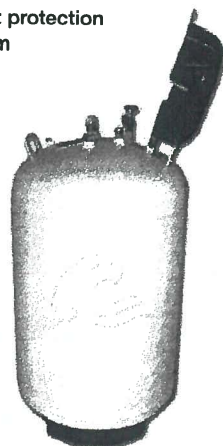
#### VERTICAL TANK REPLACEMENT PARTS

| Tank Size    | Service Valve       | Filler Valve |         | Relief Valve | Float Gauge | Optional Liquid Valve |
|--------------|---------------------|--------------|---------|--------------|-------------|-----------------------|
|              |                     | Bottom ¾"    | Top 1½" |              |             |                       |
| RMI Part No. |                     |              |         |              |             |                       |
| 60           | 6555R9.1 Multivalve |              |         | 445AM        | HA180A      | —                     |
| 120          | 3250ALG711.0        | 1855SD       | 623B    |              | 3891-00     | 5136                  |

\*Must cut dip tube to D.T. length stamped on tank.



**COLLAR STYLE**



**DOMED STYLE**

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# City of Gardner, *Executive Department*

Michael J. Nicholson, Mayor



June 14, 2022

Hon. Elizabeth J. Kazinskas, Council President  
And City Councilors  
Gardner City Hall, Rm 121  
95 Pleasant St  
Gardner, MA 01440

RECEIVED  
2022 JUN 14 PM 2:58  
CITY CLERK'S OFFICE  
GARDNER, MA

RE: Notification of Municipal Disbursement from the Massachusetts Department of Public Utilities for 2021 Transportation Network Company Division

Dear Madam President and Councilors,

On Tuesday, June 14, 2022, the City received notification of our 2021 municipal disbursement from the Massachusetts Department of Public Utilities for Transportation Network Company Division (TNCD).

Under Chapter 187 of the Acts of 2016 of the Massachusetts General Laws, ride share companies – such as Uber and Lyft – are required to annually report to the TNCD the number of rides that are initiated in a particular community during a calendar year.

There is a \$0.20 tax on every ride-share ride that is initiated in a community in the Commonwealth. Of this, \$0.10 is retained by the Commonwealth and the remaining \$0.10 is given to the municipality in which the ride is initiated.

In 2021, per this report, 3,378 rides were initiated in Gardner and Gardner will be receiving \$337.80 from the TNCD from the Ride Share Tax. Per the provisions of this section of the General Laws, this funding falls to the General Fund.

As you are aware, any revenue obtained in the General Fund are used to fund the annual operating budget that is annually approved by the City Council.

Respectfully Submitted,

Michael J. Nicholson  
Mayor, City of Gardner

cc: Finance Committee

## Municipal Disbursements - 2021 TNC Rides

|             |            |                |
|-------------|------------|----------------|
| Abington    | 44,956     | \$4,495.60     |
| Acton       | 19,100     | \$1,910.00     |
| Acushnet    | 3,220      | \$322.00       |
| Adams       | 33         | \$3.30         |
| Agawam      | 11,775     | \$1,177.50     |
| Alford      | 0          | \$0.00         |
| Amesbury    | 13,590     | \$1,359.00     |
| Amherst     | 57,857     | \$5,785.70     |
| Andover     | 77,382     | \$7,738.20     |
| Aquinnah    | 163        | \$16.30        |
| Arlington   | 153,441    | \$15,344.10    |
| Ashburnham  | 261        | \$26.10        |
| Ashby       | 74         | \$7.40         |
| Ashfield    | 0          | \$0.00         |
| Ashland     | 22,641     | \$2,264.10     |
| Athol       | 73         | \$7.30         |
| Attleboro   | 78,772     | \$7,877.20     |
| Auburn      | 27,943     | \$2,794.30     |
| Avon        | 33,793     | \$3,379.30     |
| Ayer        | 4,178      | \$417.80       |
| Barnstable  | 195,121    | \$19,512.10    |
| Barre       | 14         | \$1.40         |
| Becket      | 7          | \$0.70         |
| Bedford     | 30,753     | \$3,075.30     |
| Belchertown | 628        | \$62.80        |
| Bellingham  | 9,519      | \$951.90       |
| Belmont     | 103,946    | \$10,394.60    |
| Berkley     | 2,246      | \$224.60       |
| Berlin      | 3,261      | \$326.10       |
| Bernardston | 9          | \$0.90         |
| Beverly     | 114,243    | \$11,424.30    |
| Billerica   | 74,569     | \$7,456.90     |
| Blackstone  | 1,777      | \$177.70       |
| Blandford   | 8          | \$0.80         |
| Bolton      | 1,193      | \$119.30       |
| Boston      | 18,352,862 | \$1,835,286.20 |
| Bourne      | 13,559     | \$1,355.90     |
| Boxborough  | 3,558      | \$355.80       |
| Boxford     | 3,340      | \$334.00       |
| Boylston    | 3,905      | \$390.50       |
| Braintree   | 269,431    | \$26,943.10    |
| Brewster    | 8,712      | \$871.20       |
| Bridgewater | 34,235     | \$3,423.50     |
| Brimfield   | 24         | \$2.40         |
| Brockton    | 844,803    | \$84,480.30    |
| Brookfield  | 76         | \$7.60         |
| Brookline   | 840,606    | \$84,060.60    |

## Municipal Disbursements - 2021 TNC Rides

|                  |           |              |
|------------------|-----------|--------------|
| Buckland         | 2         | \$0.20       |
| Burlington       | 148,304   | \$14,830.40  |
| Cambridge        | 2,360,396 | \$236,039.60 |
| Canton           | 76,666    | \$7,666.60   |
| Carlisle         | 2,075     | \$207.50     |
| Carver           | 4,260     | \$426.00     |
| Charlemont       | 1         | \$0.10       |
| Charlton         | 2,213     | \$221.30     |
| Chatham          | 17,429    | \$1,742.90   |
| Chelmsford       | 72,291    | \$7,229.10   |
| Chelsea          | 492,479   | \$49,247.90  |
| Cheshire         | 26        | \$2.60       |
| Chester          | 1         | \$0.10       |
| Chesterfield     | 1         | \$0.10       |
| Chicopee         | 61,737    | \$6,173.70   |
| Chilmark         | 1,055     | \$105.50     |
| Clarksburg       | 1         | \$0.10       |
| Clinton          | 6,436     | \$643.60     |
| Cohasset         | 5,111     | \$511.10     |
| Colrain          | 0         | \$0.00       |
| Concord          | 26,749    | \$2,674.90   |
| Conway           | 2         | \$0.20       |
| Cummington       | 0         | \$0.00       |
| Dalton           | 104       | \$10.40      |
| Danvers          | 112,437   | \$11,243.70  |
| Dartmouth        | 52,015    | \$5,201.50   |
| Dedham           | 145,572   | \$14,557.20  |
| Deerfield        | 393       | \$39.30      |
| Dennis           | 36,671    | \$3,667.10   |
| Dighton          | 1,954     | \$195.40     |
| Douglas          | 564       | \$56.40      |
| Dover            | 4,693     | \$469.30     |
| Dracut           | 51,936    | \$5,193.60   |
| Dudley           | 1,062     | \$106.20     |
| Dunstable        | 449       | \$44.90      |
| Duxbury          | 4,852     | \$485.20     |
| East_Bridgewater | 11,736    | \$1,173.60   |
| East_Brookfield  | 120       | \$12.00      |
| East_Longmeadow  | 6,597     | \$659.70     |
| Eastham          | 3,545     | \$354.50     |
| Easthampton      | 3,284     | \$328.40     |
| Easton           | 34,437    | \$3,443.70   |
| Edgartown        | 35,927    | \$3,592.70   |
| Egremont         | 1         | \$0.10       |
| Erving           | 1         | \$0.10       |
| Essex            | 1,235     | \$123.50     |
| Everett          | 708,594   | \$70,859.40  |

## Municipal Disbursements - 2021 TNC Rides

|                  |         |             |
|------------------|---------|-------------|
| Fairhaven        | 16,364  | \$1,636.40  |
| Fall River       | 220,821 | \$22,082.10 |
| Falmouth         | 68,479  | \$6,847.90  |
| Fitchburg        | 40,407  | \$4,040.70  |
| Florida          | 2       | \$0.20      |
| Foxborough       | 40,622  | \$4,062.20  |
| Framingham       | 276,077 | \$27,607.70 |
| Franklin         | 22,634  | \$2,263.40  |
| Freetown         | 3,286   | \$328.60    |
| Gardner          | 3,378   | \$337.80    |
| Georgetown       | 3,530   | \$353.00    |
| Gill             | 11      | \$1.10      |
| Gloucester       | 10,510  | \$1,051.00  |
| Goshen           | 2       | \$0.20      |
| Gosnold          | 0       | \$0.00      |
| Grafton          | 11,170  | \$1,117.00  |
| Granby           | 693     | \$69.30     |
| Granville        | 3       | \$0.30      |
| Great_Barrington | 62      | \$6.20      |
| Greenfield       | 343     | \$34.30     |
| Groton           | 2,237   | \$223.70    |
| Groveland        | 2,702   | \$270.20    |
| Hadley           | 11,485  | \$1,148.50  |
| Halifax          | 3,191   | \$319.10    |
| Hamilton         | 3,790   | \$379.00    |
| Hampden          | 319     | \$31.90     |
| Hancock          | 23      | \$2.30      |
| Hanover          | 18,509  | \$1,850.90  |
| Hanson           | 6,496   | \$649.60    |
| Hardwick         | 4       | \$0.40      |
| Harvard          | 3,596   | \$359.60    |
| Harwich          | 23,113  | \$2,311.30  |
| Hatfield         | 424     | \$42.40     |
| Haverhill        | 214,714 | \$21,471.40 |
| Hawley           | 0       | \$0.00      |
| Heath            | 0       | \$0.00      |
| Hingham          | 45,466  | \$4,546.60  |
| Hinsdale         | 11      | \$1.10      |
| Holbrook         | 36,822  | \$3,682.20  |
| Holden           | 5,967   | \$596.70    |
| Holland          | 8       | \$0.80      |
| Holliston        | 6,491   | \$649.10    |
| Holyoke          | 52,153  | \$5,215.30  |
| Hopedale         | 1,345   | \$134.50    |
| Hopkinton        | 8,541   | \$854.10    |
| Hubbardston      | 67      | \$6.70      |
| Hudson           | 17,539  | \$1,753.90  |

## Municipal Disbursements - 2021 TNC Rides

|               |         |             |
|---------------|---------|-------------|
| Hull          | 9,090   | \$909.00    |
| Huntington    | 2       | \$0.20      |
| Ipswich       | 5,577   | \$557.70    |
| Kingston      | 14,275  | \$1,427.50  |
| Lakeville     | 5,052   | \$505.20    |
| Lancaster     | 2,158   | \$215.80    |
| Lanesborough  | 53      | \$5.30      |
| Lawrence      | 418,634 | \$41,863.40 |
| Lee           | 116     | \$11.60     |
| Leicester     | 7,599   | \$759.90    |
| Lenox         | 378     | \$37.80     |
| Leominster    | 47,226  | \$4,722.60  |
| Leverett      | 51      | \$5.10      |
| Lexington     | 76,849  | \$7,684.90  |
| Leyden        | 1       | \$0.10      |
| Lincoln       | 12,266  | \$1,226.60  |
| Littleton     | 7,747   | \$774.70    |
| Longmeadow    | 5,113   | \$511.30    |
| Lowell        | 572,755 | \$57,275.50 |
| Ludlow        | 4,499   | \$449.90    |
| Lunenburg     | 4,015   | \$401.50    |
| Lynn          | 606,745 | \$60,674.50 |
| Lynnfield     | 27,160  | \$2,716.00  |
| Malden        | 641,059 | \$64,105.90 |
| Manchester    | 2,730   | \$273.00    |
| Mansfield     | 31,884  | \$3,188.40  |
| Marblehead    | 28,945  | \$2,894.50  |
| Marion        | 1,099   | \$109.90    |
| Marlborough   | 85,983  | \$8,598.30  |
| Marshfield    | 13,126  | \$1,312.60  |
| Mashpee       | 18,500  | \$1,850.00  |
| Mattapoisett  | 1,389   | \$138.90    |
| Maynard       | 7,278   | \$727.80    |
| Medfield      | 6,508   | \$650.80    |
| Medford       | 569,347 | \$56,934.70 |
| Medway        | 3,989   | \$398.90    |
| Melrose       | 102,745 | \$10,274.50 |
| Mendon        | 905     | \$90.50     |
| Merrimac      | 2,959   | \$295.90    |
| Methuen       | 169,201 | \$16,920.10 |
| Middleborough | 13,890  | \$1,389.00  |
| Middlefield   | 0       | \$0.00      |
| Middleton     | 13,377  | \$1,337.70  |
| Milford       | 22,884  | \$2,288.40  |
| Millbury      | 23,020  | \$2,302.00  |
| Millis        | 3,823   | \$382.30    |
| Millville     | 386     | \$38.60     |

## Municipal Disbursements - 2021 TNC Rides

|                    |         |             |
|--------------------|---------|-------------|
| Milton             | 103,419 | \$10,341.90 |
| Monroe             | 0       | \$0.00      |
| Monson             | 89      | \$8.90      |
| Montague           | 68      | \$6.80      |
| Monterey           | 0       | \$0.00      |
| Montgomery         | 0       | \$0.00      |
| Mount_Washington   | 0       | \$0.00      |
| Nahant             | 7,245   | \$724.50    |
| Nantucket          | 175,155 | \$17,515.50 |
| Natick             | 113,908 | \$11,390.80 |
| Needham            | 95,074  | \$9,507.40  |
| New_Ashford        | 1       | \$0.10      |
| New_Bedford        | 234,531 | \$23,453.10 |
| New_Braintree      | 3       | \$0.30      |
| New_Marlborough    | 1       | \$0.10      |
| New_Salem          | 2       | \$0.20      |
| Newbury            | 3,088   | \$308.80    |
| Newburyport        | 16,582  | \$1,658.20  |
| Newton             | 554,969 | \$55,496.90 |
| Norfolk            | 4,350   | \$435.00    |
| North_Adams        | 150     | \$15.00     |
| North_Andover      | 60,019  | \$6,001.90  |
| North_Attleborough | 46,275  | \$4,627.50  |
| North_Brookfield   | 113     | \$11.30     |
| North_Reading      | 19,501  | \$1,950.10  |
| Northampton        | 11,185  | \$1,118.50  |
| Northborough       | 22,781  | \$2,278.10  |
| Northbridge        | 4,907   | \$490.70    |
| Northfield         | 3       | \$0.30      |
| Norton             | 18,132  | \$1,813.20  |
| Norwell            | 13,648  | \$1,364.80  |
| Norwood            | 123,074 | \$12,307.40 |
| Oak Bluffs         | 51,077  | \$5,107.70  |
| Oakham             | 18      | \$1.80      |
| Orange             | 19      | \$1.90      |
| Orleans            | 6,270   | \$627.00    |
| Otis               | 0       | \$0.00      |
| Oxford             | 6,411   | \$641.10    |
| Palmer             | 656     | \$65.60     |
| Paxton             | 1,261   | \$126.10    |
| Peabody            | 202,903 | \$20,290.30 |
| Pelham             | 66      | \$6.60      |
| Pembroke           | 11,502  | \$1,150.20  |
| Pepperell          | 896     | \$89.60     |
| Peru               | 0       | \$0.00      |
| Petersham          | 5       | \$0.50      |
| Phillipston        | 25      | \$2.50      |

## Municipal Disbursements - 2021 TNC Rides

|              |           |              |
|--------------|-----------|--------------|
| Pittsfield   | 2,869     | \$286.90     |
| Plainfield   | 0         | \$0.00       |
| Plainville   | 13,061    | \$1,306.10   |
| Plymouth     | 64,974    | \$6,497.40   |
| Plympton     | 1,122     | \$112.20     |
| Princeton    | 349       | \$34.90      |
| Provincetown | 14,596    | \$1,459.60   |
| Quincy       | 705,761   | \$70,576.10  |
| Randolph     | 213,361   | \$21,336.10  |
| Raynham      | 29,829    | \$2,982.90   |
| Reading      | 42,452    | \$4,245.20   |
| Rehoboth     | 3,539     | \$353.90     |
| Revere       | 615,417   | \$61,541.70  |
| Richmond     | 23        | \$2.30       |
| Rochester    | 554       | \$55.40      |
| Rockland     | 42,132    | \$4,213.20   |
| Rockport     | 1,033     | \$103.30     |
| Rowe         | 0         | \$0.00       |
| Rowley       | 2,962     | \$296.20     |
| Royalston    | 1         | \$0.10       |
| Russell      | 6         | \$0.60       |
| Rutland      | 754       | \$75.40      |
| Salem        | 279,290   | \$27,929.00  |
| Salisbury    | 9,324     | \$932.40     |
| Sandisfield  | 0         | \$0.00       |
| Sandwich     | 9,554     | \$955.40     |
| Saugus       | 184,680   | \$18,468.00  |
| Savoy        | 0         | \$0.00       |
| Scituate     | 5,522     | \$552.20     |
| Seekonk      | 25,309    | \$2,530.90   |
| Sharon       | 18,963    | \$1,896.30   |
| Sheffield    | 3         | \$0.30       |
| Shelburne    | 15        | \$1.50       |
| Sherborn     | 3,228     | \$322.80     |
| Shirley      | 1,397     | \$139.70     |
| Shrewsbury   | 63,940    | \$6,394.00   |
| Shutesbury   | 20        | \$2.00       |
| Somerset     | 13,715    | \$1,371.50   |
| Somerville   | 1,172,672 | \$117,267.20 |
| South_Hadley | 5,192     | \$519.20     |
| Southampton  | 460       | \$46.00      |
| Southborough | 9,735     | \$973.50     |
| Southbridge  | 2,722     | \$272.20     |
| Southwick    | 163       | \$16.30      |
| Spencer      | 2,629     | \$262.90     |
| Springfield  | 323,178   | \$32,317.80  |
| Sterling     | 1,831     | \$183.10     |

## Municipal Disbursements - 2021 TNC Rides

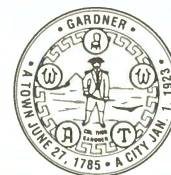
|                  |         |             |
|------------------|---------|-------------|
| Stockbridge      | 38      | \$3.80      |
| Stoneham         | 77,848  | \$7,784.80  |
| Stoughton        | 117,580 | \$11,758.00 |
| Stow             | 1,832   | \$183.20    |
| Sturbridge       | 1,979   | \$197.90    |
| Sudbury          | 14,043  | \$1,404.30  |
| Sunderland       | 1,863   | \$186.30    |
| Sutton           | 3,905   | \$390.50    |
| Swampscott       | 45,090  | \$4,509.00  |
| Swansea          | 10,700  | \$1,070.00  |
| Taunton          | 102,263 | \$10,226.30 |
| Templeton        | 160     | \$16.00     |
| Tewksbury        | 83,383  | \$8,338.30  |
| Tisbury          | 27,843  | \$2,784.30  |
| Tolland          | 0       | \$0.00      |
| Topsfield        | 3,454   | \$345.40    |
| Townsend         | 587     | \$58.70     |
| Truro            | 1,933   | \$193.30    |
| Tyngsborough     | 11,915  | \$1,191.50  |
| Tyringham        | 3       | \$0.30      |
| Upton            | 1,417   | \$141.70    |
| Uxbridge         | 2,682   | \$268.20    |
| Wakefield        | 65,749  | \$6,574.90  |
| Wales            | 4       | \$0.40      |
| Walpole          | 42,324  | \$4,232.40  |
| Waltham          | 445,177 | \$44,517.70 |
| Ware             | 92      | \$9.20      |
| Wareham          | 17,482  | \$1,748.20  |
| Warren           | 82      | \$8.20      |
| Warwick          | 0       | \$0.00      |
| Washington       | 3       | \$0.30      |
| Watertown        | 289,571 | \$28,957.10 |
| Wayland          | 13,909  | \$1,390.90  |
| Webster          | 5,359   | \$535.90    |
| Wellesley        | 114,011 | \$11,401.10 |
| Wellfleet        | 2,288   | \$228.80    |
| Wendell          | 1       | \$0.10      |
| Wenham           | 3,458   | \$345.80    |
| West_Boylston    | 8,562   | \$856.20    |
| West_Bridgewater | 16,822  | \$1,682.20  |
| West_Brookfield  | 28      | \$2.80      |
| West_Newbury     | 1,039   | \$103.90    |
| West_Springfield | 43,442  | \$4,344.20  |
| West_Stockbridge | 7       | \$0.70      |
| West_Tisbury     | 9,650   | \$965.00    |
| Westborough      | 47,406  | \$4,740.60  |
| Westfield        | 7,268   | \$726.80    |

**Municipal Disbursements - 2021 TNC Rides**

|                     |                   |                       |
|---------------------|-------------------|-----------------------|
| <b>Westford</b>     | 18,557            | \$1,855.70            |
| <b>Westhampton</b>  | 7                 | \$0.70                |
| <b>Westminster</b>  | 1,612             | \$161.20              |
| <b>Weston</b>       | 25,611            | \$2,561.10            |
| <b>Westport</b>     | 7,344             | \$734.40              |
| <b>Westwood</b>     | 48,502            | \$4,850.20            |
| <b>Weymouth</b>     | 199,294           | \$19,929.40           |
| <b>Whately</b>      | 142               | \$14.20               |
| <b>Whitman</b>      | 25,776            | \$2,577.60            |
| <b>Wilbraham</b>    | 2,591             | \$259.10              |
| <b>Williamsburg</b> | 50                | \$5.00                |
| <b>Williamstown</b> | 106               | \$10.60               |
| <b>Wilmington</b>   | 46,492            | \$4,649.20            |
| <b>Winchendon</b>   | 115               | \$11.50               |
| <b>Winchester</b>   | 51,238            | \$5,123.80            |
| <b>Windsor</b>      | 0                 | \$0.00                |
| <b>Winthrop</b>     | 78,160            | \$7,816.00            |
| <b>Woburn</b>       | 215,878           | \$21,587.80           |
| <b>Worcester</b>    | 786,978           | \$78,697.80           |
| <b>Worthington</b>  | 0                 | \$0.00                |
| <b>Wrentham</b>     | 15,574            | \$1,557.40            |
| <b>Yarmouth</b>     | 49,655            | \$4,965.50            |
| <b>Totals</b>       | <b>39,748,519</b> | <b>\$3,974,851.90</b> |

# City of Gardner, *Executive Department*

Michael J. Nicholson, Mayor



June 14, 2022

Hon. Elizabeth J. Kazinskas, Council President  
And City Councilors  
Gardner City Hall, Rm 121  
95 Pleasant St.  
Gardner, MA 01440

RE: Update regarding property sales

Dear Madam President and Councilors,

I am writing to provide you all with an update regarding the sales of properties owned by the City that the City Council has approved within the past six (6) months.

On March 16, 2022, the City Purchasing Department released the publication for the sale of the following properties:

| Address                    | Parcel ID | Minimum Price |
|----------------------------|-----------|---------------|
| 177 West Street            | M27-23-23 | \$43,200.00   |
| 20 Rock Street             | M22-1-21  | \$49,200.00   |
| Corner of Nichols & Parker | M22-4-24  | \$1.00        |

As required by Massachusetts General Law, a request for proposals was issued for the properties.

Of the three (3) properties listed, only one (1) received a submission for a sale. This was the property located at 20 Rock Street. The proposal awarded was for the minimum amount approved by the Council.

Since the other properties received no submissions, the Administration is now able to sell these properties without the restrictions of a request for proposal, so long as the minimum price is still in line with that approved by the City Council when the property was declared surplus.

The advertisements for the properties on Connant Street and Chelsea Street that were recently approved for declaration of surplus by the Council are currently being prepared and will be published shortly.

Respectfully Submitted,

Michael J. Nicholson  
Mayor, City of Gardner

*cc: Finance Committee*

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 2022 JUN 14 PM 3:59  
 CITY CLERK'S OFFICE  
 GARDNER, MA

# City of Gardner, *Executive Department*

Michael J. Nicholson, Mayor



June 14, 2022

Hon. Elizabeth J. Kazinskas, Council President  
And City Councilors  
Gardner City Hall, Rm 121  
95 Pleasant Street  
Gardner, MA 01440

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CITY CLERK'S OFFICE  
GARDNER, MA

RE: Follow Up to Item #10698 New Health Department Vehicle

Dear Madam President and Councilors,

At the last meeting of the City Council, Councilor Boone asked about the trade in value for the existing vehicle being used by the Director of Public Health.

After speaking with the dealership, the current vehicle has a trade-in value of \$7,000.00.

As was previously stated, the City was required to upfront the full cost of the new electric vehicle up front, in order to ensure the City's position on the wait list caused by the large number of municipalities purchasing these from the state contract list.

The City will be reimbursed the \$7,000 trade in value of the existing vehicle, as well as a federal rebate of \$7,500, and a rebate from the Commonwealth of \$1,500 once the vehicle arrives from the lot.

As such, after these reimbursements and rebates, even with the current inflationary trends, the new Health Department Vehicle will be the least expensive vehicle purchased for the City's fleet in the past five (5) years.

Respectfully Submitted,

Michael J. Nicholson  
Mayor, City of Gardner

Cc: Finance Committee

# FY22 VEHICLE PURCHASE HISTORY

10734

| Org   | Object | Description         | DEPT   | 2022 Actual      | 2021 Actual       | 2020 Actual       | 2019 Actual       | 2018 Actual       |
|-------|--------|---------------------|--------|------------------|-------------------|-------------------|-------------------|-------------------|
| 12210 | 55090  | NEW POLICE VEHICLES | POLICE | \$ -             | \$ 141,053        | \$ 135,700        | \$ 124,000        | \$ 115,066        |
| 12210 | 65090  | ENC NEW VEHICLES    | POLICE | \$ 49,395        | \$ 4,813          | \$ 6,124          |                   |                   |
|       |        | <b>SUB TOTAL</b>    |        | <b>\$ 49,395</b> | <b>\$ 145,866</b> | <b>\$ 141,824</b> | <b>\$ 124,000</b> | <b>\$ 115,066</b> |

|       |       |                   |      |             |                  |                  |             |                  |
|-------|-------|-------------------|------|-------------|------------------|------------------|-------------|------------------|
| 12220 | 55090 | NEW FIRE VEHICLES | FIRE | \$ -        | \$ 40,000        | \$ 58,416        | \$ -        | \$ 40,000        |
| 12220 | 65090 | ENC NEW VEHICLES  | FIRE | \$ -        | \$ 1,584         | \$ -             |             |                  |
|       |       | <b>SUB TOTAL</b>  |      | <b>\$ -</b> | <b>\$ 41,584</b> | <b>\$ 58,416</b> | <b>\$ -</b> | <b>\$ 40,000</b> |

|       |       |                  |       |             |             |             |             |                   |
|-------|-------|------------------|-------|-------------|-------------|-------------|-------------|-------------------|
| 12231 | 55090 | NEW VEHICLES     | AMBUL | \$ -        | \$ -        | \$ -        | \$ -        | \$ 254,998        |
|       |       | <b>SUB TOTAL</b> |       | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 254,998</b> |

|       |       |                  |        |                  |                  |             |             |             |
|-------|-------|------------------|--------|------------------|------------------|-------------|-------------|-------------|
| 12290 | 55090 | NEW VEHICLES     | ANIM C | \$ -             | \$ 36,000        | \$ -        | \$ -        | \$ -        |
| 12290 | 65090 | ENC NEW VEHICLES | ANIM C | \$ 34,937        | \$ -             | \$ -        | \$ -        | \$ -        |
|       |       | <b>SUB TOTAL</b> |        | <b>\$ 34,937</b> | <b>\$ 36,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> |

|       |       |                  |     |                   |                 |                   |             |             |
|-------|-------|------------------|-----|-------------------|-----------------|-------------------|-------------|-------------|
| 14421 | 55090 | NEW VEHICLES     | DPW | \$ 381,058        | \$ -            | \$ 148,860        | \$ -        | \$ -        |
| 14421 | 65090 | ENC NEW VEHICLES | DPW | \$ -              | \$ 1,140        | \$ -              | \$ -        | \$ -        |
|       |       | <b>SUB TOTAL</b> |     | <b>\$ 381,058</b> | <b>\$ 1,140</b> | <b>\$ 148,860</b> | <b>\$ -</b> | <b>\$ -</b> |

|       |       |                      |         |      |      |            |      |      |
|-------|-------|----------------------|---------|------|------|------------|------|------|
| 27482 | 55123 | SNOW REMOVAL VEHICLE | AIRPORT | \$ - | \$ - | \$ 183,984 | \$ - | \$ - |
|-------|-------|----------------------|---------|------|------|------------|------|------|

|       |       |             |             |      |            |      |            |            |
|-------|-------|-------------|-------------|------|------------|------|------------|------------|
| 61440 | 52050 | NEW VEHICLE | SEWER/WATER | \$ - | \$ 220,424 | \$ - | \$ 234,884 | \$ 217,688 |
|-------|-------|-------------|-------------|------|------------|------|------------|------------|

|       |       |                 |      |            |      |      |      |      |
|-------|-------|-----------------|------|------------|------|------|------|------|
| 63640 | 52050 | LARGE EQUIPMENT | GOLF | \$ 193,714 | \$ - | \$ - | \$ - | \$ - |
|-------|-------|-----------------|------|------------|------|------|------|------|

|  |  |              |  |                   |                   |                   |                   |                   |
|--|--|--------------|--|-------------------|-------------------|-------------------|-------------------|-------------------|
|  |  | <b>TOTAL</b> |  | <b>\$ 659,105</b> | <b>\$ 445,015</b> | <b>\$ 533,084</b> | <b>\$ 358,884</b> | <b>\$ 627,751</b> |
|--|--|--------------|--|-------------------|-------------------|-------------------|-------------------|-------------------|

# City of Gardner, *Executive Department*

Michael J. Nicholson, Mayor

RECEIVED

2022 JUN -2 PM 1:25

CITY CLERK'S OFFICE  
GARDNER, MA



May 31, 2022

Hon. Elizabeth J. Kazinskas, Council President  
And City Councilors  
Gardner City Hall, Rm 121  
95 Pleasant St  
Gardner, MA 01440

RE: Free Cash Appropriation Request- City Centennial Celebration

Dear Madam President and Councilors,

Next year, the City will be celebrating its 100<sup>th</sup> year as a City.

In order to commemorate our centennial year as a City, I will be appointing an advisory committee to oversee planning of different events regarding this milestone.

This free cash appropriation request is being requested to provide this volunteer group with an initial budget from which to build their events from and begin their fundraising efforts.

Respectfully Submitted,

Michael J. Nicholson  
Mayor, City of Gardner

AN ORDER APPROPRIATING FROM FREE CASH TO THE MAYOR'S  
UNCLASSIFIED – CITY CENTENNIAL CELEBRATION EXPENSE ACCOUNT.

ORDERED:

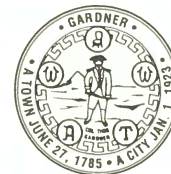
That there be and is hereby appropriated the sum of One Hundred Thousand Dollars and No Cents (\$100,000.00) from Free Cash to the Mayor's Unclassified –City Centennial Celebration Expense Account.

# City of Gardner, *Executive Department*

Michael J. Nicholson, Mayor

RECEIVED

2022 JUN -2 PM 1:25  
CITY CLERK'S OFFICE  
GARDNER, MA



May 31, 2022

Hon. Elizabeth J. Kazinskas, Council President  
And City Councilors  
Gardner City Hall, Rm 121  
95 Pleasant St  
Gardner, MA 01440

RE: Free Cash Appropriation Request – Valuation Update

Dear Madam President and Councilors,

As we begin our year end procedures for FY2022, we have begun the process of replenishing accounts that currently stand with a negative balance due to expenses coming in higher than when we budgeted for them last May.

Due to increased requirements by the Department of Revenue for our valuation procedures, additional expenses were incurred by the Assessor's Department due to having to perform additional cyclical inspections of properties.

The remaining amount outstanding is being proposed through an appropriation transfer request that has also been submitted to the Council.

The attached appropriation is being requested to cover the existing shortfall and carry the account through to the end of the fiscal year.

Respectfully,

Michael J. Nicholson  
Mayor, City of Gardner

AN ORDER APPROPRIATING FROM FREE CASH TO THE ASSESSOR'S  
DEPT. – VALUATION UPDATE EXPENSE ACCOUNT.

ORDERED:

That there be and is hereby appropriated the sum of Twenty-Two Thousand Two  
Hundred Dollars and No Cents (\$22,200.00) from Free Cash to the Assessor's Dept. –  
Valuation Update Expense Account.

**CITY OF GARDNER***Office of the Board of Assessors*

95 Pleasant Street  
Room 223  
Gardner, MA 01440



Tel: 978-630-4004  
Fax: 978-630-4080  
Email: ckumar@gardner-ma.gov

May 31, 2022

Mayor Nicholson  
95 Pleasant Street  
Gardner, MA 01440

Re: Request for Free Cash

Mayor Nicholson:

Our "Valuation Update" account (11141-55050) is falling short of funds because the DOR has instructed us (through the revaluation process) to complete the cyclical inspection that were supposed to be completed in FY21, resulting in unforeseen expenses.

Therefore, I would like to formally request the amount of \$22,200 from Free Cash. This amount should cover the unforeseen cost incurred to complete the project.

Sincerely,

Christine Kumar, MAA  
City Assessor

# City of Gardner, *Executive Department*

Michael J. Nicholson, Mayor

June 1, 2022

Hon. Elizabeth J. Kazinskas, Council President  
And City Councilors  
Gardner City Hall, Rm 121  
95 Pleasant Street  
Gardner, MA 01440

RE: Free Cash Appropriation Request – Maki Park Construction

Dear Madam President and Councilors,

Attached please find an appropriation request for the renovation of the existing pocket park, located at the site of the former Maki Block Building on the corner of Graham and Parker Streets.

The City has had ownership of this site since February 13, 2017.

The area has been planted with grass, but is currently unusable due to the steep slope and grade of the area.

This project would terrace the location in order to correct the grading issues, bring the slopes to a level that is compliant with ADA standards, and allow us to utilize the area in a productive manner, rather than just a location for planting and mowing grass.

With all of the development currently underway in the Downtown area, this project will truly compliment the private sector investments and partnerships the City has made to breathe new life into our historic downtown.

Respectfully Submitted,



Michael J. Nicholson  
Mayor, City of Gardner

RECEIVED

2022 JUN -2 PM 1:25  
CITY CLERK'S OFFICE  
GARDNER, MA



AN ORDER APPROPRIATING FROM FREE CASH TO THE MAKI PARK –  
EXPENSE ACCOUNT.

ORDERED:

That there be and is hereby appropriated the sum of One Hundred Eighty  
Thousand Dollars and No Cents (\$180,000.00) from Free Cash to the Maki Park –  
Expense Account.

**CITY OF GARDNER  
Maki Park Project**

The City of Gardner is applying for \$160,375 to enhance Maki Park, located in its Downtown Urban Renewal Area to create outdoor dining opportunities for downtown restaurants offering take out service and encouraging increased multi-model transportation in the downtown by enhancing safe transportation model options. In addition, this area will also serve as a waiting area for customers of barbers, and hair and nail salons. This common area has been strategically identified within the downtown for repurposing to support curbside retail and dining opportunities with easy and safe access by the customers.

**Benefits of the Project**

The City of Gardner proposes to develop an outdoor seating area at Maki Park located downtown to assist restaurants with their takeout business along with providing seating areas for persons waiting to enter beauty salons and barbershops.

Despite COVID 19 restrictions being lifted by the end of the month, the downtown businesses will benefit from having an outdoor area for their customers as they have limited indoor space and confined indoor seating areas. After a difficult year, it is critical that the businesses maintain a service level to remain open. The more waiting area they have, the more customers will utilize their services.

As an example of the challenges these businesses have faced, the eight eateries located in downtown have a normal maximum seating capacity of 336, however, under the current COVID restrictions their seating capacities have diminished to 137. This includes two that have existing limited outdoor seating (Gardner Ale House and Blue Moon Diner). Barbershops and salons are also experiencing hardship by turning people away due to a reduction or elimination of seating in their waiting areas. The pre-pandemic seating capacity for the six barber and salon businesses was 27, which has been reduced to 10, resulting in these businesses turning away potential customers. Supplying outdoor seating in close proximity to these businesses can assist with increasing their respective customer base both during and after the COVID-19 restrictions are lifted.

A map showing the proposed outdoor seating area and related businesses assisted by this project is attached as Exhibit 1. This project is located in an Environmental Justice Area.

The City is also in the process of extending the North Central Pathway trail into downtown in close proximity to the Maki Park project area. The project area includes a bike rack for those coming from or going to the trail who want to take a break or need a place to leave their bike while shopping downtown.

Maki Park is also situated near schools, senior housing, the senior center, and bus stops, making it an ideal location for children, seniors, and commuters to stop and rest in route to their destinations. The addition of outdoor seating can assist with increasing traffic into our downtown for community events and shopping.

**Description of project and project locations**

The City of Gardner proposes to develop an outdoor seating and function area in downtown on the Maki Park site on Parker Street. The site consists of a vacant municipal grass lot next to a municipal parking lot. In 2017 the Gardner Redevelopment Authority in partnership with the City acquired the property, which included a three story building that had been vacant and in disrepair for two decades. The City

demolished the building in 2018 with Community Development Block Grant funds. The vacant lot is currently used for the Growing Places Mobile Market one day a week. The mobile market is a community-driven healthy food access solution that brings fresh local produce and value added products to residents. The site is also used for overflow parking during fall events like the infamous Chair Luge and Oktoberfest celebrations that attract over 10,000 people to downtown Gardner. The City has contemplated expanding the adjacent parking lot onto this site; however, transformation of this site into an outdoor seating and function area would be more practical and have a more positive impact on downtown businesses and community events.

Since the property has a natural incline from the front of the site along Parker Street to the rear of the site, the City proposes three tiered gravel pad areas for an outdoor seating and function area as depicted in Exhibit 2. The site will be handicap accessible and include accessible picnic tables on each tier in addition to a mixture of rectangular and round tables protected with sunshades. Seating capacity is forty-eight and will be aligned to enable social distancing in case it is needed again in the future. At the highest point of the site is a grassy knoll that can be utilized for additional picnic seating, outdoor entertainment, arts and crafts, and other community events. Although the project area is not considered a quick launch/quick build project, it will be permanent year round once complete.

#### **Confirmation of ownership / control of project areas**

The City of Gardner owns and controls the Maki Park site identified in this application.

#### **Demonstration of compliance with safety and accessibility related regulations:**

Phase 2 of the Downtown Infrastructure Improvement Project (DIIP) includes replacement and reconstruction of sidewalks, handicap accessible ramps, crosswalks, and lighting using Community Development Block Grant funds. Construction is expected to start in the summer of 2021, which will ensure handicap accessibility to and from the Maki site. Handicap accessible tables are being procured for the site, and metal fencing will surround the site. The City of Gardner is currently using Complete Streets funding to extend the North Central Pathway into downtown in close proximity to the project area. This project area includes a bike rack for access.

#### **Explanation whether the project is intended to be temporary or to pilot a potentially permanent change:**

The Maki outdoor seating area is expected to be permanent. Businesses are in agreement with this and support turning this area into outdoor seating.

#### **Description of the role of the City:**

The City of Gardner Department of Community Development and Planning (DCDP) will manage the project. The Director of DCDP, Trevor Beauregard, will act as Project Manager for the project. The City's Economic Development Coordinator, Jessica DeRoy, will assist the Director with day-to-day oversight. The equipment identified for these projects including picnic tables, sunshades, metal fencing, bike rack and decorative trash receptacles will be procured with the assistance of the City's Purchasing Department. The City expects to utilize the Commonwealth's Operational Services Division Contracts for equipment purchases. The City's Department of Public Works has the expertise to assemble and set up equipment.

**A project timeline with milestones and a project budget:**

A detailed project budget is included in Exhibit 3.

The Maki Park project cost is estimated at \$160,375. This cost includes \$137,375 for the project plus the design cost estimated at \$23,000 and will take six weeks to complete. The City of Gardner will contract the design work out to an engineering firm already on-call with the City. The Maki lot construction will follow the procurement procedure established under MGL, Chapter 149, and will be conducted through the City's Purchasing Department. Bidding the construction project will take three weeks and the contractor will be hired the following week. Construction will commence in September of 2021 and be completed in November of 2021.



Downtown Businesses



Project Site



Restaurants



Salons / Barbershops

## DOWNTOWN GARDNER

RESTAURANT AND SALON / BARBERSHOPS

CITY OF GARDNER

0 75 150 Feet



Data Sources

City of Gardner Engineering,  
Office of Geographic and  
Environmental Information (MassGIS),  
Commonwealth of Massachusetts, EOEA



Exhibit 2 - Maki Park Outdoor Seating Concept



MAKI PARK OUTDOOR SEATING AREA  
GARDNER, MA

CONCEPTUAL LAYOUT

DATE: 06/29/2020  
SCALE: 1" = 20'  
FIGURE: 1



0 20' 40'

SCALE: 1" = 20'

**EXHIBIT 3 - MAKI PARK PROJECT BUDGET, CITY OF GARDNER, MA****MAKI OUTDOOR SEATING PARK**

| <b>QUANTITY</b>            | <b>UNIT</b> | <b>CATEGORY</b>                    | <b>UNIT PRICE</b> | <b>AMOUNT</b>        |
|----------------------------|-------------|------------------------------------|-------------------|----------------------|
| 220                        | CY          | Unclassified Excavation            | \$ 44.00          | \$ 9,680.00          |
| 120                        | CY          | Processed Gravel Borrow (8" depth) | \$ 56.00          | \$ 6,720.00          |
| 60                         | TON         | Stone Dust (4" Depth)              | \$ 112.00         | \$ 6,720.00          |
| 910                        | SY          | Fine Grading and Compacting        | \$ 3.00           | \$ 2,730.00          |
| 400                        | SY          | Geotextile Fabric for Separation   | \$ 6.00           | \$ 2,400.00          |
| 75                         | LF          | Sawcutting Asphalt Pavement        | \$ 4.00           | \$ 300.00            |
| 50                         | SY          | Cement Concrete Sidewalk           | \$ 88.00          | \$ 4,400.00          |
| 210                        | LF          | Granite Curb                       | \$ 53.00          | \$ 11,130.00         |
| 10                         | SY          | Hot Mix Asphalt for Patching       | \$ 63.00          | \$ 630.00            |
| 635                        | LF          | Metal Edging                       | \$ 25.00          | \$ 15,875.00         |
| 7                          | EA          | Picnic Tables                      | \$ 2,200.00       | \$ 15,400.00         |
| 12                         | EA          | Sun Shades                         | \$ 500.00         | \$ 6,000.00          |
| 280                        | LF          | Ornamental Metal Fence with Gates  | \$ 150.00         | \$ 42,000.00         |
| 470                        | SY          | Loam and Seed                      | \$ 12.00          | \$ 5,640.00          |
| 6                          | EA          | Tree Planting                      | \$ 625.00         | \$ 3,750.00          |
| 8                          | EA          | Shrubs                             | \$ 125.00         | \$ 1,000.00          |
| 1                          | LS          | Misc. Plantings for Rain Garden    | \$ 1,250.00       | \$ 1,250.00          |
| 2                          | EA          | Decorative Trash Receptacles       | \$ 500.00         | \$ 1,000.00          |
| 1                          | EA          | Metal Bike Rack                    | \$ 750.00         | \$ 750.00            |
| <b>PROJECT COSTS</b>       |             |                                    |                   | <b>\$ 137,375.00</b> |
|                            |             | Design                             |                   | \$ 23,000.00         |
| <b>TOTAL PROJECT COSTS</b> |             |                                    |                   | <b>\$ 160,375.00</b> |

# City of Gardner, *Executive Department*

Michael J. Nicholson, Mayor

June 1, 2022

Hon. Elizabeth J. Kazinskas, Council President  
And City Councilors  
Gardner City Hall, Rm 121  
95 Pleasant Street  
Gardner, MA 01440

RE: Free Cash Appropriation Request – Park Street Park Construction

Dear Madam President and Councilors,

Attached please find an appropriation request for the construction of a new park and parking lot at the site of the former National Grid substation on Park Street.

The City has licensed the property from National Grid and has site control of the property.

Due to its former use as an electrical power substation, there are several restrictions associated with what can be done with the property. No excavation or any digging can be done per restrictions put in place by National Grid, the Massachusetts Department of Environment Protection, and the Federal Environmental Protection Agency.

The plan we have in place is to pave a small portion of the site for a small parking lot to the area and plant a grass park with some benches and walking areas by Crystal Lake.

This will truly enhance the area the area by removing the existing chain link fence, providing additional parking for the area and Monument Park, cutting down the overgrowth and creating a new place for the public to enjoy the views of Crystal Lake.

Respectfully Submitted,



Michael J. Nicholson  
Mayor, City of Gardner

RECEIVED

2022 JUN -2 PM 1:25

CITY CLERK'S OFFICE  
GARDNER, MA



AN ORDER APPROPRIATING FROM FREE CASH TO THE PARK STREET  
PARK – EXPENSE ACCOUNT.

ORDERED:

That there be and is hereby appropriated the sum of Two Hundred Sixty-Eight  
Thousand Dollars and No Cents (\$268,000.00) from Free Cash to the Park Street Park –  
Expense Account.

## **Park Street Park Design Project**

### **Project Description:**

The proposed project will include the design of a small park on the former substation parcel on Park Street. The work will include a detailed topographic survey, design preparation, and related engineering services necessary for the preparation of biddable construction documents for the proposed park. The design concept will include a parking area for approximately 40-50 cars, benches, picnic tables, and landscaping. It will improve public access to existing recreational amenities including the Greenwood Memorial Pool & Splash Park, Crystal Lake Cemetery and Park, and Monument Park. Further, it will facilitate access to the North Central Pathway, an existing bike path between Gardner and Winchendon and with connections to many local public service and commercial areas including Mount Wachusett Community College, Heywood Hospital, Gardner High School and Middle School, and the downtown commercial district. The design will generally include plans and drawings related to site grading, parking, site lighting, sidewalks, curbing, bike path connections to the North Central Pathway, site amenities, and landscaping.

The Park Street Park will be located in the City's defined Downtown Target Area. The project is located within Census Tract 7075, Block Group 1, which is 55% LMI. The property also directly abuts the boundaries of an Environmental Justice Population area for income.

### **Project Need:**

The proposed park and parking area will serve as the primary access point for the North Central Pathway Bike Trail connecting the downtowns of the communities of Gardner and Winchendon. The North Central Pathway also provides connections to Heywood Hospital, Mount Wachusett Community College, and eventually downtown Gardner and beyond to South Gardner via the rear Main Street (Derby Drive) and Timpany Blvd. Corridor. A central access point and off street parking area located near the heart of downtown and adjacent to other recreational amenities such as Monument Park, Greenwood Memorial Outdoor Swimming Pool and Splash Park, and the Veteran's Memorial Ice Skating Rink will provide a substantial benefit to LMI persons on an area basis (LMA).

The proposed design, will directly improve the blighted conditions of a vacant lot by developing a design that will lead to the rehabilitation and repurposing of that lot through the creation of a park and parking lot which will benefit the LMI families and youth of the surrounding neighborhoods (55% LMI and 63% LMI) as well as all of Gardner (54% LMI). Within a half mile of the project area, there are close to 900 single family homes, 100 multifamily homes and multiple condominium properties. On the parcels directly abutting the proposed park, there are four other existing regionally significant public recreational amenities (Monument Park, Greenwood Memorial Pool and Splash Park, DCR Veteran's Memorial Ice Skating Rink, and the North Central Pathway Bike Trail) and a large residential housing complex with over 150 units (Wakefield Place).

The design of a park to serve as the terminus and parking area for the North Central Pathway is also consistent with Gardner's Community Development Strategy and Open Space and Recreation Plan both of which identify the community need for increasing and improving recreational opportunities and, specifically, further implementing and expanding the North Central Pathway bike trail. For example, the 2018 – 2021 CDS specifically lists Open Space and Recreation as a major theme and primary community need. Specifically, our CDS echoes our OSRP by stating that, "Enhancing the quality of life in a community must maintain a careful balance between equity, environment and economy." Further,

our CDS and OSRP states that, “To meet the overall goals of the OSRP, it is important that the City focuses on... complete[ing] the North Central Pathway in partnership with the Town of Winchendon... [and] look for opportunities to repurpose existing land for recreational facilities”.

This project will meet that need within the Target Area and will benefit LMI persons on an area basis (LMA). This project is consistent with and meets the goals and overall purpose of the City of Gardner’s most recent Open Space and Recreation Plan, our primary guidance document for Open Space and Recreation related activities. It will support the selective expansion of open spaces, parks, and recreational opportunities by creating recreational opportunities in West Gardner, and expanding outdoor facilities for young children. It will accommodate growth where the environment can best support it by concentrating growth, redeveloping a vacant site, concentrating growth in established neighborhoods, and continuing to implement Gardner’s Urban Renewal Plans. Further, it will meet another need identified in our CDS, the application of “Smart Parking” standards and strategies and increase availability of parking in the Downtown Urban Renewal Area. This project meets many identified community needs, benefits LMI persons on an area basis, and is also highly consistent with our CDS and several of the principles of sustainable development.

The original plan for the North Central Pathway called for the direct connection between the downtowns of Winchendon and Gardner. This connection has been made on the Winchendon end where the trail leads directly to the downtown Clark Memorial YMCA property, which includes an outdoor public park, athletic fields, walking track, playground, and other recreational amenities. The need for a central terminus in close proximity to downtown Gardner and, ideally, with access to similar recreational amenities is needed at the trails Gardner terminus. Currently, there is no central location and the only parking lot specifically designated for the trail exists close to  $\frac{3}{4}$  of a mile from downtown near MWCC. This design project will create the plan for a trail head terminus “park” with benches and pathways of the North Central pathway leaving in two directions (northwest to Winchendon, and Northeast to Heywood Hospital, Mount Wachusett Community College, Gardner High, Middle School and future Elementary School, and beyond to Dunn Pond State Park. Not only will that plan complete the original concept for the pathway conceived over 30 years ago, but it will provide substantial benefits to LMI persons on an area basis and serve as a regional (and even National) example of an exemplary multi-use recreational trail. The term “community connections” will apply in all senses of the expression.

#### Project Feasibility:

1. The City is fully committed to supporting and implementing the plans for the North Central Pathway as is evidenced by publicly reviewed and supported plans such as the Open Space and Recreation Plan, Complete Streets Prioritization Plan, Community Development Strategy, and Urban Renewal Plans. The importance of the North Central Pathway is recognized in all of these plans and the longevity and sustained persistence of the efforts to implement the original plan drafted in 1996 is evidence of its value to the community and City.
2. The City’s Complete Streets Prioritization Plan includes three identified priority projects related to the North Central Pathway, all of which originate (or terminate) at the identified location of the Park Street Park. The City will be eligible for Complete Streets funding in future grant cycles to implement those three pathways which will provide connections to existing portions of the North Central Pathway and downtown and South Gardner Commercial Districts.
3. A lease agreement is currently being drafted by National Grid which will allow the City to construct, maintain, and operate a parking area and recreational park for the purpose of providing

access to the North Central Pathway and recreational activities. Utility companies are encouraged to establish such recreational access agreements within and along their right-of-way corridors as part of their state and federal mandates.

4. The design will provide the engineering services necessary for the preparation of biddable construction documents for the proposed Park Street Park, including the development of bid ready plans consisting of an Existing Conditions Plan, Site Layout Plan, Drainage and Grading Plan, Site Lighting and Electrical Plan, Landscape Plan, and General Construction Details.
5. The Park Street Park and Parking Area Project has been reviewed for compliance with the laws and authorities, listed in Section 58.5, and has been found to be exempt as a design project and, as such, will require no additional compliance with any of those laws and authorities. In accordance with the provisions of Section 58.34(a)(12), this activity is determined to be exempt, and no Request for Release of Funds and Certification is required. Determination and supporting documentation is on file and available for review as part of the Environmental Record.
6. Upon notification of award, the City will issue a Notice to Proceed to its on-call engineering firm, Tighe & Bond, Inc., to begin the design of this project. The firm has an existing on-call contract with the City and was hired by utilizing a Request for Qualifications. They are one of two firms that were selected to provide on-call engineering services for a period of five (5) years. Upon completion of design the City will utilize the bid-ready plans and specifications to advertise an Invitation to Bid on the future construction of the park, according to the rules in M.G.L. Chapter 30, 39M, in the Central Register and The Gardner News.
7. The Assistant Director will manage this project and will work closely with the Senior Project Manager from Tighe & Bond, Inc., with oversight from the Director of the Department, to deliver a completed project. Invoices will be processed by the Financial Manager, approved by the Department's Director and then forwarded for approval by the City's Auditor and paid by the City's Treasurer to ensure checks and balances in the process.
8. The City has successfully completed and managed many design, planning, and public infrastructure projects under its CDBG Program. All projects have completed on time and within reasonable expectations of the original budget, many completing at a cost below budget. The Assistant Director has strong project management skills and the ability to coordinate the completion of projects on time and on budget.
9. Tighe & Bond has been the Engineer of Record for many related City Projects in the capacity of Design Engineer, Oversight Construction Engineer (Clerk of the Work), and/or Third-party Review Engineer. Their Design and Construction Oversight Engineering services have been utilized by the City on related projects such as the ongoing phases of the CDBG funded Downtown Improvement Project, a major sidewalk and crossing accessibility enhancement project and will be completing the design of Phase III of that project which is located directly adjacent to the proposed location of the Park Street Park and Parking Area around Monument Park.

#### Project Impact:

The design of a Park and Parking area to serve as the main terminus of the North Central Pathway in downtown Gardner and to provide improved access to other existing nearby Recreational Amenities will

provide substantial benefits to the Community, region, and will directly serve LMI individuals from within immediate project area (Tract 7075, Block Group 1, 55% LMI, Tract 7072, Block Group 1, and Tract 7073, Block Group 3) and throughout the City (54% LMI). The design lead directly to the implementation of components of the plan for the North Central Pathway that were originally put forward as early as 1996. Making a direct connection to the Downtown area (and other nearby recreational amenities) from the existing bike trail is consistent with that plan and the portions of the trail that have already been completed all the way to downtown Winchendon. The direct connection to a public recreation that already exists in Downtown Winchendon will soon exist here in Downtown Gardner making the North Central Pathway one of the most easily accessible and economically significant bike trails in the entire region. Further, the path, complete with access and connections to areas of populations with special needs, including LMI, provides a unique and leading example of such a bike trail outside of urban areas or areas of greater wealth and economic status.

# Proposed Project



1. STORMWATER MANAGEMENT AREA TO BE LOAMED (4" MINIMUM) AND SEEDED WITH NATIVE TALL GRASS MIX, CONSISTING OF LITTLE BLUESTEM (*SCHIZACHYRIUM SCOPARIUM*), BIG BLUESTEM (*ANDROPOGON GERARDII*), INDIANGRASS (*SORGHASTRUM NUTANS*), AND SWITCHGRASS (*PANICUM VIRGATUM*) AT A RATE OF 12 POUNDS PER ACRE.

2. BOULDERS TO BE TRANSPORTED FROM EXISTING OFF-SITE LOCATION IN CITY OF GARDNER.

3. SITE FURNISHINGS TO BE INSTALLED PER MANUFACTURER'S SPECIFICATIONS:

- 3.1. BENCHES TO BE "RECYCLED PLASTIC CLASSIC PARK BENCH - PREMIUM WOOD GRAIN" (TEAK COLOR) AS MANUFACTURED BY TREE TOP PRODUCTS OR APPROVED EQUAL.
- 3.2. PICNIC TABLES TO BE "RECYCLED PLASTIC HEX TABLE - PREMIUM WOOD GRAIN" (TEAK COLOR) AS MANUFACTURED BY TREE TOP PRODUCTS OR APPROVED EQUAL.
- 3.3. ADA-ACCESSIBLE PICNIC TABLES TO BE "RECYCLED PLASTIC WHEELCHAIR ACCESSIBLE HEX TABLE - PREMIUM WOOD GRAIN" (TEAK COLOR) AS MANUFACTURED BY TREE TOP PRODUCTS OR APPROVED EQUAL.

## **Downtown Improvements Project - Phase 3**

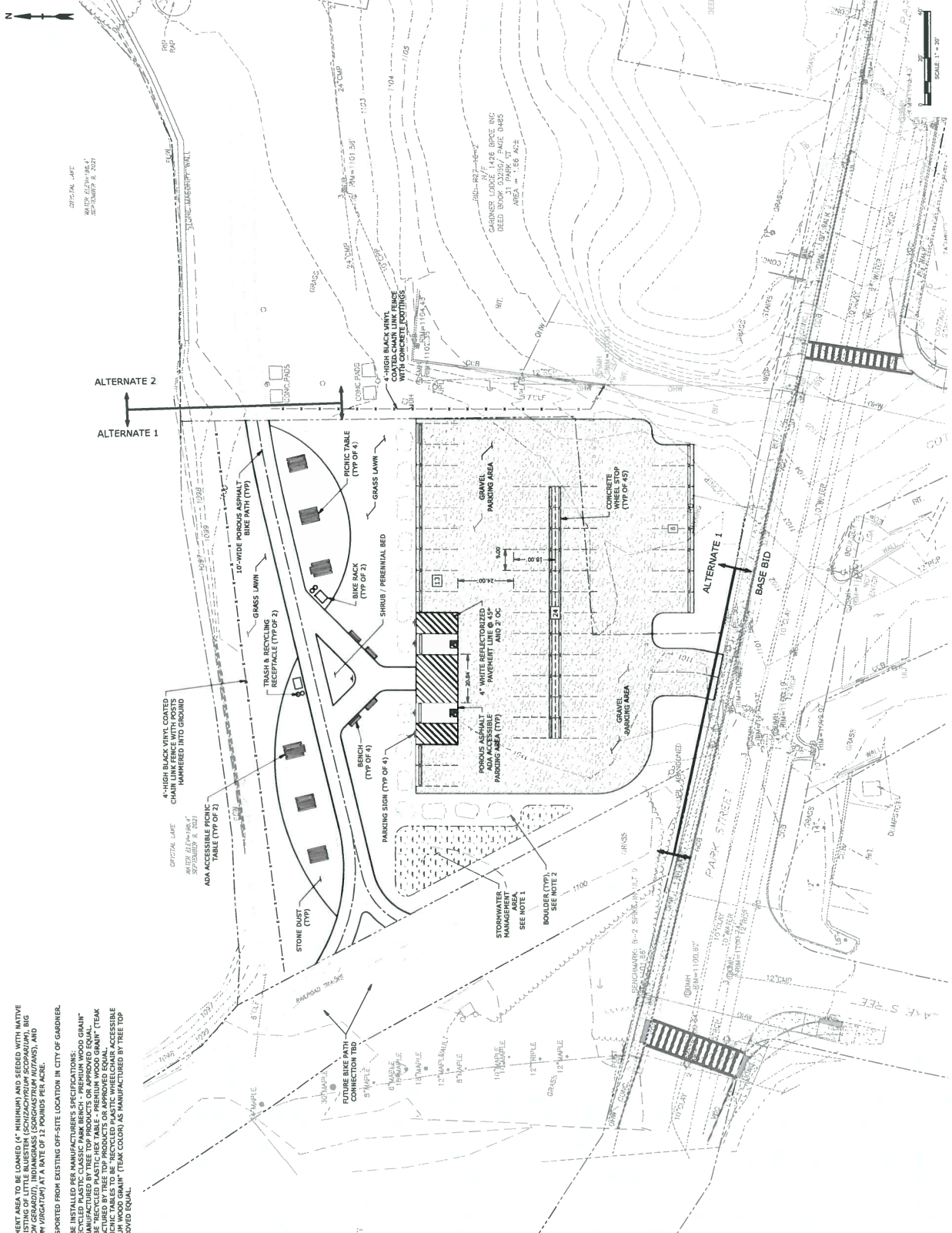
Gardner,  
Massachusetts

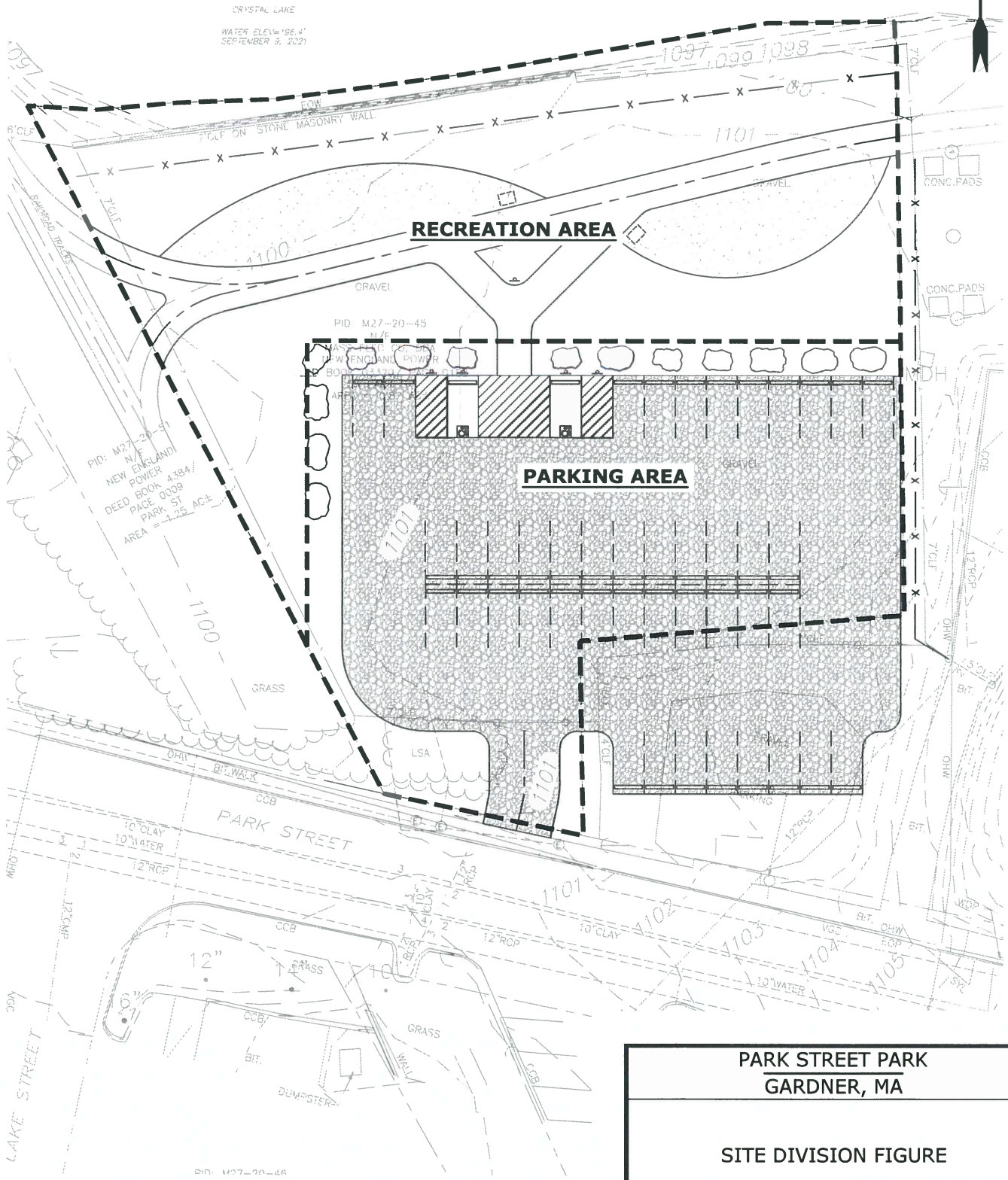
| HAIR | DATE | DESCRIPTION                    |
|------|------|--------------------------------|
|      |      | PROJECT NO: G0394-070          |
|      |      | DATE: 12/2021                  |
|      |      | FILE: G0394-071 Site Plans.dwg |
|      |      | DRAWN BY: JGG                  |
|      |      | CHECKED BY: MPW                |

ALTERNATE 1:  
SITE LAYOUT PLAN

SCALE: 1" = 20'

C-202





**PARK STREET PARK  
GARDNER, MA**

**SITE DIVISION FIGURE**

DATE: 03/10/2022  
SCALE: 1" = 40'  
FIGURE: 1 OF 1

**Tighe & Bond**

**ENGINEER'S OPINION OF PROBABLE COST****Project:** Downtown Improvements - Phase 3**Location:** Gardner, MA**Tighe&Bond**

Prepared By: TAS / JDG

Date Prepared: 12/21/2021

Estimate Type:


 Conceptual  
 Preliminary (w/o plans)  
 Design Development @

 Construction  
 Change Order  
 % Complete

60

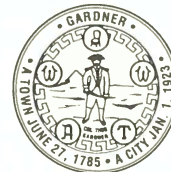
| Alternate 1 - Park Street Park |          |           |                                               |              |                   |
|--------------------------------|----------|-----------|-----------------------------------------------|--------------|-------------------|
| Item No.                       | Quantity | Unit      | Description                                   | Unit Price   | Amount            |
| 1                              | 1        | LS        | Mobilization and Demobilization (5%)          | \$ 11,300.00 | \$ 11,300.00      |
| 2                              | 1        | LS        | Traffic Control                               | \$ 1,000.00  | \$ 1,000.00       |
| 3                              | 1        | Allowance | Uniformed Traffic Police                      | \$ 3,000.00  | \$ 3,000.00       |
| 4                              | 750      | LF        | Erosion and Sediment Controls                 | \$ 15.00     | \$ 11,250.00      |
| 5                              | 500      | LF        | Cut and Remove Existing Fence                 | \$ 15.00     | \$ 7,500.00       |
| 6                              | 320      | LF        | Remove Existing Fence and Foundations         | \$ 30.00     | \$ 9,600.00       |
| 7                              | 400      | SF        | Clearing and Grubbing                         | \$ 15.00     | \$ 6,000.00       |
| 8                              | 770      | CY        | Processed Gravel Borrow                       | \$ 45.00     | \$ 34,650.00      |
| 9                              | 80       | TON       | Porous Asphalt Bike Path / ADA Parking        | \$ 125.00    | \$ 10,000.00      |
| 10                             | 50       | CY        | Stone Dust Pathway                            | \$ 100.00    | \$ 5,000.00       |
| 11                             | 50       | CY        | Ordinary Borrow                               | \$ 40.00     | \$ 2,000.00       |
| 12                             | 5,000    | SY        | Fine Grading and Compaction                   | \$ 7.00      | \$ 35,000.00      |
| 13                             | 4        | EA        | Parking Signage                               | \$ 150.00    | \$ 600.00         |
| 14                             | 300      | LF        | 4-inch ReflectORIZED White Pavement Marking   | \$ 1.00      | \$ 300.00         |
| 15                             | 2        | SY        | ADA Parking Pavement Symbol                   | \$ 80.00     | \$ 160.00         |
| 16                             | 45       | EA        | Concrete Wheel Stops                          | \$ 250.00    | \$ 11,250.00      |
| 17                             | 6        | EA        | Benches                                       | \$ 3,000.00  | \$ 18,000.00      |
| 18                             | 6        | EA        | Picnic Tables (4 standard & 2 ADA)            | \$ 2,000.00  | \$ 12,000.00      |
| 19                             | 250      | LF        | Rehabilitate Existing Fence                   | \$ 30.00     | \$ 7,500.00       |
| 20                             | 150      | LF        | New Chain Link Fence and Foundations          | \$ 60.00     | \$ 9,000.00       |
| 21                             | 1        | EA        | Bike Rack                                     | \$ 1,500.00  | \$ 1,500.00       |
| 22                             | 2        | EA        | Waste Bin                                     | \$ 1,500.00  | \$ 3,000.00       |
| 23                             | 2        | EA        | Shrub / Perennial Bed                         | \$ 1,000.00  | \$ 2,000.00       |
| 24                             | 1,500    | SY        | Loam and Seed                                 | \$ 10.00     | \$ 15,000.00      |
| 25                             | 135      | SY        | Stormwater Management Area                    | \$ 20.00     | \$ 2,700.00       |
| 26                             | 15       | EA        | Transport and Position Boulders from Off-Site | \$ 200.00    | \$ 3,000.00       |
| Subtotal:                      |          |           |                                               | \$           | 222,310.00        |
| Contingency (10%):             |          |           |                                               | \$           | 22,200.00         |
| 2022 Price Escalation (3%):    |          |           |                                               | \$           | 6,700.00          |
| <b>Alternate 1 Total:</b>      |          |           |                                               | <b>\$</b>    | <b>251,210.00</b> |

# City of Gardner, *Executive Department*

Michael J. Nicholson, Mayor

RECEIVED

2022 JUN -2 PM 1:25  
CITY CLERK'S OFFICE  
GARDNER, MA



May 31, 2022

Hon. Elizabeth J. Kazinskas, Council President  
And City Councilors  
Gardner City Hall, Rm 121  
95 Pleasant St  
Gardner, MA 01440

RE: Free Cash Appropriation Request – Fire Department Maintenance and Repairs

Dear Madam President and Councilors,

As we begin our year end procedures for FY2022, we have begun the process of replenishing accounts that currently stand with a negative balance due to expenses coming in higher than when we budgeted for them last May.

Due to several unanticipated expenditures related to repairs of vehicles at the Fire Department and overtime costs due to short staffing, these two line items are currently in deficit.

The attached appropriation is being requested to cover the existing shortfall and carry the account through to the end of the fiscal year.

Respectfully,

Michael J. Nicholson  
Mayor, City of Gardner

AN ORDER APPROPRIATING FROM FREE CASH TO THE FIRE  
DEPARTMENT – REPAIRS & MAINTENANCE EXPENSE ACCOUNT.

ORDERED:

That there be and is hereby appropriated the sum of Eighteen Thousand Dollars  
and No Cents (\$18,000.00) from Free Cash to the Fire Department – Repairs &  
Maintenance Expense Account.



## CITY OF GARDNER

**FIRE DEPARTMENT**  
70 CITY HALL AVENUE  
GARDNER, MA 01440-2671

**OFFICE OF FIRE CHIEF**  
**GREGORY F. LAGOY**

**(978) 632-1616 Ext. 5**  
**FAX (978) 630-4028**

June 1, 2022

Mayor Michael Nicholson  
Gardner City Hall  
95 Pleasant Street  
Gardner, MA 01440

Dear Mayor Nicholson,

I am requesting appropriations totaling \$163,000.00 from free cash for the following FY22 budget shortfalls:

\$18,000.00 for unexpected repairs to Tower 1 (2002 E-One 95' tower ladder). This truck was at a repair shop for regular maintenance when several critical safety issues were discovered that need to be completed before being returned to service. These include replacement of the ladder extension cables, replacement of the platform leveling valves, and replacement of an outrigger holding valve.

\$135,000.00 for Fire Department overtime and \$10,000.00 for Ambulance overtime. As you are aware, vacant Firefighter positions continue to be the main source of high overtime costs. Every attempt to fill vacant positions is being taken, but the lack of candidates along with the cumbersome Civil Service hiring process continue to hamper this effort. We also had one Firefighter out of work on Injury Leave for an extended period this fiscal year.

Please contact me with any questions.

Respectfully,

Gregory F. Lagoy  
Fire Chief

# City of Gardner, *Executive Department*

Michael J. Nicholson, Mayor

RECEIVED

2022 JUN -2 PM 1:25  
CITY CLERK'S OFFICE  
GARDNER, MA



May 31, 2022

Hon. Elizabeth J. Kazinskas, Council President  
And City Councilors  
Gardner City Hall, Rm 121  
95 Pleasant St  
Gardner, MA 01440

RE: Free Cash Appropriation Request – Ambulance Overtime

Dear Madam President and Councilors,

As we begin our year end procedures for FY2022, we have begun the process of replenishing accounts that currently stand with a negative balance due to expenses coming in higher than when we budgeted for them last May.

Due to several positions being vacant at the Fire Department throughout the year, overtime costs came in much higher than budgeted as crews were forced to stay over to meet minimum staffing levels. As you are aware, the eight most junior firefighters are budgeted for in the Ambulance department and the remaining fire department personnel are budgeted for in the Fire Department. This is why this appropriation, while caused by the same reason as the deficit in the Fire Department Overtime line item, is budgeted separately.

The attached appropriation is being requested to cover the existing shortfall and carry the account through to the end of the fiscal year.

Respectfully,

Michael J. Nicholson  
Mayor, City of Gardner

AN ORDER APPROPRIATING FROM FREE CASH TO THE AMBULANCE  
DEPARTMENT – OVERTIME SALARY EXPENSE ACCOUNT.

ORDERED:

That there be and is hereby appropriated the sum of Ten Thousand Dollars and No  
Cents (\$10,000.00) from Free Cash to the Ambulance Department – Overtime Salary  
Expense Account.



## CITY OF GARDNER

**FIRE DEPARTMENT**  
70 CITY HALL AVENUE  
GARDNER, MA 01440-2671

**OFFICE OF FIRE CHIEF**  
**GREGORY F. LAGOY**

**(978) 632-1616 Ext. 5**  
**FAX (978) 630-4028**

June 1, 2022

Mayor Michael Nicholson  
Gardner City Hall  
95 Pleasant Street  
Gardner, MA 01440

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\$135,000.00 for Fire Department overtime and \$10,000.00 for Ambulance overtime. As you are aware, vacant Firefighter positions continue to be the main source of high overtime costs. Every attempt to fill vacant positions is being taken, but the lack of candidates along with the cumbersome Civil Service hiring process continue to hamper this effort. We also had one Firefighter out of work on Injury Leave for an extended period this fiscal year.

Please contact me with any questions.

Respectfully,

Gregory F. Lagoy  
Fire Chief

# City of Gardner, *Executive Department*

RECEIVED



Michael J. Nicholson, Mayor

2022 JUN -2 PM 1:25

CITY CLERK'S OFFICE  
GARDNER, MA

May 31, 2022

Hon. Elizabeth J. Kazinskas, Council President  
And City Councilors  
Gardner City Hall, Rm 121  
95 Pleasant St  
Gardner, MA 01440

RE: Free Cash Appropriation Request – Fire Department Overtime Acct

Dear Madam President and Councilors,

As we begin our year end procedures for FY2022, we have begun the process of replenishing accounts that currently stand with a negative balance due to expenses coming in higher than when we budgeted for them last May.

Due to several positions being vacant at the Fire Department throughout the year, overtime costs came in much higher than budgeted as crews were forced to stay over to meet minimum staffing levels.

The attached appropriation is being requested to cover the existing shortfall and carry the account through to the end of the fiscal year.

Respectfully,

Michael J. Nicholson  
Mayor, City of Gardner

AN ORDER APPROPRIATING FROM FREE CASH TO THE FIRE DEPARTMENT – OVERTIME SALARY EXPENSE ACCOUNT.

ORDERED:

That there be and is hereby appropriated the sum of One Hundred Thirty-Five Dollars and No Cents (\$135,000.00) from Free Cash to the Fire Department – Overtime Salary Expense Account.



## CITY OF GARDNER

**FIRE DEPARTMENT**  
70 CITY HALL AVENUE  
GARDNER, MA 01440-2671

**OFFICE OF FIRE CHIEF**  
**GREGORY F. LAGOY**

**(978) 632-1616 Ext. 5**  
**FAX (978) 630-4028**

June 1, 2022

Mayor Michael Nicholson  
Gardner City Hall  
95 Pleasant Street  
Gardner, MA 01440

Dear Mayor Nicholson,

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\$135,000.00 for Fire Department overtime and \$10,000.00 for Ambulance overtime. As you are aware, vacant Firefighter positions continue to be the main source of high overtime costs. Every attempt to fill vacant positions is being taken, but the lack of candidates along with the cumbersome Civil Service hiring process continue to hamper this effort. We also had one Firefighter out of work on Injury Leave for an extended period this fiscal year.

Please contact me with any questions.

Respectfully,

Gregory F. Lagoy  
Fire Chief

# City of Gardner, *Executive Department*

Michael J. Nicholson, Mayor

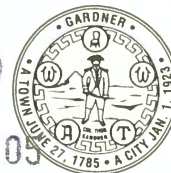
May 26, 2022

Hon. Elizabeth J. Kazinskas, Council President  
And City Councilors  
Gardner City Hall, Rm 121  
95 Pleasant St  
Gardner, MA 01440

RECEIVED

2022 JUN -2 PM 3:05

CITY CLERK'S OFFICE  
GARDNER, MA



RE: Appropriation Transfer Request – DPW Salaries to Expenses

Dear Madam President and Councilors,

As we begin our year end procedures for FY2022, we have begun the process of replenishing accounts that currently stand with a negative balance due to expenses coming in higher than when we budgeted for them last May.

As you may be aware, the General Laws of the Commonwealth and the Code of Massachusetts Regulations require City Council approval for transfers between salary line items and expense line items.

The Department of Public Works (“DPW”) currently has deficits in the Street Lights, Snow and Ice, and Fuel Accounts.

Costs associated with streetlights came in over budgeted due to differences in allocations of solar net metering credits from the City’s solar field on West Street.

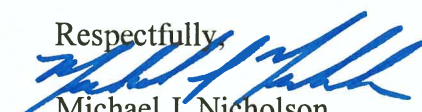
Fuel accounts saw higher expenses due to the substantial increases in the cost of oil as a result of the inflation onset by the COVID-19 Pandemic and the Russian invasion of Ukraine.

While the Council did already vote to a free cash appropriation to cover the majority of the Snow and Ice account deficit, the City has since completed collective bargaining negotiations which are retroactive to July 1, 2021. As such, there are retroactive wage payments that need to be made for when DPW crews worked to clear roads during winter weather events.

Due to the large number of vacancies seen in the DPW this fiscal year, there is enough funding remaining in unspent salary line items to cover the full amount of these three deficits.

The attached appropriation transfer is being requested to cover the existing shortfall and carry the account through to the end of the fiscal year.

Respectfully,



Michael J. Nicholson  
Mayor, City of Gardner

AN ORDER TRANSFERRING APPROPRIATIONS FROM DPW DEPARTMENT, MAINTENANCE CREW SALARIES TO VARIOUS OPERATING EXPENDITURES.

ORDERED:

That there be and is hereby appropriated the sum of Ninety-Four Thousand Dollars and No Cents (\$94,000.00) from DPW Department, Maintenance Crew Salaries to Various Operating Expenditures.

|                               |                    |
|-------------------------------|--------------------|
| STREET LIGHTING EXPENDITURES  | \$46,000.00        |
| SNOW & ICE EXPENDITURES       | \$16,000.00        |
| VEHICLE FUEL EXPENDITURES     | \$17,000.00        |
| ROAD MAINTENANCE EXPENDITURES | <u>\$15,000.00</u> |
| <br>TOTAL                     | <br>\$94,000.00    |

# CITY OF GARDNER

## Department of Public Works

Highway  
Water  
Sewer  
Forestry  
Parks/Playgrounds  
Cemeteries



Dane E. Arnold, Director  
50 Manca Drive  
Gardner, MA 01440-2687  
Telephone (978) 630-8195  
darnold@gardner-ma.gov

Mayor Michael J. Nicholson  
City Hall  
95 Pleasant Street  
Gardner, MA 01440

June 2, 2022

Dear Mayor Nicholson:

The Department of Public Works has had 4-6 vacancies consistently throughout Fiscal Year 2022. Because of these vacancies, we have a large amount of funds remaining in the Maintenance Crew Salary and Wages line item. Below are four (4) line items I am requesting the City transfer from a Salary Account to the Operating Budget to offset deficits mainly tied to the increase in Fuel, Energy, and Utility costs. This action requires City Council approval.

The Department of Public Works is requesting a transfer of **\$46,000** from the **Maintenance Crew Salary and Wages** line item in the Department of Public Works to the **Street Lighting** line item (14421-52150).

Street Lighting has been budgeted at \$90,000 in recent years but has had a shortfall in the account consistently since. The City has undergone changing out all our street lights to more efficient LED lighting which has led to initial lower bills from National Grid, however they are slowly increasing over the years with inflation. As part of the change over to LED, the City has undertaken the maintenance of the lights. In the past, maintenance was built into the fee the City paid National Grid. These current repair costs are higher than anticipated. The City also receives "Solar Credits" from various solar fields throughout the City. These credits are distributed to various Energy and Utility line items throughout the City to various departments. The City is currently determining if the disbursements of these credits need to be adjusted.

The Department of Public Works is requesting a transfer of **\$16,000** from the **Maintenance Crew Salary and Wages** line item in the Department of Public Works to the **Snow and Ice** line item (14421-52210).

The additional funds over and above the recent \$335,000 transfer to Snow and Ice is needed because the salaries of the DPW Employees was adjusted during contract negotiations for FY2022. This additional amount is to pay retro-salaries to the employees from July 1, 2021 through June 30, 2022.

The Department of Public Works is requesting a transfer of **\$17,000** from the **Maintenance Crew Salary and Wages** line item in the Department of Public Works to the **Vehicle Fuel** line item **(14421-52243)**.

This request is an estimate as to how much funding the City will need to purchase fuel for the remainder of FY22. As we all know, the cost of fuel has doubled and only increasing every week. This is a best guess as to how much fuel the Police, Fire, City Hall, School, DPW, Airport, Water, and Sewer will need for the remainder of the Fiscal Year.

The Department of Public Works is requesting a transfer of **\$15,000** from the **Maintenance Crew Salary and Wages** line item in the Department of Public Works to the **Road Maintenance** line item **(14421-52700)**.

With the large increase in fuel, the cost of asphalt has increased as well. We also have more and more potholes every year using more and more asphalt. This request should be enough to have the necessary repairs made to the City Streets until FY2023 budget.

If you have any questions on any of these requests, please do not hesitate to contact my office.

Sincerely

A handwritten signature in black ink, appearing to read "Dane E. Arnold", with a stylized, flowing script.

Dane E. Arnold, Director  
Department of Public Works

Pc: Public Service Committee  
John Richard, City Auditor

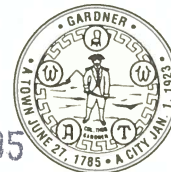
# City of Gardner, *Executive Department*

Michael J. Nicholson, Mayor

RECEIVED

2022 JUN -2 PM 3: 05

CITY CLERK'S OFFICE  
GARDNER, MA



May 31, 2022

Hon. Elizabeth J. Kazinskas, Council President  
And City Councilors  
Gardner City Hall, Rm 121  
95 Pleasant St  
Gardner, MA 01440

RE: Appropriation Transfer Request – Valuation Update

Dear Madam President and Councilors,

As we begin our year end procedures for FY2022, we have begun the process of replenishing accounts that currently stand with a negative balance due to expenses coming in higher than when we budgeted for them last May.

Due to increased requirements by the Department of Revenue for our valuation procedures, additional expenses were incurred by the Assessor's Department due to having to perform additional cyclical inspections of properties.

The remaining amount outstanding is being proposed through a free cash appropriation request that has also been submitted to the Council.

The attached appropriation is being requested to cover the existing shortfall and carry the account through to the end of the fiscal year.

Respectfully,

Michael J. Nicholson  
Mayor, City of Gardner

AN ORDER TRANSFERRING APPROPRIATIONS FROM ASSESSOR DEPT,  
CLERK/ASST SALARIES TO VALUATION UPDATE EXPENDTURES.

*ORDERED:*

That there be and is hereby transferred the appropriations sum of Nine Thousand,  
Eight Hundred Dollars and No Cents (\$9,800) from Assessor Department, Clerk/Asst  
Salaries to Valuation Update Expenditures.

**CITY OF GARDNER***Office of the Board of Assessors*

95 Pleasant Street  
Room 223  
Gardner, MA 01440



Tel: 978-630-4004  
Fax: 978-630-4080  
Email: ckumar@gardner-ma.gov

May 31, 2022

Mayor Nicholson  
95 Pleasant Street  
Gardner, MA 01440

Re: Transfer of funds from Salary to Operating Expenses

Mayor Nicholson:

I spoke with John Richardson regarding our "Valuation Update" account (11141-55050)—which will be in the negative. He informed me that the Assessor's dept will have an available budget overage of about \$9,800 in our Salary accounts (51010 and 51012).

Therefore, I would like to formally request that \$9,800 be transferred from Salary to Operating Expenses.

The additional funding for that account is needed because the DOR has instructed us (through the revaluation process) to complete the cyclical inspections that were supposed to be completed in FY21.

Sincerely,

Christine Kumar, MAA  
City Assessor

License Application  
Processing Fee - \$200.00



*Paid 5/31/22*  
*Card TS*  
CITY OF GARDNER, MASSACHUSETTS  
City Hall - Room 121 - 95 Pleasant Street  
Gardner, MA 01440-2630  
Tel: 978-630-4058 Fax: 978-630-2589

Date Received

RECEIVED

2022 MAY 31 AM 9:59

CITY CLERK'S OFFICE  
GARDNER, MA

## APPLICATION FOR LICENSE TO BUY AND SELL SECOND HAND MOTOR VEHICLES

New Renewal \_\_\_ Class 1 Class 2 Class 3 (Circle all that apply to this Application)

1. Legal Name of Business: NORTH EAST BUS AND TRUCK SALES LLC  
(Name as registered with the Secretary of the Commonwealth's Corporations Division. If individual or partnerships enter names)
2. Doing Business As: Gardner FIVE STAR Auto Sales  
(If conducted under any name other than the Applicant's Legal Name. An active Business Certificate must be on file with the City Clerk)
3. Business Address: 407 Chestnut St Gardner MA 01440  
(Complete street address where business will be conducted and P.O. Box, if any)
4. Business Tel. 978-410-7171 Cellular 413-685-0417 Fax 978-410-7963 E-Mail BUSANDTRUCK@aol.com
5. Is the business an individual, partnership, association or corporation? LLC
6. If an individual, state full name and residential address: \_\_\_\_\_
7. If a partnership, state full names and residential addresses of all partners: \_\_\_\_\_
8. If an association or corporation, state full names of the principal officers:
 

President Alberto Merino

Secretary Alberto Merino

Treasurer Alberto Merino
9. Are you engaged principally in the business of buying, selling, or exchanging motor vehicles? yes
  - a. If so, is your principal business the sale of new motor vehicles? NO
  - b. Is your principal business the buying and selling or exchanging of second hand motor vehicles? yes
  - c. Is your principal business that of a motor vehicle junk dealer? NO
  - d. Is your principal business that of a "Repairs"? NO
  - e. Is your principal business that of "Repossession"? NO
9. Provide a complete description of all the premises to be used for the purpose of carrying on the business:
 

Sales and light repair of used vehicles with display  
of 11,000± square feet of display + 1000± of admin. + 1500± of  
GARAGE SPACE
10. Are you a recognized agent of a motor vehicle manufacturer? YES \_\_\_\_\_ NO NO  
If yes, state the name of the manufacturer: \_\_\_\_\_

11. Do you have a signed contract as required by Section 58, Class I? YES \_\_\_\_\_ NO ✓
12. Have you ever applied for a license to deal in second hand motor vehicles or parts thereof? YES \_\_\_\_\_ NO ✓
- If yes, in what city or town? \_\_\_\_\_
- Did you receive a license? YES \_\_\_\_\_ NO \_\_\_\_\_ For what year? \_\_\_\_\_
13. Has any license issued to you in Massachusetts or any other state to deal in motor vehicles or parts thereof ever been suspended or revoked? YES \_\_\_\_\_ NO ✓ If yes, please explain: \_\_\_\_\_

**Provide the following items/documentation with the completed Application form:**

- ☐ **Applicable License Application Processing Fee(s)**, check payable to **"City of Gardner"**
- ☐ **Surety Bond** in the amount of **\$25,000** executed by a surety company authorized to transact business in Massachusetts, or other equivalent proof of financial responsibility satisfactory to the municipal licensing authority. A separate bond shall be required for each different name under which the dealer conducts his business. (Applies only to Class 2 Dealers).
- ☐ **State and Federal Tax Certification Affidavit**
- ☐ **City of Gardner PERMIT/APPLICATION GOOD STANDING CERTIFICATE**
- ☐ **Criminal Offender Record Information (CORI) Authorization form.**
- ☐ **Workers Compensation Insurance Affidavit: General Businesses**
- ☐ **Parking Plan** (scaled 1" = 40 ft.) showing Building Department-approved parking layout. Six (6) copies shall be reduced to either 8½" x 11", or if applicable, 11" x 17".
- ☐ **Site Plan** (scaled 1" = 40 ft.) showing all available parking, driveways, entrances and exits, building location, etc. Six (6) copies shall be reduced to either 8½" x 11", or if applicable, 11" x 17".
- ☐ **Zoning Opinion** from the Building Commissioner.
- ☐ **Planning Board and/or Board of Appeals Decisions (if applicable).**

THE APPLICANT CERTIFIES THAT ALL STATE TAX RETURNS HAVE BEEN FILED AND ALL STATE AND LOCAL TAXES REQUIRED BY LAW HAVE BEEN PAID AND AGREES TO COMPLY WITH THE TERMS OF ITS LICENSE AND APPLICABLE LAW, AND ALL RULES AND REGULATIONS PROMULGATED THERETO. APPLICANT FURTHER CERTIFIES THAT THE INFORMATION CONTAINED IN THIS APPLICATION IS TRUE AND ACCURATE AND ALSO AUTHORIZE THE LICENSING AUTHORITY OR ITS AGENTS TO CONDUCT WHATEVER INVESTIGATION IS NECESSARY TO VERIFY THE INFORMATION CONTAINED IN THIS APPLICATION.

SIGNED UNDER THE PAINS AND PENALTIES OF PERJURY.

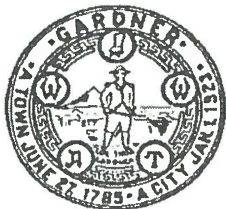
DATE SIGNED \_\_\_\_\_  
 INDIVIDUAL, PARTNER OR AUTHORIZED CORPORATE OFFICER OR APPLICANT

OR

SOCIAL SECURITY NUMBER \_\_\_\_\_ EMPLOYER IDENTIFICATION NUMBER (EIN) \_\_\_\_\_

**License Fee must be submitted with this form. Make check payable to City of Gardner. Mail completed Application Form, along with all required documentation and check to: City Clerk, 95 Pleasant Street, Room 121, Gardner, MA 01440.**

**NOTICE:** The filing of this application confers no rights on the part of the Applicant to undertake any activities until the license has been granted. The issuance of a license under this section or sections is subject to the Applicant's compliance with all other applicable Federal, State or local statutes, ordinances, bylaws, rules or regulations. The Licensing Authority reserves the right to request any additional information it reasonably deems appropriate for the purpose of determining the terms and conditions of the License and its decision to issue a License. The provisions of G.L. c.152 requires the filing of a Workers' Compensation Insurance Affidavit with this application. Failure to file the Affidavit, along with any other required information and/or documentation, **shall be sufficient cause for the denial of the License application.**



**City of Gardner**  
**Department of Inspectional Services**  
**115 Pleasant Street, Room 101**  
**Gardner, MA 01440**  
Tel. (978) 630-4007 Fax: (978) 632-3313

**May 24, 2022**

Titi Siriphan  
City Hall  
City of Gardner  
Gardner, MA 01440

Ms. Siriphan,

This is to advise that Northeast Bus and Truck sales LLC D/B/A Gardner Five Star Auto Sales has appeared in this office for the purpose of to be located at **407 Chestnut St.** Gardner, MA 01440.

As Zoning Enforcement Officer, I approve this request.

The above mentioned applicant is in compliance with the Gardner City Code Chapter 675, **Table of Uses, # 45 Salesroom for motor vehicles**, states, this is a permitted use in the C2 Zoning District of the Gardner Zoning City Code.

This approval is for zoning use clearance only. Other permits may be required in order to use the space or building, example - building permits for modification, construction and or signage.

Sincerely,

Roland Jean, C.B.O.  
Building Commissioner  
Zoning Enforcement Officer

**Mission Statement**

To promote the safe and compatible development of the community through fair and consistent enforcement of building codes and zoning ordinances

# City of Gardner, *Executive Department*

Michael J. Nicholson, Mayor

RECEIVED

2022 JUN -2 AM 10:15

CITY CLERK'S OFFICE  
GARDNER, MA



May 28, 2022

Hon. Elizabeth J. Kazinskas, Council President  
And City Councilors  
Gardner City Hall, Rm 121  
95 Pleasant St  
Gardner, MA 01440

RE: An Ordinance to Amend the Code of the City of Gardner by adding a new Chapter entitled "Litter and Handbills"

Dear Madam President and Councilors,

Attached please find a proposed ordinance amendment to create a new chapter entitled "Litter and Handbills."

Organizations, such as Keep Gardner Beautiful, have done tremendous work in organizing clean up events across the City to reduce the amount of litter laying around.

This ordinance is being proposed to assist in preventing the problems and sources of litter to begin with.

This ordinance was drafted in conjunction with the Health Department and Law Department and used the current ordinance in place in the City of Fitchburg for its basis.

Respectfully Submitted,

Michael J. Nicholson  
Mayor, City of Gardner

**AN ORDINANCE TO AMEND THE CODE OF THE CITY OF GARDNER BY ADDING  
A NEW CHAPTER 503 TO BE ENTITLED “LITTER AND HANDBILLS,” WHICH  
CHAPTER PROVIDES FOR THE DEFINITION OF LITTER, PREVENTION  
EFFORTS, PENALTIES FOR LITTERING, AND PROHIBITED ACTIVITIES  
RESULTING IN INCREASED LITTER**

Be it ordained by the City Council of the City of Gardner as follows:

SECTION 1: The Code of the City of Gardner be amended by creating a new Chapter 503 to be entitled “Litter and Handbills” as follows:

**Chapter 503  
LITTER AND HANDBILLS**

---

**§503-1: Definitions.**

**§503-2: Deposits in public places restricted.**

**§503-3: Prevention of scattering.**

**§503-4: Sweeping into gutters prohibited.**

**§503-5: Duty of abutting owners.**

**§503-6: Throwing from vehicles.**

**§503-7: Deposits in parks.**

**§503-8: Deposits in lakes and fountains.**

**§503-9: Distribution or throwing of handbills.**

**§503-10: Placing of handbills on vehicles.**

**§503-11: Handbills on vacant premises.**

**§503-12: Handbills on posted land.**

**§503-13: Handbills on occupied private property; exceptions.**

**§503-14: Litter on occupied private property.**

**§503-15: Litter on vacant lots.**

**§503-15: Litter on vacant lots.**

**§503-16: Litter deposits from trucks.**

**§503-17: Duty of owner.**

**§503-18: Removal of litter; non-compliance**

**§503-19: Violations and Penalties.**

**§503-20: Severability**

**§503-1: Definitions.**

- A. For the purposes of this chapter, the following terms, phrases, words and their derivations shall have the meaning given herein. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number and words used in the singular number include the plural number.

B. As used in this chapter, the following terms shall have the meanings indicated:

**AIRCRAFT** - Any contrivance now known or hereafter invented, used or designated for navigation or for flight in the air. The word "aircraft" shall include helicopters and lighter-than-air dirigibles and balloons.

**AUTHORIZED PRIVATE RECEPTACLE** - A litter storage and collection receptacle as required and authorized in the State Sanitary Code, 105 CMR § 410.600.

**CITY** - The City of Gardner, County of Worcester, Commonwealth of Massachusetts.

**COMMERCIAL HANDBILL** - Any printed or written matter, any sample or device, dodger, circular, leaflet, pamphlet, paper, booklet or any other printed or otherwise reproduced original or copies of any matter of literature which:

(1) Advertises for sale any merchandise, product, commodity or thing;

(2) Directs attention to any business, mercantile or commercial establishment or other activity for the purpose of, either directly or indirectly, promoting the interest thereof by sales; or

(3) Directs attention to or advertises any meeting, theatrical performance, exhibition or event of any kind, when any of the same are held, given or take place in connection with the dissemination of information which is not restricted under the ordinary rules of decency, good morals, public peace, safety and good order; or charitable function, provided that nothing contained in this subsection shall be deemed to authorize the holding, giving or taking place or any meeting, theatrical performance, exhibition or event of any kind without a license, where such license is or may be required by law of this Commonwealth or under any ordinance of this City.

**DIRECTOR** – the Director of Public Health or his or her designee.

**GARBAGE** - Putrescible animal and vegetable or other organic wastes resulting from the handling, preparation, cooking and consumption or cultivation of food and cans and containers which have contained food.

**LITTER** - Garbage, refuse and rubbish, as defined herein, and all other waste material which, if thrown or deposited, as herein prohibited, tends to create a danger to public health, safety and welfare and/or the aesthetic.

**NEWSPAPER** - Any newspaper of general circulation as defined by general law, any newspaper duly entered with the Post Office Department of the United States, in accordance with federal statute or regulations, and any newspaper filed and recorded with any recording

officer as provided by general law and, in addition thereto, shall mean and include any periodical or magazine, regularly published and sold to the public.

**NONCOMMERCIAL HANDBILL** - Any printed or written matter, any sample or device, dodger, circular, leaflet, pamphlet, newspaper, magazine, paper, booklet or any other printed or otherwise reproduced original or copies of any matter of literature not included in the aforesaid definitions of a "commercial handbill" or "newspaper."

**PARK** - A park, reservation, playground, beach, recreation center or any other public area in the City, owned or used by the City and devoted to active or passive recreation.

**PERSON** - Any person, firm, partnership, association, corporation, company or organization of any kind.

**PRIVATE PREMISES** - Any dwelling, house, building or other structure designed or used either wholly or in part for private residential purposes, whether inhabited or temporarily or continuously uninhabited or vacant, and shall include any yard, grounds, walk, driveway, porch, steps, vestibule or mailbox belonging or appurtenant to such dwelling, house, building or other structure.

**PUBLIC PLACE** - Any and all streets, sidewalks, boulevards, alleys or other public ways or passage and any and all public parks, squares, spaces, grounds and buildings.

**REFUSE** - All putrescible and nonputrescible solid wastes, except body wastes, including but not limited to garbage, ashes, street cleanings, dead animals, abandoned automobile and solid market and industrial wastes and rubbish as defined in 105 CMR § 410.041.

**RUBBISH** - Nonputrescible solid wastes consisting of both combustible and noncombustible wastes, such as paper, wrappings, cigarettes, cardboard, tin cans, yard clippings, leaves, wood, glass, bedding, crockery and similar materials.

**VEHICLE** - Every device in, upon or by which any person or property is or may be transported or drawn upon a highway, including devices used exclusively upon stationary rails or tracks.

#### **§503-2: Deposits in public places restricted.**

- A. No person shall throw or deposit litter in or upon any street, sidewalk or other public place within the City except in public receptacles, in authorized private receptacles for collection or in official City dumps.
- B. Additionally, said receptacles shall be placed outside the owner's property for collection by the City no later than 7:00 a.m. on the day of collection pursuant to Chapter 560-5

#### **§503-3: Prevention of scattering.**

Persons placing litter in public receptacles or in authorized private receptacles shall do so in such a manner as to prevent it from being carried or deposited by the elements upon any street, sidewalk or other public place or upon private property.

**§503-4: Sweeping into gutters prohibited.**

No person shall sweep into or deposit in any gutter, street or other public place within the City the accumulation of litter from any building or lot or from any public or private sidewalk or driveway. Persons owning or occupying property shall keep the sidewalk in front of their premises free of litter.

**§503-5: Duty of abutting owners.**

No person owning or occupying a place of business shall sweep into or deposit in any gutter, street or other public place within the City the accumulation of litter from any building or lot or from any public or private sidewalk or driveway. Persons owning or occupying places of business within the City shall keep the sidewalk in front of their business premises free of litter.

**§503-6: Throwing from vehicles.**

No person, while a driver or passenger, shall throw from any vehicle or deposit litter upon any street or other public place within the City or upon private property.

**§503-7: Deposits in parks.**

No person shall throw or deposit litter in any park within the City except in public receptacles and in such a manner that the litter will be prevented from being carried or deposited by the elements upon any part of the park or upon any street or other public place. Where public receptacles are not provided, all such litter shall be carried away from the park by the person responsible for its presence and properly disposed of elsewhere as provided herein.

**§503-8: Deposits in lakes and fountains.**

No person shall throw or deposit litter in any fountain, pond, lake, stream or any other body of water in a park or elsewhere within the City.

**§503-9: Distribution or throwing of handbills.**

No person shall throw or deposit any commercial or noncommercial handbill in or upon any sidewalk, street or other public place within the City, nor shall any person hand out or distribute or sell any commercial handbill in any public place, nor shall any person paint or post any commercial or noncommercial handbill on public property, public trees, or public fixtures such as light posts, street signs, or traffic signs; provided, however, that it shall not be unlawful on any sidewalk, street or other public place within the City for any person to hand out or distribute, without charge to the receiver thereof, any handbill to any person willing to accept it.

**§503-10: Placing of handbills on vehicles.**

No person shall throw or deposit any commercial or noncommercial handbill in or upon any vehicle without the consent of the owner; provided, however, that it shall not be unlawful in any public place for a person to hand out or distribute without charge to the receiver thereof a handbill to any occupant of a vehicle who is willing to accept it.

**§503-11: Handbills on vacant premises.**

No person shall throw or deposit any letter or commercial or noncommercial handbill in or upon any private premises which are temporarily or continuously uninhabited or vacant.

**§503-12: Handbills on posted land.**

No person shall throw, deposit or distribute any commercial or noncommercial handbill upon any private premises if requested by the owner or lawful occupant not to do so or if there is placed on said premises in a conspicuous position near the entrance thereof a sign bearing the words "no trespassing," "no peddlers or agents," "no advertisements" or any similar notice, indicating in any matter that the occupants of said premises do not desire to be molested or have their right of privacy disturbed or to have any such handbills left upon such premises.

**§503-13: Handbills on occupied private property; exceptions.**

- A. No person shall throw, deposit or distribute any litter or commercial or noncommercial handbill in or upon private premises which are inhabited, except in the case of handbills by handing or transmitting any such handbill directly to the owner, occupant or other person then present in or upon such private premises; provided, however, that in case of inhabited private premises which are not posted, as provided in this chapter, such person, unless requested by anyone upon such premises not to do so, may place or deposit any such handbill in or upon such inhabited private premises if such handbill is placed or deposited so as to secure or prevent such handbill from being blown or drifted about such premises or sidewalks, streets or other public places and except that mailboxes may not be so used when so prohibited by federal postal law or regulations.
- B. Exemption for mail and newspapers. The provisions of this section shall not apply to the distribution of mail by the United States Postal Service nor to newspapers (as defined herein), except that newspapers shall be placed on private property in such a manner as to prevent their being carried or deposited by the elements upon any street, sidewalk or other public place or upon private property.

**§503-14: Litter on occupied private property.**

No person shall throw or deposit litter on any occupied private property within the City, whether owned by such person or not, except that the owner or person in control of private property may maintain authorized private receptacles for collection in such a manner that litter

will be prevented from being carried or deposited by the elements upon any street, sidewalk or other public place or upon any private property.

**§503-15: Litter on vacant lots.**

No person shall throw or deposit litter on any open or vacant property within the City limits, whether owned by such person or not.

**§503-16: Litter deposits from trucks.**

No person shall drive or move any truck or other vehicle within the City unless such vehicle is so constructed or loaded as to prevent any load, contents or litter from being blown or deposited upon any street, alley or other public place

**§503-17: Duty of owner.**

The owner of any parcel of land, vacant or otherwise, shall be responsible for maintaining such parcel of land in a clean and sanitary condition and free from the litter. The owner of such parcel shall correct any condition caused by or on such parcel which affects the public health, safety or well-being or which violates or causes a violation of this chapter.

**§503-18: Removal of litter; non-compliance**

A. Notice to remove.

The Director or his or her agent is hereby authorized and empowered to order the owner of any parcel of land, vacant or otherwise, within the City limits or the agent of such owner to properly dispose of litter located on such owner's property or to correct any condition which violates the duties imposed by §503-16. Such order shall be provided to the owner or his or her designee by certified mail, addressed to said owner at his or her last known address or served upon him or her in person.

B. Action upon noncompliance.

Upon the failure, neglect or refusal of any person notified to dispose of the litter properly within 10 days after receipt of written order provided for in Subsection A above or within 30 days after the date of such order in the event that the same is returned to the office of the City Health Director because of its inability to make delivery thereof, provided that the same was properly addressed to the last known address of such owner or agent, the Director or his or her agent is hereby authorized and empowered to pay for the disposing of such litter or to order its disposal by the City at the expense of the person liable to comply. Such expense may be recovered on a civil suit for breach of contract.

C. Charge included in tax bill.

When the City has removed such litter or has paid for its removal, the actual cost thereof, plus accrued interest at the rate of 8% per annum from the date of the completion of the work, if not paid by such owner prior thereto, shall be charged to the owner of such property on the next regular tax bill forwarded to such owner by the City, and said charge shall be due and payable by said owner at the time of payment of such bill.

**D. Recorded statement constitutes lien.**

Where the full amount due to the City is not paid by such owner within 30 days after the disposal of such litter, as provided for in Subsections A and B above, then and in that case, the Treasurer shall cause to be recorded in the Registry of Deeds, Worcester County, a sworn statement showing the cost and expense incurred for the work, the date the work was done and the locations of the property on which said work was done. The recordation of such sworn statement shall constitute a lien and privilege on the property and shall remain in full force and effect for the amount due in principal and interest, plus costs of court, if any, for collection, until final payment has been made. Said costs and expenses shall be collected in the manner fixed by law for the collection of taxes and, further, shall be subject to a delinquent penalty of 8% in the event that the same is not paid in full on or before the date that the tax bill upon which said charge appears, becomes delinquent. Sworn statements recorded in accordance with the provisions hereof shall be prima facie evidence that all legal formalities have been complied with and that the work has been done properly and satisfactorily and shall be full notice to every person concerned that the amount of the statement, plus interest, constitutes a charge against the property designated or described in the statement and that the same is due and collectible as provided by law.

**§503-19: Violations and Penalties.**

- A. Any person violating any provisions of this chapter shall be fined as follows: \$250 for the first offense, \$500 for the second offense, \$1,000 for the third offense and \$2,000 for the fourth and any subsequent offenses for such illegal dumping within the City limits.
- B. The City may collect and enforce the payment of any charges or costs imposed pursuant to this chapter by appropriate legal proceedings or by the procedures, powers and privileges granted to cities under MGL c. 40, § 38, and/or MGL c. 83, §§ 16-16F, inclusive.
- C. Any person found responsible in a civil action to enforce this chapter shall be required to pay a civil penalty of three times the amount, up to a maximum of \$5,000, estimated or actually paid by the City to remove such material from either public or private property. In the event that a person fails or refuses to pay such civil penalty, the amount so owed shall constitute a municipal charge and the City shall have a lien upon any real estate owned by such person in the Commonwealth.

**§503-20: Severability**

If any section, subsection, sentence, clause, phrase or portion of this chapter is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be

deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

SECTION 2: This ordinance shall take effect upon passage and publication as required by law.



# CITY OF GARDNER

OFFICE OF THE  
**BOARD OF HEALTH ROOM 29, CITY HALL**  
GARDNER, MASSACHUSETTS 01440  
(978) 630-4013  
FAX (978) 632-4682



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May 27, 2022

Mayor Michael J. Nicholson  
Executive Department  
Gardner City Hall  
95 Pleasant St.  
Gardner, MA 01440

RE: Proposed Litter and Handbills Ordinance

Dear Mayor Nicholson:

I have reviewed the drafted proposal to amend the Gardner City Code by adding a new chapter 503 to be entitled "Litter and Handbills." I am in full support of adding this chapter to the City of Gardner Code. Litter is a problem everywhere, and Gardner is no exception. There are many people here in the city that dedicate a lot of time and effort into picking up our streets, trying to keep them clean. I feel that this addition to the Code could benefit these efforts greatly by allowing this office to issue citations to those that continue to litter our streets, parks and neighborhoods. With this ordinance in place, I envision a cleaner, healthier City and I would be happy to help in any way necessary to adopt this into our Code.

Sincerely,

Lauren Saunders  
Director of Public Health

# CITY OF GARDNER LAW DEPARTMENT

John M. Flick  
City Solicitor

Ethan Kolodny  
Assistant City Solicitor



144 Central Street, Suite 201  
Gardner, MA 01440

Telephone (978) 632-7948  
Fax (978) 630-3703

Writer's Email:

June 1, 2022

VIA ELECTRONIC DELIVERY ([Mayor@gardner-ma.gov](mailto:Mayor@gardner-ma.gov))

Mayor Michael J. Nicholson  
City of Gardner  
95 Pleasant Street  
Gardner, MA 01440

*Re: Litter Ordinance*

Dear Mayor Nicholson:

You have requested an opinion from the City Law Department concerning the proposed enactment of a new Ordinance to the City Code, Chapter 503, to be entitled "Litter and Handbills," which Chapter provides for the definition of litter, prevention efforts, penalties for littering, and prohibited activities resulting in increased litter.

As you are aware, the City Law Department assisted with the initial drafting of this proposed new Ordinance. I have reviewed the supplemental revisions made thereto and, having no further changes to make, it is the opinion of the City Law Department that this Ordinance be submitted to the City Council for enactment and approval.

I hope this answers your question. Please let me know if you have any additional questions or if I may be of any further assistance.

Very truly yours,

Ethan D. Kolodny, Esq.  
Assistant City Solicitor

# Public Service Proposed Budget Cuts

**Titi Siriphan**

---

**From:** James M. Walsh  
**Sent:** Thursday, June 16, 2022 10:15 AM  
**To:** Elizabeth Kazinskas  
**Cc:** Alek Dernalowicz; George Tyros; Titi Siriphan; Mayor; John Richard  
**Subject:** Public Service Committee Budget Report

To: Elizabeth Kazinskas, City Council President

From: James M Walsh, Committee Chair

Re: Recommended cuts from proposed FY '23 budget.

Below are the recommended cuts to the proposed FY '23 municipal budget voted on by the Public Service Committee at its meeting on June 8, 2022.

## Public Works

|             |              |
|-------------|--------------|
| Acct #52038 | Cut \$4,000  |
| Acct #52198 | Cut \$10,000 |

## Airport

|            |             |
|------------|-------------|
| Acct 52030 | Cut \$6,000 |
|------------|-------------|

## Sewer

|            |             |
|------------|-------------|
| Acct 51030 | Cut \$5,000 |
| Acct 51102 | Cut \$3,000 |
| Acct 52170 | Cut \$5,000 |

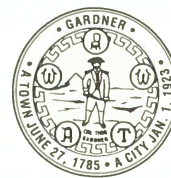
## Water

|            |             |
|------------|-------------|
| Acct 51102 | Cut \$3,000 |
| Acct 52150 | Cut \$5,000 |
| Acct 52151 | Cut \$7,500 |

Please distribute this information as you feel is appropriate.

# City of Gardner, *Executive Department* RECEIVED

Michael J. Nicholson, Mayor



2022 MAY 27 AM 11:26  
CITY CLERK'S OFFICE  
GARDNER, MA

May 26, 2022

Hon. Elizabeth J. Kazinskas, Council President  
And City Councilors  
Gardner City Hall, Rm 121  
95 Pleasant St  
Gardner, MA 01440

RE: FY2023 Compensation Ordinance Amendment

Dear Madam President and Councilors,

Attached, please find the annual Compensation Schedule Ordinance Amendment that coincides with the FY2023 Budget proposal.

The majority of positions received a two percent (2%) cost of living adjustment ("COLA"). Those that are seeing more than a 2% COLA are proposed in recognition of increasing the duties of that position and reorganizing what aspects their position covers.

Respectfully Submitted,

Michael J. Nicholson  
Mayor, City of Gardner

# AN ORDINANCE TO AMEND THE CODE OF THE CITY OF GARDNER, CHAPTER 171, ENTITLED PERSONNEL

Be it ordained by the City Council of the City of Gardner as follows:

SECTION 1: Exhibit E, Section 68 of Chapter 171 of the Code of the City of Gardner, entitled "Personnel: Compensation Schedule- Non-Union Employees" be deleted in its entirety and replaced by the following:

A classification plan is hereby established for offices and positions in the service of the City, and establishing compensation grades thereof.

All appointive officers and all positions in the City of Gardner, except those filled by popular election and those under the direction and control of the School Committee, shall be classified into positions, groups, and grades according to their duties pertaining to each as herein provided.

## CLASSIFICATION CLASS TITLE

| <u>Pay Grade</u> | <u>Class/Title</u>                                                                   |
|------------------|--------------------------------------------------------------------------------------|
| S-4              | Certified Pool Operator (Seasonal)                                                   |
| S-5              | Head Lifeguard (Seasonal)                                                            |
| S-6              | Lifeguard (Seasonal)                                                                 |
| T-4              | Temporary Seasonal Employees (Department of Public Works)                            |
| T-5              | Temporary Seasonal Recreational Playground Supervisor                                |
| T-6              | Temporary Seasonal Technical                                                         |
| GC-4             | Golf Course Laborers/Pro-Shop Assistants - Temporary Seasonal Employment             |
| GC-5             | Golf Course Groundsman                                                               |
| GC-6             | Golf Course Ranger                                                                   |
| GC-8             | Grounds Maintenance Man or Motor Equipment Repairman                                 |
| GC-9             | Working Foreman Grounds Maintenance Man or Working Foreman Motor Equipment Repairman |

The officers, positions, and classifications are hereby allocated and fixed into salary grades in accordance with the following schedule:

### A. DEPARTMENT HEADS

|                              |       |                     |                     | 07/01/22     |              |              |            |
|------------------------------|-------|---------------------|---------------------|--------------|--------------|--------------|------------|
| Position                     | Grade |                     |                     | Annual       |              |              | Weekly     |
| Building Commissioner        | G-10  |                     |                     | \$83,341.65  |              |              | \$1,602.72 |
|                              |       |                     |                     | \$350.00     |              |              |            |
|                              |       |                     |                     | \$83,691.65  |              |              |            |
| Chief of Police              | G-13  |                     |                     | \$110,074.45 |              |              | \$2,116.82 |
|                              |       |                     |                     | Masters      | Bachelors    | Associates   |            |
|                              |       | Article XIV §171-64 | Education Incentive | \$13,759.31  | \$11,007.45  | \$5,503.72   |            |
|                              |       | Article XI §171-45  | Clothing            | \$1,045.00   | \$1,045.00   | \$1,045.00   |            |
|                              |       |                     | Total               | \$124,878.76 | \$122,126.90 | \$116,623.17 |            |
| City Assessor                | G-9   |                     |                     | \$77,994.86  |              |              | \$1,499.90 |
| City Auditor                 | G-10  |                     |                     | \$89,651.12  |              |              |            |
|                              |       | MGL c. 32, §20(6)   |                     | \$3,500.00   |              |              |            |
|                              |       | Total Compensation  |                     | \$93,151.12  |              |              | \$1,791.37 |
| City Clerk                   | G-10  |                     |                     | \$85,008.48  |              |              |            |
|                              |       | MGL c. 41, §19F     |                     | \$3,500.00   |              |              |            |
|                              |       | MGL c. 41, §19G     |                     | \$550.00     |              |              |            |
|                              |       | Total Compensation  |                     | \$89,058.48  |              |              | \$1,712.66 |
| City Collector/Treasurer     | G-10  |                     |                     | \$89,651.12  |              |              |            |
|                              |       | MGL c. 32, §20      |                     | \$300.00     |              |              |            |
|                              |       | Total Compensation  |                     | \$89,951.12  |              |              | \$1,729.83 |
| City Engineer                | G-11  |                     |                     | \$90,831.94  |              |              | \$1,746.77 |
| City Solicitor               | G-10  |                     |                     | \$85,986.98  |              |              | \$1,653.60 |
| Council on Aging Director    | G-6   |                     |                     | \$61,412.07  |              |              | \$1,181.00 |
| Director of Community        |       | City                |                     | \$72,659.49  |              |              |            |
| Development & Planning       | G-10  | GRA                 |                     | \$26,223.87  |              |              |            |
|                              |       | Total Compensation  |                     | \$98,883.36  |              |              | \$1,901.60 |
| Director of Cable Operations | G-6   |                     |                     | \$69,085.50  |              |              | \$1,328.57 |
| Director of Public Health    | G-10  | Step 1              |                     | \$75,030.57  |              |              | \$1,442.90 |
|                              |       | Article XI §171-45  | Clothing            | \$350.00     |              |              |            |
|                              |       |                     | Total               | \$75,380.57  |              |              |            |
|                              |       | Step 2              |                     | \$79,359.26  |              |              | \$1,526.14 |
|                              |       | Article XI §171-45  | Clothing            | \$350.00     |              |              |            |

|                                             |      |                    |                     |                     |                |                  |                   |
|---------------------------------------------|------|--------------------|---------------------|---------------------|----------------|------------------|-------------------|
|                                             |      |                    |                     | Total               | \$79,709.26    |                  |                   |
|                                             |      | Step 3             |                     |                     | \$83,687.95    |                  | \$1,609.38        |
|                                             |      |                    | Article XI §171-45  | Clothing            | \$350.00       |                  |                   |
|                                             |      |                    |                     | Total               | \$84,037.95    |                  |                   |
| Fire Chief                                  | G-12 |                    |                     |                     | \$105,595.50   |                  | \$2,030.68        |
|                                             |      |                    |                     |                     | <i>Masters</i> | <i>Bachelors</i> | <i>Associates</i> |
|                                             |      |                    | Article XIV §171-63 | Education Incentive | \$6,000.00     | \$4,000.00       | \$2,000.00        |
|                                             |      |                    | Article X §171-44   | Holiday             | \$10,717.94    | \$10,717.94      | \$10,717.94       |
|                                             |      |                    | Article XI §171-45  | Clothing            | \$1,045.00     | \$1,045.00       | \$1,045.00        |
|                                             |      |                    |                     | Total               | \$123,358.44   | \$121,358.44     | \$119,358.44      |
| Golf Course Driving Range/Superintendent    | G-9  |                    |                     |                     | \$81,657.12    |                  | \$1,570.33        |
|                                             |      |                    | Article XI §171-45  | Clothing            | \$350.00       |                  |                   |
|                                             |      |                    |                     | Total               | \$82,007.12    |                  |                   |
| Human Resources Director                    | G-11 |                    |                     |                     | \$102,000.00   |                  | \$1,961.54        |
| Information Technology Director             | G-11 |                    |                     |                     | \$102,282.16   |                  | \$1,966.96        |
| Library Director                            | G-9  |                    |                     |                     | \$80,419.27    |                  | \$1,546.52        |
| Public Works Director                       | G-12 |                    |                     |                     | \$106,740.51   |                  | \$2,052.70        |
|                                             |      |                    | Article XI §171-45  | Clothing            | \$350.00       |                  |                   |
|                                             |      |                    |                     | Total               | \$107,090.51   |                  |                   |
| Purchasing Agent/Civil Enforcement Director | G-10 |                    |                     |                     | \$78,534.45    |                  |                   |
|                                             |      | MGL c. 148A, §5    |                     |                     | \$2,500.00     |                  |                   |
|                                             |      | Total Compensation |                     |                     | \$81,034.45    |                  | \$1,558.35        |
| Veterans' Director                          | G-6  |                    |                     |                     | \$61,860.97    |                  | \$1,189.63        |

**B. NON-UNION DIRECT AND SUPERVISORY STAFF POSITIONS**

|                                                    |                 | 07/01/22            |                     |              |              |              |
|----------------------------------------------------|-----------------|---------------------|---------------------|--------------|--------------|--------------|
| Position                                           | Grade           |                     |                     | Annual       | Weekly       | Hourly       |
| Airport Manager                                    |                 |                     |                     | \$25,500.00  | \$490.38     |              |
| Assistant City Clerk                               | G-3             |                     |                     | \$45,605.68  | \$877.03     | \$23.70      |
|                                                    | Step 2 (5 Yrs)  |                     |                     | \$46,517.79  | \$894.57     | \$24.18      |
|                                                    | Step 3 (10 Yrs) |                     |                     | \$47,448.16  | \$912.46     | \$24.66      |
| Assistant City Auditor                             | G-4             |                     |                     | \$51,897.60  | \$998.03     | \$26.97      |
| Assistant City Engineer                            | G-8             |                     |                     | \$71,559.54  | \$1,376.15   |              |
| Assistant City Solicitor                           | G-3             |                     |                     | \$65,000.00  | \$1,250.00   |              |
| Assistant City Treasurer/Collector                 | G-5             |                     |                     | \$56,915.22  | \$1,094.52   |              |
| Assistant Director of Community Development**      | G-7             | City                |                     | \$3,564.81   |              |              |
|                                                    |                 | CDBG                |                     | \$67,731.22  |              |              |
|                                                    |                 | Total Compensation  |                     | \$71,296.03  | \$1,371.08   |              |
| Assistant Director of Public Health                | G-5             |                     |                     | \$56,915.20  | \$1,094.52   |              |
|                                                    |                 | Article XI §171-45  | Clothing            | \$350.00     |              |              |
|                                                    |                 | Total               |                     | \$57,265.20  |              |              |
| Assistant Library Director                         | G-6             |                     |                     | \$62,300.96  | \$1,198.10   |              |
| Assistant Veteran's Service Agent                  |                 |                     |                     | \$25,500.00  | \$490.38     |              |
| Senior Civil Engineer                              | G-9             |                     |                     | \$77,994.86  | \$1,499.90   |              |
|                                                    |                 | Article XI §171-45  | Clothing            | \$350.00     |              |              |
|                                                    |                 | Total               |                     | \$78,344.86  |              |              |
| Conservation/Planning Agent                        | G-6             |                     |                     | \$62,931.31  | \$1,210.22   |              |
| Deputy Chief of Police                             | G-11            |                     |                     | \$95,373.88  | \$1,834.11   |              |
|                                                    |                 |                     |                     | Masters      | Bachelors    | Associates   |
|                                                    |                 | Article XIV §171-64 | Education Incentive | \$11,921.74  | \$9,537.39   | \$4,768.69   |
|                                                    |                 | Article XI §171-45  | Clothing            | \$1,045.00   | \$1,045.00   | \$1,045.00   |
|                                                    |                 | Total               |                     | \$108,340.62 | \$105,956.27 | \$101,187.57 |
| Director of Public Safety Regional Dispatch Center | G-9             |                     |                     | \$79,217.80  | \$1,523.42   |              |
|                                                    |                 | Article XI §171-45  | Clothing            | \$350.00     |              |              |
|                                                    |                 | Total               |                     | \$79,567.80  |              |              |
| Economic Development Coordinator                   | G-7             |                     |                     | \$62,131.61  | \$1,194.84   |              |
| Executive Secretary                                | G-4             |                     |                     | \$50,711.43  | \$975.22     | \$26.36      |
| Executive Aide                                     |                 |                     |                     |              |              | \$28.86      |
| GIS Coordinator                                    | G-5             |                     |                     | \$57,502.50  | \$1,105.82   |              |
| Golf Professional                                  | G-6             |                     |                     | \$1,366.40   | Weekly       |              |
| Golf Pro Manager                                   | G-6             |                     |                     | \$1,177.40   | Weekly       |              |
| Local Inspector                                    | G-6             |                     |                     | \$64,335.66  | \$1,237.22   |              |
|                                                    |                 | Article XI §171-45  | Clothing            | \$350.00     |              |              |

|                             |     |                             |             |            |         |
|-----------------------------|-----|-----------------------------|-------------|------------|---------|
|                             |     | Total                       | \$64,685.66 |            |         |
| Producer                    | G-2 |                             | \$56,850.00 | \$1,093.27 |         |
| Systems Manager             | G-6 |                             | \$68,046.95 | \$1,308.60 |         |
| Electrical Inspector        | G-6 |                             | \$64,329.11 | \$1,237.10 | \$33.44 |
|                             |     | Article XI §171-45 Clothing | \$650.00    |            |         |
|                             |     | Total                       | \$64,979.11 |            |         |
| Plumbing Inspector          | G-6 |                             | \$34,772.49 | \$668.70   | \$33.44 |
|                             |     | Article XI §171-45 Clothing | \$350.00    |            |         |
|                             |     | Total                       | \$35,122.49 |            |         |
| Transfer Station Supervisor | G-3 |                             | \$49,178.69 | \$945.74   | \$23.64 |
|                             |     | Article XI §171-45 Clothing | \$350.00    |            |         |
|                             |     | Total                       | \$49,528.69 |            |         |

| Annual     | Monthly  |
|------------|----------|
| \$9,780.99 | \$815.08 |
| \$9,961.74 | \$830.15 |

Civil Defense Director  
 Sealer of Weights & Measures

### C. NON-UNION STAFF POSITIONS

#### Position

Business Manager - DPW  
 Prevention Coordinator

| 07/01/22    |            |         |
|-------------|------------|---------|
| Annual      | Weekly     | Hourly  |
| \$39,283.26 | \$755.45   | \$39.76 |
| \$52,275.00 | \$1,005.29 | \$25.13 |

|                                 |      | 07/01/22 (Hourly) |         |         |                |                | 01/01/23 |
|---------------------------------|------|-------------------|---------|---------|----------------|----------------|----------|
|                                 |      | Step 1            | Step 2  | Step 3  | Step 4 (5 Yrs) | Step 5(10 Yrs) |          |
| Administrative Assistant        |      | \$18.05           | \$21.76 | \$22.20 | \$22.63        | \$23.09        |          |
| Administrative Coordinator      |      | \$17.39           | \$20.01 | \$20.41 | \$20.81        | \$21.12        |          |
| Administrative Clerk            |      | \$16.62           | \$18.93 | \$19.31 | \$19.69        | \$20.08        |          |
| Animal Shelter Attendant        |      | \$14.25           |         |         |                |                | \$15.00  |
| Budget/Project Manager**        | City | \$1.16            |         |         |                |                |          |
|                                 | GRA  | \$0.69            |         |         |                |                |          |
|                                 | CDBG | \$24.37           |         |         |                |                |          |
| Total Compensation              |      | \$26.22           |         |         |                |                |          |
| Building Maintenance Craftsman  |      | \$19.29           | \$21.77 | \$24.25 |                |                |          |
| Building Maintenance Technician |      | \$17.64           | \$20.04 | \$22.43 |                |                |          |
| Council on Aging Coordinator    |      | \$15.30           | \$15.69 |         |                |                |          |
| Data Collector                  |      |                   | \$15.69 |         |                |                |          |
| Financial Administrator         |      | \$18.71           | \$20.57 | \$22.63 |                |                |          |
| Financial Clerk                 |      | \$16.95           | \$18.65 | \$20.27 |                |                |          |
| Parking Meter Clerk             |      | \$17.75           |         |         |                |                |          |
| Production Assistant            |      | \$15.76           |         |         |                |                |          |
| Transfer Station Monitor        |      | \$15.30           | \$16.32 | \$17.34 |                |                |          |

#### Golf Course Positions

|                            |      |         |         |         |  |
|----------------------------|------|---------|---------|---------|--|
| Golf Pro Shop Supervisor   |      | \$15.01 | \$15.59 | \$16.17 |  |
| Grounds Maintenance Worker | GC-8 | \$17.66 | \$19.42 | \$21.49 |  |
| Mechanic                   | GC-8 | \$17.66 | \$19.42 | \$21.49 |  |

### C. NON-UNION STAFF POSITIONS CONT.

#### Position

Working Foreman - Grounds  
 Maintenance Worker GC-9  
 Working Foreman - Mechanic GC-9

| 07/01/22 (Hourly) |        |        |                |                | 01/01/23 |
|-------------------|--------|--------|----------------|----------------|----------|
| Step 1            | Step 2 | Step 3 | Step 4 (5 Yrs) | Step 5(10 Yrs) |          |

#### Library Department Positions

|                           |  |         |         |  |  |
|---------------------------|--|---------|---------|--|--|
| Staff Librarian           |  | \$23.31 |         |  |  |
| Senior Library Technician |  | \$21.24 |         |  |  |
| Library Technician        |  | \$20.03 |         |  |  |
| Library Clerical Staff    |  | \$15.00 | \$15.50 |  |  |

|                                   |     |         |         |  |         |
|-----------------------------------|-----|---------|---------|--|---------|
| Alternate Animal Control Officer  |     | \$14.25 |         |  | \$15.00 |
| Certified Pool Operator           | S-4 |         | \$23.57 |  |         |
| Certified Pool Operator/Lifeguard |     | \$19.80 |         |  |         |
| COVID Temporary Staff             |     |         | \$15.00 |  |         |
| Election Warden                   |     | \$16.25 |         |  | \$17.00 |
| Election Inspector                |     | \$14.25 |         |  | \$15.00 |

|                                        |      |         |         |         |         |
|----------------------------------------|------|---------|---------|---------|---------|
| Election Clerk                         |      | \$15.25 |         |         | \$16.00 |
| Golf Course Laborer/Pro Shop Assistant | GC-4 | \$14.25 |         |         | \$15.00 |
| Golf Course Groundsman                 | GC-5 | \$15.25 |         |         | \$16.00 |
| Golf Course Ranger                     | GC-6 | \$14.25 |         |         | \$15.00 |
| Head Life Guard                        |      |         | \$17.00 | \$18.00 |         |
| Lifeguard                              | S-6  | \$14.25 | \$16.00 |         |         |

**D. NON-UNION STAFF: TEMPORARY, SEASONAL AND INTERMITTENT POSITIONS CONT.**

| Position                                 | Grade | 01/01/22 | 07/01/21 (Hourly)                    |         |         | 01/01/23 |
|------------------------------------------|-------|----------|--------------------------------------|---------|---------|----------|
|                                          |       | Step 1   | Step 1                               | Step 2  | Step 3  | Step 1   |
| Assistant Recreation Director            |       |          | \$ 25.00                             |         |         |          |
| Recreation Season Coach                  |       |          | \$750.00 Annual (per sport & season) |         |         |          |
| Recreational Playground Supervisor (T-5) |       |          | \$16.25                              | \$17.75 |         |          |
| Recreational Support Staff               |       | \$14.25  |                                      |         |         | \$15.00  |
| Special Detail Police Officer            |       |          | \$52.00                              |         |         |          |
| Temporary Seasonal Laborer               | T-4   |          | \$14.75                              | \$15.25 | \$16.25 |          |
| Temporary Seasonal Technical             | T-6   |          | \$16.00                              |         |         |          |

SECTION 2: This ordinance shall take effect upon passage and publication as required by law.

# City of Gardner General Fund

## Revenue-Expenditure Forecast

|                                     | <b>FY2018</b>           | <b>FY2019</b>           | <b>FY2020</b>           | <b>FY2021</b>           | <b>FY2022</b>           | <b>FY2022</b>           |
|-------------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
|                                     | <b><u>Tax Recap</u></b> | <b><u>Tax Recap</u></b> | <b><u>Tax Recap</u></b> | <b><u>Tax Recap</u></b> | <b><u>Estimated</u></b> | <b><u>Estimated</u></b> |
| <b>Tax Levy/New Growth</b>          | 25,253,998.00           | 26,935,191.88           | 27,884,207.99           | 30,048,336.22           | 30,196,833.00           | 31,521,791.63           |
| <b>Cherry Sheet</b>                 | 26,183,829.00           | 25,512,016.00           | 26,946,786.00           | 27,399,243.00           | 27,340,147.00           | 29,687,088.00           |
| <b>Local Receipts</b>               | 5,116,472.00            | 5,816,462.00            | 6,192,355.32            | 6,223,249.75            | 5,342,688.20            | 5,472,275.33            |
| <b>Available Funds</b>              | 263,267.00              | 865,214.00              | 287,866.00              | 431,047.83              | 263,679.83              | 266,187.35              |
| <b>Free Cash</b>                    | 2,274,020.00            | 2,895,681.00            | 1,995,823.00            | 3,233,634.00            | 0.00                    | 0.00                    |
| <b>Enterprise Indirect Costs</b>    | 592,000.00              | 773,936.00              | 787,636.00              | 960,000.00              | 1,005,000.00            | 1,015,000.00            |
| <b>Landfill Receipts</b>            | <u>0</u>                | <u>0</u>                | <u>0</u>                | <u>0</u>                | <u>0</u>                | <u>0</u>                |
| <b>Total Revenue</b>                | 59,683,586.00           | 62,798,500.88           | 64,094,674.31           | 68,295,510.80           | 64,148,348.02           | 67,962,342.31           |
| =====                               |                         |                         |                         |                         |                         |                         |
| <b>General Government</b>           | 31,206,557.72           | 33,977,685.00           | 33,718,010.32           | 37,523,254.67           | 35,976,386.09           | 37,069,929.46           |
| <b>Local School</b>                 | 25,375,837.00           | 25,512,016.00           | 26,946,786.00           | 27,399,243.00           | 24,819,208.73           | 27,819,676.29           |
| <b>Cherry Sheet Offsets</b>         | 672,615.00              | 621,876.00              | 630,067.00              | 914,772.00              | 890,268.00              | 867,485.00              |
| <b>State/County Charges</b>         | 2,200,267.00            | 2,538,594.00            | 2,487,094.00            | 2,227,250.00            | 2,207,421.00            | 2,054,044.00            |
| <b>Allow. For Abats.&amp;Exemp.</b> | 228,309.28              | 148,329.88              | 305,776.63              | 230,991.13              | 250,000.00              | 150,000.00              |
| <b>Overlay Deficits</b>             | 0.00                    | 0.00                    | 6,940.36                | 0.00                    | 0.00                    | 0.00                    |
| <b>Appropriation Deficits</b>       | <u>0</u>                | <u>0</u>                | <u>0</u>                | <u>0</u>                | <u>0</u>                | <u>0</u>                |
| <b>Total Expenditures</b>           | 59,683,586.00           | 62,798,500.88           | 64,094,674.31           | 68,295,510.80           | 64,143,283.82           | 67,961,134.75           |
| =====                               |                         |                         |                         |                         |                         |                         |
| <b>Surplus (Deficit)</b>            | 0.00                    | 0.00                    | 0.00                    | 0.00                    | 5,064.20                | 1,207.56                |

# City of Gardner Enterprise Funds Revenue-Expenditure Forecast

|                                                | <u>FY2018</u><br><u>Tax Recap</u> | <u>FY2019</u><br><u>Tax Recap</u> | <u>FY2020</u><br><u>Tax Recap</u> | <u>FY2021</u><br><u>Tax Recap</u> | <u>FY2022</u><br><u>Estimated</u> | <u>FY2023</u><br><u>Estimated</u> |
|------------------------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|
| <b><u>Sewer Enterprise Fund</u></b>            |                                   |                                   |                                   |                                   |                                   |                                   |
| Estimated Receipts                             | 3,286,088.12                      | 3,304,936.93                      | 3,131,488.56                      | 3,274,183.68                      | 3,327,069.57                      | 3,382,959.40                      |
| WPAT Subsidy                                   | 9,645.23                          | 9,013.92                          | 8,355.66                          | 7,674.96                          | 0.00                              | 0.00                              |
| Available Funds                                | <u>35,584.26</u>                  | <u>44,761.54</u>                  | <u>48,671.95</u>                  | <u>71,933.83</u>                  | <u>137,493.68</u>                 | <u>51,308.40</u>                  |
| Total Revenue                                  | 3,331,317.61                      | 3,358,712.39                      | 3,188,516.17                      | 3,353,792.47                      | 3,464,563.25                      | 3,434,267.80                      |
| Total Expenses                                 | 3,181,317.61                      | 3,142,394.39                      | 2,972,198.17                      | 3,028,792.47                      | 3,124,563.25                      | 3,094,267.80                      |
| Estimated Indirect Costs                       | 150,000.00                        | 216,318.00                        | 216,318.00                        | 325,000.00                        | 340,000.00                        | 340,000.00                        |
| =====                                          |                                   |                                   |                                   |                                   |                                   |                                   |
| <b><u>Water Enterprise Fund</u></b>            |                                   |                                   |                                   |                                   |                                   |                                   |
| Estimated Receipts                             | 3,248,562.65                      | 3,232,303.36                      | 3,353,970.40                      | 3,672,299.23                      | 3,624,274.62                      | 3,691,295.22                      |
| WPAT Subsidy                                   | 331,853.89                        | 292,444.66                        | 260,831.41                        | 150,677.89                        | 0.00                              | 0.00                              |
| Available Funds (incl'd R.E.)                  | <u>10,337.94</u>                  | <u>11,154.64</u>                  | <u>6,386.41</u>                   | <u>4,297.04</u>                   | <u>151,833.86</u>                 | <u>59,458.46</u>                  |
| Total Revenue                                  | 3,590,754.48                      | 3,535,902.66                      | 3,621,188.22                      | 3,827,274.16                      | 3,776,108.48                      | 3,750,753.68                      |
| Total Expenses                                 | 3,390,754.48                      | 3,249,584.66                      | 3,334,870.22                      | 3,497,274.16                      | 3,426,108.48                      | 3,400,753.68                      |
| Estimated Indirect Costs                       | 200,000.00                        | 286,318.00                        | 286,318.00                        | 330,000.00                        | 350,000.00                        | 350,000.00                        |
| =====                                          |                                   |                                   |                                   |                                   |                                   |                                   |
| <b><u>Golf Course Enterprise Fund</u></b>      |                                   |                                   |                                   |                                   |                                   |                                   |
| Estimated Receipts                             | 759,249.34                        | 650,820.59                        | 668,247.46                        | 92,995.96                         | 839,162.50                        | 853,625.17                        |
| Available Funds                                | <u>22,006.27</u>                  | <u>22,106.46</u>                  | <u>18,489.89</u>                  | <u>22,858.02</u>                  | <u>0.00</u>                       | <u>0.00</u>                       |
| Total Revenue                                  | 781,255.61                        | 672,927.05                        | 686,737.35                        | 115,853.98                        | 839,162.50                        | 853,625.17                        |
| Total Expenses                                 | 631,255.61                        | 502,927.05                        | 506,737.35                        | (74,146.02)                       | 644,162.50                        | 648,625.17                        |
| Estimated Indirect Costs                       | 150,000.00                        | 170,000.00                        | 180,000.00                        | 190,000.00                        | 195,000.00                        | 205,000.00                        |
| =====                                          |                                   |                                   |                                   |                                   |                                   |                                   |
| <b><u>Landfill Closure Enterprise Fund</u></b> |                                   |                                   |                                   |                                   |                                   |                                   |
| Estimated Receipts                             | 0.00                              | 0.00                              | 0.00                              | 0.00                              | 0.00                              | 0.00                              |
| Available Funds (incl'd R.E.)                  | <u>65,663.00</u>                  | <u>58,833.00</u>                  | <u>58,833.00</u>                  | <u>123,858.00</u>                 | <u>79,200.00</u>                  | <u>82,755.00</u>                  |
| Total Revenue                                  | 65,663.00                         | 58,833.00                         | 58,833.00                         | 123,858.00                        | 79,200.00                         | 82,755.00                         |
| Total Expenses                                 | 63,663.00                         | 57,533.00                         | 58,833.00                         | 123,858.00                        | 79,200.00                         | 82,755.00                         |
| Estimated Indirect Costs                       | 2,000.00                          | 1,300.00                          | 0.00                              | 0.00                              | 0.00                              | 0.00                              |
| =====                                          |                                   |                                   |                                   |                                   |                                   |                                   |
| <b><u>Solid Waste Enterprise Fund</u></b>      |                                   |                                   |                                   |                                   |                                   |                                   |
| Estimated Receipts                             | 1,427,792.06                      | 1,449,124.46                      | 1,463,577.98                      | 1,737,327.39                      | 1,713,550.92                      | 1,840,479.25                      |
| Tax Subsidy                                    | 20,365.00                         | 2,140.00                          | 0.00                              | 0.00                              | 0.00                              | 0.00                              |
| Available Funds (incl'd R.E.)                  | <u>2,643.11</u>                   | <u>4,122.60</u>                   | <u>3,943.41</u>                   | <u>5,858.14</u>                   | <u>28,852.31</u>                  | <u>5,354.72</u>                   |
| Total Revenue                                  | 1,450,800.17                      | 1,455,387.06                      | 1,467,521.39                      | 1,743,185.53                      | 1,742,403.23                      | 1,845,833.97                      |
| Total Expenses                                 | 1,360,800.17                      | 1,355,387.06                      | 1,362,521.39                      | 1,628,185.53                      | 1,622,403.23                      | 1,725,833.97                      |
| Estimated Indirect Costs                       | 90,000.00                         | 100,000.00                        | 105,000.00                        | 115,000.00                        | 120,000.00                        | 120,000.00                        |
| =====                                          |                                   |                                   |                                   |                                   |                                   |                                   |
| Total to General Fund                          | 592,000.00                        | 773,936.00                        | 787,636.00                        | 960,000.00                        | 1,005,000.00                      | 1,015,000.00                      |

## City of Gardner Local Receipts

|                                    | <b><u>FY2018</u></b><br><b><u>Actual</u></b> | <b><u>FY2019</u></b><br><b><u>Actual</u></b> | <b><u>FY2020</u></b><br><b><u>Actual</u></b> | <b><u>FY2021</u></b><br><b><u>Actual</u></b> | <b><u>FY2022</u></b><br><b><u>Estimated</u></b> | <b><u>FY2023</u></b><br><b><u>Estimated</u></b> |
|------------------------------------|----------------------------------------------|----------------------------------------------|----------------------------------------------|----------------------------------------------|-------------------------------------------------|-------------------------------------------------|
| <b>Motor Vehicle Excise</b>        | 2,148,094.19                                 | 2,169,335.89                                 | 2,093,593.41                                 | 2,306,113.38                                 | 2,033,583.84                                    | 2,112,093.66                                    |
| <b>Pen.&amp; Int. on Taxes</b>     | 353,833.98                                   | 367,684.34                                   | 305,286.04                                   | 417,998.27                                   | 308,499.59                                      | 300,000.00                                      |
| <b>In Lieu of Taxes</b>            | 49,433.01                                    | 57,793.73                                    | 55,532.08                                    | 57,359.91                                    | 52,082.82                                       | 54,619.43                                       |
| <b>Fees*</b>                       | 993,111.70                                   | 1,528,602.85                                 | 1,583,450.45                                 | 1,788,451.04                                 | 1,518,607.95                                    | 1,601,334.00                                    |
| <b>Rentals</b>                     | 68,300.00                                    | 67,375.00                                    | 65,350.00                                    | 64,700.00                                    | 72,363.33                                       | 63,176.00                                       |
| <b>Other Dept'l Revenue</b>        | 446,750.22                                   | 424,584.07                                   | 469,861.67                                   | 427,147.22                                   | 331,287.28                                      | 368,274.00                                      |
| <b>License &amp; Permits</b>       | 245,234.65                                   | 401,006.85                                   | 239,492.56                                   | 308,203.50                                   | 255,113.96                                      | 258,108.00                                      |
| <b>Fines &amp; Forfeits</b>        | 143,239.84                                   | 144,160.30                                   | 119,015.00                                   | 97,389.43                                    | 124,158.10                                      | 103,494.00                                      |
| <b>Investment Income</b>           | 39,558.48                                    | 87,963.28                                    | 95,498.77                                    | 45,452.30                                    | 35,000.00                                       | 40,000.00                                       |
| <b>Other Excise (Marij Excise)</b> | 0.00                                         | 50,330.46                                    | 383,850.54                                   | 306,969.74                                   | 275,000.00                                      | 317,176.00                                      |
| <b>Room Occupancy Revenue</b>      | 155,819.46                                   | 137,722.86                                   | 125,896.01                                   | 80,765.93                                    | 75,000.00                                       | 75,000.00                                       |
| <b>Miscellaneous Recurring</b>     | 376,759.65                                   | 442,090.07                                   | 210,572.00                                   | 190,139.47                                   | 257,991.32                                      | 175,000.00                                      |
| <b>Miscellaneous Nonrecurring</b>  | <u>(4,748.48)</u>                            | <u>6,781.17</u>                              | <u>401,341.15</u>                            | <u>133,685.99</u>                            | <u>4,000.00</u>                                 | <u>4,000.00</u>                                 |
| <b>Total</b>                       | 5,015,386.70                                 | 5,885,430.87                                 | 6,148,739.68                                 | 6,224,376.18                                 | 5,342,688.20                                    | 5,472,275.09                                    |

\* Includes Municipal Ambulance Receipts

## City of Gardner Tax Levy Limitation

|                                      | <b><u>FY2018<br/>Maximum<br/>Tax Levy</u></b> | <b><u>FY2019<br/>Maximum<br/>Tax Levy</u></b> | <b><u>FY2020<br/>Maximum<br/>Tax Levy</u></b> | <b><u>FY2021<br/>Maximum<br/>Tax Levy</u></b> | <b><u>Estimated<br/>FY2022<br/>Maximum<br/>Tax Levy</u></b> | <b><u>Estimated<br/>FY2023<br/>Maximum<br/>Tax Levy</u></b> |
|--------------------------------------|-----------------------------------------------|-----------------------------------------------|-----------------------------------------------|-----------------------------------------------|-------------------------------------------------------------|-------------------------------------------------------------|
| <b>Prior Year Levy Limit</b>         | 24,781,672                                    | 25,888,215                                    | 27,101,543                                    | 28,240,124                                    | 29,313,983                                                  | 30,509,065                                                  |
| <b>2.5%</b>                          | 620,001                                       | 647,205                                       | 677,539                                       | 706,003                                       | 732,850                                                     | 762,727                                                     |
| <b>Current Year New Growth</b>       | <u>486,542</u>                                | <u>482,642</u>                                | <u>461,042</u>                                | <u>367,856</u>                                | <u>462,232</u>                                              | <u>250,000</u>                                              |
| <b>Maximum FY Tax Levy Limit</b>     | 25,888,215                                    | 27,018,062                                    | 28,240,124                                    | 29,313,983                                    | 30,509,065                                                  | 31,521,791                                                  |
| <b>Tax Levy Used for Fiscal Year</b> | <u>(25,253,998)</u>                           | <u>(26,671,467)</u>                           | <u>(27,843,514)</u>                           | <u>(29,101,479)</u>                           | <u>(30,296,833)</u>                                         | <u>(31,520,584)</u>                                         |
| <b>Unused Tax Levy</b>               | 634,216.72                                    | 346,595.68                                    | 396,610.03                                    | 212,504.22                                    | 212,231.63                                                  | 1,207.56                                                    |

# **City of Gardner** **Budgeted School Spending Summary**

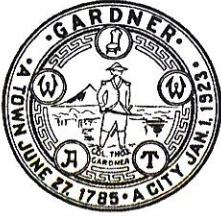
|                                      | <u>FY2020</u>        | <u>+ or -</u>     | <u>FY2021</u>        | <u>+ or -</u>      | <u>FY2022</u>        | <u>+ or -</u>       | <u>FY2023</u>         |
|--------------------------------------|----------------------|-------------------|----------------------|--------------------|----------------------|---------------------|-----------------------|
| <b><u>Expenditures</u></b>           |                      |                   |                      |                    |                      |                     |                       |
| School Committee (direct exp.)       | 21,495,975.00        | 537,399.37        | 22,033,374.38        | 551,453.63         | 22,584,828.00        | 2,737,572.29        | 25,322,400.29         |
| School Expenses-Reserved             | 1,070,794.00         | 26,769.85         | 1,097,563.85         | (597,563.85)       | 500,000.00           | 0.00                | 500,000.00            |
| Additional Chapter 70 (Bus Monitors) | 51,500.00            | 500.00            | 52,000.00            | (3,000.00)         | 49,000.00            | (49,000.00)         | 0.00                  |
| Crossing Guards                      | 58,600.00            | 11,400.00         | 70,000.00            | (9,000.00)         | 61,000.00            | 2,740.00            | 63,740.00             |
| Regular Transportation               | 730,000.00           | 20,000.00         | 750,000.00           | (10,000.00)        | 740,000.00           | (83,000.00)         | 657,000.00            |
| Foster Care Transportation           | 0.00                 | 0.00              | 0.00                 | 0.00               | 0.00                 | 157,000.00          | 157,000.00            |
| SPED Transportation                  | 689,000.00           | 11,000.00         | 700,000.00           | (15,000.00)        | 685,000.00           | 344,536.00          | 1,029,536.00          |
| Transportation-Reserved              | <u>185,000.00</u>    | <u>5,000.00</u>   | <u>190,000.00</u>    | <u>10,000.00</u>   | <u>200,000.00</u>    | <u>(110,000.00)</u> | <u>90,000.00</u>      |
| <br>Total School Appropriation       | <br>24,280,869.00    | <br>612,069.22    | <br>24,892,938.23    | <br>(73,110.22)    | <br>24,819,828.00    | <br>2,999,848.29    | <br>27,819,676.29     |
| School Indirect Costs                | <u>8,398,072.74</u>  | 41,812.96         | <u>8,439,885.70</u>  | 321,178.80         | <u>8,761,064.49</u>  | (54,334.79)         | 8,706,729.71          |
| <br>Total School Spending            | <br>32,678,941.74    | <br>653,882.18    | <br>33,332,823.92    | <br>248,068.57     | <br>33,580,892.50    | <br>2,945,513.50    | <br>36,526,406.00     |
| <br>Net School Spending              | <br>29,894,048.00    | <br>798,074.61    | <br>30,692,122.61    | <br>709,379.39     | <br>31,401,502.00    | <br>2,627,628.00    | <br>34,029,130.00     |
| Required K-6 Transportation          | 730,000.00           | 20,000.00         | 750,000.00           | (10,000.00)        | 740,000.00           | (83,000.00)         | 657,000.00            |
| McKinney/Vento Transportation        | 185,000.00           | 5,000.00          | 190,000.00           | 10,000.00          | 200,000.00           | (110,000.00)        | 90,000.00             |
| Required SPED Transportation         | <u>689,000.00</u>    | <u>11,000.00</u>  | <u>700,000.00</u>    | <u>(15,000.00)</u> | <u>685,000.00</u>    | <u>344,536.00</u>   | <u>1,029,536.00</u>   |
| <br>Net over required spending       | <br>1,180,893.74     | <br>(180,192.43)  | <br>1,000,701.31     | <br>(446,310.82)   | <br>554,390.50       | <br>166,349.50      | <br><b>720,740.00</b> |
| <br><b><u>Funding Sources</u></b>    |                      |                   |                      |                    |                      |                     |                       |
| Chapter 70                           | 20,486,987.00        | 516,473.00        | 21,003,460.00        | 68,550.00          | 21,072,010.00        | 2,235,389.00        | 23,307,399.00         |
| School Transportation/Grants         |                      |                   |                      |                    |                      |                     |                       |
| Taxation                             | <u>12,191,954.74</u> | <u>137,409.18</u> | <u>12,329,363.92</u> | <u>179,518.57</u>  | <u>12,508,882.50</u> | <u>710,124.50</u>   | <u>13,219,007.00</u>  |
| <br>Total Funding                    | <br>32,678,941.74    | <br>653,882.18    | <br>33,332,823.92    | <br>248,068.57     | <br>33,580,892.50    | <br>2,945,513.50    | <br>36,526,406.00     |

**City of Gardner**      **10702 Budget Report FY2023**  
**BUDGETED City Expenditures for benefit of Gardner Public Schools**  
**FY 2023-2024 ESTIMATED INDIRECT COST**  
EOY Schedule 20

|                                                                                                                                               |              | EOY Line            | Notes                           |
|-----------------------------------------------------------------------------------------------------------------------------------------------|--------------|---------------------|---------------------------------|
| 1000 Administration (FY23 enrollment x FY23 State per pupil administrative cost allowance)<br>2,200 pupils x \$132.00 per pupil ESTIMATED 75% | 217,800 **   |                     | 1000 Administration Tab         |
| <b>Total Administration</b>                                                                                                                   |              | \$ 217,800 7420-5   |                                 |
| 3100 Pupil Support Services                                                                                                                   |              |                     |                                 |
| School Safety Officer Salary 83%                                                                                                              | 55,403       |                     | School Safety Officer Tab       |
| School Safety Officer Fringe Benefits 83%                                                                                                     | \$ 15,638    |                     | School Safety Officer Tab       |
| <b>Total Pupil Support Services</b>                                                                                                           |              | \$ 71,041 7445-5    |                                 |
| 4000 Operations and Maintenance                                                                                                               |              |                     |                                 |
| GETV SPACE                                                                                                                                    | (12,000)     | \$ (12,000)         |                                 |
| <b>Total Operations and Maintenance</b>                                                                                                       |              |                     |                                 |
| 5100 Employee Retirement (School wages / Total city wages x Retirement Appropriation)                                                         |              |                     |                                 |
| Retirement Service - direct salary & wages<br>(\$3,838,266.01 / \$14,903,620.41 x \$5,163,798)                                                | 1,329,880    | \$ 1,329,880 7470-5 | Retirement Service Tab          |
| Non-contributory pension                                                                                                                      | Done 0       |                     |                                 |
| Medicare                                                                                                                                      | 317,207 **   |                     | Medicare, Unemployment & WC Tab |
| <b>Total Employee Retirement</b>                                                                                                              |              | \$ 317,207 7470-5   |                                 |
| 5200 Employee Insurance Programs                                                                                                              |              |                     |                                 |
| Unemployment                                                                                                                                  | 102,819 **   |                     | Medicare, Unemployment & WC Tab |
| Medical & Dental Insurance                                                                                                                    | 3,645,578 ** |                     | Medical & Dental Tab            |
| Life Insurance                                                                                                                                | 8,738 **     |                     | Medical & Dental Tab            |
| Worker's Compensation                                                                                                                         | 131,627 **   |                     | Medicare, Unemployment & WC Tab |
| <b>SUB TOTAL</b>                                                                                                                              | 3,888,762    | 7480-5              |                                 |
| 82 Retirees                                                                                                                                   |              |                     |                                 |
| Medical & Dental Insurance for Retired School Employees (5250)                                                                                | 1,026,349    |                     |                                 |
| Life Insurance for Retired Employees (5250)                                                                                                   | 3,470        |                     |                                 |
| <b>SUB TOTAL</b>                                                                                                                              | 1,029,819    | 7490-5              |                                 |
| Preemployment Medical Exams                                                                                                                   | 10,500 **    | 7420-5              | Medical Exams Tab               |
| <b>Total Insurance Programs</b>                                                                                                               |              | \$ 4,929,081        |                                 |
| 5260 Non-employee Insurance                                                                                                                   |              |                     |                                 |
| Buildings                                                                                                                                     | 216,107 **   |                     | Building & Veh Ins Tab          |
| Vehicles                                                                                                                                      | 1,440 **     |                     | Building & Veh Ins Tab          |
| <b>Total Non-employee Insurance</b>                                                                                                           |              | \$ 217,548 7500-5   |                                 |
| 9100 School Choice / Charter School Tuition                                                                                                   |              |                     |                                 |
| School Choice Sending Tuition                                                                                                                 | 1,319,961 ** | 7650-1              | FY23 Cherry Sheet tab           |
| Special Education Assessment                                                                                                                  | 4,834 **     | 7650-2              | FY23 Cherry Sheet tab           |
| Charter School Tuition Assessment Reimbursement                                                                                               | (90,492) **  | 7655-1              | FY23 Cherry Sheet tab           |
| Charter School Sending Tuition                                                                                                                | 401,870 **   | 7655-2              | FY23 Cherry Sheet tab           |
| <b>Total School Choice / Charter School Tuition</b>                                                                                           |              | \$ 1,636,173        |                                 |
|                                                                                                                                               |              | \$ -                |                                 |
| <b>Total Indirect Expenditures by City for Educational Purposes</b>                                                                           |              | \$ 8,706,730        |                                 |

\*\* Figures are estimates and are subject to change based on actual costs.

Note: This estimate is based on stable employment within the school department. If there is a change in the staff, the figures will have to be recalculated.



**CITY OF GARDNER - EXECUTIVE DEPARTMENT**  
**Mayor Michael J. Nicholson, J.D.**

May 27, 2022

Hon. Elizabeth J. Kazinskas, Council President  
And City Councilors  
Gardner City Hall, Rm 121  
95 Pleasant St  
Gardner, MA 01440

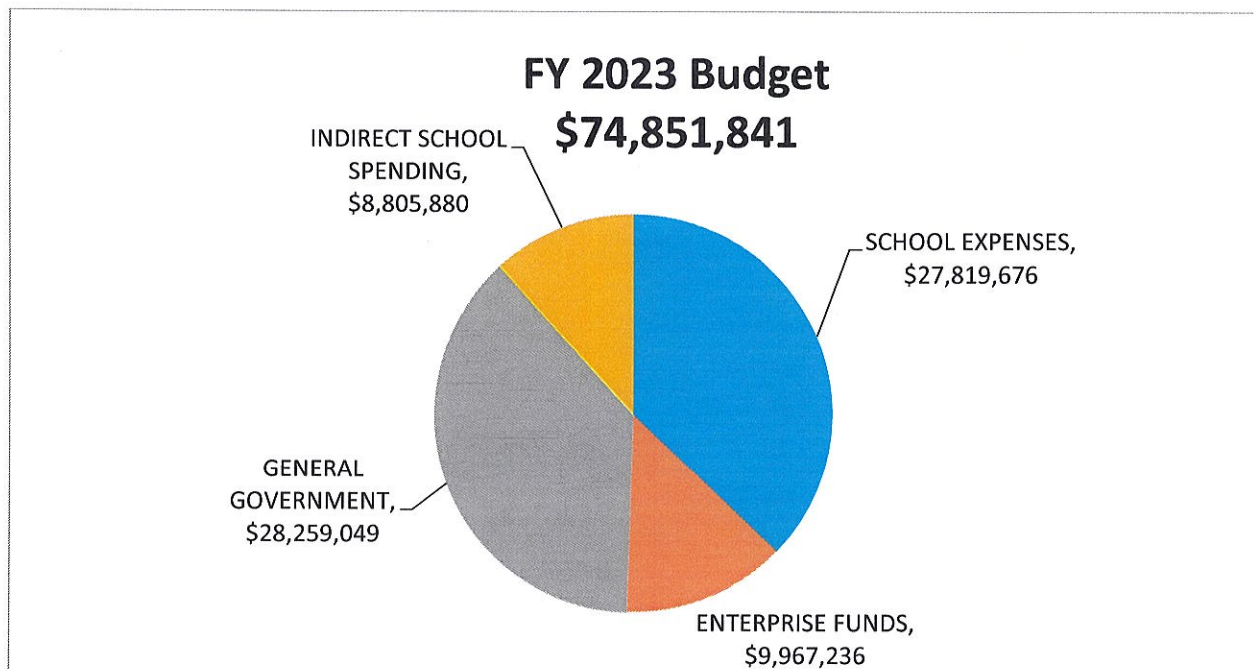
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2022 MAY 27 PM 4:04  
CITY CLERK'S OFFICE  
GARDNER, MA

RE: Fiscal Year 2023 Operating Budget

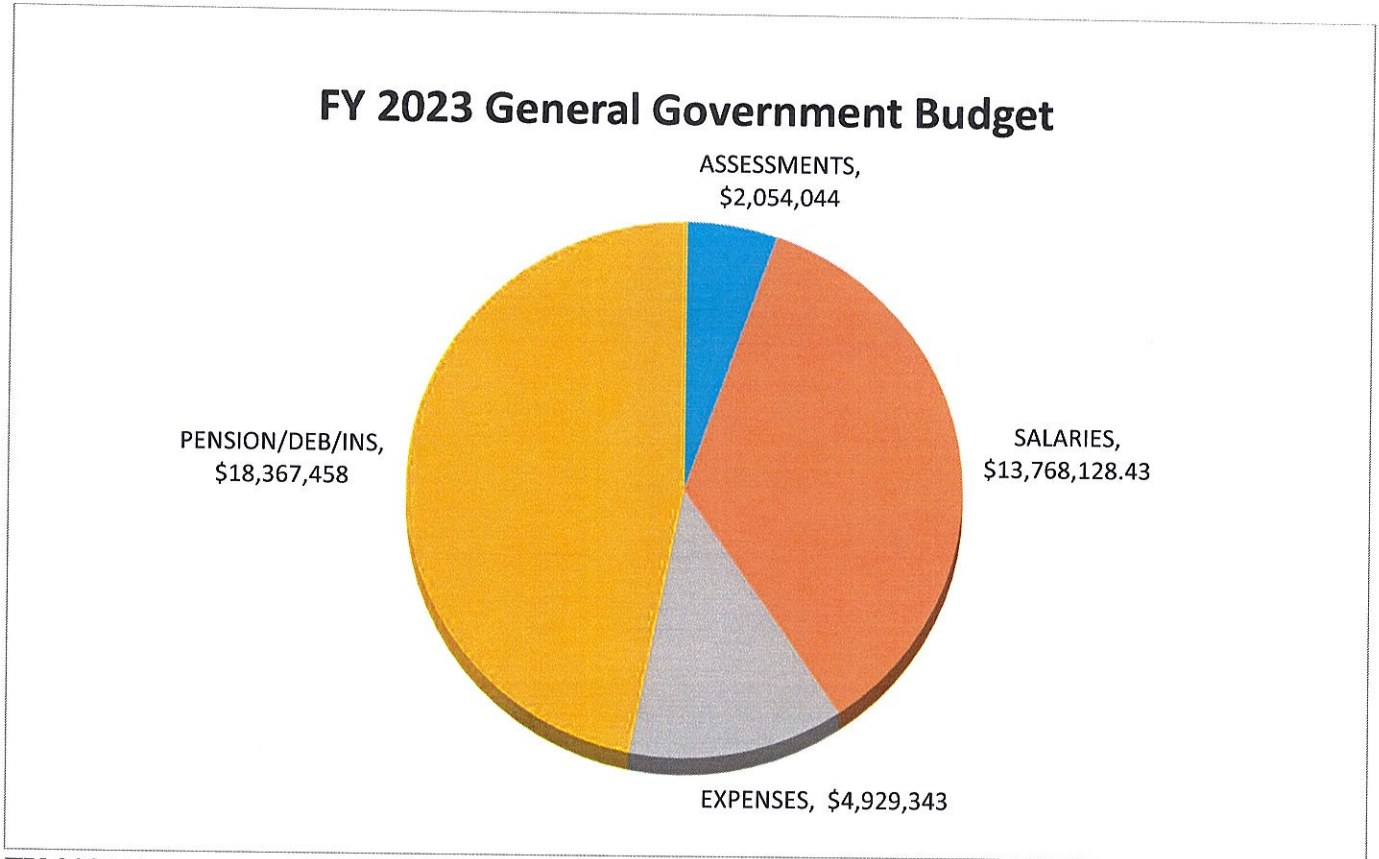
Dear Madam President and Councilors,

I hereby submit my Fiscal Year 2023 Operating Budget for the City of Gardner.

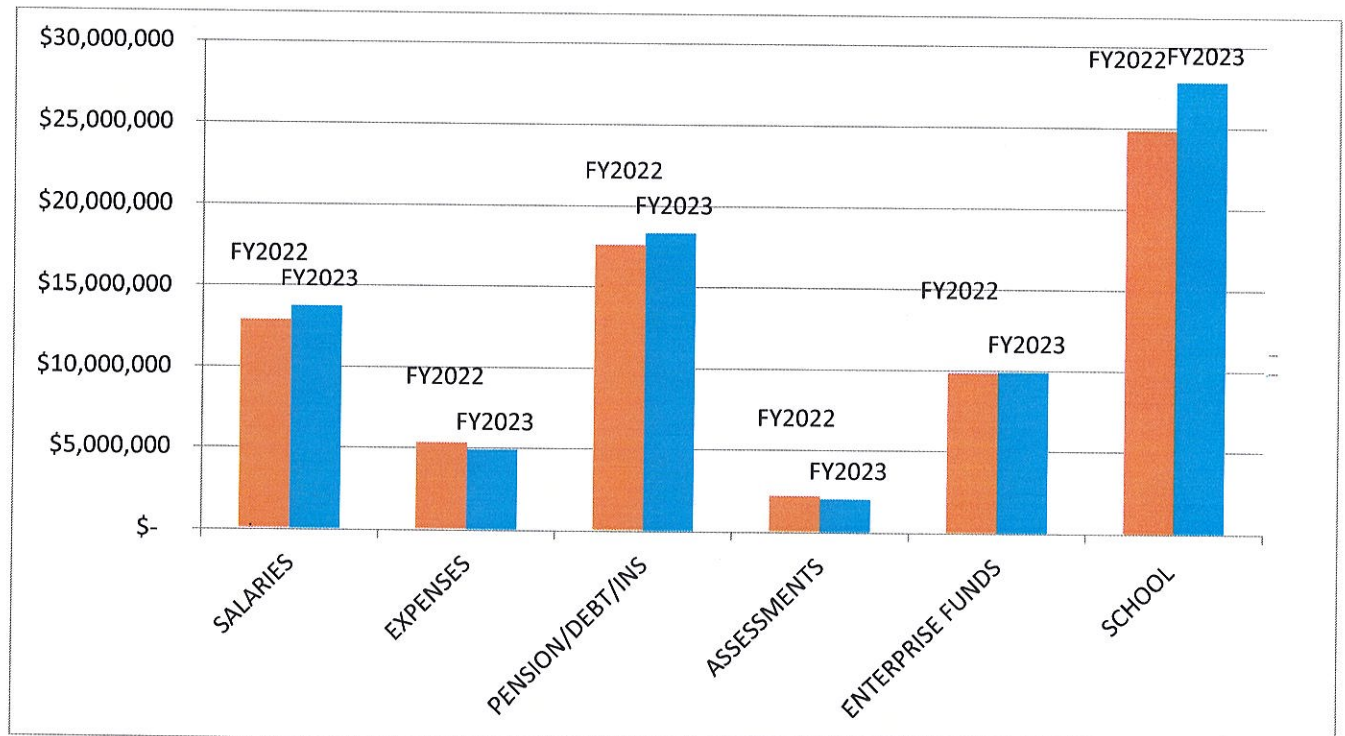
**Fiscal Year 2023 Budget by functional area:**

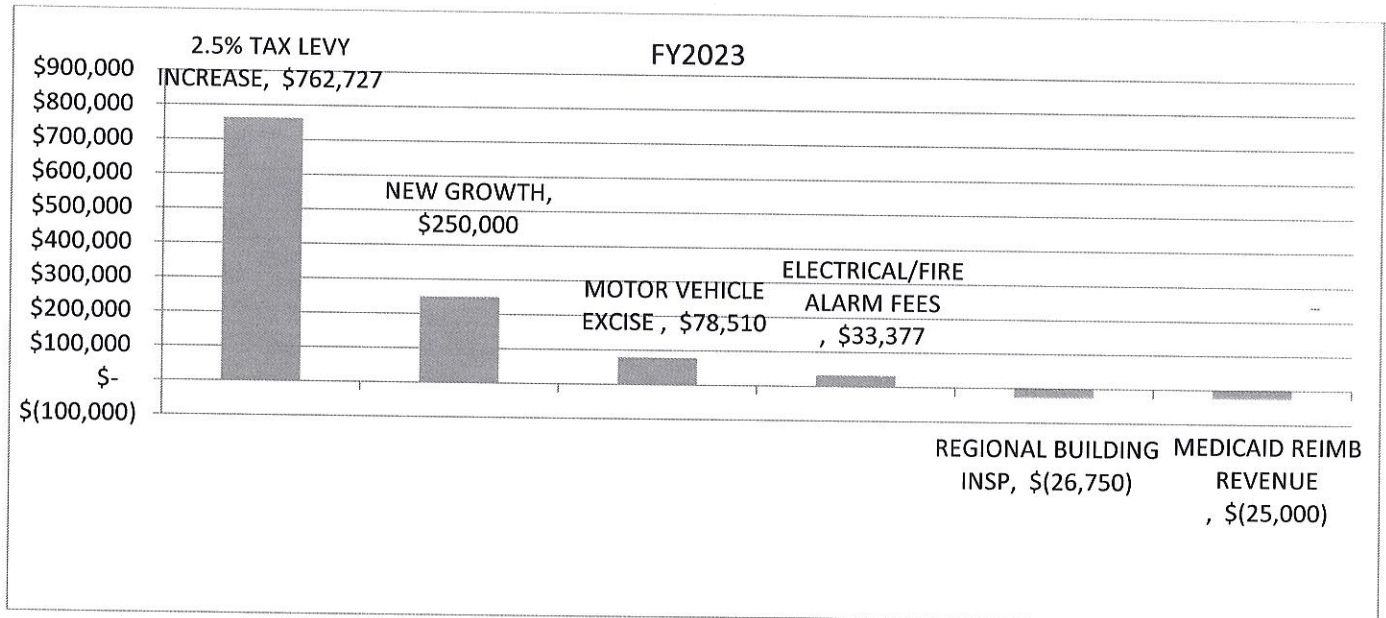
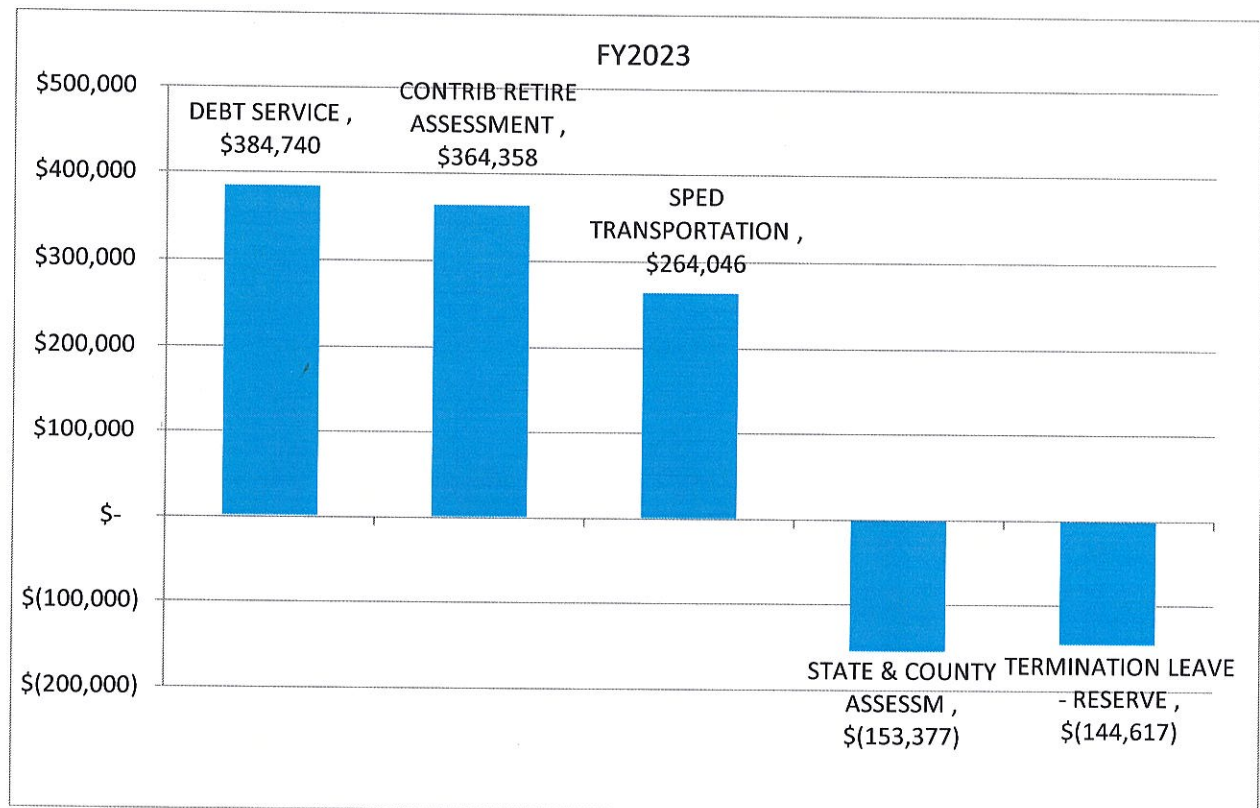


**FY 2023 General Government by Functional Area:**



**FY 2023 Budget Compared to FY 2021 Budget:**



**FY 2023 Notable Revenue Changes:****FY 2023 Notable Operating Expense Changes:**

The FY 2023 Budget proposal contains the following position additions/changes:

1. A Cost of Living Adjustment (COLA) for non-union positions. This equates to about two percent (2%) increase for most non-union position. Some positions are seeing additional increased associated directly with increases or changes in duties associated with their positions.
2. An additional half year position in the City Clerk's Office in order to train for upcoming retirements we expect within the next fiscal year.
3. Funding for our statutorily required five (5) year re-valuation year for the Assessor's Department
4. Upgrades to City software systems and licenses to boost cyber security measures.
5. Increasing the currently unfilled part time building department local inspector to a full-time position. This position has been vacant since it was created in FY2018 and has been unable to be filled since. This is being done to attract more applicants for the position to help the department catch up with the record number of permits that the department is seeing.
6. Increases in Debt Service to begin to pay the cost of the new elementary school.

The proposed budget also funds our schools over Minimum Net School Spending ("MNSS") for the sixth (6<sup>th</sup>) year in a row.

Our revenue sources continue to remain stable, with the Commonwealth restoring our Chapter 70 funding to pre-pandemic levels, unrestricted local government aid coming in higher than anticipated, and as has been the City's practice in the past, local receipt revenue was budgeted at ninety-four percent (94%) of the past three years average, in order to utilize conservative estimates.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Michael J. Nicholson". The signature is stylized with a large initial "M" and a cursive script.

Michael J. Nicholson, JD  
Mayor, City of Gardner

# FY 2023 Budget Proposal City Council Review

| Line # |                                            | FY2020<br>ACTUALS | FY2021<br>ACTUALS | FY2022<br>CUR.ACTUALS | FY2022<br>BUDGET | FY2023<br>DEPARTMENT | FY2023<br>MAYOR | FY2023<br>CITY COUNCIL |
|--------|--------------------------------------------|-------------------|-------------------|-----------------------|------------------|----------------------|-----------------|------------------------|
| 1      | 11111 CITY COUNCIL                         |                   |                   |                       |                  |                      |                 |                        |
| 2      | 11111 51010 COUNCILORS SALARIES            | \$ 79,693.50      | \$ 76,641.00      | \$ 69,643.75          | \$ 83,967.00     | \$ 83,967.00         | \$ 83,967.00    |                        |
| 3      | 11111 51012 CLERK/ASST SAL & WAGES         | \$ 3,566.92       | \$ 3,534.83       | \$ 3,261.93           | \$ 4,000.00      | \$ 6,000.00          | \$ 6,000.00     |                        |
| 4      | 11111 51023 TEMP SALARY & WAGES            | \$ -              | \$ -              | \$ -                  | \$ -             | \$ 1,500.00          | \$ 1,500.00     |                        |
| 5      | 11111 52050 MINOR EQUIPMENT                | \$ 500.00         | \$ 256.61         | \$ -                  | \$ 500.00        | \$ 500.00            | \$ 500.00       |                        |
| 6      | 11111 52150 COMMUNICATIONS                 | \$ 5,169.22       | \$ 6,275.76       | \$ 8,338.36           | \$ 10,500.00     | \$ 10,500.00         | \$ 10,500.00    |                        |
| 7      | 11111 52170 PROFESSIONAL DEV & TRAVEL      | \$ 389.36         | \$ 529.93         | \$ 503.06             | \$ 2,585.00      | \$ 2,900.00          | \$ 2,585.00     |                        |
| 8      | 11111 52190 PROFESSIONAL SERVICES          | \$ 262.50         | \$ 970.09         | \$ -                  | \$ 2,000.00      | \$ 2,000.00          | \$ 2,000.00     |                        |
| 9      | 11111 52230 OFFICE SUPPLIES                | \$ 625.84         | \$ 230.47         | \$ 368.93             | \$ 1,000.00      | \$ 1,000.00          | \$ 1,000.00     |                        |
| 10     | 11111 55010 GOVERNMENT PICTURE             | \$ -              | \$ -              | \$ -                  | \$ 1,000.00      | \$ 1,000.00          | \$ 1,000.00     |                        |
| 11     | 11111 62050 ENCUMB MINOR EQUIPMENT         | \$ -              | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 12     | 11111 62150 ENCUMB COMMUNICATIONS          | \$ -              | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 13     | 11111 62190 ENCUMB PROFESSIONAL SERV       | \$ 153.50         | \$ -              | \$ 868.21             | \$ -             | \$ -                 | \$ -            |                        |
| 14     | 11111 62230 ENCUMB OFFICE SUPPLIES         | \$ -              | \$ -              | \$ 527.42             | \$ -             | \$ -                 | \$ -            |                        |
| 15     | 11111 65010 ENCUMB GOV PICTURE             | \$ -              | \$ -              | \$ 1,215.00           | \$ -             | \$ -                 | \$ -            |                        |
| 16     | 11111 68308 ENCUMB CC CHAMBER AUGMT EXP    | \$ -              | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 17     |                                            |                   |                   |                       |                  |                      |                 |                        |
| 18     | TOTAL CITY COUNCIL                         | \$ 90,360.84      | \$ 88,438.69      | \$ 84,726.66          | \$ 105,552.00    | \$ 109,367.00        | \$ 109,052.00   |                        |
| 19     |                                            |                   |                   |                       |                  |                      |                 |                        |
| 20     | 11121 MAYOR                                |                   |                   |                       |                  |                      |                 |                        |
| 21     | 11121 51010 MAYOR SALARY & WAGES           | \$ 52,183.70      | \$ 89,819.62      | \$ 82,367.19          | \$ 93,297.04     | \$ 94,961.88         | \$ 93,297.01    |                        |
| 22     | 11121 51011 EXECUTIVE ASSIST SAL & WAGE    | \$ -              | \$ 47,579.28      | \$ 48,567.03          | \$ 54,534.63     | \$ 56,062.82         | \$ 55,518.56    |                        |
| 23     | 11121 51012 EXECUTIVE ASSIST SALARY & WAGE | \$ 47,948.94      | \$ 48,660.84      | \$ 44,360.98          | \$ 49,812.70     | \$ 51,207.64         | \$ 50,710.48    |                        |
| 24     | 11121 51023 TEMP SALARY & WAGES            | \$ -              | \$ 1,523.60       | \$ -                  | \$ 2,500.00      | \$ 2,500.00          | \$ 2,500.00     |                        |
| 25     | 11121 51460 LONGEVITY                      | \$ 150.00         | \$ 180.00         | \$ -                  | \$ 210.00        | \$ 240.00            | \$ 240.00       |                        |
| 26     | 11121 51551 TERMINATION LEAVE              | \$ -              | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 27     | 11121 52030 REPAIRS & MAINTENANCE          | \$ -              | \$ 169.99         | \$ -                  | \$ 500.00        | \$ 500.00            | \$ 500.00       |                        |
| 28     | 11121 52050 MINOR EQUIPMENT                | \$ 31.47          | \$ 699.99         | \$ -                  | \$ 300.00        | \$ 300.00            | \$ 300.00       |                        |
| 29     | 11121 52150 COMMUNICATIONS                 | \$ 1,039.76       | \$ 2,120.41       | \$ 1,550.14           | \$ 1,200.00      | \$ 2,500.00          | \$ 2,500.00     |                        |
| 30     | 11121 52151 TELECOMMUNICATIONS             | \$ 1,138.59       | \$ 1,163.57       | \$ 990.02             | \$ 3,650.00      | \$ 3,650.00          | \$ 3,650.00     |                        |
| 31     | 11121 52170 PROFESSIONAL DEV & TRAVEL      | \$ 603.00         | \$ 4,066.77       | \$ 6,031.89           | \$ 3,000.00      | \$ 3,000.00          | \$ 3,000.00     |                        |
| 32     | 11121 52190 PROFESSIONAL SERVICES          | \$ 12,124.47      | \$ 13,823.71      | \$ 13,964.38          | \$ 13,000.00     | \$ 14,000.00         | \$ 13,000.00    |                        |
| 33     | 11121 52230 OFFICE SUPPLIES                | \$ 1,192.13       | \$ 1,684.25       | \$ 1,975.83           | \$ 1,500.00      | \$ 1,500.00          | \$ 1,500.00     |                        |
| 34     | 11121 52240 VEHICLE SUPPLIES               | \$ 35.00          | \$ 264.09         | \$ 432.93             | \$ 100.00        | \$ 100.00            | \$ 100.00       |                        |
| 35     | 11121 55010 MAYOR'S PORTRAIT               | \$ -              | \$ 350.00         | \$ 242.08             | \$ 2,500.00      | \$ 2,500.00          | \$ 1,000.00     |                        |
| 36     |                                            |                   |                   |                       |                  |                      |                 |                        |
| 37     | TOTAL MAYOR                                | \$ 116,447.06     | \$ 212,106.12     | \$ 200,482.47         | \$ 226,104.37    | \$ 233,022.34        | \$ 227,816.05   |                        |
| 38     |                                            |                   |                   |                       |                  |                      |                 |                        |
| 39     | 11135 CITY AUDITOR                         |                   |                   |                       |                  |                      |                 |                        |
| 40     | 11135 51010 DEPT HEAD SALARY & WAGES       | \$ 81,951.89      | \$ 83,168.55      | \$ 75,820.78          | \$ 85,137.21     | \$ 89,651.12         | \$ 89,651.12    |                        |
| 41     | 11135 51011 ASSISTANT SALARY & WAGES       | \$ 46,657.00      | \$ 45,084.96      | \$ 45,398.24          | \$ 51,098.08     | \$ 56,915.22         | \$ 52,120.04    |                        |
| 42     | 11135 51460 LONGEVITY                      | \$ -              | \$ 690.00         | \$ -                  | \$ 180.00        | \$ 360.00            | \$ 360.00       |                        |
| 43     | 11135 51551 TERMINATION LEAVE              | \$ -              | \$ 2,469.10       | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 44     | 11135 52030 REPAIRS & MAINTENANCE          | \$ -              | \$ -              | \$ -                  | \$ 200.00        | \$ 200.00            | \$ 200.00       |                        |
| 45     | 11135 52050 MINOR EQUIPMENT                | \$ 797.00         | \$ 395.00         | \$ -                  | \$ 200.00        | \$ 200.00            | \$ 100.00       |                        |
| 46     | 11135 52170 PROFESSIONAL DEV & TRAVEL      | \$ 1,626.69       | \$ 165.00         | \$ 1,184.19           | \$ 2,500.00      | \$ 3,000.00          | \$ 3,000.00     |                        |
| 47     | 11135 52190 PROFESSIONAL SERVICES          | \$ 55,002.10      | \$ 54,360.00      | \$ 61,438.95          | \$ 66,300.00     | \$ 63,250.00         | \$ 63,250.00    |                        |
| 48     | 11135 52230 OFFICE SUPPLIES                | \$ 19.82          | \$ 965.56         | \$ 188.21             | \$ 1,000.00      | \$ 1,000.00          | \$ 1,000.00     |                        |
| 49     | 11135 62190 ENCUMB PROFESSIONAL SERV       | \$ -              | \$ 3,000.00       | \$ 5,045.00           | \$ -             | \$ -                 | \$ -            |                        |
| 50     |                                            |                   |                   |                       |                  |                      |                 |                        |

10702 City Budget

| Line # | TOTAL | CITY AUDITOR   | ACTUALS                        | ACTUALS | ACTUALS    | CUR ACTUALS | BUDGET    | DEPARTMENT | MAYOR      |
|--------|-------|----------------|--------------------------------|---------|------------|-------------|-----------|------------|------------|
| 51     |       |                | \$                             | \$      | \$         | 189,075.37  | \$        | \$         | 209,681.16 |
| 52     |       |                |                                |         |            |             |           |            |            |
| 53     | 11138 | PURCHASING     |                                |         |            |             |           |            |            |
| 54     | 11138 | 51010          | DEPT HEAD SALARY & WAGES       | \$      | 61,963.21  | \$          | 77,142.62 | \$         | 78,534.21  |
| 55     | 11138 | 51012          | SENIOR ACCOUNT CLERK SAL & WAG | \$      | 35,832.82  | \$          | 40,596.42 | \$         | 42,655.08  |
| 56     | 11138 | 51460          | LONGEVITY                      | \$      | 210.00     | \$          | 270.00    | \$         | 300.00     |
| 57     | 11138 | 51551          | TERMINATION LEAVE              | \$      | -          | \$          | -         | \$         | -          |
| 58     | 11138 | 52150          | COMMUNICATIONS                 | \$      | 484.75     | \$          | 700.00    | \$         | 500.00     |
| 59     | 11138 | 52151          | TELECOMMUNICATIONS             | \$      | 767.73     | \$          | 740.00    | \$         | 700.00     |
| 60     | 11138 | 52170          | PROFESSIONAL DEV & TRAVEL      | \$      | 1,346.03   | \$          | 2,000.00  | \$         | 2,500.00   |
| 61     | 11138 | 52190          | PROFESSIONAL SERVICES          | \$      | -          | \$          | 500.00    | \$         | 500.00     |
| 62     | 11138 | 52230          | OFFICE SUPPLIES                | \$      | 1,004.78   | \$          | 1,100.00  | \$         | 1,000.00   |
| 63     |       |                |                                |         |            |             |           |            |            |
| 64     | TOTAL | PURCHASING     | \$                             | \$      | \$         | 107,371.97  | \$        | \$         | 126,689.29 |
| 65     |       |                |                                |         |            |             |           |            |            |
| 66     | 11141 | ASSESSORS      |                                |         |            |             |           |            |            |
| 67     | 11141 | 51010          | CHAIRMAN ASSESS SAL&WAGES      | \$      | 73,746.22  | \$          | 76,612.60 | \$         | 77,994.79  |
| 68     | 11141 | 51012          | CLERK/ASST SAL & WAGES         | \$      | 11,852.01  | \$          | 36,652.20 | \$         | 38,504.82  |
| 69     | 11141 | 51014          | BOARD & COMM SAL & WAGES       | \$      | 4,000.08   | \$          | 4,001.00  | \$         | 4,001.00   |
| 70     | 11141 | 51023          | TEMP PROJ SALARY & WAGES       | \$      | 3,755.14   | \$          | -         | \$         | -          |
| 71     | 11141 | 51460          | LONGEVITY                      | \$      | 180.00     | \$          | -         | \$         | -          |
| 72     | 11141 | 51551          | TERMINATION LEAVE              | \$      | -          | \$          | -         | \$         | -          |
| 73     | 11141 | 52151          | TELECOMMUNICATIONS             | \$      | -          | \$          | -         | \$         | -          |
| 74     | 11141 | 52170          | PROFESSIONAL DEV & TRAVEL      | \$      | 1,020.90   | \$          | 1,000.00  | \$         | 1,000.00   |
| 75     | 11141 | 52190          | PROFESSIONAL SERVICES          | \$      | 261.00     | \$          | 2,500.00  | \$         | 2,500.00   |
| 76     | 11141 | 52230          | OFFICE SUPPLIES                | \$      | 1,244.49   | \$          | 1,200.00  | \$         | 1,500.00   |
| 77     | 11141 | 55030          | COMPUTER SOFTWARE              | \$      | -          | \$          | -         | \$         | 1,000.00   |
| 78     | 11141 | 55040          | VALUATION MAINTENANCE          | \$      | -          | \$          | -         | \$         | 9,400.00   |
| 79     | 11141 | 55050          | VALUATION UPDATE               | \$      | 12,878.49  | \$          | 85,676.00 | \$         | 85,000.00  |
| 80     | 11141 | 62190          | ENCUMB PROFESSIONAL SERV       | \$      | -          | \$          | -         | \$         | -          |
| 81     | 11141 | 62230          | ENCUMB OFFICE SUPPLIES         | \$      | -          | \$          | -         | \$         | -          |
| 82     | 11141 | 65050          | ENCUMB UPDATE PROGRAM          | \$      | 13,741.51  | \$          | -         | \$         | -          |
| 83     |       |                |                                |         |            |             |           |            |            |
| 84     | TOTAL | ASSESSORS      | \$                             | \$      | \$         | 199,790.39  | \$        | \$         | 223,400.61 |
| 85     |       |                |                                |         |            |             |           |            |            |
| 86     | 11145 | CITY TREASURER |                                |         |            |             |           |            |            |
| 87     | 11145 | 51010          | DEPT HEAD SALARY & WAGES       | \$      | 83,586.70  | \$          | 78,425.74 | \$         | 89,651.12  |
| 88     | 11145 | 51011          | ASSISTANT SALARY & WAGES       | \$      | 53,814.55  | \$          | 42,393.33 | \$         | 57,024.67  |
| 89     | 11145 | 51012          | SENIOR ACCT CLERK SAL & WAGES  | \$      | 37,904.87  | \$          | 37,304.93 | \$         | 41,408.33  |
| 90     | 11145 | 51015          | COMP PROG/OP SAL & WAGES       | \$      | 64,339.84  | \$          | 55,678.04 | \$         | -          |
| 91     | 11145 | 51018          | PARKING METER CLERK            | \$      | 10,142.33  | \$          | 12,917.59 | \$         | 14,500.00  |
| 92     | 11145 | 51030          | OVERTIME                       | \$      | 503.62     | \$          | -         | \$         | 500.00     |
| 93     | 11145 | 51460          | LONGEVITY                      | \$      | 2,400.00   | \$          | 1,290.00  | \$         | 570.00     |
| 94     | 11145 | 51540          | VACATION BUYBACK               | \$      | -          | \$          | -         | \$         | -          |
| 95     | 11145 | 51551          | TERMINATION LEAVE              | \$      | 101,654.33 | \$          | 43,610.33 | \$         | -          |
| 96     | 11145 | 52030          | REPAIRS & MAINTENANCE          | \$      | 26.99      | \$          | -         | \$         | 500.00     |
| 97     | 11145 | 52033          | PARKING METER MAINTENANCE      | \$      | 18,711.45  | \$          | 15,886.01 | \$         | 25,000.00  |
| 98     | 11145 | 52050          | MINOR EQUIPMENT                | \$      | 258.38     | \$          | 1,500.00  | \$         | 1,000.00   |
| 99     | 11145 | 52170          | PROFESSIONAL DEV & TRAVEL      | \$      | 100.00     | \$          | 750.00    | \$         | 750.00     |
| 100    | 11145 | 52190          | PROFESSIONAL SERVICES          | \$      | 27,290.44  | \$          | 35,000.00 | \$         | 35,000.00  |
| 101    | 11145 | 52230          | OFFICE SUPPLIES                | \$      | 10,092.86  | \$          | 11,000.00 | \$         | 11,000.00  |
| 102    | 11145 | 52250          | POSTAGE                        | \$      | 38,913.71  | \$          | 55,000.00 | \$         | 55,000.00  |
| 103    | 11145 | 62190          | ENCUMB PROFESSIONAL SERV       | \$      | -          | \$          | -         | \$         | -          |
| 104    |       |                |                                |         |            |             |           |            |            |
| 105    | TOTAL | CITY TREASURER | \$                             | \$      | \$         | 351,346.56  | \$        | \$         | 333,307.38 |

| Line # |                                             | FY2020<br>ACTUALS | FY2021<br>ACTUALS | FY2022<br>CUR ACTUALS | FY2022<br>BUDGET | FY2023<br>DEPARTMENT | FY2023<br>MAYOR | FY2023<br>CITY COUNCIL |
|--------|---------------------------------------------|-------------------|-------------------|-----------------------|------------------|----------------------|-----------------|------------------------|
| 106    |                                             |                   |                   |                       |                  |                      |                 |                        |
| 107    | 11151 LAW                                   |                   |                   |                       |                  |                      |                 |                        |
| 108    | 11151 51010 DEPT HEAD SALARY & WAGES        | \$ 81,302.78      | \$ 82,509.78      | \$ 75,220.38          | \$ 84,463.08     | \$ 84,463.08         | \$ 84,463.08    |                        |
| 109    | 11151 51011 ASSISTANT SALARY & WAGES        | \$ 44,569.20      | \$ 45,474.05      | \$ 41,577.96          | \$ 46,686.71     | \$ 65,000.00         | \$ 65,000.00    |                        |
| 110    | 11151 51460 LONGEVITY                       | \$ 360.00         | \$ 390.00         | \$ -                  | \$ 420.00        | \$ 450.00            | \$ 450.00       |                        |
| 111    | 11151 52170 PROFESSIONAL DEV & TRAVEL       | \$ 610.26         | \$ 575.70         | \$ 17.78              | \$ 1,500.00      | \$ 1,500.00          | \$ 1,000.00     |                        |
| 112    | 11151 52172 LEGAL RESEARCH                  | \$ 3,112.46       | \$ 3,401.02       | \$ 3,718.21           | \$ 5,000.00      | \$ 5,000.00          | \$ 5,000.00     |                        |
| 113    | 11151 52191 OUTSIDE COUNSEL                 | \$ 2,204.36       | \$ 2,389.50       | \$ 812.50             | \$ 2,000.00      | \$ 2,000.00          | \$ 2,000.00     |                        |
| 114    | 11151 52193 ARBITRATION                     | \$ -              | \$ -              | \$ -                  | \$ 100.00        | \$ 100.00            | \$ 100.00       |                        |
| 115    | 11151 52230 OFFICE SUPPLIES                 | \$ 3,636.50       | \$ 3,505.00       | \$ 3,300.00           | \$ 3,600.00      | \$ 36,000.00         | \$ 3,600.00     |                        |
| 116    | 11151 55051 DEPOSITION & DISCOVERY          | \$ 216.93         | \$ 400.00         | \$ 35.00              | \$ 500.00        | \$ 500.00            | \$ 500.00       |                        |
| 117    | 11151 55052 LEGAL FEES/CLOSING COST         | \$ 670.32         | \$ 228.99         | \$ -                  | \$ -             | \$ -                 | \$ 2,500.00     |                        |
| 118    | 11151 62191 ENCUMB OUTSIDE COUNSEL          | \$ -              | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 119    |                                             |                   |                   |                       |                  |                      |                 |                        |
| 120    | TOTAL LAW                                   | \$ 136,682.81     | \$ 138,874.04     | \$ 124,681.83         | \$ 144,269.79    | \$ 197,513.08        | \$ 164,613.08   |                        |
| 121    |                                             |                   |                   |                       |                  |                      |                 |                        |
| 122    | 11152 PERSONNEL                             |                   |                   |                       |                  |                      |                 |                        |
| 123    | 11152 51010 DEPT HEAD SALARY & WAGES        | \$ 89,319.17      | \$ 90,645.78      | \$ 82,637.26          | \$ 92,791.40     | \$ 102,000.00        | \$ 102,000.00   |                        |
| 124    | 11152 51012 CLERK/ASST SAL & WAGES          | \$ 27,608.88      | \$ 40,205.59      | \$ 33,108.36          | \$ 55,603.60     | \$ 56,715.68         | \$ 56,153.57    |                        |
| 125    | 11152 51460 LONGEVITY                       | \$ 750.00         | \$ 570.00         | \$ -                  | \$ 600.00        | \$ 630.00            | \$ 630.00       |                        |
| 126    | 11152 51540 VACATION BUYBACK                | \$ -              | \$ 3,475.18       | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 127    | 11152 51551 TERMINATION LEAVE               | \$ 4,308.06       | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 128    | 11152 52050 MINOR EQUIPMENT                 | \$ -              | \$ -              | \$ 985.00             | \$ 500.00        | \$ 500.00            | \$ 500.00       |                        |
| 129    | 11152 52150 COMMUNICATIONS                  | \$ 1,107.40       | \$ 1,750.29       | \$ 3,373.56           | \$ 3,000.00      | \$ 5,000.00          | \$ 3,000.00     |                        |
| 130    | 11152 52170 PROFESSIONAL DEV & TRAVEL       | \$ 725.72         | \$ 1,091.88       | \$ 1,615.40           | \$ 2,000.00      | \$ 2,000.00          | \$ 2,000.00     |                        |
| 131    | 11152 52190 PROFESSIONAL SERVICES           | \$ 550.00         | \$ -              | \$ -                  | \$ 400.00        | \$ 400.00            | \$ 400.00       |                        |
| 132    | 11152 52191 V.I.P.S. PROGRAM                | \$ 1,144.11       | \$ 916.21         | \$ 1,481.16           | \$ 1,400.00      | \$ 1,400.00          | \$ 1,400.00     |                        |
| 133    | 11152 52192 MEDICAL EXAMS                   | \$ 24,737.00      | \$ 22,547.00      | \$ 32,052.00          | \$ 20,000.00     | \$ 25,000.00         | \$ 20,000.00    |                        |
| 134    | 11152 52230 OFFICE SUPPLIES                 | \$ 800.60         | \$ 980.22         | \$ 1,133.01           | \$ 1,200.00      | \$ 1,500.00          | \$ 1,200.00     |                        |
| 135    | 11152 62192 ENCUMB MEDICAL EXAMS            | \$ -              | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 136    |                                             |                   |                   |                       |                  |                      |                 |                        |
| 137    | TOTAL PERSONNEL                             | \$ 151,050.94     | \$ 162,182.15     | \$ 156,385.75         | \$ 177,495.00    | \$ 195,145.68        | \$ 187,283.57   |                        |
| 138    |                                             |                   |                   |                       |                  |                      |                 |                        |
| 139    | 11155 INFORMATION TECHNOLOGY                |                   |                   |                       |                  |                      |                 |                        |
| 140    | 11155 51010 DEPT HEAD SALARY & WAGES        | \$ 48,355.29      | \$ 49,637.41      | \$ 89,475.44          | \$ 100,469.47    | \$ 102,981.21        | \$ 102,282.34   |                        |
| 141    | 11155 51013 P/T CLERK/ASST SAL & WAGES      | \$ -              | \$ -              | \$ -                  | \$ -             | \$ 3,800.00          | \$ 3,800.00     |                        |
| 142    | 11155 51015 COMP PROG/OP SAL & WAGES        | \$ -              | \$ -              | \$ -                  | \$ -             | \$ 68,380.00         | \$ 68,380.00    |                        |
| 143    | 11155 51460 LONGEVITY                       | \$ 240.00         | \$ 270.00         | \$ -                  | \$ 300.00        | \$ 330.00            | \$ 330.00       |                        |
| 144    | 11155 51540 VACATION BUYBACK                | \$ -              | \$ 3,762.60       | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 145    | 11155 52040 INFORMATION TECHNOLOGY          | \$ 28,857.30      | \$ 31,920.45      | \$ 36,359.89          | \$ 35,000.00     | \$ 36,750.00         | \$ 36,750.00    |                        |
| 146    | 11155 52041 SOFTWARE/SERVICE/ILISC RENEWALS | \$ 143,240.77     | \$ 167,280.76     | \$ 223,709.29         | \$ 182,600.00    | \$ 273,230.00        | \$ 223,230.00   |                        |
| 147    | 11155 52151 TELECOMMUNICATIONS              | \$ 7,691.38       | \$ 11,385.64      | \$ 11,030.68          | \$ 11,575.00     | \$ 12,153.75         | \$ 12,153.75    |                        |
| 148    | 11155 52170 PROFESSIONAL DEV & TRAVEL       | \$ 1,370.36       | \$ 1,258.74       | \$ 316.25             | \$ 1,500.00      | \$ 1,575.00          | \$ 1,575.00     |                        |
| 149    | 11155 52230 OFFICE SUPPLIES                 | \$ 440.44         | \$ 409.96         | \$ 447.77             | \$ 500.00        | \$ 750.00            | \$ 750.00       |                        |
| 150    | 11155 52231 PRINTER/COPIER SUPPLIES         | \$ 6,451.08       | \$ 7,200.61       | \$ 8,842.43           | \$ 8,000.00      | \$ 10,420.00         | \$ 9,000.00     |                        |
| 151    | 11155 62040 ENC INFORMATION TECH            | \$ -              | \$ 13,642.70      | \$ 6,407.88           | \$ -             | \$ -                 | \$ -            |                        |
| 152    | 11155 62041 ENCUB SOFTW/SERVICE/ILISC RENEW | \$ -              | \$ 8,662.22       | \$ 3,801.25           | \$ -             | \$ -                 | \$ -            |                        |
| 153    | 11155 62230 ENCUMB OFFICE SUPPLIES          | \$ -              | \$ -              | \$ 61.66              | \$ -             | \$ -                 | \$ -            |                        |
| 154    | 11155 62231 ENCUMB PRINTER/COPIER SUP       | \$ -              | \$ -              | \$ 487.35             | \$ -             | \$ -                 | \$ -            |                        |
| 155    |                                             |                   |                   |                       |                  |                      |                 |                        |
| 156    | TOTAL INFORMATION TECHNOLOGY                | \$ 236,646.62     | \$ 295,431.09     | \$ 380,939.89         | \$ 339,944.47    | \$ 510,369.96        | \$ 458,251.09   |                        |
| 157    |                                             |                   |                   |                       |                  |                      |                 |                        |
| 158    | 11161 CITY CLERK                            |                   |                   |                       |                  |                      |                 |                        |
| 159    | 11161 51010 DEPT HEAD SALARY & WAGES        | \$ 80,377.35      | \$ 82,000.55      | \$ 74,364.34          | \$ 83,501.91     | \$ 83,501.92         | \$ 85,008.27    |                        |
| 160    | 11161 51011 ASSISTANT SALARY & WAGES        | \$ 86,252.40      | \$ 88,355.20      | \$ 81,374.27          | \$ 91,404.79     | \$ 113,830.44        | \$ 93,021.55    |                        |

| Line # | FY2020  |                         |               | FY2021        |               | FY2022        |               | FY2022        |              | FY2023       |  | FY2023<br>MAYOR | FY2023<br>CITY COUNCIL |
|--------|---------|-------------------------|---------------|---------------|---------------|---------------|---------------|---------------|--------------|--------------|--|-----------------|------------------------|
|        | ACTUALS | ACTUALS                 | ACTUALS       | ACTUALS       | CUR ACTUALS   | BUDGET        | DEPARTMENT    |               |              |              |  |                 |                        |
| 161    | 11161   | 51013                   | \$ -          | \$ -          | \$ -          | \$ -          | \$ 20,000.00  | \$ -          | \$ -         | \$ 20,280.00 |  |                 |                        |
| 162    | 11161   | 51023                   | \$ -          | \$ -          | \$ 6,240.90   | \$ -          | \$ -          | \$ -          | \$ -         | \$ -         |  |                 |                        |
| 163    | 11161   | 51030                   | \$ -          | \$ -          | \$ 732.66     | \$ -          | \$ -          | \$ 480.00     | \$ -         | \$ -         |  |                 |                        |
| 164    | 11161   | 51460                   | \$ 690.00     | \$ -          | \$ 780.00     | \$ -          | \$ -          | \$ -          | \$ 480.00    | \$ -         |  |                 |                        |
| 165    | 11161   | 51540                   | \$ -          | \$ -          | \$ 855.81     | \$ -          | \$ -          | \$ -          | \$ -         | \$ 540.00    |  |                 |                        |
| 166    | 11161   | 51551                   | \$ -          | \$ -          | \$ 30,015.37  | \$ -          | \$ -          | \$ -          | \$ -         | \$ -         |  |                 |                        |
| 167    | 11161   | 52050                   | \$ 888.32     | \$ -          | \$ 395.00     | \$ -          | \$ -          | \$ 500.00     | \$ 500.00    | \$ 500.00    |  |                 |                        |
| 168    | 11161   | 52151                   | \$ -          | \$ -          | \$ 315.09     | \$ 491.34     | \$ 491.34     | \$ 700.00     | \$ 700.00    | \$ 700.00    |  |                 |                        |
| 169    | 11161   | 52170                   | \$ 275.00     | \$ -          | \$ 100.00     | \$ 450.00     | \$ 450.00     | \$ 500.00     | \$ 500.00    | \$ 500.00    |  |                 |                        |
| 170    | 11161   | 52190                   | \$ 4,637.15   | \$ -          | \$ 14,889.04  | \$ 5,575.24   | \$ 5,575.24   | \$ 8,000.00   | \$ 8,000.00  | \$ 4,000.00  |  |                 |                        |
| 171    | 11161   | 52230                   | \$ 1,343.48   | \$ -          | \$ 948.88     | \$ 2,456.29   | \$ 2,456.29   | \$ 1,500.00   | \$ 2,000.00  | \$ 1,500.00  |  |                 |                        |
| 172    | 11161   | 62190                   | \$ 6,863.48   | \$ -          | \$ 340.00     | \$ -          | \$ -          | \$ -          | \$ -         | \$ -         |  |                 |                        |
| 173    |         |                         |               |               |               |               |               |               |              |              |  |                 |                        |
| 174    | TOTAL   | CITY CLERK              | \$ 181,327.18 | \$ 226,748.53 | \$ 164,711.48 | \$ 182,586.70 | \$ 229,512.36 | \$ 206,049.82 |              |              |  |                 |                        |
| 175    |         |                         |               |               |               |               |               |               |              |              |  |                 |                        |
| 176    | 11162   | ELECTION & REGISTRATION |               |               |               |               |               |               |              |              |  |                 |                        |
| 177    | 11162   | 51010                   | \$ 3,050.00   | \$ 2,958.32   | \$ 2,379.13   | \$ 3,050.00   | \$ 3,050.00   | \$ 3,050.00   | \$ 3,050.00  | \$ 3,050.00  |  |                 |                        |
| 178    | 11162   | 51013                   | \$ 94,608.13  | \$ 48,116.66  | \$ 22,889.13  | \$ 50,000.00  | \$ 50,000.00  | \$ 50,000.00  | \$ 50,000.00 | \$ 50,000.00 |  |                 |                        |
| 179    | 11162   | 52050                   | \$ 765.02     | \$ 910.00     | \$ 1,263.42   | \$ 750.00     | \$ 750.00     | \$ 2,000.00   | \$ 2,000.00  | \$ 2,000.00  |  |                 |                        |
| 180    | 11162   | 52150                   | \$ 4,170.64   | \$ -          | \$ -          | \$ 1,040.00   | \$ 1,040.00   | \$ 1,040.00   | \$ 1,040.00  | \$ 1,040.00  |  |                 |                        |
| 181    | 11162   | 52190                   | \$ 40,791.73  | \$ 12,936.25  | \$ 22,128.76  | \$ 15,000.00  | \$ 20,000.00  | \$ 20,000.00  | \$ 20,000.00 | \$ 20,000.00 |  |                 |                        |
| 182    | 11162   | 52230                   | \$ 3,682.95   | \$ 3,875.30   | \$ (167.53)   | \$ 1,500.00   | \$ 3,500.00   | \$ 3,500.00   | \$ 3,500.00  | \$ 1,500.00  |  |                 |                        |
| 183    | 11162   | 55202                   | \$ 68,500.00  | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -         | \$ -         |  |                 |                        |
| 184    | 11162   | 62190                   | \$ -          | \$ 1,455.74   | \$ 2,017.87   | \$ -          | \$ -          | \$ -          | \$ -         | \$ -         |  |                 |                        |
| 185    | 11162   | 65202                   | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -         | \$ -         |  |                 |                        |
| 186    |         |                         |               |               |               |               |               |               |              |              |  |                 |                        |
| 187    | TOTAL   | ELECTION & REGISTRATION | \$ 215,568.47 | \$ 70,252.27  | \$ 50,510.78  | \$ 71,340.00  | \$ 79,590.00  | \$ 77,590.00  |              |              |  |                 |                        |
| 188    |         |                         |               |               |               |               |               |               |              |              |  |                 |                        |
| 189    | 11165   | LICENSE COMMISSION      |               |               |               |               |               |               |              |              |  |                 |                        |
| 190    | 11165   | 51014                   | \$ 2,500.00   | \$ 2,500.00   | \$ 1,875.00   | \$ 2,500.00   | \$ 2,500.00   | \$ 2,500.00   | \$ 2,500.00  | \$ 2,500.00  |  |                 |                        |
| 191    | 11165   | 51030                   | \$ -          | \$ -          | \$ -          | \$ 500.00     | \$ 500.00     | \$ 500.00     | \$ 500.00    | \$ 500.00    |  |                 |                        |
| 192    | 11165   | 52150                   | \$ 94.18      | \$ -          | \$ -          | \$ 100.00     | \$ 100.00     | \$ 100.00     | \$ 100.00    | \$ 100.00    |  |                 |                        |
| 193    | 11165   | 52190                   | \$ -          | \$ -          | \$ -          | \$ 200.00     | \$ 200.00     | \$ 200.00     | \$ 200.00    | \$ 200.00    |  |                 |                        |
| 194    | 11165   | 52230                   | \$ 53.78      | \$ 71.23      | \$ -          | \$ 200.00     | \$ 200.00     | \$ 200.00     | \$ 200.00    | \$ 200.00    |  |                 |                        |
| 195    |         |                         |               |               |               |               |               |               |              |              |  |                 |                        |
| 196    | TOTAL   | LICENSE COMMISSION      | \$ 2,647.96   | \$ 2,571.23   | \$ 1,875.00   | \$ 3,500.00   | \$ 3,500.00   | \$ 3,500.00   | \$ 3,500.00  | \$ 3,500.00  |  |                 |                        |
| 197    |         |                         |               |               |               |               |               |               |              |              |  |                 |                        |
| 198    | 11171   | CONSERVATION COMMISSION |               |               |               |               |               |               |              |              |  |                 |                        |
| 199    | 11171   | 51011                   | \$ 27,481.54  | \$ 26,952.02  | \$ 23,436.34  | \$ 30,908.03  | \$ 30,908.03  | \$ 31,465.45  | \$ 31,465.45 | \$ 31,465.45 |  |                 |                        |
| 200    | 11171   | 51014                   | \$ 5,500.00   | \$ 5,500.00   | \$ 4,125.00   | \$ 5,500.00   | \$ 5,500.00   | \$ 5,500.00   | \$ 5,500.00  | \$ 5,500.00  |  |                 |                        |
| 201    | 11171   | 51030                   | \$ 463.29     | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -         | \$ -         |  |                 |                        |
| 202    | 11171   | 51460                   | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -         | \$ -         |  |                 |                        |
| 203    | 11171   | 52170                   | \$ 322.23     | \$ 353.00     | \$ 740.25     | \$ 750.00     | \$ 750.00     | \$ 750.00     | \$ 750.00    | \$ 750.00    |  |                 |                        |
| 204    | 11171   | 52230                   | \$ 14.70      | \$ 45.41      | \$ 26.35      | \$ 100.00     | \$ 100.00     | \$ 100.00     | \$ 100.00    | \$ 100.00    |  |                 |                        |
| 205    | 11171   | 62170                   | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -         | \$ -         |  |                 |                        |
| 206    |         |                         |               |               |               |               |               |               |              |              |  |                 |                        |
| 207    | TOTAL   | CONSERVATION COMMISSIO  | \$ 33,781.76  | \$ 32,850.43  | \$ 28,327.94  | \$ 37,258.03  | \$ 37,258.03  | \$ 37,815.45  | \$ 37,815.45 | \$ 37,815.45 |  |                 |                        |
| 208    |         |                         |               |               |               |               |               |               |              |              |  |                 |                        |
| 209    | 11175   | PLANNING BOARD          |               |               |               |               |               |               |              |              |  |                 |                        |
| 210    | 11175   | 51011                   | \$ 27,482.01  | \$ 26,952.47  | \$ 23,349.87  | \$ 30,908.03  | \$ 30,908.03  | \$ 31,465.45  | \$ 31,465.45 | \$ 31,465.45 |  |                 |                        |
| 211    | 11175   | 51014                   | \$ 3,812.50   | \$ 4,000.00   | \$ 3,000.00   | \$ 4,000.00   | \$ 4,000.00   | \$ 4,000.00   | \$ 4,000.00  | \$ 4,000.00  |  |                 |                        |
| 212    | 11175   | 52030                   | \$ 102.87     | \$ 102.74     | \$ 112.28     | \$ 200.00     | \$ 200.00     | \$ 200.00     | \$ 200.00    | \$ 200.00    |  |                 |                        |
| 213    | 11175   | 52150                   | \$ 1,735.65   | \$ 2,097.26   | \$ 1,760.54   | \$ 2,000.00   | \$ 2,000.00   | \$ 2,000.00   | \$ 2,000.00  | \$ 2,000.00  |  |                 |                        |
| 214    | 11175   | 52170                   | \$ 145.00     | \$ 170.00     | \$ 95.29      | \$ 200.00     | \$ 200.00     | \$ 200.00     | \$ 200.00    | \$ 200.00    |  |                 |                        |
| 215    | 11175   | 52198                   | \$ -          | \$ -          | \$ 29,500.00  | \$ -          | \$ -          | \$ -          | \$ -         | \$ -         |  |                 |                        |

| Line # |       |                        | ACTUALS                       |            | ACTUALS   |            | CUR ACTUALS |            | BUDGET    |            | DEPARTMENT |            | MAYOR     | CITY COUNCIL |
|--------|-------|------------------------|-------------------------------|------------|-----------|------------|-------------|------------|-----------|------------|------------|------------|-----------|--------------|
| 216    | 11175 | 62198                  | ENCUMB OPEN SPACE PLAN        | \$         | -         | \$         | -           | \$         | -         | \$         | -          | \$         | -         |              |
| 217    |       |                        |                               |            |           |            |             |            |           |            |            |            |           |              |
| 218    |       |                        |                               |            |           |            |             |            |           |            |            |            |           |              |
| 219    | TOTAL | PLANNING BOARD         | \$                            | 33,278.03  | \$        | 33,322.47  | \$          | 57,817.98  | \$        | 37,308.03  | \$         | 37,308.03  | \$        | 37,865.45    |
| 220    |       |                        |                               |            |           |            |             |            |           |            |            |            |           |              |
| 221    | 11176 | 51014                  | BOARD & COMM SAL & WAGES      | \$         | 2,900.00  | \$         | 2,900.00    | \$         | 2,900.00  | \$         | 2,900.00   | \$         | 2,900.00  |              |
| 222    | 11176 | 52150                  | COMMUNICATIONS                | \$         | 893.75    | \$         | 2,213.76    | \$         | 1,847.13  | \$         | 3,000.00   | \$         | 3,000.00  |              |
| 223    | 11176 | 52170                  | PROFESSIONAL DEV & TRAVEL     | \$         | -         | \$         | -           | \$         | 200.00    | \$         | 200.00     | \$         | 200.00    |              |
| 224    | 11176 | 52230                  | OFFICE SUPPLIES               | \$         | 734.98    | \$         | 229.55      | \$         | 131.52    | \$         | 300.00     | \$         | 300.00    |              |
| 225    | 11176 | 62150                  | ENCUMB COMMUNICATIONS         | \$         | -         | \$         | 500.50      | \$         | -         | \$         | -          | \$         | -         |              |
| 226    |       |                        |                               |            |           |            |             |            |           |            |            |            |           |              |
| 227    | TOTAL | ZONING BOARD OF APPEAL | \$                            | 4,528.73   | \$        | 5,843.81   | \$          | 4,153.65   | \$        | 6,400.00   | \$         | 6,400.00   | \$        | 6,400.00     |
| 228    |       |                        |                               |            |           |            |             |            |           |            |            |            |           |              |
| 229    |       |                        |                               |            |           |            |             |            |           |            |            |            |           |              |
| 230    | 11182 | COMMUNITY DEVELOPMENT  |                               |            |           |            |             |            |           |            |            |            |           |              |
| 231    | 11182 | 51010                  | DEPT HEAD SALARY & WAGES      | \$         | 68,701.17 | \$         | 69,988.17   | \$         | 63,558.67 | \$         | 72,848.18  | \$         | 73,173.69 |              |
| 232    | 11182 | 51011                  | ASST DIR/GRANTS ADMINISTRATOR | \$         | 2,984.68  | \$         | 2,582.44    | \$         | 2,480.28  | \$         | 3,501.62   | \$         | 2,697.69  |              |
| 233    | 11182 | 51012                  | CLERK/ASST SAL & WAGES        | \$         | 34,379.95 | \$         | 34,889.31   | \$         | 36,135.92 | \$         | 44,140.00  | \$         | 43,403.52 |              |
| 234    | 11182 | 51013                  | PROJ MNGR/FINANCIAL ADMIN     | \$         | 2,108.08  | \$         | 1,659.76    | \$         | 2,206.76  | \$         | 2,413.00   | \$         | 1,513.66  |              |
| 235    | 11182 | 51015                  | ECON DEV COORD SALARY         | \$         | 57,202.99 | \$         | 53,905.00   | \$         | 33,502.04 | \$         | 61,030.48  | \$         | 62,131.59 |              |
| 236    | 11182 | 51460                  | LONGEVITY                     | \$         | 690.00    | \$         | 210.00      | \$         | -         | \$         | 390.00     | \$         | 420.00    |              |
| 237    | 11182 | 51540                  | VACATION BUYBACK              | \$         | -         | \$         | 1,818.85    | \$         | -         | \$         | -          | \$         | -         |              |
| 238    | 11182 | 51551                  | TERMINATION LEAVE             | \$         | -         | \$         | 14,848.40   | \$         | -         | \$         | -          | \$         | -         |              |
| 239    | 11182 | 52030                  | REPAIRS & MAINTENANCE         | \$         | 102.86    | \$         | 102.73      | \$         | 112.23    | \$         | 200.00     | \$         | 250.00    |              |
| 240    | 11182 | 52151                  | TELECOMMUNICATIONS            | \$         | 1,935.71  | \$         | 1,732.31    | \$         | 2,134.58  | \$         | 2,700.00   | \$         | 2,100.00  |              |
| 241    | 11182 | 52170                  | PROFESSIONAL DEV & TRAVEL     | \$         | 2,965.54  | \$         | 1,213.56    | \$         | 3,475.68  | \$         | 3,500.00   | \$         | 3,500.00  |              |
| 242    | 11182 | 52230                  | OFFICE SUPPLIES               | \$         | 400.00    | \$         | 339.76      | \$         | 366.36    | \$         | 400.00     | \$         | 400.00    |              |
| 243    | 11182 | 62190                  | ENCUMB PROFESSIONAL SERV      | \$         | -         | \$         | -           | \$         | -         | \$         | -          | \$         | -         |              |
| 244    | TOTAL | COMMUNITY DEVELOPMENT  | \$                            | 171,470.98 | \$        | 183,290.29 | \$          | 143,972.52 | \$        | 182,568.58 | \$         | 190,266.66 | \$        | 189,590.15   |
| 245    |       |                        |                               |            |           |            |             |            |           |            |            |            |           |              |
| 246    | 11192 | CITY HALL MAINTENANCE  |                               |            |           |            |             |            |           |            |            |            |           |              |
| 247    | 11192 | 51016                  | CUSTODIAN SALARY & WAGES      | \$         | 78,417.98 | \$         | 86,605.37   | \$         | 74,577.71 | \$         | 88,079.78  | \$         | 96,390.86 |              |
| 248    | 11192 | 51030                  | OVERTIME                      | \$         | 2,606.09  | \$         | 2,599.43    | \$         | 3,805.43  | \$         | 4,000.00   | \$         | 4,000.00  |              |
| 249    | 11192 | 51031                  | ON-CALL/STANDBY               | \$         | -         | \$         | -           | \$         | 100.00    | \$         | -          | \$         | 1,000.00  |              |
| 250    | 11192 | 51090                  | CLOTH/UNIFORM ALLOWANCE       | \$         | 1,312.50  | \$         | 1,000.00    | \$         | 1,000.00  | \$         | 1,000.00   | \$         | 1,000.00  |              |
| 251    | 11192 | 51100                  | SHIFT DIFFERENTIAL            | \$         | 635.16    | \$         | 634.68      | \$         | 449.38    | \$         | 1,000.00   | \$         | 1,000.00  |              |
| 252    | 11192 | 51551                  | TERMINATION LEAVE             | \$         | -         | \$         | -           | \$         | 4,657.63  | \$         | -          | \$         | -         |              |
| 253    | 11192 | 52030                  | REPAIRS & MAINTENANCE         | \$         | 22,987.25 | \$         | 32,894.95   | \$         | 31,091.82 | \$         | 28,750.00  | \$         | 25,000.00 |              |
| 254    | 11192 | 52050                  | MINOR EQUIPMENT               | \$         | 402.40    | \$         | 17,511.05   | \$         | 220.40    | \$         | 3,450.00   | \$         | 3,450.00  |              |
| 255    | 11192 | 52110                  | ENERGY & UTILITIES            | \$         | 40,506.44 | \$         | 42,825.06   | \$         | 38,597.51 | \$         | 35,000.00  | \$         | 35,000.00 |              |
| 256    | 11192 | 52151                  | TELECOMMUNICATIONS            | \$         | 1,235.76  | \$         | 1,195.76    | \$         | 941.03    | \$         | 1,500.00   | \$         | 1,500.00  |              |
| 257    |       |                        |                               |            |           |            |             |            |           |            |            |            |           |              |
| 258    | TOTAL | CITY HALL MAINTENANCE  | \$                            | 148,103.58 | \$        | 185,266.30 | \$          | 155,440.91 | \$        | 158,279.78 | \$         | 162,779.78 | \$        | 168,340.86   |
| 259    |       |                        |                               |            |           |            |             |            |           |            |            |            |           |              |
| 260    | 11194 | CABLE COMMISSION       |                               |            |           |            |             |            |           |            |            |            |           |              |
| 261    | 11194 | 51010                  | DEPT HEAD SALARY & WAGES      | \$         | 65,004.68 | \$         | 65,970.87   | \$         | 59,293.25 | \$         | 69,085.50  | \$         | 69,085.50 |              |
| 262    | 11194 | 51011                  | ASSISTANT SALARY & WAGES      | \$         | 48,788.38 | \$         | 49,512.84   | \$         | 44,289.27 | \$         | 56,850.00  | \$         | 56,850.00 |              |
| 263    | 11194 | 51013                  | PART TIME PRODUCTION ASST     | \$         | 8,758.62  | \$         | 12,196.16   | \$         | 11,652.32 | \$         | 16,095.51  | \$         | 16,095.51 |              |
| 264    | 11194 | 51460                  | LONGEVITY                     | \$         | 600.00    | \$         | 630.00      | \$         | -         | \$         | 690.00     | \$         | 690.00    |              |
| 265    | 11194 | 51551                  | TERMINATION LEAVE             | \$         | -         | \$         | -           | \$         | -         | \$         | -          | \$         | -         |              |
| 266    | 11194 | 52030                  | REPAIRS & MAINTENANCE         | \$         | -         | \$         | -           | \$         | 1,500.00  | \$         | 1,000.00   | \$         | 1,000.00  |              |
| 267    | 11194 | 52040                  | INFORMATION TECHNOLOGY        | \$         | 2,700.00  | \$         | 2,700.00    | \$         | 2,700.00  | \$         | 3,500.00   | \$         | 3,500.00  |              |
| 268    | 11194 | 52050                  | MINOR EQUIPMENT               | \$         | -         | \$         | 554.12      | \$         | -         | \$         | 1,000.00   | \$         | 1,000.00  |              |
| 269    | 11194 | 52151                  | TELECOMMUNICATIONS            | \$         | 2,563.27  | \$         | 1,859.85    | \$         | 1,276.36  | \$         | 2,500.00   | \$         | 2,500.00  |              |
| 270    | 11194 | 52170                  | PROFESSIONAL DEV & TRAVEL     | \$         | -         | \$         | -           | \$         | -         | \$         | 200.00     | \$         | 200.00    |              |

| Line # | FY2020  |         |  | FY2021  |  | FY2022      |        | FY2022     |       | FY2022       |  | FY2023 |  | FY2023 |  |
|--------|---------|---------|--|---------|--|-------------|--------|------------|-------|--------------|--|--------|--|--------|--|
|        | ACTUALS | ACTUALS |  | ACTUALS |  | CUR ACTUALS | BUDGET | DEPARTMENT | MAYOR | CITY COUNCIL |  |        |  |        |  |
| 271    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 272    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 273    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 274    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 275    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 276    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 277    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 278    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 279    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 280    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 281    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 282    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 283    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 284    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 285    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 286    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 287    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 288    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 289    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 290    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 291    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 292    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 293    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 294    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 295    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 296    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 297    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 298    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 299    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 300    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 301    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 302    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 303    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 304    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 305    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 306    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 307    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 308    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 309    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 310    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 311    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 312    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 313    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 314    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 315    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 316    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 317    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 318    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 319    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 320    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 321    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 322    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 323    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 324    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |
| 325    |         |         |  |         |  |             |        |            |       |              |  |        |  |        |  |

10702 City Budget

| Line # |       | ACTUALS | ACTUALS                        | ACTUALS         | CUR ACTUALS     | BUDGET          | DEPARTMENT      | FY2023          | FY2023          |
|--------|-------|---------|--------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
|        |       |         |                                |                 |                 |                 |                 | MAYOR           | CITY COUNCIL    |
| 326    | 12210 | 52150   | COMMUNICATIONS                 | \$ 588.53       | \$ 596.40       | \$ 568.50       | \$ 1,500.00     | \$ 1,500.00     | \$ 1,500.00     |
| 327    | 12210 | 52151   | TELECOMMUNICATIONS             | \$ 22,363.66    | \$ 23,211.82    | \$ 24,798.71    | \$ 30,000.00    | \$ 30,000.00    | \$ 30,000.00    |
| 328    | 12210 | 52170   | PROFESSIONAL DEV & TRAVEL      | \$ 27,840.04    | \$ 22,266.90    | \$ 23,148.65    | \$ 33,100.00    | \$ 33,100.00    | \$ 33,100.00    |
| 329    | 12210 | 52190   | PROFESSIONAL SERVICES          | \$ 23,317.58    | \$ 29,059.48    | \$ 25,926.96    | \$ 36,100.00    | \$ 36,100.00    | \$ 36,100.00    |
| 330    | 12210 | 52230   | OFFICE SUPPLIES                | \$ 16,619.37    | \$ 14,199.47    | \$ 14,416.43    | \$ 16,500.00    | \$ 16,500.00    | \$ 16,500.00    |
| 331    | 12210 | 52240   | VEHICLE SUPPLIES               | \$ 23,235.70    | \$ 27,698.80    | \$ 30,615.97    | \$ 18,000.00    | \$ 18,000.00    | \$ 18,000.00    |
| 332    | 12210 | 55060   | ARMORY EQUIPMENT               | \$ 14,285.41    | \$ 14,685.02    | \$ 7,722.80     | \$ 18,000.00    | \$ 18,000.00    | \$ 18,000.00    |
| 333    | 12210 | 55080   | PORTABLE RADIOS                | \$ 226.60       | \$ 2,589.87     | \$ 6,620.87     | \$ 10,000.00    | \$ 10,000.00    | \$ 10,000.00    |
| 334    | 12210 | 55090   | NEW POLICE VEHICLES            | \$ 135,700.00   | \$ 141,053.05   | \$ -            | \$ -            | \$ -            | \$ 50,000.00    |
| 335    | 12210 | 55145   | RADIO SYSTEM UPGRADE           | \$ 140.34       | \$ 372.27       | \$ -            | \$ 2,000.00     | \$ 2,000.00     | \$ -            |
| 336    | 12210 | 57090   | CLOTH/UNIFORM ALLOWANCE        | \$ 7,311.34     | \$ 8,293.80     | \$ 1,654.00     | \$ 6,000.00     | \$ 6,000.00     | \$ 6,000.00     |
| 337    | 12210 | 57800   | BUILDING REPAIRS               | \$ -            | \$ 420.00       | \$ -            | \$ 9,500.00     | \$ 9,500.00     | \$ 9,500.00     |
| 338    | 12210 | 62030   | ENCUMB REPAIRS & MAINTEN       | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            |
| 339    | 12210 | 62033   | ENC PARKING METER MAINTENANCE  | \$ -            | \$ 6,075.98     | \$ 3,195.84     | \$ -            | \$ -            | \$ -            |
| 340    | 12210 | 62040   | ENC INFORMATION TECH           | \$ 2,371.25     | \$ -            | \$ 16,287.80    | \$ -            | \$ -            | \$ -            |
| 341    | 12210 | 62151   | ENCUMB TELECOMMUNICATIONS      | \$ -            | \$ -            | \$ 2,788.18     | \$ -            | \$ -            | \$ -            |
| 342    | 12210 | 62190   | ENCUMB PROFESSIONAL SERV       | \$ -            | \$ 6,543.18     | \$ 2,012.93     | \$ -            | \$ -            | \$ -            |
| 343    | 12210 | 62230   | ENCUMB OFFICE SUPPLIES         | \$ -            | \$ -            | \$ 1,800.53     | \$ -            | \$ -            | \$ -            |
| 344    | 12210 | 62240   | ENCUMB VEHICLE SUPPLIES        | \$ -            | \$ -            | \$ 701.20       | \$ -            | \$ -            | \$ -            |
| 345    | 12210 | 65060   | ENC ARMOY EQUIPMENT            | \$ -            | \$ -            | \$ 5,135.24     | \$ -            | \$ -            | \$ -            |
| 346    | 12210 | 65080   | ENCUMB PORTABLE RADIOS         | \$ -            | \$ -            | \$ 2,589.87     | \$ -            | \$ -            | \$ -            |
| 347    | 12210 | 65090   | ENC NEW VEHICLES               | \$ 6,124.45     | \$ 4,813.36     | \$ 49,395.25    | \$ -            | \$ -            | \$ -            |
| 348    | 12210 | 65145   | ENCUMB RADIO SYSTEM UPGRADE    | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            |
| 349    | 12210 | 67090   | ENCUMB CLOTH/UNIFORM ALLOWANCE | \$ -            | \$ 3,006.00     | \$ -            | \$ -            | \$ -            | \$ -            |
| 350    |       |         |                                |                 |                 |                 |                 |                 |                 |
| 351    | TOTAL | POLICE  |                                | \$ 3,208,901.63 | \$ 3,302,604.96 | \$ 2,784,619.26 | \$ 3,583,236.22 | \$ 3,718,013.60 | \$ 3,735,414.12 |
| 352    |       |         |                                |                 |                 |                 |                 |                 |                 |
| 353    | 12220 | FIRE    |                                |                 |                 |                 |                 |                 |                 |
| 354    | 12220 | 51010   | DEPT HEAD SALARY & WAGES       | \$ 95,486.28    | \$ 99,270.99    | \$ 91,975.77    | \$ 103,724.09   | \$ 103,526.00   | \$ 105,595.75   |
| 355    | 12220 | 51011   | CAPTAINS SALARY & WAGES        | \$ 82,737.33    | \$ 94,200.06    | \$ 73,650.74    | \$ 83,313.59    | \$ 83,273.00    | \$ 86,603.17    |
| 356    | 12220 | 51012   | SENIOR CLERK SAL & WAGES       | \$ 49,866.95    | \$ 49,827.38    | \$ 46,971.58    | \$ 49,811.69    | \$ 52,603.00    | \$ 52,602.16    |
| 357    | 12220 | 51013   | PRIVATE SALARY & WAGES         | \$ 1,221,804.68 | \$ 1,089,467.27 | \$ 1,015,370.76 | \$ 1,303,556.07 | \$ 1,313,589.00 | \$ 1,359,260.24 |
| 358    | 12220 | 51014   | SUPT FIRE ALARM SAL & WGS      | \$ -            | \$ -            | \$ -            | \$ -            | \$ 80,000.00    | \$ -            |
| 359    | 12220 | 51016   | LIEUTENANTS SALARY&WAGES       | \$ 469,549.41   | \$ 513,873.41   | \$ 369,662.79   | \$ 524,405.67   | \$ 436,040.00   | \$ 527,687.76   |
| 360    | 12220 | 51020   | CALL FIREFIGHTERS SAL&WGS      | \$ -            | \$ -            | \$ -            | \$ -            | \$ 50,000.00    | \$ -            |
| 361    | 12220 | 51021   | DEPUTY FIRE CHIEF SAL & WAGES  | \$ -            | \$ -            | \$ -            | \$ -            | \$ 94,000.00    | \$ -            |
| 362    | 12220 | 51030   | OVERTIME                       | \$ 432,136.51   | \$ 552,558.74   | \$ 601,939.69   | \$ 300,000.00   | \$ 400,000.00   | \$ 310,000.00   |
| 363    | 12220 | 51050   | HOLIDAY PAY                    | \$ 190,860.24   | \$ 195,207.23   | \$ 98,119.04    | \$ 196,336.55   | \$ 206,408.00   | \$ 207,222.87   |
| 364    | 12220 | 51090   | CLOTH/UNIFORM ALLOWANCE        | \$ 36,800.00    | \$ 37,675.00    | \$ 40,170.00    | \$ 39,050.00    | \$ 35,920.00    | \$ 39,050.00    |
| 365    | 12220 | 51101   | COLLEGE CREDITS                | \$ 32,000.00    | \$ 32,000.00    | \$ 28,000.00    | \$ 36,000.00    | \$ 26,000.00    | \$ 36,000.00    |
| 366    | 12220 | 51102   | COLLATERAL JOBS                | \$ 61,474.45    | \$ 42,917.17    | \$ 37,376.19    | \$ 55,000.00    | \$ 60,000.00    | \$ 55,000.00    |
| 367    | 12220 | 51103   | EDUCATIONAL INCENTIVE          | \$ 2,865.29     | \$ 3,944.87     | \$ 12,884.31    | \$ 10,000.00    | \$ 10,000.00    | \$ 10,000.00    |
| 368    | 12220 | 51105   | SICK LEAVE INCENTIVE           | \$ 1,948.51     | \$ 19,686.73    | \$ 734.73       | \$ 3,500.00     | \$ 3,500.00     | \$ 3,500.00     |
| 369    | 12220 | 51200   | PHYSICAL FITNESS               | \$ 12,200.00    | \$ 11,600.00    | \$ 11,600.00    | \$ 12,800.00    | \$ 15,600.00    | \$ 12,800.00    |
| 370    | 12220 | 51460   | LONGEVITY                      | \$ 1,380.00     | \$ 2,450.00     | \$ -            | \$ 1,410.00     | \$ 990.00       | \$ 1,220.00     |
| 371    | 12220 | 51540   | VACATION BUYBACK               | \$ -            | \$ 1,857.55     | \$ -            | \$ -            | \$ -            | \$ -            |
| 372    | 12220 | 51551   | TERMINATION LEAVE              | \$ 1,206.24     | \$ 149,079.29   | \$ 83,675.42    | \$ -            | \$ -            | \$ -            |
| 373    | 12220 | 52030   | REPAIRS & MAINTENANCE          | \$ 104,442.88   | \$ 102,446.79   | \$ 69,346.36    | \$ 80,000.00    | \$ 85,000.00    | \$ 85,000.00    |
| 374    | 12220 | 52037   | AMBULANCE EXPENSES             | \$ -            | \$ 769.78       | \$ -            | \$ -            | \$ -            | \$ -            |
| 375    | 12220 | 52040   | INFORMATION TECHNOLOGY         | \$ 4,161.38     | \$ 4,348.31     | \$ 5,651.26     | \$ 10,000.00    | \$ 10,000.00    | \$ 10,000.00    |
| 376    | 12220 | 52050   | MINOR EQUIPMENT                | \$ 11,208.63    | \$ 11,687.62    | \$ 10,084.45    | \$ 15,000.00    | \$ 15,000.00    | \$ 15,000.00    |
| 377    | 12220 | 52110   | ENERGY & UTILITIES             | \$ 29,594.49    | \$ 24,250.70    | \$ 24,389.89    | \$ 30,600.00    | \$ 32,000.00    | \$ 32,000.00    |
| 378    | 12220 | 52150   | COMMUNICATIONS                 | \$ 127.84       | \$ 36.53        | \$ -            | \$ 500.00       | \$ 500.00       | \$ 500.00       |
| 379    | 12220 | 52151   | TELECOMMUNICATIONS             | \$ 3,801.26     | \$ 4,490.12     | \$ 3,707.82     | \$ 4,800.00     | \$ 4,800.00     | \$ 4,800.00     |
| 380    | 12220 | 52170   | PROFESSIONAL DEV & TRAVEL      | \$ 9,339.90     | \$ -            | \$ 8,364.60     | \$ 10,000.00    | \$ 10,000.00    | \$ 10,000.00    |

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| Line # | FY2020  |         | FY2021  |         | FY2022      |        | FY2022     |       | FY2023       |  | FY2023 |
|--------|---------|---------|---------|---------|-------------|--------|------------|-------|--------------|--|--------|
|        | ACTUALS | ACTUALS | ACTUALS | ACTUALS | CUR ACTUALS | BUDGET | DEPARTMENT | MAYOR | CITY COUNCIL |  |        |
| 381    |         |         |         |         |             |        |            |       |              |  |        |
| 382    |         |         |         |         |             |        |            |       |              |  |        |
| 383    |         |         |         |         |             |        |            |       |              |  |        |
| 384    |         |         |         |         |             |        |            |       |              |  |        |
| 385    |         |         |         |         |             |        |            |       |              |  |        |
| 386    |         |         |         |         |             |        |            |       |              |  |        |
| 387    |         |         |         |         |             |        |            |       |              |  |        |
| 388    |         |         |         |         |             |        |            |       |              |  |        |
| 389    |         |         |         |         |             |        |            |       |              |  |        |
| 390    |         |         |         |         |             |        |            |       |              |  |        |
| 391    |         |         |         |         |             |        |            |       |              |  |        |
| 392    |         |         |         |         |             |        |            |       |              |  |        |
| 393    |         |         |         |         |             |        |            |       |              |  |        |
| 394    |         |         |         |         |             |        |            |       |              |  |        |
| 395    |         |         |         |         |             |        |            |       |              |  |        |
| 396    |         |         |         |         |             |        |            |       |              |  |        |
| 397    |         |         |         |         |             |        |            |       |              |  |        |
| 398    |         |         |         |         |             |        |            |       |              |  |        |
| 399    |         |         |         |         |             |        |            |       |              |  |        |
| 400    |         |         |         |         |             |        |            |       |              |  |        |
| 401    |         |         |         |         |             |        |            |       |              |  |        |
| 402    |         |         |         |         |             |        |            |       |              |  |        |
| 403    |         |         |         |         |             |        |            |       |              |  |        |
| 404    |         |         |         |         |             |        |            |       |              |  |        |
| 405    |         |         |         |         |             |        |            |       |              |  |        |
| 406    |         |         |         |         |             |        |            |       |              |  |        |
| 407    |         |         |         |         |             |        |            |       |              |  |        |
| 408    |         |         |         |         |             |        |            |       |              |  |        |
| 409    |         |         |         |         |             |        |            |       |              |  |        |
| 410    |         |         |         |         |             |        |            |       |              |  |        |
| 411    |         |         |         |         |             |        |            |       |              |  |        |
| 412    |         |         |         |         |             |        |            |       |              |  |        |
| 413    |         |         |         |         |             |        |            |       |              |  |        |
| 414    |         |         |         |         |             |        |            |       |              |  |        |
| 415    |         |         |         |         |             |        |            |       |              |  |        |
| 416    |         |         |         |         |             |        |            |       |              |  |        |
| 417    |         |         |         |         |             |        |            |       |              |  |        |
| 418    |         |         |         |         |             |        |            |       |              |  |        |
| 419    |         |         |         |         |             |        |            |       |              |  |        |
| 420    |         |         |         |         |             |        |            |       |              |  |        |
| 421    |         |         |         |         |             |        |            |       |              |  |        |
| 422    |         |         |         |         |             |        |            |       |              |  |        |
| 423    |         |         |         |         |             |        |            |       |              |  |        |
| 424    |         |         |         |         |             |        |            |       |              |  |        |
| 425    |         |         |         |         |             |        |            |       |              |  |        |
| 426    |         |         |         |         |             |        |            |       |              |  |        |
| 427    |         |         |         |         |             |        |            |       |              |  |        |
| 428    |         |         |         |         |             |        |            |       |              |  |        |
| 429    |         |         |         |         |             |        |            |       |              |  |        |
| 430    |         |         |         |         |             |        |            |       |              |  |        |
| 431    |         |         |         |         |             |        |            |       |              |  |        |
| 432    |         |         |         |         |             |        |            |       |              |  |        |
| 433    |         |         |         |         |             |        |            |       |              |  |        |
| 434    |         |         |         |         |             |        |            |       |              |  |        |
| 435    |         |         |         |         |             |        |            |       |              |  |        |

10702 City Budget

| Line # |             | FY2020                         | ACTUALS       | FY2021        | ACTUALS       | FY2022        | CUR ACTUALS   | BUDGET        | DEPARTMENT    | FY2023        | MAYOR | FY2023 | CITY COUNCIL |
|--------|-------------|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|-------|--------|--------------|
| 436    | 12241 51012 | CLERK/ASST SAL & WAGES         | \$ 39,944.60  | \$ 40,534.20  | \$ 36,549.39  | \$ 40,201.59  | \$ 40,201.59  | \$ 40,201.59  | \$ 40,201.59  | \$ 46,733.96  |       |        |              |
| 437    | 12241 51013 | P/T CLERK/ASST SAL & WGS       | \$ 27,963.48  | \$ 35,189.60  | \$ 30,778.83  | \$ 36,468.59  | \$ 36,468.59  | \$ 36,468.59  | \$ 36,468.59  | \$ 45,367.92  |       |        |              |
| 438    | 12241 51018 | PLUMBING & GAS INSP SAL & WAGE | \$ 31,871.94  | \$ 33,371.82  | \$ 30,690.28  | \$ 34,156.24  | \$ 34,156.24  | \$ 34,156.24  | \$ 34,156.24  | \$ 34,773.02  |       |        |              |
| 439    | 12241 51019 | WIRE INSPECTOR SAL & WAGES     | \$ 60,819.00  | \$ 61,727.80  | \$ 56,275.26  | \$ 63,189.04  | \$ 63,189.04  | \$ 63,189.04  | \$ 63,189.04  | \$ 64,330.09  |       |        |              |
| 440    | 12241 51023 | ALTERNATE INSPECTOR SALARY     | \$ 3,577.82   | \$ 350.00     | \$ 5,970.05   | \$ 9,726.49   | \$ 9,726.49   | \$ 9,726.49   | \$ 9,726.49   | \$ 9,795.27   |       |        |              |
| 441    | 12241 51030 | OVERTIME                       | \$ 125.42     | \$ 226.95     | \$ -          | \$ 1,800.00   | \$ 1,800.00   | \$ 1,800.00   | \$ 1,800.00   | \$ 1,800.00   |       |        |              |
| 442    | 12241 51090 | CLOTH/UNIFORM ALLOWANCE        | \$ 1,350.00   | \$ 1,175.00   | \$ 1,525.00   | \$ 2,050.00   | \$ 2,050.00   | \$ 2,050.00   | \$ 2,050.00   | \$ 2,050.00   |       |        |              |
| 443    | 12241 51460 | LONGEVITY                      | \$ 750.00     | \$ 690.00     | \$ -          | \$ 780.00     | \$ 780.00     | \$ 780.00     | \$ 780.00     | \$ 870.00     |       |        |              |
| 444    | 12241 51551 | TERMINATION LEAVE              | \$ -          | \$ -          | \$ 871.15     | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          |       |        |              |
| 445    | 12241 52020 | ABANDONED BUILDING MAINT       | \$ 1,031.37   | \$ 531.13     | \$ 139.98     | \$ 1,100.00   | \$ 1,100.00   | \$ 1,100.00   | \$ 1,100.00   | \$ 1,100.00   |       |        |              |
| 446    | 12241 52030 | REPAIRS & MAINTENANCE          | \$ 377.60     | \$ 1,060.79   | \$ 186.62     | \$ 2,500.00   | \$ 2,500.00   | \$ 2,500.00   | \$ 2,500.00   | \$ 2,875.00   |       |        |              |
| 447    | 12241 52031 | REPAIRS TO POLES & LIGHTS      | \$ 5,305.06   | \$ 4,984.52   | \$ 1,465.58   | \$ 9,000.00   | \$ 9,000.00   | \$ 9,000.00   | \$ 9,000.00   | \$ 10,350.00  |       |        |              |
| 448    | 12241 52050 | MINOR EQUIPMENT                | \$ 541.68     | \$ 3,350.00   | \$ 537.75     | \$ 3,350.00   | \$ 3,350.00   | \$ 3,350.00   | \$ 3,350.00   | \$ 3,853.00   |       |        |              |
| 449    | 12241 52110 | ENERGY & UTILITIES             | \$ 8,256.59   | \$ 8,428.24   | \$ 6,789.57   | \$ 7,500.00   | \$ 7,500.00   | \$ 7,500.00   | \$ 7,500.00   | \$ 8,500.00   |       |        |              |
| 450    | 12241 52151 | TELECOMMUNICATIONS             | \$ 2,616.37   | \$ 2,383.54   | \$ 1,709.60   | \$ 3,500.00   | \$ 3,500.00   | \$ 3,500.00   | \$ 3,500.00   | \$ 3,500.00   |       |        |              |
| 451    | 12241 52170 | PROFESSIONAL DEV & TRAVEL      | \$ 2,009.28   | \$ 684.00     | \$ 827.60     | \$ 4,000.00   | \$ 4,000.00   | \$ 4,000.00   | \$ 4,000.00   | \$ 4,000.00   |       |        |              |
| 452    | 12241 52230 | OFFICE SUPPLIES                | \$ 1,176.92   | \$ 758.99     | \$ 409.99     | \$ 2,000.00   | \$ 2,000.00   | \$ 2,000.00   | \$ 2,000.00   | \$ 2,000.00   |       |        |              |
| 453    | 12241 52240 | VEHICLE SUPPLIES               | \$ 7,011.46   | \$ 2,166.59   | \$ 1,720.50   | \$ 3,000.00   | \$ 3,000.00   | \$ 3,000.00   | \$ 3,000.00   | \$ 3,000.00   |       |        |              |
| 454    | 12241 52280 | COPIER EXPENSES                | \$ 158.20     | \$ 253.84     | \$ 42.37      | \$ 500.00     | \$ 500.00     | \$ 500.00     | \$ 500.00     | \$ 500.00     |       |        |              |
| 455    | 12241 55120 | NEW VEHICLE EXPENSE            | \$ -          | \$ 30,000.00  | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          |       |        |              |
| 456    | 12241 62030 | ENCUMB REPAIRS & MAINTEN       | \$ 1,200.00   | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          |       |        |              |
| 457    | 12241 62031 | ENC REPAIRS TO POLES & LIGHTS  | \$ -          | \$ 3,214.12   | \$ 3,982.44   | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          |       |        |              |
| 458    | 12241 62050 | ENCUMB MINOR EQUIPMENT         | \$ -          | \$ -          | \$ 8,545.00   | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          |       |        |              |
| 459    | 12241 62170 | ENCUMB PROF DEVELOPMENT & TRAV | \$ -          | \$ 1,470.00   | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          |       |        |              |
| 460    |             |                                |               |               |               |               |               |               |               |               |       |        |              |
| 461    | TOTAL       | BUILDING INSPECTOR             | \$ 335,719.60 | \$ 377,636.63 | \$ 364,138.47 | \$ 400,691.19 | \$ 400,691.19 | \$ 400,691.19 | \$ 403,759.19 | \$ 457,409.92 |       |        |              |
| 462    |             |                                |               |               |               |               |               |               |               |               |       |        |              |
| 463    | 12244       | WEIGHTS & MEASURES             |               |               |               |               |               |               |               |               |       |        |              |
| 464    | 12244 51010 | DEPT HEAD SALARY & WAGES       | \$ 9,341.40   | \$ 9,528.23   | \$ 8,952.57   | \$ 9,785.19   | \$ 9,785.19   | \$ 9,785.19   | \$ 9,785.19   | \$ 9,961.77   |       |        |              |
| 465    | 12244 52230 | OFFICE SUPPLIES                | \$ 64.08      | \$ 63.94      | \$ 77.56      | \$ 200.00     | \$ 200.00     | \$ 200.00     | \$ 200.00     | \$ 200.00     |       |        |              |
| 466    |             |                                |               |               |               |               |               |               |               |               |       |        |              |
| 467    | TOTAL       | WEIGHTS & MEASURES             | \$ 9,405.48   | \$ 9,592.17   | \$ 9,030.13   | \$ 9,985.19   | \$ 9,985.19   | \$ 9,985.19   | \$ 9,985.19   | \$ 10,161.77  |       |        |              |
| 468    |             |                                |               |               |               |               |               |               |               |               |       |        |              |
| 469    | 12290       | ANIMAL CONTROL OFFICER         |               |               |               |               |               |               |               |               |       |        |              |
| 470    | 12290 51010 | SENIOR ANIMAL OFFICER SAL & WA | \$ 40,940.89  | \$ 41,529.26  | \$ 40,723.56  | \$ 42,327.76  | \$ 42,327.76  | \$ 42,327.76  | \$ 48,464.00  | \$ 47,528.00  |       |        |              |
| 471    | 12290 51011 | ANIMAL CONT OFF SAL & WAGES    | \$ 61,115.79  | \$ 69,323.32  | \$ 68,967.55  | \$ 70,655.92  | \$ 70,655.92  | \$ 70,655.92  | \$ 80,121.80  | \$ 80,121.60  |       |        |              |
| 472    | 12290 51030 | OVERTIME                       | \$ 3,840.80   | \$ 6,064.90   | \$ 5,358.03   | \$ 3,000.00   | \$ 3,000.00   | \$ 3,000.00   | \$ 5,000.00   | \$ 3,000.00   |       |        |              |
| 473    | 12290 51031 | ON-CALL/STANDBY                | \$ -          | \$ -          | \$ 10,390.00  | \$ -          | \$ -          | \$ -          | \$ -          | \$ 20,060.00  |       |        |              |
| 474    | 12290 51090 | CLOTH/UNIFORM ALLOWANCE        | \$ 1,166.67   | \$ 1,050.00   | \$ 1,500.00   | \$ 1,500.00   | \$ 1,500.00   | \$ 1,500.00   | \$ 1,500.00   | \$ 1,950.00   |       |        |              |
| 475    | 12290 51460 | LONGEVITY                      | \$ 210.00     | \$ -          | \$ 240.00     | \$ 270.00     | \$ 270.00     | \$ 270.00     | \$ -          | \$ -          |       |        |              |
| 476    | 12290 51551 | TERMINATION LEAVE              | \$ 838.89     | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          |       |        |              |
| 477    | 12290 52030 | REPAIRS & MAINTENANCE          | \$ -          | \$ 3,930.39   | \$ 1,954.35   | \$ 4,000.00   | \$ 4,000.00   | \$ 4,000.00   | \$ 4,000.00   | \$ 4,000.00   |       |        |              |
| 478    | 12290 52151 | TELECOMMUNICATIONS             | \$ 1,524.87   | \$ 1,595.79   | \$ 3,000.00   | \$ 3,000.00   | \$ 3,000.00   | \$ 3,000.00   | \$ 3,000.00   | \$ 3,000.00   |       |        |              |
| 479    | 12290 52170 | PROFESSIONAL DEV & TRAVEL      | \$ 725.00     | \$ 350.00     | \$ 481.90     | \$ 2,500.00   | \$ 2,500.00   | \$ 2,500.00   | \$ 2,500.00   | \$ 2,500.00   |       |        |              |
| 480    | 12290 52240 | VEHICLE SUPPLIES               | \$ 1,693.20   | \$ 1,448.57   | \$ 682.56     | \$ 2,600.00   | \$ 2,600.00   | \$ 2,600.00   | \$ 2,600.00   | \$ 2,600.00   |       |        |              |
| 481    | 12290 55090 | NEW VEHICLES                   | \$ -          | \$ 36,000.00  | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          |       |        |              |
| 482    | 12290 62240 | ENCUMB VEHICLE SUPPLIES        | \$ -          | \$ 1,020.45   | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          |       |        |              |
| 483    | 12290 65090 | ENC NEW VEHICLES               | \$ -          | \$ -          | \$ 34,936.80  | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          |       |        |              |
| 484    |             |                                |               |               |               |               |               |               |               |               |       |        |              |
| 485    | TOTAL       | ANIMAL CONTROL OFFICER         | \$ 112,056.11 | \$ 162,312.68 | \$ 168,234.75 | \$ 129,853.68 | \$ 129,853.68 | \$ 129,853.68 | \$ 147,185.80 | \$ 164,759.60 |       |        |              |
| 486    |             |                                |               |               |               |               |               |               |               |               |       |        |              |
| 487    | 12291       | CIVIL DEFENSE                  |               |               |               |               |               |               |               |               |       |        |              |
| 488    | 12291 51010 | DEPT HEAD SALARY & WAGES       | \$ 9,171.84   | \$ 9,355.32   | \$ 8,790.10   | \$ 9,607.64   | \$ 9,607.64   | \$ 9,607.64   | \$ 9,607.64   | \$ 9,542.43   |       |        |              |
| 489    | 12291 52040 | INFORMATION TECHNOLOGY         | \$ 1,357.94   | \$ 79.95      | \$ -          | \$ 1,500.00   | \$ 1,500.00   | \$ 1,500.00   | \$ 1,500.00   | \$ 1,500.00   |       |        |              |
| 490    | 12291 52050 | MINOR EQUIPMENT                | \$ 221.69     | \$ -          | \$ -          | \$ 1,500.00   | \$ 1,500.00   | \$ 1,500.00   | \$ 1,500.00   | \$ 1,500.00   |       |        |              |

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| Line # | ACTUALS |                           |                                | ACTUALS      |              |              | CUR ACTUALS  |              |              | BUDGET       |              |              | DEPARTMENT   |              |              | MAYOR     |        |  | CITY COUNCIL |
|--------|---------|---------------------------|--------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|-----------|--------|--|--------------|
|        |         |                           |                                |              |              |              |              |              |              |              |              |              |              |              |              |           |        |  |              |
| 491    | 12291   | 52230                     | OFFICE SUPPLIES                | \$           | -            | \$           | 337.60       | \$           | 22.57        | \$           | 500.00       | \$           | 500.00       | \$           | 500.00       | \$        | 500.00 |  |              |
| 492    | 12291   | 52996                     | EMERGENCY FUND                 | \$           | -            | \$           | 144.72       | \$           | -            | \$           | 500.00       | \$           | 500.00       | \$           | 500.00       | \$        | 500.00 |  |              |
| 493    | 12291   | 62040                     | ENC INFORMATION TECH           | \$           | -            | \$           | -            | \$           | 1,420.05     | \$           | -            | \$           | -            | \$           | -            | \$        | -      |  |              |
| 494    |         |                           |                                |              |              |              |              |              |              |              |              |              |              |              |              |           |        |  |              |
| 495    | TOTAL   | CIVIL DEFENSE             | \$                             | 10,751.47    | \$           | 9,917.59     | \$           | 10,732.72    | \$           | 13,607.64    | \$           | 13,607.64    | \$           | 13,607.64    | \$           | 13,542.43 |        |  |              |
| 496    |         |                           |                                |              |              |              |              |              |              |              |              |              |              |              |              |           |        |  |              |
| 497    | 12292   | ANIMAL SHELTER            |                                |              |              |              |              |              |              |              |              |              |              |              |              |           |        |  |              |
| 498    | 12292   | 51023                     | ALT ANIMAL CONT OFF SAL&W      | \$           | 24,584.21    | \$           | 25,910.54    | \$           | 29,142.65    | \$           | 30,379.03    | \$           | 30,379.03    | \$           | 31,606.34    |           |        |  |              |
| 499    | 12292   | 51030                     | OVERTIME                       | \$           | -            | \$           | 274.85       | \$           | -            | \$           | 1,500.00     | \$           | 1,500.00     | \$           | 1,500.00     |           |        |  |              |
| 500    | 12292   | 52030                     | REPAIRS & MAINTENANCE          | \$           | 6,700.00     | \$           | 2,977.06     | \$           | 2,623.40     | \$           | 4,200.00     | \$           | 4,200.00     | \$           | 4,200.00     |           |        |  |              |
| 501    | 12292   | 52040                     | INFORMATION TECHNOLOGY         | \$           | 477.96       | \$           | 734.76       | \$           | 966.06       | \$           | 1,300.00     | \$           | 1,300.00     | \$           | 1,300.00     |           |        |  |              |
| 502    | 12292   | 52050                     | MINOR EQUIPMENT                | \$           | 1,051.48     | \$           | 99.95        | \$           | 2,200.00     | \$           | 2,200.00     | \$           | 2,200.00     | \$           | 2,200.00     |           |        |  |              |
| 503    | 12292   | 52110                     | ENERGY & UTILITIES             | \$           | 7,930.78     | \$           | 6,382.12     | \$           | 6,566.51     | \$           | 9,000.00     | \$           | 9,000.00     | \$           | 9,000.00     |           |        |  |              |
| 504    | 12292   | 52190                     | PROFESSIONAL SERVICES          | \$           | -            | \$           | 3,200.00     | \$           | 654.00       | \$           | 1,200.00     | \$           | 1,200.00     | \$           | 1,200.00     |           |        |  |              |
| 505    | 12292   | 52230                     | OFFICE SUPPLIES                | \$           | 748.54       | \$           | 885.65       | \$           | 82.37        | \$           | 750.00       | \$           | 750.00       | \$           | 750.00       |           |        |  |              |
| 506    | 12292   | 52240                     | VEHICLE SUPPLIES               | \$           | -            | \$           | -            | \$           | -            | \$           | 1,000.00     | \$           | 1,000.00     | \$           | 1,000.00     |           |        |  |              |
| 507    | 12292   | 52997                     | ANIMAL CARE & DISPOSAL         | \$           | 26,189.86    | \$           | 29,208.94    | \$           | 7,652.96     | \$           | 33,000.00    | \$           | 33,000.00    | \$           | 33,000.00    |           |        |  |              |
| 508    | 12292   | 62030                     | ENCUMB REPAIRS & MAINTEN       | \$           | -            | \$           | -            | \$           | -            | \$           | -            | \$           | -            | \$           | -            |           |        |  |              |
| 509    | 12292   | 62190                     | ENCUMB PROFESSIONAL SERV       | \$           | -            | \$           | 12,910.00    | \$           | 205.32       | \$           | -            | \$           | -            | \$           | -            |           |        |  |              |
| 510    | 12292   | 62997                     | ENCUMB ANIMAL CARE & DISPOSAL  | \$           | -            | \$           | 2,187.20     | \$           | 25,561.23    | \$           | -            | \$           | -            | \$           | -            |           |        |  |              |
| 511    |         |                           |                                |              |              |              |              |              |              |              |              |              |              |              |              |           |        |  |              |
| 512    | TOTAL   | ANIMAL SHELTER            | \$                             | 67,682.83    | \$           | 84,771.07    | \$           | 75,654.50    | \$           | 84,529.03    | \$           | 84,529.03    | \$           | 84,529.03    | \$           | 85,756.34 |        |  |              |
| 513    |         |                           |                                |              |              |              |              |              |              |              |              |              |              |              |              |           |        |  |              |
| 514    | 12293   | CIVIL ENFORCEMENT         |                                |              |              |              |              |              |              |              |              |              |              |              |              |           |        |  |              |
| 515    | 12293   | 51010                     | DEPT HEAD SALARY & WAGES       | \$           | 2,083.30     | \$           | 2,499.96     | \$           | 2,291.63     | \$           | 2,500.00     | \$           | 2,500.00     | \$           | 2,500.00     |           |        |  |              |
| 516    | 12293   | 52190                     | PROFESSIONAL SERVICES          | \$           | 4,285.00     | \$           | 2,212.50     | \$           | 807.50       | \$           | 8,500.00     | \$           | 8,500.00     | \$           | 8,500.00     |           |        |  |              |
| 517    | 12293   | 62190                     | ENCUMB PROFESSIONAL SERV       | \$           | -            | \$           | -            | \$           | -            | \$           | -            | \$           | -            | \$           | -            |           |        |  |              |
| 518    |         |                           |                                |              |              |              |              |              |              |              |              |              |              |              |              |           |        |  |              |
| 519    | TOTAL   | CIVIL ENFORCEMENT         | \$                             | 6,368.30     | \$           | 4,712.46     | \$           | 3,099.13     | \$           | 11,000.00    | \$           | 11,000.00    | \$           | 11,000.00    | \$           | 11,000.00 |        |  |              |
| 520    |         |                           |                                |              |              |              |              |              |              |              |              |              |              |              |              |           |        |  |              |
| 521    |         |                           |                                |              |              |              |              |              |              |              |              |              |              |              |              |           |        |  |              |
| 522    | 13999   | REGIONAL SCHOOL DISTRICTS |                                |              |              |              |              |              |              |              |              |              |              |              |              |           |        |  |              |
| 523    | 13999   | 56500                     | 9500-MONT VOC TEC SCH ASSESS   | \$           | 1,155,223.00 | \$           | 1,183,237.08 | \$           | 1,068,430.14 | \$           | 1,187,518.00 | \$           | 1,253,518.00 | \$           | 1,134,654.00 |           |        |  |              |
| 524    |         |                           |                                |              |              |              |              |              |              |              |              |              |              |              |              |           |        |  |              |
| 525    | TOTAL   | REGIONAL SCHOOL DISTRI    | \$                             | 1,155,223.00 | \$           | 1,183,237.08 | \$           | 1,068,430.14 | \$           | 1,187,518.00 | \$           | 1,253,518.00 | \$           | 1,134,654.00 |              |           |        |  |              |
| 526    |         |                           |                                |              |              |              |              |              |              |              |              |              |              |              |              |           |        |  |              |
| 527    | 14410   | SURVEY                    |                                |              |              |              |              |              |              |              |              |              |              |              |              |           |        |  |              |
| 528    | 14410   | 51010                     | DEPT HEAD SALARY & WAGES       | \$           | 42,941.64    | \$           | 43,579.30    | \$           | 39,474.90    | \$           | 44,611.08    | \$           | 44,611.08    | \$           | 45,415.97    |           |        |  |              |
| 529    | 14410   | 51013                     | GIS / AUTOCAD TECHNICIAN       | \$           | 51,307.78    | \$           | 29,976.74    | \$           | 43,161.90    | \$           | 48,745.19    | \$           | 48,745.19    | \$           | 49,624.66    |           |        |  |              |
| 530    | 14410   | 51460                     | LONGEVITY                      | \$           | 420.00       | \$           | 470.00       | \$           | 270.00       | \$           | 270.00       | \$           | -            | \$           | -            |           |        |  |              |
| 531    | 14410   | 51551                     | TERMINATION LEAVE              | \$           | -            | \$           | 2,782.73     | \$           | 2,640.52     | \$           | -            | \$           | -            | \$           | -            |           |        |  |              |
| 532    | 14410   | 52030                     | REPAIRS & MAINTENANCE          | \$           | 83.10        | \$           | 744.52       | \$           | 537.61       | \$           | 1,500.00     | \$           | 1,500.00     | \$           | 1,500.00     |           |        |  |              |
| 533    | 14410   | 52040                     | INFORMATION TECHNOLOGY         | \$           | 5,845.00     | \$           | -            | \$           | 3,618.49     | \$           | 6,000.00     | \$           | 6,500.00     | \$           | 6,000.00     |           |        |  |              |
| 534    | 14410   | 52050                     | MINOR EQUIPMENT                | \$           | 113.09       | \$           | -            | \$           | -            | \$           | 1,500.00     | \$           | 1,500.00     | \$           | 1,500.00     |           |        |  |              |
| 535    | 14410   | 52150                     | COMMUNICATIONS                 | \$           | 20.00        | \$           | -            | \$           | 192.50       | \$           | 400.00       | \$           | 400.00       | \$           | 400.00       |           |        |  |              |
| 536    | 14410   | 52151                     | TELECOMMUNICATIONS             | \$           | 450.16       | \$           | 646.32       | \$           | 1,100.00     | \$           | 1,000.00     | \$           | 1,000.00     | \$           | 1,000.00     |           |        |  |              |
| 537    | 14410   | 52170                     | PROFESSIONAL DEV & TRAVEL      | \$           | 150.00       | \$           | 75.00        | \$           | -            | \$           | 600.00       | \$           | 600.00       | \$           | 600.00       |           |        |  |              |
| 538    | 14410   | 52190                     | PROFESSIONAL SERVICES          | \$           | 15,568.01    | \$           | 6,912.43     | \$           | 4,415.00     | \$           | 18,000.00    | \$           | 18,000.00    | \$           | 18,000.00    |           |        |  |              |
| 539    | 14410   | 52230                     | OFFICE SUPPLIES                | \$           | 1,100.27     | \$           | 514.69       | \$           | 458.91       | \$           | 1,500.00     | \$           | 1,500.00     | \$           | 1,500.00     |           |        |  |              |
| 540    | 14410   | 52240                     | VEHICLE SUPPLIES               | \$           | -            | \$           | -            | \$           | -            | \$           | 500.00       | \$           | 500.00       | \$           | 500.00       |           |        |  |              |
| 541    | 14410   | 58000                     | CAPITAL IMPROVEMENT PLAN       | \$           | -            | \$           | -            | \$           | -            | \$           | -            | \$           | -            | \$           | -            |           |        |  |              |
| 542    | 14410   | 58100                     | EPA NPDES                      | \$           | 2,500.00     | \$           | -            | \$           | -            | \$           | 40,000.00    | \$           | 40,000.00    | \$           | 40,000.00    |           |        |  |              |
| 543    | 14410   | 58605                     | HONEYWELL MV FEE               | \$           | -            | \$           | -            | \$           | -            | \$           | -            | \$           | -            | \$           | -            |           |        |  |              |
| 544    | 14410   | 62170                     | ENCUMB PROF DEVELOPMENT & TRAV | \$           | -            | \$           | -            | \$           | -            | \$           | -            | \$           | -            | \$           | -            |           |        |  |              |
| 545    | 14410   | 62190                     | ENCUMB PROFESSIONAL SERV       | \$           | 33,341.75    | \$           | -            | \$           | 5,465.67     | \$           | -            | \$           | -            | \$           | -            |           |        |  |              |

10702 City Budget

| Line # |       | ACTUALS      | ACTUALS                       | CUR ACTUALS   | FY2022<br>BUDGET | FY2023<br>DEPARTMENT | FY2023<br>MAYOR | FY2023<br>CITY COUNCIL |
|--------|-------|--------------|-------------------------------|---------------|------------------|----------------------|-----------------|------------------------|
| 546    | 14410 | 68100        | ENCUMB EPA NPDES              | \$ 7,500.00   | \$ 33,683.08     | \$ 16,816.92         | \$ -            | \$ -                   |
| 547    |       |              |                               |               |                  |                      |                 |                        |
| 548    | TOTAL | SURVEY       | \$ 161,340.80                 | \$ 127,832.06 | \$ 118,152.42    | \$ 164,626.27        | \$ 166,040.63   |                        |
| 549    |       |              |                               |               |                  |                      |                 |                        |
| 550    | 14421 | PUBLIC WORKS |                               |               |                  |                      |                 |                        |
| 551    | 14421 | 51010        | DEPT HEAD SALARY & WAGES      | \$ 50,462.55  | \$ 51,212.26     | \$ 45,837.94         | \$ 52,424.40    | \$ 53,370.26           |
| 552    | 14421 | 51012        | CLERK/ASST SAL & WAGES        | \$ 24,926.45  | \$ 24,169.19     | \$ 22,021.22         | \$ 24,178.39    | \$ 25,531.48           |
| 553    | 14421 | 51013        | MAINTENANCE CREW SAL & WAGES  | \$ 987,839.86 | \$ 971,498.11    | \$ 859,575.09        | \$ 1,118,961.30 | \$ 1,149,593.64        |
| 554    | 14421 | 51014        | BOARD & COMM SAL & WAGES      | \$ 2,062.50   | \$ 2,500.00      | \$ 1,875.00          | \$ 3,100.00     | \$ 3,100.00            |
| 555    | 14421 | 51030        | OVERTIME                      | \$ 72,469.93  | \$ 67,728.21     | \$ 46,177.94         | \$ 50,000.00    | \$ 50,000.00           |
| 556    | 14421 | 51031        | WEEK-END STANDBY              | \$ 22,900.00  | \$ 21,539.29     | \$ 19,447.03         | \$ 20,000.00    | \$ 20,000.00           |
| 557    | 14421 | 51090        | CLOTH/UNIFORM ALLOWANCE       | \$ 26,360.00  | \$ 21,990.00     | \$ 21,730.00         | \$ 22,260.00    | \$ 26,020.00           |
| 558    | 14421 | 51100        | SHIFT DIFFERENTIAL            | \$ 315.50     | \$ 610.65        | \$ 59.43             | \$ 1,000.00     | \$ 1,000.00            |
| 559    | 14421 | 51102        | WORKING OUT OF GRADE          | \$ 8,175.51   | \$ 9,385.10      | \$ 8,844.66          | \$ 12,000.00    | \$ 12,000.00           |
| 560    | 14421 | 51105        | SICK LEAVE INCENTIVE          | \$ 3,956.55   | \$ 4,921.18      | \$ 3,947.44          | \$ 3,500.00     | \$ 3,500.00            |
| 561    | 14421 | 51460        | LONGEVITY                     | \$ 570.00     | \$ 600.00        | \$ -                 | \$ 630.00       | \$ 660.00              |
| 562    | 14421 | 51551        | TERMINATION LEAVE             | \$ 31,169.77  | \$ 10,493.31     | \$ 5,861.33          | \$ -            | \$ -                   |
| 563    | 14421 | 52030        | REPAIRS & MAINTENANCE         | \$ 157,598.85 | \$ 207,276.92    | \$ 153,639.77        | \$ 220,000.00   | \$ 200,000.00          |
| 564    | 14421 | 52032        | TRAFFIC MAINTENANCE           | \$ 30,175.24  | \$ 29,711.49     | \$ 12,113.76         | \$ 40,000.00    | \$ 40,000.00           |
| 565    | 14421 | 52033        | PARKING METER MAINTENANCE     | \$ 6,858.78   | \$ 4,135.37      | \$ 2,236.88          | \$ 20,000.00    | \$ 20,000.00           |
| 566    | 14421 | 52034        | CRUSHER MAINTENANCE           | \$ 1,489.54   | \$ 43.17         | \$ -                 | \$ 2,000.00     | \$ 2,000.00            |
| 567    | 14421 | 52035        | CEMETERY MAINTENANCE          | \$ 9,000.00   | \$ 8,999.12      | \$ 9,000.00          | \$ 9,000.00     | \$ 9,000.00            |
| 568    | 14421 | 52038        | UNACCEPTED ROAD MAINTENAN     | \$ 4,773.00   | \$ -             | \$ -                 | \$ 5,000.00     | \$ 5,000.00            |
| 569    | 14421 | 52040        | INFORMATION TECHNOLOGY        | \$ 2,428.62   | \$ 2,704.20      | \$ 1,326.10          | \$ 2,500.00     | \$ 2,500.00            |
| 570    | 14421 | 52050        | MINOR EQUIPMENT               | \$ 6,659.02   | \$ 7,157.57      | \$ 122.11            | \$ 20,000.00    | \$ 20,000.00           |
| 571    | 14421 | 52070        | EQUIPMENT RENTAL              | \$ 3,507.25   | \$ 1,000.00      | \$ -                 | \$ 1,000.00     | \$ 1,000.00            |
| 572    | 14421 | 52110        | ENERGY & UTILITIES            | \$ 25,728.19  | \$ 26,589.77     | \$ 25,487.26         | \$ 25,000.00    | \$ 25,000.00           |
| 573    | 14421 | 52120        | STREET LIGHTING               | \$ 136,676.61 | \$ 134,752.65    | \$ 117,716.40        | \$ 120,000.00   | \$ 100,000.00          |
| 574    | 14421 | 52150        | COMMUNICATIONS                | \$ -          | \$ -             | \$ -                 | \$ 3,000.00     | \$ 3,000.00            |
| 575    | 14421 | 52151        | TELECOMMUNICATIONS            | \$ 6,893.93   | \$ 7,337.69      | \$ 6,937.32          | \$ 9,000.00     | \$ 9,000.00            |
| 576    | 14421 | 52170        | PROFESSIONAL DEV & TRAVEL     | \$ 3,527.37   | \$ 4,172.69      | \$ 2,172.05          | \$ 5,000.00     | \$ 5,000.00            |
| 577    | 14421 | 52190        | PROFESSIONAL SERVICES         | \$ 14,106.62  | \$ 28,938.94     | \$ 11,305.99         | \$ 15,000.00    | \$ 15,000.00           |
| 578    | 14421 | 52192        | TREE PLANTING                 | \$ -          | \$ -             | \$ -                 | \$ 10,000.00    | \$ 10,000.00           |
| 579    | 14421 | 52210        | SNOW & ICE                    | \$ 571,851.71 | \$ 562,124.54    | \$ 648,008.23        | \$ 300,000.00   | \$ 300,000.00          |
| 580    | 14421 | 52230        | OFFICE SUPPLIES               | \$ 3,766.82   | \$ 4,000.00      | \$ 2,779.34          | \$ 4,500.00     | \$ 4,500.00            |
| 581    | 14421 | 52243        | VEHICLE FUEL                  | \$ 177,274.23 | \$ 189,743.66    | \$ 210,680.60        | \$ 240,000.00   | \$ 220,000.00          |
| 582    | 14421 | 52700        | ROAD MAINTENANCE              | \$ 120,279.72 | \$ 116,674.53    | \$ 118,163.59        | \$ 120,000.00   | \$ 120,000.00          |
| 583    | 14421 | 55090        | NEW VEHICLES                  | \$ 148,860.00 | \$ -             | \$ 249,115.00        | \$ -            | \$ -                   |
| 584    | 14421 | 55123        | NEW EQUIPMENT                 | \$ -          | \$ -             | \$ (6,162.32)        | \$ -            | \$ -                   |
| 585    | 14421 | 55163        | BUILDING REHAB                | \$ 10,650.35  | \$ 1,908.77      | \$ 1,601.54          | \$ 10,000.00    | \$ 10,000.00           |
| 586    | 14421 | 58602        | ROAD RESURFACING EXPENSES     | \$ 142,311.99 | \$ 385,290.97    | \$ 563,541.90        | \$ 150,000.00   | \$ 150,000.00          |
| 587    | 14421 | 62030        | ENCUMB REPAIRS & MAINTEN      | \$ 161.08     | \$ 42,970.64     | \$ 24,219.59         | \$ -            | \$ -                   |
| 588    | 14421 | 62032        | ENCUMB TRAFFIC MAINTENANCE    | \$ 8,665.19   | \$ 11,235.85     | \$ 15,129.83         | \$ -            | \$ -                   |
| 589    | 14421 | 62033        | ENC PARKING METER MAINTENANCE | \$ 7,196.58   | \$ 21,441.85     | \$ 19,936.14         | \$ -            | \$ -                   |
| 590    | 14421 | 62035        | ENC CEMETERY MAINTENANCE      | \$ 649.98     | \$ -             | \$ -                 | \$ -            | \$ -                   |
| 591    | 14421 | 62050        | ENCUMB MINOR EQUIPMENT        | \$ 7,396.84   | \$ 5,000.00      | \$ 1,272.73          | \$ -            | \$ -                   |
| 592    | 14421 | 62151        | ENCUMB TELECOMMUNICATIONS     | \$ -          | \$ 0.50          | \$ -                 | \$ -            | \$ -                   |
| 593    | 14421 | 62190        | ENCUMB PROFESSIONAL SERV      | \$ -          | \$ -             | \$ -                 | \$ -            | \$ -                   |
| 594    | 14421 | 62192        | ENC TREE PLANTING             | \$ 5,558.00   | \$ 216.54        | \$ 480.00            | \$ -            | \$ -                   |
| 595    | 14421 | 62230        | ENCUMB OFFICE SUPPLIES        | \$ -          | \$ -             | \$ 6,832.47          | \$ -            | \$ -                   |
| 596    | 14421 | 62243        | ENCUMB VEHICLE FUEL EXP       | \$ -          | \$ 6,041.83      | \$ 2,507.81          | \$ -            | \$ -                   |
| 597    | 14421 | 62700        | ENCUMB ROAD MAINTENANCE       | \$ 16,779.12  | \$ -             | \$ 18,288.71         | \$ -            | \$ -                   |
| 598    | 14421 | 65090        | ENC NEW VEHICLES              | \$ -          | \$ -             | \$ 8,325.47          | \$ -            | \$ -                   |
| 599    | 14421 | 65123        | ENCUMB NEW EQUIPMENT          | \$ 27,367.00  | \$ 18,151.00     | \$ 131,943.42        | \$ -            | \$ -                   |
| 600    | 14421 | 65163        | ENCUMB BUILDING REHAB         | \$ -          | \$ -             | \$ 8,091.23          | \$ -            | \$ -                   |

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| Line # |                                           | FY2020          |    | FY2021          |    | FY2022          |                 | FY2023          |    | FY2023<br>MAYOR | FY2023<br>CITY COUNCIL |
|--------|-------------------------------------------|-----------------|----|-----------------|----|-----------------|-----------------|-----------------|----|-----------------|------------------------|
|        |                                           | ACTUALS         |    | ACTUALS         |    | CUR ACTUALS     | BUDGET          | DEPARTMENT      |    |                 |                        |
| 601    | 14421 68602 ENC ROAD RESURFACE EXP        | \$ 73,329.53    | \$ | \$ 496,728.21   | \$ | \$ 348,657.30   | \$              | \$              | \$ | -               | -                      |
| 602    | 14421 68626 ENCUMB TIP - PEARSON BLVD     | \$ -            | \$ | \$ 3,877.50     | \$ | -               | \$              | \$              | \$ | -               | -                      |
| 603    |                                           |                 |    |                 |    |                 |                 |                 |    |                 |                        |
| 604    | TOTAL PUBLIC WORKS                        | \$ 2,962,729.78 | \$ | \$ 3,516,013.27 | \$ | \$ 3,750,847.30 | \$ 2,568,524.09 | \$ 3,941,679.85 | \$ | 2,615,775.38    |                        |
| 605    |                                           |                 |    |                 |    |                 |                 |                 |    |                 |                        |
| 606    | 14482 AIRPORT                             |                 |    |                 |    |                 |                 |                 |    |                 |                        |
| 607    | 14482 51010 DEPT HEAD MANAGER SAL & WAGES | \$ -            | \$ | \$ -            | \$ | \$ -            | \$              | \$ 25,000.00    | \$ | 25,000.00       |                        |
| 608    | 14482 52030 REPAIRS & MAINTENANCE         | \$ 5,301.89     | \$ | \$ 3,861.20     | \$ | \$ 915.00       | \$ 11,000.00    | \$ 11,000.00    | \$ | 11,000.00       |                        |
| 609    | 14482 52050 MINOR EQUIPMENT               | \$ -            | \$ | \$ -            | \$ | \$ -            | \$ 100.00       | \$ 100.00       | \$ | 100.00          |                        |
| 610    | 14482 52110 ENERGY & UTILITIES            | \$ 3,301.02     | \$ | \$ 4,853.36     | \$ | \$ 4,024.20     | \$ 3,500.00     | \$ 3,500.00     | \$ | 3,500.00        |                        |
| 611    | 14482 52150 COMMUNICATIONS                | \$ -            | \$ | \$ -            | \$ | \$ 675.91       | \$ 100.00       | \$ 100.00       | \$ | 100.00          |                        |
| 612    | 14482 52151 TELECOMMUNICATIONS            | \$ 596.46       | \$ | \$ 1,556.29     | \$ | \$ 738.32       | \$ 600.00       | \$ 600.00       | \$ | 600.00          |                        |
| 613    | 14482 52190 PROFESSIONAL SERVICES         | \$ -            | \$ | \$ 889.67       | \$ | \$ 100.00       | \$ 100.00       | \$ 100.00       | \$ | 100.00          |                        |
| 614    | 14482 52230 OFFICE SUPPLIES               | \$ -            | \$ | \$ 3.09         | \$ | \$ -            | \$              | \$ 100.00       | \$ | 100.00          |                        |
| 615    | 14482 52240 VEHICLE SUPPLIES              | \$ 520.35       | \$ | \$ 541.89       | \$ | \$ 2,755.23     | \$ 100.00       | \$ 500.00       | \$ | 500.00          |                        |
| 616    | 14482 62030 ENCUMB REPAIRS & MAINTEN      | \$ 2,221.99     | \$ | \$ 4,828.65     | \$ | \$ 2,054.01     | \$ 500.00       | \$ -            | \$ | -               |                        |
| 617    | 14482 62190 ENCUMB PROFESSIONAL SERV      | \$ 730.53       | \$ | \$ 26,594.52    | \$ | \$ 1,103.40     | \$ -            | \$ -            | \$ | -               |                        |
| 618    |                                           |                 |    |                 |    |                 |                 |                 |    |                 |                        |
| 619    | TOTAL AIRPORT                             | \$ 12,672.24    | \$ | \$ 43,128.67    | \$ | \$ 12,366.07    | \$ 16,000.00    | \$ 41,000.00    | \$ | 41,000.00       |                        |
| 620    |                                           |                 |    |                 |    |                 |                 |                 |    |                 |                        |
| 621    | 15512 HEALTH                              |                 |    |                 |    |                 |                 |                 |    |                 |                        |
| 622    | 15512 51010 DEPT HEAD SALARY & WAGES      | \$ 51,177.82    | \$ | \$ 58,791.24    | \$ | \$ 51,429.58    | \$ 58,464.61    | \$ 58,464.62    | \$ | 63,033.72       |                        |
| 623    | 15512 51011 P/T AST SANI INSPE SAL&WG     | \$ 31,893.44    | \$ | \$ 41,103.21    | \$ | \$ 36,491.36    | \$ 41,929.89    | \$ 41,929.89    | \$ | 42,686.40       |                        |
| 624    | 15512 51012 CLERK/ASST SAL & WAGES        | \$ 20,211.84    | \$ | \$ 7,627.10     | \$ | \$ 10,952.52    | \$ 19,790.58    | \$ 39,045.76    | \$ | 39,045.76       |                        |
| 625    | 15512 51013 PREVENT COORD SALARY & WAGES  | \$ -            | \$ | \$ 23,653.88    | \$ | \$ 45,788.58    | \$ 51,250.00    | \$ 51,250.00    | \$ | 52,275.00       |                        |
| 626    | 15512 51014 BOARD & COMM SAL & WAGES      | \$ 2,916.68     | \$ | \$ 3,776.88     | \$ | \$ 3,000.00     | \$ 4,000.00     | \$ 4,000.00     | \$ | 4,000.00        |                        |
| 627    | 15512 51030 OVERTIME                      | \$ -            | \$ | \$ -            | \$ | \$ 264.87       | \$ 500.00       | \$ 500.00       | \$ | 500.00          |                        |
| 628    | 15512 51090 CLOTH/UNIFORM ALLOWANCE       | \$ 350.00       | \$ | \$ -            | \$ | \$ 350.00       | \$ 700.00       | \$ 700.00       | \$ | 700.00          |                        |
| 629    | 15512 51460 LONGEVITY                     | \$ -            | \$ | \$ 112.50       | \$ | \$ -            | \$ 180.00       | \$ 210.00       | \$ | 210.00          |                        |
| 630    | 15512 51540 VACATION BUYBACK              | \$ -            | \$ | \$ 1,459.72     | \$ | \$ -            | \$ -            | \$ -            | \$ | -               |                        |
| 631    | 15512 51551 TERMINATION LEAVE             | \$ -            | \$ | \$ -            | \$ | \$ -            | \$ -            | \$ -            | \$ | -               |                        |
| 632    | 15512 52030 REPAIRS & MAINTENANCE         | \$ -            | \$ | \$ 175.00       | \$ | \$ 170.00       | \$ 500.00       | \$ 500.00       | \$ | 500.00          |                        |
| 633    | 15512 52040 INFORMATION TECHNOLOGY        | \$ -            | \$ | \$ -            | \$ | \$ -            | \$ 600.00       | \$ 600.00       | \$ | 600.00          |                        |
| 634    | 15512 52041 SOFTWARE EXPENSE              | \$ -            | \$ | \$ 19,896.53    | \$ | \$ -            | \$ -            | \$ -            | \$ | -               |                        |
| 635    | 15512 52050 MINOR EQUIPMENT               | \$ -            | \$ | \$ -            | \$ | \$ 362.49       | \$ 500.00       | \$ 500.00       | \$ | 500.00          |                        |
| 636    | 15512 52150 COMMUNICATIONS                | \$ 72.00        | \$ | \$ -            | \$ | \$ 219.32       | \$ 300.00       | \$ 300.00       | \$ | 300.00          |                        |
| 637    | 15512 52151 TELECOMMUNICATIONS            | \$ 2,111.82     | \$ | \$ 1,343.49     | \$ | \$ 1,730.21     | \$ 3,000.00     | \$ 3,000.00     | \$ | 3,000.00        |                        |
| 638    | 15512 52170 PROFESSIONAL DEV & TRAVEL     | \$ 1,205.00     | \$ | \$ 428.42       | \$ | \$ 2,348.53     | \$ 2,500.00     | \$ 2,500.00     | \$ | 2,500.00        |                        |
| 639    | 15512 52190 PROFESSIONAL SERVICES         | \$ 3,143.65     | \$ | \$ 5,683.40     | \$ | \$ 2,974.52     | \$ 6,500.00     | \$ 6,500.00     | \$ | 6,500.00        |                        |
| 640    | 15512 52230 OFFICE SUPPLIES               | \$ 1,883.00     | \$ | \$ 1,305.68     | \$ | \$ 1,011.00     | \$ 4,000.00     | \$ 4,000.00     | \$ | 4,000.00        |                        |
| 641    | 15512 52240 VEHICLE SUPPLIES              | \$ 205.00       | \$ | \$ 184.00       | \$ | \$ 1,419.99     | \$ 750.00       | \$ 750.00       | \$ | 750.00          |                        |
| 642    | 15512 54100 NURSING SERVICES              | \$ 2,675.00     | \$ | \$ -            | \$ | \$ 2,500.00     | \$ 5,000.00     | \$ 5,000.00     | \$ | 5,000.00        |                        |
| 643    | 15512 55371 MUNICIPAL DUMPSTER COLLECTION | \$ 14,498.79    | \$ | \$ 18,684.46    | \$ | \$ -            | \$ 20,000.00    | \$ 20,600.00    | \$ | 20,000.00       |                        |
| 644    | 15512 62190 ENCUMB PROFESSIONAL SERV      | \$ 75.00        | \$ | \$ -            | \$ | \$ -            | \$ -            | \$ -            | \$ | -               |                        |
| 645    | 15512 62230 ENCUMB OFFICE SUPPLIES        | \$ 121.34       | \$ | \$ 37.99        | \$ | \$ -            | \$ -            | \$ -            | \$ | -               |                        |
| 646    |                                           |                 |    |                 |    |                 |                 |                 |    |                 |                        |
| 647    | TOTAL HEALTH                              | \$ 132,540.38   | \$ | \$ 184,263.50   | \$ | \$ 161,012.97   | \$ 220,465.08   | \$ 240,350.27   | \$ | 246,100.88      |                        |
| 648    |                                           |                 |    |                 |    |                 |                 |                 |    |                 |                        |
| 649    | 15541 COUNCIL ON AGING                    |                 |    |                 |    |                 |                 |                 |    |                 |                        |
| 650    | 15541 51010 DEPT HEAD SALARY & WAGES      | \$ 58,066.82    | \$ | \$ 39,725.40    | \$ | \$ 53,722.45    | \$ 60,323.70    | \$ 62,000.00    | \$ | 61,412.08       |                        |
| 651    | 15541 51012 CLERKS/DISPATCHER SAL&WAG     | \$ 37,361.72    | \$ | \$ 33,563.11    | \$ | \$ 30,542.09    | \$ 37,827.78    | \$ 37,827.78    | \$ | 37,383.32       |                        |
| 652    | 15541 51016 CUSTODIAN SALARY & WAGES      | \$ 40,002.80    | \$ | \$ 40,516.73    | \$ | \$ 42,805.01    | \$ 40,278.16    | \$ 50,062.48    | \$ | 51,062.96       |                        |
| 653    | 15541 51030 OVERTIME                      | \$ 216.51       | \$ | \$ 422.09       | \$ | \$ 513.80       | \$ 500.00       | \$ 750.00       | \$ | 500.00          |                        |
| 654    | 15541 51031 ON-CALL/STANDBY               | \$ -            | \$ | \$ -            | \$ | \$ 100.00       | \$ -            | \$ -            | \$ | -               |                        |
| 655    | 15541 51090 CLOTH/UNIFORM ALLOWANCE       | \$ 350.00       | \$ | \$ 500.00       | \$ | \$ 500.00       | \$ 350.00       | \$ 500.00       | \$ | 500.00          |                        |

10702 City Budget

| Line # | FY2023  |                         |                                | FY2023  |            |            | FY2023     |            |            | FY2023     |            |            | FY2023     |            |            | FY2023     |  |  |
|--------|---------|-------------------------|--------------------------------|---------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|--|--|
|        | ACTUALS | ACTUALS                 | ACTUALS                        | ACTUALS | BUDGET     | DEPARTMENT | DEPARTMENT | DEPARTMENT | DEPARTMENT | DEPARTMENT | DEPARTMENT | DEPARTMENT | DEPARTMENT | DEPARTMENT | DEPARTMENT | DEPARTMENT |  |  |
| 656    | 15541   | 51328                   | COA MEAL SITE MGR              | \$      | 9,140.16   | \$         | 8,352.03   | \$         | 14,904.23  | \$         | 9,368.00   | \$         | 9,750.00   | \$         | 9,542.76   |            |  |  |
| 657    | 15541   | 51540                   | VACATION BUYBACK               | \$      | -          | \$         | 684.48     | \$         | -          | \$         | -          | \$         | -          | \$         | -          |            |  |  |
| 658    | 15541   | 51551                   | TERMINATION LEAVE              | \$      | -          | \$         | 3,499.89   | \$         | -          | \$         | -          | \$         | -          | \$         | -          |            |  |  |
| 659    | 15541   | 52030                   | REPAIRS & MAINTENANCE          | \$      | 9,040.56   | \$         | 15,450.57  | \$         | 10,070.05  | \$         | 13,500.00  | \$         | 13,500.00  | \$         | 13,500.00  |            |  |  |
| 660    | 15541   | 52040                   | INFORMATION TECHNOLOGY         | \$      | 3,080.86   | \$         | 2,584.87   | \$         | 2,227.95   | \$         | 3,000.00   | \$         | 3,000.00   | \$         | 3,000.00   |            |  |  |
| 661    | 15541   | 52050                   | MINOR EQUIPMENT                | \$      | 312.00     | \$         | -          | \$         | -          | \$         | 500.00     | \$         | 500.00     | \$         | 500.00     |            |  |  |
| 662    | 15541   | 52110                   | ENERGY & UTILITIES             | \$      | 13,853.51  | \$         | 16,352.93  | \$         | 12,650.89  | \$         | 15,000.00  | \$         | 16,500.00  | \$         | 15,000.00  |            |  |  |
| 663    | 15541   | 52151                   | TELECOMMUNICATIONS             | \$      | -          | \$         | -          | \$         | -          | \$         | 600.00     | \$         | 600.00     | \$         | 600.00     |            |  |  |
| 664    | 15541   | 52170                   | PROFESSIONAL DEV & TRAVEL      | \$      | -          | \$         | 44.85      | \$         | -          | \$         | -          | \$         | 500.00     | \$         | 500.00     |            |  |  |
| 665    | 15541   | 52230                   | OFFICE SUPPLIES                | \$      | 1,321.03   | \$         | 1,979.71   | \$         | 1,008.45   | \$         | 2,000.00   | \$         | 2,000.00   | \$         | 2,000.00   |            |  |  |
| 666    | 15541   | 62030                   | ENCUMB REPAIRS & MAINTEN       | \$      | 98.98      | \$         | -          | \$         | -          | \$         | -          | \$         | -          | \$         | -          |            |  |  |
| 667    |         |                         |                                |         |            |            |            |            |            |            |            |            |            |            |            |            |  |  |
| 668    | TOTAL   | COUNCIL ON AGING        |                                | \$      | 172,844.95 | \$         | 163,656.66 | \$         | 169,044.92 | \$         | 183,247.64 | \$         | 197,490.26 | \$         | 195,501.12 |            |  |  |
| 669    |         |                         |                                |         |            |            |            |            |            |            |            |            |            |            |            |            |  |  |
| 670    | 15542   | YOUTH COMMISSION        |                                |         |            |            |            |            |            |            |            |            |            |            |            |            |  |  |
| 671    | 15542   | 52230                   | OFFICE SUPPLIES                | \$      | -          | \$         | -          | \$         | -          | \$         | 100.00     | \$         | 100.00     | \$         | 100.00     |            |  |  |
| 672    | 15542   | 52995                   | YOUTH ACTIVITIES               | \$      | -          | \$         | -          | \$         | -          | \$         | 900.00     | \$         | 900.00     | \$         | 900.00     |            |  |  |
| 673    |         |                         |                                |         |            |            |            |            |            |            |            |            |            |            |            |            |  |  |
| 674    | TOTAL   | YOUTH COMMISSION        |                                | \$      | -          | \$         | -          | \$         | -          | \$         | 1,000.00   | \$         | 1,000.00   | \$         | 1,000.00   |            |  |  |
| 675    |         |                         |                                |         |            |            |            |            |            |            |            |            |            |            |            |            |  |  |
| 676    | 15543   | VETERANS                |                                |         |            |            |            |            |            |            |            |            |            |            |            |            |  |  |
| 677    | 15543   | 51010                   | DEPT HEAD SALARY & WAGES       | \$      | 58,491.00  | \$         | 59,359.41  | \$         | 48,788.18  | \$         | 60,764.64  | \$         | 61,861.08  | \$         | 61,860.97  |            |  |  |
| 678    | 15543   | 51012                   | CLERK/ASST SAL & WAGES         | \$      | -          | \$         | -          | \$         | 7,407.40   | \$         | 900.00     | \$         | 64,018.48  | \$         | 65,000.00  |            |  |  |
| 679    | 15543   | 51460                   | LONGEVITY                      | \$      | 840.00     | \$         | 870.00     | \$         | 900.00     | \$         | -          | \$         | -          | \$         | -          |            |  |  |
| 680    | 15543   | 51540                   | VACATION BUYBACK               | \$      | -          | \$         | 1,137.86   | \$         | -          | \$         | -          | \$         | -          | \$         | -          |            |  |  |
| 681    | 15543   | 51551                   | TERMINATION LEAVE              | \$      | -          | \$         | -          | \$         | -          | \$         | -          | \$         | -          | \$         | -          |            |  |  |
| 682    | 15543   | 52040                   | INFORMATION TECHNOLOGY         | \$      | -          | \$         | -          | \$         | 449.00     | \$         | -          | \$         | -          | \$         | -          |            |  |  |
| 683    | 15543   | 52050                   | MINOR EQUIPMENT                | \$      | -          | \$         | 2,112.90   | \$         | -          | \$         | -          | \$         | -          | \$         | -          |            |  |  |
| 684    | 15543   | 52170                   | PROFESSIONAL DEV & TRAVEL      | \$      | 35.00      | \$         | 35.00      | \$         | 545.00     | \$         | 35.00      | \$         | 1,000.00   | \$         | 1,000.00   |            |  |  |
| 685    | 15543   | 52190                   | PROFESSIONAL SERVICES          | \$      | -          | \$         | -          | \$         | 12,881.25  | \$         | -          | \$         | -          | \$         | -          |            |  |  |
| 686    | 15543   | 52230                   | OFFICE SUPPLIES                | \$      | 1,743.49   | \$         | 1,833.94   | \$         | 10,104.01  | \$         | 2,000.00   | \$         | 3,000.00   | \$         | 2,000.00   |            |  |  |
| 687    | 15543   | 57100                   | VETERANS BENEFITS              | \$      | 710,027.57 | \$         | 516,208.32 | \$         | 439,316.03 | \$         | 700,000.00 | \$         | 600,000.00 | \$         | 600,000.00 |            |  |  |
| 688    | 15543   | 67100                   | ENCUMB VETERANS BENEFITS       | \$      | 1,634.50   | \$         | 1,318.87   | \$         | 8,564.37   | \$         | -          | \$         | -          | \$         | -          |            |  |  |
| 689    |         |                         |                                |         |            |            |            |            |            |            |            |            |            |            |            |            |  |  |
| 690    | TOTAL   | VETERANS                |                                | \$      | 772,771.56 | \$         | 582,876.30 | \$         | 581,004.77 | \$         | 763,699.64 | \$         | 729,879.56 | \$         | 729,860.97 |            |  |  |
| 691    |         |                         |                                |         |            |            |            |            |            |            |            |            |            |            |            |            |  |  |
| 692    | 15549   | DISABILITIES COMMISSION |                                |         |            |            |            |            |            |            |            |            |            |            |            |            |  |  |
| 693    | 15549   | 52170                   | PROFESSIONAL DEV & TRAVEL      | \$      | -          | \$         | -          | \$         | -          | \$         | 250.00     | \$         | 250.00     | \$         | 250.00     |            |  |  |
| 694    | 15549   | 52230                   | OFFICE SUPPLIES                | \$      | -          | \$         | -          | \$         | -          | \$         | 250.00     | \$         | 250.00     | \$         | 250.00     |            |  |  |
| 695    |         |                         |                                |         |            |            |            |            |            |            |            |            |            |            |            |            |  |  |
| 696    | TOTAL   | DISABILITIES COMMISSIO  |                                | \$      | -          | \$         | -          | \$         | -          | \$         | 500.00     | \$         | 500.00     | \$         | 500.00     |            |  |  |
| 697    |         |                         |                                |         |            |            |            |            |            |            |            |            |            |            |            |            |  |  |
| 698    | 16610   | LIBRARY                 |                                |         |            |            |            |            |            |            |            |            |            |            |            |            |  |  |
| 699    | 16610   | 51010                   | DEPT HEAD SALARY & WAGES       | \$      | 76,038.56  | \$         | 77,167.45  | \$         | 70,350.21  | \$         | 78,994.05  | \$         | 78,994.05  | \$         | 80,419.28  |            |  |  |
| 700    | 16610   | 51011                   | ASST LIBRARY DIRECTOR SAL&WAG  | \$      | 60,165.11  | \$         | 61,004.02  | \$         | 52,701.97  | \$         | 61,196.83  | \$         | 61,196.83  | \$         | 62,300.78  |            |  |  |
| 701    | 16610   | 51012                   | LIBRARY TECHNICIAN SAL&WAG     | \$      | 131,843.72 | \$         | 131,976.74 | \$         | 77,843.87  | \$         | 147,522.68 | \$         | 56,681.04  | \$         | 98,182.56  |            |  |  |
| 702    | 16610   | 51013                   | SENIOR LIBRARY TECH SAL&WA     | \$      | 78,345.02  | \$         | 82,308.21  | \$         | 108,149.80 | \$         | 81,345.89  | \$         | 121,797.00 | \$         | 124,232.94 |            |  |  |
| 703    | 16610   | 51014                   | STAFF LIBRARIAN SALARY & WAG   | \$      | 140,149.95 | \$         | 132,355.54 | \$         | 141,691.63 | \$         | 146,275.75 | \$         | 197,241.20 | \$         | 156,344.38 |            |  |  |
| 704    | 16610   | 51015                   | LIBRARY CLERICAL STAFF SAL&WAG | \$      | 4,442.10   | \$         | 2,597.39   | \$         | 4,039.73   | \$         | 6,068.13   | \$         | 6,136.00   | \$         | 6,258.72   |            |  |  |
| 705    | 16610   | 51016                   | CUSTODIAN SALARY & WAGES       | \$      | 45,789.99  | \$         | 52,175.33  | \$         | 48,757.40  | \$         | 58,715.39  | \$         | 55,543.32  | \$         | 60,108.64  |            |  |  |
| 706    | 16610   | 51030                   | OVERTIME                       | \$      | 1,993.92   | \$         | 3,037.89   | \$         | 2,686.36   | \$         | 500.00     | \$         | 500.00     | \$         | 500.00     |            |  |  |
| 707    | 16610   | 51460                   | LONGEVITY                      | \$      | 3,660.00   | \$         | 4,155.00   | \$         | 1,350.00   | \$         | 4,425.00   | \$         | 3,360.00   | \$         | 3,360.00   |            |  |  |
| 708    | 16610   | 51551                   | TERMINATION LEAVE              | \$      | -          | \$         | -          | \$         | 50,527.10  | \$         | -          | \$         | -          | \$         | -          |            |  |  |
| 709    | 16610   | 52030                   | REPAIRS & MAINTENANCE          | \$      | 12,261.24  | \$         | 18,047.49  | \$         | 19,511.14  | \$         | 100.00     | \$         | 100.00     | \$         | 100.00     |            |  |  |
| 710    | 16610   | 52040                   | INFORMATION TECHNOLOGY         | \$      | 6,702.85   | \$         | 5,691.47   | \$         | 5,691.47   | \$         | 4,000.00   | \$         | 7,200.00   | \$         | 7,200.00   |            |  |  |

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| Line # |                                             | FY2020  |              | FY2021  |            | FY2022  |            | FY2022      |              | FY2023     |              | FY2023 | MAYOR        | CITY COUNCIL |
|--------|---------------------------------------------|---------|--------------|---------|------------|---------|------------|-------------|--------------|------------|--------------|--------|--------------|--------------|
|        |                                             | ACTUALS |              | ACTUALS |            | ACTUALS |            | CUR ACTUALS | BUDGET       | DEPARTMENT |              |        |              |              |
| 711    | 16610 52110 ENERGY & UTILITIES              | \$      | 40,625.74    | \$      | 43,670.27  | \$      | 39,034.98  | \$          | 43,000.00    | \$         | 43,000.00    | \$     | 43,000.00    |              |
| 712    | 16610 52150 COMMUNICATIONS                  | \$      | 825.00       | \$      | 616.00     | \$      | 557.64     | \$          | 900.00       | \$         | 1,000.00     | \$     | 1,000.00     |              |
| 713    | 16610 52151 TELECOMMUNICATIONS              | \$      | 5,591.05     | \$      | 6,249.26   | \$      | 5,013.60   | \$          | 6,000.00     | \$         | 6,000.00     | \$     | 6,000.00     |              |
| 714    | 16610 52190 PROFESSIONAL SERVICES           | \$      | 37,465.00    | \$      | 38,252.00  | \$      | 37,366.00  | \$          | 37,366.00    | \$         | 37,704.00    | \$     | 37,704.00    |              |
| 715    | 16610 52230 OFFICE SUPPLIES                 | \$      | 11,030.05    | \$      | 9,494.74   | \$      | 9,449.24   | \$          | 10,000.00    | \$         | 10,000.00    | \$     | 10,000.00    |              |
| 716    | 16610 52231 LIBRARY SUPPLIES                | \$      | 5,217.69     | \$      | 5,430.13   | \$      | 4,322.30   | \$          | 5,000.00     | \$         | 7,000.00     | \$     | 5,000.00     |              |
| 717    | 16610 52270 BOOKS & PERIODICALS             | \$      | 89,005.78    | \$      | 78,827.94  | \$      | 77,691.29  | \$          | 95,000.00    | \$         | 100,000.00   | \$     | 100,000.00   |              |
| 718    | 16610 53333 LIBRARY DRAW IN TRANSIT         | \$      | -            | \$      | -          | \$      | 24,011.34  | \$          | -            | \$         | -            | \$     | -            |              |
| 719    | 16610 57500 GENERAL LIABILITY               | \$      | 11,768.60    | \$      | 10,776.40  | \$      | 12,351.00  | \$          | 12,000.00    | \$         | 12,500.00    | \$     | 12,500.00    |              |
| 720    |                                             |         |              |         |            |         |            |             |              |            |              |        |              |              |
| 721    | TOTAL LIBRARY                               | \$      | 762,921.37   | \$      | 764,077.57 | \$      | 793,098.07 | \$          | 798,409.72   | \$         | 805,953.44   | \$     | 814,211.30   |              |
| 722    |                                             |         |              |         |            |         |            |             |              |            |              |        |              |              |
| 723    | 16620 RECREATION                            |         |              |         |            |         |            |             |              |            |              |        |              |              |
| 724    | 16620 52112 HOLIDAY LIGHT & DECORAT         | \$      | 15,000.00    | \$      | 15,000.00  | \$      | 15,440.28  | \$          | 17,500.00    | \$         | 17,500.00    | \$     | 17,500.00    |              |
| 725    | 16620 55057 CELEBRATIONS&SPEC EVENTS        | \$      | 125.00       | \$      | -          | \$      | -          | \$          | 1,000.00     | \$         | 1,000.00     | \$     | 1,000.00     |              |
| 726    | 16620 58150 PLAYGROUND IMPROVEMENTS         | \$      | 19,414.44    | \$      | 25,975.62  | \$      | 16,025.21  | \$          | 20,000.00    | \$         | 100,000.00   | \$     | 20,000.00    |              |
| 727    | 16620 68150 ENCUMB PLAYGROUND IMPROVMENTS   | \$      | 15,315.35    | \$      | 4,493.83   | \$      | 10,604.32  | \$          | -            | \$         | -            | \$     | -            |              |
| 728    |                                             |         |              |         |            |         |            |             |              |            |              |        |              |              |
| 729    | TOTAL RECREATION                            | \$      | 49,854.79    | \$      | 45,469.45  | \$      | 42,069.81  | \$          | 38,500.00    | \$         | 118,500.00   | \$     | 38,500.00    |              |
| 730    |                                             |         |              |         |            |         |            |             |              |            |              |        |              |              |
| 731    | 16621 GREENWOOD MEMORIAL POOL               |         |              |         |            |         |            |             |              |            |              |        |              |              |
| 732    | 16621 51013 P/T LIFE GUARDS SAL&WGS         | \$      | 42,112.88    | \$      | 55,538.89  | \$      | 35,839.34  | \$          | 46,000.00    | \$         | 50,000.00    | \$     | 50,000.00    |              |
| 733    | 16621 51030 OVERTIME                        | \$      | 66.33        | \$      | 518.59     | \$      | 780.01     | \$          | 600.00       | \$         | 600.00       | \$     | 600.00       |              |
| 734    | 16621 52030 REPAIRS & MAINTENANCE           | \$      | 2,297.86     | \$      | 3,843.78   | \$      | 2,190.94   | \$          | 4,000.00     | \$         | 4,000.00     | \$     | 4,000.00     |              |
| 735    | 16621 52050 MINOR EQUIPMENT                 | \$      | -            | \$      | -          | \$      | -          | \$          | 500.00       | \$         | 500.00       | \$     | 500.00       |              |
| 736    | 16621 52110 ENERGY & UTILITIES              | \$      | 9,709.16     | \$      | 8,097.79   | \$      | 5,944.12   | \$          | 9,000.00     | \$         | 9,000.00     | \$     | 9,000.00     |              |
| 737    | 16621 52151 TELECOMMUNICATIONS              | \$      | -            | \$      | -          | \$      | -          | \$          | 500.00       | \$         | 500.00       | \$     | 500.00       |              |
| 738    | 16621 52230 OFFICE SUPPLIES                 | \$      | 464.46       | \$      | 158.76     | \$      | 83.77      | \$          | 200.00       | \$         | 200.00       | \$     | 200.00       |              |
| 739    | 16621 52231 POOL SUPPLIES                   | \$      | 11,269.86    | \$      | 10,982.21  | \$      | 8,013.21   | \$          | 15,000.00    | \$         | 20,000.00    | \$     | 15,000.00    |              |
| 740    | 16621 62110 ENCUMB ENERGY & UTILITIES       | \$      | -            | \$      | 77.84      | \$      | -          | \$          | -            | \$         | -            | \$     | -            |              |
| 741    | 16621 62231 ENCUMB POOL SUPPLIES            | \$      | -            | \$      | 2,678.68   | \$      | 4,017.79   | \$          | -            | \$         | -            | \$     | -            |              |
| 742    | 16621 65161 ENCUMB NEW POOL FILTRATION SYST | \$      | -            | \$      | -          | \$      | 60,246.00  | \$          | -            | \$         | -            | \$     | -            |              |
| 743    |                                             |         |              |         |            |         |            |             |              |            |              |        |              |              |
| 744    | TOTAL GREENWOOD MEMORIAL POO                | \$      | 65,920.55    | \$      | 81,896.54  | \$      | 117,115.18 | \$          | 75,800.00    | \$         | 84,800.00    | \$     | 79,800.00    |              |
| 745    |                                             |         |              |         |            |         |            |             |              |            |              |        |              |              |
| 746    | 16625 MUNICIPAL RECREATION                  |         |              |         |            |         |            |             |              |            |              |        |              |              |
| 747    | 16625 51010 DEPT HEAD SALARY & WAGES        | \$      | 30,000.00    | \$      | 30,000.00  | \$      | 30,000.00  | \$          | 30,000.00    | \$         | 30,000.00    | \$     | 30,000.00    |              |
| 748    | 16625 51011 SUPERVISOR SALARY & WAGES       | \$      | 4,024.17     | \$      | 93.66      | \$      | 3,890.34   | \$          | 4,000.00     | \$         | 4,000.00     | \$     | 4,000.00     |              |
| 749    | 16625 51014 COACHES SAL & WAGES             | \$      | -            | \$      | -          | \$      | -          | \$          | 3,500.00     | \$         | 3,500.00     | \$     | 3,500.00     |              |
| 750    | 16625 51020 P/T PLAYGROUNDS SAL&WGS         | \$      | 19,570.00    | \$      | 2,135.25   | \$      | 27,150.00  | \$          | 26,400.00    | \$         | 32,500.00    | \$     | 28,000.00    |              |
| 751    | 16625 51090 CLOTH/UNIFORM ALLOWANCE         | \$      | -            | \$      | -          | \$      | -          | \$          | 500.00       | \$         | 1,000.00     | \$     | 1,000.00     |              |
| 752    | 16625 52050 MINOR EQUIPMENT                 | \$      | -            | \$      | 18,087.55  | \$      | 1,000.00   | \$          | 1,000.00     | \$         | 1,000.00     | \$     | 1,000.00     |              |
| 753    | 16625 62050 ENCUMB MINOR EQUIPMENT          | \$      | -            | \$      | -          | \$      | 11,447.38  | \$          | -            | \$         | 2,000.00     | \$     | -            |              |
| 754    |                                             |         |              |         |            |         |            |             |              |            |              |        |              |              |
| 755    | TOTAL MUNICIPAL RECREATION                  | \$      | 53,594.17    | \$      | 50,316.46  | \$      | 73,487.72  | \$          | 65,400.00    | \$         | 74,000.00    | \$     | 67,500.00    |              |
| 756    |                                             |         |              |         |            |         |            |             |              |            |              |        |              |              |
| 757    | 16650 HISTORICAL COMMISSION                 |         |              |         |            |         |            |             |              |            |              |        |              |              |
| 758    | 16650 51230 OFFICE SUPPLIES                 | \$      | -            | \$      | -          | \$      | -          | \$          | 100.00       | \$         | 100.00       | \$     | 100.00       |              |
| 759    | 16650 65141 ENCUMB CEMETERY RESTORATION     | \$      | -            | \$      | -          | \$      | -          | \$          | -            | \$         | -            | \$     | -            |              |
| 760    |                                             |         |              |         |            |         |            |             |              |            |              |        |              |              |
| 761    | TOTAL HISTORICAL COMMISSION                 | \$      | -            | \$      | -          | \$      | -          | \$          | 100.00       | \$         | 100.00       | \$     | 100.00       |              |
| 762    |                                             |         |              |         |            |         |            |             |              |            |              |        |              |              |
| 763    | 17710 DEBT SERVICE                          |         |              |         |            |         |            |             |              |            |              |        |              |              |
| 764    | 17710 57600 PRINCIPAL - INSIDE DEBT         | \$      | 1,672,013.32 | \$      | 522,360.02 | \$      | 784,360.71 | \$          | 1,690,000.00 | \$         | 1,538,000.00 | \$     | 1,983,740.00 |              |
| 765    | 17710 57605 LEASE PURCH AGREEMENT           | \$      | 380,000.00   | \$      | 380,000.00 | \$      | 380,000.00 | \$          | 380,000.00   | \$         | 380,000.00   | \$     | 380,000.00   |              |

| Line # |                                            | FY2020<br>ACTUALS | FY2021<br>ACTUALS | FY2022<br>CUR ACTUALS | FY2022<br>BUDGET | FY2023<br>DEPARTMENT | FY2023<br>MAYOR  | FY2023<br>CITY COUNCIL |
|--------|--------------------------------------------|-------------------|-------------------|-----------------------|------------------|----------------------|------------------|------------------------|
| 766    | 17710 57610 INTEREST - INSIDE DEBT         | \$ 523,150.85     | \$ 522,796.36     | \$ 657,897.55         | \$ 625,000.00    | \$ 741,000.00        | \$ 741,000.00    |                        |
| 767    | 17710 57621 INTEREST TEMPORARY LOANS       | \$ -              | \$ -              | \$ -                  | \$ 50,000.00     | \$ 50,000.00         | \$ 25,000.00     |                        |
| 768    | 17710 67600 ENCUMB PRINCIPAL - INSIDE DEBT | \$ -              | \$ -              | \$ 500,000.00         | \$ -             | \$ -                 | \$ -             |                        |
| 769    | 17710 67610 ENCUM INTEREST - INSIDE DEBT   | \$ -              | \$ -              | \$ 102,203.64         | \$ -             | \$ -                 | \$ -             |                        |
| 770    |                                            |                   |                   |                       |                  |                      |                  |                        |
| 771    | TOTAL DEBT SERVICE                         | \$ 2,575,164.17   | \$ 1,425,156.38   | \$ 2,424,461.90       | \$ 2,745,000.00  | \$ 2,709,000.00      | \$ 3,129,740.00  |                        |
| 772    |                                            |                   |                   |                       |                  |                      |                  |                        |
| 773    | 18810 STATE & COUNTY ASSESSMENT            |                   |                   |                       |                  |                      |                  |                        |
| 774    | 18810 56100 COUNTY ASSESS-COUNTY TAX       | \$ 65,463.00      | \$ 65,255.00      | \$ 56,200.00          | \$ 67,437.00     | \$ 69,122.00         | \$ 69,122.00     |                        |
| 775    | 18810 56202 RMV NON-RENEWAL SURCHARGE      | \$ 39,620.00      | \$ 41,260.00      | \$ 29,030.00          | \$ 41,260.00     | \$ 34,560.00         | \$ 34,560.00     |                        |
| 776    | 18810 56204 AIR POLLUTION ASSESSMENT       | \$ 4,747.00       | \$ 4,877.00       | \$ 4,180.00           | \$ 5,005.00      | \$ 5,164.00          | \$ 5,164.00      |                        |
| 777    | 18810 56205 MONT RTA ASSESSMENT            | \$ 219,666.00     | \$ 263,311.00     | \$ 198,500.00         | \$ 238,194.00    | \$ 232,531.00        | \$ 232,531.00    |                        |
| 778    | 18810 56206 SPECIAL EDUCATION ASSESS       | \$ 6,954.00       | \$ 5,103.00       | \$ 4,430.00           | \$ 5,232.00      | \$ 4,834.00          | \$ 4,994.00      |                        |
| 779    | 18810 56209 CHARTER SCHOOL TUITION ASSESSM | \$ 331,272.00     | \$ 444,737.00     | \$ 295,286.00         | \$ 502,072.00    | \$ 401,870.00        | \$ 387,712.00    |                        |
| 780    | 18810 56210 SCHOOL CHOICE ASSESSMENT       | \$ 1,488,959.00   | \$ 1,370,593.00   | \$ 1,106,585.00       | \$ 1,348,221.00  | \$ 1,319,961.00      | \$ 1,319,961.00  |                        |
| 781    |                                            |                   |                   |                       |                  |                      |                  |                        |
| 782    | TOTAL STATE & COUNTY ASSESSM               | \$ 2,156,681.00   | \$ 2,195,136.00   | \$ 1,694,211.00       | \$ 2,207,421.00  | \$ 2,068,042.00      | \$ 2,054,044.00  |                        |
| 783    |                                            |                   |                   |                       |                  |                      |                  |                        |
| 784    | 19910 CONTRIBUTORY RETIREMENT              |                   |                   |                       |                  |                      |                  |                        |
| 785    | 19910 51011 BOARD ADMINISTR SAL & WAGES    | \$ 63,019.59      | \$ 65,310.81      | \$ 59,579.73          | \$ 67,600.00     | \$ 71,000.00         | \$ 71,000.00     |                        |
| 786    | 19910 51014 BOARD & COMM SAL & WAGES       | \$ 17,837.65      | \$ 17,800.20      | \$ 16,316.85          | \$ 17,800.00     | \$ 17,800.00         | \$ 17,800.00     |                        |
| 787    | 19910 51023 TEMP SALARY & WAGES            | \$ 2,383.76       | \$ 5,282.79       | \$ 2,827.26           | \$ 8,000.00      | \$ 4,000.00          | \$ 4,000.00      |                        |
| 788    | 19910 51460 LONGEVITY                      | \$ 180.00         | \$ 210.00         | \$ -                  | \$ 240.00        | \$ 270.00            | \$ 270.00        |                        |
| 789    | 19910 57070 CONTRIB RETIRE ASSESSMENT      | \$ 4,074,610.00   | \$ 4,424,510.00   | \$ 4,799,440.00       | \$ 4,799,440.00  | \$ 5,163,798.00      | \$ 5,163,798.00  |                        |
| 790    |                                            |                   |                   |                       |                  |                      |                  |                        |
| 791    | TOTAL CONTRIBUTORY RETIREMEN               | \$ 4,158,031.00   | \$ 4,513,113.80   | \$ 4,878,163.84       | \$ 4,893,080.00  | \$ 5,256,868.00      | \$ 5,256,868.00  |                        |
| 792    |                                            |                   |                   |                       |                  |                      |                  |                        |
| 793    | 19914 EMPLOYEE BENEFITS                    |                   |                   |                       |                  |                      |                  |                        |
| 794    | 19914 52200 111F CLAIMS REVIEW             | \$ 30,443.00      | \$ 31,190.00      | \$ 35,170.00          | \$ 30,000.00     | \$ 40,000.00         | \$ 40,000.00     |                        |
| 795    | 19914 57010 WORKER'S COMPENSATION          | \$ 95,815.84      | \$ 113,788.00     | \$ 163,076.89         | \$ 120,000.00    | \$ 170,000.00        | \$ 120,000.00    |                        |
| 796    | 19914 57011 WORKER'S COMPENSATION-SCHOOL   | \$ 119,870.00     | \$ 170,682.00     | \$ 109,399.11         | \$ 125,284.00    | \$ 131,626.94        | \$ 120,000.00    |                        |
| 797    | 19914 57021 UNEMPLOYMENT COMPENSATION      | \$ 53,757.76      | \$ 75,617.45      | \$ 57,294.54          | \$ 79,000.00     | \$ 79,000.00         | \$ 79,000.00     |                        |
| 798    | 19914 57022 UNEMPLOYMENT COMPENSATION-SCHI | \$ 81,768.33      | \$ 123,524.52     | \$ 68,430.85          | \$ 102,000.00    | \$ 102,818.76        | \$ 102,818.76    |                        |
| 799    | 19914 57040 MEDICARE                       | \$ 180,187.49     | \$ 190,484.06     | \$ 207,692.26         | \$ 210,000.00    | \$ 210,000.00        | \$ 210,000.00    |                        |
| 800    | 19914 57041 MEDICARE-SCHOOL                | \$ 279,569.20     | \$ 290,189.77     | \$ 228,649.09         | \$ 295,000.00    | \$ 317,206.80        | \$ 295,000.00    |                        |
| 801    | 19914 57051 LIFE INSURANCE                 | \$ 28,619.05      | \$ 28,332.13      | \$ 52,595.57          | \$ 32,000.00     | \$ 35,000.00         | \$ 35,000.00     |                        |
| 802    | 19914 57052 LIFE INSURANCE-SCHOOL          | \$ 36,533.10      | \$ 36,538.35      | \$ 9,138.29           | \$ 37,382.13     | \$ 38,129.77         | \$ 38,129.77     |                        |
| 803    | 19914 57060 HEALTH INSURANCE               | \$ 2,881,822.62   | \$ 3,058,961.38   | \$ 2,838,035.92       | \$ 3,452,863.77  | \$ 3,483,939.55      | \$ 3,452,863.77  |                        |
| 804    | 19914 57061 HEALTH INSURANCE-SCHOOL        | \$ 4,455,883.27   | \$ 4,317,046.53   | \$ 4,372,107.71       | \$ 4,668,038.13  | \$ 4,671,926.80      | \$ 4,668,038.13  |                        |
| 805    | 19914 57062 CHAP 41 MEDICAL ALLOWANCE      | \$ 54,566.03      | \$ 9,625.23       | \$ 15,396.95          | \$ 55,000.00     | \$ 55,000.00         | \$ 55,000.00     |                        |
| 806    |                                            |                   |                   |                       |                  |                      |                  |                        |
| 807    | TOTAL EMPLOYEE BENEFITS                    | \$ 8,298,835.69   | \$ 8,445,979.42   | \$ 8,156,987.18       | \$ 9,206,568.03  | \$ 9,334,648.62      | \$ 9,215,850.43  |                        |
| 808    |                                            |                   |                   |                       |                  |                      |                  |                        |
| 809    | 19945 PROPERTY INSURANCES                  |                   |                   |                       |                  |                      |                  |                        |
| 810    | 19945 57501 PROP & GEN LIABILITY INS       | \$ 402,841.59     | \$ 426,519.76     | \$ 437,452.12         | \$ 575,000.00    | \$ 575,000.00        | \$ 575,000.00    |                        |
| 811    | 19945 57503 PUBLIC OFFIC LIABILITY         | \$ 87,148.38      | \$ 64,903.51      | \$ 64,142.50          | \$ 95,000.00     | \$ 95,000.00         | \$ 95,000.00     |                        |
| 812    | 19945 57504 MOTOR VEHICLE FLOATER          | \$ 70,649.95      | \$ 65,808.00      | \$ 57,937.00          | \$ 95,000.00     | \$ 95,000.00         | \$ 95,000.00     |                        |
| 813    |                                            |                   |                   |                       |                  |                      |                  |                        |
| 814    | TOTAL PROPERTY INSURANCES                  | \$ 560,639.92     | \$ 557,231.27     | \$ 559,531.62         | \$ 765,000.00    | \$ 765,000.00        | \$ 765,000.00    |                        |
| 815    |                                            |                   |                   |                       |                  |                      |                  |                        |
| 816    |                                            |                   |                   |                       |                  |                      |                  |                        |
| 817    | TOTAL GENERAL GOVERNMENT                   | \$ 32,964,766.51  | \$ 33,507,398.62  | \$ 33,302,599.15      | \$ 35,836,105.92 | \$ 38,477,137.53     | \$ 37,064,929.46 | \$ -                   |
| 818    |                                            |                   |                   |                       |                  |                      |                  |                        |
| 819    |                                            |                   |                   |                       |                  |                      |                  |                        |
| 820    |                                            |                   |                   |                       |                  |                      |                  |                        |

| Line # |                                            | FY2020  |            | FY2021  |            | FY2022 |            | FY2023 |              | FY2023 | FY2023     |
|--------|--------------------------------------------|---------|------------|---------|------------|--------|------------|--------|--------------|--------|------------|
|        |                                            | ACTUALS | ACTUALS    | ACTUALS | ACTUALS    | BUDGET | DEPARTMENT | MAYOR  | CITY COUNCIL |        |            |
| 821    | 61440 SEWER EXPENSES                       |         |            |         |            |        |            |        |              |        |            |
| 822    | 61440 51010 DEPT HEAD SALARY & WAGES       | \$      | 25,231.54  | \$      | 25,606.07  | \$     | 23,343.74  | \$     | 26,212.20    | \$     | 26,685.13  |
| 823    | 61440 51011 CITY ENGINEER SALARY & WAGES   | \$      | 21,471.08  | \$      | 21,789.90  | \$     | 19,864.77  | \$     | 22,305.54    | \$     | 22,707.98  |
| 824    | 61440 51012 CLERK/ASST SAL & WAGES         | \$      | 61,185.83  | \$      | 53,701.38  | \$     | 38,292.54  | \$     | 59,380.88    | \$     | 57,883.54  |
| 825    | 61440 51013 PT/CLERK/GIS                   | \$      | 31,857.24  | \$      | 36,122.49  | \$     | 36,100.05  | \$     | 50,132.24    | \$     | 50,036.02  |
| 826    | 61440 51014 MAINTENANCE CREW-SAL&WGS       | \$      | 215,825.46 | \$      | 251,600.59 | \$     | 259,070.55 | \$     | 348,460.00   | \$     | 372,185.72 |
| 827    | 61440 51015 DPW CLERK SALARY & WAGES       | \$      | 12,463.47  | \$      | 12,086.79  | \$     | 11,401.38  | \$     | 12,416.89    | \$     | 12,765.74  |
| 828    | 61440 51016 ASSISTANT DIR SALARY & WAGES   | \$      | 36,873.11  | \$      | 13,345.48  | \$     | 28,426.23  | \$     | 38,306.68    | \$     | -          |
| 829    | 61440 51019 BUSINESS MANAGER SAL & WAGES   | \$      | -          | \$      | -          | \$     | 3,703.10   | \$     | 13,510.82    | \$     | 19,641.63  |
| 830    | 61440 51020 ENGINEERS SALARY & WAGES       | \$      | 5,330.99   | \$      | -          | \$     | -          | \$     | 9,690.00     | \$     | 13,781.04  |
| 831    | 61440 51030 OVERTIME                       | \$      | 2,563.41   | \$      | 7,822.12   | \$     | 4,929.99   | \$     | 25,000.00    | \$     | 25,000.00  |
| 832    | 61440 51031 WEEK-END STANDBY               | \$      | 14,041.11  | \$      | 14,563.27  | \$     | 11,919.82  | \$     | 20,000.00    | \$     | 20,000.00  |
| 833    | 61440 51090 CLOTH/UNIFORM ALLOWANCE        | \$      | 2,760.00   | \$      | 1,500.00   | \$     | 750.00     | \$     | 5,200.00     | \$     | 5,940.00   |
| 834    | 61440 51102 WORKING OUT OF GRADE           | \$      | 141.96     | \$      | -          | \$     | -          | \$     | 5,000.00     | \$     | 5,000.00   |
| 835    | 61440 51105 SICK LEAVE INCENTIVE           | \$      | -          | \$      | -          | \$     | -          | \$     | 2,500.00     | \$     | 2,500.00   |
| 836    | 61440 51105 TERMINATION LEAVE              | \$      | 18,701.49  | \$      | -          | \$     | 1,237.87   | \$     | 20,000.00    | \$     | -          |
| 837    | 61440 51551 REPAIRS & MAINTENANCE          | \$      | 26,558.85  | \$      | 25,342.16  | \$     | 7,208.30   | \$     | 100,000.00   | \$     | 100,000.00 |
| 838    | 61440 52030 REPAIRS TO MAINS               | \$      | 31,784.41  | \$      | 23,784.97  | \$     | 5,322.76   | \$     | 5,000.00     | \$     | 5,000.00   |
| 839    | 61440 52031 INFORMATION TECHNOLOGY         | \$      | 1,875.01   | \$      | 3,092.07   | \$     | -          | \$     | 50,000.00    | \$     | 50,000.00  |
| 840    | 61440 52040 NEW EQUIPMENT                  | \$      | 4,265.00   | \$      | 103,815.19 | \$     | 21,874.52  | \$     | 216,300.00   | \$     | 222,789.00 |
| 841    | 61440 52050 ENERGY & UTILITIES             | \$      | 188,959.93 | \$      | 185,058.47 | \$     | 104,968.02 | \$     | 4,000.00     | \$     | 4,000.00   |
| 842    | 61440 52110 COMMUNICATIONS                 | \$      | 1,374.50   | \$      | 1,140.43   | \$     | 2,474.91   | \$     | 10,000.00    | \$     | 10,000.00  |
| 843    | 61440 52150 TELECOMMUNICATIONS             | \$      | 2,920.92   | \$      | 3,269.26   | \$     | 3,118.97   | \$     | 10,000.00    | \$     | 10,000.00  |
| 844    | 61440 52170 PROFESSIONAL DEV & TRAVEL      | \$      | 75.00      | \$      | 20.00      | \$     | 732.50     | \$     | 28,000.00    | \$     | 38,000.00  |
| 845    | 61440 52190 PROFESSIONAL SERVICES          | \$      | 23,290.08  | \$      | 23,013.90  | \$     | 13,455.86  | \$     | 20,000.00    | \$     | 20,000.00  |
| 846    | 61440 52230 OFFICE SUPPLIES                | \$      | 19,370.05  | \$      | 19,818.20  | \$     | 10,694.21  | \$     | 224,010.00   | \$     | 224,010.00 |
| 847    | 61440 52231 CHEMICALS/LAB SUPPLIES         | \$      | 34,919.59  | \$      | 155,206.96 | \$     | 167,001.85 | \$     | 10,000.00    | \$     | 10,000.00  |
| 848    | 61440 52240 VEHICLE SUPPLIES               | \$      | 5,581.17   | \$      | 6,929.47   | \$     | 14,483.43  | \$     | 801,590.00   | \$     | 801,590.00 |
| 849    | 61440 52360 AWWTP CONTRACT OPERATIONS      | \$      | 667,239.38 | \$      | 746,592.98 | \$     | 739,491.76 | \$     | 340,000.00   | \$     | 340,000.00 |
| 850    | 61440 52380 INDIRECT COSTS REIMBURSE       | \$      | -          | \$      | -          | \$     | -          | \$     | -            | \$     | -          |
| 851    | 61440 53030 SEWER SYSTEM MODEL SOFTWARE    | \$      | 18,500.00  | \$      | 6,163.61   | \$     | -          | \$     | 10,000.00    | \$     | 50,000.00  |
| 852    | 61440 55035 NPDES REPORT/WWTF STUDY        | \$      | 6,400.00   | \$      | 2,500.00   | \$     | 699.50     | \$     | 300.00       | \$     | 300.00     |
| 853    | 61440 55163 FACILITY MAINTENANCE           | \$      | -          | \$      | 33,383.48  | \$     | -          | \$     | 777,352.00   | \$     | 694,502.00 |
| 854    | 61440 56902 TAXES OTHER TOWNS              | \$      | -          | \$      | -          | \$     | -          | \$     | -            | \$     | -          |
| 855    | 61440 57600 PRINCIPAL - INSIDE DEBT        | \$      | -          | \$      | -          | \$     | -          | \$     | -            | \$     | -          |
| 856    | 61440 57601 PRINCIPAL - OUTSIDE DEBT       | \$      | 239,117.80 | \$      | 241,220.80 | \$     | 564,061.16 | \$     | -            | \$     | -          |
| 857    | 61440 57610 INTEREST - INSIDE DEBT         | \$      | -          | \$      | -          | \$     | -          | \$     | -            | \$     | -          |
| 858    | 61440 57611 INTEREST - OUTSIDE DEBT        | \$      | 95,271.02  | \$      | 88,002.69  | \$     | 167,997.76 | \$     | 189,461.00   | \$     | 218,660.00 |
| 859    | 61440 58616 SLUDGE LANDFILL                | \$      | 139,640.97 | \$      | -          | \$     | -          | \$     | -            | \$     | -          |
| 860    | 61440 62030 ENCUMB REPAIRS & MAINTEN       | \$      | 975.00     | \$      | -          | \$     | -          | \$     | -            | \$     | -          |
| 861    | 61440 62031 ENCUMB REPAIRS TO MAINS        | \$      | 27,139.06  | \$      | 125,389.11 | \$     | 96,588.80  | \$     | -            | \$     | -          |
| 862    | 61440 62040 ENC INFORMATION TECH           | \$      | -          | \$      | (1,776.67) | \$     | -          | \$     | -            | \$     | -          |
| 863    | 61440 62050 ENCUMB NEW EQUIPMENT           | \$      | 53,442.14  | \$      | 166,243.11 | \$     | 84,184.81  | \$     | -            | \$     | -          |
| 864    | 61440 62110 ENCUMB ENERGY & UTILITIES      | \$      | -          | \$      | 21.81      | \$     | 45,959.79  | \$     | -            | \$     | -          |
| 865    | 61440 62150 ENCUMB COMMUNICATIONS          | \$      | -          | \$      | -          | \$     | 548.63     | \$     | -            | \$     | -          |
| 866    | 61440 62190 ENCUMB PROFESSIONAL SERV       | \$      | 360.67     | \$      | 1,923.06   | \$     | 42,943.11  | \$     | -            | \$     | -          |
| 867    | 61440 62230 ENCUMB OFFICE SUPPLIES         | \$      | -          | \$      | -          | \$     | 10,141.69  | \$     | -            | \$     | -          |
| 868    | 61440 62231 ENCUMB CHEMICAL TREATMENT      | \$      | -          | \$      | -          | \$     | 70,882.65  | \$     | -            | \$     | -          |
| 869    | 61440 62360 ENCUMB AWWT CONT&OPERATIO      | \$      | -          | \$      | 105,910.80 | \$     | 8,979.02   | \$     | -            | \$     | -          |
| 870    | 61440 65030 ENCUMB SEWER SYS SOFTWARE MODL | \$      | -          | \$      | 16,459.90  | \$     | 8,900.00   | \$     | -            | \$     | -          |
| 871    | 61440 65123 ENCUMB COLD STORAGE BUILDING   | \$      | 6,000.00   | \$      | 101,095.94 | \$     | 54,527.55  | \$     | -            | \$     | -          |
| 872    | 61440 65163 ENCUMB FACILITY MAINT          | \$      | -          | \$      | -          | \$     | 408,645.90 | \$     | -            | \$     | -          |
| 873    | 61440 68203 ENCUMB WWTF-PLAN/HEADWORK DES  | \$      | 145,736.43 | \$      | 23,337.83  | \$     | 126.69     | \$     | -            | \$     | -          |
| 874    | 61440 68610 ENC FACILITY PLANNING          | \$      | 17,608.45  | \$      | -          | \$     | 8,362.90   | \$     | -            | \$     | -          |

10702 City Budget

| Line # |                                          | ACTUALS         | ACTUALS | ACTUALS      | CUR ACTUALS     | BUDGET          | DEPARTMENT      | FY2023<br>MAYOR | FY2023<br>CITY COUNCIL |
|--------|------------------------------------------|-----------------|---------|--------------|-----------------|-----------------|-----------------|-----------------|------------------------|
| 876    | 61440 68614 ENC PUMP STATIONS            | \$ 35,165.80    | \$      | 13,201.11    | \$ -            | \$              | -               | \$              | -                      |
| 877    | 61440 68616 ENC SLUDGE LANDFILL          | \$ 47,597.15    | \$      | 114,061.53   | \$ 342,366.42   | \$              | -               | \$              | -                      |
| 878    |                                          |                 |         |              |                 |                 |                 |                 |                        |
| 879    | TOTAL SEWER EXPENSES                     | \$ 2,289,615.07 | \$      | 2,797,080.91 | \$ 3,445,783.51 | \$ 3,124,563.25 | \$ 3,417,387.11 | \$              | 3,434,267.80           |
| 880    |                                          |                 |         |              |                 |                 |                 |                 |                        |
| 881    | 61999 SEWER OTHER EXPENDITURES           |                 |         |              |                 |                 |                 |                 |                        |
| 882    | 61999 59980 TRANSFER TO CAPITAL FUND     | \$ 95,500.00    | \$      | -            | \$ -            | \$              | -               | \$              | -                      |
| 883    | 61999 59996 TRANSFER TO GENERAL FUND     | \$ 246,762.00   | \$      | 352,600.00   | \$ 340,000.00   | \$              | -               | \$              | -                      |
| 884    |                                          |                 |         |              |                 |                 |                 |                 |                        |
| 885    | TOTAL SEWER OTHER EXPENDITUR             | \$ 342,262.00   | \$      | 352,600.00   | \$ 340,000.00   | \$              | -               | \$              | -                      |
| 886    | TOTAL SEWER FUND                         | \$ 2,631,877.07 | \$      | 3,149,680.91 | \$ 3,785,783.51 | \$ 3,464,563.25 | \$ 3,417,387.11 | \$              | 3,434,267.80           |
| 887    |                                          |                 |         |              |                 |                 |                 |                 |                        |
| 888    | 62450 WATER EXPENSES                     |                 |         |              |                 |                 |                 |                 |                        |
| 889    | 62450 51010 DEPT HEAD SALARY & WAGES     | \$ 25,231.54    | \$      | 25,592.05    | \$ 23,357.76    | \$ 26,212.20    | \$ 26,684.00    | \$              | 26,685.13              |
| 890    | 62450 51011 CITY ENGINEER SALARY & WAGES | \$ 21,471.08    | \$      | 21,777.96    | \$ 19,876.70    | \$ 22,305.54    | \$ 22,599.00    | \$              | 22,707.98              |
| 891    | 62450 51012 CLERK/ASST SAL & WAGES       | \$ 58,757.70    | \$      | 52,791.93    | \$ 51,032.85    | \$ 57,601.68    | \$ 61,905.00    | \$              | 57,883.54              |
| 892    | 62450 51013 PT/CLERK/GIS                 | \$ 4,072.41     | \$      | 2,377.25     | \$ 3,446.44     | \$ 3,850.24     | \$ -            | \$              | 3,977.54               |
| 893    | 62450 51014 MAINTENANCE CREW SAL&WGS     | \$ 275,988.47   | \$      | 251,940.12   | \$ 257,548.13   | \$ 386,670.42   | \$ 352,586.11   | \$              | 352,586.11             |
| 894    | 62450 51015 DPW CLERK SALARY & WAGES     | \$ 12,463.47    | \$      | 12,086.78    | \$ 11,401.38    | \$ 12,416.89    | \$ 12,766.00    | \$              | 13,148.71              |
| 895    | 62450 51016 ASSISTANT DIR SALARY & WAGES | \$ 36,873.11    | \$      | 13,345.50    | \$ 28,426.60    | \$ 38,306.68    | \$ -            | \$              | -                      |
| 896    | 62450 51019 BUSINESS MANAGER SAL & WAGES | \$ -            | \$      | -            | \$ 3,703.20     | \$ 13,510.82    | \$ 19,260.00    | \$              | 19,641.63              |
| 897    | 62450 51020 ENGINEERS SALARY & WAGES     | \$ 5,331.20     | \$      | -            | \$ -            | \$ 9,690.00     | \$ 35,000.00    | \$              | 35,000.00              |
| 898    | 62450 51030 OVERTIME                     | \$ 32,244.37    | \$      | 51,209.99    | \$ 36,240.29    | \$ 20,000.00    | \$ 20,000.00    | \$              | 20,000.00              |
| 899    | 62450 51031 WEEK-END STANDBY             | \$ 14,134.77    | \$      | 15,056.78    | \$ 12,475.00    | \$ 5,200.00     | \$ 5,940.00     | \$              | 5,940.00               |
| 900    | 62450 51090 CLOTH/UNIFORM ALLOWANCE      | \$ 3,780.00     | \$      | 2,520.00     | \$ 2,520.00     | \$ 5,000.00     | \$ 5,000.00     | \$              | 5,000.00               |
| 901    | 62450 51102 WORKING OUT OF GRADE         | \$ 331.73       | \$      | 525.45       | \$ -            | \$ 2,500.00     | \$ 2,500.00     | \$              | 2,500.00               |
| 902    | 62450 51105 SICK LEAVE INCENTIVE         | \$ -            | \$      | -            | \$ -            | \$ -            | \$ -            | \$              | -                      |
| 903    | 62450 51551 TERMINATION LEAVE            | \$ 464.55       | \$      | -            | \$ -            | \$ -            | \$ -            | \$              | -                      |
| 904    | 62450 52030 REPAIRS & MAINTENANCE        | \$ 31,954.29    | \$      | 26,244.57    | \$ 18,845.61    | \$ 25,000.00    | \$ 25,000.00    | \$              | 25,000.00              |
| 905    | 62450 52031 REPAIRS TO MAINS             | \$ 66,062.94    | \$      | 55,868.54    | \$ 105,647.04   | \$ 125,000.00   | \$ 125,000.00   | \$              | 125,000.00             |
| 906    | 62450 52040 INFORMATION TECHNOLOGY       | \$ 1,418.64     | \$      | 2,673.40     | \$ 2,229.46     | \$ 5,000.00     | \$ 5,000.00     | \$              | 5,000.00               |
| 907    | 62450 52050 NEW EQUIPMENT                | \$ 56,999.45    | \$      | 106,142.55   | \$ 176,550.67   | \$ 50,000.00    | \$ 50,000.00    | \$              | 50,000.00              |
| 908    | 62450 52110 ENERGY & UTILITIES           | \$ 252,140.26   | \$      | 262,454.79   | \$ 162,432.04   | \$ 319,300.00   | \$ 328,880.00   | \$              | 328,880.00             |
| 909    | 62450 52150 COMMUNICATIONS               | \$ 4,374.50     | \$      | 1,520.91     | \$ 2,929.90     | \$ 10,000.00    | \$ 10,000.00    | \$              | 10,000.00              |
| 910    | 62450 52151 TELECOMMUNICATIONS           | \$ 5,946.05     | \$      | 3,259.33     | \$ 3,118.98     | \$ 15,000.00    | \$ 15,000.00    | \$              | 15,000.00              |
| 911    | 62450 52170 PROFESSIONAL DEV & TRAVEL    | \$ 2,381.38     | \$      | 4,911.52     | \$ 2,439.31     | \$ 8,000.00     | \$ 8,000.00     | \$              | 8,000.00               |
| 912    | 62450 52190 PROFESSIONAL SERVICES        | \$ 13,987.10    | \$      | 10,692.37    | \$ 10,188.92    | \$ 25,000.00    | \$ 25,000.00    | \$              | 25,000.00              |
| 913    | 62450 52192 WPAT ADMINISTRATIVE FEES     | \$ 4,325.00     | \$      | 6,159.10     | \$ 8,060.44     | \$ 12,300.00    | \$ 12,300.00    | \$              | 12,300.00              |
| 914    | 62450 52194 DAM INSPECTIONS              | \$ 33,798.72    | \$      | 5,841.46     | \$ -            | \$ 12,000.00    | \$ 6,000.00     | \$              | 6,000.00               |
| 915    | 62450 52230 OFFICE SUPPLIES              | \$ 19,156.69    | \$      | 20,095.10    | \$ 3,295.08     | \$ 20,000.00    | \$ 20,000.00    | \$              | 20,000.00              |
| 916    | 62450 52231 CHEMICALS/LAB SUPPLIES       | \$ 20,312.86    | \$      | 61,834.87    | \$ 67,171.03    | \$ 112,000.00   | \$ 114,740.00   | \$              | 114,740.00             |
| 917    | 62450 52240 VEHICLE SUPPLIES             | \$ 5,204.45     | \$      | 8,175.85     | \$ 15,595.74    | \$ 10,000.00    | \$ 10,000.00    | \$              | 10,000.00              |
| 918    | 62450 52359 CONTRACT OPERATIONS          | \$ 625,558.35   | \$      | 746,451.79   | \$ 739,350.57   | \$ 778,240.00   | \$ 801,587.00   | \$              | 801,587.00             |
| 919    | 62450 52380 INDIRECT COSTS REIMBURSE     | \$ -            | \$      | -            | \$ -            | \$ -            | \$ 350,000.00   | \$              | 350,000.00             |
| 920    | 62450 55030 WATER SYSTEM SOFTWARE MODEL  | \$ 2,031.02     | \$      | 11,924.50    | \$ 4,825.50     | \$ 40,000.00    | \$ 40,000.00    | \$              | 40,000.00              |
| 921    | 62450 55163 FACILITY MAINTENANCE         | \$ -            | \$      | 33,503.36    | \$ 75,540.34    | \$ 175,000.00   | \$ 50,000.00    | \$              | 50,000.00              |
| 922    | 62450 56902 TAXES OTHER TOWNS            | \$ -            | \$      | -            | \$ -            | \$ 3,000.00     | \$ -            | \$              | 3,000.00               |
| 923    | 62450 57600 PRINCIPAL - INSIDE DEBT      | \$ -            | \$      | -            | \$ -            | \$ -            | \$ -            | \$              | -                      |
| 924    | 62450 57601 PRINCIPAL - OUTSIDE DEBT     | \$ 1,059,369.87 | \$      | 470,777.02   | \$ 539,062.40   | \$ 1,006,560.00 | \$ 1,022,350.00 | \$              | 1,022,350.00           |
| 925    | 62450 57610 INTEREST - INSIDE DEBT       | \$ -            | \$      | -            | \$ -            | \$ -            | \$ -            | \$              | -                      |
| 926    | 62450 57611 INTEREST - OUTSIDE DEBT      | \$ 80,843.61    | \$      | 52,949.70    | \$ 59,095.45    | \$ 46,134.00    | \$ 150,045.00   | \$              | 150,045.00             |
| 927    | 62450 62030 ENCUMB REPAIRS & MAINTEN     | \$ 975.00       | \$      | -            | \$ 2,818.29     | \$ -            | \$ -            | \$              | -                      |
| 928    | 62450 62031 ENCUMB REPAIRS TO MAINS      | \$ 153,090.14   | \$      | 103,665.49   | \$ 104,568.60   | \$ -            | \$ -            | \$              | -                      |
| 929    | 62450 62050 ENCUMB NEW EQUIPMENT         | \$ 2,842.00     | \$      | 50,202.24    | \$ 162,167.76   | \$ -            | \$ -            | \$              | -                      |
| 930    | 62450 62110 ENCUMB ENERGY & UTILITIES    | \$ -            | \$      | -            | \$ 84,106.87    | \$ -            | \$ -            | \$              | -                      |

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| Line # |                                            | FY2020<br>ACTUALS | FY2021<br>ACTUALS | FY2022<br>CUR ACTUALS | FY2022<br>BUDGET | FY2023<br>DEPARTMENT | FY2023<br>MAYOR | FY2023<br>CITY COUNCIL |
|--------|--------------------------------------------|-------------------|-------------------|-----------------------|------------------|----------------------|-----------------|------------------------|
| 931    | 62450 62150 ENCUMB COMMUNICATIONS          | \$ -              | \$ 3,000.00       | \$ 548.62             | \$ -             | \$ -                 | \$ -            | -                      |
| 932    | 62450 62151 ENCUMB TELECOMMUNICATIONS      | \$ -              | \$ 3,309.95       | \$ -                  | \$ -             | \$ -                 | \$ -            | -                      |
| 933    | 62450 62190 ENCUMB PROFESSIONAL SERV       | \$ 1,015.26       | \$ 505.29         | \$ 33,396.72          | \$ -             | \$ -                 | \$ -            | -                      |
| 934    | 62450 62194 ENCUMB DAM INSPECTIONS         | \$ -              | \$ 7,417.53       | \$ 1,583.75           | \$ -             | \$ -                 | \$ -            | -                      |
| 935    | 62450 62230 ENCUMB OFFICE SUPPLIES         | \$ -              | \$ -              | \$ 19,370.03          | \$ -             | \$ -                 | \$ -            | -                      |
| 936    | 62450 62231 ENCUMB CHEMICAL TREATMENT      | \$ -              | \$ 39,888.70      | \$ 60,426.57          | \$ -             | \$ -                 | \$ -            | -                      |
| 937    | 62450 62359 ENCUMB CONTRACT OPERATIONS     | \$ -              | \$ -              | \$ 9,120.21           | \$ -             | \$ -                 | \$ -            | -                      |
| 938    | 62450 65030 ENCUMB WATER SYS SOFTWARE MODL | \$ -              | \$ 30,401.40      | \$ 7,567.58           | \$ -             | \$ -                 | \$ -            | -                      |
| 939    | 62450 65123 ENCUMB NEW EQUIPMENT           | \$ -              | \$ 48,287.01      | \$ 7,033.10           | \$ -             | \$ -                 | \$ -            | -                      |
| 940    | 62450 65163 ENCUMB BUILDING REHAB          | \$ -              | \$ 144,149.26     | \$ 355,180.23         | \$ -             | \$ -                 | \$ -            | -                      |
| 941    | 62450 67601 ENCUMB PRINCIPAL-OUTSIDE DEBT  | \$ -              | \$ 70,000.00      | \$ -                  | \$ -             | \$ -                 | \$ -            | -                      |
| 942    | 62450 68213 ENCUMB DESIGN & ENGINEERING    | \$ -              | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -            | -                      |
| 943    | 62450 68610 ENC FACILITY PLANNING          | \$ -              | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -            | -                      |
| 944    |                                            |                   |                   |                       |                  |                      |                 |                        |
| 945    | TOTAL WATER EXPENSES                       | \$ 2,934,931.98   | \$ 2,852,829.49   | \$ 3,294,295.16       | \$ 3,426,108.47  | \$ 3,745,832.11      | \$ 3,750,753.68 |                        |
| 946    |                                            |                   |                   |                       |                  |                      |                 |                        |
| 947    | 62999 WATER OTHER EXPENDITURES             |                   |                   |                       |                  |                      |                 |                        |
| 948    | 62999 59996 TRANSFER TO GENERAL FUND       | \$ 286,318.00     | \$ 330,000.00     | \$ 350,000.00         | \$ 350,000.00    | \$ -                 | \$ -            | -                      |
| 949    |                                            |                   |                   |                       |                  |                      |                 |                        |
| 950    | TOTAL WATER OTHER EXPENDITUR               | \$ 286,318.00     | \$ 330,000.00     | \$ 350,000.00         | \$ 350,000.00    | \$ -                 | \$ -            | -                      |
| 951    | TOTAL WATER FUND                           | \$ 3,221,249.98   | \$ 3,182,829.49   | \$ 3,644,295.16       | \$ 3,776,108.47  | \$ 3,745,832.11      | \$ 3,750,753.68 |                        |
| 952    |                                            |                   |                   |                       |                  |                      |                 |                        |
| 953    | 63640 GOLF COURSE EXPENSES                 |                   |                   |                       |                  |                      |                 |                        |
| 954    | 63640 51010 DEPT HEAD SALARY & WAGES       | \$ 77,208.85      | \$ 78,313.17      | \$ 71,477.56          | \$ 80,209.95     | \$ 78,500.00         | \$ 81,657.13    |                        |
| 955    | 63640 51011 GOLF PRO SALARY & WAGES        | \$ 45,744.72      | \$ 44,077.49      | \$ 39,740.44          | \$ 50,887.49     | \$ 49,551.00         | \$ 51,805.43    |                        |
| 956    | 63640 51012 CLERK/ASST SAL & WAGES         | \$ 11,852.00      | \$ 17,424.74      | \$ 17,186.27          | \$ 19,190.64     | \$ 20,953.00         | \$ 19,634.61    |                        |
| 957    | 63640 51013 LABORERS SALARY & WAGES        | \$ 181,013.87     | \$ 207,743.17     | \$ 176,784.94         | \$ 194,744.42    | \$ 190,000.00        | \$ 198,128.00   |                        |
| 958    | 63640 51018 PRO SHOP STAFF SALARY & WAGES  | \$ 2,400.07       | \$ -              | \$ 6,729.59           | \$ 30,000.00     | \$ 30,000.00         | \$ 30,000.00    |                        |
| 959    | 63640 51030 OVERTIME                       | \$ 6,054.16       | \$ 8,226.65       | \$ 9,993.05           | \$ 8,900.00      | \$ 8,900.00          | \$ 8,900.00     |                        |
| 960    | 63640 51090 CLOTH/UNIFORM ALLOWANCE        | \$ 2,150.00       | \$ 2,150.00       | \$ 2,150.00           | \$ 2,150.00      | \$ 2,150.00          | \$ 2,150.00     |                        |
| 961    | 63640 51460 LONGEVITY                      | \$ 2,760.00       | \$ 2,820.00       | \$ 1,050.00           | \$ 2,880.00      | \$ 2,150.00          | \$ 2,150.00     |                        |
| 962    | 63640 51551 TERMINATION LEAVE              | \$ 2,981.01       | \$ 4,096.41       | \$ 21,287.01          | \$ -             | \$ 22,000.00         | \$ -            |                        |
| 963    | 63640 52030 REPAIRS & MAINTENANCE          | \$ 36,973.05      | \$ 43,639.14      | \$ 53,798.52          | \$ 40,000.00     | \$ 38,000.00         | \$ 38,000.00    |                        |
| 964    | 63640 52031 GOLF CART RENT & MAINTENANCE   | \$ 50,306.24      | \$ 71,616.22      | \$ 54,541.36          | \$ 50,000.00     | \$ 60,000.00         | \$ 60,000.00    |                        |
| 965    | 63640 52050 EQUIPMENT                      | \$ -              | \$ -              | \$ 193,714.49         | \$ 6,000.00      | \$ 6,000.00          | \$ 6,000.00     |                        |
| 966    | 63640 52110 ENERGY & UTILITIES             | \$ 33,858.19      | \$ 25,385.12      | \$ 22,350.38          | \$ 32,000.00     | \$ 27,000.00         | \$ 27,000.00    |                        |
| 967    | 63640 52150 COMMUNICATIONS                 | \$ 325.00         | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 968    | 63640 52151 TELECOMMUNICATIONS             | \$ 5,611.93       | \$ 6,180.34       | \$ 5,799.58           | \$ 4,000.00      | \$ 6,000.00          | \$ 6,000.00     |                        |
| 969    | 63640 52170 PROFESSIONAL DEV & TRAVEL      | \$ 1,245.88       | \$ 400.00         | \$ 2,026.88           | \$ 2,500.00      | \$ 2,000.00          | \$ 2,000.00     |                        |
| 970    | 63640 52190 PROFESSIONAL SERVICES          | \$ 15,181.60      | \$ 32,419.88      | \$ 27,754.40          | \$ 13,200.00     | \$ 33,200.00         | \$ 33,200.00    |                        |
| 971    | 63640 52230 OFFICE SUPPLIES                | \$ 1,350.00       | \$ 1,936.23       | \$ 1,242.63           | \$ 1,000.00      | \$ -                 | \$ -            |                        |
| 972    | 63640 52231 GOLF COURSE SUPPLIES           | \$ 33,198.53      | \$ 30,721.21      | \$ 89,602.66          | \$ 66,500.00     | \$ 49,000.00         | \$ 49,000.00    |                        |
| 973    | 63640 52240 VEHICLE SUPPLIES               | \$ 8,111.36       | \$ 20,671.84      | \$ 29,628.31          | \$ 25,000.00     | \$ 23,000.00         | \$ 23,000.00    |                        |
| 974    | 63640 52380 INDIRECT COSTS REIMBURSE       | \$ -              | \$ -              | \$ -                  | \$ -             | \$ 205,000.00        | \$ 205,000.00   |                        |
| 975    | 63640 57303 WATER                          | \$ 9,497.47       | \$ 9,262.14       | \$ 7,643.63           | \$ 15,000.00     | \$ 10,000.00         | \$ 10,000.00    |                        |
| 976    | 63640 62030 ENCUMB REPAIRS & MAINTEN       | \$ -              | \$ 17.01          | \$ 10,000.00          | \$ -             | \$ -                 | \$ -            |                        |
| 977    | 63640 62151 ENCUMB TELECOMMUNICATIONS      | \$ -              | \$ 100.00         | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 978    | 63640 62190 ENCUMB PROFESSIONAL SERV       | \$ -              | \$ 487.00         | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 979    | 63640 62240 ENCUMB VEHICLE SUPPLIES        | \$ -              | \$ 24.50          | \$ -                  | \$ -             | \$ -                 | \$ -            |                        |
| 980    |                                            |                   |                   |                       |                  |                      |                 |                        |
| 981    | TOTAL GOLF COURSE EXPENSES                 | \$ 527,823.93     | \$ 607,712.26     | \$ 844,501.70         | \$ 644,162.50    | \$ 863,404.00        | \$ 853,625.17   |                        |
| 982    |                                            |                   |                   |                       |                  |                      |                 |                        |
| 983    | 63999 GOLF COURSE OTHER EXPENDITURES       |                   |                   |                       |                  |                      |                 |                        |
| 984    | 63999 59996 TRANSFER TO GENERAL FUND       | \$ 180,000.00     | \$ 190,000.00     | \$ 195,000.00         | \$ 195,000.00    | \$ -                 | \$ -            | -                      |
| 985    |                                            |                   |                   |                       |                  |                      |                 |                        |

10702 City Budget

| Line # |       | ACTUALS | ACTUALS | CUR ACTUALS | BUDGET | DEPARTMENT | MAYOR | CITY COUNCIL |
|--------|-------|---------|---------|-------------|--------|------------|-------|--------------|
| 986    | TOTAL | \$      | \$      | \$          | \$     | \$         | \$    |              |
| 987    | TOTAL | \$      | \$      | \$          | \$     | \$         | \$    |              |
| 988    |       |         |         |             |        |            |       |              |
| 989    | 64433 |         |         |             |        |            |       |              |
| 990    | 64433 |         |         |             |        |            |       |              |
| 991    | 64433 |         |         |             |        |            |       |              |
| 992    | 64433 |         |         |             |        |            |       |              |
| 993    | 64433 |         |         |             |        |            |       |              |
| 994    | 64433 |         |         |             |        |            |       |              |
| 995    | 64433 |         |         |             |        |            |       |              |
| 996    | 64433 |         |         |             |        |            |       |              |
| 997    | 64433 |         |         |             |        |            |       |              |
| 998    | 64433 |         |         |             |        |            |       |              |
| 999    | 64433 |         |         |             |        |            |       |              |
| 1000   |       |         |         |             |        |            |       |              |
| 1001   | TOTAL | \$      | \$      | \$          | \$     | \$         | \$    |              |
| 1002   |       |         |         |             |        |            |       |              |
| 1003   | 64999 |         |         |             |        |            |       |              |
| 1004   | 64999 |         |         |             |        |            |       |              |
| 1005   |       |         |         |             |        |            |       |              |
| 1006   | TOTAL | \$      | \$      | \$          | \$     | \$         | \$    |              |
| 1007   | TOTAL | \$      | \$      | \$          | \$     | \$         | \$    |              |
| 1008   |       |         |         |             |        |            |       |              |
| 1009   | 65430 |         |         |             |        |            |       |              |
| 1010   | 65430 |         |         |             |        |            |       |              |
| 1011   | 65430 |         |         |             |        |            |       |              |
| 1012   | 65430 |         |         |             |        |            |       |              |
| 1013   | 65430 |         |         |             |        |            |       |              |
| 1014   | 65430 |         |         |             |        |            |       |              |
| 1015   | 65430 |         |         |             |        |            |       |              |
| 1016   | 65430 |         |         |             |        |            |       |              |
| 1017   | 65430 |         |         |             |        |            |       |              |
| 1018   | 65430 |         |         |             |        |            |       |              |
| 1019   | 65430 |         |         |             |        |            |       |              |
| 1020   | 65430 |         |         |             |        |            |       |              |
| 1021   | 65430 |         |         |             |        |            |       |              |
| 1022   | 65430 |         |         |             |        |            |       |              |
| 1023   | 65430 |         |         |             |        |            |       |              |
| 1024   | 65430 |         |         |             |        |            |       |              |
| 1025   | 65430 |         |         |             |        |            |       |              |
| 1026   | 65430 |         |         |             |        |            |       |              |
| 1027   | 65430 |         |         |             |        |            |       |              |
| 1028   | 65430 |         |         |             |        |            |       |              |
| 1029   | 65430 |         |         |             |        |            |       |              |
| 1030   | 65430 |         |         |             |        |            |       |              |
| 1031   | 65430 |         |         |             |        |            |       |              |
| 1032   | 65430 |         |         |             |        |            |       |              |
| 1033   | 65430 |         |         |             |        |            |       |              |
| 1034   | 65430 |         |         |             |        |            |       |              |
| 1035   | 65430 |         |         |             |        |            |       |              |
| 1036   | 65430 |         |         |             |        |            |       |              |
| 1037   | 65430 |         |         |             |        |            |       |              |
| 1038   | 65430 |         |         |             |        |            |       |              |
| 1039   | 65430 |         |         |             |        |            |       |              |
| 1040   | 65430 |         |         |             |        |            |       |              |

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| Line # |                                            | FY2020<br>ACTUALS | FY2021<br>ACTUALS | FY2022<br>CUR ACTUALS | FY2022<br>BUDGET | FY2023<br>DEPARTMENT | FY2023<br>MAYOR  | FY2023<br>CITY COUNCIL |
|--------|--------------------------------------------|-------------------|-------------------|-----------------------|------------------|----------------------|------------------|------------------------|
| 1041   | 65430 65361 ENCUMB CURBSIDE RUBBISH C      | \$ 34,129.63      | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -             | -                      |
| 1042   | 65430 65363 ENC CURBSIDE YARD WASTE COLLEC | \$ 6,212.86       | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -             | -                      |
| 1043   | 65430 65365 ENCUMB HOUSEHOLD HAZARDOUS WA: | \$ -              | \$ -              | \$ -                  | \$ -             | \$ -                 | \$ -             | -                      |
| 1044   |                                            |                   |                   |                       |                  |                      |                  |                        |
| 1045   | TOTAL SOLID WASTE EXPENSES                 | \$ 1,526,032.76   | \$ 1,520,635.85   | \$ 1,683,490.26       | \$ 1,622,403.24  | \$ 1,840,941.23      | \$ 1,845,833.97  |                        |
| 1046   |                                            |                   |                   |                       |                  |                      |                  |                        |
| 1047   | 65999 SOLID WASTE OTHER EXPENDITURES       |                   |                   |                       |                  |                      |                  |                        |
| 1048   | 65999 59996 TRANSFER TO GENERAL FUND       | \$ 105,000.00     | \$ 115,000.00     | \$ 120,000.00         | \$ 120,000.00    | \$ -                 | \$ -             | -                      |
| 1049   |                                            |                   |                   |                       |                  |                      |                  |                        |
| 1050   | TOTAL SOLID WASTE OTHER EXPE               | \$ 105,000.00     | \$ 115,000.00     | \$ 120,000.00         | \$ 120,000.00    | \$ -                 | \$ -             | -                      |
| 1051   | TOTAL SOLID WASTE FUND                     | \$ 1,631,032.76   | \$ 1,635,635.85   | \$ 1,803,490.26       | \$ 1,742,403.24  | \$ 1,840,941.23      | \$ 1,845,833.97  |                        |
| 1052   |                                            |                   |                   |                       |                  |                      |                  |                        |
| 1053   |                                            |                   |                   |                       |                  |                      |                  |                        |
| 1054   |                                            |                   |                   |                       |                  |                      |                  |                        |
| 1055   |                                            |                   |                   |                       |                  |                      |                  |                        |
| 1056   |                                            |                   |                   |                       |                  |                      |                  |                        |
| 1057   | 13960 SCHOOL EXPENSES                      |                   |                   |                       |                  |                      |                  |                        |
| 1058   | 13960 50000 SCHOOL EXPENSES                | \$ 22,072,502.67  | \$ 22,591,174.53  | \$ 21,736,734.52      | \$ 23,122,415.52 | \$ 26,162,528.29     | \$ 25,322,400.29 |                        |
| 1059   | 13960 51000 ADDITIONAL SCHOOL SPENDING     | \$ 1,070,794.00   | \$ 1,097,563.85   | \$ 500,000.00         | \$ 500,000.00    | \$ 359,872.00        | \$ 500,000.00    |                        |
| 1060   | 13960 51207 5550-CROSSING GUARDS           | \$ 59,384.29      | \$ 45,965.34      | \$ 60,438.20          | \$ 58,000.00     | \$ 63,740.00         | \$ 63,740.00     |                        |
| 1061   | 13960 51362 3300-SPED BUS MONITOR SALARY   | \$ 43,778.56      | \$ 3,862.50       | \$ -                  | \$ -             | \$ -                 | \$ -             |                        |
| 1062   | 13960 51362 3300-SPED BUS MONITOR SALARY   | \$ 106,824.78     | \$ 88,725.30      | \$ 150,586.00         | \$ 110,000.00    | \$ 157,000.00        | \$ 157,000.00    |                        |
| 1063   | 13960 52800 3300-REGULAR TRANSPORTATION    | \$ 466,534.69     | \$ 515,028.00     | \$ 388,815.00         | \$ 406,300.00    | \$ 657,000.00        | \$ 657,000.00    |                        |
| 1064   | 13960 52801 3300-MCKINNEY-VENTO TRANSPORT  | \$ 63,371.01      | \$ 21,012.21      | \$ 97,046.47          | \$ 90,000.00     | \$ 90,000.00         | \$ 90,000.00     |                        |
| 1065   | 13960 55804 3300-SPED TRANSPORTATION       | \$ 503,382.61     | \$ 520,435.84     | \$ 465,349.31         | \$ 765,490.00    | \$ 1,029,536.00      | \$ 1,029,536.00  |                        |
| 1066   |                                            |                   |                   |                       |                  |                      |                  |                        |
| 1067   | TOTAL SCHOOL EXPENSES                      | \$ 24,386,572.61  | \$ 24,883,767.57  | \$ 23,398,969.50      | \$ 25,052,205.52 | \$ 28,519,676.29     | \$ 27,819,676.29 | \$ -                   |
| 1068   |                                            |                   |                   |                       |                  |                      |                  |                        |
| 1069   |                                            |                   |                   |                       |                  |                      |                  |                        |
| 1070   | TOTAL GENERAL GOVERNMENT                   | \$ 32,964,766.51  | \$ 33,507,398.62  | \$ 33,302,599.15      | \$ 35,836,105.92 | \$ 38,477,137.53     | \$ 37,064,929.46 | \$ -                   |
| 1071   | ENTERPRISE ACCOUNTS TOTALS                 | \$ 8,247,871.83   | \$ 8,827,623.42   | \$ 10,351,753.99      | \$ 9,901,437.46  | \$ 9,950,319.45      | \$ 9,967,235.62  | \$ -                   |
| 1072   | TOTAL SCHOOL EXPENSES                      | \$ 24,386,572.61  | \$ 24,883,767.57  | \$ 23,398,969.50      | \$ 25,052,205.52 | \$ 28,519,676.29     | \$ 27,819,676.29 | \$ -                   |
| 1073   | CITY OF GARDNER TOTAL                      | \$ 65,599,210.95  | \$ 67,218,789.61  | \$ 67,053,322.64      | \$ 70,789,748.90 | \$ 76,947,133.27     | \$ 74,851,841.37 | \$ -                   |



# FY 2023

## Level Services

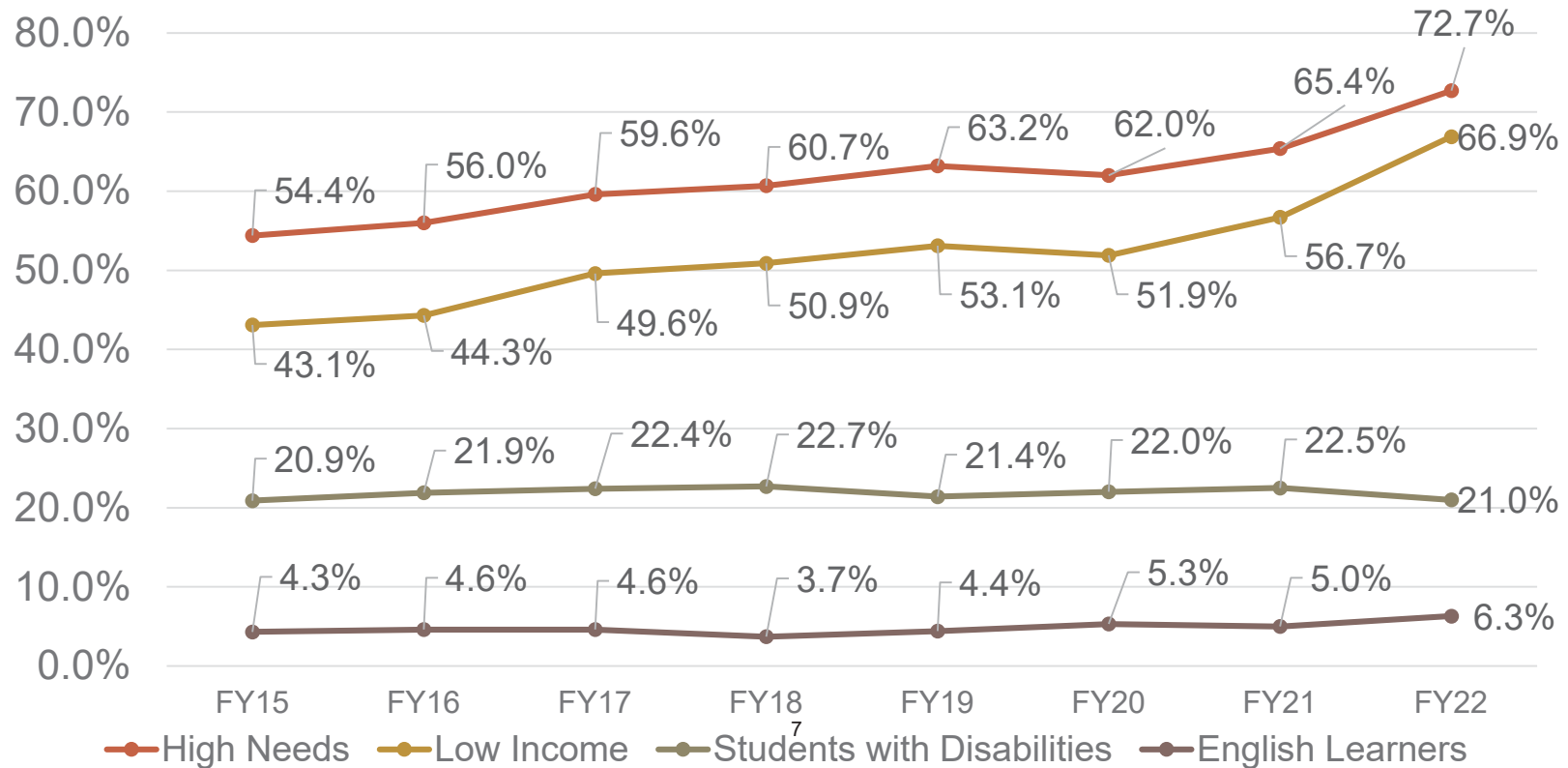
## Budget Presentation



THE CHAIR CITY

Updated: 3/9/2022 1:56 PM

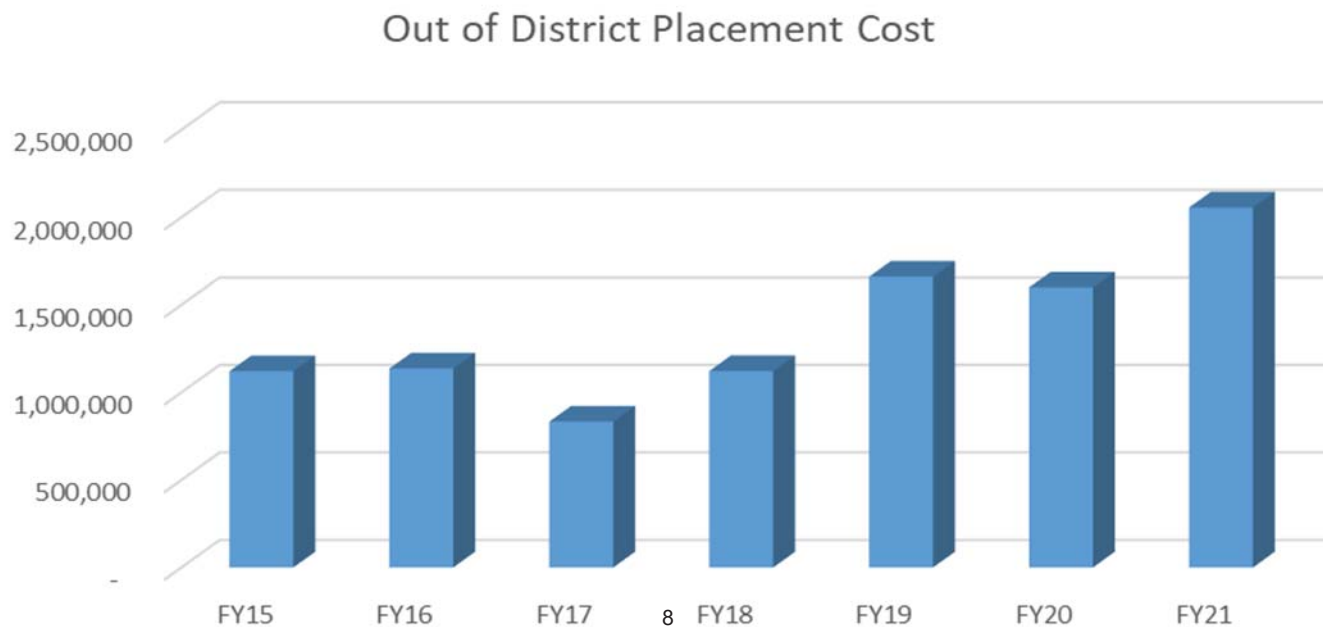
# CHANGING DEMOGRAPHICS



## STUDENTS LEAVING DISTRICT

***Gardner Students not in Gardner Schools = Higher Expenses***

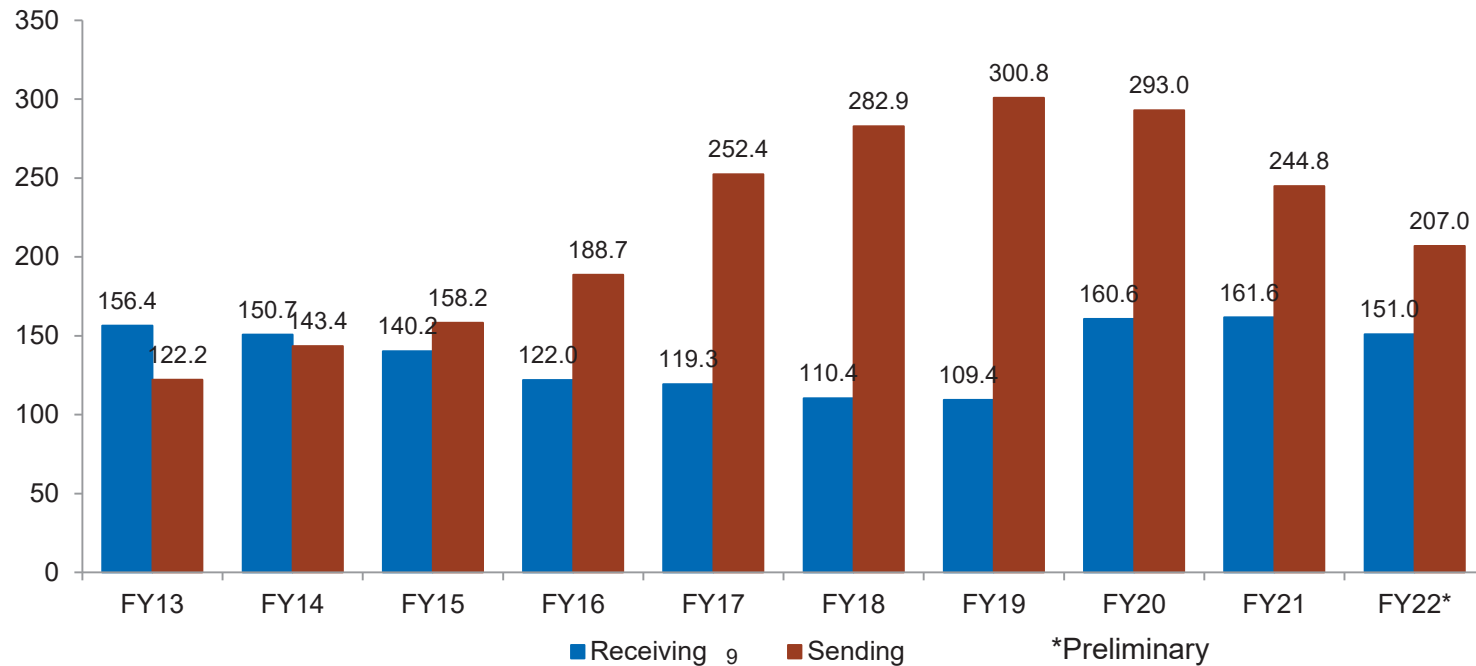
| FY15      | FY16      | FY17    | FY18      | FY19      | FY20      | FY21      |
|-----------|-----------|---------|-----------|-----------|-----------|-----------|
| 1,120,482 | 1,136,236 | 832,814 | 1,121,499 | 1,661,340 | 1,599,389 | 2,056,092 |



## STUDENTS LEAVING DISTRICT

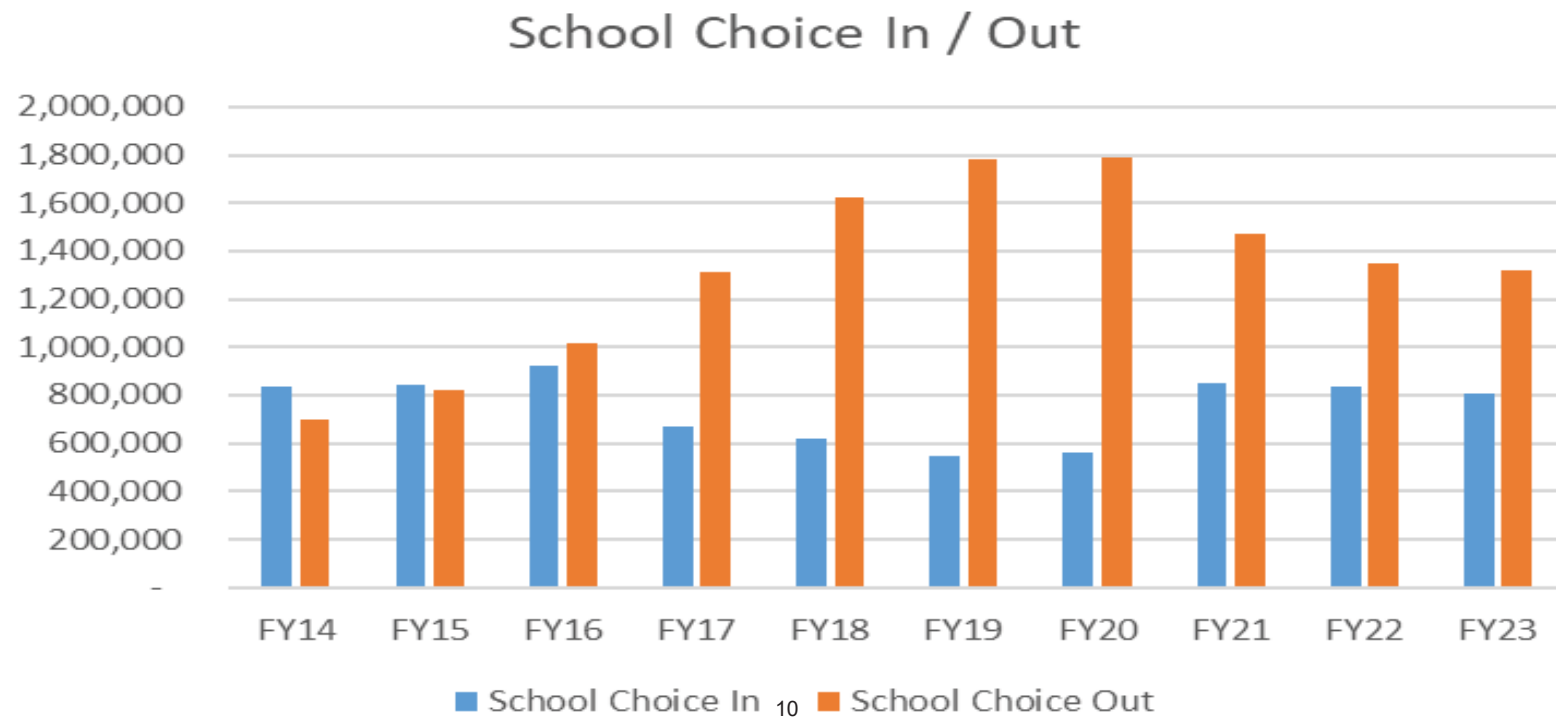
***Gardner Students not in Gardner Schools = Higher Expenses***

### Gardner school choice enrollment trends



## STUDENTS LEAVING DISTRICT

***Gardner Students not in Gardner Schools = Higher Expenses***



## *Student Opportunity Act*

***GPS Meeting on March 2, 2020, with over 50 stakeholders.***

**Identified Student Populations that have the largest gaps as compared to all students:**

- Students with disabilities (Academic/Social Emotional Learning)
- English Learners (Academic)
- Economically disadvantaged students (Academic)
- Hispanic/Latinx (Social Emotional Learning)
- African American (Social Emotional Learning)

## *Student Opportunity Act: Commitments*

### **Identified Student Populations that have the largest gaps as compared to all students:**

1. Students with disabilities (Academic/Social Emotional Learning)
2. English Learners (Academic)
3. Economically disadvantaged students (Academic)
4. Hispanic/Latinx (Social Emotional Learning)
5. African American (Social Emotional Learning)

### **Evidence-based Strategies to Close Gaps**

1. DESE Strategy #2: Research-based early literacy programs in Pre-K and early elementary grades:
2. DESE Strategy #3: Early college programs focused primarily on students under-represented in higher education
3. DESE Strategy #4: Supporting educators to implement high-quality, aligned curriculum
4. DESE Strategy #6: Increased Personnel and services to support holistic student needs
5. DESE Strategy # 12: Increased staffing to expand student access to arts, athletics, and enrichment, AND strategic scheduling to enable common planning time for teachers

## BUDGET ADJUSTMENT PROCESS

### Principals and Directors

- Submit level funded expense budgets
- Submit prioritized lists of needed additional staff
- Submit lists of proposed expense reductions
- Submit prioritized lists of potential staff reductions to own school / department. Assigned targets total \$500,000
- Meet with Superintendent & Business Manager in January

## BUDGET ADJUSTMENT PROCESS - 2

Principals and Directors

- Meet with Superintendent as a team over month of February to integrate and prioritize all the individual lists .

Result:

- ❖ A jointly developed alignment of budget funding to stated goals

# Budget Restorations & Adjustments

| <u>Department</u>      | <u>Description</u>         | <u>FTE</u> | <u>Cost</u> | <u>Notes</u>                        |
|------------------------|----------------------------|------------|-------------|-------------------------------------|
| GMS                    | Reading Tutor              | 2          | \$ 60,000   | SOA Strategies 4 & 6                |
| District               | English Learner Director   | 1          | \$ 85,000   | SOA Strategies 4 & 6                |
| GHS/GALT               | Early College Coordinator  | 1          | \$ 85,000   | SOA Strategy 3-School Choice/Grants |
| GES                    | Sub-separate Program       | 3          | \$ 130,000  | SOA Strategy 4 & 6                  |
| District               | Maintenance                | 1          | \$ 50,000   |                                     |
| District               | Maintenance Summer Help    | 0.5        | \$ 15,000   | 3 positions; \$15/hr * 8 weeks      |
| GHS                    | School Year Secretary      | 1          | \$ 37,000   |                                     |
| District               | Add 2 weeks to Secretaries |            | \$ 6,300    |                                     |
| GHS                    | Weight Room/Track Coach    |            | \$ 8,050    |                                     |
| SOA Priority Additions |                            |            | \$ 360,000  | 76%                                 |
| Other Additions        |                            |            | \$ 116,350  | 24%                                 |
| Total Additions        |                            |            | \$ 476,350  |                                     |
| Total Budget Impact    |                            |            | 1\$ 391,350 |                                     |

## BUDGET REDUCTIONS

No positions are being eliminated

➤ Various expense lines were condensed to achieve a \$79,423 reduction

# Salaries

|                               | <b>FY19</b> | <b>FY20</b> | <b>FY21</b> | <b>FY22</b> | <b>FY23</b> | <b>Diff from PY</b> | <b>% Diff</b> |
|-------------------------------|-------------|-------------|-------------|-------------|-------------|---------------------|---------------|
| Regular Education Instruction | 8,681,561   | 8,976,128   | 8,880,967   | 8,987,193   | 9,691,814   | 704,621             | 7%            |
| Special Education Instruction | 4,309,891   | 4,602,347   | 4,873,752   | 4,918,799   | 5,999,225   | 1,080,426           | 18%           |
| Support Services              | 1,973,036   | 2,060,586   | 1,892,241   | 1,999,357   | 2,419,194   | 419,836             | 17%           |
| School Administration         | 1,714,032   | 1,752,265   | 1,804,998   | 1,827,919   | 1,964,207   | 136,288             | 7%            |
| Central Administration        | 571,719     | 572,385     | 597,267     | 597,267     | 636,521     | 39,254              | 6%            |
| Information Sevices           | 206,114     | 212,260     | 218,796     | 218,797     | 266,488     | 47,692              | 18%           |
| Facilities                    | 200,857     | 314,296     | 275,605     | 275,487     | 289,633     | 14,146              | 5%            |
| Substitutes                   | 212,000     | 212,000     | 217,000     | 217,000     | 217,000     | -                   | 0%            |
|                               | 17,869,211  | 18,702,267  | 18,760,626  | 19,041,819  | 21,484,081  | 2,442,262           | 11%           |

# Expenses

|                               | <b>FY19</b> | <b>FY20</b> | <b>FY21</b> | <b>FY22</b> | <b>FY23</b> | <b>Diff from PY</b> | <b>% Diff</b> |
|-------------------------------|-------------|-------------|-------------|-------------|-------------|---------------------|---------------|
| Regular Education Instruction | 166,163     | 164,726     | 206,189     | 219,421     | 230,795     | 11,374              | 5%            |
| Special Education Instruction | 159,310     | 171,206     | 177,219     | 179,701     | 202,494     | 22,793              | 11%           |
| Support Services              | 99,105      | 115,546     | 117,582     | 116,672     | 124,842     | 8,170               | 7%            |
| Program / Staff Development   | 56,316      | 51,629      | 83,335      | 69,897      | 81,460      | 11,563              | 14%           |
| Other Programs                | 987,267     | 1,182,464   | 1,129,361   | 880,610     | 1,041,887   | 161,277             | 15%           |
| School Administration         | 172,773     | 166,718     | 168,609     | 171,080     | 167,330     | (3,750)             | -2%           |
| Central Administration        | 253,217     | 170,983     | 332,179     | 329,642     | 342,094     | 12,452              | 4%            |
| Information Sevices           | 345,145     | 281,087     | 319,600     | 362,898     | 468,041     | 105,143             | 22%           |
| Facilities                    | 1,136,554   | 1,327,032   | 1,327,327   | 1,451,680   | 1,381,445   | (70,235)            | -5%           |
| Transportation                | 1,496,763   | 1,603,311   | 1,505,130   | 1,556,790   | 1,933,536   | 376,746             | 19%           |
| Utilities                     | 511,517     | 480,464     | 490,021     | 530,964     | 618,956     | 87,992              | 14%           |
|                               | 5,384,130   | 5,715,166   | 5,856,552   | 5,869,355   | 6,592,880   | 723,525             | 11%           |

# Circuit Breaker

Eligibility is tied to four times the state average foundation budget per pupil as calculated under the chapter 70 program, with the state paying up to 75 percent (subject to appropriation) of the costs above that threshold.

In FY23, the state average foundation budget per pupil is \$14,263, so if a special education student cost a district \$60,000, the eligible reimbursement for that student would be  $(\$60,000 - (4 * \$14,263)) * .75 = \$2,211$ .

|                                              | <b>Circuit Breaker Revolving Fund</b> |                |                |                |                |
|----------------------------------------------|---------------------------------------|----------------|----------------|----------------|----------------|
|                                              | FY19<br>Actual                        | FY20<br>Actual | FY21<br>Actual | FY22<br>Budget | FY23<br>Budget |
| Revenue                                      | 318,246                               | 401,542        | 379,502        | 357,310        |                |
| SE /Out of Dist Place<br>Contracted Services | 465,858                               | 318,246        | 401,542        | 379,502        | 357,310        |
| Total Expenses                               | 465,858                               | 318,246        | 413,181        | 376,506        | 357,310        |
| Net                                          | (147,612)                             | 83,296         | (33,679)       | (19,196)       | (357,310)      |
| Beginning Balance                            | 275,722                               | 128,110        | 211,406        | 177,727        |                |
| Current Year                                 | (147,612)                             | 83,296         | (33,679)       | (19,196)       |                |
| Ending Balance                               | 128,110                               | 211,406        | 177,727        | 158,531        |                |

## Costs That Do NOT Apply to Net School Spending

|                               | <b>Budgeted Costs that do not apply to NSS</b> |             |             |             |             |              |               |
|-------------------------------|------------------------------------------------|-------------|-------------|-------------|-------------|--------------|---------------|
|                               | <b>FY19</b>                                    | <b>FY20</b> | <b>FY21</b> | <b>FY22</b> | <b>FY23</b> | <b>Diff.</b> | <b>%Diff.</b> |
| Regular Transportation        | \$ 708,120                                     | \$ 729,360  | \$ 591,300  | \$ 591,300  | \$ 657,000  | \$ 65,700    | 11%           |
| McKinney Vento Transportation | \$ 170,944                                     | \$ 185,000  | \$ 90,000   | \$ 90,000   | \$ 90,000   | \$ -         | 0%            |
| Foster Care Transportation    |                                                |             | \$ 110,000  | \$ 110,000  | \$ 157,000  | \$ 47,000    | 43%           |
| SPED Transportation           | \$ 617,699                                     | \$ 688,951  | \$ 738,601  | \$ 825,490  | \$1,029,536 | \$ 204,046   | 25%           |
| Crossing Guard Expense        | \$ 500                                         | \$ 600      | \$ 600      | \$ 600      | \$ 500      | \$ (100)     | -17%          |
| Crossing Guards               | \$ 56,000                                      | \$ 58,000   | \$ 58,000   | \$ 62,000   | \$ 65,000   | \$ 3,000     | 5%            |
| Bus Monitors                  | \$ 45,000                                      | \$ 51,500   | \$ 51,500   | \$ -        | \$ -        | \$ -         |               |

# Revenue Projection

|                                       | FY19              | FY20              | FY21              | FY22              | FY23              | Diff from<br>prior year |           |
|---------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------------|-----------|
| State Funding (CH. 70)                | 19,725,294        | 21,003,460        | 21,504,732        | 21,072,010        | 23,307,399        | 2,235,389               | 10%       |
| Required Net School<br>Spending (NSS) | 8,778,334         | 9,085,400         | 9,400,343         | 10,329,492        | 10,721,731        | 392,239                 | 4%        |
| City Funding Over<br>NSS              | 1,442,400         | 1,070,794         | 762,039           | 359,872           | 500,000           | 140,128                 | 28%       |
| <b>Total Revenue</b>                  | <b>29,946,028</b> | <b>31,159,654</b> | <b>31,667,114</b> | <b>31,761,374</b> | <b>34,529,130</b> | <b>2,767,756</b>        | <b>8%</b> |

# Balancing the Budget

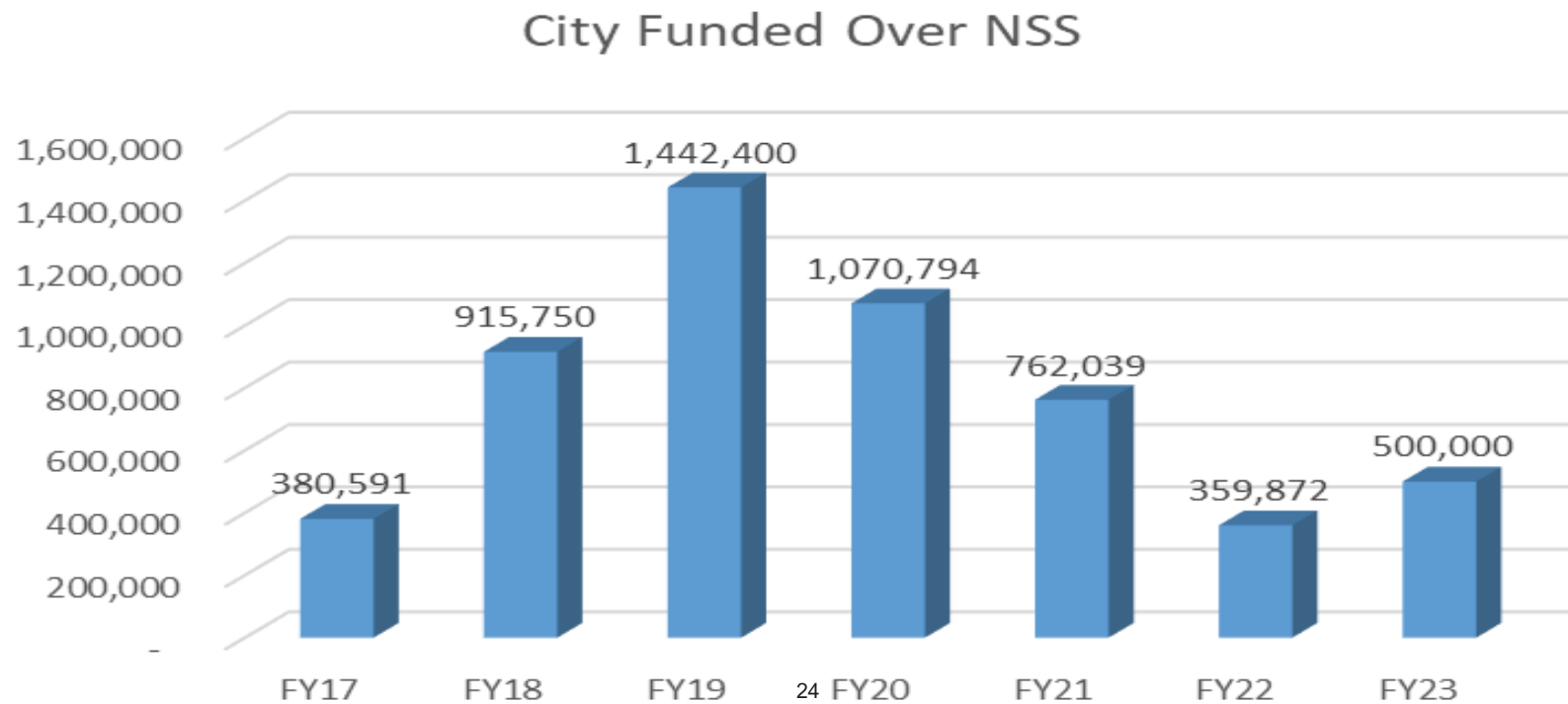
|                                            | FY19        | FY20        | FY21        | FY22        | FY23        | Diff from<br>prior year |       |
|--------------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------------------|-------|
| Total Funding                              | 30,253,004  | 31,474,597  | 31,975,869  | 31,761,374  | 34,529,130  | 2,767,756               | 8.0%  |
| Total School Budget                        | 23,616,731  | 24,789,935  | 25,370,026  | 25,628,349  | 28,619,951  | 2,991,602               | 10.5% |
| Budgeted Costs that<br>do not apply to NSS | (1,598,263) | (1,713,411) | (1,615,230) | (1,679,390) | (1,999,036) | (319,646)               | 16.0% |
| City Indirect Costs                        | 8,238,481   | 8,398,073   | 8,439,886   | 8,761,064   | 8,703,950   | (57,114)                | -0.7% |
| Total Net School<br>Spending               | 30,256,949  | 31,474,597  | 32,194,682  | 32,710,023  | 35,324,865  | 2,614,842               | 7.4%  |
|                                            |             |             | 22          | Budget Gap  | (795,735)   |                         |       |

## THE BOTTOM LINE

Funding Gap as of March 4, 2022:

**$\$(795,735)$**

## NSS Spending History



# Discussion and Vote

Gardner Public Schools  
Net School Spending Budget

**Revenue** **FY23**  
House1

|                                    |                      |
|------------------------------------|----------------------|
| State Funding                      |                      |
| Chapter 70                         | 23,307,399           |
| Appropriation to meet Required NSS | 10,721,731           |
| Funded Over NSS                    | 500,000              |
| Total City of Gardner Funding      | <u>\$ 11,221,731</u> |

**Total Revenue** \$ 34,529,130

**Expense**

**School Budget**

PAYROLL ACCOUNTS

|                         |                      |
|-------------------------|----------------------|
| Total Budgeted Salaries | <u>\$ 21,484,081</u> |
|-------------------------|----------------------|

EXPENSE ACCOUNTS

|                         |                     |
|-------------------------|---------------------|
| Total Budgeted Expenses | <u>\$ 6,889,520</u> |
|-------------------------|---------------------|

Restoration / Adds / Cuts 246,350

**Total School Budget** 28,619,951

Budgeted Costs that do not apply to NSS (1,999,036)

City Budgeted Indirect Costs 8,703,950

**Total Net School Spending Expense** **\$ 35,324,865** **Please Vote This Amount**

*Shortfall / Excess* *(795,735)*

|                           |         |
|---------------------------|---------|
| Planned ESSER Funding     | 795,735 |
| <i>Shortfall / Excess</i> | \$0.00  |

## 10702 School Budget Presentation

Gardner Public Schools  
FY22 General Fund Budget

|                                        | FY19 Budget          | FY20 Budget          | FY21 Budget          | FY22 Budget          | FY23 Budget          | Change           | %          |
|----------------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|------------------|------------|
| <u>PAYROLL ACCOUNTS</u>                |                      |                      |                      |                      |                      |                  |            |
| Regular Education Instruction          | 8,681,561            | 8,976,128            | 8,880,967            | 8,987,193            | 9,691,814            | 704,621          | 8%         |
| Special Education Instruction          | 4,309,891            | 4,602,347            | 4,873,752            | 4,918,799            | 5,999,225            | 1,080,426        | 22%        |
| Support Services                       | 1,973,036            | 2,060,586            | 1,892,241            | 1,999,357            | 2,419,194            | 419,836          | 21%        |
| School Administration                  | 1,714,032            | 1,752,265            | 1,804,998            | 1,827,919            | 1,964,207            | 136,288          | 7%         |
| Central Administration                 | 571,719              | 572,385              | 597,267              | 597,267              | 636,521              | 39,254           | 7%         |
| Information Services                   | 206,114              | 212,260              | 218,796              | 218,797              | 266,488              | 47,692           | 22%        |
| Facilities                             | 200,857              | 314,296              | 275,605              | 275,487              | 289,633              | 14,146           | 5%         |
| Substitutes                            | 212,000              | 212,000              | 217,000              | 217,000              | 217,000              | -                | 0%         |
| Total Payroll                          | \$ 17,869,211        | \$ 18,702,267        | \$ 18,760,626        | \$ 19,041,819        | \$ 21,484,081        | 2,442,262        | 13%        |
| <u>EXPENSE ACCOUNTS</u>                |                      |                      |                      |                      |                      |                  |            |
| Regular Education Instruction          | 166,163              | 164,726              | 206,189              | 219,421              | 230,795              | 11,374           | 5%         |
| Special Education Instruction          | 159,310              | 171,206              | 177,219              | 179,701              | 202,494              | 22,793           | 13%        |
| Support Services                       | 99,105               | 115,546              | 117,582              | 116,672              | 124,842              | 8,170            | 7%         |
| Program / Staff Development            | 56,316               | 51,629               | 83,335               | 69,897               | 81,460               | 11,563           | 17%        |
| Other Programs (OOD)                   | 987,267              | 1,182,464            | 1,129,361            | 880,610              | 1,041,887            | 161,277          | 18%        |
| School Administration                  | 172,773              | 166,718              | 168,609              | 171,080              | 167,330              | (3,750)          | -2%        |
| Central Administration                 | 253,217              | 170,983              | 332,179              | 329,642              | 342,094              | 12,452           | 4%         |
| Information Services                   | 345,145              | 281,087              | 319,600              | 362,898              | 468,041              | 105,143          | 29%        |
| Facilities                             | 1,136,554            | 1,327,032            | 1,327,327            | 1,451,680            | 1,381,445            | (70,235)         | -5%        |
| Transportation                         | 1,496,763            | 1,603,311            | 1,505,130            | 1,556,790            | 1,933,536            | 376,746          | 24%        |
| Utilities                              | 511,517              | 480,464              | 490,021              | 530,964              | 618,956              | 87,992           | 17%        |
| Other Operations & Control Accts       | 363,390              | 372,502              | 275,761              | 717,174              | 296,639              | (420,535)        | -59%       |
| Total Expenses                         | \$ 5,747,520         | \$ 6,087,668         | \$ 6,132,313         | \$ 6,586,529         | \$ 6,889,520         | 302,990          | 5%         |
| Restoration / Additions / (Reductions) |                      | 48,289               | 130,841              | 246,350              | 246,350              |                  |            |
| <b>TOTAL SPENDING</b>                  | <b>\$ 23,616,731</b> | <b>\$ 24,838,224</b> | <b>\$ 25,023,780</b> | <b>\$ 25,874,699</b> | <b>\$ 28,619,951</b> | <b>2,745,252</b> | <b>11%</b> |

NOTES

## Salaries Section

Includes steps for all employees, and COLAs for employees covered by a contract in effect.

## Expense Section

Includes known contracted increases or projection of utility costs. Other Operations & Control Accounts includes a provision for sick leave buyback, stay well buyback, and contracted employees who do not have a negotiated increase for next fiscal year

## 10702 School Budget Presentation

**Gardner Public Schools**  
**Net School Spending Budget**

|                                          | FY19                 | FY20                 | FY21                 | FY22                 | FY23                 | Increase over<br>prior fiscal year |              |
|------------------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|------------------------------------|--------------|
| <b>Revenue</b>                           |                      |                      |                      |                      |                      |                                    |              |
| State Funding                            |                      |                      |                      |                      |                      |                                    |              |
| Chapter 70                               | 19,725,204           | 21,003,460           | 21,003,460           | 21,072,010           | 23,307,399           | 2,235,389                          | 10.6%        |
| Total State Funding                      | \$ 19,725,204        | \$ 21,003,460        | \$ 21,003,460        | \$ 21,072,010        | \$ 23,307,399        | 2,235,389                          | 10.6%        |
|                                          |                      |                      |                      |                      |                      | -                                  |              |
| Appropriation to meet Required NSS       | 9,085,400            | 9,400,343            | 9,927,325            | 10,329,492           | 10,721,731           | 392,239                            | 3.8%         |
| Funded Over NSS                          | 1,442,400            | 1,070,794            | 762,039              | 359,872              | 500,000              | 140,128                            | 38.9%        |
| Total City of Gardner Funding            | \$ 10,527,800        | \$ 10,471,137        | \$ 10,689,364        | \$ 10,689,364        | \$ 11,221,731        | 532,367                            | 5.0%         |
|                                          |                      |                      |                      |                      |                      |                                    |              |
| <b>Total Funding</b>                     | <b>\$ 30,253,004</b> | <b>\$ 31,474,597</b> | <b>\$ 31,692,824</b> | <b>\$ 31,761,374</b> | <b>\$ 34,529,130</b> | <b>2,767,756</b>                   | <b>8.7%</b>  |
| <b>Expense</b>                           |                      |                      |                      |                      |                      |                                    |              |
| <b>School Budget</b>                     |                      |                      |                      |                      |                      |                                    |              |
| <b>PAYROLL ACCOUNTS</b>                  |                      |                      |                      |                      |                      |                                    |              |
| Regular Education Instruction            | 8,681,561            | 8,976,128            | 8,880,967            | 8,987,193            | 9,691,814            | 704,621                            | 7.8%         |
| Special Education Instruction            | 4,309,891            | 4,602,347            | 4,873,752            | 4,918,799            | 5,999,225            | 1,080,426                          | 22.0%        |
| Support Services                         | 1,973,036            | 2,060,586            | 1,892,241            | 1,999,357            | 2,419,194            | 419,836                            | 21.0%        |
| School Administration                    | 1,714,032            | 1,752,265            | 1,804,998            | 1,827,919            | 1,964,207            | 136,288                            | 7.5%         |
| Central Administration                   | 571,719              | 572,385              | 597,267              | 597,267              | 636,521              | 39,254                             | 6.6%         |
| Information Services                     | 206,114              | 212,260              | 218,796              | 218,797              | 266,488              | 47,692                             | 21.8%        |
| Facilities                               | 200,857              | 314,296              | 275,605              | 275,487              | 289,633              | 14,146                             | 5.1%         |
| Substitutes                              | 212,000              | 212,000              | 217,000              | 217,000              | 217,000              | -                                  | 0.0%         |
| Total Budgeted Salaries                  | \$ 17,869,211        | \$ 18,702,267        | \$ 18,760,626        | \$ 19,041,819        | \$ 21,484,081        | 2,442,262                          | 12.8%        |
| <b>EXPENSE ACCOUNTS</b>                  |                      |                      |                      |                      |                      |                                    |              |
| Regular Education Instruction            | 166,163              | 164,726              | 206,189              | 219,421              | 230,795              | 11,374                             | 5.2%         |
| Special Education Instruction            | 159,310              | 171,206              | 177,219              | 179,701              | 202,494              | 22,793                             | 12.7%        |
| Support Services                         | 99,105               | 115,546              | 117,582              | 116,672              | 124,842              | 8,170                              | 7.0%         |
| Program / Staff Development              | 56,316               | 51,629               | 83,335               | 69,897               | 81,460               | 11,563                             | 16.5%        |
| Other Programs                           | 987,267              | 1,182,464            | 1,129,361            | 880,610              | 1,041,887            | 161,277                            | 18.3%        |
| School Administration                    | 172,773              | 166,718              | 168,609              | 171,080              | 167,330              | (3,750)                            | -2.2%        |
| Central Administration                   | 253,217              | 170,983              | 332,179              | 329,642              | 342,094              | 12,452                             | 3.8%         |
| Information Services                     | 345,145              | 281,087              | 319,600              | 362,898              | 468,041              | 105,143                            | 29.0%        |
| Facilities                               | 1,136,554            | 1,327,032            | 1,327,327            | 1,451,680            | 1,381,445            | (70,235)                           | -4.8%        |
| Transportation                           | 1,496,763            | 1,603,311            | 1,505,130            | 1,556,790            | 1,933,536            | 376,746                            | 24.2%        |
| Utilities                                | 511,517              | 480,464              | 490,021              | 530,964              | 618,956              | 87,992                             | 16.6%        |
| Other Operations & Control Accounts      | 363,390              | 372,502              | 275,761              | 717,174              | 296,639              | (420,535)                          | -58.6%       |
| Total Budgeted Expenses                  | \$ 5,747,520         | \$ 6,087,668         | \$ 6,132,313         | \$ 6,586,529         | \$ 6,889,520         | 302,990                            | 4.6%         |
| Restoration / Adds / Cuts                | \$ -                 |                      |                      |                      | 246,350              | 246,350                            | #DIV/0!      |
| <b>Total School Budget</b>               | <b>\$ 23,616,731</b> | <b>\$ 24,789,935</b> | <b>\$ 24,892,939</b> | <b>\$ 25,628,349</b> | <b>\$ 28,619,951</b> | <b>2,991,602</b>                   | <b>11.7%</b> |
|                                          |                      |                      |                      |                      |                      |                                    |              |
| Budgeted Costs that do not apply to NSS  | (1,598,263)          | (1,713,411)          | (1,640,001)          | (1,679,390)          | (1,999,036)          | (319,646)                          | 19.0%        |
| City Budgeted Indirect Costs             | 8,238,481            | 8,398,073            | 8,439,887            | 8,761,064            | 8,703,950            | (57,114)                           | -0.7%        |
|                                          |                      |                      |                      |                      |                      |                                    |              |
| <b>Total Net School Spending Expense</b> | <b>\$ 30,256,949</b> | <b>\$ 31,474,597</b> | <b>\$ 31,692,825</b> | <b>\$ 32,710,023</b> | <b>\$ 35,324,865</b> | <b>2,614,842</b>                   | <b>8.0%</b>  |
|                                          |                      |                      | (1)                  | (948,649)            | (795,735)            | Budget Gap                         |              |

## Gardner Public Schools City of Gardner Indirect Costs Gardner Schools

|                                                 | FY22      | FY23      |           |
|-------------------------------------------------|-----------|-----------|-----------|
| Administration                                  |           |           |           |
| Per Pupil Administrative Cost Allowance (DESE)  | 290,799   | 215,021   | (75,778)  |
| Pupil Support Services                          |           |           |           |
| School Safety Officer Salary                    | 65,442    | 55,403    | (10,039)  |
| School Safety Officer Fringe Benefits           | 18,746    | 15,638    | (3,108)   |
| WG&T Space and Indirect costs (\$1,000/month)   |           | (12,000)  | (12,000)  |
| Employee Retirement                             |           |           |           |
| Employee Retirement                             | 1,159,195 | 1,329,880 | 170,685   |
| Medicare                                        | 301,172   | 317,207   | 16,035    |
| Insurance Programs                              |           |           |           |
| Unemployment                                    | 97,621    | 102,819   | 5,198     |
| Medical & Dental Insurance                      | 4,677,435 | 4,671,927 | (5,508)   |
| Life Insurance                                  | 37,382    | 12,208    | (25,174)  |
| Pre-employment Medical Exams                    | 10,500    | 10,500    | -         |
| Worker's Compensation                           | 125,284   | 131,627   | 6,343     |
| Non-employee Insurance                          |           |           |           |
| Buildings                                       | 212,352   | 216,107   | 3,755     |
| Vehicles                                        | 2,155     | 1,440     | (715)     |
| School Choice / Charter Tuition                 |           |           |           |
| School Choice Sending Tuition                   | 1,348,221 | 1,319,961 | (28,260)  |
| Special Education Assessment                    | 5,232     | 4,834     | (398)     |
| Charter School Tuition Assessment Reimbursement | (92,545)  | (90,492)  | 2,053     |
| Charter School Sending Tuition                  | 502,072   | 401,870   | (100,202) |
| Honeywell Project funding                       |           |           | -         |
| City Budgeted Indirect Costs                    | 8,761,063 | 8,703,950 | (57,113)  |

## 10702 School Budget Presentation

**Gardner Public Schools**  
**Budgeted Costs that do not apply to NSS**

|     |       |       |                               | <b>FY19 Budget</b>  | <b>FY20 Budget</b>  | <b>FY21 Budget</b>  | <b>FY22 Budget</b>  | <b>FY23 Request</b> | <b>Diff.</b>      | <b>%Diff.</b> |
|-----|-------|-------|-------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-------------------|---------------|
| E10 | 13960 | 52800 | Regular Transportation        | \$ 708,120          | \$ 729,360          | \$ 591,300          | \$ 591,300          | \$ 657,000          | \$ 65,700         | 11%           |
| E10 | 13960 | 52801 | McKinney Vento Transportation | \$ 170,944          | \$ 185,000          | \$ 90,000           | \$ 90,000           | \$ 90,000           | \$ -              | 0%            |
| E10 | 13960 | 52362 | Foster Care Transportation    |                     |                     | \$ 110,000          | \$ 110,000          | \$ 157,000          | \$ 47,000         | 43%           |
| E10 | 13960 | 55804 | SPED Transportation           | \$ 617,699          | \$ 688,951          | \$ 738,601          | \$ 825,490          | \$ 1,029,536        | \$ 204,046        | 25%           |
| E12 | 13960 | 54150 | Crossing Guard Expense        | \$ 500              | \$ 600              | \$ 600              | \$ 600              | \$ 500              | \$ (100)          | -17%          |
| S4  | 13960 | 51207 | Crossing Guards               | \$ 56,000           | \$ 58,000           | \$ 58,000           | \$ 62,000           | \$ 65,000           | \$ 3,000          | 5%            |
| S3  | 13960 | 51362 | Bus Monitors                  | \$ 45,000           | \$ 51,500           | \$ 51,500           | \$ -                | \$ -                | \$ -              |               |
|     |       |       |                               | <b>\$ 1,598,263</b> | <b>\$ 1,713,411</b> | <b>\$ 1,640,001</b> | <b>\$ 1,679,390</b> | <b>\$ 1,999,036</b> | <b>\$ 319,646</b> | <b>19%</b>    |

AN ORDER APPROPRIATING A SUM OF MONEY FROM AVAILABLE FUNDS-  
CABLE COMMISSION FEES RESERVED TO CABLE COMMISSION BUDGET  
FOR THE FICAL YEAR BEGINNING JULY 1, 2022 TO JUNE 30, 2023

*ORDERED:*

That there be and is hereby appropriated for the Fiscal Year beginning July 1, 2022 to June 30, 2023 the sum of ONE HUNDRED EIGHTY-FOUR THOUSAND, NINE HUNDRED TWENTY-ONE DOLLARS 01/00 (\$184,921.01) from Available Funds-Cable Commission Fees Reserved to the Cable Commission budget. **Any unused funds will revert back to the Cable Commission Fees Reserved Fund at year end.**

AUTHORIZING FY2023 REVOLVING FUNDS  
M.G.L. CH.44, S.53E½

**ORDER:** To authorize and direct the City Treasurer to establish the following revolving funds for the fiscal year beginning July 1, 2022 to June 30, 2023 in accordance with M.G.L. Chapter 44, section 53E½:

| Revolving Fund                           | Authorized to Expend            | Revenue Source                                  | Purpose of Fund                                                            | Spending Limit                                   |
|------------------------------------------|---------------------------------|-------------------------------------------------|----------------------------------------------------------------------------|--------------------------------------------------|
| Airport Fuel                             | Airport Commission              | Sale of airplane fuel                           | Purchase of fuel, airport programs, and improvements                       | Available balance or \$20,000, whichever is less |
| Community Development Projects           | Community Development/ Planning | Historic Housing Rehab Income                   | Salaries and expenses relating to Community Development Activities         | Available balance or \$20,000, whichever is less |
| Wetland Protection                       | Conservation Commission         | Local wetland filing fees                       | Costs associated with wetland protection activities                        | Available balance or \$20,000, whichever is less |
| Health Prevention Activities             | Health Director                 | Health Prevention Training Fees                 | Salaries and expenses related to Health Dept                               | Available balance or \$20,000, whichever is less |
| Council on Aging Recreational Activities | Council on Aging Director       | Recreation Fees                                 | Salaries and expenses relating to recreational activities at Senior Center | Available balance or \$20,000, whichever is less |
| Gardner's Summer Celebration             | Mayor                           | Collections and donations                       | Costs associated with Gardner's Summer Celebration                         | Available balance or \$20,000, whichever is less |
| Planning Board Publications              | Planning Board                  | Sale of Planning Board publications             | Preparation and production of Planning Board publications                  | Available balance or \$3,000, whichever is less  |
| Road Resurfacing                         | Public Works Director           | Fees charged for cutting into newly paved roads | Costs associated with road resurfacing and road maintenance                | Available balance or \$20,000, whichever is less |
| Municipal Recreation Dept                | Municipal Recreation Director   | Fees charges and donations                      | Salaries and expenses related to Municipal Recreation Dept                 | Available balance or \$50,000, whichever is less |
| High School Summer Football Camp         | School Department               | Camp fees and donations                         | Salaries and expenses for the High School Summer Football Camp             | Available balance or \$20,000, whichever is less |
| Summer Basketball Camp                   | School Department               | Camp fees and donations                         | Salaries and expenses for the Summer Basketball Camp                       | Available balance or \$12,000, whichever is less |
| Transportation                           | School Department               | Bus passes and fees for transportation          | Salaries and expenses relating to school transportation                    | Available balance or \$20,000, whichever is less |

As per M.G.L., interest earned on these funds shall be treated as general fund revenue.

The person or persons authorized to expend from each fund shall report annually to the Mayor and City Council the total amount of receipts and expenditures for the prior fiscal year and for the

current fiscal year through December 31<sup>st</sup>, along with any other information that City Council may by vote require.

In the event any fund is not reauthorized for the following fiscal year or the city changes the purpose of the revolving fund, the balance in the fund shall revert to surplus revenue, unless City Council and the Mayor vote to transfer the funds to another revolving fund established in accordance with M.G.L. Chapter 44, section 53E½.

AN ORDER TO RAISE AND APPROPRIATE A SUM OF MONEY FOR THE VARIOUS DEPARTMENTS FOR THE EXPENSE BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2022 TO JUNE 30, 2023.

*ORDERED:*

To raise and appropriate for the expense of the City of Gardner for the Fiscal Year beginning July 1, 2022 to June 30, 2023 sums as designated for the expenditures of the various departments, other than what was presented to City Council in the Salary and Labor budget, according to the detailed schedule hereto annexed and made a part of this money order in the amount of TWENTY-THREE MILLION, ONE HUNDRED EIGHTY-EIGHT THOUSAND, ONE HUNDRED ONE DOLLAR 03/100 CENTS (\$23,188,101.03)

AN ORDER TO RAISE AND APPROPRIATE A SUM OF MONEY FOR THE VARIOUS DEPARTMENTS FOR THE SALARY AND LABOR BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2022 TO JUNE 30, 2023.

*ORDERED:*

To raise and appropriate for the expense of the City of Gardner for the Fiscal Year beginning July 1, 2022 to June 30, 2023 sums as designated for the expenditures of the various departments, Salary and Labor budgets, according to the detailed schedule hereto annexed and made a part of this money order in the amount of THIRTEEN MILLION, SIX HUNDRED TEN THOUSAND, SIX HUNDRED FORTY-ONE DOLLARS 08/100 CENTS (\$13,610,641.08)

AN ORDER APPROPRIATING A SUM OF MONEY FROM AVAILABLE FUNDS-  
PARKING METER RECEIPTS RESERVED TO VARIOUS ACCOUNTS FOR THE  
FISCAL YEAR BEGINNING JULY 1, 2022 TO JUNE 30, 2023

*ORDERED:*

That there be and is hereby appropriated for the Fiscal Year beginning July 1,  
2022 to June 30, 2023 the sum of EIGHTY-ONE THOUSAND, TWO HUNDRED  
SIXTY-SIX DOLLARS 34/100 CENTS (\$81,266.34) from Available Funds-Parking  
Meter Receipts Reserved to the following accounts:

|                |                            |              |
|----------------|----------------------------|--------------|
| City Treasurer | Parking Meter Clerk Salary | \$ 14,766.34 |
| City Treasurer | Parking Meter Maintenance  | 25,000.00    |
| Police         | Parking Meter Patrol       | 21,500.00    |
| Public Works   | Parking Meter Maintenance  | 20,000.00    |

**Any unused funds will revert back to the Parking Meter Receipts Reserved Fund at  
year end.**

AN ORDER TO RAISE AND APPROPRIATE A SUM OF MONEY FOR THE SCHOOL DEPARTMENT BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2022 TO JUNE 30, 2023.

*ORDERED:*

To raise and appropriate for the expense of the City of Gardner for the Fiscal Year beginning July 1, 2022 to June 30, 2023 sums as designated for the expenditures of the School Department according to the detailed schedule hereto annexed and made a part of this money order in the amount of TWENTY-SEVEN MILLION, EIGHT HUNDRED NINETEEN THOUSAND, SIX HUNDRED SEVENTY-SIX DOLLARS 29/100 CENTS (\$27,819,676.29)

AN ORDER APPROPRIATING A SUM OF MONEY FROM AVAILABLE ENTERPRISE FUNDS-VARIOUS RECEIPTS RESERVED TO VARIOUS ACCOUNTS FOR THE FISCAL YEAR BEGINNING JULY 1, 2022 TO JUNE 30, 2023

*ORDERED:*

That there be and is hereby appropriated for the Fiscal Year beginning July 1, 2022 to June 30, 2023 the sum of NINE MILLION, NINE HUNDRED SIXTY-SEVEN THOUSAND, TWO HUNDRED THIRTY-FIVE DOLLARS 62/100 CENTS (\$9,967,235.62) from Available Enterprise Funds-Receipts Reserved to the following accounts:

|                  |                 |                |
|------------------|-----------------|----------------|
| Sewer Dept       | Enterprise Fund | \$3,434,267.80 |
| Water Dept       | Enterprise Fund | 3,750,753.68   |
| Golf Course      | Enterprise Fund | 853,625.17     |
| Landfill Closure | Enterprise Fund | 82,755.00      |
| Solid Waste      | Enterprise Fund | 1,845,833.97   |

**Any unused funds will revert back to the original Enterprise Fund at year end.**

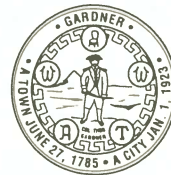
# City of Gardner, *Executive Department*

Michael J. Nicholson, Mayor

RECEIVED

2022 MAY -9 PM 2:44

CITY CLERK'S OFFICE  
GARDNER, MA



May 5, 2022

Hon. Elizabeth J. Kazinskas, Council President  
And City Councilors  
Gardner City Hall, Rm 121  
95 Pleasant St  
Gardner, MA 01440

RE: Shared Mobility Device Ordinance Proposal

Dear Madam President and Councilors,

Across the United States, several cities and towns are starting to see new motorized scooter and bicycle programs pop up. In some cases, shared mobility businesses have opened new locations in different areas, in others, people have begun to privately purchase these devices.

Gardner has been selected as a Pilot City for the scooter company, Bird.

The attached ordinance proposal is to regulate the businesses who could potentially come into the City as well as the use of these devices- both rented from these businesses or privately owned.

While these scooters have potential to provide new methods of transportation, they also need to be regulated as to where they can be ridden, stored, operated, and more.

It is also important to note that whether or not the City adopts this ordinance, these new vehicles can come into the City as they are generally available to the public for private purchase for use on their own.

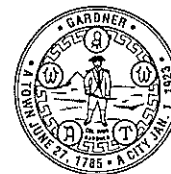
This ordinance proposal seeks to address these concerns and help ensure that the City sees the benefits of these devices and preemptively alleviates and avoids any issues that may arise.

Respectfully Submitted,

Michael J. Nicholson  
Mayor, City of Gardner

CC: Traffic Commission  
Public Safety Committee

# City of Gardner, *Executive Department*



Michael J. Nicholson, Mayor

May 16, 2022

Hon. Elizabeth J. Kazinskas, Council President  
Hon. Craig R. Cormier, Public Safety Chair  
And City Councilors  
Gardner City Hall, Rm 121  
95 Pleasant Street  
Gardner, MA 01440

RE: Response to Questions from Public Safety Committee

Dear Madam President, Mr. Chairman, and Councilors,

Due to the City Council meeting on some of the items that were reviewed by the Public Safety Committee Meeting last week, I wanted to write to address the questions that were raised and were still outstanding. I will be sending a similar letter to the Public Safety Committee regarding the items that remained only on their agenda.

In order to avoid any potential open meeting law violations with the sharing of information, I am writing the attached document for inclusion in the information being presented this evening.

Item 10680- An Ordinance to Amend the Code of the City of Gardner, Chapter 500, entitled "Nuisances: Vacant, Abandoned, and Blighted Buildings"

At the Public Safety Committee Meeting, Councilor Boone inquired as to the fees and fines associated with this amendment.

There are no amendments to this Chapter of the City Code that relate to the fees and fines. As can be seen in the ordinance comparison report that was included in both the supplemental information packets for the City Council meeting of May 16, 2022 and the Public Safety Committee Meeting of May 12, 2022, the fee and fine schedules were already approved by the City Council on March 21, 2022.

The fee for registering an abandoned building is located in Chapter 390 of the City Code.

The fines for violations of this Chapter of the City Code are located in Section 500-09(D) of this ordinance and were approved on March 21, 2022 at a rate of \$100 for first offense, \$200 for second, and \$300 for third and subsequent offenses. This is located on page 9 of the "Ordinance Comparison" document that was included in the packet for both the City Council meeting of May 16, 2022 and the Public Safety Committee Meeting of May 12, 2022.

Councilor Boone also inquired how the costs of constructing fences or other actions listed in the ordinance would be covered. This is taken care of in Section 500-9(B) of the ordinance that was approved on March 21, 2022, which states that the property owner would be subject to all costs associated with these actions through a municipal lien levied on the property. This is located on page 9 of the "Ordinance Comparison" document that was included in the packet. This is located on page 9 of the "Ordinance Comparison" document that was included in the packet that was provided for both the City Council meeting of May 16, 2022 and the Public Safety Committee Meeting of May 12, 2022.

Item 10681- An Ordinance to Amend the Code of the City of Gardner, Chapter 330, Entitled "Bicycles and Play Vehicles", by Adding a New Article III, to be Entitled "Sharable Dockless Mobility Devices," Which Article Provides for the Definition of Sharable Dockless Mobility Devices, Licensing and Operation Requirements, Regulatory Authority, and Enforcement.

Councilor Boone inquired as to the reason why the ordinance proposes that the scooters not be allowed to be driven in cemeteries.

This was a direct copy from the City's current ordinance regarding bicycles, which prohibits the use of "toy vehicles" from use in cemeteries. The ordinance as it exists reads as follows.

§ 330-5 Prohibited acts. \*Adopted 7-6-2004

No person upon roller skates or roller blades or riding in or by means of any skateboard, coaster, toy vehicle or similar device shall:

- A. Attach the same or himself/herself to any moving vehicle upon any roadway.
- B. Operate so as to damage or interfere with the use and enjoyment of any park or playground within the City or with any equipment, playing fields or courts, gardens and shrubbery found therein.  
**Operation within a cemetery shall be strictly prohibited.**
- C. Go upon any sidewalk or in any City park or City parking lot within the business district (as defined in Chapter 567, Streets and Sidewalks, Article VIII) of the City of Gardner.

*(Emphasis added to highlight section of ordinance)*

Councilor Boone also inquired as to how the cost of the City removing a device that had to be removed by a City department due to the device being parked in an unauthorized location.

This is outlined in Section 300-14(M) which states:

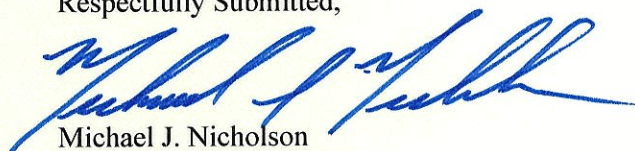
- A. In the event a Dockless Mobility Device is not relocated, re-parked, or removed within the timeframe specified herein, or any Dockless Mobility Device is parked in one location for more than 48 hours without moving, such Dockless Mobility Device may be removed by City crews and taken to a City facility for **storage at the expense of the Company.**

*(Emphasis added to highlight section of ordinance)*

This is something that exists in several portions of the City Code already, most commonly in the Nuisance Chapter, and has been interpreted to be fully inclusive of all costs taken on by the City for these actions including employee time and mileage costs if City employees remove the device themselves or if we have to hire a contractor to do it, the full price of the contractor.

Please let me know if you have any further questions on these matters and I am happy to answer those as the City Council sees fit.

Respectfully Submitted,



Michael J. Nicholson  
Mayor, City of Gardner

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# *Legislative Document*

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**AN ORDINANCE TO AMEND THE CODE OF THE CITY OF GARDNER, CHAPTER 330, ENTITLED “BICYCLES AND PLAY VEHICLES”, BY ADDING A NEW ARTICLE III, TO BE ENTITLED “SHARABLE DOCKLESS MOBILITY DEVICES,” WHICH ARTICLE PROVIDES FOR THE DEFINITION OF SHARABLE DOCKLESS MOBILITY BUSINESSES AND DOCKLESS MOBILITY DEVICES, LICENSING AND OPERATION REQUIREMENTS, REGULATORY AUTHORITY, AND ENFORCEMENT**

Be it enacted by the City Council of the City of Gardner as follows:

**Section 1.**

The Chapter 330 of the Code of the City of Gardner be amended by creating a new Article III to be entitled “Shared Mobility Businesses and Operations” as follows:

**ARTICLE III: SHARABLE DOCKLESS MOBILITY DEVICES**

**§330-7 Purpose**

**§330-8 Definitions.**

**§330-9 Operation of a Sharable Dockless Mobility Device System**

**§330-10 Licensing Requirements and Procedures**

**§330-11 Rental and Storage of Dockless Mobility Devices**

**§330-12 Authority over Dockless Mobility Devices Sharing Businesses**

**§330-13 Enforcement**

**§330-14 Operation of a Dockless Mobility Device**

**§330-15 Prohibited Acts While Operating Dockless Mobility Devices**

**§330-16 Violations and Penalties**

**§330-17 Severability**

330-7 Purpose

WHEREAS, companies have created new business offering bicycles and scooters, (“Dockless Mobility Devices”) for public use via the placement of Sharable Dockless Mobility Devices throughout the City of Gardner ("City") without being locked to a bike rack or other infrastructure; and

WHEREAS, the City’s bicycle and toy vehicle ordinances do not regulate Sharable Dockless Mobility Devices; and

WHEREAS, the City has evaluated other Sharable Dockless Mobility Device ordinances from Boston, Seattle, Atlanta, Brookline, and other cities to understand the regulatory schemes they have implemented to regulate these new devices; and

WHEREAS, the City has been selected as one of three pilot cities for the use of Sharable Dockless Mobility Devices in the Commonwealth; and

WHEREAS, the City has a substantial interest in regulating how private operators of Sharable Dockless Mobility Devices operate on the public rights-of-way to promote public safety and to ensure the public right-of-way remains obstruction free; and

WHEREAS, accordingly, the City of Gardner desires to amend Chapter 330, entitled “Bicycles and Play Vehicles” by adding an additional Article III to be entitled “Sharable Dockless Mobility Devices,” to establish regulations related to sharable mobility devices, which shall include a requirement that Dockless Mobility Device System Operators secure a permit issued by the City for the operation of Dockless Mobility Device Systems in the City of Gardner; and

WHEREAS, it is the desire of the City to establish an annual licensing process and fee to be paid by Dockless Mobility Device System Operators which shall permit the operation of up to 100 Dockless Mobility Devices within the City’s limits, along with an additional per device fee for each device operated under a Dockless Mobility Device permit over the initial 100 devices to offset any costs to the City related to the implementation and enforcement of the regulations contained in Chapter 330, Article III of the Code of the City of Gardner;

THEREFORE, the following provisions are to be included in the Code of the City of Gardner to meet such requirements:

### 330-8 Definitions

When used in this section, unless the context otherwise requires, the following terms shall have the following meanings:

- A. “Chief” shall mean the Chief of the Gardner Police Department or their designee.
- B. “Dockless Mobility Devices” shall mean an electric/motorized device that permits an individual to move or be moved freely which shall include but not be limited to e-scooters, stand-up electric scooters, and any device with no more than two ten-inch or smaller diameter wheels that has handlebars, front and rear lights, brake lights, is designed to be stood upon, and is powered by an electric motor that is capable of propelling the device with or without human propulsion at a speed no more than fifteen (15) miles per hour on a paved level surface, and shall exclude bicycles/e-bicycles and any motor vehicle required to be registered with the Commonwealth in accordance with the General Laws, or the operation of which is otherwise governed by state law.
- C. Dockless Mobility Device System Operator (“Operator”) is a private entity that owns and operates a City permitted Sharable Dockless Mobility Device System.
- D. “Dockless Mobility Devices Sharing Businesses” do not include publicly maintained or publicly owned Dockless Mobility Device sharing systems.
- E. “Sharable Dockless Mobility Device License (“Dockless License”)” shall be a license required to operate a Sharable Dockless Mobility Device System within the City.

- F. "Sharable Dockless Mobility Device System" is a fleet of Sharable Dockless Mobility Devices operated by private entities that provides the general public with Sharable Dockless Mobility Devices.
- G. Sharable Dockless Mobility Device System shall not include "Transportation Network Companies" as defined by Chapter 159A ½ of the General Laws.

### 330-9 Operation of a Sharable Dockless Mobility Device System

- A. No person or entity shall operate a Dockless Mobility Device System except pursuant to a license issued by the Chief. A license to operate such a business may be issued upon:
  - a. Completion of such application as required by the Chief setting forth the required information to determine qualification under any standards and requirements as may be established; and
  - b. Determination by the Chief that the applicant's proposal meets such standards and requirements, which may take into account the applicant's past conduct in the City or other locations around the Commonwealth prior to the passage of this Ordinance, and that the issuance of such license complies with applicable law and contractual arrangements.
- B. Sharable Dockless Mobility Device System Operator shall ensure that their Dockless Mobility Devices comply with all applicable federal and state laws and regulations.
- C. All Sharable Dockless Mobility Devices shall have permanently affixed contact information and unique company specific device identifiers on all devices for relocation requests.
- D. Operators must monitor and document relocation requests and responses 24/7, including providing a 24/7 toll-free phone number and/or e-mail address on each Dockless Mobility Device for members of the public to make relocation requests, report complaints, safety concerns, questions, or any other issues with devices.
- E. Operators shall provide education to Dockless Mobility Device riders on the Commonwealth of Massachusetts and City's existing rules and regulations including, but not limited to, obeying all traffic laws, being subject to arrest for OUI, Leaving the Scene of a Personal Injury accident, Failure to Stop for the Police, etc. as well as safe and courteous riding, and proper parking via technological means. Such education to Dockless Mobility Device riders shall also include:
  - a. Operators shall provide notice to all users that Dockless Mobility Devices are to be ridden on streets, and where available, in bike lanes and bike paths, and are to stay to the right of street lanes and to offer the right of way to bicycles in bike lanes and on bike paths. Users of Dockless Mobility Devices shall be 16 years old or older.

- b. Dockless Mobility Devices shall be parked upright on sidewalks or on the street next to an unmarked curb. To the extent Operators desire to park Dockless Mobility Devices in areas other than the public right-of-way (e.g., parks, plazas, parking lots, private property, or transit stations), Operators must first obtain the right to do so from the appropriate City Department, property owner, or public agency and shall communicate this right to users through signage approved by the respective entity and/or through a mobile or web application.

### 330-10 Licensing Requirements and Procedures

#### *A. Licensing.*

In the City, Sharable Dockless Mobility Device Systems shall be subject to annual licensure by the Chief and the minimum requirements provided in this Chapter. The minimum requirements shall be as follows:

- a. Dockless Mobility Devices for rent by Dockless Mobility Device Systems shall not obstruct crosswalks, curb ramps, fire hydrants, building ingress or egress, public utilities, or as otherwise directed within the City's Traffic Rules and Regulations as issued by the City's Traffic Commission.
- b. Sharable Dockless Mobility Device System applicants shall submit a safety plan, which outlines their plan to inspect, maintain, and replace, when appropriate, their Dockless Mobility Devices and how they plan to meet applicable federal and state laws.
  - i. The safety plan shall also include a proposal to educate the public on proper and safe usage of their Dockless Mobility Devices.
  - ii. The safety plan shall also include a proposal and commitment to ensure safe parking of such Dockless Mobility Devices.
  - iii. The safety plan must be presented and approved by the Chief.
- c. Sharable Dockless Mobility Device System applicants shall submit their proposed area(s) of service. Such proposed area(s) shall be subject to approval and revision by the Chief.
- d. Sharable Dockless Mobility Device Systems shall have the ability to remove their Dockless Mobility Devices in advance of a Snow Emergency or other extreme weather, in advance of major events, or as otherwise directed by the Gardner Police Department or Department of Public Works.
- e. Sharable Dockless Mobility Device Systems shall have the ability to remotely lock-down individual Dockless Mobility Devices when they are deemed or reported to be unsafe, in advance of a Snow Emergency or other extreme weather,

in advance of major events, when located outside approved service areas, or as otherwise directed by the Gardner Police Department or Department of Public Works.

- f. The maximum speed of Dockless Mobility Devices made available by a Sharable Dockless Mobility Device System shall not exceed 15 miles per hour ("MPH").
- g. Dockless Mobility Devices for rent by Sharable Dockless Mobility Device Systems shall clearly display a unique, permanent identification number that is provided to the City as required by Section 330-1 of the Code of the City of Gardner.
- h. Sharable Dockless Mobility Device Systems and Sharable Dockless Mobility Device System Operators shall indemnify, defend and hold harmless the City of Gardner, as well as its employees, agents, and affiliates from and against all actions, damages or claims brought against the City arising out of Sharable Dockless Mobility Device Systems and Sharable Dockless Mobility System Operators' negligence or willful misconduct with regard to the use of Dockless Mobility Devices. Sharable Dockless Mobility Device Systems shall also be required to hold insurance.
- i. Sharable Dockless Mobility Device Systems shall be required to meet with community and business groups, as directed by the Chief in consultation with the Mayor's Office, ahead of launching service.

*B. Application Fee.*

The application fee for a license or an annual renewal of a license for the operation of a Dockless Mobility Devices Sharing Business shall be \$1,000.00 for 100 devices and an additional \$50.00 per Dockless Mobility Device in the Operator's System for every device over the initial 100 allowed by this Article.

*C. License Requirements.*

- a. Any Operator applying for a Dockless License shall submit a license application to the Gardner Police Department. The application shall be sworn to by the applicant or agent thereof and must include the following:
  - i. Completed Dockless Permit application form;
  - ii. City business license obtained from the City Clerk's Office;
  - iii. City Certificate of Good Standing as required by Chapter 464 of the Code of the City of Gardner;

- iv. Insurance documentation and acknowledgement that the City is indemnified and held harmless for all liability related to the operation of the Sharable Dockless Mobility Device System;
  - v. Images and description of the applicant's Dockless Mobility Device, including technical specifications, any signage or instructions permanently affixed to the device, mobile application, and documentation that the devices meet safety standards as set forth in this Article;
  - vi. Address and contact information of the general manager for the Sharable Dockless Mobility Device System;
  - vii. Plan for educating users on proper parking, operations, and other applicable laws;
  - viii. Plan for encouraging helmet usage;
  - ix. Plan for sustainability measures when disposing of a broken Dockless Mobility Device;
  - x. Application fee of \$1,000.
- b. The Dockless License shall be valid for a period of 12 months, beginning on January 1<sup>st</sup> and expiring on December 31<sup>st</sup> of each calendar year. All permit holders shall be required to renew their permits annually with all of the documentation prescribed in this section by December 1<sup>st</sup> of each calendar year.
  - c. Any expansion of a Sharable Dockless Mobility Device System not originally permitted in the most current Dockless License on file may be authorized through the filing of an application to amend the permit to add devices along with the applicable fees.
  - d. Upon administrative declaration by the Chief, a permit holder may apply for a temporary expansion of their fleet in accordance with a temporary fleet maximum.

### 330-11 Rental and Storage of Dockless Mobility Devices

- A. Based upon the interest of safety, no person or entity shall store or make available for rent Dockless Mobility Devices associated with their Sharable Dockless Mobility Device System on the public property in the City of Gardner, except as specifically authorized by this Chapter.
- B. Public property includes but is not limited to all public ways, sidewalks, parks, plazas, bicycle paths and shared use paths owned by and/or under the care, custody and control

of the City of Gardner.

### 330-12 Authority over Dockless Mobility Devices Sharing Businesses

#### *A. Limits on Dockless Mobility Devices.*

The Chief may by regulation limit the total number of types of Dockless Mobility Devices available for rent by Dockless Mobility Devices Sharing Businesses based upon issues such as safety, accessibility of the public way, geographic availability, and usage rates. The Gardner Police Department shall evaluate this limit from time to time to determine whether the limit should be adjusted.

#### *B. Limits on Licenses.*

The Chief may from time to time set a limit on the number of total licenses that may be issued or renewed per year. The Chief's authority to limit the total number of licenses shall also include the ability to issue licenses for a defined period of time as "Pilot Licenses," in order to assess the impact of Dockless Mobility Devices Sharing Businesses and inform the promulgation of regulations.

#### *C. Transfers.*

No person holding a Dockless Mobility Devices Sharing Business license shall sell, lend, lease or in any manner transfer such license for value. However, a license holder may transfer the license as part of the sale of a majority of the stock in a corporation holding such license, as part of the sale of a majority of the membership interests of a limited liability company holding such license, or as part of the sale of a business or substantially all of its assets; provided that prior to any such transfer, the transferor shall notify the Gardner Police Department in writing and the transferee shall submit an application for approval pursuant to subsection 330-2(a) of this Chapter.

#### *D. Regulatory Authorities.*

The Chief may, by regulation, establish any standards and requirements for safe and responsible operation of Dockless Mobility Devices Sharing Businesses deemed necessary for reasonable management of the public right-of-way. Such regulations may include, but are not limited to:

1. Standards for safety of equipment, responsible operation and aesthetics;
2. Requirements to remove or promptly repair any vehicle determined by the City to present an impermissible risk to health or safety;
3. Standards designed to promote compliance with parking and storage requirements, including the establishment of penalties and fines in connection with Dockless Mobility Devices and Dockless Mobility Devices Sharing

Businesses;

4. Requirements to notify customers of legal or other requirements applicable to use of vehicles under the program;
5. Standards regarding the area of service;
6. Requirements to label vehicles with identifying information;
7. Requirements regarding insurance, security and indemnification of the City;
8. Requirements regarding the regular provision of data to the City regarding vehicles used by the business, such as usage rates and vehicle condition;
9. Requirements regarding the total number of Shared Vehicles in the City, or in any area of the City;
10. Standards for the suspension and revocation of a license;
11. Rules and procedures concerning renewal of a license; and
12. Such other standards or requirements as may be necessary for safe and reasonable management of the public right-of-way, and compliance with the licensing provisions of this ordinance.

E. *Revocation, Suspension, Modification.*

Once a license has been issued it may be revoked, suspended, modified, or not renewed by the Gardner Police Department for failure to comply with the provisions of this section or any rules and regulations promulgated.

F. *Enforcement.*

The provisions of this section or any rules and regulations promulgated thereof may be enforced by the Gardner Police Department.

330-13 Enforcement

- A. The Chief shall have the authority to impound and/or contract with a third-party towing service to impound Dockless Mobility Devices of unlicensed Dockless Mobility Devices Sharing Businesses and impose fees related to the City's efforts to collect, store, and track such Dockless Mobility Devices.
- B. The Chief shall also have the authority to impound Dockless Mobility Devices of licensed Dockless Mobility Devices Sharing Businesses that are stored or parked on the

public right-of-way in a manner that is inconsistent with this Chapter or the City of Gardner Traffic Rules and Regulations and impose fees accordingly.

### 330-14 Operation of a Dockless Mobility Device

- A. No Person under the age of 16 may operate a Dockless Mobility Device in the City.
- B. Dockless Mobility Devices shall be allowed to operate daily between of hours of 6AM and 9PM and must be removed from the public way and public property between the hours of 10PM and 5AM.
- C. In the event a Dockless Mobility Device is not relocated, re-parked, or removed within the timeframe specified herein, or any Dockless Mobility Device is parked in one location for more than 48 hours without moving, such Dockless Mobility Device may be removed by City crews and taken to a City facility for storage at the expense of the Company.
- D. Dockless Mobility Devices are to be ridden on streets, and where available, in bike lanes, bike paths and multi-use paths. Dockless Mobility Device are to stay to the right of street lanes and to offer the right of way to bicycles and other mobility devices in bike lanes, bike paths, and multi-use paths.
- E. No person operating a Dockless Mobility Devices shall operate so as to damage or interfere with the use and enjoyment of any park or playground within the City or with any equipment, playing fields or courts, gardens and shrubbery found therein.
- F. Operation within a cemetery shall be strictly prohibited.
- G. Sharable Dockless Mobility Devices and Dockless Mobility Devices may be operated within the City's parks only on paved walking paths. Operations shall not be allowed on any grass areas of City Parks.
- H. Sharable Dockless Mobility Devices and Dockless Mobility Devices may not be operated on sidewalks or any space exclusively for pedestrian use.
- I. Sharable Dockless Mobility Devices and Dockless Mobility Devices may operate in vehicle travel lanes, in bike lanes, and along shared use paths throughout the City.
- J. Sharable Dockless Mobility Devices and Dockless Mobility Devices shall be operated in a manner consistent with all applicable state and local laws.
- K. Operators must educate users on proper Sharable Dockless Mobility Devices operations.
- L. Sharable Dockless Mobility Device and Dockless Mobility Device riders must yield to pedestrians in all cases including along shared use paths.

- M. Operators shall provide sufficient local operations and maintenance staff to address issues and remove improperly parked bikes or scooters. In the event of a safety or maintenance issue that is reported for a specific Dockless Mobility Device, said Device shall be made unavailable to all users and shall be removed by Operators at their sole expense and cost. Any inoperable or unsafe device shall be repaired by Operators prior to being placed back into service or use.
- N. Operators shall work with the Gardner Police Department to enforce this Ordinance with the most advanced and appropriate available technology.
- O. Operators shall work with the Gardner Police Department to enforce temporary or permanent no-ride zones authorized by the City with the most appropriate available technology.
- P. Parking
  - a. The City reserves the right to identify parking areas and no-parking areas through administrative regulations issued by the Gardner Police Department. All parking areas and no-parking areas will be communicated directly to operators.
  - b. Operators must communicate proper Sharable Dockless Mobility Devices parking requirements to all users.
  - c. Sharable Dockless Mobility Devices shall be parked upright at all times.
  - d. No person shall park a Sharable Dockless Mobility Device or a Dockless Mobility Device other than upon the sidewalk in a bike rack or against a building or at a curb, in such manner as to afford the least obstruction of pedestrian traffic and provides a minimum of five (5) feet clear for pedestrians.
  - e. Sharable Dockless Mobility Devices and Dockless Mobility Devices shall not be parked:
    - i. On vegetation
    - ii. On any grate, manhole cover, or access lid
    - iii. In any loading zone, driveway, vehicle travel lane, bike lane, or shared-use path
    - iv. Where they obstruct vehicle parking
    - v. Where they obstruct pedestrian or wheelchair access to private or public buildings and establishments

- vi. Street features that require pedestrian access including but not limited to benches, parklets, parking pay stations, and crosswalk buttons
- vii. Accessibility and safety features including curb ramps, wheelchair ramps, ramp landings, handrails, areas of refuge, and detectable warning strips
- viii. A bus stop clear zone of 40 feet long by 8 feet wide for transit stops.
- ix. At or within 5 feet of a bikeshare station
- x. Where it obscures any fixed, regulatory, or informational signs or traffic control devices
- xi. Where it obstructs emergency service infrastructure including but not limited to fire hydrants, standpipes, or Automated External Defibrillators
- xii. in such a manner as to impede or interfere with the reasonable use of any commercial window display or access to or from any building.
- f. Operators will remove improperly parked Sharable Dockless Mobility Devices in accordance with local laws and without prior notice from the City
- g. Upon evidence that an Operator's Sharable Mobility Devices are found to be consistently parked improperly, the City reserves the right to reduce the number of shared devices allowed under their permit or revoke it all together
- h. The City reserves the right to cite, impound and store, and dispose of improperly parked devices at the operators' expense.

### 330-15 Prohibited Acts While Operating Dockless Mobility Devices

- A. Sharable Dockless Mobility Devices shall not be operated by more than one person at a time.
- B. While operating a Sharable Dockless Mobility Device or Dockless Mobility Device, no individual shall physically hold or utilize a wireless telecommunications device, including cell phones, including but not limited to talking, texting, emailing, or otherwise using said telecommunications device.

### 330-16 Violations and Penalties

- A. Whoever violates any of the provisions of this article shall be issued a citation by the Gardner Police Department and will be subject to a fine of \$5 for each violation.
- B. Any person with three or more violations, defined as a habitual offender, shall upon any subsequent violations be subject to a fine of \$25 and may be prohibited from such further

use of a Dockless Mobility Device.

- C. A police officer taking cognizance of any such violation may request the offender to state his/her true name and address. Whoever upon such request refuses to state his/her name and address or states a false name and address or a name and address which are not his/her name and address in ordinary use, shall be punished by a fine of not less than \$25 nor more than \$50. Any such offender so refusing to state his/her name and address may be arrested without a warrant, but no person shall be arrested without a warrant for any other violation of this Article.

### 330-17 Severability

- A. If any provision of this Section is held to be invalid by a court of competent jurisdiction, then such provision shall be considered separately and apart from the remaining provisions, which shall remain in full force and effect.

### **Section 2.**

This Article shall become effective upon adoption, final passage and publication pursuant to law.

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*Law Department*  
*Legal Opinion*

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# CITY OF GARDNER LAW DEPARTMENT

John M. Flick  
City Solicitor

Ethan Kolodny  
Assistant City Solicitor



144 Central Street, Suite 201  
Gardner, MA 01440

Telephone (978) 632-7948  
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Writer's Email:

May 9, 2022

VIA ELECTRONIC DELIVERY ([Mayor@gardner-ma.gov](mailto:Mayor@gardner-ma.gov))

Mayor Michael J. Nicholson  
City of Gardner  
95 Pleasant Street  
Gardner, MA 01440

*Re: Sharable Dockless Mobility Devices Ordinance, Chapter 330 of the City Code*

Dear Mayor Nicholson:

As per your request, I have reviewed the proposed Ordinance changes to Chapter 330 of the City Code, entitled "Bicycles and Play Vehicles." Specifically, you are proposing to amend Chapter 330 by adding a new Article III, to be entitled "Sharable Dockless Mobility Devices," which Article provides for the definition of "Sharable Dockless Mobility Businesses" and "Dockless Mobility Devices, Licensing and Operation Requirements, Regulatory Authority, and Enforcement."

Earlier today, I sent you some proposed red-line edits to the proposed Ordinance change. Apart from these edits, and seeing no significant legal issues posed with such an amendment, it is the opinion of the City Law Department that this Ordinance be submitted to the City Council for enactment and approval.

I hope this answers your question. Please let me know if you have any additional questions or if I may be of any further assistance.

Very truly yours,

Ethan D. Kolodny, Esq.  
Assistant City Solicitor

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*Correspondence from  
Relevant Department  
Heads*

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## CITY OF GARDNER POLICE DEPARTMENT

200 Main Street  
Gardner, Massachusetts 01440  
Phone: (978) 632-5600  
Fax: (978) 630-9045



May 5, 2022

RE: Shared Mobility Ordinance Chapter 330 Article III

Dear Mayor,

The Gardner Police Department has reviewed the proposed Ordinance addition to Chapter 330 on shared dock less mobility devices. We are in favor of this addition and feel it will allow the police department and the city the ability to ensure these mobility devices are safe and properly licensed within the city limits.

If you need any further assistance please contact us.

A handwritten signature in dark ink, appearing to read "Eric McAvene".

Lt. Eric McAvene  
BCI Commander  
Gardner Police Department  
200 Main Street  
Gardner, MA 01440  
978-632-5600  
[emcavene@gardner-ma.gov](mailto:emcavene@gardner-ma.gov)

A handwritten signature in dark ink, appearing to read "Nicholas Maroni".

Lt. Nicholas Maroni  
Community Policing Supervisor  
Gardner Police Department  
200 Main Street  
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978-632-5600  
[nmaroni@gardner-ma.gov](mailto:nmaroni@gardner-ma.gov)